



2023

Tompkins County, N.Y. *Recommended Budget*



2023 Tompkins County Recommended Budget Table of Contents

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SECTION 1

TOMPKINS COUNTY OVERVIEW

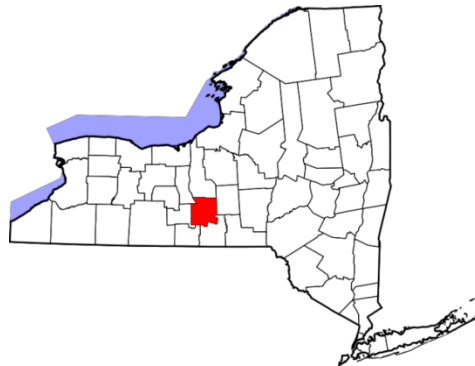
Thank you for living Tompkins County's values.

Accountability.

We hold the organization and each other responsible for decisions that affect the public and our employees in pursuit of excellence.



Tompkins County Overview



Tompkins County is located in the south central portion of New York State at the south end of Cayuga Lake. Upon its founding in 1817, the county was named after Daniel D. Tompkins, the 4th Governor of New York and the 6th Vice President of the United States.

As of the 2021 Census, the County has a population of 105,162 and a land mass of 460 square miles; equaling a population density of 229 people per square mile.

Unlike most other counties in New York State, Tompkins County has enjoyed sustained population growth over the last several decades. The presence of large institutions of higher education, including Cornell University, Ithaca College, and Tompkins-Cortland Community College, has provided a degree of population and economic stability that distinguishes the County from many other areas of the State.

The County has an extensive transit network anchored by a public bus system, Tompkins Consolidated Area Transit (TCAT), and the Ithaca Tompkins International Airport. The County is served by several major State highways. Intercity bus service also connects the area to the surrounding regions, with direct service to New York City.

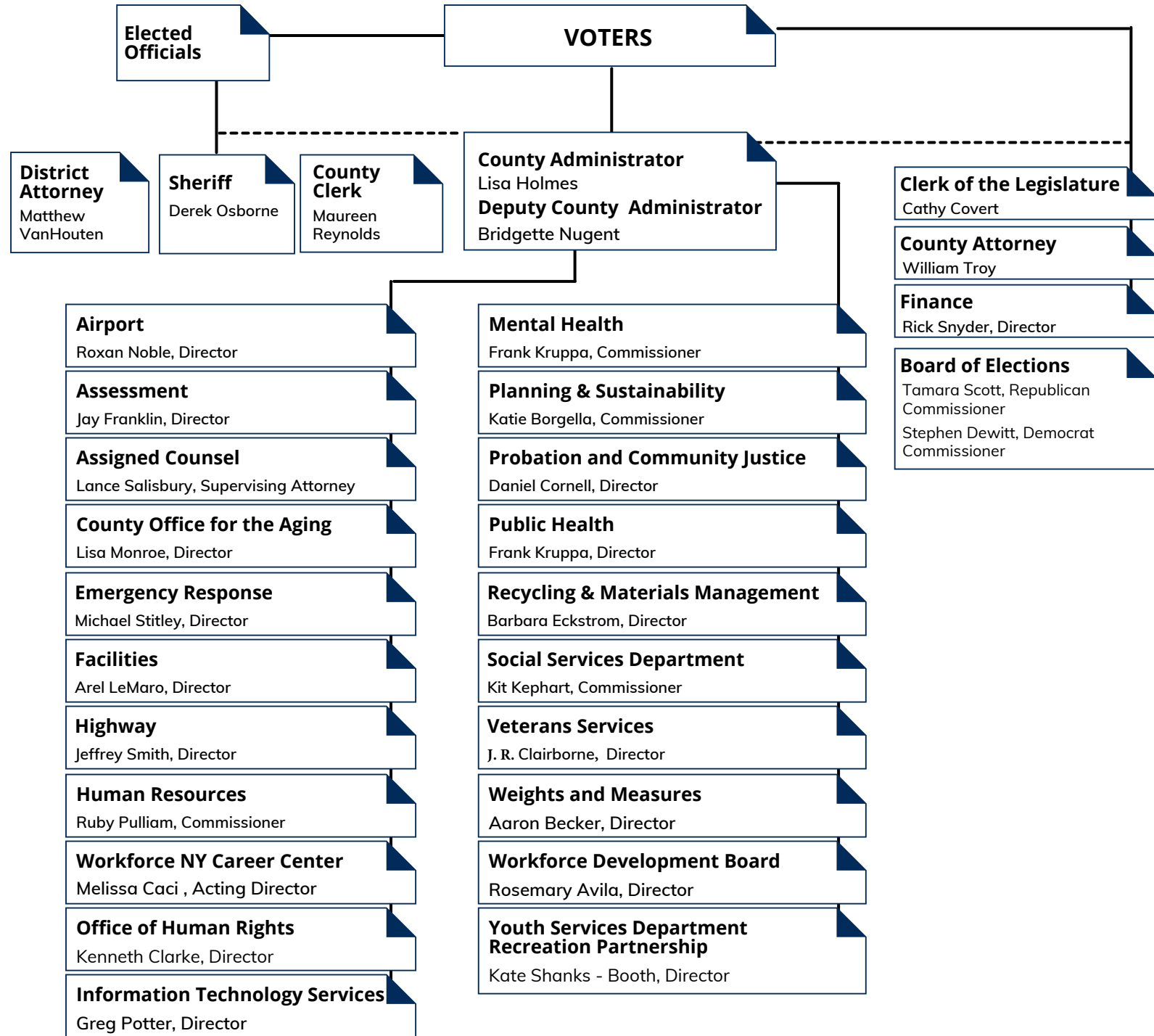
Within the county, there are five local newspapers that are published on a daily to a weekly basis in addition to innovative digital publications. These include: The Ithaca Journal [1814, daily], The Cornell Daily Sun [1880, daily], The Ithacan [1932, weekly], The Ithaca Times [1979, weekly], and Tompkins Weekly [2006, weekly]. The Cornell Daily Sun and The Ithacan are student-run publications through Cornell University and Ithaca College respectively. The Ithaca Voice [2014, digital] publishes stories on a near-daily basis.

Tompkins County is governed under home rule, which provides for the separation of the Legislative and Executive Branches of government. The Tompkins County Charter was approved in 1968 and took effect in 1970. The County has a legislature-administrator form of government where a 14-member legislature elected from single member districts appoints a County Administrator who “oversees and coordinates the operations of county government to successfully carry out the policies of the County Legislature.”¹ Legislators are elected to four year terms. Other elected officials include the District Attorney, Sheriff, and County Clerk.

The County is composed of: nine townships – Lansing, Groton, Dryden, Caroline, Danby, Newfield, Enfield, Ulysses, and Ithaca; six villages – Cayuga Heights, Dryden, Freeville, Groton, Lansing, and Trumansburg; and one city – City of Ithaca, which is also the county seat with a population of 32,108.

¹<http://tompkinscountyny.gov/ctyadmin>

Tompkins County Organizational Chart



Thank you for living Tompkins County's values.

Accountability.

We hold the organization and each other responsible for decisions that affect the public and our employees in pursuit of excellence.

Equity.

We sustain a workplace community that ensures fairness through diversity and inclusion, eliminates structurally oppressive systems, and builds trust, appreciation, and opportunities for all.

Integrity.

We commit to honesty and uncompromising adherence to the Tompkins County Code of Ethics.

Respect.

We embrace a safe and inclusive culture and treat others with dignity, understanding, and compassion.



Tompkins County Legislature (2018 - 2021)

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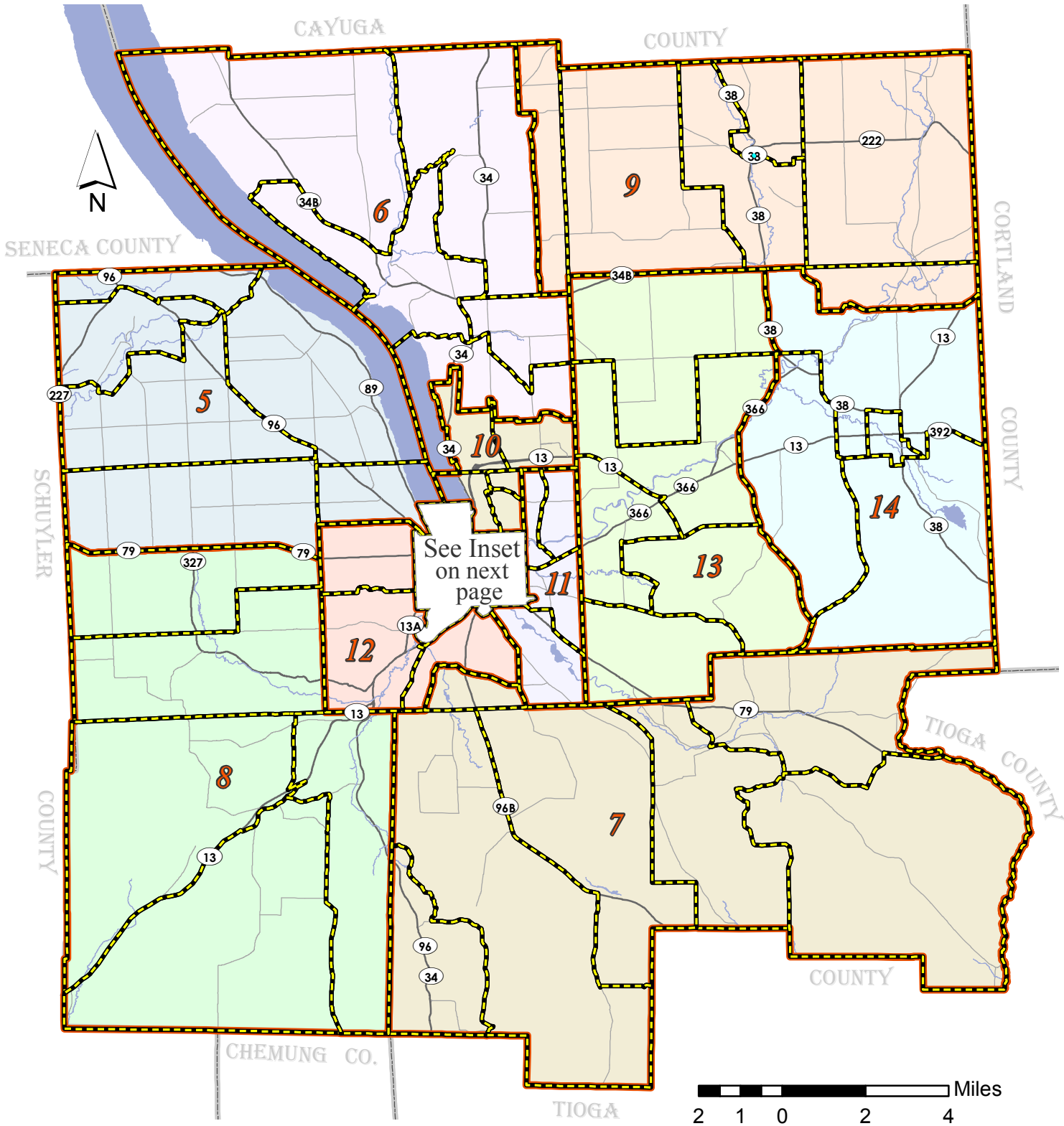
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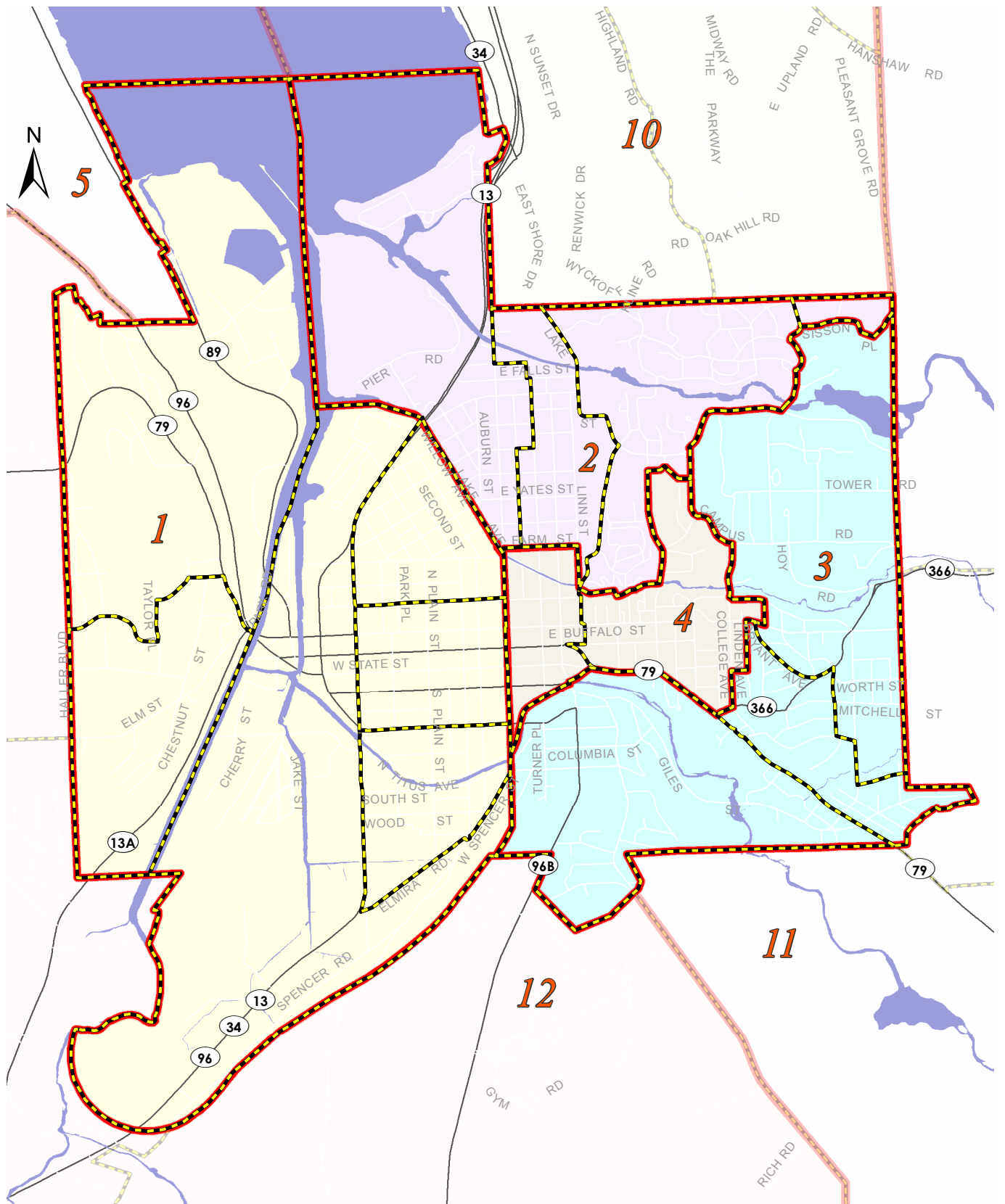
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County Legislative District Map



County Legislative District Map City of Ithaca Detail



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SECTION 2

FISCAL SUMMARY

Thank you for living Tompkins County's values.

Integrity.

We commit to honesty and uncompromising adherence to the Tompkins County Code of Ethics.



2023 TOMPKINS COUNTY BUDGET OVERVIEW

Consolidated Budget by Category

	2022	2023	Difference	
	Adopted	Recommended	\$	%
Expenditures				
Salary and Wages	45,148,837	53,378,309	8,229,472	18.23
Overtime	977,002	1,226,285	249,283	25.52
Premium Pay	638,934	659,361	20,427	3.20
Fringe Benefits	23,852,423	24,202,803	350,380	1.47
Automotive Equipment	1,399,716	391,000	-1,008,716	-72.07
Highway Equipment	743,000	25,500	-717,500	-96.57
Other Capital Equip	774,436	764,089	-10,347	-1.34
Highway Materials	3,863,345	3,979,581	116,236	3.01
Vehicle Fuel and Maint	1,094,526	1,378,262	283,736	25.92
Other Supplies	1,324,711	1,396,779	72,068	5.44
Travel Training	611,087	670,295	59,208	9.69
Professional Services	9,979,710	11,337,232	1,357,522	13.60
Mandate - Asgn Counsel	2,070,000	2,020,000	-50,000	-2.42
Mandate - PreK and EI	6,700,407	6,583,000	-117,407	-1.75
Mandate - Econ Security	9,559,384	9,905,673	346,289	3.62
Mandate - Medicaid	10,820,872	10,524,407	-296,465	-2.74
Mandate - Child Care	8,060,359	9,142,471	1,082,112	13.43
Mandate-Inmate Boarding	74,000	74,000	0	0.00
Mandate - Inmate Medical	328,058	330,000	1,942	0.59
Mandate - Other	1,261,356	1,246,889	-14,467	-1.15
All Other Contr. Svcs	5,647,351	5,640,040	-7,311	-0.13
Program Expense	27,241,638	30,936,272	3,694,634	13.56
Maintenance	643,617	699,350	55,733	8.66
Utilities	1,253,246	1,481,585	228,339	18.22
Rent	472,151	542,016	69,865	14.80
Other*	8,363,049	5,814,872	-2,548,177	-30.47
Contrib to SP Agencies	15,668,868	15,981,214	312,346	1.99
Other Finance*	6,692,113	7,922,957	1,230,844	18.39
Total Expenditures	195,264,196	208,254,242	12,990,046	6.65
Revenues				
Federal Aid	23,861,912	23,907,266	45,354	0.19
State Aid	34,376,485	38,133,698	3,757,213	10.93
Local Revenues*	14,744,303	16,453,362	1,709,059	11.59
Other Revenues	13,907,962	13,967,828	59,866	0.43
Interfund Transf and Rev	11,326,732	13,655,445	2,328,713	20.56
Use of Fund Balance	2,034,886	197,125	-1,837,761	-90.31
Total Revenues	100,252,280	106,314,724	6,062,444	6.05
Net Local	95,011,916	101,939,518	6,927,602	7.29
Sales Tax and Unallocated Revenue	39,609,024	45,225,593	5,616,569	14.18
Property Tax Levy	52,399,459	53,200,986	801,527	1.53
Use of Reserves	2,372,827	3,512,939	1,140,112	48.05
Applied Rollover (Rev.)	630,606	0	-630,606	-100.00
Property Tax Rate	6.10	5.73	-0.37	-6.03
County Property Taxes on Median-valued Home	1,220	1,295	75.48	6.19
Tompkins County Taxable Base	8,590,854,237	9,281,867,788	691,013,551	8.04

* Adjusted to Exclude Distribution of Sales Tax Pass Through to municipalities

2023 Budget - Local Dollars - Target, Requests, and Recommended

Department	Target	OTR Requested	OTR Recommended
Airport	0	0	0
Animal Control - SPCA	33,708	0	0
Assessment Department	1,324,870	0	0
Assigned Counsel	2,073,637	0	0
Board of Elections	932,756	73,253	87,706
Capital Program	7,378,381	0	0
Child Development Council	0	0	0
Contingent Fund	1,200,000	0	0
Cornell Cooperative Extension	744,306	185,000	185,000
County Administration	1,429,721	756,973	528,273
County Attorney	564,311	0	0
County Clerk	480,720	140,000	140,000
County Historian	15,000	0	0
County Office for the Aging	979,950	25,665	25,665
Debt Service Fund	0	0	0
District Attorney	1,996,389	0	0
Emergency Response Department	3,552,283	634,469	282,107
Facilities Department	4,179,695	233,216	234,659
Finance Department	1,282,236	379,929	347,929
Health Department	6,530,539	112,832	114,258
Highway Department	0	0	0
Highway Machinery	0	0	0
History Center in Tompkins County	47,988	12,012	0
Human Resources, Department of	1,369,441	70,000	71,426
Human Rights, Office of	285,943	40,000	41,629
Human Services Coalition - Community Agencies	1,099,109	281,091	178,472
Human Services Coalition of Tompkins County	514,067	90,000	0
Information Technology Services	2,087,202	196,773	135,876
Insurance Reserve	627,211	0	0
Interfund Distribution	5,264,995	1,672,135	916,837
Ithaca Area Economic Development	271,052	0	0
Ithaca-Tompkins Co. Transportation Council	0	0	0
Legislature & Clerk of the Legislature	855,908	90,584	90,584
Memorial Celebrations	7,500	500	500
Mental Health Department	2,640,157	763,094	0
Outside Colleges	400,000	0	0
Planning and Sustainability, Department of	1,032,623	209,608	149,608
Probation and Community Justice	2,995,534	0	0
Recycling and Materials Management, Department of	0	0	0
Rural Library Services	215,711	0	0
Sales Tax Distribution	0	0	0
Sheriff's Office	6,572,866	856,957	444,491
Sheriff's Office - Jail	6,198,844	80,000	80,000
Social Services Department	22,664,334	298,503	234,134
Soil & Water Conservation District	346,165	0	0
Tompkins Center for History & Culture	0	0	0
Tompkins Community Action	265,078	71,600	71,600
Tompkins Consolidated Area Transit	1,009,344	141,628	0
Tompkins Cortland Community College	3,027,387	426,980	426,980
Tompkins County Public Library	3,712,091	336,863	336,863
Tourism Promotion	0	247,103	0
Transportation Planning	106,745	23,034	23,034
Unallocated Revenues	-47,096,152	-1,400,000	-1,400,000
Veterans Service Agency	157,312	63,750	63,750
Weights & Measures Department	106,476	0	0
Workforce Development Board	0	0	0
Workforce NY Career Center	0	0	0
Youth Services Department	1,248,548	85,291	85,291
Youth Services Recreation Partnership	80,729	4,543	4,543
Totals	52,812,710	7,203,386	3,901,215

Summary of Over Target Requests

Airport

OTR #	81	Priority	1	PFC Debt Service Contribution		
		Account			Requested	Recommended
5610	45031	INTERFUND(A)			-342,481 One-time	-342,481 One-time
5610	54808	CONTRIBUTION TO DEBT			342,481 One-time	342,481 One-time
				Local Share	0	0
OTR #	96	Priority	2	County Fund Balance Contribution		
		Account			Requested	Recommended
5610	45031	INTERFUND(A)			-1,329,654 One-time	-1,329,654 One-time
5610	41770	LANDING FEES CHGS			494,772 One-time	494,772 One-time
5610	42260	SHERIFF OTHR GOVTS			29,200 One-time	29,200 One-time
5610	42410	RENTS			750,850 One-time	750,850 One-time
5610	42796	APPROPRIATED FUND			-197,125 One-time	-197,125 One-time
5610	52230	COMPUTER SOFTWARE			300 One-time	300 One-time
5610	54400	PROGRAM EXPENSE			251,657 One-time	251,657 One-time
				Local Share	0	0
				Total of Airport OTRs	0	0

Board of Elections

OTR # 6 Priority 1 Increase Election Worker line

Account		Requested	Recommended
1450	51000074 ELECTION WORKER	52,607 Target	52,607 Target
1450	58800 FRINGES	6,213 Target	6,213 Target
Local Share		58,820	58,820

OTR # 11 Priority 2 Increase Clerk line

Account		Requested	Recommended
1450	51000503 CLERK	12,908 Target	12,908 Target
1450	58800 FRINGES	1,525 Target	1,525 Target
Local Share		14,433	14,433

OTR # 88 Priority 3 Increase costs for Civil Service mandates

Account		Requested	Recommended
1450	51000074 ELECTION WORKER	0 Target	12,926 Target
1450	58800 FRINGES	0 Target	1,527 Target
Local Share		0	14,453

Total of Board of Elections OTRs 73,253 87,706

Cornell Cooperative Extension

OTR # 55 Priority 1 Association Administrative Capacity Building

Account		Requested	Recommended
2981	54400 PROGRAM EXPENSE	75,000 One-time	75,000 One-time
Local Share		75,000	75,000

OTR # 2 Priority 2 Student Resource Navigator Initiative

Account		Requested	Recommended
2981	54400 PROGRAM EXPENSE	50,000 One-time	50,000 One-time
Local Share		50,000	50,000

OTR # 43 Priority 3 CCET-TOMPKINS 4-H Rural Youth Services Van Purchase funds

Account		Requested	Recommended
2981	54400 PROGRAM EXPENSE	60,000 One-time	60,000 One-time
Local Share		60,000	60,000

Total of Cornell Cooperative Extension OTRs 185,000 185,000

County Administration

OTR # 3 Priority 1 Budget Software Application

	Account	Requested	Recommended
1230 52230	COMPUTER SOFTWARE	80,000 Target	80,000 Target
Local Share		80,000	80,000

OTR # 89 Priority 2 Language Access Implementation To Reduce Barriers

	Account	Requested	Recommended
1230 54442	PROFESSIONAL SERVICES	100,000 One-time	100,000 One-time
1230 52230	COMPUTER SOFTWARE	52,500 One-time	52,500 One-time
1230 54400	PROGRAM EXPENSE	15,000 One-time	15,000 One-time
1230 44089	OTHER FEDERAL AID V	0 One-time	-167,500 One-time
Local Share		167,500	0

OTR # 68 Priority 3 Software Changes

	Account	Requested	Recommended
1230 54425	SERVICE CONTRACTS	24,960 One-time	24,960 One-time
Local Share		24,960	24,960

OTR # 100 Priority 4 Sunflower Houses

	Account	Requested	Recommended
1230 54400	PROGRAM EXPENSE	35,000 One-time	35,000 One-time
Local Share		35,000	35,000

OTR # 66 Priority 5 Sustainability of Streaming Operations & Media Production Improvements

	Account	Requested	Recommended
1988 52222	COMMUNICATIONS EQUIP	5,000 One-time	5,000 One-time
1988 52230	COMPUTER SOFTWARE	878 One-time	878 One-time
1988 54425	SERVICE CONTRACTS	25,000 One-time	25,000 One-time
1988 51000159	MEDIA PRODUCTION	61,660 One-time	61,660 One-time
1988 58800	FRINGES	27,236 One-time	27,236 One-time
Local Share		119,774	119,774

OTR # 90 Priority 6 Govdelivery Software for Email Newsletter

	Account	Requested	Recommended
1988 52230	COMPUTER SOFTWARE	20,200 One-time	20,200 One-time
1988 44089	OTHER FEDERAL AID V	0 One-time	-20,200 One-time
Local Share		20,200	0

OTR # 67 Priority 7 Informational Mailings

		Account	Requested	Recommended
1988	54400	PROGRAM EXPENSE	15,000 One-time	15,000 One-time
1988	44089	OTHER FEDERAL AID V	0 One-time	-31,000 One-time
1988	54452	POSTAGE	16,000 One-time	16,000 One-time
Local Share			31,000	0

OTR # 1 Priority 8 Equity Diversity and Inclusion Operating Support

		Account	Requested	Recommended
1238	54400	PROGRAM EXPENSE	10,000 One-time	10,000 One-time
1238	44089	OTHER FEDERAL AID V	0 One-time	-10,000 One-time
Local Share			10,000	0

OTR # 65 Priority 9 Community Justice Center Staffing and Program Funding Request

		Account	Requested	Recommended
1237	51000151	DATA ANALYST	76,805 One-time	76,805 One-time
1237	51000152	PROJECT DIRECTOR	92,976 One-time	92,976 One-time
1237	58800	FRINGES	84,049 One-time	84,049 One-time
1237	42797	OTHER LOCAL GOVT	-154,640 One-time	-154,640 One-time
1237	51000531	ADMIN ASSISTANT LEVEL 1	20,499 One-time	20,499 One-time
1237	54400	PROGRAM EXPENSE	15,000 One-time	15,000 One-time
1237	52230	COMPUTER SOFTWARE	19,950 One-time	19,950 One-time
Local Share			154,639	154,639

OTR # 78 Priority 10 Reimagining Public Safety, Alternative Response Model Plan

		Account	Requested	Recommended
1237	54442	PROFESSIONAL SERVICES	25,000 One-time	25,000 One-time
1237	54400	PROGRAM EXPENSE	20,000 One-time	20,000 One-time
1237	42797	OTHER LOCAL GOVT	-22,500 One-time	-22,500 One-time
Local Share			22,500	22,500

OTR # 79 Priority 11 Reimagining Public Safety, Standardize Data Entry

		Account	Requested	Recommended
1237	54400	PROGRAM EXPENSE	50,000 One-time	50,000 One-time
1237	42797	OTHER LOCAL GOVT	-25,000 One-time	-25,000 One-time
Local Share			25,000	25,000

OTR # 80 Priority 12 Reimagining Public Safety, Public Safety Community Dashboard

		Account	Requested	Recommended
1237	54400	PROGRAM EXPENSE	27,000 One-time	27,000 One-time
1237	42797	OTHER LOCAL GOVT	-13,500 One-time	-13,500 One-time
Local Share			13,500	13,500

OTR # 102 Priority 13 Reimagining Public Safety, Officer Wellness Program Development Plan -

		Account	Requested	Recommended
1237	54400	PROGRAM EXPENSE	75,000 One-time	75,000 One-time
1237	42797	OTHER LOCAL GOVT	-37,500 One-time	-37,500 One-time
Local Share			37,500	37,500

OTR # 77 Priority 14 Reimagining Public Safety, Community Healing Plan

		Account	Requested	Recommended
1237	54442	PROFESSIONAL SERVICES	20,800 One-time	20,800 One-time
1237	54400	PROGRAM EXPENSE	10,000 One-time	10,000 One-time
1237	42797	OTHER LOCAL GOVT	-15,400 One-time	-15,400 One-time
Local Share			15,400	15,400
Total of County Administration OTRs			756,973	528,273

County Clerk

OTR # 5 Priority 1 Tyler Contract

		Account	Requested	Recommended
1410	54442	PROFESSIONAL SERVICES	70,000 One-time	70,000 One-time
1410	54425	SERVICE CONTRACTS	70,000 Target	70,000 Target
Local Share			140,000	140,000
Total of County Clerk OTRs			140,000	140,000

County Office for the Aging

OTR # 50 Priority 1 Position Conversion to FT Long Term Care Specialist

		Account	Requested	Recommended
6797	51000081	LONG TRM CARE SPEC	17,802 Target	17,802 Target
6797	58800	FRINGES	7,863 Target	7,863 Target
Local Share			25,665	25,665
Total of County Office for the Aging OTRs			25,665	25,665

Emergency Response Department

OTR # 18 Priority 1 Additional Staffing

Account		Requested	Recommended
3410	51000551 EMERG SVCS DISP.	246,688 Target	115,689 Target
3410	58800 FRINGES	124,379 Target	66,516 Target
3410	51000 REGULAR PAY	34,902 Target	34,902 Target
Local Share		405,969	217,107

OTR # 16 Priority 2 911 Tower Site Maintenance

Account		Requested	Recommended
3411	54471 ELECTRIC	15,000 Target	15,000 Target
3411	54470 BUILDING REPAIRS	50,000 Target	50,000 Target
Local Share		65,000	65,000

OTR # 17 Priority 3 Overtime for 911 Center Staff

Account		Requested	Recommended
3410	44089 OTHER FEDERAL AID V	0 One-time	-54,064 One-time
3410	51200551 EMERG SVCS DISP	60,000 Target	30,000 One-time
3410	51200797 DISPATCH SUPERVISOR	15,000 Target	7,500 One-time
3410	58800 FRINGES	33,128 Target	16,564 One-time
Local Share		108,128	0

OTR # 63 Priority 4 Project Manager

Account		Requested	Recommended
3410	51000268 ASST DIR OF EMERGENCY	38,407 One-time	38,407 One-time
3410	58800 FRINGES	16,965 One-time	16,965 One-time
3410	44089 OTHER FEDERAL AID V	0 One-time	-55,372 One-time
Local Share		55,372	0

Total of Emergency Response Department OTRs		634,469	282,107
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Facilities Department

OTR # 58 Priority 1 Costs Increases for Utilities, Insurance, Taxes, and Rent

		Account	Requested	Recommended
1621	54471	ELECTRIC	145,000 Target	145,000 Target
1621	54473	HEAT	40,000 Target	40,000 Target
1621	54462	INSURANCE	40,000 Target	40,000 Target
1621	54474	WATER/SEWER	7,000 Target	7,000 Target
1621	54432	RENT	1,016 Target	1,016 Target
1621	54488	TAXES	200 Target	200 Target
Local Share			233,216	233,216

OTR # 87 Priority 2 Increase costs for Civil Service mandates

		Account	Requested	Recommended
1620	51200804	SEASONAL WORKER	0 Target	1,290 Target
1620	58800	FRINGES	0 Target	153 Target
Local Share			0	1,443
Total of Facilities Department OTRs			233,216	234,659

Finance Department

OTR # 73 Priority 1 Ongoing HR/Payroll Administration and Technical Support

		Account	Requested		Recommended
1315	51000	REGULAR PAY	84,479	Target	84,479 Target
1315	58800	FRINGES	37,314	Target	37,314 Target
Local Share			121,793		121,793

OTR # 40 Priority 2 Staffing

		Account	Requested		Recommended
1315	51000	REGULAR PAY	76,805	Target	76,805 One-time
1315	58800	FRINGES	33,925	Target	33,925 One-time
Local Share			110,730		110,730

OTR # 42 Priority 3 Staffing for Director Retirement

		Account	Requested		Recommended
1315	54442	PROFESSIONAL SERVICES	50,000	One-time	50,000 One-time
Local Share			50,000		50,000

OTR # 39 Priority 4 Software Services & Computer Related

		Account	Requested		Recommended
1315	54425	SERVICE CONTRACTS	21,100	Target	21,100 Target
Local Share			21,100		21,100

OTR # 36 Priority 5 New FTE - Purchasing Specialist

		Account	Requested		Recommended
1345	51000	REGULAR PAY	28,103	Target	28,103 Target
1345	58800	FRINGES	12,413	Target	12,413 Target
Local Share			40,516		40,516

OTR # 72 Priority 6 Purchasing Staffing

		Account	Requested		Recommended
1345	54442	PROFESSIONAL SERVICES	32,000	One-time	32,000 One-time
1345	44089	OTHER FEDERAL AID V	0	One-time	-32,000 One-time
Local Share			32,000		0

OTR # 37 Priority 7 Service Contracts & Memberships

		Account	Requested		Recommended
1345	54425	SERVICE CONTRACTS	3,300	Target	3,300 Target
1345	54416	MEMBERSHIP DUES	490	Target	490 Target
Local Share			3,790		3,790

Health Department

OTR # 41 Priority 1 Public Health Sanitary Code

		Account	Requested		Recommended
4090	54442	PROFESSIONAL SERVICES	25,000	One-time	25,000 One-time
4095	43401	PUBLIC HEALTH WORK	-9,000	One-time	-9,000 One-time
Local Share			16,000		16,000

OTR # 44 Priority 1 Public Health Vehicles

		Account	Requested		Recommended
4010	52231	VEHICLES	136,000	One-time	136,000 One-time
4095	43401	PUBLIC HEALTH WORK	-39,168	One-time	-39,168 One-time
Local Share			96,832		96,832

OTR # 84 Priority 2 Increase costs for Civil Service mandates

		Account	Requested		Recommended
4010	51000214	INFORMATION AIDE	0	Target	1,274 Target
4010	58800	FRINGES	0	Target	152 Target
Local Share			0		1,426

Total of Health Department OTRs

112,832

114,258

History Center in Tompkins County

OTR # 71 Priority 1 Staffing Hours

		Account	Requested		Recommended
7510	54400	PROGRAM EXPENSE	12,012	One-time	12,012 One-time
7510	44089	OTHER FEDERAL AID V	0	One-time	-12,012 One-time
Local Share			12,012		0

Total of History Center in Tompkins County OTRs

12,012

0

Human Resources, Department of

OTR #	4	Priority	1	Increase costs for Civil Service mandates			
		Account		Requested		Recommended	
1430	54400	PROGRAM EXPENSE		20,000	Target	20,000	Target
Local Share				20,000		20,000	
OTR #	82	Priority	2	Reimagining Public Safety, Culturally Responsive Training			
		Account		Requested		Recommended	
1430	54412	TRAVEL/TRAINING		80,000	One-time	80,000	One-time
1430	42797	OTHER LOCAL GOVT		-40,000	One-time	-40,000	One-time
Local Share				40,000		40,000	
OTR #	83	Priority	3	Reimagining Public Safety, Inclusive and Innovative Recruitment Strategy -			
		Account		Requested		Recommended	
1430	54400	PROGRAM EXPENSE		15,000	One-time	15,000	One-time
1430	54412	TRAVEL/TRAINING		5,000	One-time	5,000	One-time
1430	42797	OTHER LOCAL GOVT		-10,000	One-time	-10,000	One-time
Local Share				10,000		10,000	
OTR #	76	Priority	4	Increase costs for Civil Service mandates			
		Account		Requested		Recommended	
1430	51000214	INFORMATION AIDE		0	Target	1,274	Target
1430	58800	FRINGES		0	Target	152	Target
Local Share				0		1,426	
Total of Human Resources, Department of OTRs				70,000		71,426	

Human Rights, Office of

OTR #	53	Priority	1	Additional Education and Promotion Capacity for 2023			
		Account		Requested		Recommended	
8040	54333	EDUCATION AND		40,000	One-time	40,000	One-time
Local Share				40,000		40,000	
OTR #	86	Priority	2	Increase costs for Civil Service mandates			
		Account		Requested		Recommended	
8040	51000214	INFORMATION AIDE		0	Target	1,456	Target
8040	58800	FRINGES		0	Target	173	Target
Local Share				0		1,629	
Total of Human Rights, Office of OTRs				40,000		41,629	

Human Services Coalition - Community Agencies

OTR #	25	Priority	1	LawNY Reentry Project			
		Account		Requested		Recommended	
6305	54400	PROGRAM EXPENSE		25,000	One-time	25,000	One-time
6305	44089	OTHER FEDERAL AID V		0	One-time	-25,000	One-time
Local Share				25,000		0	
OTR #	28	Priority	1	Endeavor House Case Management			
		Account		Requested		Recommended	
6315	54400	PROGRAM EXPENSE		20,000	Target	20,000	Target
Local Share				20,000		20,000	
OTR #	24	Priority	2	Ithaca Neighborhood Housing Services Minor Repair Program Administrative Support			
		Account		Requested		Recommended	
6305	54400	PROGRAM EXPENSE		19,000	Target	19,000	Target
Local Share				19,000		19,000	
OTR #	29	Priority	2	Parolee/Housing Case Manager			
		Account		Requested		Recommended	
6315	54400	PROGRAM EXPENSE		50,000	Target	50,000	Target
Local Share				50,000		50,000	
OTR #	27	Priority	3	Tax Preparation Program Support			
		Account		Requested		Recommended	
6305	54400	PROGRAM EXPENSE		20,000	One-time	20,000	One-time
Local Share				20,000		20,000	
OTR #	30	Priority	3	Sunflower House Management			
		Account		Requested		Recommended	
6315	54400	PROGRAM EXPENSE		69,472	One-time	69,472	One-time
Local Share				69,472		69,472	
OTR #	26	Priority	4	Tompkins Learning Partners Part-Time Teacher			
		Account		Requested		Recommended	
6305	54400	PROGRAM EXPENSE		23,619	One-time	23,619	One-time
6305	44089	OTHER FEDERAL AID V		0	One-time	-23,619	One-time
Local Share				23,619		0	

OTR # 23 Priority 5 Southside Community Center Food Programming

		Account	Requested	Recommended
6305	44089	OTHER FEDERAL AID V	0 One-time	-25,000 One-time
6305	54400	PROGRAM EXPENSE	54,000 Target	25,000 One-time
Local Share			54,000	0
Total of Human Services Coalition - Community			281,091	178,472

Human Services Coalition of Tompkins County

OTR # 31 Priority 1 Human Services Coalition Housing Specialist

		Account	Requested	Recommended
6308	54400	PROGRAM EXPENSE	30,000 One-time	30,000 One-time
6308	44089	OTHER FEDERAL AID V	0 One-time	-30,000 One-time
Local Share			30,000	0

OTR # 32 Priority 1 Human Services Coalition Data Specialist

		Account	Requested	Recommended
6311	54442	PROFESSIONAL SERVICES	60,000 One-time	60,000 One-time
6311	44089	OTHER FEDERAL AID V	0 One-time	-60,000 One-time
Local Share			60,000	0
Total of Human Services Coalition of Tompkins			90,000	0

Information Technology Services

OTR # 19 Priority 1 New Position - Microcomputer Specialist

		Account	Requested	Recommended
1680	51000638	MICROCOMPUTER SPEC	61,694 Target	61,694 Target
1680	58800	FRINGES	27,250 Target	27,250 Target
Local Share			88,944	88,944

OTR # 69 Priority 2 HR/Payroll Administration and Technical Support

		Account	Requested	Recommended
1680	51000739	TELCOM/PRGRMING AD	42,240 One-time	42,240 One-time
1680	58800	FRINGES	18,657 One-time	18,657 One-time
1680	44089	OTHER FEDERAL AID V	0 One-time	-60,897 One-time
Local Share			60,897	0

OTR # 48 Priority 3 ITS - Cost Increase of Service Contracts

		Account	Requested	Recommended
1680	54425	SERVICE CONTRACTS	29,582 Target	29,582 Target
Local Share			29,582	29,582

OTR # 49 Priority 4 GIS - Cost Increase of Service Contracts

		Account	Requested	Recommended
1683	54425	SERVICE CONTRACTS	17,350 Target	17,350 Target
Local Share			17,350	17,350

Total of Information Technology Services OTRs 196,773 135,876

Interfund Distribution

OTR # 98 Priority 1 PFC Debt Service Contribution

		Account	Requested	Recommended
9503	54809	CONTRIBUTION TO	529,654 One-time	529,654 One-time
9503	54809	CONTRIBUTION TO	1,142,481 One-time	1,142,481 One-time
Local Share			1,672,135	1,672,135

OTR # 101 Priority 1 Vacancy Rate Assumption

		Account	Requested	Recommended
9101	51000	REGULAR PAY	0 Target	-755,298 Target
Local Share			0	-755,298

Total of Interfund Distribution OTRs 1,672,135 916,837

Legislature & Clerk of the Legislature

OTR # 20 Priority 1 Deputy Clerk Salary Target Request

		Account	Requested	Recommended
1040	51000351	DEP CLERK, LEGISLA	61,902 Target	61,902 Target
1040	58800	FRINGES	27,343 Target	27,343 Target
Local Share			89,245	89,245

OTR # 22 Priority 2 Granicus Software & Support Agreement/Dues Increase

		Account	Requested	Recommended
1040	54425	SERVICE CONTRACTS	1,034 Target	1,034 Target
1920	54416	MEMBERSHIP DUES	305 Target	305 Target
Local Share			1,339	1,339
Total of Legislature & Clerk of the Legislature			90,584	90,584

Memorial Celebrations

OTR # 60 Priority 1 Memorial Flags

		Account	Requested	Recommended
7550	54400	PROGRAM EXPENSE	500 Target	500 Target
Local Share			500	500
Total of Memorial Celebrations OTRs			500	500

Mental Health Department

OTR # 46 Priority 1 MH Resource Coordinator

Account			Requested	Recommended
4310	51000561	MH COURT RESOURCE	69,800 One-time	69,800 One-time
4310	58800	FRINGES	30,831 One-time	30,831 One-time
4310	44089	OTHER FEDERAL AID V	0 One-time	-100,631 One-time
Local Share			100,631	0

OTR # 51 Priority 2 Co-Response Teams

Account			Requested	Recommended
4311	51000	REGULAR PAY	241,124 Target	168,949 One-time
4311	51200	OVERTIME PAY	20,000 Target	15,000 One-time
4311	58800	FRINGES	115,339 Target	74,625 One-time
4311	44089	OTHER FEDERAL AID V	0 Target	-258,574 One-time
Local Share			376,463	0

OTR # 52 Priority 3 Open Access Start Up Year 2

Account			Requested	Recommended
4325	54400	PROGRAM EXPENSE	200,000 One-time	200,000 One-time
4325	44089	OTHER FEDERAL AID V	0 One-time	-200,000 One-time
Local Share			200,000	0

OTR # 54 Priority 4 Drop-in Center

Account			Requested	Recommended
4324	54400	PROGRAM EXPENSE	86,000 One-time	0 One-time
Local Share			86,000	0

Total of Mental Health Department OTRs			763,094	0
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Planning and Sustainability, Department of

OTR # 7 Priority 1 Chief Sustainability Officer

		Account	Requested		Recommended
8020	51000049	PROJECT ASSISTANT	3,000	Target	3,000 Target
8020	51000147	CHIEF SUSTAINABILITY	84,469	Target	84,469 Target
8020	54400	PROGRAM EXPENSE	2,000	Target	2,000 Target
8020	58800	FRINGES	37,665	Target	37,665 Target
8020	54425	SERVICE CONTRACTS	200	Target	200 Target
Local Share			127,334		127,334

OTR # 9 Priority 2 Broadband Expansion

		Account	Requested		Recommended
8020	54442	PROFESSIONAL SERVICES	60,000	One-time	60,000 One-time
8020	44089	OTHER FEDERAL AID V	0	One-time	-60,000 One-time
Local Share			60,000		0

OTR # 10 Priority 3 Municipal Housing Affordability and Infrastructure Fund

		Account	Requested		Recommended
8020	54400	PROGRAM EXPENSE	15,000	One-time	15,000 One-time
Local Share			15,000		15,000

OTR # 8 Priority 4 County Memberships: Dues Increases

		Account	Requested		Recommended
8020	54416	MEMBERSHIP DUES	5,274	Target	5,274 Target
Local Share			5,274		5,274

OTR # 21 Priority 5 UNA Inventory Maintenance

		Account	Requested		Recommended
8020	54442	PROFESSIONAL SERVICES	2,000	One-time	2,000 One-time
Local Share			2,000		2,000

Total of Planning and Sustainability, Department			209,608		149,608
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Sheriff's Office

OTR # 38 Priority 1 Additional Civil Deputy Sheriff

Account		Requested	Recommended
3110	51000419 DEPUTY SHERIFF	80,435 Target	80,435 Target
3110	58800 FRINGES	37,805 Target	37,805 Target
3110	51200419 DEPUTY SHERIFF	2,484 Target	2,484 Target
Local Share		120,724	120,724

OTR # 74 Priority 1 Human Services Building Security

Account		Requested	Recommended
3113	51000419 DEPUTY SHERIFF	80,823 One-time	80,823 One-time
3113	51200419 DEPUTY SHERIFF	20,000 One-time	20,000 One-time
3113	42771 INTERDEPARTMENT	-112,195 One-time	-112,195 One-time
3113	58800 FRINGES	44,534 One-time	44,534 One-time
Local Share		33,162	33,162

OTR # 61 Priority 2 Continuation of Sheriff Clerk Positions

Account		Requested	Recommended
3110	51000429 SHERIFF'S CLERK	114,400 One-time	114,400 One-time
3110	58800 FRINGES	53,768 One-time	53,768 One-time
3110	44089 OTHER FEDERAL AID V	0 One-time	-168,168 One-time
Local Share		168,168	0

OTR # 62 Priority 3 Professional Standards/Community Engagement Division

Account		Requested	Recommended
3113	51000412 SGT-DEPUTY SHERIFF	192,296 Target	192,296 Target
3113	58800 FRINGES	90,380 Target	90,380 Target
3113	51200412 SGT-DEPUTY SHERIFF	7,929 Target	7,929 Target
Local Share		290,605	290,605

OTR # 15 Priority 4 Tompkins County Crisis Response Unit

Account		Requested	Recommended
3113	44089 OTHER FEDERAL AID V	0 One-time	-132,463 One-time
3113	51000419 DEPUTY SHERIFF	143,740 Target	80,435 One-time
3113	58800 FRINGES	67,558 Target	35,528 One-time
3113	51300 SHIFT PAY	4,000 Target	2,000 One-time
3113	51200419 DEPUTY SHERIFF	16,000 Target	8,000 One-time
3113	54340 CLOTHING	8,000 Target	4,000 One-time
3113	54472 TELEPHONE	1,000 Target	500 One-time
3113	54421 AUTO	4,000 Target	2,000 One-time
Local Share		244,298	0

Sheriff's Office - Jail

OTR # 45 Priority 1 Gas Prices Increased Nationally

		Account	Requested	Recommended
3150	54310	AUTOMOTIVE FUEL	80,000 One-time	80,000 One-time
Local Share			80,000	80,000
Total of Sheriff's Office - Jail OTRs			80,000	80,000

Social Services Department

OTR # 75 Priority 1 Sheriff's Deputy stationed at the HSB

		Account	Requested		Recommended
6010	54442	PROFESSIONAL SERVICES	145,357	One-time	145,357 One-time
6010	43610	DSS ADM	-10,135	One-time	-10,135 One-time
6010	44610	DSS ADM	-2,814	One-time	-2,814 One-time
6010	43601	MEDICAL ASSISTANCE	-5,505	One-time	-5,505 One-time
6010	44601	MEDICAL ASSISTANCE	-5,472	One-time	-5,472 One-time
6010	43611	FOOD STAMPS	-6,804	One-time	-6,804 One-time
6010	44619	CHILD CARE	-2,432	One-time	-2,432 One-time
Local Share			112,195		112,195

OTR # 99 Priority 2 Rental Supplement Grant

		Account	Requested		Recommended
6010	54400	PROGRAM EXPENSE	543,256	One-time	543,256 One-time
6010	43610	DSS ADM	-461,767	One-time	-461,767 One-time
Local Share			81,489		81,489

OTR # 56 Priority 3 Respite bed

		Account	Requested		Recommended
6010	54400	PROGRAM EXPENSE	66,935	One-time	66,935 One-time
6010	44089	OTHER FEDERAL AID V	0	One-time	-66,935 One-time
Local Share			66,935		0

OTR # 57 Priority 4 Local cost of 5% increase to local agency contracts

		Account	Requested		Recommended
6010	54400	PROGRAM EXPENSE	29,442	Target	29,442 Target
6010	54442	PROFESSIONAL SERVICES	10,012	Target	10,012 Target
6010	54408	INDP LIVING	3,242	Target	3,242 Target
6010	43610	DSS ADM	-3,411	Target	-3,411 Target
6010	44610	DSS ADM	-1,401	Target	-1,401 Target
Local Share			37,884		37,884

OTR # 85 Priority 5 Increase costs for Civil Service mandates

		Account	Requested		Recommended
6010	58800	FRINGES	0	Target	273 Target
6010	51000214	INFORMATION AIDE	0	Target	2,293 Target
Local Share			0		2,566

Total of Social Services Department OTRs 298,503 234,134

Tompkins Community Action

OTR # 33 Priority 1 Dryden Childcare Center

Account	Requested	Recommended
6307 54400 PROGRAM EXPENSE	71,600 One-time	71,600 One-time
Local Share	71,600	71,600
Total of Tompkins Community Action OTRs	71,600	71,600

Tompkins Consolidated Area Transit

OTR # 92 Priority 1 8% Increase in Operating Funding

Account	Requested	Recommended
5630 54400 PROGRAM EXPENSE	46,379 Target	0 Target
Local Share	46,379	0

OTR # 95 Priority 2 Increase Capital Plan Funding

Account	Requested	Recommended
5630 54400 PROGRAM EXPENSE	95,249 Target	0 Target
Local Share	95,249	0
Total of Tompkins Consolidated Area Transit	141,628	0

Tompkins Cortland Community College

OTR # 97 Priority 1 Network Support and Software Licensing

Account	Requested	Recommended
2495 54400 PROGRAM EXPENSE	145,980 Target	145,980 Target
Local Share	145,980	145,980

OTR # 94 Priority 2 Multi-year OTR to fund TC3's Workforce and Career Development Pilot

Account	Requested	Recommended
2495 54400 PROGRAM EXPENSE	126,000 One-time	126,000 One-time
Local Share	126,000	126,000

OTR # 93 Priority 3 Multi-year OTR to fund Tompkins County's share of the sponsor counties' local match for SUNY infrast

Account	Requested	Recommended
2495 54400 PROGRAM EXPENSE	155,000 One-time	155,000 One-time
Local Share	155,000	155,000
Total of Tompkins Cortland Community College	426,980	426,980

Tompkins County Public Library

OTR # 12 Priority 1 Improved Security Services

		Account	Requested	Recommended
7411	54400	PROGRAM EXPENSE	57,000 Target	57,000 Target
Local Share			57,000	57,000

OTR # 14 Priority 2 Staff Restoration & Support

		Account	Requested	Recommended
7411	54400	PROGRAM EXPENSE	279,863 Target	279,863 Target
Local Share			279,863	279,863

Total of Tompkins County Public Library OTRs 336,863 336,863

Tourism Promotion

OTR # 91 Priority 1 Reallocated 10% Room Tax Funding

		Account	Requested	Recommended
6475	51000	REGULAR PAY	73,916 Target	0 Target
6475	58800	FRINGES	32,649 Target	0 Target
6475	54400	PROGRAM EXPENSE	8,538 Target	0 Target
Local Share			115,103	0

OTR # 13 Priority 2 Supporting Communities with Local Arts Programming

		Account	Requested	Recommended
6475	54442	PROFESSIONAL SERVICES	132,000 Target	0 Target
Local Share			132,000	0

Total of Tourism Promotion OTRs 247,103 0

Transportation Planning

OTR # 64 Priority 1 Transition Staffing

Account			Requested	Recommended
5631	51000	REGULAR PAY	34,903 One-time	34,903 One-time
5631	58800	FRINGES	15,416 One-time	15,416 One-time
5631	44594	FED AID MASS TRANSIT	-37,739 One-time	-37,739 One-time
5631	43594	MASS TRANSIT	-4,529 One-time	-4,529 One-time
5631	51000	REGULAR PAY	64,958 Target	64,958 Target
5631	58800	FRINGES	28,692 Target	28,692 Target
5631	44594	FED AID MASS TRANSIT	-70,238 Target	-70,238 Target
5631	43594	MASS TRANSIT	-8,429 Target	-8,429 Target
Local Share			23,034	23,034
Total of Transportation Planning OTRs			23,034	23,034

Unallocated Revenues

OTR # 70 Priority 1 County Clerk Revenue Update

Account			Requested	Recommended
9999	41189	DEED TRANSFER TAX	-200,000 Target	-200,000 Target
9999	41255	CLERK FEES	-300,000 Target	-300,000 Target
9999	43016	CASINO LICENSING FEES	-900,000 Target	-900,000 Target
Local Share			-1,400,000	-1,400,000
Total of Unallocated Revenues OTRs			-1,400,000	-1,400,000

Veterans Service Agency

OTR # 59 Priority 1 Staff Expansion

Account			Requested	Recommended
6510	51000	REGULAR PAY	42,995 Target	42,995 Target
6510	58800	FRINGES	18,991 Target	18,991 Target
6510	54412	TRAVEL/TRAINING	800 Target	800 Target
6510	54416	MEMBERSHIP DUES	145 Target	145 Target
6510	54425	SERVICE CONTRACTS	649 Target	649 Target
6510	54472	TELEPHONE	170 Target	170 Target
Local Share			63,750	63,750
Total of Veterans Service Agency OTRs			63,750	63,750

Youth Services Department

OTR # 34 Priority 1 Stabilization of the Municipal Youth Services System

	Account	Requested	Recommended
7026 54400	PROGRAM EXPENSE	55,047 Target	55,047 Target
	Local Share	55,047	55,047

OTR # 35 Priority 2 Support for Agency Capacity

	Account	Requested	Recommended
7022 54400	PROGRAM EXPENSE	30,244 Target	30,244 Target
	Local Share	30,244	30,244

Total of Youth Services Department OTRs		85,291	85,291
--	--	---------------	---------------

Youth Services Recreation Partnership

OTR # 47 Priority 1 Maintaining Recreation Partnership Support

	Account	Requested	Recommended
7021 54400	PROGRAM EXPENSE	18,172 Target	18,172 Target
7021 42797	OTHER LOCAL GOVT	-13,629 Target	-13,629 Target
	Local Share	4,543	4,543

Total of Youth Services Recreation Partnership		4,543	4,543
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Unallocated Revenues

	2022 Adopted	2023 Recommended	Difference	
			\$	%
GAIN FROM SALE TAX PROP	35,060	35,000	-60	-0.17 %
PYMTS IN LIEU TAXES	777,114	781,671	4,557	0.59 %
INT & PENALTIES PROP TAXE	940,000	960,000	20,000	2.13 %
TAX INSTALL SERVICE CHARG	170,000	160,000	-10,000	-5.88 %
SALES TAX 3%	35,778,966	40,580,970	4,802,004	13.42 %
ROOM TAX	114,884	207,952	93,068	81.01 %
DEED TRANSFER TAX	860,000	1,200,000	340,000	39.53 %
CLERK FEES	933,000	1,300,000	367,000	39.34 %
INTEREST & EARNINGS	160,000	100,000	-60,000	-37.50 %
RENTS	273,231	275,999	2,768	1.01 %
LEGAL SETTLEMENTS	650,000	650,000	0	0.00 %
GIFTS & DONATIONS	33,570	34,560	990	2.95 %
APPROPRIATED FUND BALANCE	1,605,511	0	-1,605,511	-100.00 %
CASINO LICENSING FEES	575,000	2,100,000	1,525,000	265.22 %
COURT FACILITIES AID	100,000	110,000	10,000	10.00 %
	43,006,336	48,496,152	5,489,816	12.77 %

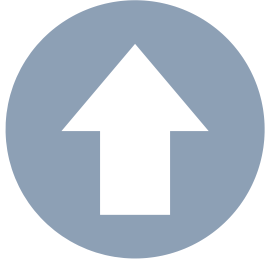
Tompkins County Full-Time Equivalents

Department	2022	2023	Difference	
	Adopted	Recommended	#	%
Airport	15.00	15.00	0.00	0.00
Assessment Department	13.70	13.30	-0.40	-2.92
Assigned Counsel	6.00	6.00	0.00	0.00
Board of Elections	14.65	14.65	0.00	0.00
County Administration	13.50	13.50	0.00	0.00
County Attorney	3.50	3.50	0.00	0.00
County Clerk	19.75	18.50	-1.25	-6.33
County Office for the Aging	12.30	12.80	0.50	4.07
District Attorney	15.18	16.18	1.00	6.59
Emergency Response Department	30.50	33.50	3.00	9.84
Facilities Department	33.00	33.50	0.50	1.52
Finance Department	13.00	16.00	3.00	23.08
Health Department	68.05	78.95	10.90	16.02
Highway Department	34.94	34.94	0.00	0.00
Highway Machinery	5.00	5.00	0.00	0.00
Human Resources, Department of	11.50	11.50	0.00	0.00
Human Rights, Office of	2.50	2.50	0.00	0.00
Information Technology Services	14.00	16.00	2.00	14.29
Ithaca-Tompkins Co. Transportation Council	3.00	3.00	0.00	0.00
Legislature & Clerk of the Legislature	18.00	18.00	0.00	0.00
Mental Health Department	57.00	60.60	3.60	6.32
Planning and Sustainability, Department of	11.03	11.03	-0.00	-0.00
Probation and Community Justice	32.00	32.00	0.00	0.00
Recycling and Materials Management, Department of	13.75	15.26	1.51	10.98
Sheriff's Office	52.00	59.00	7.00	13.46
Sheriff's Office - Jail	48.62	48.62	0.00	0.00
Social Services Department	181.00	184.50	3.50	1.93
STOP DWI	0.00	0.00	0.00	0.00
Transportation Planning	1.00	3.00	2.00	200.00
Veterans Service Agency	1.50	2.50	1.00	66.67
Weights & Measures Department	1.00	1.00	0.00	0.00
Workforce Development Board	3.85	3.85	0.00	0.00
Workforce NY Career Center	9.40	9.40	0.00	0.00
Youth Services Department	4.00	4.00	0.00	0.00
Grand Total	763.22	801.08	37.86	4.96

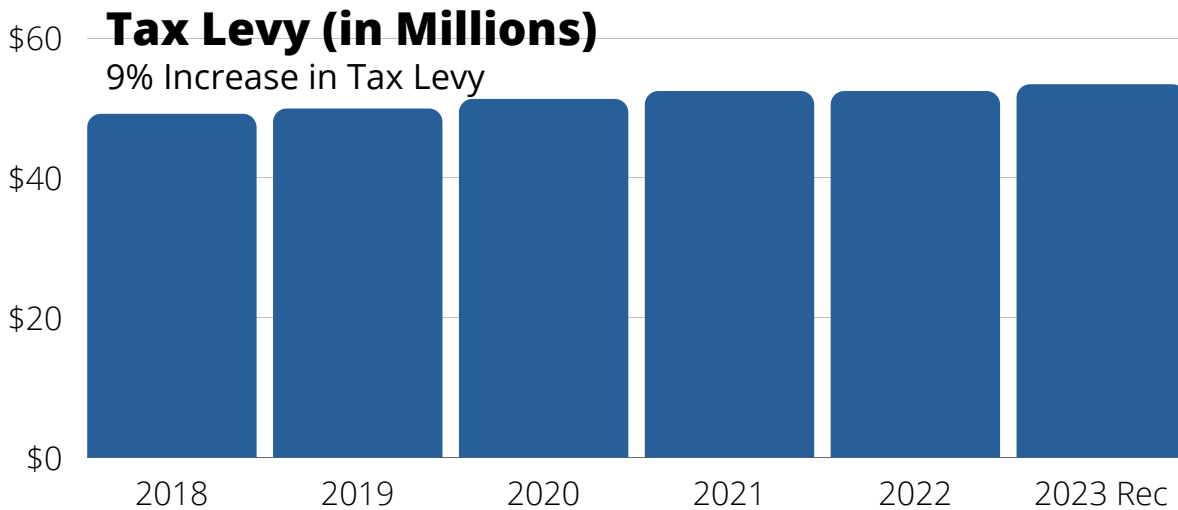
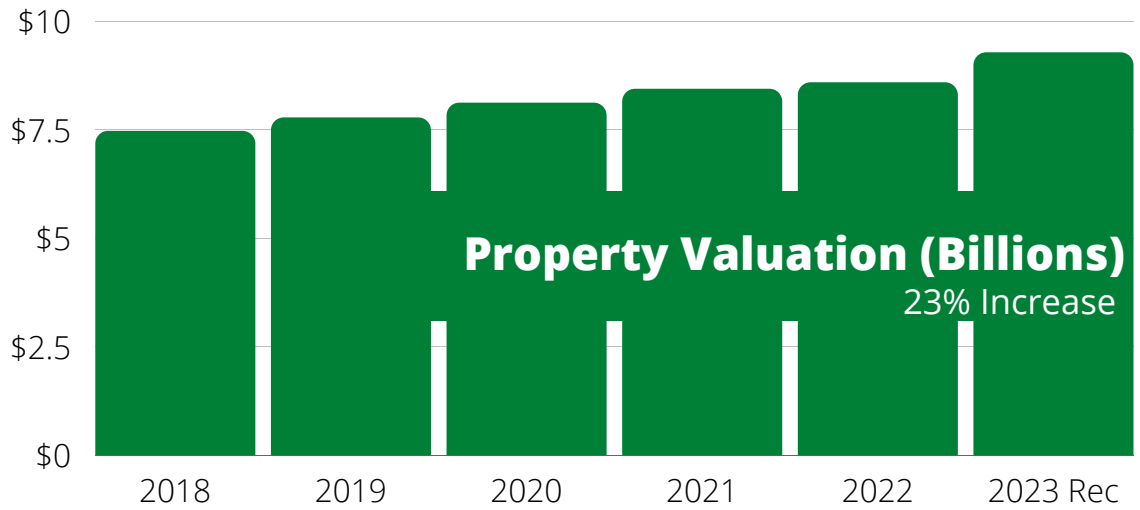
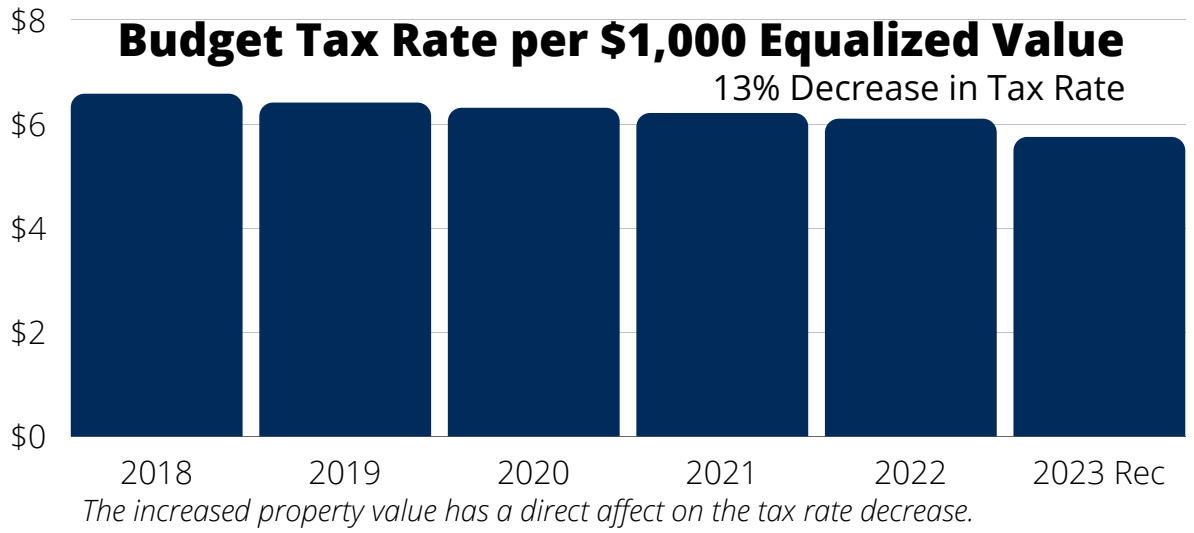
Tompkins County Human Service Mandates
(Local Cost)

	2022 Adopted	2023 Recommended	Difference	
			\$	%
Assigned Counsel	1,795,000	1,795,000	0	0.00
Child Care	2,475,415	3,027,179	551,764	22.29
Economic Security	3,886,057	3,485,686	-400,371	-10.30
Medicaid	10,810,872	10,521,407	-289,465	-2.68
Other	1,663,414	2,482,721	819,307	49.25
PreK and Early Intervention	2,425,010	2,510,380	85,370	3.52
Mandate Totals	23,055,768	23,822,373	766,605	3.33

Changes in Tax Rate and Levy 2018 - 2023



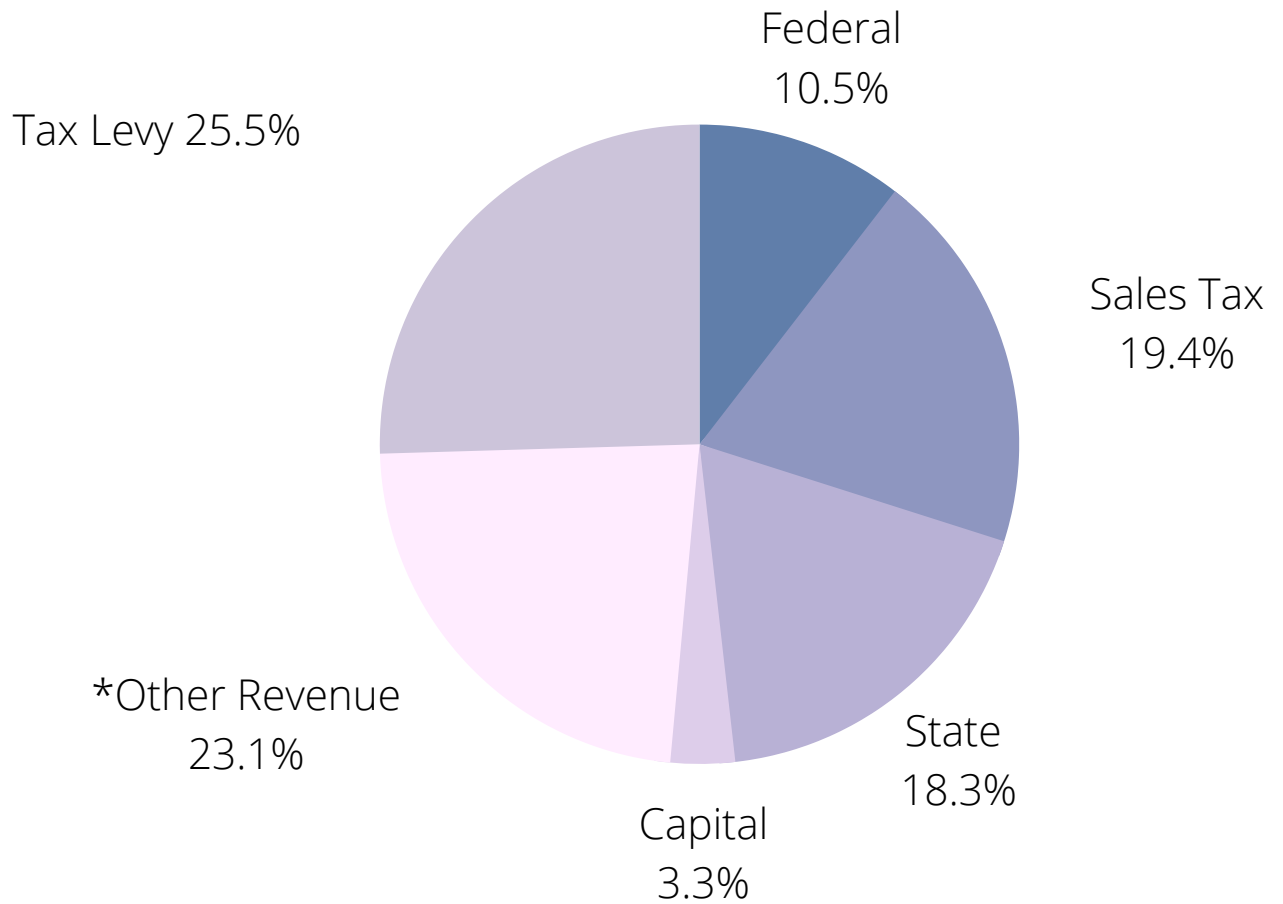
Property Values increased by 23% 2018-2023



The tax rate is calculated by dividing the tax levy by the property valuation. Which means the property value directly affects the tax rate. The Tax Levy chart above shows that the tax levy has increased by 9% between 2018 and 2023, while the Budget Tax Rate chart shows that the tax rate has decreased by 13%. If property values were to decline, and there is no increase in revenue or decrease in expenditures, the County's property tax rate would begin to increase.

Revenues by Type

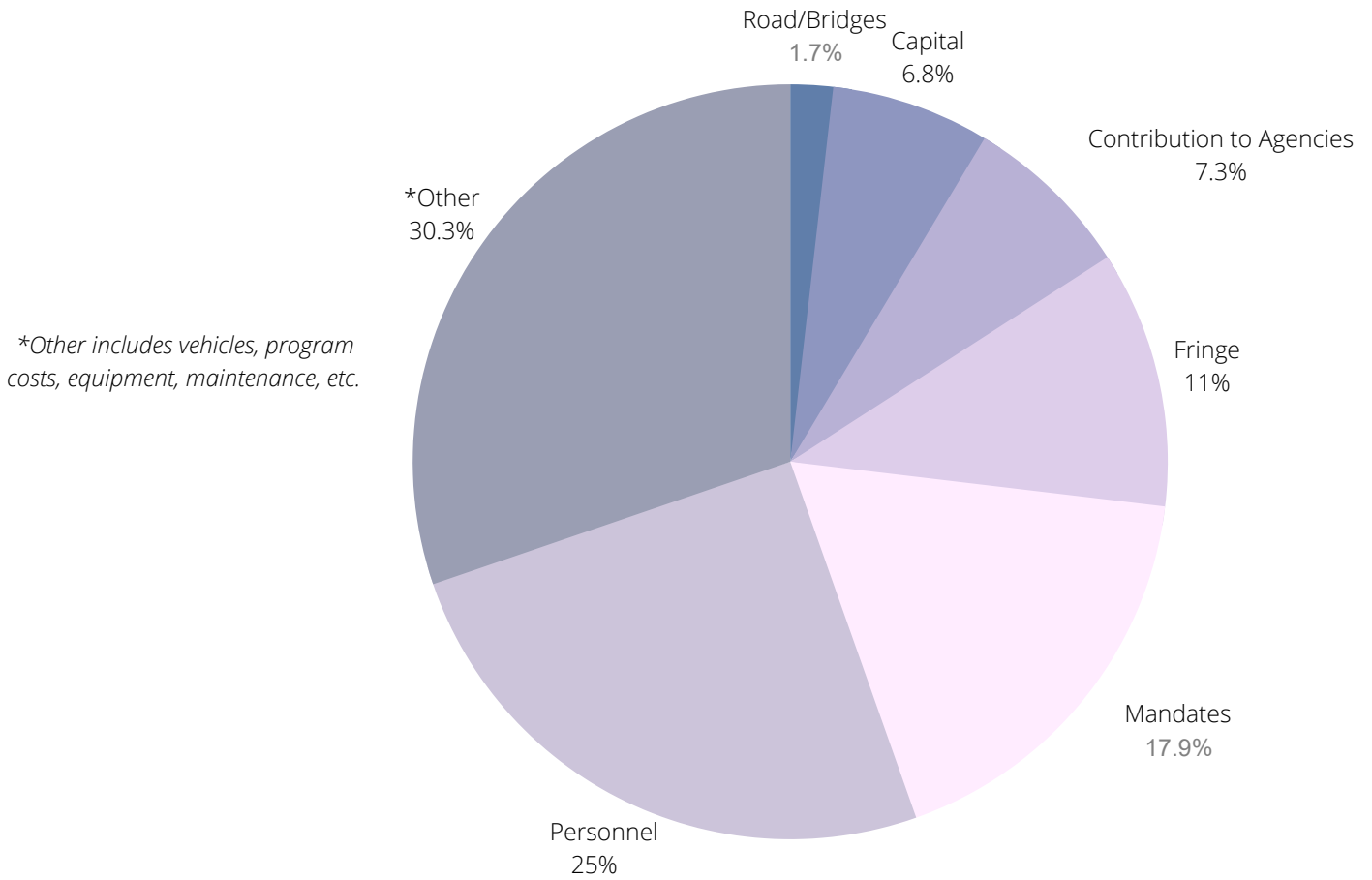
2023 County Administrator Recommended



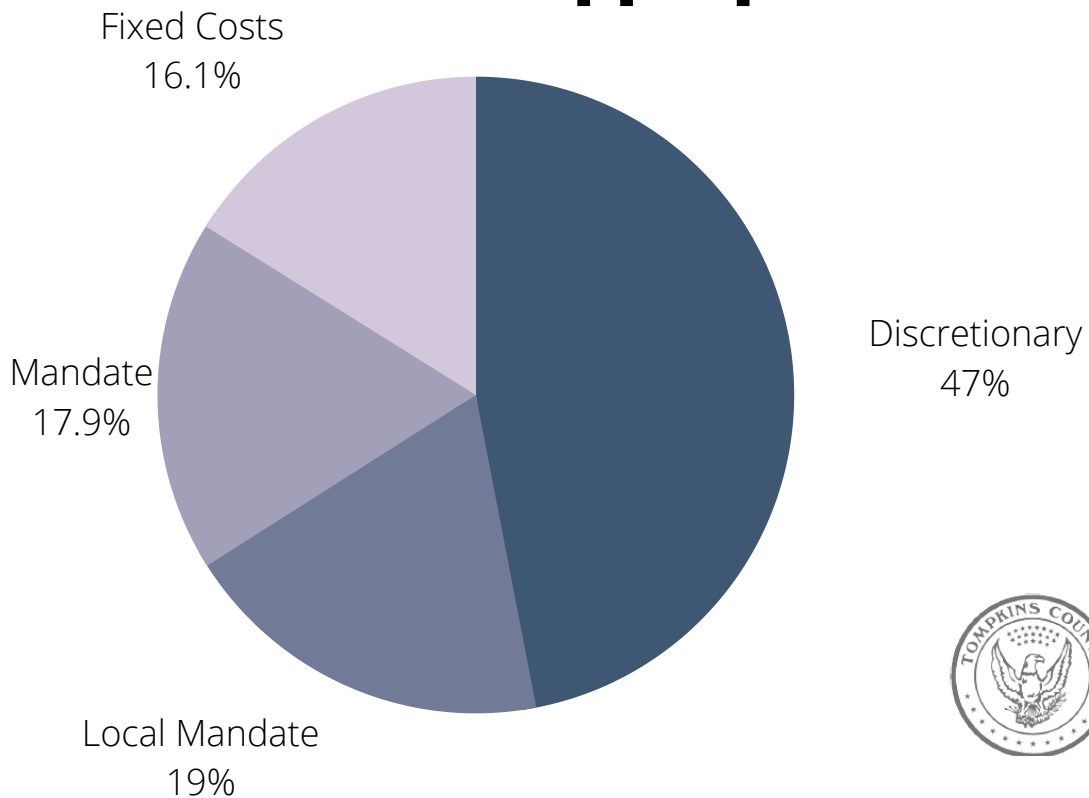
**Other Revenue includes casino, legal settlements, sale of equipment and vehicles, vehicles, grants, donations, and fees.*



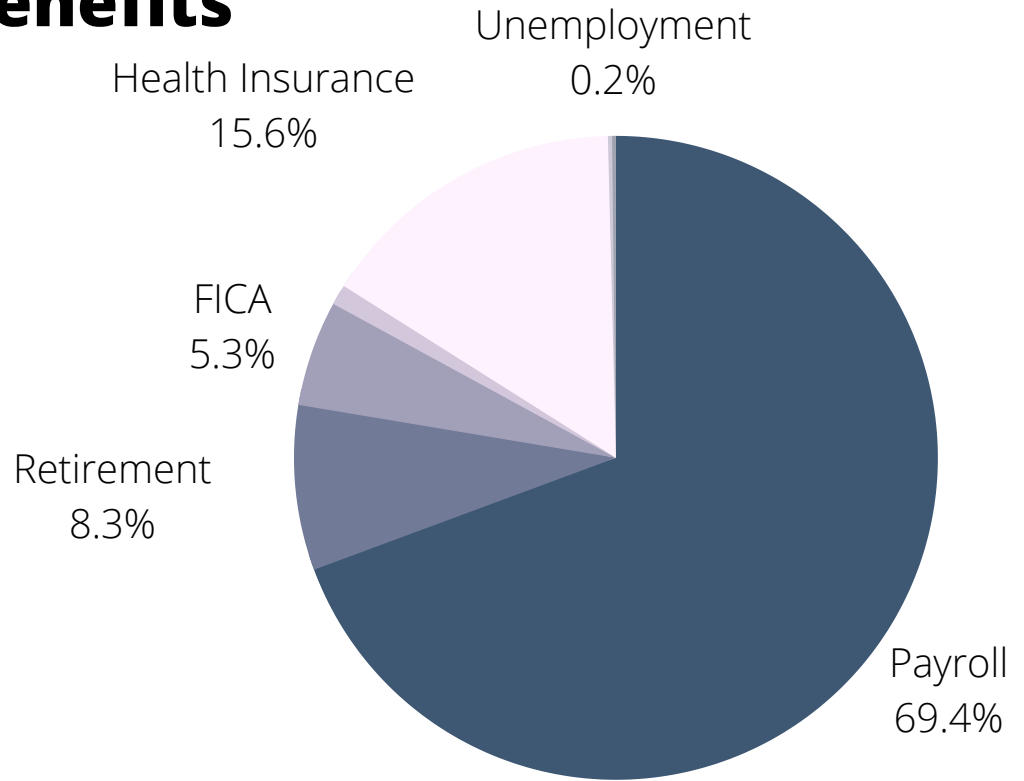
Appropriations by Type



Breakdown Appropriations



Payroll and Benefits

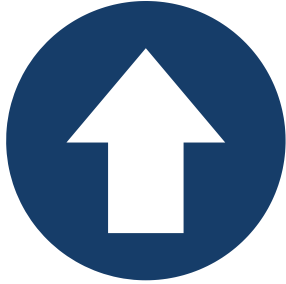


	2022 Adopted	2023 Recommended	% Change
Payroll	\$46,764,773	\$53,471,828	15.9%
Retirement	\$7,125,361	\$6,384,536	-10.4%
FICA	\$3,577,505	\$4,090,595	7.7%
Workers Comp	\$837,098	\$791,383	-5.5%
Health Insurance	\$12,322,518	\$12,057,897	-2.1%
Supp Benefits	\$159,000	\$160,415	0.9%
Unemployment Insurance	\$140,294	\$144,374	2.9%
Total Fringe Benefits	\$24,161,776	\$23,629,201	-2.2%
Fringe Benefit Rate	51.67%	44.19%	

General Fund

2021

\$74,477,041

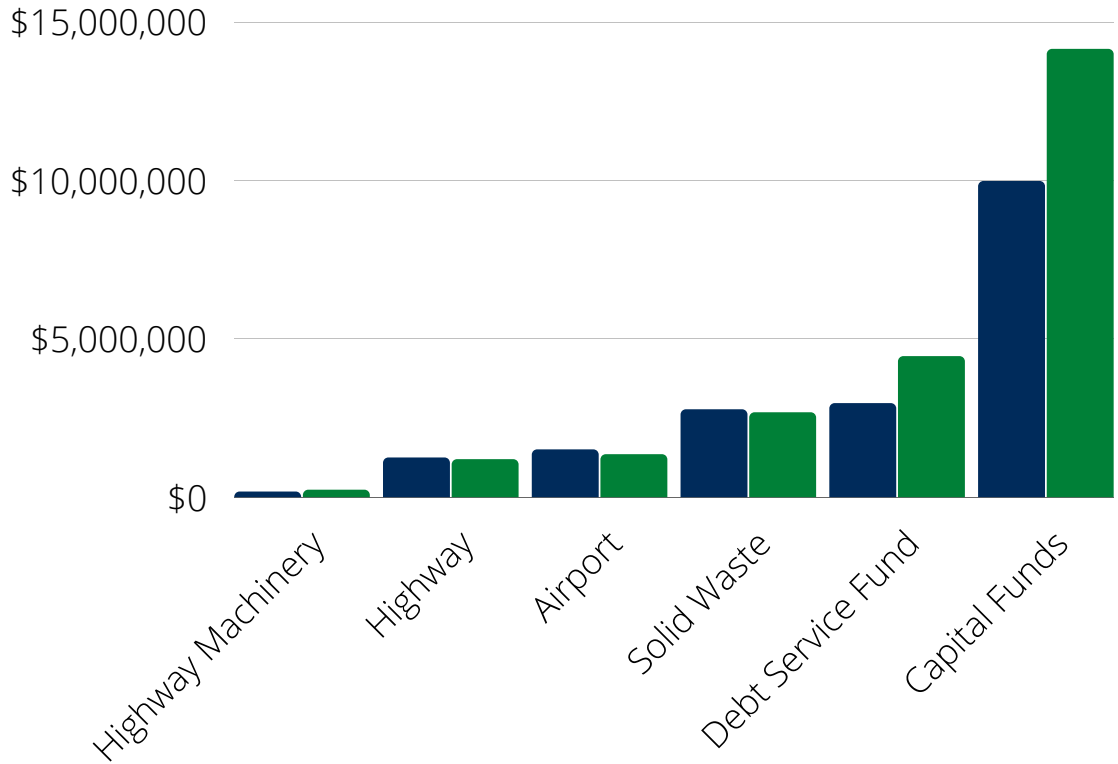


2020

\$57,440,219

Other Funds

■ 2020 ■ 2021



Statement of Fund Balances

	2020	2021	Dollar change
Highway Machinery	\$169,182	\$223,726	\$54,544
Highway	\$1,240,837	\$1,188,354	(\$52,483)
Airport	\$1,496,663	\$1,346,156	(\$150,507)
Solid Waste	\$2,762,627	\$2,668,492	(\$94,135)
Debt Service Fund	\$2,961,923	\$4,440,731	\$1,478,808
Capital Funds	\$9,973,988	\$14,140,306	\$4,166,318
General Fund	\$57,440,219	\$74,477,041	\$17,036,822

Constitutional Tax Margin and Debt Limit

2023 Recommended Budget

2022 Constitutional Tax Margin	
Total Taxing Power	\$126,625,441
Tax Levy Subject to Tax Limit	\$44,634,996
Tax Margin Available	\$81,990,445
% of Taxing Power - 2022	35.25%
% of Taxing Power - 2021	36.48%
% of Taxing Power - 2020	35.05%

2023 Constitutional Debt Limit	
Debt Limit	\$590,918,726
Total Indebtedness	\$58,330,000
Debt Capacity Available	\$532,588,726
% of Debt Limit - 2023	9.87%
% of Debt Limit - 2022	9.54%
% of Debt Limit - 2021	10.31%
% of Debt Limit - 2020	11.23%

Constitution Tax Margin = 1.5 % of 5 year average full valuation

Constitution Debt Limit = 7% of 5 year average full valuation

2023 5 year average full valuation - \$8,441,696,082

2022 5 year average full valuation - \$8,079,911,614



What is the Constitutional Debt Limit?

In New York State, there are limits to how much debt a local government or school district can incur.

For counties, cities, towns and villages:

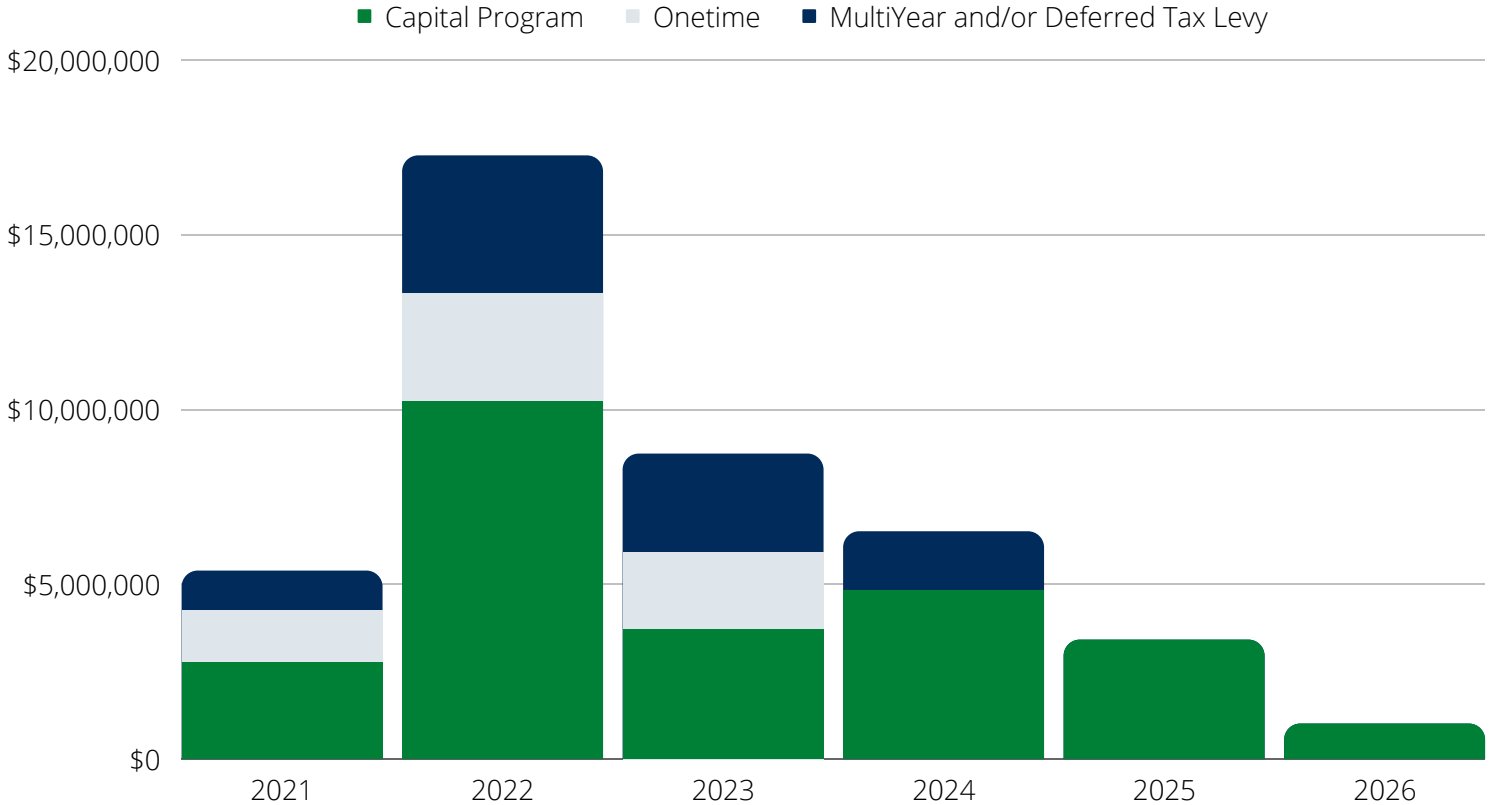
- The debt limit is a percentage of the five-year average full valuation of taxable property within a municipality.
- Debt issued for the purpose of water supply and distribution and certain types of short term borrowings are excluded from the debt limit.
- Exclusions from the limit for debt related to sewer projects and certain types of self-liquidating debt are available.

(source: <https://www.osc.state.ny.us/local-government/required-reporting/constitutional-debt-limit>)

Appropriated Fund Balance Actuals/Estimates

	2021	2022	2023	2024	2025	2026
Capital Program	\$2,750,000	\$10,218,854	\$3,700,000	\$4,800,000	\$3,400,000	\$1,000,000
Onetime	\$1,493,247	\$3,089,243	\$615,181			
Multi-Year and/or Deferred Tax Levy	\$1,131,356	\$3,939,602	\$2,811,651	\$1,699,170		
ARPA funds used in place of using in place of fund balance			\$1,593,435			

Multi-Year and/or Deferred Tax Levy takes into consideration the over target requests that, if successful, will likely continue to be an ongoing expense that will be included in the tax levy.



Property Tax Cap Summary

	2022 Adopted	2023 Recommended
NYS Cap Limits		
Increase in Tax Levy (%)	7.42%	2.59%
Increase in Tax Levy (\$)	\$3,888,030	\$1,356,255
Total Tax Levy at Cap	\$56,287,489	\$53,755,714
Tompkins County Administrator Recommended Levy		
Increase in Tax Levy (%)	0.00%	1.46%
Increase in Tax Levy (\$)	\$0	\$765,574
Total Tax Levy	\$52,399,459	\$53,165,033
Resulting Annual Carryover	\$0*	\$0*



As permitted by law:

Authorization to Override Cap, Local Law: No. 3 of 2022 – A Local Law Overriding Tax Levy Limit for 2023

Authorization to Override, repealed by Local Law: NA

*NYS Estimated Annual Carryover based on the actual difference between Levy and Levy Cap or 1.5% of 2023 Levy Limit, whichever is lower.

TOMPKINS COUNTY ROOM TAX

REVISED
1:30 pm, Sep 08, 2022

Budgeting 2023 Room Tax Revenues for the Department of Planning & Sustainability

Calculating the room tax to be direct budgeted from 41113 to TCDPS and Unallocated Revenues

\$	3,320,000		Projected 2023 Room Tax Revenue
		10%	of Projected 2023 Room Tax Revenue
\$	332,000		for County Tax Administration (per local law)
			Remainder belongs in:
\$	2,988,000		6475 - Tourism Promotion & Community Arts Partnership
		4%	of Projected 2023 Room Tax Revenue
\$	132,800		for Ithaca Downtown Conference Center (6475-54802)

Places in the budget to find 41113 - Room Tax as revenues:

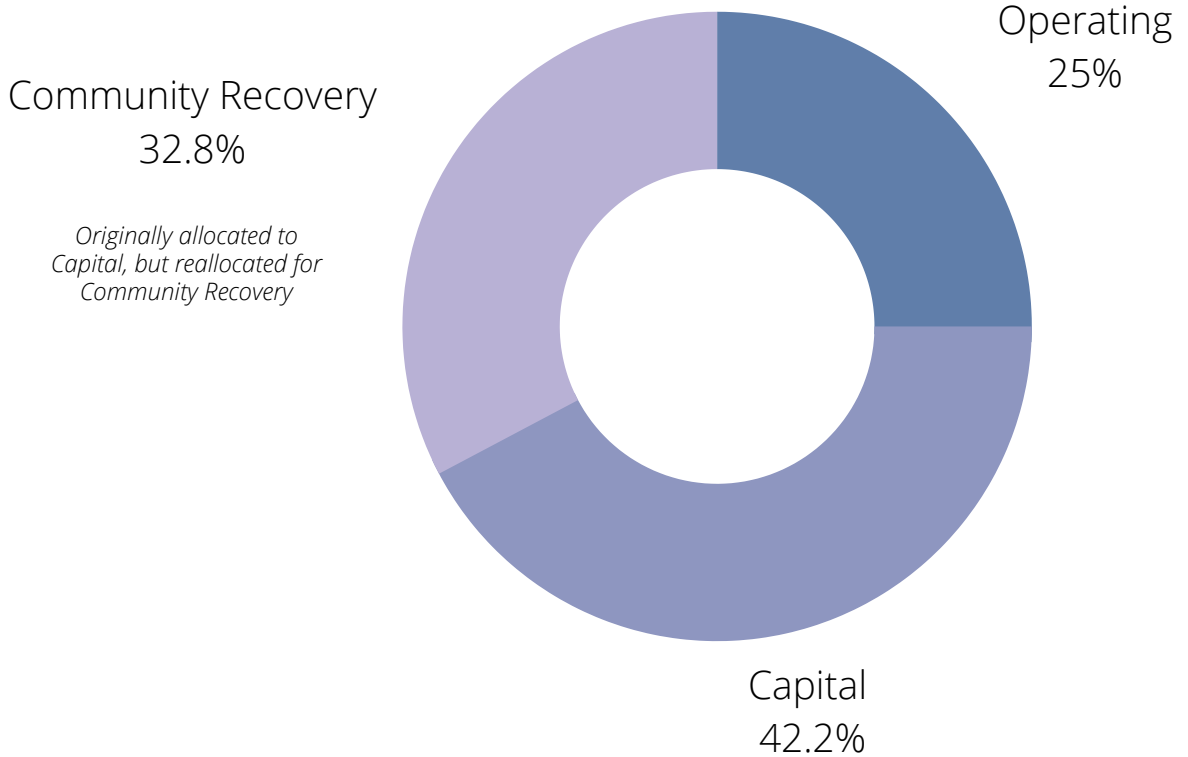
Amount	Unit #	Department
\$ 2,988,000	6475	Tourism Promotion & Community Arts Partnership

Amount	Unit #	Components of the Planning Department Administration not Part of the Administrative 10%
\$ 115,103	8020	Community Planning* (Tourism Program Director)

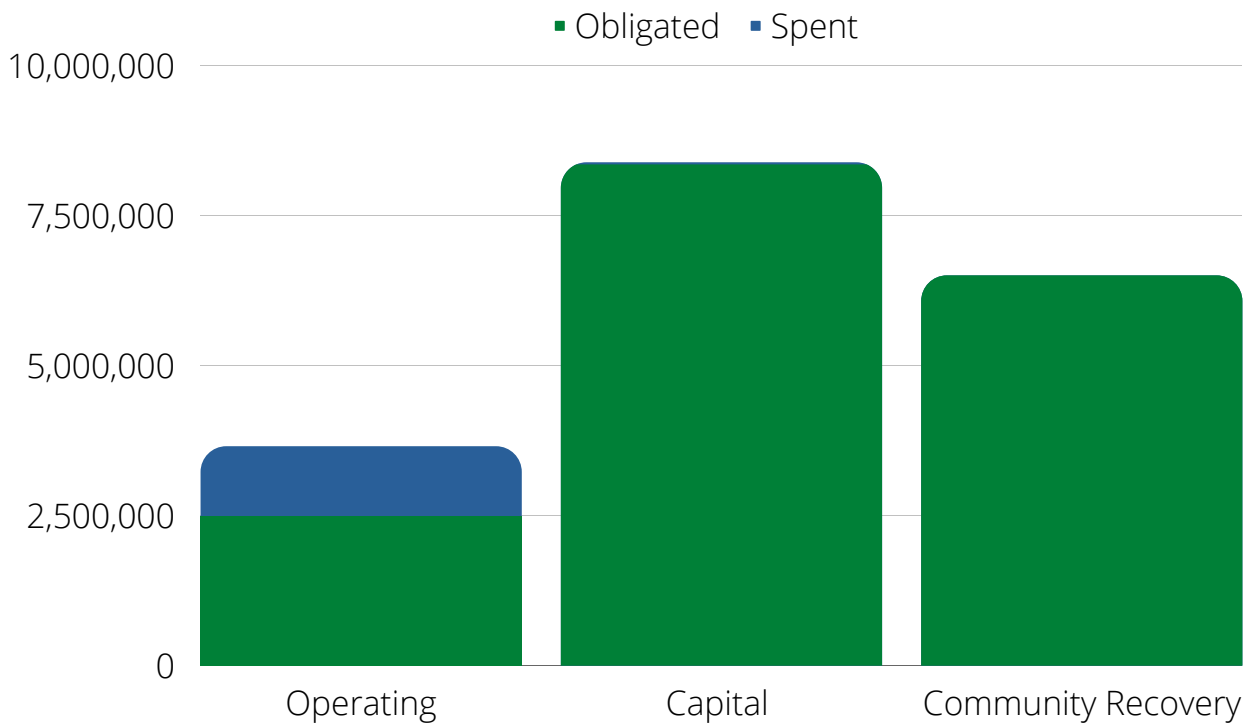
Amount	Unit #	Components of the Administrative 10%
\$ 60,070	8020	Community Planning
\$ 15,994	1989	Risk Management (County Administration)
\$ 19,193	1310	Treasury (Budget & Finance)
\$ 25,591	1315	Accounting (Comptroller)
\$ 3,200	1420	County Attorney
\$ 207,952	9999	Unallocated Revenues
\$ 332,000		10% of Projected Room Tax

Amount	Unit #	Components of 8020 - Community Planning
\$ 60,070	8020	Part Time Staff Support (3 Positions)
\$ 115,103	8020	Tourism Program Director / Principal Planner

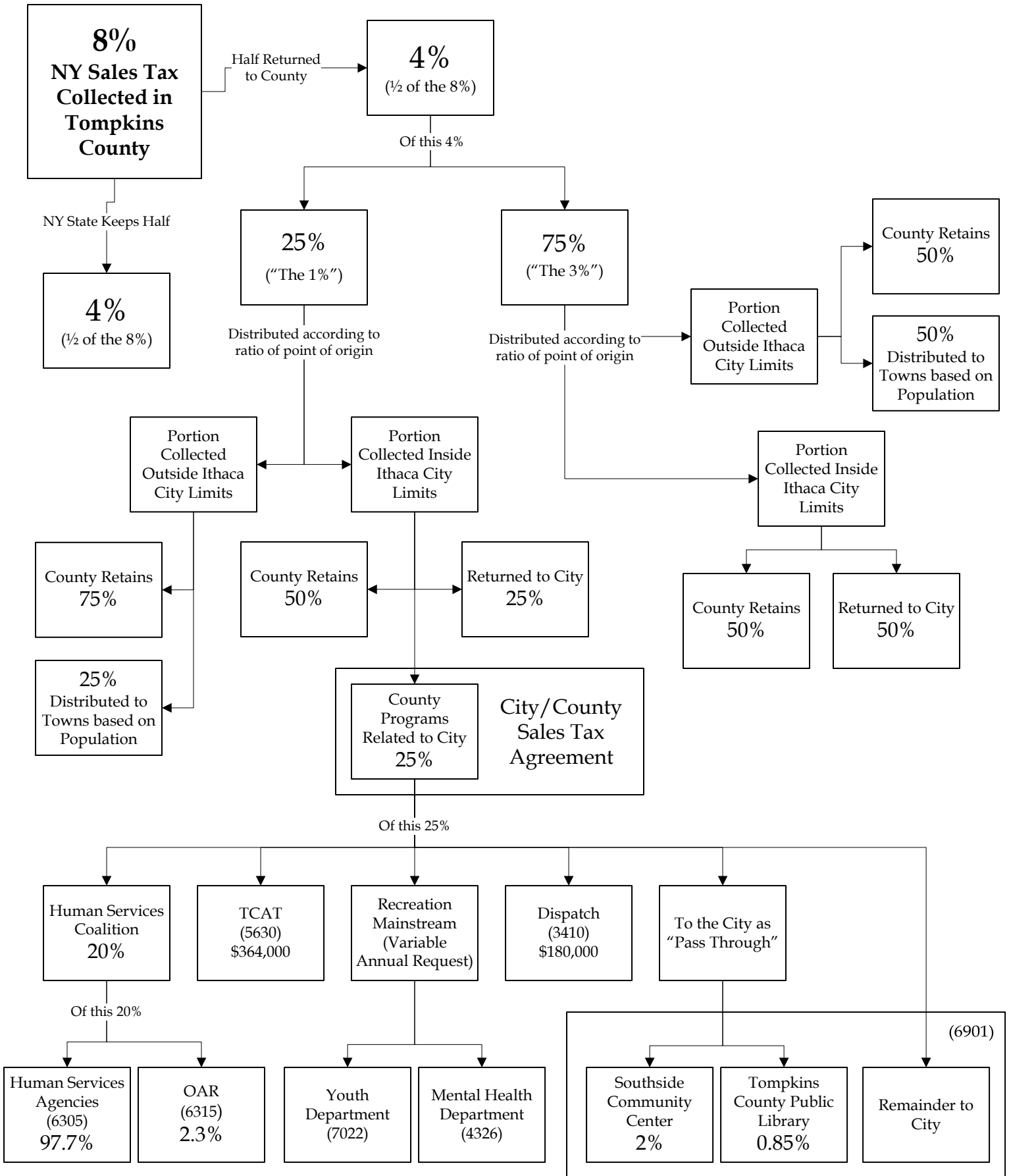
2021-2022 American Rescue Plan (ARPA) Funds Allocation



2021 - 2022 ARPA Funds Activity as of 6/30/2022



How Sales Tax is Distributed in Tompkins County



SECTION 3

CAPITAL PLAN

Thank you for living Tompkins County's values.

Respect.

We embrace a safe and inclusive culture and treat others with dignity, understanding, and compassion.



2023-2027 Capital Program, Summary of Projects, By Fund and Department

REVISED
9:16 am, Sep 12, 2022

	Local	Project Total
General	\$ 77,509,395	\$ 97,838,836
Emergency Response	\$ 1,213,191	\$ 1,213,191
Equipment Renewal and Replacement (2021-2025) EMS	\$ 1,213,191	\$ 1,213,191
Facilities Department	\$ 45,402,492	\$ 52,462,492
Cold Storage Building	\$ 390,000	\$ 450,000
Downtown Office Building	\$ 28,600,000	\$ 30,600,000
Facility Restoration Project 2023	\$ 1,400,000	\$ 1,400,000
Facility Restoration Project 2024	\$ 1,400,000	\$ 1,400,000
Facility Restoration Project 2025	\$ 1,400,000	\$ 1,400,000
Facility Restoration Project 2026	\$ 1,400,000	\$ 1,400,000
Facility Restoration Project 2027	\$ 1,400,000	\$ 1,400,000
Green Facilities	\$ 9,412,492	\$ 14,412,492
Health Department	\$ 400,000	\$ 400,000
55 Brown Road Renovations	\$ 400,000	\$ 400,000
Highway Department	\$ 20,157,822	\$ 29,826,446
2023 Highway Machinery - 5 year plan	\$ 1,000,000	\$ 1,000,000
2024 Highway Machinery - 5 year plan	\$ 1,430,000	\$ 1,430,000
2025 Highway Machinery - 5 year plan	\$ 1,345,000	\$ 1,345,000
2026 Highway Machinery - 5 year plan	\$ 1,350,000	\$ 1,350,000
2027 Highway Machinery - 5 year plan	\$ 1,200,000	\$ 1,200,000
Cortland Street Bridge Replacement over Owasco Inlet	\$ 1,620,000	\$ 1,620,000
Fall Creek Road CR 105, Bridge Rehabilitation over Fall Creek	\$ 385,000	\$ 1,925,000
Falls Road Bridge over Taughannock Creek	\$ 244,050	\$ 4,881,000
Podunk Road Bridge over Taughannock Creek	\$ 183,772	\$ 3,675,446
Road Maintenance Program 2023	\$ 1,800,000	\$ 1,800,000
Road Maintenance Program 2024	\$ 2,400,000	\$ 2,400,000
Road Maintenance Program 2025	\$ 2,400,000	\$ 2,400,000
Road Maintenance Program 2026	\$ 2,400,000	\$ 2,400,000
Road Maintenance Program 2027	\$ 2,400,000	\$ 2,400,000
Information Technology Services	\$ 2,022,710	\$ 2,022,710
ITS Infrastructure Replacement/Maintenance (2020-2024)	\$ 2,022,710	\$ 2,022,710
Planning and Sustainability Department	\$ 7,538,180	\$ 9,520,680
Aquifer Study Program	\$ 1,441,680	\$ 1,441,680
Green Fleet	\$ 3,896,500	\$ 5,879,000
Natural Infrastructure	\$ 2,200,000	\$ 2,200,000
Recycling and Materials Management Department	\$ -	\$ 1,618,317
RSWC Infrastructure 2022-2023	\$ -	\$ 1,618,317
Board of Elections	\$ 625,000	\$ 625,000
Voting Machines	\$ 625,000	\$ 625,000
County Administration	\$ 150,000	\$ 150,000

Streaming Operations & Media Production Equipment, Legislature Chambers	\$ 150,000	\$ 150,000
Solid Waste	\$ 1,133,118	\$ 2,227,631
Recycling and Materials Management Department	\$ 1,133,118	\$ 2,227,631
RSWC Upgrades 2021-2025	\$ 1,133,118	\$ 2,227,631
Airport	\$ -	\$ 17,701,100
Airport	\$ -	\$ 17,701,100
Aircraft Rescue & Fire Fighting (ARFF) Vehicle	\$ -	\$ 660,000
Airport Master Plan/Pavement Management Plan	\$ -	\$ 575,000
Airport Wide Obstruction Study and Removal	\$ -	\$ 1,350,000
Curbside Terminal Canopy Improvements	\$ -	\$ 350,000
Parallel Taxiway Rehabilitation - Phase 3	\$ -	\$ 4,761,600
Parallel Taxiway Rehabilitation - Phase 4	\$ -	\$ 2,185,500
Passenger Terminal Baggage Claim Carousel	\$ -	\$ 715,000
Runway Lighting - Rehabilitation - LED	\$ -	\$ 1,787,000
SRE Equipment (Broom/Blower)	\$ -	\$ 600,000
Terminal Apron Rehabilitation	\$ -	\$ 4,110,000
T-Hanger Update	\$ -	\$ 607,000
Grand Total	\$ 78,642,513	\$ 117,767,567

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Capital Plan: 2023-27 Project Cash Flow

	2023	2024	2025	2026	2027
General					
Board of Elections					
Voting Machines		625,000			
Board of Elections Total		625,000			
County Administration					
Streaming Operations & Media Production Equipment, Legislature Chambers		150,000			
County Administration Total		150,000			
Emergency Response					
E911 Fees-Microwave Sys. Upgrade (2014 Series B Ref Bonds)	-	-	-	-	-
Equipment Renewal and Replacement (2021-2025) EMS	425,125	30,824	332,520	-	-
Emergency Response Total	425,125	30,824	332,520	-	-
Facilities Department					
Cold Storage Building	250,000	-	-	-	-
Downtown Office Building	-	25,800,000	-	-	-
Facility Restoration Project 2023	1,400,000	-	-	-	-
Facility Restoration Project 2024	-	1,400,000	-	-	-
Facility Restoration Project 2025	-	-	1,400,000	-	-
Facility Restoration Project 2026	-	-	-	1,400,000	-
Facility Restoration Project 2027	-	-	-	-	1,400,000
Green Facilities	7,097,492	-	-	-	-
Facilities Department Total	8,747,492	27,200,000	1,400,000	1,400,000	1,400,000
Health Department					
55 Brown Road Renovations	400,000	-	-	-	-
Health Department Total	400,000	-	-	-	-
Highway Department					
2023 Highway Machinery - 5 year plan	1,000,000	-	-	-	-
2024 Highway Machinery - 5 year plan	-	1,430,000	-	-	-
2025 Highway Machinery - 5 year plan	-	-	1,345,000	-	-
2026 Highway Machinery - 5 year plan	-	-	-	1,350,000	-
2027 Highway Machinery - 5 year plan	-	-	-	-	1,200,000
Chapel Road					
Cortland Street Bridge Replacement over Owasco Inlet		1,325,000	-	-	-
Fall Creek Road CR 105, Bridge Rehabilitation over Fall Creek	175,000	50,000	-	1,700,000	-
Falls Road Bridge over Taughannock Creek		750,000	4,131,000	-	-
Highway Department Shop and Wash Bay Improvements					
Podunk Road Bridge over Taughannock Creek	662,000	3,013,446	-	-	-
Road Maintenance Program 2023	1,800,000	-	-	-	-
Road Maintenance Program 2024	-	2,400,000	-	-	-
Road Maintenance Program 2025	-	-	2,400,000	-	-
Road Maintenance Program 2026	-	-	-	2,400,000	-
Road Maintenance Program 2027	-	-	-	-	2,400,000
Highway Department Total	3,637,000	8,968,446	7,876,000	5,450,000	3,600,000
Information Technology Services					
ITS Infrastructure Replacement/Maintenance (2020-2024)	570,000	560,028	-	-	-
Information Technology Services Total	570,000	560,028	-	-	-
Planning and Sustainability Department					
Aquifer Study Program	19,250	8,850	-	-	-
Green Fleet	1,621,000	1,268,000	1,066,000	1,239,000	-
Natural Infrastructure	200,000	200,000	200,000	200,000	200,000
Planning and Sustainability Department Total	1,840,250	1,476,850	1,266,000	1,439,000	200,000
Recycling and Materials Management Department					
RSWC Infrastructure 2022-2023	664,287	468,930			
Recycling and Materials Management Department Total	664,287	468,930			
General Total	16,284,154	39,480,078	10,874,520	8,289,000	5,200,000
Solid Waste					
Recycling and Materials Management Department					
RSWC Upgrades 2021-2025	807,618	-	30,000	-	-

Recycling and Materials Management Department Total	807,618	-	30,000	-	-
Solid Waste Total	807,618	-	30,000	-	-
Airport					
Airport					
Aircraft Rescue & Fire Fighting (ARFF) Vehicle	-	660,000	-	-	-
Airport Master Plan/Pavement Management Plan	-	575,000	-	-	-
Airport Wide Obstruction Study and Removal	-	-	230,000	230,000	890,000
Curbside Terminal Canopy Improvements	350,000	-	-	-	-
Expand Public and Rental Car Parking					
Navais Primary Wind Cone					
Parallel Taxiway Rehabilitation - Phase 3	1,670,000	-	-	-	-
Parrallel Taxiway Rehabilitation - Phase 4	913,000	-	-	-	-
Passenger Terminal Baggage Claim Carousel	715,000	-	-	-	-
Runway Lighting - Rehabilitation - LED	-	202,000	-	1,585,000	-
SRE Equipment (Broom/Blower)	600,000	-	-	-	-
Terminal Apron Rehabilitation	-	-	380,000	-	3,730,000
T-Hanger Update	546,300	-	-	-	-
Airport Total	4,794,300	1,437,000	610,000	1,815,000	4,620,000
Airport Total	4,794,300	1,437,000	610,000	1,815,000	4,620,000
Grand Total	21,886,072	40,917,078	11,514,520	10,104,000	9,820,000

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Budget Impact--Detailed Total Existing and Proposed Debt Service and Cash Capital

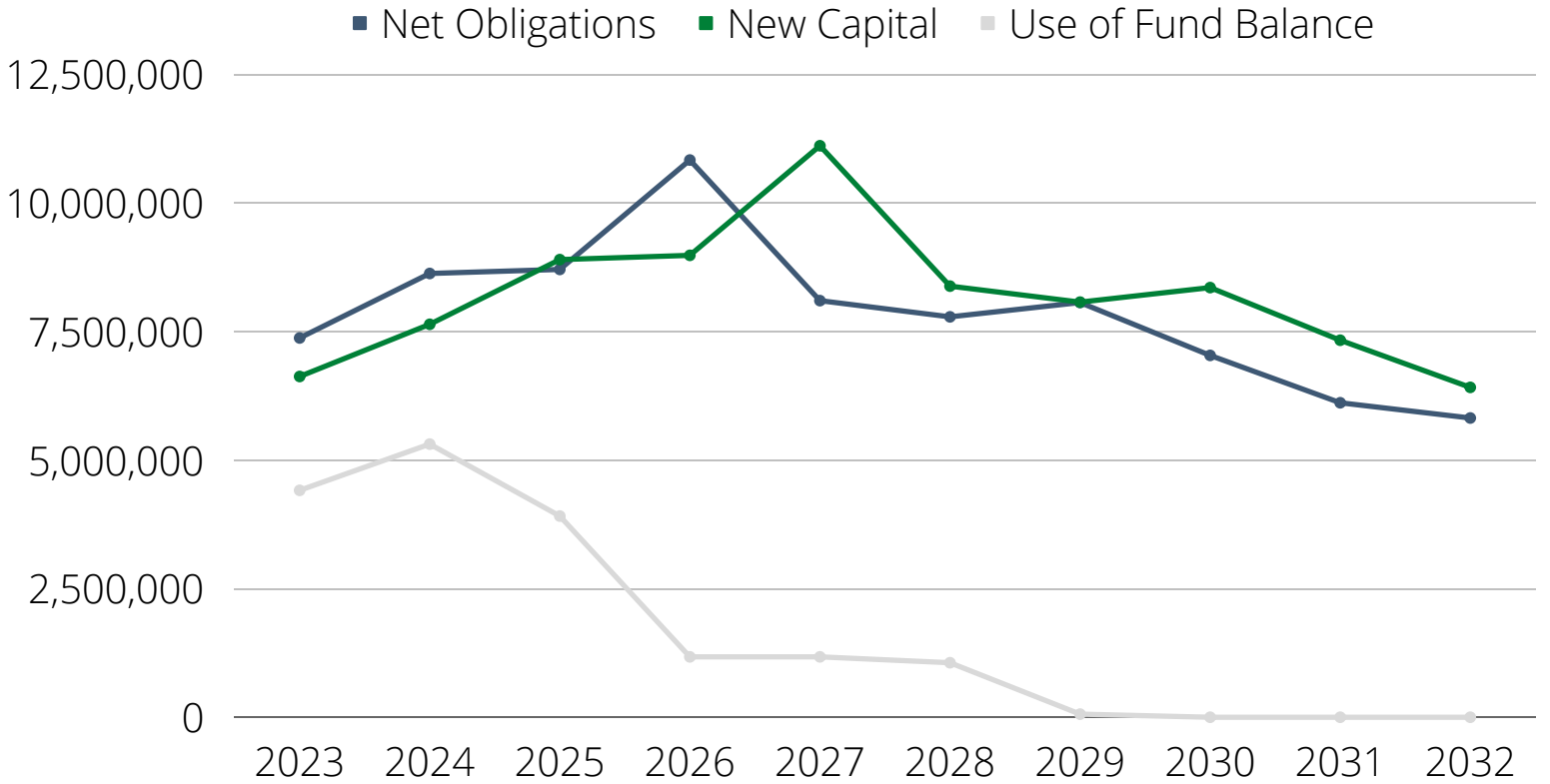
	2023 Outlay	2024 Outlay	2025 Outlay	2026 Outlay	2027 Outlay
Existing Projects	7,155,748	8,867,466	8,750,369	8,043,680	7,593,304
Airport	(342,481)	-	-	-	-
Airport Federal/State Aid	(2,057,250)				
Airport PFC's/Prior Bond	(1,218,231)				
Curbside Terminal Canopy Improvements	350,000	-	-	-	-
Parallel Taxiway Rehabilitation - Phase 3	1,670,000	-	-	-	-
Parrallel Taxiway Rehabilitation - Phase 4	913,000	-	-	-	-
Capital	(200,000)	-	-	-	-
Already Appropriated to Capital Project	(200,000)	-	-	-	-
Emergency Response	(127,944)	(521,423)	(218,680)	(36,333)	(35,210)
E911 Fees-Microwave Sys. Upgrade (2014 Series B Ref Bonds)	(39,104)	(38,282)	(37,235)	(36,333)	(35,210)
Emergency Response - Backup Dispatch Center (Funds from annual State grant)	(513,965)	(513,965)	(513,965)		
Equipment Renewal and Replacement (2021-2025) EMS	425,125	30,824	332,520	-	-
Enterprise Funds	(1,800,000)	-	-	(174,720)	(175,084)
Use of Debt Reserve-FB/Solid Waste Reserves/FB	-	-	-	(174,720)	(175,084)
Use of HQ-Fund balance (fund balance in projects)	(1,800,000)	-	-	-	
Existing Debt-BAN	137,700	575,000	575,000	575,000	575,000
Backup Dispatch Center/Bridge Replacements	137,700	575,000	575,000	575,000	575,000
Existing Debt-Bond	6,043,892	6,041,901	6,058,320	6,061,864	6,049,159
2014 Public Improvements (Bldg, Bridges, TC3)	619,494	619,094	617,831	620,681	617,500
2015 Various Projects	796,206	796,806	796,250	794,500	798,950
2016 Various Projects	264,900	265,100	265,200	260,200	265,200
2017 Various Projects	555,106	555,106	559,856	564,306	563,166
2018 Various Projects	205,350	206,356	207,138	207,563	207,625
2019 Various Projects	413,350	413,000	412,350	416,325	414,925
2020 Various Projects	191,869	194,603	197,050	199,313	196,538
2021 Various Projects	272,325	270,794	273,938	276,725	274,175
2022 Terminal Security Improvements/Baggage Make-Up					
Expansion/ Fuel Farm	681,959	681,959	683,425	683,968	683,793
HSAnnex, RSW & CCE Building (2012)	243,733	244,333	244,833	240,233	240,288
Public Safety Improvements, SW, Roads, Leg, VOIP (2013)	297,600	288,800	295,000	295,600	285,800
Refunding of 2005 & 2007 (2014)	382,800	383,250	386,250	378,500	384,750
Refunding of 2010 (2014)	1,119,200	1,122,700	1,119,200	1,123,950	1,116,450
Facilities Department	1,326,975	1,452,776	1,454,098	1,768,664	1,329,233
2022 Facilities Improvements/Energy Performance (Green	402,558	400,633	401,955	398,074	398,643
Cold Storage Building	250,000	-	-	-	-
Downtown Office Building		520,000	520,000	838,447	398,447
Facilities Department	(52,000)	(52,000)	(57,183)	-	-
Green Facilities	674,417	532,143	532,143	532,143	532,143
Human Services Bulding Annex-Mortgage (COFA)	52,000	52,000	57,183	-	-
General	33,356	373,834	376,300	(306,125)	(305,125)
Alcohol & Drug	(40,000)	(40,000)	(40,000)	(40,000)	(40,000)
Contribution of General Fund to Airport	342,481	681,959	683,425	-	
Cooperative Extension - \$350,000 2012 Bonds (new)	(46,125)	(45,125)	(44,125)	(43,125)	(42,125)
Fiscal Agent Fees	95,000	95,000	95,000	95,000	95,000
TC3	(318,000)	(318,000)	(318,000)	(318,000)	(318,000)
Highway Department	-	26,500	155,330	155,330	155,330
Cortland Street Bridge Replacement over Owasco Inlet	-	26,500	155,330	155,330	155,330
Information Technology Services	570,000	560,028	-	-	-
ITS Infrastructure Replacement/Maintenance (2020-2024)	570,000	560,028	-	-	-

Budget Impact--Detailed Total Existing and Proposed Debt Service and Cash Capital

	2023 Outlay	2024 Outlay	2025 Outlay	2026 Outlay	2027 Outlay
Planning and Sustainability Department	1,014,250	358,850	350,000	-	-
Aquifer Study Program	19,250	8,850	-	-	-
Green Fleet	995,000	350,000	350,000	-	-
Recycling and Materials Management Department	500,000	(0)	(0)	(0)	(0)
RSWC Infrastructure 2022-2023	500,000	-	-	-	-
RSWC Upgrades 2021-2025	176,516	146,744	177,043	174,720	175,084
Solid Waste - 2012 Bonds	(116,063)	(116,349)	(116,587)	(114,397)	(114,423)
Solid Waste--2015 Recycling & Solid Waste Center	(60,453)	(30,395)	(60,456)	(60,323)	(60,661)
New Projects	222,633	(234,368)	(38,451)	2,796,367	511,499
Airport	(342,481)	(340,980)	-	-	-
Aircraft Rescue & Fire Fighting (ARFF) Vehicle	-	660,000	-	-	-
Airport Federal/State Aid	(1,765,200)	(1,365,150)	(579,500)	(1,724,250)	(4,389,000)
Airport Master Plan/Pavement Management Plan	-	575,000	-	-	-
Airport PFC's/Prior Bond*	(438,581)	(412,830)	(30,500)	(90,750)	(231,000)
Airport Wide Obstruction Study and Removal	-	-	230,000	230,000	890,000
Passenger Terminal Baggage Claim Carousel	715,000	-	-	-	-
Runway Lighting - Rehabilitation - LED	-	202,000	-	1,585,000	-
SRE Equipment (Broom/Blower)	600,000	-	-	-	-
Terminal Apron Rehabilitation	-	-	380,000	-	3,730,000
T-Hanger Update	546,300	-	-	-	-
Board of Elections	-	625,000	-	-	-
Voting Machines	-	625,000	-	-	-
County Administration	150,000				
Streaming Operations & Media Production Equipment, Legislature Chambers	150,000				
Facilities Department	1,400,000	1,400,000	181,306	362,613	509,552
Facility Restoration Project 2023	1,400,000	-	-	-	-
Facility Restoration Project 2024	-	1,400,000	-	-	-
Facility Restoration Project 2025	-	-	181,306	181,306	181,306
Facility Restoration Project 2026	-	-	-	181,306	164,123
Facility Restoration Project 2027	-	-	-	-	164,123
General	(3,700,000)	(4,800,000)	(3,400,000)	(1,000,000)	(1,000,000)
Use of General-Fund balance/Reserves (Road, Facilities, SW)	(3,700,000)	(4,800,000)	(3,400,000)	(1,000,000)	(1,000,000)
Health Department	400,000	-	-	-	-
55 Brown Road Renovations	400,000	-	-	-	-
Highway Department	2,115,114	2,681,612	2,980,242	3,233,754	801,947
2023 Highway Machinery - 5 year plan	96,342	96,342	96,342	96,342	96,342
2024 Highway Machinery - 5 year plan	-	137,769	137,769	137,769	137,769
2025 Highway Machinery - 5 year plan	-	-	129,580	129,580	129,580
2026 Highway Machinery - 5 year plan	-	-	-	130,062	130,062
2027 Highway Machinery - 5 year plan	-	-	-	-	115,611
Fall Creek Road CR 105, Bridge Rehabilitation over Fall Creek	35,000	10,000	10,000	340,000	-
Falls Road Bridge over Taughannock Creek	-	37,500	206,550	-	-
Podunk Road Bridge over Taughannock Creek	183,772	-	-	-	-
Road Maintenance Program 2023	1,800,000	-	-	-	-
Road Maintenance Program 2024	-	2,400,000	-	-	-
Road Maintenance Program 2025	-	-	2,400,000	-	-
Road Maintenance Program 2026	-	-	-	2,400,000	-
Road Maintenance Program 2027	-	-	-	-	192,582
Planning and Sustainability Department	200,000	200,000	200,000	200,000	200,000
Natural Infrastructure	200,000	200,000	200,000	200,000	200,000
Grand Total	7,378,381	8,633,098	8,711,917	10,840,047	8,104,803

Capital - Summary of Budget Impact

Total Existing and Proposed Debt Service and Cash Capital Outlays



Tompkins County 2023 Project Approval Request (PAR) Form

Project: Aircraft Rescue & Fire Fighting (ARFF) Vehicle

AIR4602024-ARFF

Start Year: 2024 *Completion Year:* 2024

Project Type: Equipment

Co. Committee: Facilities and Infrastructure

Program Manager: Roxan E. Noble

Department: Airport

Project Manager: Josh Nalley

Location: 72 Brown Road, Ithaca, NY 14850

Description

This project includes the acquisition of a new aircraft rescue and firefighting (ARFF) vehicle meeting the requirements of FAA Advisory Circular 150/5220-10E and 14 CFR Part 139. The ARFF vehicle will be an all-wheel drive, diesel powered vehicle having a mechanical foam/water system designed for extinguishing flammable and combustible liquid fuel fires. The vehicle would be capable of carrying sufficient water and AFFF (foam) to supplement the existing fleet of vehicles (2 total) such that the total quantity of water for foam production carried by all three vehicles is at least 3,000 gallons. County also intends to acquire vehicle equipment including medical supply kits, firefighting tools, and personal protective gear and apparatus. The equipment and supplies will be bid separately from the ARFF vehicle. This vehicle will replace a 1988 Pierce structural vehicle, and these vehicles are generally replaced at 15 years, but if needed can be pushed out to 20 years.

Proposed Implementation Schedule: Annual and Total Funding Requested

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment:	\$660,000	\$0	\$0	\$660,000	\$0	\$0	\$0
Other:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total:	\$660,000	\$0	\$0	\$660,000	\$0	\$0	\$0
Total Local:	\$0	\$0	\$0	\$0	\$0	\$0	\$0

SEQR and Environmental

SEQR Type: TYPE II

Anticipated Environmental Assessment Form (EAF) outcome:

Other Agencies Involved:

Funding Sources

Local Share	
Federal Funds:	\$594,000
State Funds:	\$33,000
ARP Funds:	
Airport/PFC's	\$33,000

Total: **\$660,000**

Tompkins County 2023 Project Approval Request (PAR) Form

Project: Airport Master Plan/Pavement Management Plan

2021 - 2

Start Year: 2024 *Completion Year:* 2024

Project Type: Other

Co. Committee: Facilities and Infrastructure

Program Manager: Roxan E. Noble

Department: Airport

Project Manager: Josh Nalley

Location: 72 Brown Road, Ithaca, NY 14850

Description

After ITH met with the Federal Aviation Administration (FAA) they recommended a full Master Plan to include an update to the Airport Pavement Management Survey (APMS). This will update the 2012 Airport Layout Plan to determine its current and future needs. The study will provide planning guidelines for the future development of the Airport to satisfy present and future aviation demand as well as current SOPs, as well as consideration for maximizing economic development opportunities. The airport master plan will take into consideration the full list of elements described in the advisory circular, including an airport layout plan update, property maps, Exhibit A, and APMS. Updates to the sustainability/resiliency elements will also be investigated as part of the plan. Updates to the aeronautical surveys and base mapping for the Airport Geographic Information System (AGIS) and ALP will be in accordance with Advisory Circulars 150/5300-16,-17, and -18 for a Part 139 Airport.

Ithaca Tompkins International Airport was the first airport to complete a Green/Sustainable Master Plan. As a result of other non-AIP funding initiatives, a majority of the capital development projects identified on the existing ALP have been completed or are no longer effective. In addition, the Airport Property boundary has changed and warrants an update to the 2012 Master Plan. The dynamic at ITH is such that general aviation activity has continued to increase, both in the number of operations and the amount of infrastructure development that has occurred, and requires an update to ensure future planning needs are considered for the next 10 – 20 year planning term. Consideration for both aeronautical and non-aeronautical development needs to be considered to correlate to the Airport’s business model and shared-services initiatives, which were not part of overall planning considerations during the previous Master Plan. Additionally, the current FAA TAF forecast differs from the previous master plan and requires a new study to develop a more accurate forecast.

The Airport will be completing a full rewrite/new master plan and include any adjustments, additions, changes, etc. that are needed to maintain the Airport.

Proposed Implementation Schedule: Annual and Total Funding Requested

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>
Planning	\$575,000	\$0	\$0	\$575,000	\$0	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total:	\$575,000	\$0	\$0	\$575,000	\$0	\$0	\$0
Total Local:	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Tompkins County 2023 Project Approval Request (PAR) Form

SEQR and Environmental	Funding Sources														
<p><i>SEQR Type:</i> TYPEII</p> <p><i>Anticipated Environmental Assessment Form (EAF) outcome:</i></p> <p><i>Other Agencies Involved:</i></p>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 2px 5px;">Local Share</td> <td style="padding: 2px 5px;"></td> </tr> <tr> <td style="padding: 2px 5px;">Federal Funds:</td> <td style="padding: 2px 5px; text-align: right;">\$517,500</td> </tr> <tr> <td style="padding: 2px 5px;">State Funds:</td> <td style="padding: 2px 5px; text-align: right;">\$28,750</td> </tr> <tr> <td style="padding: 2px 5px;">ARP Funds:</td> <td style="padding: 2px 5px;"></td> </tr> <tr> <td style="padding: 2px 5px;">Airport/PFC's</td> <td style="padding: 2px 5px; text-align: right;">\$28,750</td> </tr> <tr> <td colspan="2" style="padding: 10px 5px 5px 5px;"> <hr style="border: 0.5px solid black;"/> </td> </tr> <tr> <td style="padding: 5px 5px 5px 5px;">Total:</td> <td style="padding: 5px 5px 5px 5px; text-align: right;">\$575,000</td> </tr> </table>	Local Share		Federal Funds:	\$517,500	State Funds:	\$28,750	ARP Funds:		Airport/PFC's	\$28,750	<hr style="border: 0.5px solid black;"/>		Total:	\$575,000
Local Share															
Federal Funds:	\$517,500														
State Funds:	\$28,750														
ARP Funds:															
Airport/PFC's	\$28,750														
<hr style="border: 0.5px solid black;"/>															
Total:	\$575,000														

Tompkins County 2023 Project Approval Request (PAR) Form

Project: Airport Wide Obstruction Study and Removal

2018 - 1

Start Year: 2025 *Completion Year:* 2027

Project Type: Other

Co. Committee: Facilities and Infrastructure

Program Manager: Roxan E. Noble

Department: Airport

Project Manager: Josh Nalley

Location: 72 Brown Road, Ithaca, NY 14850

Description

This project is the initial study for the removal/mitigation of trees identified as penetrations to the Airport and determined to be obstructions. The initial plan was to begin this project in 2018 with the initial study of the obstructions, but it has been pushed back to a start date of 2025. The actual removal of obstructions is set to be completed in 2027. The study and design (2025 and 2026) will determine the environmental impacts as well as the SEQR Type.

Proposed Implementation Schedule: Annual and Total Funding Requested

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$230,000	\$0	\$0	\$0	\$0	\$230,000	\$0
Construction:	\$890,000	\$0	\$0	\$0	\$0	\$0	\$890,000
Equipment:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	\$230,000	\$0	\$0	\$0	\$230,000	\$0	\$0
Total:	\$1,350,000	\$0	\$0	\$0	\$230,000	\$230,000	\$890,000
Total Local:	\$0	\$0	\$0	\$0	\$0	\$0	\$0

SEQR and Environmental

SEQR Type: TYPEII

Anticipated Environmental Assessment Form (EAF) outcome:

Other Agencies Involved:

Funding Sources

Local Share	
Federal Funds:	\$1,215,000
State Funds:	\$67,500
ARP Funds:	
Aiport (PFC's)	\$67,500

Total: **\$1,350,000**

Tompkins County 2023 Project Approval Request (PAR) Form

Project: Curbside Terminal Canopy Improvements

2022ITH - 9

Start Year: 2023

Completion Year: 2023

Project Type: Other

Co. Committee: Facilities and Infrastructure

Program Manager: Roxan E. Noble

Department: Airport

Project Manager: Josh Nalley

Location: Ithaca Tompkins International Airport - 1 Culligan Drive, Ithaca, NY 14850

Description

The existing curbside canopy was installed in 2019 as part of a larger terminal building expansion and modernization project. The canopy is an asymmetrical curved system with a translucent membrane and was originally designed to shed runoff away from pedestrian and vehicular traffic. Due to unforeseen conditions and properties of the translucent canopy membrane and its support system, snow and ice was found to be building up at various locations along the canopy, eventually falling onto the drop-off lane below where pedestrians and vehicles are co-located. With the significant ice storms and snowfall ITH experienced during the 2019-2020 winter, pieces of falling snow/ice were estimated to weigh at least 20lbs. and in some instances were five times that amount, creating a dangerous situation. In frequent situations throughout the winter, Airport staff were required to block off sections of the drop-off roadway and sidewalk until the areas could be safely cleared of snow.

This project will involve the retrofitting of the existing 350ft long terminal canopy with a snow/ice retention system, consisting of a custom fabricated metal frame and mesh. This retention and gutter system will be installed along the roadside face of the canopy. Gutters will be affixed beneath the snow/ice retention system and fitted with heat trace cabling to melt snow and ice and reduce buildup. The heat trace cabling will be automatically activated by a thermostat in advance of winter precipitation. Similarly, runoff from heavy rains sheets onto the roadway and splashes bystanders, creating an inconvenience and degrading the passenger experience. The gutters will connect to downspouts which will be conveyed to the existing storm water system. It is anticipated the system would be composed of lightweight aluminum to reduce the additional canopy loading. The system will be configured to not be a visual distraction from the unique canopy and instead be an aesthetically pleasing enhancement.

ITH Airport's recently completed terminal expansion project enhanced passenger screening and queuing, added significant gate and seating space, and modernized the facility through new amenities, finishes, and lighting. With its rebranded motto of being "Convenient, Clean and Connected", ITH has upped its efforts to improve the passenger experience. One of the first upgrades the public sees as they approach the terminal is the curbside canopy. While this is a visually appealing and functional component, having to manage risk from falling snow/ice and rainfall is a deterrent for the general public. Retrofitting this critical building element will greatly reduce these risks and improve public perception.

The addition of snow guards on the terminal building roof consists of installing prefabricated metallic fixtures at predetermined locations to prevent large pieces of snow and ice from sliding off the rooftop onto unknowing people or objects below. A pattern of snow guards will be developed per manufacturer's recommendations and located at the critical areas where equipment exists as well as where operationally the space below needs to be protected. The critical areas will include where the new passenger boarding bridge preconditioned air units (PCA) are located as well as near emergency building exits. Protecting these areas from falling winter precipitation will improve the safety of airline crew members and airport operational staff.

Another area where snowfall and ice buildup has become a concern is at the location of the new preconditioned air units (PCA) for the boarding bridges. The location of these PCA units is fixed and unable to be adjusted. Further events of snow/ice falling onto the units will continue to diminish their service life and yield them inoperable, preventing passengers from having access to conditioned air. Not having fresh air in the cabin of an aircraft is a serious health and safety issue, considering the effects of

Tompkins County 2023 Project Approval Request (PAR) Form

COVID-19. In addition, the safety of airline crew members and airport operational staff is at risk at these locations of falling snow and ice. Installing supplemental snow guards at the critical areas of the terminal building will enhance safety and prolong the useful life of the airports assets.

This project will begin and finish in 2023 and use BIL funding.

Proposed Implementation Schedule: Annual and Total Funding Requested

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$100,000	\$0	\$100,000	\$0	\$0	\$0	\$0
Construction:	\$250,000	\$0	\$250,000	\$0	\$0	\$0	\$0
Equipment:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total:	\$350,000	\$0	\$350,000	\$0	\$0	\$0	\$0
Total Local:	\$0	\$0	\$0	\$0	\$0	\$0	\$0

SEQR and Environmental

SEQR Type: TYPE II

Anticipated Environmental Assessment Form (EAF) outcome:

Other Agencies Involved:

Funding Sources

Local Share	
Federal Funds:	\$315,000
State Funds:	\$17,500
ARP Funds:	
Airport/PFC	\$17,500

Total: **\$350,000**

Tompkins County 2023 Project Approval Request (PAR) Form

Project: Parallel Taxiway Rehabilitation - Phase 3

AIRP4602018PT3

Start Year: 2018 *Completion Year:* 2024

Project Type: Other

Co. Committee: Facilities and Infrastructure

Program Manager: Roxan E. Noble

Department: Airport

Project Manager: Josh Nalley

Location: 72 Brown Road, Ithaca, NY 14850

Description

Complete rehabilitation of the Parallel Taxiway - broken into four phases for funding reasons. The phases will overlap with design/construction taking place in different years. The overall project will include: design of each phase by C&S Companies. Construction will include, but not limited to, milling, tack coat, construction of a true and leveling course to reestablish longitudinal and transverse grades, 2 to 3 inch bituminous surface course, new pavement markings, placement of topsoil, etc. C&S will also provide contract administration to ensure the contractors work is proceeding, provide consultation, hold pre-construction and pre-paving meetings, review submittals, prepare drawings and change orders as required, etc. C&S will also provide construction observation, whereas a full time resident engineer or inspector will oversee the project, observe the work, attend meetings, observe testing and inspections, etc.

The design of the Parallel Taxiway (A&D) Phase 3 was completed in 2018. Due to the FAA changing regulations and mandates additional changes needed to be made. The addition of Taxiway J & K were necessary in order for the Airport to meet these requirements.

During 2022 the General Aviation Apron & Taxiway D construction will be completed (funding from a 2021 grant - which was 100% covered with federal funds).

Construction of Parallel Taxiway (A&D) Phase 3 is scheduled for 2023, along with the construction portion of the General Aviation (GA) Apron, which is being completed in 2022. Construction of a portion of Taxiway A, E, and F as well as the new J & K taxiway will be constructed in 2024, with a grant issued in 2023.

Proposed Implementation Schedule: Annual and Total Funding Requested

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$131,600	\$131,600	\$0	\$0	\$0	\$0	\$0
Construction:	\$4,630,000	\$2,960,000	\$1,670,000	\$0	\$0	\$0	\$0
Equipment:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total:	\$4,761,600	\$3,091,600	\$1,670,000	\$0	\$0	\$0	\$0
Total Local:	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Tompkins County 2023 Project Approval Request (PAR) Form

SEQR and Environmental

SEQR Type: TYPE II

Anticipated Environmental Assessment Form (EAF) outcome:

Other Agencies Involved:

Funding Sources

Local Share	
Federal Funds:	\$4,285,440
State Funds:	\$238,080
ARP Funds:	
Airport/PFC's	\$238,080

Total:	\$4,761,600
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Tompkins County 2023 Project Approval Request (PAR) Form

Project: Parallel Taxiway Rehabilitation - Phase 4

2022PT4

Start Year: 2022 *Completion Year:* 2023

Project Type: Other

Co. Committee: Facilities and Infrastructure

Program Manager: Roxan E. Noble

Department: Airport

Project Manager: Josh Nalley

Location: 72 Brown Road, Ithaca, NY 14850

Description

Complete rehabilitation of the Parallel Taxiway - broken into four phases for funding reasons. The phases will overlap with design/construction taking place in different years. The overall project will include: design of each phase by C&S Companies. Construction will include, but not limited to, milling, tack coat, construction of a true and leveling course to reestablish longitudinal and transverse grades, 2 to 3 inch bituminous surface course, new pavement markings, placement of topsoil, etc. C&S will also provide contract administration to ensure the contractors work is proceeding, provide consultation, hold pre-construction and pre-paving meetings, review submittals, prepare drawings and change orders as required, etc. C&S will also provide construction observation, whereas a full time resident engineer or inspector will oversee the project, observe the work, attend meetings, observe testing and inspections, etc. This is the FINAL Phase (Phase 4) of the Taxiway Rehabilitation Project - which began in 2016. This Phase includes the final portion of Taxiway A, along with Taxiway E & F. The construction phase of this project has been pushed back to 2024, with a grant that is set to be issued in 2023.

In 2022 the installation of Navigational Aids and a primary wind cone will take place, along with the Installation of LED Airfield and Taxiway Lighting.

Construction of Phase 3 of Taxiway Rehabilitation - which is a Multi-Phase project and is scheduled to be completed, along with the General Aviation (GA) Apron Rehabilitation. Phase 4 of the Taxiway Construction is scheduled to be completed in 2022, but was pushed back to 2023. Any additional pavement projects that will take place will be determined within the Pavement Management Plan and updates to our capital plan will happen accordingly.

Proposed Implementation Schedule: Annual and Total Funding Requested

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$384,500	\$384,500	\$0	\$0	\$0	\$0	\$0
Construction:	\$1,801,000	\$888,000	\$913,000	\$0	\$0	\$0	\$0
Equipment:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total:	\$2,185,500	\$1,272,500	\$913,000	\$0	\$0	\$0	\$0
Total Local:	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Tompkins County 2023 Project Approval Request (PAR) Form

SEQR and Environmental	Funding Sources														
<p><i>SEQR Type:</i> TYPE II</p> <p><i>Anticipated Environmental Assessment Form (EAF) outcome:</i></p> <p><i>Other Agencies Involved:</i></p>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 2px 5px;">Local Share</td> <td style="padding: 2px 5px;"></td> </tr> <tr> <td style="padding: 2px 5px;">Federal Funds:</td> <td style="padding: 2px 5px; text-align: right;">\$2,005,400</td> </tr> <tr> <td style="padding: 2px 5px;">State Funds:</td> <td style="padding: 2px 5px; text-align: right;">\$90,050</td> </tr> <tr> <td style="padding: 2px 5px;">ARP Funds:</td> <td style="padding: 2px 5px;"></td> </tr> <tr> <td style="padding: 2px 5px;">Airport/PFC's</td> <td style="padding: 2px 5px; text-align: right;">\$90,050</td> </tr> <tr> <td colspan="2" style="padding: 10px 5px 5px 5px;"><hr/></td> </tr> <tr> <td style="padding: 2px 5px;">Total:</td> <td style="padding: 2px 5px; text-align: right;">\$2,185,500</td> </tr> </table>	Local Share		Federal Funds:	\$2,005,400	State Funds:	\$90,050	ARP Funds:		Airport/PFC's	\$90,050	<hr/>		Total:	\$2,185,500
Local Share															
Federal Funds:	\$2,005,400														
State Funds:	\$90,050														
ARP Funds:															
Airport/PFC's	\$90,050														
<hr/>															
Total:	\$2,185,500														

Tompkins County 2023 Project Approval Request (PAR) Form

Project: Passenger Terminal Baggage Claim Carousel

AIRP 2022-7

Start Year: 2023

Completion Year: 2023

Project Type: Equipment

Co. Committee: Facilities and Infrastructure

Program Manager: Roxan E. Noble

Department: Airport

Project Manager: Josh Nalley

Location: Ithaca Tompkins International Airport - Terminal 1 Culligan Drive, Ithaca, NY 14850

Description

The current system has been in service since the terminal building was constructed in 1994 and has routinely required significant and costly repairs to remain in service.

Components to replace the existing system have become difficult and costly to locate and have resulted in the unit being out of service for long periods of time. Not replacing the system will continue to decrease its level of safety and reliability, and degrade the overall passenger experience, resulting in an unfavorable public perception of the Airport and surrounding community.

The Airport recently completed a 15,000 sq. ft. expansion of the terminal, which provided additional space for passenger screening, as well as much-needed space for passenger queuing and seating in the concourse and gate areas. Most of the upgrades were made to the post-security area to improve outbound passenger flow, without significant improvements to accommodating inbound passengers.

This project will involve removal of the existing passenger terminal baggage claim carousel unit, placed into service in 1994, and replacement with a new flat plate baggage claim carousel system. The new system will be equipped with stainless steel decking on the carousel and will include all necessary fire doors to the baggage makeup area, as well as new motor control panel. Additional improvements include new control stations and control system sensors, along with new guardrail safety system. Subsidiary tasks consist of repairs to the existing flooring and other surrounding finishes.

Most of ITH Airport's recently completed terminal expansion project focused on the post-security area to enhance passenger screening and improve outbound passenger flow, including queuing and seating space. However, many times as passengers arrive they are greeted by a non-functioning baggage claim carousel. With its rebranded motto of being "Convenient, Clean and Connected", ITH has upped its efforts to improve the passenger experience. Through the COVID-19 experience, it is more important than ever to practice social distancing and make for efficient passenger movement. When the situation arises where the inbound baggage belt is not functioning, passengers are forced to gather in small groups to await for their checked baggage until the airline handlers manually deliver them to the baggage claim area.

Components to replace the existing system have become difficult and costly to locate and have resulted in the unit being out of service for long periods of time. Not replacing the system will continue to decrease its level of safety and reliability, and degrade the overall passenger experience, resulting in an unfavorable public perception of the Airport and surrounding community.

A new baggage carousel will complete the much-needed improvements and modernization to the pre-security terminal area.

This project will be completed in 2023 and will be covered with BIL Funding.

Proposed Implementation Schedule: Annual and Total Funding Requested

Tompkins County 2023 Project Approval Request (PAR) Form

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$40,000	\$0	\$40,000	\$0	\$0	\$0	\$0
Construction:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment:	\$675,000	\$0	\$675,000	\$0	\$0	\$0	\$0
Other:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total:	\$715,000	\$0	\$715,000	\$0	\$0	\$0	\$0
Total Local:	\$0	\$0	\$0	\$0	\$0	\$0	\$0

SEQR and Environmental

SEQR Type: TYPE II

Anticipated Environmental Assessment Form (EAF) outcome:

Other Agencies Involved:

Funding Sources

Local Share	
Federal Funds:	\$643,500
State Funds:	\$35,750
ARP Funds:	
Airport/PFC	\$35,750

Total: **\$715,000**

Tompkins County 2023 Project Approval Request (PAR) Form

Project: Runway Lighting - Rehabilitation - LED

AIRP4602024-RWLED

Start Year: 2024 *Completion Year:* 2026

Project Type: Other

Co. Committee: Facilities and Infrastructure

Program Manager: Roxan E. Noble

Department: Airport

Project Manager: Josh Nalley

Location: 72 Brown Road, Ithaca, NY 14850

Description

This project includes rehabilitation of existing runway edge lights with new medium intensity LED taxiway lights, including signage upgrades with LED lighting. Approximately 14,000 LF of runway pavement will have the edge lights rehabilitated. Rehabilitation of the lights will include replacing light fixture lenses, transformers, and cabling. The project would also include rehabilitation of the existing airfield lighting vault to replace the lighting regulators.

Last replaced in the mid-1990s, the existing quartz-style edge lights are approaching the end of their useful service life. As a Part 139 certificate holder, Ithaca Tompkins International Airport is required to properly maintain the runway lighting system for air carrier use in accordance with FAR Part 139 Subpart D Section 139.311. This includes replacement of missing or nonfunctioning equipment. Replacement of the obsolete quartz lighting system with new energy efficient LED fixtures will improve visibility and safety on the airport and would extend the useful life of the overall system. An analysis of the airfield lighting vault will be conducted to demonstrate a need to replace the taxiway lighting regulators to provide for more efficient and reliable operation.

Proposed Implementation Schedule: Annual and Total Funding Requested

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$202,000	\$0	\$0	\$202,000	\$0	\$0	\$0
Construction:	\$1,585,000	\$0	\$0	\$0	\$0	\$1,585,000	\$0
Equipment:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total:	\$1,787,000	\$0	\$0	\$202,000	\$0	\$1,585,000	\$0
Total Local:	\$0	\$0	\$0	\$0	\$0	\$0	\$0

SEQR and Environmental

SEQR Type: TYPE II

Anticipated Environmental Assessment Form (EAF) outcome:

Other Agencies Involved:

Funding Sources

Local Share	
Federal Funds:	\$1,608,300
State Funds:	\$89,350
ARP Funds:	
Airport/PFC's	\$89,350

Total: **\$1,787,000**

Tompkins County 2023 Project Approval Request (PAR) Form

Project: SRE Equipment (Broom/Blower)

AIR4602023-SRE

Start Year: 2023 *Completion Year:* 2023

Project Type: Equipment

Co. Committee: Facilities and Infrastructure

Program Manager: Roxan E. Noble

Department: Airport

Project Manager: Josh Nalley

Location: 72 Brown Road, Ithaca, NY 14850

Description

The Ithaca Tompkins International Airport intends to acquire its second high-speed Multi-Tasking Equipment consisting of a carrier vehicle, snow plow, and tow behind rotary broom with a high velocity air unit. A new MTE will account for one plow truck and one rotary broom and allow the airport to maintain adequate equipment to clear Priority 1 areas. The equipment is necessary to maintain the primary operational surfaces during snow events in accordance with the approved Snow and Ice Control Plan. This is an additional piece of equipment, which will give the airport a backup blower, in the event the main blower malfunctions. This project will preserve the safety and efficiency of the Airport and this equipment is required to maintain operational safety criteria in accordance with the Advisory Circulars.

Proposed Implementation Schedule: Annual and Total Funding Requested

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment:	\$600,000	\$0	\$600,000	\$0	\$0	\$0	\$0
Other:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total:	\$600,000	\$0	\$600,000	\$0	\$0	\$0	\$0
Total Local:	\$0	\$0	\$0	\$0	\$0	\$0	\$0

SEQR and Environmental

SEQR Type: TYPE II

Anticipated Environmental Assessment Form (EAF) outcome:

Other Agencies Involved:

Funding Sources

Local Share	
Federal Funds:	\$540,000
State Funds:	\$30,000
ARP Funds:	
Airport/PFC's	\$30,000

Total:	\$600,000
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Tompkins County 2023 Project Approval Request (PAR) Form

Project: Terminal Apron Rehabilitation

2025ITH1

Start Year: 2025

Completion Year: 2027

Project Type: Other

Co. Committee: Facilities and Infrastructure

Program Manager: Roxan E. Noble

Department: Airport

Project Manager: Josh Nalley

Location: Ithaca Tompkins International Airport, 72 Brown Road, Ithaca, NY 14850

Description

The proposed project generally includes milling and resurfacing the terminal apron pavement, with isolated areas of full depth asphalt pavement reconstruction. Total area of terminal apron pavement to be rehabilitated is approximately 25,000 SY. Additional improvements include installation of new underdrains, new apron drainage structures and stormwater conveyance piping, new concrete wheel pads for aircraft landing gear, and application of new pavement markings. No edge lighting or guidance sign improvements will be addressed as part of this project.

The Terminal Apron pavement, originally constructed in 1993, is exhibiting signs of distress and wear. The Airport Pavement Management Study (APMS), published in August of 2014, generally identified the level of distress, assigned Pavement Condition Index (PCI) ratings, and made recommendations for maintaining all airfield pavements on the airport. The APMS at the terminal apron identified several areas of longitudinal and transverse cracking, alligator cracking, shrinkage cracking, and raveling. The projected PCI rating for the Terminal Apron pavement in year 2023, which is the latest year the APMS study had projected out, is 33. The optimum PCI level to maintain for terminal area pavement from a safety and condition basis is 60.

In addition, there are several areas of depressed pavement at the parking areas near the terminal, which has not only caused significant ponding, but also aircraft nose gear have become stuck on several occasions, requiring passengers to deboard the plane while tugs rescue the aircraft. Study recommendations for maintenance of these pavements suggested a bituminous overlay consistent with the proposed scope of the project. Areas of depressed pavement will be reconstructed using asphalt, or concrete pads may be considered. This project will enhance safety at the airport by complying with FAR Part 139 Subpart D Section 139.305.

This project may need to be moved forward in our capital plan if the airlines add larger aircraft to their fleet/schedule.

Proposed Implementation Schedule: Annual and Total Funding Requested

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$380,000	\$0	\$0	\$0	\$380,000	\$0	\$0
Construction:	\$3,730,000	\$0	\$0	\$0	\$0	\$0	\$3,730,000
Equipment:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total:	\$4,110,000	\$0	\$0	\$0	\$380,000	\$0	\$3,730,000
Total Local:	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Tompkins County 2023 Project Approval Request (PAR) Form

SEQR and Environmental	Funding Sources														
<p><i>SEQR Type:</i> TYPE II</p> <p><i>Anticipated Environmental Assessment Form (EAF) outcome:</i></p> <p><i>Other Agencies Involved:</i></p>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 2px 5px;">Local Share</td> <td style="padding: 2px 5px;"></td> </tr> <tr> <td style="padding: 2px 5px;">Federal Funds:</td> <td style="padding: 2px 5px; text-align: right;">\$3,699,000</td> </tr> <tr> <td style="padding: 2px 5px;">State Funds:</td> <td style="padding: 2px 5px; text-align: right;">\$205,500</td> </tr> <tr> <td style="padding: 2px 5px;">ARP Funds:</td> <td style="padding: 2px 5px;"></td> </tr> <tr> <td style="padding: 2px 5px;">Airport/PFC's</td> <td style="padding: 2px 5px; text-align: right;">\$205,500</td> </tr> <tr> <td colspan="2" style="padding: 10px 5px 5px 5px;"><hr/></td> </tr> <tr> <td style="padding: 2px 5px;">Total:</td> <td style="padding: 2px 5px; text-align: right;">\$4,110,000</td> </tr> </table>	Local Share		Federal Funds:	\$3,699,000	State Funds:	\$205,500	ARP Funds:		Airport/PFC's	\$205,500	<hr/>		Total:	\$4,110,000
Local Share															
Federal Funds:	\$3,699,000														
State Funds:	\$205,500														
ARP Funds:															
Airport/PFC's	\$205,500														
<hr/>															
Total:	\$4,110,000														

Tompkins County 2023 Project Approval Request (PAR) Form

Project: T-Hanger Update

AIR2022/2023

Start Year: 2022 *Completion Year:* 2023

Project Type: Other

Co. Committee: Facilities and Infrastructure

Program Manager: Roxan E. Noble

Department: Airport

Project Manager: Josh Nalley

Location: 72 Brown Road, Ithaca, NY 14850

Description

The two large 10-bay T-hangers, 13,000 square feet each, that were built in 1994. The two small 6-bay T-hangers, approximately 7,400 square feet each, that were built in 1988. The 10-bay hangers consist of a steel-framed structure with an uninsulated metal skin on both the roof and walls and the 6-bay hangers all consist of a wood-framed structure with an uninsulated metal skin on both the roof and walls. The interior lighting systems consist of single incandescent light fixtures in each airplane bay, operated by switch located next to the man door entrance. The hangar spaces are not heated, nor are there domestic hot water systems or restrooms within the t-hangers.

This project was submitted for Congressional earmark funding, and if we don't receive the funds from that source this project will be postponed.

The design of this project will begin in the Fall of this year.

The finalizing of the design will happen during the winter and spring of 2023 with construction completed by 8/30/2023.

Proposed Implementation Schedule: Annual and Total Funding Requested

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$60,700	\$60,700	\$0	\$0	\$0	\$0	\$0
Construction:	\$546,300	\$0	\$546,300	\$0	\$0	\$0	\$0
Equipment:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total:	\$607,000	\$60,700	\$546,300	\$0	\$0	\$0	\$0
Total Local:	\$0	\$0	\$0	\$0	\$0	\$0	\$0

SEQR and Environmental

SEQR Type: TYPE II

Anticipated Environmental Assessment Form (EAF) outcome:

Other Agencies Involved:

Funding Sources

Local Share
 Federal Funds: \$607,000
 State Funds:
 ARP Funds:

Total: \$607,000

Tompkins County 2023 Project Approval Request (PAR) Form

Project: Equipment Renewal and Replacement (2021-2025)

DOER2020

Start Year: 2021 *Completion Year:* 2026

Project Type: Equipment

Co. Committee: Public Safety

Program Manager: Michael Stitley

Department: Emergency Response

Project Manager: Michael Stitley

Location: 92 Brown Road, Ithaca, NY 14850

Description

The communications equipment that is at the center of the Department of Emergency Response's operations has limited reliable lives and needs to be replaced on a regular cycle to ensure continuity of operations in critical public safety functions. Local dollars would be contributed to this capital project on a regular basis to build up a reserve to fund a regular equipment replacement schedule.

In 2020, the 2nd tower-top amp replacement was completed, microwave upgrade project was completed and scheduled maintenance that had previously been deferred began to be completed. In 2021, scheduled maintenance and capital project planning continued. Tower-top Amps were replaced and roof inspection and maintenance were done on tower shelters.

In 2022, continued scheduled maintenance and roof repair is planned. Additionally, we have been notified of a battery-back up failure which will result in replacement of the tower site battery back-up much earlier than anticipated.

For 2023, continued scheduled maintenance of generators and roof repair/maintenance is planned. Battery replacement is also being planned much sooner than anticipated.

Proposed Implementation Schedule: Annual and Total Funding Requested

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment:	\$1,213,191	\$424,722	\$425,125	\$30,824	\$332,520	\$0	\$0
Other:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total:	\$1,213,191	\$424,722	\$425,125	\$30,824	\$332,520	\$0	\$0
Total Local:	\$0	\$0	\$0	\$0	\$0	\$0	\$0

SEQR and Environmental

SEQR Type: TYPE II

Anticipated Environmental Assessment Form (EAF) outcome:

Other Agencies Involved:

Funding Sources

Local Share \$1,213,191

Federal Funds:

State Funds:

ARP Funds:

Total: **\$1,213,191**

Tompkins County 2023 Project Approval Request (PAR) Form

Project: Voting Machines

Start Year: 2024 *Completion Year:* 2024

Project Type: Equipment

Co. Committee: Governmental Operations

Program Manager:

Department: Board of Elections

Project Manager: Steve Dewitt/Tamara Scott

Location: 128 E. Buffalo St.

Description

Our current voting machines that were purchased in 2008 are requiring more maintenance and are reaching the end of their life cycle. We are looking to replace them with approximately 50 new machines. We are waiting for the State BOE to certify the few new companies that have submitted certification materials. Once the State approves, we can request official quotes.

At present, the estimated cost of each machine is about \$12,500.

Once companies have been certified, we will ask them to visit and propose the benefits of their machines. We will also request proper quotes and contracts. We also hope to receive feedback from other counties who have implemented new machines and learn the positive/negative aspects of each.

We would make the decision on which machines we would like to purchase, research any grant funding options and submit the bid to the county.

Proposed Implementation Schedule: Annual and Total Funding Requested

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment:	\$625,000	\$0	\$0	\$625,000	\$0	\$0	\$0
Other:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total:	\$625,000	\$0	\$0	\$625,000	\$0	\$0	\$0
Total Local:	\$0	\$0	\$0	\$0	\$0	\$0	\$0

SEQR and Environmental

SEQR Type:

Anticipated Environmental Assessment Form (EAF) outcome:

Other Agencies Involved:

Funding Sources

Local Share \$625,000

Federal Funds:

State Funds:

ARP Funds:

Total: **\$625,000**

Tompkins County 2023 Project Approval Request (PAR) Form

Project: Cold Storage Building

2019FACIL-STOR

Start Year: 2019 *Completion Year:* 2023

Project Type: Building

Co. Committee: Facilities and Infrastructure

Program Manager: Arel LeMaro/Jon Negley

Department: Facilities Department

Project Manager: Arel LeMaro

Location:

Description

Project is the construction of a 60' x 100' (6,000 SF) cold storage building at Public Works property located at Bostwick Road to be shared with TC Soil and Water Conservation District and Facilities. Having lost storage space with sale of Old Library, Facilities Department has additional need for cold storage. Currently TCSWCD is utilizing Highway space for storage needs.

Design was completed in 2019 with construction planned for 2020, but due to COVID-19 was delayed to start in 2021. Bids obtained in 2021 far exceeded the project budget so a determination was made to put the project on hold until 2022 to see if prices would decrease.

Construction had been planned for 2022, however prices are still well above budget and consideration is being given to delaying construction for another year. It is unlikely that prices will decrease significantly by next year and therefore increasing the project budget is being proposed.

Should additional funding be approved, construction would occur in 2023.

Proposed Implementation Schedule: Annual and Total Funding Requested

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$40,000	\$40,000	\$0	\$0	\$0	\$0	\$0
Construction:	\$410,000	\$160,000	\$250,000	\$0	\$0	\$0	\$0
Equipment:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total:	\$450,000	\$200,000	\$250,000	\$0	\$0	\$0	\$0
Total Local:	\$390,000	\$140,000	\$250,000	\$0	\$0	\$0	\$0

SEQR and Environmental	Funding Sources
<i>SEQR Type:</i> TYPE II	Local Share \$390,000
<i>Anticipated Environmental Assessment Form (EAF) outcome:</i>	Federal Funds:
<i>Other Agencies Involved:</i>	State Funds: \$60,000
	ARP Funds:
	Total: \$450,000

Tompkins County 2023 Project Approval Request (PAR) Form

Project: Facility Restoration Project

1

Start Year: 2014 *Completion Year:* Ongoing *Project Type:* Building
Co. Committee: Facilities and Infrastructure *Program Manager:* Arel LeMaro
Department: Facilities Department *Project Manager:* Arel LeMaro
Location: Various Locations

Description

This request is intend to address facilities capital maintenance/restoration projects and address the backlog of deferred maintenance that currently exists in the County's facilities. Years of underfunding maintenance budgets and under investing in County owned facilities have caused a significant backlog of deferred maintenance.

The purpose of this ongoing multi-year project is to replace building systems, equipment, or components that have exceeded their design life. These fall into the following categories: roofing, HVAC, fire alarm, electrical, site, building envelope, flooring, and elevator. Priority is given to projects that address: 1.) life safety and code compliance issues, and 2.) damage and deterioration of facilities. The overall goal is the maintenance of the functional and financial value of the facilities to the County.

Once deferred maintenance is caught up, the ongoing facility capital maintenance and repair needs in future years will be addressed through this funding. If on-going needs are not addressed, the county will likely be faced with the same problem in future years. Funds will be used to correct deficiencies in facilities in worse condition in order to prevent further deterioration.

The 2022 Capital Plan continues the approach of methodically planning for investment in County facilities to address a significant backlog of deferred maintenance with the continuation of the Facility Restoration Project.

In order to address the mounting backlog of deferred maintenance and scheduled building maintenance needs, \$1.4M will need to be invested annually in the Facilities Restoration Capital Project account starting in 2023.

Several major restoration projects have been completed since 2014 such as fire alarm system upgrades, parking lot restoration projects, roofing replacements, masonry restoration, etc.

The design of elevator modernization projects were completed in 2021 for the Human Services building, Mental Health building, Old Jail, and Main Courthouse. Design was also completed for the last phase of a roof replacement project at the Public Works Facility, however bids were significantly above budget and a determination was made to put the project on hold until 2023 or 2024.

By May 2022 Elevator modernization projects were completed at the Human Services building, Old Jail, and Main Courthouse. Competition of the Mental Health building Elevator modernization project is expected by August 2022.

The construction of a dry fire sprinkler system upgrade at the Emergency Response Center was completed in May 2022. A fire alarm system upgrade at the Tompkins County Public Library will be completed by fall 2022. Design of a major electrical system upgrade at the Old Jail building is underway with construction expected to start in late 2022. Design for parking lot improvements at the Human Services building, and Public Works facility is expected in 2022 with construction in early fall 2022 or late spring 2023.

If successful in obtaining funding in 2023, we plan to continue with design and construction of facility improvement projects to include: electrical system upgrades, roof replacements, parking lot improvements, envelope improvements, and flooring replacements.

Tompkins County 2023 Project Approval Request (PAR) Form

Proposed Implementation Schedule: Annual and Total Funding Requested

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$1,200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000
Construction:	\$7,200,000	\$1,200,000	\$1,200,000	\$1,200,000	\$1,200,000	\$1,200,000	\$1,200,000
Equipment:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total:	\$8,400,000	\$1,400,000	\$1,400,000	\$1,400,000	\$1,400,000	\$1,400,000	\$1,400,000
Total Local:	\$5,600,000	\$0	\$1,400,000	\$0	\$1,400,000	\$1,400,000	\$1,400,000

SEQR and Environmental

SEQR Type: TYPE II

Anticipated Environmental Assessment Form (EAF) outcome:

Other Agencies Involved:

Funding Sources

Local Share \$5,600,000

Federal Funds:

State Funds:

ARP Funds:

Total: **\$8,400,000**

Tompkins County 2023 Project Approval Request (PAR) Form

Project: Green Facilities

2020FACIL-BLDGENERGY

Start Year: 2020 *Completion Year:* 2030

Project Type: Building

Co. Committee: Facilities and Infrastructure

Program Manager: Arel LeMaro

Department: Facilities Department

Project Manager: Arel LeMaro

Location: Various County buildings

Description

The Tompkins County Energy Strategy adopted by the Legislature in August 2019, called for an inventory and analysis of County facilities and fleet to determine a financially sound path to net-zero emissions. To help the County make this transition to a net-zero emissions future, the 2022 Capital Plan includes two new programs. One is focused on providing funding for improvements to facilities to reduce energy consumption, move away from fossil fuels for thermal needs, and install renewable energy systems.

While COVID-19 has created unexpected budgetary constraints and delays in the originally set time schedule for this initiative, the proposed 2022 Capital Plan remains committed to achieving a sound financial path to net-zero emissions of County operations.

Through a NYSEDA Flex Tech Study in 2021, Tompkins County and its partner Johnson Controls completed a preliminary development and implementation plan to achieve net zero emissions county wide. A 3 Phased plan to achieve net-zero emissions by 2027 was presented to the Legislature in October 2021. Detailed engineering for Phase 1 energy improvement projects started in late 2021.

Detailed engineering for Phase 1 energy improvement projects to be completed by June 2022 with construction projected to begin by mid to late summer 2022.

The construction of Phase 1 energy improvement projects will continue in 2023 with completion expected by the end of 2023.

Proposed Implementation Schedule: Annual and Total Funding Requested

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>
Planning	\$200,000	\$200,000	\$0	\$0	\$0	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction:	\$14,212,492	\$7,115,000	\$7,097,492	\$0	\$0	\$0	\$0
Equipment:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total:	\$14,412,492	\$7,315,000	\$7,097,492	\$0	\$0	\$0	\$0
Total Local:	\$9,412,492	\$2,315,000	\$7,097,492	\$0	\$0	\$0	\$0

Tompkins County 2023 Project Approval Request (PAR) Form

SEQR and Environmental	Funding Sources												
<p><i>SEQR Type:</i> TYPE II</p> <p><i>Anticipated Environmental Assessment Form (EAF) outcome:</i></p> <p><i>Other Agencies Involved:</i></p>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 2px 5px;">Local Share</td> <td style="text-align: right; padding: 2px 5px;">\$9,815,000</td> </tr> <tr> <td style="padding: 2px 5px;">Federal Funds:</td> <td></td> </tr> <tr> <td style="padding: 2px 5px;">State Funds:</td> <td style="text-align: right; padding: 2px 5px;">\$5,000,000</td> </tr> <tr> <td style="padding: 2px 5px;">ARP Funds:</td> <td></td> </tr> <tr> <td colspan="2" style="padding: 10px 5px 5px 5px;"> <hr style="border: 0.5px solid black;"/> </td> </tr> <tr> <td style="padding: 2px 5px;">Total:</td> <td style="text-align: right; padding: 2px 5px;">\$14,815,000</td> </tr> </table>	Local Share	\$9,815,000	Federal Funds:		State Funds:	\$5,000,000	ARP Funds:		<hr style="border: 0.5px solid black;"/>		Total:	\$14,815,000
Local Share	\$9,815,000												
Federal Funds:													
State Funds:	\$5,000,000												
ARP Funds:													
<hr style="border: 0.5px solid black;"/>													
Total:	\$14,815,000												

Tompkins County 2023 Project Approval Request (PAR) Form

Project: New Downtown Office Building

2020FACIL-TIOGA

Start Year: 2021 *Completion Year:* 2026

Project Type: Building

Co. Committee: Facilities and Infrastructure

Program Manager: Arel LeMaro

Department: Facilities Department

Project Manager: Arel LeMaro

Location: Corner of Buffalo Street and North Tioga Street

Description

In 2021 the County Legislature took action to purchase a property at the corner of Buffalo and North Tioga Streets in the City of Ithaca with the plan of constructing an office building that will serve as the Tompkins County Center of Government. The current estimate for the new construction project totals \$30.6 million. The Center of Government project is budgeted to be funded through a combination of bond proceeds, general funds, and State/Federal grants as outlined in the 2022 Capital Plan.

In February 2022 the County took ownership of the two properties on the 300 block of N. Tioga Street adjacent to the Main Courthouse. The Legislature approved moving forward with a program space study update in April 2022. Once the space study is completed the Legislature will make decisions regarding departments to be considered in the Center of Government building and discuss the timing for the commencement of architectural and engineering services.

Should the Legislature decide to move forward with the Center of Government Building project in 2022, then the focus in 2023 would be continuing with architectural and engineering design.

Proposed Implementation Schedule: Annual and Total Funding Requested

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$3,000,000	\$3,000,000	\$0	\$0	\$0	\$0	\$0
Design:	\$1,800,000	\$1,800,000	\$0	\$0	\$0	\$0	\$0
Construction:	\$25,800,000	\$0	\$0	\$25,800,000	\$0	\$0	\$0
Equipment:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total:	\$30,600,000	\$4,800,000	\$0	\$25,800,000	\$0	\$0	\$0
Total Local:	\$28,600,000	\$4,800,000	\$0	\$23,800,000	\$0	\$0	\$0

SEQR and Environmental

SEQR Type: TYPE II

Anticipated Environmental Assessment Form (EAF) outcome:

Other Agencies Involved:

Funding Sources

Local Share	\$28,600,000
Federal Funds:	
State Funds:	\$2,000,000
ARP Funds:	
Other	

Total: **\$30,600,000**

Tompkins County 2023 Project Approval Request (PAR) Form

Project: 55 Brown Road Renovations

Start Year: 2023 **Completion Year:** 2023

Project Type: Building

Co. Committee: Health and Human Services

Program Manager: Frank Kruppa

Department: Health Department

Project Manager: Arel LeMaro

Location: 55 Brown Road, Ithaca, NY 14850

Description

With the merger of PH and MH open cubicle space located on the first floor of the building will need to be converted to offices for privacy purposes. With the merger of the departments the goal is to offer Mental Health services at 55 Brown Road. In addition, a re-arrangement of space and programs due to expansion has required the need for enclosed offices.

The project was reviewed in May 2022 with the Director of Facilities. It is hoped that the design phase can be completed in late 2022.

The department needs to convert open cubicles on the first floor to enclosed offices for privacy purposes. With the merger of the departments the goal is to offer Mental Health services at 55 Brown Road. In addition, a re-arrangement of space and programs due to expansion has required the need for enclosed offices. The expectation would be to complete the project as soon as possible in 2023.

Proposed Implementation Schedule: Annual and Total Funding Requested

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$50,000	\$0	\$50,000	\$0	\$0	\$0	\$0
Construction:	\$350,000	\$0	\$350,000	\$0	\$0	\$0	\$0
Equipment:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total:	\$400,000	\$0	\$400,000	\$0	\$0	\$0	\$0
Total Local:	\$400,000	\$0	\$400,000	\$0	\$0	\$0	\$0

SEQR and Environmental

SEQR Type: TYPE II

Anticipated Environmental Assessment Form (EAF) outcome:

Other Agencies Involved:

Funding Sources

Local Share \$400,000
 Federal Funds:
 State Funds:
 ARP Funds:

Total: \$400,000

Tompkins County 2023 Project Approval Request (PAR) Form

Project: Bridge New York 6 Culvert Projects Various Locations

Start Year: 2020 *Completion Year:* 2023 *Project Type:* Bridge
Co. Committee: Facilities and Infrastructure *Program Manager:* Jeff Smith
Department: Highway Department *Project Manager:* John Webert
Location: Various Locations - See Description

Description

Bridge New York Culvert Grant has been awarded to Tompkins County to replace NOW 5 (formerly 6) Culverts at various locations. NYSDOT will manage complete project. Culverts are 100% funded by NYS. Funding is capped any cost above Grant Funds is paid by Tompkins County. Coddington Road Culvert was removed from project for Right of Way delay reasons.

Feature Carried ----- Feature Crossed
 CR 174 Pine Tree Road ---- Six-Mile Creek Trib
 CR 110 Ellis Hollow Road --- Six-Mile Creek Trib
 CR 107 Peruville Road ---- Owasco Inlet
 CR 186 Conlon Road ---- Salmon Creek Trib
 CR 119 Coddington Road ---- Six-Mile Creek Trib - REMOVED
 CR 115 Valley Road ---- Six-Mile Creek Trib

DOT is progressing on these 6 culvert projects. They have hired the consultant Bergman. Engineering estimates for the 6 culverts are in excess of available funding by an average of \$200,000 for each. In May of 2021 we were informed that the total project overage is now \$1,723,175 as address in this Capital plan. With cost rising removal of Coddington Road Culvert from group has kept funding levels within estimate.

These projects are planned to go to bid this year with construction in 2023.

Construction

Proposed Implementation Schedule: Annual and Total Funding Requested							
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	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$691,500	\$691,500	\$0	\$0	\$0	\$0	\$0
Construction:	\$3,840,185	\$3,840,185	\$0	\$0	\$0	\$0	\$0
Equipment:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	\$262,000	\$262,000	\$0	\$0	\$0	\$0	\$0
Total:	\$4,793,685	\$4,793,685	\$0	\$0	\$0	\$0	\$0
Total Local:	\$1,740,000	\$1,740,000	\$0	\$0	\$0	\$0	\$0

Tompkins County 2023 Project Approval Request (PAR) Form

SEQR and Environmental	Funding Sources
<p><i>SEQR Type:</i> UNLISTED</p> <p><i>Anticipated Environmental Assessment Form (EAF) outcome:</i> Neg Dec</p> <p><i>Other Agencies Involved:</i> NYSDOT, NYSDEC, ACOE</p>	<p>Local Share</p> <p>Federal Funds:</p> <p>State Funds: \$3,070,510</p> <p>ARP Funds: \$1,740,000</p> <hr style="border: 0.5px solid black;"/> <p>Total: \$4,793,685</p>

Tompkins County 2023 Project Approval Request (PAR) Form

Project: Cortland Street Bridge Replacement over Owasco Inlet

HZ 5121 52939 51.21

Start Year: 2022 **Completion Year:** 2025

Project Type: Bridge

Co. Committee: Facilities and Infrastructure

Program Manager: Jeff Smith

Department: Highway Department

Project Manager: John Webert

Location: Cortland Street, Groton BIN 2263090

Description

The project will remove the two existing adjacent 14-foot diameter corrugated metal pipes that carry West Cortland Street over the Owasco Inlet and replace them with a new bridge, including sidewalks and public water and sewer main upgrades, if required. Project Design Phase is being accelerated one year.

WAS NOT SELECTED FOR BRIDGENY FUNDING. There has been no work in prior years as this is a new project.

At this time 4/2022 looking to accelerate Capital Program Design Phase (\$295,000) to 2022 to help mitigate possible delay caused by Right of Way work and possibly have shovel ready project in anticipation of Congressional Direct Funding.

With accelerated design funds to 2022 a consultant will be selected and preliminary design and right of way work will begin. Funding schedule below has not been updated to reflect accelerated request.

2023 will continue through design with planned bid for late 2023 or early 2024 with construction in 2024. Funding schedule below has not been updated to reflect accelerated request.

Proposed Implementation Schedule: Annual and Total Funding Requested

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$50,000	\$50,000	\$0	\$0	\$0	\$0	\$0
Design:	\$245,000	\$245,000	\$0	\$0	\$0	\$0	\$0
Construction:	\$1,325,000	\$0	\$0	\$1,325,000	\$0	\$0	\$0
Equipment:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total:	\$1,620,000	\$295,000	\$0	\$1,325,000	\$0	\$0	\$0
Total Local:	\$1,620,000	\$295,000	\$0	\$1,325,000	\$0	\$0	\$0

SEQR and Environmental

SEQR Type: UNLISTED

Anticipated Environmental Assessment Form (EAF) outcome: Neg Dec

Other Agencies Involved:

NYSDEC, Army Corps of Engineers

Funding Sources

Local Share \$1,620,000

Federal Funds:

State Funds:

ARP Funds:

Total: **\$1,620,000**

Tompkins County 2023 Project Approval Request (PAR) Form

Project: Fall Creek Road CR 105, Bridge Rehabilitation over Fall Creek NA

Start Year: 2023 **Completion Year:** 2026 **Project Type:** Bridge
Co. Committee: Facilities and Infrastructure **Program Manager:** Jeff Smith
Department: Highway Department **Project Manager:** John Webert
Location: Fall Creek Road CR 105 over Fall Creek BIN 375619

Description

This bridge is a 3-barrel concrete box culvert with a condition rating of less than 5.0, indicating greater than minor deterioration is present. Project is funded on the TIP. Project using STBG-FLEX Funding. Funding totals are based on a 80% Federal/20% Local cost share.

Project is planned in future years. No work on this project has commenced.

There is no work planned for 2022. During the last TIP update meeting with ITCTC there was discussion and approval of pushing out construction another year as reflected in table below. Additional funding was added for Construction also reflected in table below.

The FFY 2022/2023 starts in October 2022 and is therefore programmed in 2023. During FFY 22/23 the first phases of Preliminary Design, Right of Way and Final Design are anticipated.

Proposed Implementation Schedule: Annual and Total Funding Requested

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>
Planning	\$15,000	\$0	\$15,000	\$0	\$0	\$0	\$0
Land:	\$60,000	\$0	\$10,000	\$50,000	\$0	\$0	\$0
Design:	\$150,000	\$0	\$150,000	\$0	\$0	\$0	\$0
Construction:	\$1,500,000	\$0	\$0	\$0	\$0	\$1,500,000	\$0
Equipment:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	\$200,000	\$0	\$0	\$0	\$0	\$200,000	\$0
Total:	\$1,925,000	\$0	\$175,000	\$50,000	\$0	\$1,700,000	\$0
Total Local:	\$395,000	\$0	\$35,000	\$10,000	\$10,000	\$340,000	\$0

SEQR and Environmental Funding Sources

SEQR Type: UNLISTED

Anticipated Environmental Assessment Form (EAF) outcome: Neg Dec

Other Agencies Involved:
 NYSDOT, NYSDEC, Army Corps of Engineers
 EPA

Local Share \$385,000
 Federal Funds: \$1,540,000
 State Funds:
 ARP Funds:

Total: **\$1,925,000**

Tompkins County 2023 Project Approval Request (PAR) Form

Project: Falls Road Bridge over Taughannock Creek

3314450

Start Year: 2023

Completion Year: 2025

Project Type: Bridge

Co. Committee: Facilities and Infrastructure

Program Manager: Jeff Smith

Department: Highway Department

Project Manager: John Webert

Location: Falls Road Bridge, Town of Ulysses BIN 3314450

Description

Falls Road over Taughannock Creek is considered a gateway to the Taughannock State Park, part of the area's cultural and environmental resources. Maintaining safe entrance to the park will bolster the economy through tourism.

This bridge was not selected for BridgeNY Funding. Project application is being submitted for this bridge through USDOT. Rural Surface Transportation Block Grant Program.

Project is planned for future years. No work has commenced. Bridge was not selected for BridgeNY grant funding. Grant funding is being sought through USDOT Rural Transportation Block Grant Program.

Grant funding is being sought through USDOT rural transportation block grant program.

Signifiacant project steps in 2023 include continuing to seek grant funding.

Proposed Implementation Schedule: Annual and Total Funding Requested

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$750,000	\$0	\$0	\$750,000	\$0	\$0	\$0
Construction:	\$3,597,000	\$0	\$0	\$0	\$3,597,000	\$0	\$0
Equipment:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	\$534,000	\$0	\$0	\$0	\$534,000	\$0	\$0
Total:	\$4,881,000	\$0	\$0	\$750,000	\$4,131,000	\$0	\$0
Total Local:	\$244,050	\$0	\$0	\$37,500	\$206,550	\$0	\$0

SEQR and Environmental

SEQR Type: UNLISTED

Anticipated Environmental Assessment Form (EAF) outcome: Neg Dec

Other Agencies Involved:

NYS DOT. NYS DEC. EPA

SHPO, Army Corps of Engineers

Funding Sources

Local Share \$244,050

Federal Funds: \$4,636,950

State Funds:

ARP Funds:

Total: **\$4,881,000**

Tompkins County 2023 Project Approval Request (PAR) Form

Project: Highway Machinery - 5 Year Plan

Start Year: 2023 *Completion Year:* 2027 *Project Type:* Equipment
Co. Committee: Budget, Capital, and Personnel *Program Manager:* Jeff Smith
Department: Highway Department *Project Manager:* Nick Ensign
Location:

Description

Highway Machinery Procurement - 5 year plan.

There have been no significant steps taken in prior years. Highway Department has for many years maintained a 5 year vehicle and machinery procurement plan.

Significant steps taken during 2022 include an update to department 5 year vehicle and machinery plan. This PAR only includes highway machinery. The vehicles (pick up type) are included in the Planning department Green Fleet Capital Plan.

During the 2023 budget year, machinery listed in 5 year plan for the year 2023 would be procured. Highway Machinery 5 year plan would be updated annually.

Proposed Implementation Schedule: Annual and Total Funding Requested

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment:	\$6,718,000	\$0	\$1,393,000	\$1,430,000	\$1,345,000	\$1,350,000	\$1,200,000
Other:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total:	\$6,718,000	\$0	\$1,393,000	\$1,430,000	\$1,345,000	\$1,350,000	\$1,200,000
Total Local:	\$0	\$0	\$0	\$0	\$0	\$0	\$0

SEQR and Environmental	Funding Sources
<i>SEQR Type:</i>	Local Share \$6,718,000
<i>Anticipated Environmental Assessment Form (EAF) outcome:</i>	Federal Funds:
<i>Other Agencies Involved:</i>	State Funds:
	ARP Funds:
	Total: \$6,718,000

Tompkins County 2023 Project Approval Request (PAR) Form

Project: Podunk Road Bridge over Taughannock Creek

HZ 5151 52939 51.51

Start Year: 2022

Completion Year: 2025

Project Type: Bridge

Co. Committee: Facilities and Infrastructure

Program Manager: Jeff Smith

Department: Highway Department

Project Manager: John Webert

Location: Podunk Road Bridge over Taughannock Creek Town of Ulysses BIN 3314460

Description

Successful award of BridgeNY Grant funding. Full replacement of the existing bridge with a new, 34' wide bridge to accommodate pedestrian traffic, including standard bridge/guide rail. Bridge will be constructed with a concrete deck wearing surface with concrete approach slabs on concrete prestressed box beams and concrete abutments and walls on steel piles. Project will eliminate posted condition limiting weight of traffic. Any private utilities, buried or overhead, will be supported or relocated as necessary at the utility company's cost. During construction it is anticipated there will be a 5 mile detour. Project cost includes some realignment of existing road curve.

There has been maintenance work using Highway Employees and Consultant cost to determine load rating as DOT has required posting weight limit of bridge. BridgeNY Grant was awarded Spring 2022.

Significant steps planned for 2022 are as follows: NYSDOT / Tompkins County Agreement in process and selection of Consultant and Consultant Agreement. Anticipate Pre-liminary design and Right of way started and possibly completed.

2023 will continue preliminary design and right of way, and final design as well as PSE, Bid and award with construction anticipated in 2024.

Proposed Implementation Schedule: Annual and Total Funding Requested

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$142,000	\$0	\$142,000	\$0	\$0	\$0	\$0
Design:	\$520,000	\$0	\$520,000	\$0	\$0	\$0	\$0
Construction:	\$2,571,446	\$0	\$0	\$2,571,446	\$0	\$0	\$0
Equipment:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	\$442,000	\$0	\$0	\$442,000	\$0	\$0	\$0
Total:	\$3,675,446	\$0	\$662,000	\$3,013,446	\$0	\$0	\$0
Total Local:	\$183,772	\$0	\$183,772	\$0	\$0	\$0	\$0

SEQR and Environmental

SEQR Type: UNLISTED

Anticipated Environmental Assessment Form (EAF) outcome: Negative Declaration

Other Agencies Involved:

NYSDEC, NYSDOT, USCOE, SHPO

Funding Sources

Local Share \$183,772

Federal Funds: \$3,491,674

State Funds:

ARP Funds:

Total: **\$3,675,446**

Tompkins County 2023 Project Approval Request (PAR) Form

Project: Road Maintenance Program

12-02

Start Year: 2014 *Completion Year:* Ongoing *Project Type:* Road
Co. Committee: Facilities and Infrastructure *Program Manager:* Jeff Smith
Department: Highway Department *Project Manager:* Nick Ensign
Location: Tompkins County

Description

This project supports a multi-year highway rehabilitation, reconstruction, and maintenance plan. For funding years 2022, 2023 and 2024 ARPA funding is being utilized rather than bond funds. Those three years total \$6 million lowering the total local share to \$7.2 million.

The Road Maintenance Bond Funds have provided for enhanced funding for road paving and bridge work. These funds have helped provide for a incremental improvement each year in our Overall Average Pavement Quality for all county roads.

Road Maintenance Bond Funds are utilized for road and bridge improvements.

The Highway Maintenance Bond Program has been instrumental in stabilizing and improving the Overall Pavement Quality and is expected to allow continued improvement. Additionally, these funds both allow the department to fund preservation activities on roads as well as widen road section with paved shoulders to both improve safety and longevity.

Proposed Implementation Schedule: Annual and Total Funding Requested

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction:	\$13,200,000	\$1,800,000	\$1,800,000	\$2,400,000	\$2,400,000	\$2,400,000	\$2,400,000
Equipment:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total:	\$13,200,000	\$1,800,000	\$1,800,000	\$2,400,000	\$2,400,000	\$2,400,000	\$2,400,000
Total Local:	\$7,200,000	\$0	\$0	\$0	\$2,400,000	\$2,400,000	\$2,400,000

SEQR and Environmental	Funding Sources
<i>SEQR Type:</i> TYPEII	Local Share \$7,200,000
<i>Anticipated Environmental Assessment Form (EAF) outcome:</i>	Federal Funds:
<i>Other Agencies Involved:</i>	State Funds:
NYSDEC	ARP Funds: \$6,000,000
	Total: \$13,200,000

Tompkins County 2023 Project Approval Request (PAR) Form

Project: ITS Infrastructure Replacement/Maintenance (2020-2024)

ITS 2020 Infrastructure

Start Year: 2020 *Completion Year:* 2024 *Project Type:* Equipment
Co. Committee: Governmental Operations *Program Manager:* Greg Potter
Department: Information Technology Services *Project Manager:* Loren Cottrell
Location: Various County Buildings

Description

Tompkins County ITS maintains core infrastructure in 17 buildings supporting 27 departments. This equipment includes but is not limited to computers, servers, storage, phones, cameras, uninterruptible power supplies, and network components, and . The ITS department has determined the need to replace aging equipment to support Tompkins County technology needs and provide a stable platform for departments.

Projects completed to date include:

- Implementation of Uptown data core switch located at Department of Emergency Response.
- Uptown campus fiber optics upgrades: Sheriff, Terminal, CFR, Health, & DoER.
- Implementation of video security camera storage (DVR) and Salient software upgrades.
- Upgrade of Internet load balancing and redundancy management equipment (Fatpipe).
- Upgrade and expansion of NetApp Storage Area Network (SAN)
- Firewall upgrade

Significant 2022 projects include:

- Upgrade and expansion of video security camera storage (DVR)
- Implementation of Multi-Factor Authentication to improve IT security and remote access.
- NetApp Storage Area Network (SAN) capacity increase and upgrade.
- Firewall replacement at two datacenters.
- Implementation of Mitel Virtual Edge Gateway (VEG) for improved off site/remote phone service.
- Design, replacement, and expansion of WiFi Access Points in County facilities.
- Coordination and engineering for the replacement of the Downtown Core Network switch.
- Dyntek professional services for SharePoint, OneDrive, Intranet project and other Microsoft upgrades.

Significant 2023 projects include:

- Purchase of replacement Mitel phone switching gear & desk phones.
- Implementation of Downtown data core switch center located at Annex C.
- Final decision and implementation of server, database, and application patch management system.
- Creation of a countywide centralized computer replacement program.

Proposed Implementation Schedule: Annual and Total Funding Requested

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment:	\$1,903,110	\$814,082	\$550,000	\$539,028	\$0	\$0	\$0
Other:	\$119,600	\$78,600	\$20,000	\$21,000	\$0	\$0	\$0
Total:	\$2,022,710	\$892,682	\$570,000	\$560,028	\$0	\$0	\$0
Total Local:	\$2,022,710	\$892,682	\$570,000	\$560,028	\$0	\$0	\$0

Tompkins County 2023 Project Approval Request (PAR) Form

SEQR and Environmental

SEQR Type:

Anticipated Environmental Assessment Form (EAF) outcome:

Other Agencies Involved:

Funding Sources

Local Share	\$2,022,710
Federal Funds:	
State Funds:	
ARP Funds:	

Total:	\$2,022,710
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Tompkins County 2023 Project Approval Request (PAR) Form

**Project: Streaming Operations & Media Production Equipment,
Legislature Chambers**

Start Year: 2023 *Completion Year:* 2023 *Project Type:* 2023
Co. Committee: Governmental Operations *Program Manager:* Dominick Reckio
Department: County Administration *Project Manager:* Dominick Reckio
Location: 121 E. Court Street Ithaca NY 14850

Description

The top priority of our changes should be to upgrade the cameras and equipment in the room. We currently have a five-camera system of remote-controlled cameras as well as an extra feed that we use currently to cut to Zoom. The plan is to procure cameras with better low-light performance, the ability to zoom out wider to get full shots of the room and repositioning those cameras to better spots. We should also improve the quality of our projectors or look into alternatives to projectors that can fit the needs of the room while still being well displayed to both our legislators and visiting public.

Installed in 2013, our current media production and broadcast setup, while effective and high-quality at the time, requires upgrades to meet our changing needs. Many adjustments have been made to work around system issues, including the purchasing of many individual pieces of equipment. However, these changes have left our system in need of wider-scale upgrades and enhancements, as well as technological consolidations. Much of the equipment, including the cameras, switchers, and audio equipment are becoming more expensive to service and are showing wear and tear from a decade of use.

In addition to general upgrades, we will integrate Zoom into our broadcasts in a more efficient way. Currently, we have managed to input our camera feeds and audio into Zoom as a webcam and microphone, so that we can cut between the speakers in our chambers in a way that folks connecting via Zoom can see. We've also managed to create a feed that puts Zoom into our recordings and TV broadcasts when folks on Zoom are contributing to the meeting. This has involved an extra switcher and computer, as well as connecting to the Zoom call on two separate devices. We're looking for an alternative that will make that system easy to do and eliminate a lot of the clutter we have with extra devices and wires.

Proposed Implementation Schedule: Annual and Total Funding Requested

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment:	\$150,000	\$0	\$150,000	\$0	\$0	\$0	\$0
Other:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total:	\$150,000	\$0	\$150,000	\$0	\$0	\$0	\$0
Total Local:	\$150,000	\$0	\$150,000	\$0	\$0	\$0	\$0

Tompkins County 2023 Project Approval Request (PAR) Form

Project: Aquifer Study Program

13-01-Plan

Start Year: 2003 *Completion Year:* 2024

Project Type: Other

Co. Committee: Planning, Development, and Environmental Quality

Program Manager: Katie Borgella

Department: Planning and Sustainability Department

Project Manager: Darby Kiley

Location: 121 E. Court Street, Old Courthouse

Description

In partnership with the United States Geological Survey, Tompkins County initiated an aquifer study program to help protect Tompkins County’s groundwater resources and drinking water supplies. County funds from this program leverage Federal funds to conduct consecutive studies of individual aquifers in the County. Participating municipalities also provide a portion of the necessary funding, and the County's portion is limited to 35% of the total study cost plus well drilling costs. The products of the studies are unique to each aquifer and generally include investigation of surface water and groundwater interaction, groundwater movement, and vulnerability of the respective groundwater resources.

Working in partnership with individual towns and the USGS, the Aquifer Study Program has completed six aquifer studies.

- Upper Buttermilk Creek and Danby Creek Valleys
- Upper Sixmile Creek and West Branch Owego Creek Valleys
- Lower Sixmile Creek and Willseyville Creek Trough
- Virgil Creek and Dryden Lake Valleys
- Pony Hollow Creek Valley
- Enfield Creek Valley

In 2022, the aquifer study for the Lower Fall Creek aquifer system will continue. This will be the final aquifer study funded under the County’s Aquifer Study Capital Program.

In 2023, the Lower Fall Creek Aquifer Study will continue. It is a four-year study that began in the 2020 budget year and County funding contributions will be finalized in the 2024 budget year. The final report typically takes another year to be published.

Proposed Implementation Schedule: Annual and Total Funding Requested

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	\$1,441,680	\$1,413,580	\$19,250	\$8,850	\$0	\$0	\$0
Total:	\$1,441,680	\$1,413,580	\$19,250	\$8,850	\$0	\$0	\$0
Total Local:	\$1,441,680	\$1,413,580	\$19,250	\$8,850	\$0	\$0	\$0

Tompkins County 2023 Project Approval Request (PAR) Form

SEQR and Environmental	Funding Sources														
<p><i>SEQR Type:</i> TYPEII</p> <p><i>Anticipated Environmental Assessment Form (EAF) outcome:</i></p> <p><i>Other Agencies Involved:</i></p>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 2px 5px;">Local Share</td> <td style="text-align: right; padding: 2px 5px;">\$1,441,680</td> </tr> <tr> <td style="padding: 2px 5px;">Federal Funds:</td> <td></td> </tr> <tr> <td style="padding: 2px 5px;">State Funds:</td> <td></td> </tr> <tr> <td style="padding: 2px 5px;">ARP Funds:</td> <td></td> </tr> <tr> <td style="padding: 2px 5px;">Municipality/Others</td> <td></td> </tr> <tr> <td colspan="2" style="padding: 10px 5px 5px 5px;"><hr/></td> </tr> <tr> <td style="padding: 2px 5px;">Total:</td> <td style="text-align: right; padding: 2px 5px;">\$1,441,680</td> </tr> </table>	Local Share	\$1,441,680	Federal Funds:		State Funds:		ARP Funds:		Municipality/Others		<hr/>		Total:	\$1,441,680
Local Share	\$1,441,680														
Federal Funds:															
State Funds:															
ARP Funds:															
Municipality/Others															
<hr/>															
Total:	\$1,441,680														

Tompkins County 2023 Project Approval Request (PAR) Form

Project: Green Fleet

PLNG2020-GrFlt

Start Year: 2021

Completion Year:

Project Type: Equipment

Co. Committee: Planning, Energy, and Environmental Quality

Program Manager: Katie Borgella

Department: Planning and Sustainability Department

Project Manager: Terry Carroll

Location: N/A

Description

Starting in 2023, the County Green Fleet capital program will become the primary funding mechanism to purchase County vehicles, including a focus on transitioning the fleet to fully electric vehicles by 2030. This capital fund will cover vehicle purchases for all Departments, (excluding Highway Equipment) electric vehicle charging stations, associated upfitting costs for vehicles, including telematic devices, and a small amount for branding vehicles for County communications purposes. This is a departure from previous years when this fund was used to help supplement Department operations budgets to purchase electric vehicles.

Prior to 2021, the County worked with a consultant to inventory and evaluate the County's fleet and to lay out a detailed scheme for replacing gasoline-powered vehicles with PEVs and for managing the fleet more efficiently. In 2021 and 2022, the fund assisted in the purchase of multiple electric vehicles and charging stations across multiple departments.

As of April 2022, funding for up to 12 vehicles was anticipated to come from the Green Fleet Capital Fund.

Unlike in previous years, the 2023 Green Fleet Capital fund marks a shift towards this item becoming a long-term ongoing project to fund all County vehicle purchases. The centralization of purchases will allow for greater government efficiency and provide a structure for purchasing future department vehicles now that rollover funds are no longer able to be utilized by departments. Funding will also be used for electric vehicle charging station infrastructure, County vehicle branding, and vehicle upfitting costs, including telematics.

Proposed Implementation Schedule: Annual and Total Funding Requested

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment:	\$5,879,000	\$700,000	\$1,621,000	\$1,268,000	\$1,066,000	\$1,239,000	\$0
Other:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total:	\$5,894,000	\$700,000	\$1,621,000	\$1,268,000	\$1,066,000	\$1,239,000	\$0
Total Local:	\$3,896,500	\$700,000	\$995,000	\$791,500	\$625,500	\$784,500	\$0

Tompkins County 2023 Project Approval Request (PAR) Form

SEQR and Environmental	Funding Sources		
<i>SEQR Type:</i> TYPEII	Local Share \$995,000		
<i>Anticipated Environmental Assessment Form (EAF) outcome:</i>	Federal Funds: State Funds: \$107,500		
<i>Other Agencies Involved:</i>	ARP Funds: Anticipated Vehicle Sale Proceeds \$518,500		
	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Total:</td> <td style="text-align: right; border-top: 1px solid black;">\$1,621,000</td> </tr> </table>	Total:	\$1,621,000
Total:	\$1,621,000		

Tompkins County 2023 Project Approval Request (PAR) Form

Project: Natural Infrastructure

17-03-Plan

Start Year: 2017 *Completion Year:* 2027

Project Type: Other

Co. Committee: Planning, Energy, and Environmental Quality

Program Manager: Katie Borgella

Department: Planning and Sustainability Department

Project Manager: Joan Jurkowich

Location:

Description

The Natural Infrastructure Capital Program provides funding to protect natural systems that can help mitigate the adverse impacts of climate change. Currently, the focus is on: 1) mitigating the potential for downstream flooding and sedimentation, and 2) establishing important migratory corridors to enable plant and animal species to be more resilient in face of a changing climate. Eligible applicants for this program include local governments and non-profit 501(c)(3) organizations that have been operational for at least 3 years and have proven capacity to own, hold and steward land for conservation purposes.

Since the initiation of the Natural Infrastructure Capital Program through 2021, the County Legislature has authorized participation in seven acquisition projects that provide permanent protection to 1,065 acres. Expenditures from the Natural Infrastructure Capital Program for acquisition approved by the Legislature from initiation through 2021 totaled \$210,500.

As of April 2022, there are two projects in the pipeline to be considered by the Legislature. Lick Brook at Route 13 Gateway is a seven acre property in the Town of Ithaca that provides access to Lick Brook, the Finger Lakes Land Trust’s Tapan Mitra nature preserve, portions of Robert Treman State Park, and other nearby protected lands. The Bell Station Acquisition project would protect 280 acres along 3,400 feet of Cayuga Lake in the Town of Lansing.

In 2023, the County will continue conversations with partners to identify projects eligible for this funding.

Specific projects to be funded in future years are identified on a rolling basis. Unexpended funds roll forward from year to year to allow for flexibility in funding projects, allowing the County to respond effectively to the variable nature of real estate transactions.

Proposed Implementation Schedule: Annual and Total Funding Requested

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$2,200,000	\$1,200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000
Design:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total:	\$2,200,000	\$1,200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000
Total Local:	\$2,200,000	\$1,200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000

Tompkins County 2023 Project Approval Request (PAR) Form

SEQR and Environmental	Funding Sources												
<p><i>SEQR Type:</i> TYPE I</p> <p><i>Anticipated Environmental Assessment Form (EAF) outcome:</i> Negative Declaration</p> <p><i>Other Agencies Involved:</i></p> <p>Will vary on a project-by-project basis.</p>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 2px 5px;">Local Share</td> <td style="text-align: right; padding: 2px 5px;">\$2,200,000</td> </tr> <tr> <td style="padding: 2px 5px;">Federal Funds:</td> <td></td> </tr> <tr> <td style="padding: 2px 5px;">State Funds:</td> <td></td> </tr> <tr> <td style="padding: 2px 5px;">ARP Funds:</td> <td></td> </tr> <tr> <td colspan="2" style="padding: 10px 5px 5px 5px;"> <hr style="border: 0.5px solid black;"/> </td> </tr> <tr> <td style="padding: 2px 5px;">Total:</td> <td style="text-align: right; padding: 2px 5px;">\$2,200,000</td> </tr> </table>	Local Share	\$2,200,000	Federal Funds:		State Funds:		ARP Funds:		<hr style="border: 0.5px solid black;"/>		Total:	\$2,200,000
Local Share	\$2,200,000												
Federal Funds:													
State Funds:													
ARP Funds:													
<hr style="border: 0.5px solid black;"/>													
Total:	\$2,200,000												

Tompkins County 2023 Project Approval Request (PAR) Form

Project: RSWC Infrastructure - ARP

81.61

Start Year: 2022 **Completion Year:** 2023 **Project Type:** Site Work-Improvement

Co. Committee: Planning, Energy, and Environmental Quality **Program Manager:** Barbara Eckstrom

Department: Recycling and Materials Management **Project Manager:** Barbara Eckstrom

Location: 160 Commercial Ave, Ithaca, NY 14850

Description

Asset management of County owned RSWC land, facilities, and equipment for project years 2022 through 2024.

The significant project steps or activities planned for 2022, are full site paving repairs and asphalt replacement.

The significant steps and activities planned for project year 2023 will include repairs to the RSWC office vestibule and replacement of the entrance doors, upgrades to the sprinkler system, push wall and tip floor repairs, upgrade facility offices/floorings, replace areas of damaged siding, replace man doors and other site improvements.

Proposed Implementation Schedule: Annual and Total Funding Requested

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction:	\$1,471,197	\$441,000	\$603,897	\$426,300	\$0	\$0	\$0
Equipment:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	\$147,120	\$44,100	\$60,390	\$42,630	\$0	\$0	\$0
Total:	\$1,618,317	\$485,100	\$664,287	\$468,930	\$0	\$0	\$0
Total Local:	\$0	\$0	\$0	\$0	\$0	\$0	\$0

SEQR and Environmental

SEQR Type: TYPE II

Anticipated Environmental Assessment Form (EAF) outcome:

Other Agencies Involved:

Funding Sources

Local Share	\$ 500,000
Federal Funds:	
State Funds:	
ARP Funds:	\$1,118,317

Total:	\$1,618,317
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Tompkins County 2023 Project Approval Request (PAR) Form

Project: RSWC Upgrades 2021-2025

81.61

Start Year: 2021 **Completion Year:** 2025

Project Type: Site Work-Improvement

Co. Committee: Planning, Energy, and Environmental Quality

Program Manager: Barbara Eckstrom

Department: Recycling and Materials Management

Project Manager: Barbara Eckstrom

Location: 160 Commercial Ave, Ithaca NY 14850

Description

Asset management of County owned RSWC land, facilities, and equipment for project years 2021 through 2025.

The significant project steps or activities completed in 2021 were the purchase and completion of the installation of a single stream compactor, upgraded the fire alarm panel, replaced trench drains, closed and removed an underground leachate tank, added a nitrogen system to the current fire suppression system, made repairs to concrete walls and floors, replaced exhaust fans and two overhead doors.

In 2022, the significant project steps or activities are the planning, design, and bid projects for completion in 2023

The project steps and activities planned for project year 2023 will include construction of a new yard waste area, refurbishment of the scrap metals area, refurbishment to the truck scales and scale pit repairs, replacement of scale house generator and facility perimeter fencing replacement.

Proposed Implementation Schedule: Annual and Total Funding Requested

	<u>Total Requested</u>	<u>Previous Yrs Requested</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>
Planning	\$85,000	\$30,000	\$45,000	\$0	\$10,000	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$158,000	\$60,000	\$78,000	\$0	\$20,000	\$0	\$0
Construction:	\$1,429,593	\$807,213	\$622,380	\$0	\$0	\$0	\$0
Equipment:	\$492,800	\$492,800	\$0	\$0	\$0	\$0	\$0
Other:	\$62,238	\$0	\$62,238	\$0	\$0	\$0	\$0
Total:	\$2,227,631	\$1,390,013	\$807,618	\$0	\$30,000	\$0	\$0
Total Local:	\$0	\$0	\$0	\$0	\$0	\$0	\$0

SEQR and Environmental

SEQR Type: TYPE II

Anticipated Environmental Assessment Form (EAF) outcome: N/A

Other Agencies Involved:

NYSDEC

Funding Sources

Local Share	
Federal Funds:	
State Funds:	
ARP Funds:	
Operating Fund - Equipment Reserve	\$319,151
Capital Construction Fund - Fund Bal	\$394,844
Operating Fund - Fund Balance	\$380,518
BANS/Bonds	\$1,133,118

Total: **\$2,227,631**

SECTION 4

DEPARTMENTS & BUDGETING UNITS

Thank you for living Tompkins County's values.

Equity.

We sustain a workplace community that ensures fairness through diversity and inclusion, eliminates structurally oppressive systems, and builds trust, appreciation, and opportunities for all.



Airport

The mission of the Ithaca Tompkins Regional Airport is to provide a safe, efficient, clean, and enjoyable facility that exceeds the expectations of the traveling public, the airport tenants, and other airport users. The airport provides a vital link to the outside world by allowing business and leisure travelers to fly in directly to the community. The airport serves the community's travel needs by providing access to the national and international aviation system. The airport budget for 2021 is wholly funded through fees, rents, and federal aid.

Consolidated Budget

	2020 Actual	2021 Actual	2022 Adopted	2023			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	893,581	775,126	898,485	1,006,975	0	0	1,006,975
Overtime	62,222	78,395	68,959	57,899	0	0	57,899
Premium Pay	40,173	134,010	31,750	30,201	0	0	30,201
Fringe Benefits	476,673	520,430	516,284	483,695	0	0	483,695
Automotive Equipment	99,862	22,580	95,000	95,000	0	0	95,000
Other Capital Equip	22,433	48,943	33,250	25,338	300	300	25,638
Highway Materials	41,912	33,152	52,900	47,900	0	0	47,900
Vehicle Fuel and Maint	50,183	260,192	222,254	330,438	0	0	330,438
Other Supplies	108,908	136,888	87,600	87,350	0	0	87,350
Travel Training	17,612	26,009	55,100	46,100	0	0	46,100
Professional Services	204,556	389,519	359,494	392,192	0	0	392,192
All Other Contr. Svcs	723,168	630,959	579,558	560,767	0	0	560,767
Program Expense	0	0	0	-251,657	251,657	251,657	0
Maintenance	175,437	134,946	209,000	211,000	0	0	211,000
Utilities	123,091	102,118	166,500	143,800	0	0	143,800
Other	299,520	366,219	354,355	416,808	0	0	416,808
Other Finance	309,814	407,022	363,500	0	342,481	342,481	342,481
Total Expenditures	3,649,145	4,066,508	4,093,989	3,683,806	594,438	594,438	4,278,244
Revenues							
Federal Aid	1,336,935	1,824,412	850,002	0	0	0	0
Local Revenues	600,069	859,692	1,547,614	1,598,648	-494,772	-494,772	1,103,876
Other Revenues	1,995,364	929,726	1,542,339	2,085,158	-780,050	-780,050	1,305,108
Interfund Transf and Rev	0	0	0	0	1,672,135	1,672,135	1,672,135
Use of Fund Balance	0	0	154,034	0	197,125	197,125	197,125
Total Revenues	3,932,368	3,613,830	4,093,989	3,683,806	594,438	594,438	4,278,244
Dept. Net Local	-283,223	452,678	0	0	0	0	0

Airport

Full Time Equivalents

	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Target	OTR Req	OTR Rec	2023 Total Rec
Account Clerk Typist	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Airport Director	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Airport Firefighter/ Operations	9.00	9.00	9.00	9.00	9.00	0.00	0.00	9.00
Airport Firefighter/ Operations	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Airport Terminal Services Coordinator	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Deputy ARFF Chief/Security &	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00
Deputy Director of Airport	1.00	1.00	1.00	1.00	0.00	0.00	0.00	0.00
Deputy Director of Airport	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
	15.00	15.00	15.00	15.00	15.00	0.00	0.00	15.00

Airport

5610 AIRPORT

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Salary and Wages	893,581	775,126	898,485	1,006,975	0	0	1,006,975
Overtime	62,222	78,395	68,959	57,899	0	0	57,899
Premium Pay	40,173	134,010	31,750	30,201	0	0	30,201
Fringe Benefits	476,673	520,430	516,284	483,695	0	0	483,695
Automotive Equipment	99,862	22,580	95,000	95,000	0	0	95,000
Other Capital Equip	22,433	48,943	33,250	25,338	300	300	25,638
Highway Materials	41,912	33,152	52,900	47,900	0	0	47,900
Vehicle Fuel and Maint	50,183	260,192	222,254	330,438	0	0	330,438
Other Supplies	108,908	136,888	87,600	87,350	0	0	87,350
Travel Training	17,612	26,009	55,100	46,100	0	0	46,100
Professional Services	158,656	207,195	207,960	204,867	0	0	204,867
All Other Contr. Svcs	723,168	630,959	579,558	560,767	0	0	560,767
Program Expense	0	0	0	-251,657	251,657	251,657	0
Maintenance	175,437	134,946	209,000	211,000	0	0	211,000
Utilities	111,148	78,653	150,000	120,000	0	0	120,000
Other	299,520	366,219	354,355	416,808	0	0	416,808
Other Finance	309,814	407,022	363,500	0	342,481	342,481	342,481
Total Expenditures	3,591,302	3,860,719	3,925,955	3,472,681	594,438	594,438	4,067,119
Revenues							
Federal Aid	1,336,935	1,824,412	850,002	0	0	0	0
Local Revenues	600,069	844,864	1,533,614	1,584,648	-494,772	-494,772	1,089,876
Other Revenues	1,995,364	929,726	1,542,339	2,085,158	-780,050	-780,050	1,305,108
Interfund Transf and Rev	0	0	0	0	1,672,135	1,672,135	1,672,135
Use of Fund Balance	0	0	0	-197,125	197,125	197,125	0
Total Revenues	3,932,368	3,599,002	3,925,955	3,472,681	594,438	594,438	4,067,119
Unit Net Local	-341,066	261,717	0	0	0	0	0

Airport

5615 AIRPORT CUSTOMS FACILITY

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Professional Services	45,900	182,324	151,534	187,325	0	0	187,325
Utilities	11,943	23,465	16,500	23,800	0	0	23,800
Total Expenditures	57,843	205,789	168,034	211,125	0	0	211,125
Revenues							
Local Revenues	0	14,828	14,000	14,000	0	0	14,000
Use of Fund Balance	0	0	154,034	197,125	0	0	197,125
Total Revenues	0	14,828	168,034	211,125	0	0	211,125
Unit Net Local	57,843	190,961	0	0	0	0	0

Airport

OTR #	81	Priority	1	OTR Name	PFC Debt Service Contribution	
Description	This will fund multi year PFC Debt Service contribution. This is intended to be a stop gap anticipating an increase in PFCs as the market recovers. 2023 - \$342,481; 2024 - \$681,959; 2025 - \$683,425					
		Account		Requested		Recommended
5610	45031	INTERFUND(A)		-342,481	ONE-TIME	-342,481
5610	54808	CONTRIBUTION TO DEBT		342,481	ONE-TIME	342,481
Local Share				0		0

OTR #	96	Priority	2	OTR Name	County Fund Balance Contribution	
Description	<p>The airline and airport industry are experiencing extreme difficulties relating to the pandemic and the outfalls relating directly to it. The main issue regional airports are experiencing is related to the shortage of pilots as well as the cost of fuel. In 2022 ITH lost American Airlines service, which was a large hit on the overall airport budget. This, factored in with the fewer flights being operated by Delta and United will put a large hole in the overall airport budget. Loss of airline service also directly affects non-airline revenue (parking, rental cars, terminal cafe, as well as our FBO).</p> <p>I am asking for assistance to help the airport work though this difficult time and begin the road to recovery. ITH is asking for \$342,481 to cover 50% of the Airport Terminal Debt Service that is bonded. We are also asking for \$1,329,654 to maintain a competitive fee airport and cover our operating expenses. This will allow us to keep our airline rates and charges competitive, the Cost Per Enplanement (CPE) at \$20.00 and maintain operating the airport.</p> <p>With the approval and support of this assistance the Rental Rate is \$36.67 per sq. foot and the landing fee is \$4.52 per 1000 lbs. (MGLW). This will give us a CPE of \$20.00. Without the assistance the Rental Rate is \$71.55 per sq. foot and the landing fee is \$11.35 per 1000 lbs. (MGLW). This will give us a CPE of \$42.41.</p> <p>To retain our curtain service and grow/re-grow additional and new service it is crucial that we remain competitive. The airport is looking to recover over the next three to five years, with an anticipated ask in 2024 of \$342,481 for Bonded Debt Service and \$800,000 and in year 2025 an ask of \$342,481 for Bonded Debt Service and \$300,000 to continue to remain a competitive airport and cover our operational costs.</p> <p>ITH will continue to engage in recovery efforts by seeking other non-airline revenue opportunities, do a comparison of our fees (parking) to other similar sized markets, market the General Aviation sector of the airport, and reduce costs, among many other opportunities. We will also continue to reach out to the airlines with updated information about our market by using our resources within the community, educational and political connections to support the need for air service in our market. This will be ongoing as the airlines are also working through recovery from the pandemic, with loss of pilots and fuel costs as only two of the factors that they are dealing with. The key will be to continue to build relationships with all entities and make sure they know ITH is here to work with them.</p>					
		Account		Requested		Recommended
5610	45031	INTERFUND(A)		-1,329,654	ONE-TIME	-1,329,654
5610	41770	LANDING FEES CHGS		494,772	ONE-TIME	494,772
5610	42260	SHERIFF OTHR GOVTS		29,200	ONE-TIME	29,200
5610	42410	RENTS		750,850	ONE-TIME	750,850
5610	42796	APPROPRIATED FUND		-197,125	ONE-TIME	-197,125
5610	52230	COMPUTER SOFTWARE		300	ONE-TIME	300
5610	54400	PROGRAM EXPENSE		251,657	ONE-TIME	251,657
Local Share				0		0
Airport Total				0		0

Assessment Department

The mission of the Tompkins County Department of Assessment is to maintain equitable and accurate market driven property assessments on a yearly basis for real property tax administration. The Department yearly assesses properties at 100% of fair market value in order to equitably distribute the tax burden among the taxable properties within Tompkins County, to administer real property tax exemptions as provided by the New York State Real Property Tax Law and to educate the public about Real Property Assessment Administration.

Consolidated Budget

	2020 Actual	2021 Actual	2022 Adopted	2023			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	776,987	671,250	851,779	897,884	0	0	897,884
Overtime	10,545	1,382	0	0	0	0	0
Premium Pay	12,435	7,625	7,250	8,000	0	0	8,000
Fringe Benefits	382,014	358,496	436,958	393,657	0	0	393,657
Automotive Equipment	-160	0	0	0	0	0	0
Other Capital Equip	4,417	24,154	6,000	8,800	0	0	8,800
Vehicle Fuel and Maint	1,982	3,172	3,700	3,700	0	0	3,700
Other Supplies	8,439	10,681	11,534	13,904	0	0	13,904
Travel Training	3,462	3,293	11,000	15,000	0	0	15,000
Professional Services	0	3	0	0	0	0	0
All Other Contr. Svcs	12,412	10,098	17,329	18,696	0	0	18,696
Program Expense	2,250	2,250	2,250	2,250	0	0	2,250
Utilities	4,767	3,856	3,500	3,500	0	0	3,500
Other	15,095	12,722	23,038	20,160	0	0	20,160
Total Expenditures	1,234,645	1,108,982	1,374,338	1,385,551	0	0	1,385,551
Revenues							
Federal Aid	0	0	29,913	0	0	0	0
Local Revenues	56,311	38,882	55,000	28,000	0	0	28,000
Interfund Transf and Rev	30,796	53,324	32,040	32,681	0	0	32,681
Total Revenues	87,107	92,206	116,953	60,681	0	0	60,681
Dept. Net Local	1,147,538	1,016,776	1,257,385	1,324,870	0	0	1,324,870

Assessment Department

Full Time Equivalents

	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Target	OTR Req	OTR Rec	2023 Total Rec
Admin Assistant Level 2	0.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
Administrative Assistant Level 1	0.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Assistant Assessment Account	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Assistant Director of Assessment	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Assistant Real Property Appraiser	1.00	1.00	3.00	3.00	3.00	0.00	0.00	3.00
Data Collector	0.00	0.00	0.00	1.00	0.30	0.00	0.00	0.30
Director of Assessment	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
GIS Analyst	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
GIS Technician	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00
Project Assistant	0.70	0.00	0.00	0.70	0.00	0.00	0.00	0.00
Real Property Appraiser	3.00	3.00	2.00	3.00	4.00	0.00	0.00	4.00
Real Property Systems Supervisor	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Senior Valuation Specialist	0.50	0.50	0.00	1.00	1.00	0.00	0.00	1.00
Valuation Specialist	2.00	2.00	1.00	1.00	0.00	0.00	0.00	0.00
	12.20	12.50	10.00	13.70	13.30	0.00	0.00	13.30

Assessment Department

1355 ASSESSMENT

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Salary and Wages	776,987	671,250	851,779	897,884	0	0	897,884
Overtime	10,545	1,382	0	0	0	0	0
Premium Pay	12,435	7,625	7,250	8,000	0	0	8,000
Fringe Benefits	382,014	358,496	436,958	393,657	0	0	393,657
Automotive Equipment	-160	0	0	0	0	0	0
Other Capital Equip	4,417	24,154	6,000	8,800	0	0	8,800
Vehicle Fuel and Maint	1,982	3,172	3,700	3,700	0	0	3,700
Other Supplies	8,439	10,681	11,534	13,904	0	0	13,904
Travel Training	3,462	3,293	11,000	15,000	0	0	15,000
Professional Services	0	3	0	0	0	0	0
All Other Contr. Svcs	12,412	10,098	17,329	18,696	0	0	18,696
Program Expense	2,250	2,250	2,250	2,250	0	0	2,250
Utilities	4,767	3,856	3,500	3,500	0	0	3,500
Other	15,095	12,722	23,038	20,160	0	0	20,160
Total Expenditures	1,234,645	1,108,982	1,374,338	1,385,551	0	0	1,385,551
Revenues							
Federal Aid	0	0	29,913	0	0	0	0
Local Revenues	56,311	38,882	55,000	28,000	0	0	28,000
Interfund Transf and Rev	30,796	53,324	32,040	32,681	0	0	32,681
Total Revenues	87,107	92,206	116,953	60,681	0	0	60,681
Unit Net Local	1,147,538	1,016,776	1,257,385	1,324,870	0	0	1,324,870

Assigned Counsel

Assigned Counsel receives and reviews all applications for free attorney services and determines eligibility. Financial eligibility levels include: automatic eligibility for public assistance, poverty level, and inability to afford counsel. Attorneys are provided for charges including violations, misdemeanors, felonies, and appeals in criminal court, and most matters in family court.

Consolidated Budget

	2020 Actual	2021 Actual	2022 Adopted	2023			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	359,128	381,492	381,640	422,793	0	0	422,793
Overtime	112	263	0	0	0	0	0
Premium Pay	3,250	4,500	4,250	3,750	0	0	3,750
Fringe Benefits	173,488	203,557	199,390	188,404	0	0	188,404
Other Capital Equip	5,639	2,332	3,670	10,000	0	0	10,000
Other Supplies	1,572	933	1,890	2,194	0	0	2,194
Travel Training	1,469	2,102	10,000	10,000	0	0	10,000
Professional Services	0	6,125	0	0	0	0	0
Mandate - Asgn Counsel	1,248,016	1,684,288	2,070,000	2,020,000	0	0	2,020,000
All Other Contr. Svcs	2,877	34,485	459	500	0	0	500
Program Expense	0	60	6,578	4,463	0	0	4,463
Utilities	473	441	852	811	0	0	811
Other	2,515	1,906	1,500	2,000	0	0	2,000
Total Expenditures	1,798,539	2,322,484	2,680,229	2,664,915	0	0	2,664,915
Revenues							
Federal Aid	0	0	50,000	0	0	0	0
State Aid	454,535	513,586	484,688	484,688	0	0	484,688
Other Revenues	87,207	100,471	103,485	106,590	0	0	106,590
Total Revenues	541,742	614,057	638,173	591,278	0	0	591,278
Dept. Net Local	1,256,797	1,708,427	2,042,056	2,073,637	0	0	2,073,637

Assigned Counsel

Full Time Equivalents

	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Target	OTR Req	OTR Rec	2023 Total Rec
Administrative Assistant IV	0.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
Administrative Assistant Level III	0.57	0.57	0.57	0.00	0.00	0.00	0.00	0.00
Data Collector Indigent Defense	0.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Grants & Training Cor.	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Program Coordinator	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Secretary	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Supervising Attorney	0.54	1.00	1.00	1.00	1.00	0.00	0.00	1.00
	4.11	5.57	5.57	6.00	6.00	0.00	0.00	6.00

Assigned Counsel

1170 PLNG. & COORD.(LEG.DEF.)				Target	Req OTR's	Rec OTR's	Total Rec
	2020 Actual	2021 Actual	2022 Adopted	2023			
Expenditures							
Salary and Wages	359,128	381,492	317,747	351,955	0	0	351,955
Overtime	112	263	0	0	0	0	0
Premium Pay	3,250	4,500	4,250	3,750	0	0	3,750
Fringe Benefits	173,488	203,557	166,376	157,115	0	0	157,115
Other Capital Equip	5,639	2,332	3,670	10,000	0	0	10,000
Other Supplies	1,572	933	1,890	2,194	0	0	2,194
Travel Training	1,469	2,102	10,000	10,000	0	0	10,000
Professional Services	0	6,125	0	0	0	0	0
All Other Contr. Svcs	2,877	34,485	459	500	0	0	500
Utilities	473	441	852	811	0	0	811
Other	2,515	1,906	1,500	2,000	0	0	2,000
Total Expenditures	550,523	638,136	506,744	538,325	0	0	538,325
Revenues							
State Aid	265,182	263,241	259,688	259,688	0	0	259,688
Total Revenues	265,182	263,241	259,688	259,688	0	0	259,688
Unit Net Local	285,341	374,895	247,056	278,637	0	0	278,637

1171 DEFENSE OF INDIG. ATTYS.				Target	Req OTR's	Rec OTR's	Total Rec
	2020 Actual	2021 Actual	2022 Adopted	2023			
Expenditures							
Mandate - Asgn Counsel	1,248,016	1,684,288	2,070,000	2,020,000	0	0	2,020,000
Total Expenditures	1,248,016	1,684,288	2,070,000	2,020,000	0	0	2,020,000
Revenues							
Federal Aid	0	0	50,000	0	0	0	0
State Aid	189,353	250,345	225,000	225,000	0	0	225,000
Total Revenues	189,353	250,345	275,000	225,000	0	0	225,000
Unit Net Local	1,058,663	1,433,943	1,795,000	1,795,000	0	0	1,795,000

Assigned Counsel

1172 SCHUYLER CTY PLNG & COORD

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Salary and Wages	0	0	63,893	70,838	0	0	70,838
Fringe Benefits	0	0	33,014	31,289	0	0	31,289
Program Expense	0	60	6,578	4,463	0	0	4,463
Total Expenditures	0	60	103,485	106,590	0	0	106,590
Revenues							
Other Revenues	87,207	100,471	103,485	106,590	0	0	106,590
Total Revenues	87,207	100,471	103,485	106,590	0	0	106,590
Unit Net Local	-87,207	-100,411	0	0	0	0	0

Board of Elections

The Board of Elections is responsible for the administration of elections and the coordination of voter registration in Tompkins County. It supervises all federal, county, city, town, and village elections, and also provides technical assistance and support services to school and fire districts. The Board of Elections is a bipartisan office with two appointed Commissioners representing the state's major political parties. The Board of Elections is a State mandated program.

Mission Statement:

"We believe an individual's most important right of citizenship is your right to vote. The Board of Elections remains committed to protecting your right and to promote fair, open, and accessible elections."

Consolidated Budget

	2020 Actual	2021 Actual	2022 Adopted	2023			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	555,788	467,809	509,624	571,268	65,515	78,441	649,709
Overtime	6,926	2,755	0	0	0	0	0
Premium Pay	8,834	4,875	3,950	3,150	0	0	3,150
Fringe Benefits	273,542	250,358	264,588	245,481	7,738	9,265	254,746
Other Capital Equip	79,479	22,603	0	1,000	0	0	1,000
Other Supplies	176,998	54,278	97,586	64,030	0	0	64,030
Travel Training	8,285	6,060	10,000	10,000	0	0	10,000
All Other Contr. Svcs	75,915	47,521	47,821	47,821	0	0	47,821
Program Expense	103,834	65,630	116,000	61,482	0	0	61,482
Utilities	1,854	1,800	2,000	2,000	0	0	2,000
Other	106,472	33,467	41,761	26,061	0	0	26,061
Total Expenditures	1,397,927	957,156	1,093,330	1,032,293	73,253	87,706	1,119,999
Revenues							
Federal Aid	119,309	0	73,504	0	0	0	0
State Aid	94,985	0	0	0	0	0	0
Other Revenues	188,012	67,928	99,537	99,537	0	0	99,537
Applied Rollover (Rev.)	0	0	52,556	0	0	0	0
Total Revenues	402,306	67,928	225,597	99,537	0	0	99,537
Dept. Net Local	995,621	889,228	867,733	932,756	73,253	87,706	1,020,462

Board of Elections

Full Time Equivalent

	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Target	OTR Req	OTR Rec	2023 Total Rec
Clerk	0.00	1.50	1.00	1.50	1.00	0.50	0.50	1.50
Commissioner of Elections	2.00	2.00	2.00	2.00	2.00	0.00	0.00	2.00
Deputy Commissioner of Elections	2.00	2.00	2.00	2.00	2.00	0.00	0.00	2.00
Election Worker	5.00	5.00	5.00	5.00	5.00	0.00	0.00	5.00
Senior Elections Clerk	2.00	2.00	2.00	2.00	2.00	0.00	0.00	2.00
Senior Voting Technicians	1.00	2.00	1.00	2.00	2.00	0.00	0.00	2.00
Voting Machine Technicians	0.15	0.45	0.15	0.15	0.15	0.00	0.00	0.15
	12.15	14.95	13.15	14.65	14.15	0.50	0.50	14.65

Board of Elections

1450 BOARD OF ELECTIONS

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Salary and Wages	555,788	467,809	509,624	571,268	65,515	78,441	649,709
Overtime	6,926	2,755	0	0	0	0	0
Premium Pay	8,834	4,875	3,950	3,150	0	0	3,150
Fringe Benefits	273,542	250,358	264,588	245,481	7,738	9,265	254,746
Other Capital Equip	5,059	22,603	0	1,000	0	0	1,000
Other Supplies	15,536	3,479	3,830	5,830	0	0	5,830
Travel Training	2,785	6,060	10,000	10,000	0	0	10,000
All Other Contr. Svcs	46,149	47,305	47,605	47,605	0	0	47,605
Program Expense	103,834	65,630	116,000	61,482	0	0	61,482
Other	1,675	1,101	18,640	2,940	0	0	2,940
Total Expenditures	1,020,128	871,975	974,237	948,756	73,253	87,706	1,036,462
Revenues							
Federal Aid	0	0	73,504	0	0	0	0
Other Revenues	17,073	11,079	16,000	16,000	0	0	16,000
Total Revenues	17,073	11,079	89,504	16,000	0	0	16,000
Unit Net Local	1,003,055	860,896	884,733	932,756	73,253	87,706	1,020,462

1451 ELECTIONS EXPENSE

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Other Supplies	161,462	50,799	93,756	58,200	0	0	58,200
All Other Contr. Svcs	216	216	216	216	0	0	216
Utilities	1,854	1,800	2,000	2,000	0	0	2,000
Other	104,797	32,366	23,121	23,121	0	0	23,121
Total Expenditures	268,329	85,181	119,093	83,537	0	0	83,537
Revenues							
Federal Aid	119,309	0	0	0	0	0	0
Other Revenues	170,939	56,849	83,537	83,537	0	0	83,537
Applied Rollover (Rev.)	0	0	52,556	0	0	0	0
Total Revenues	290,248	56,849	136,093	83,537	0	0	83,537
Unit Net Local	-21,919	28,332	-17,000	0	0	0	0

Board of Elections

1452 ELECTIONS GRANT

				Target	Req OTR's	Rec OTR's	Total Rec
	2020 Actual	2021 Actual	2022 Adopted	2023			
Expenditures							
Other Capital Equip	74,420	0	0	0	0	0	0
Travel Training	5,500	0	0	0	0	0	0
All Other Contr. Svcs	29,550	0	0	0	0	0	0
Total Expenditures	109,470	0	0	0	0	0	0
Revenues							
State Aid	94,985	0	0	0	0	0	0
Total Revenues	94,985	0	0	0	0	0	0
Unit Net Local	14,485	0	0	0	0	0	0

Board of Elections

OTR # 6 **Priority** 1 **OTR Name** Increase Election Worker line

Description In 2022, the Tompkins County Legislature raised the hourly rate of election workers to the living wage of \$15.32 per hour. Subsequently, the New York State Court of Appeals ordered a second Primary Election to be held on August 23, 2022. This meant that most of our election workers would work all three elections in 2022 and would earn over \$600 for the year, which would necessitate that they become county employees and would be paid out of a salary line. Going forward in 2023, most of our poll workers would be paid out of the title of Election Worker, while other election workers would continue to be paid out of Program Expense. Because of this, we are asking for a targeted OTR of \$69,824 for the title of Election Worker and a corresponding OTR of \$8246 for the associated fringes for the position.

		<u>Account</u>	<u>Requested</u>		<u>Recommended</u>	
1450	51000074	ELECTION WORKER	52,607	TARGET	52,607	TARGET
1450	58800	FRINGES	6,213	TARGET	6,213	TARGET
Local Share			58,820		58,820	

OTR # 11 **Priority** 2 **OTR Name** Increase Clerk line

Description In 2022, the New York State Legislature passed and the Governor signed a bill mandating that all absentee ballots received by the Saturday before Election Day be tabulated and the votes cast for each candidate in all races be included with the votes cast during Early Voting and on Election Day and be reported on our web site on Election Night. Bi-partisan teams meet about 15 times during each election to process the absentee ballots. We are asking that \$12,908 be added to the Clerk line and \$1,525 for the associated fringes to restore it to the 2022 budget level and that this be a target OTR. This increase in funding will enable us to increase the hours that will be worked by multiple clerks.

		<u>Account</u>	<u>Requested</u>		<u>Recommended</u>	
1450	51000503	CLERK	12,908	TARGET	12,908	TARGET
1450	58800	FRINGES	1,525	TARGET	1,525	TARGET
Local Share			14,433		14,433	

OTR # 88 **Priority** 3 **OTR Name** Increase costs for Civil Service mandates

Description This was not requested by the department - this will bring the position salary to livable wage of \$16.61

		<u>Account</u>	<u>Requested</u>		<u>Recommended</u>	
1450	51000074	ELECTION WORKER	0	TARGET	12,926	TARGET
1450	58800	FRINGES	0	TARGET	1,527	TARGET
Local Share			0		14,453	

Board of Elections Total			73,253		87,706	
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Capital Program

Tompkins County's Capital Projects Program is a five-year planning guide for major, non-recurring projects such as construction, land purchase, or infrastructure systems. Costs in the Capital Program may be paid for entirely or with a combination of cash, state or federal grants, or through the issuance of bonds. Several projects have been paid for with tobacco settlement funds that were securitized (sold on the bond market) to gain a lump sum to be applied to the capital program. Inclusion in the Capital Program does not, by itself, authorize approval of any particular project. Funds must still be appropriated in the County budget, and in almost all cases, bids must be received and any borrowing must be approved.

Consolidated Budget

	2020 Actual	2021 Actual	2022 Adopted	2023			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Program Expense	5,317,202	4,712,227	6,367,071	7,378,381	0	0	7,378,381
Other Finance	1,056,894	4,503,823	0	0	0	0	0
Total Expenditures	6,374,096	9,216,050	6,367,071	7,378,381	0	0	7,378,381
Revenues							
Total Revenues	0	0	0	0	0	0	0
Dept. Net Local	6,374,096	9,216,050	6,367,071	7,378,381	0	0	7,378,381

Capital Program

9576 CONTRIB. TO CONSTRUCTION

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Other Finance	1,056,894	4,503,823	0	0	0	0	0
Total Expenditures	1,056,894	4,503,823	0	0	0	0	0
Revenues							
Total Revenues	0	0	0	0	0	0	0
Unit Net Local	1,056,894	4,503,823	0	0	0	0	0

9961 CONTRIB. TO DEBT SERVICE

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Program Expense	5,317,202	4,712,227	6,367,071	7,378,381	0	0	7,378,381
Total Expenditures	5,317,202	4,712,227	6,367,071	7,378,381	0	0	7,378,381
Unit Net Local	5,317,202	4,712,227	6,367,071	7,378,381	0	0	7,378,381

Contingent Fund

An account to which funds have been appropriated for unforeseen expenses and opportunities. Money in the contingent fund must be transferred to another account from which it may then be spent.

Consolidated Budget

	2020 Actual	2021 Actual	2022 Adopted	2023			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Program Expense	0	0	900,000	1,200,000	0	0	1,200,000
Total Expenditures	0	0	900,000	1,200,000	0	0	1,200,000
Dept. Net Local	0	0	900,000	1,200,000	0	0	1,200,000

Contingent Fund

1990 CONTINGENT FUND

				Target	Req OTR's	Rec OTR's	Total Rec
	2020 Actual	2021 Actual	2022 Adopted	2023			
Expenditures							
Program Expense	0	0	900,000	1,200,000	0	0	1,200,000
Total Expenditures	0	0	900,000	1,200,000	0	0	1,200,000
Unit Net Local	0	0	900,000	1,200,000	0	0	1,200,000

County Administration

County Administration, under the leadership of the County Administrator, oversees and coordinates all operational aspects of county government in order to successfully carry out the policies of the County Legislature. Among the department's responsibilities are: preparing preliminary and final budget documents; handling requests for information made under the Freedom of Information Law (FOIL); administering all aspects of the County Compliance Program, ensuring adherence to federal and state regulations, and local laws; providing executive oversight of the County's Diversity and Inclusion initiatives, including policy implementation, monitoring diversity metrics, and advising on program strategy; maintaining the Administrative Manual that contains the policies and procedures that guide the operation of county government; providing information to the Legislators for use in decision-making on a wide range of issues; performing contract and risk management, and making sure the public and the media are well-informed on County issues.

Consolidated Budget

	2020 Actual	2021 Actual	2022 Adopted	2023			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	743,546	739,617	980,655	869,393	251,940	251,940	1,121,333
Overtime	3,053	1,308	0	4,000	0	0	4,000
Premium Pay	5,301	23,785	4,000	2,750	0	0	2,750
Fringe Benefits	359,957	401,860	508,771	386,992	111,285	111,285	498,277
Other Capital Equip	17,646	12,409	236,760	19,505	178,528	178,528	198,033
Other Supplies	4,866	5,344	6,435	5,115	0	0	5,115
Travel Training	9,694	4,868	41,530	15,850	0	0	15,850
Professional Services	138,665	128,151	395,835	91,500	145,800	145,800	237,300
All Other Contr. Svcs	61,622	67,764	181,342	23,484	49,960	49,960	73,444
Program Expense	10,675	45,148	112,089	17,500	272,000	272,000	289,500
Utilities	786	735	1,230	1,230	0	0	1,230
Other	5,993	77,948	6,676	8,396	16,000	16,000	24,396
Total Expenditures	1,361,804	1,508,937	2,475,323	1,445,715	1,025,513	1,025,513	2,471,228
Revenues							
Federal Aid	0	0	428,161	0	0	228,700	228,700
State Aid	21,634	0	0	0	0	0	0
Local Revenues	3,873	15,680	15,994	15,994	0	0	15,994
Other Revenues	0	0	210,166	0	268,540	268,540	268,540
Applied Rollover (Rev.)	0	0	101,832	0	0	0	0
Total Revenues	25,507	15,680	756,153	15,994	268,540	497,240	513,234
Dept. Net Local	1,336,297	1,493,257	1,719,170	1,429,721	756,973	528,273	1,957,994

County Administration

Full Time Equivalents

	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Target	OTR Req	OTR Rec	2023 Total Rec
Administrative Assistant, Level 1	0.00	0.00	0.00	0.50	0.00	0.50	0.50	0.50
Budget Analyst	0.00	0.00	0.00	2.00	1.00	0.00	0.00	1.00
Budget Director	0.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
Chief Equity and Diversity Officer	0.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Chief Sustainability Officer	0.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
Communications Director	0.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Compliance Program Coordinator	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Contracts Coordinator	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
County Administrator	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Data Analyst	0.00	0.00	0.00	1.00	0.00	1.00	1.00	1.00
Deputy County Administrator	2.00	2.00	2.00	2.00	2.00	0.00	0.00	2.00
Executive Assistant to County	1.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Media Production Assistant	0.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
Performance Measurement/CJ	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Program Analyst (CJC)	0.00	0.00	0.00	0.00	0.00	1.00	1.00	1.00
Project Director (CJC)	0.00	0.00	0.00	1.00	0.00	1.00	1.00	1.00
Pub Admin Management Fellows	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Public Information Officer	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Secretary to Co. Administrator	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
	9.00	11.00	9.00	13.50	10.00	3.50	3.50	13.50

County Administration

1230 COUNTY ADMINISTRATION

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Salary and Wages	574,814	633,884	599,975	683,741	0	0	683,741
Overtime	3,053	1,308	0	4,000	0	0	4,000
Premium Pay	3,551	23,785	4,000	2,750	0	0	2,750
Fringe Benefits	278,363	346,131	312,074	304,990	0	0	304,990
Other Capital Equip	17,646	12,409	177,832	1,600	132,500	132,500	134,100
Other Supplies	4,857	4,858	4,050	4,050	0	0	4,050
Travel Training	9,664	4,868	25,000	15,000	0	0	15,000
Professional Services	109,585	95,538	268,826	85,000	100,000	100,000	185,000
All Other Contr. Svcs	40,467	29,172	159,459	15,484	24,960	24,960	40,444
Program Expense	9,728	3,820	34,589	10,000	50,000	50,000	60,000
Utilities	660	627	730	730	0	0	730
Other	5,993	77,948	5,676	6,176	0	0	6,176
Total Expenditures	1,058,381	1,234,348	1,592,211	1,133,521	307,460	307,460	1,440,981
Revenues							
Federal Aid	0	0	309,826	0	0	167,500	167,500
State Aid	21,634	0	0	0	0	0	0
Applied Rollover (Rev.)	0	0	101,832	0	0	0	0
Total Revenues	21,634	0	411,658	0	0	167,500	167,500
Unit Net Local	1,036,747	1,234,348	1,180,553	1,133,521	307,460	139,960	1,273,481

1232 PERF MSMT/CRIM JUST COORD

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Salary and Wages	44,222	15,791	0	0	0	0	0
Fringe Benefits	21,165	8,329	0	0	0	0	0
Total Expenditures	65,387	24,120	0	0	0	0	0
Unit Net Local	65,387	24,120	0	0	0	0	0

County Administration

1236 WDIC

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Other Supplies	3	444	1,000	1,000	0	0	1,000
Travel Training	30	0	850	850	0	0	850
Professional Services	0	0	6,500	6,500	0	0	6,500
Program Expense	876	902	4,500	4,500	0	0	4,500
Total Expenditures	909	1,346	12,850	12,850	0	0	12,850
Revenues							
Total Revenues	0	0	0	0	0	0	0
Unit Net Local	909	1,346	12,850	12,850	0	0	12,850

1237 COMMUNITY JUSTICE CENTER

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Salary and Wages	0	0	171,643	0	190,280	190,280	190,280
Fringe Benefits	0	0	88,688	0	84,049	84,049	84,049
Other Capital Equip	0	0	19,950	0	19,950	19,950	19,950
Other Supplies	0	0	1,320	0	0	0	0
Travel Training	0	0	13,680	0	0	0	0
Professional Services	0	0	85,000	0	45,800	45,800	45,800
Program Expense	0	37,823	60,000	0	197,000	197,000	197,000
Total Expenditures	0	37,823	440,281	0	537,079	537,079	537,079
Revenues							
Other Revenues	0	0	210,166	0	268,540	268,540	268,540
Total Revenues	0	0	210,166	0	268,540	268,540	268,540
Unit Net Local	0	37,823	230,115	0	268,539	268,539	268,539

County Administration

1238 EQUITY AND DIVERSITY PROG

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Salary and Wages	0	0	83,866	92,676	0	0	92,676
Fringe Benefits	0	0	43,333	40,935	0	0	40,935
Professional Services	0	0	20,000	0	0	0	0
Program Expense	0	0	10,000	0	10,000	10,000	10,000
Other	0	0	1,000	1,000	0	0	1,000
Total Expenditures	0	0	158,199	134,611	10,000	10,000	144,611
Revenues							
Federal Aid	0	0	0	0	0	10,000	10,000
Total Revenues	0	0	0	0	0	10,000	10,000
Unit Net Local	0	0	158,199	134,611	10,000	0	134,611

1988 PUBLIC INFORMATION

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Salary and Wages	65,423	74,251	125,171	92,976	61,660	61,660	154,636
Fringe Benefits	31,312	39,131	64,676	41,067	27,236	27,236	68,303
Other Capital Equip	0	0	38,978	17,905	26,078	26,078	43,983
Other Supplies	6	42	65	65	0	0	65
Travel Training	0	0	2,000	0	0	0	0
Professional Services	29,080	32,613	15,509	0	0	0	0
All Other Contr. Svcs	15,155	38,592	21,883	8,000	25,000	25,000	33,000
Program Expense	71	2,603	3,000	3,000	15,000	15,000	18,000
Utilities	63	54	500	500	0	0	500
Other	0	0	0	1,165	16,000	16,000	17,165
Total Expenditures	141,110	187,286	271,782	164,678	170,974	170,974	335,652
Revenues							
Federal Aid	0	0	118,335	0	0	51,200	51,200
Total Revenues	0	0	118,335	0	0	51,200	51,200
Unit Net Local	141,110	187,286	153,447	164,678	170,974	119,774	284,452

County Administration

1989 RISK MANAGEMENT

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Salary and Wages	59,087	15,691	0	0	0	0	0
Premium Pay	1,750	0	0	0	0	0	0
Fringe Benefits	29,117	8,269	0	0	0	0	0
All Other Contr. Svcs	6,000	0	0	0	0	0	0
Utilities	63	54	0	0	0	0	0
Other	0	0	0	55	0	0	55
Total Expenditures	96,017	24,014	0	55	0	0	55
Revenues							
Local Revenues	3,873	15,680	15,994	15,994	0	0	15,994
Total Revenues	3,873	15,680	15,994	15,994	0	0	15,994
Unit Net Local	92,144	8,334	-15,994	-15,939	0	0	-15,939

County Administration

OTR # 3 **Priority** 1 **OTR Name** Budget Software Application

Description We believe that this software request represents a cost saver for the County. The software application that the County presently uses is a budget producing book. It does not forecast or provide the County Administrator analytic tools. The requested funding would support budgeting software that integrates with the County's financial, personnel, and payroll systems. Presently, the software systems are fractured, making it difficult to review midyear budget conditions and/or changes. Budget software, designed for government planning, would allow decision makers to review budgets, and departments to submit budget changes as well as monitor budgets at any given time. Each of the software vendors being reviewed would provide the County with an online interactive budget book to provide transparency to taxpayers.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
1230	52230	COMPUTER SOFTWARE	80,000 TARGET	80,000 TARGET
		Local Share	80,000	80,000

OTR # 89 **Priority** 2 **OTR Name** Language Access Implementation To Reduce Barriers

Description Year 2 of a 3 Year OTR - This OTR requests \$167,500 to continue efforts to implement the newly edited Language Access Policy and implement translations to reduce barriers to accessing Tompkins County public information. This OTR includes the costs for software to maintain translation of the County website into several languages. This OTR also includes \$100,000 to complete additional human translations of content that is published throughout the year and critical documents on the County website. Human translation jobs will be offered first to Tompkins County residents who have translation skills in the target languages. This OTR includes \$15,000 for program expenses which include translating scripts and graphics used on videos explaining the services offered by Tompkins County's departments.

Over the past several months, County staff met with community stakeholders, department heads and employees to better understand the need for support. Feedback received includes the need for additional education about the diverse languages spoken and written within the County, translation of written materials, particularly health related materials and expanded access to translated materials. In addition, community feedback included the request for videos of County services, like the COVID videos produced, to increase the feeling of belonging within the community. To align with this request, staff are updating organizational policies, procedures and plan a comprehensive education process for employees and residents to increase engagement with government. This one-time funding request lays the foundation for a more robust and inclusive ongoing program.

The proposed funding includes additional professional service contracts for interpreter services with Language Line, Empire Interpreting Services and/or new vendors as the County expands language access to engage more diverse communities, software to translate website content, human translation of content, video production that describes County services in multiple languages, and organizational education to implement new language access initiatives including departmental staff training. Cost estimates for content translation are based upon word count estimates for up to six languages most commonly spoken in Tompkins County.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
1230	54442	PROFESSIONAL SERVICES	100,000 ONE-TIME	100,000 ONE-TIME
1230	52230	COMPUTER SOFTWARE	52,500 ONE-TIME	52,500 ONE-TIME
1230	54400	PROGRAM EXPENSE	15,000 ONE-TIME	15,000 ONE-TIME
1230	44089	OTHER FEDERAL AID V	0 ONE-TIME	-167,500 ONE-TIME
		Local Share	167,500	0

OTR # 68 **Priority** 3 **OTR Name** Software Changes

Description Annual Maintenance Contract for Budget Track budgeting system
Results Based Accountability Software Licenses

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
1230	54425	SERVICE CONTRACTS	24,960 ONE-TIME	24,960 ONE-TIME
		Local Share	24,960	24,960

County Administration

OTR # 100 **Priority** 4 **OTR Name** Sunflower Houses

Description This is year 2 of a 3 year OTR. The Sunflower Houses Program is a transitional housing program designed to provide wraparound services to people in reentry. The goal of the Program is to reduce County recidivism rates and facilitate the successful reintegration of people in reentry into our community. The program has the ability to assist approximately 20 individuals per year with housing and successful reentry. One unit (three beds) is designated for women and/or gender non-conforming people. The goal of the Sunflower Houses Program is to promote independence for parolees and court-involved persons by reducing the stressors to transitioning back from prison or jail.

URO is asking for a renewed OTR to continue assessing the effectiveness of the Sunflower Houses Program to a) reduce county recidivism rates and b) assist participants with successfully obtaining permanent housing, employment, health access, transportation, as well as completing supervision and/or court-involved processes. URO is also seeking funds to develop programming for Sunflower Houses participants that fosters successful reentry based on gaps in services discovered by the research assessment.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
1230	54400	PROGRAM EXPENSE	35,000 ONE-TIME	35,000 ONE-TIME
		Local Share	35,000	35,000

OTR # 66 **Priority** 5 **OTR Name** Sustainability of Streaming Operations & Media Production Improvements

Description This is the second year of a three year OTR. This OTR asks for \$5,000 in One-time funding and \$89,774 in three year One-time funding to continue implementation of a long-term, sustainable solution for streaming County Legislature and Committee meetings and other media production needs for the County.

In 2022, we began transitioning the work from a contract arrangement to being done in-house by a Media Production Assistant, which has proved successful to-date. The multi-year OTR establishes a full-time Media Production Assistant position to manage the production/streaming of all Legislature meetings and committee meetings. With the expanded capacity of a full-time employee, the County has also been able to expand its ability to stream Committee meetings and produce additional media for public information activities and departments. Audio/visual media production requests and projects increased substantially during the COVID-19 pandemic, and projects continue to support departments media needs. Capacity has also been increased for supporting departments for virtual programming through Zoom and YouTube.

Currently, the technology and equipment used for production and broadcasting Legislature meetings is over 8 years old and requiring greater maintenance needs. The Media Production Assistant continues to further assess technology needs in the Legislature chambers related to streaming.

The \$5,000 included in this OTR is for communications equipment including cameras, lenses, media storage, audio equipment, etc.

The Media Production Assistant position reports to the Communications Director.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
1988	52222	COMMUNICATIONS EQUIP	5,000 ONE-TIME	5,000 ONE-TIME
1988	52230	COMPUTER SOFTWARE	878 ONE-TIME	878 ONE-TIME
1988	54425	SERVICE CONTRACTS	25,000 ONE-TIME	25,000 ONE-TIME
1988	51000159	MEDIA PRODUCTION	61,660 ONE-TIME	61,660 ONE-TIME
1988	58800	FRINGES	27,236 ONE-TIME	27,236 ONE-TIME
		Local Share	119,774	119,774

County Administration

OTR # 90 **Priority** 6 **OTR Name** Govdelivery Software for Email Newsletter

Description This is the second year of a three year OTR - \$19,600 is being requested to continue use of the GovDelivery email newsletter software. This software is being customized to allow all County departments and units to create and deliver email newsletters and develop audiences for each newsletter. Over 20 newsletter topics are currently being planned for implementation in the fall of 2021 and this OTR will continue access to this tool from summer 2023-2024.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
1988	52230	COMPUTER SOFTWARE	20,200 ONE-TIME	20,200 ONE-TIME
1988	44089	OTHER FEDERAL AID V	0 ONE-TIME	-20,200 ONE-TIME
Local Share			20,200	0

OTR # 67 **Priority** 7 **OTR Name** Informational Mailings

Description Periodically a special program or issue arises needing immediate attention by a wide swath of the Tompkins County public, including those who may not be keyed into digital messaging or the internet. In these cases, Tompkins County has found it advantageous to prepare and send a mass mailing to all households in the County through a local mailing service provider. Mailings for COVID-19 vaccine encouragement and introducing Tompkins County SIREN have been successful over the past few years. The mailing reaches tens of thousands of households within a few weeks of materials being printed. This OTR is to support the cost of one mailing in 2023.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
1988	54400	PROGRAM EXPENSE	15,000 ONE-TIME	15,000 ONE-TIME
1988	44089	OTHER FEDERAL AID V	0 ONE-TIME	-31,000 ONE-TIME
1988	54452	POSTAGE	16,000 ONE-TIME	16,000 ONE-TIME
Local Share			31,000	0

OTR # 1 **Priority** 8 **OTR Name** Equity Diversity and Inclusion Operating Support

Description Operating Support for Team JEDI (Justice, Equity, Diversity & Inclusion): Team JEDI was established in fall 2020 and includes five committees: Communication, Access and Equity, Recognition and Appreciation, Data and Analysis, and Professional Development, Education and Training. Funding for Team JEDI will be used for employee recognition, training materials, research materials, supplies, or other resources requested to support the implementation of the group. The request to implement initiatives for this team is \$5,000 for the upcoming year.

Chief Equity & Diversity Officer Operating Support: The Chief Equity & Diversity Officer utilizes employee engagement supplies and materials including online engagement tools to facilitate meetings with employees, departments and the community, Diversity, Equity and Inclusion subscriptions, equity-centered infographics (ex. Shutterstock), and employee incentives to support the development of an equity-centered organizational culture. This also includes travel and professional development for this position. Funding to supporting basic operating expenses are \$5,000 annually.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
1238	54400	PROGRAM EXPENSE	10,000 ONE-TIME	10,000 ONE-TIME
1238	44089	OTHER FEDERAL AID V	0 ONE-TIME	-10,000 ONE-TIME
Local Share			10,000	0

County Administration

OTR # 65 **Priority** 9 **OTR Name** Community Justice Center Staffing and Program Funding Request

Description

This OTR requests year two of two years of one-time funding for the creation of a Community Justice Center as a jointly funded City/County collaborative department to implement the Reimagining Public Safety plans. The establishment of the Community Justice Center requires the hiring of two full-time staff including a Project Director and Data Analyst to convene and facilitate interorganizational and interdepartmental collaboration to implement the 14 joint recommendations. There will be a significant amount of administrative support needed to schedule meetings and manage the day-to-day operating activities and a part-time Administrative Assistant-Level 1 is requested.

In addition to staff, operating funds for technology, supplies, printing, and community engagement are requested. As mutually agreed upon with the City of Ithaca, the expenses for the Community Justice Center will be shared evenly, unless specified in writing. This request also includes the annual subscription cost of \$27,000 for QMarkets Project Management Software for community engagement. This software is a County only expense, as it is planned to be used by departments County wide and not solely for the Reimagining Public Safety initiative.

*This funding will support the implementation of the Reimagining Public Safety Collaborative. *

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>		
1237	51000151	DATA ANALYST	76,805 ONE-TIME	76,805	ONE-TIME	
1237	51000152	PROJECT DIRECTOR	92,976 ONE-TIME	92,976	ONE-TIME	
1237	58800	FRINGES	84,049 ONE-TIME	84,049	ONE-TIME	
1237	42797	OTHER LOCAL GOVT	-154,640 ONE-TIME	-154,640	ONE-TIME	
1237	51000531	ADMIN ASSISTANT LEVEL 1	20,499 ONE-TIME	20,499	ONE-TIME	
1237	54400	PROGRAM EXPENSE	15,000 ONE-TIME	15,000	ONE-TIME	
1237	52230	COMPUTER SOFTWARE	19,950 ONE-TIME	19,950	ONE-TIME	
		Local Share	154,639	154,639		

County Administration

OTR # 78 **Priority** 10 **OTR Name** Reimagining Public Safety, Alternative Response Model Plan

Description

This OTR is for the second year of the Alternative to Law Enforcement Response System for Crisis Intervention and Wraparound Health and Human Services Delivery plan under the Reimagining Public Safety Collaborative (p. 36 of Public Safety, Reimagined report). The total 2023 program cost under County Administration will be \$45,000, with one half of the funds being contributed by the City of Ithaca as part of the collaborative and as supported by the Community Justice Center Contract.

This OTR will pay for the evaluation of the Tompkins County Sheriff and Mental Health Mobile Crisis Plan which can be found in other OTRs (i.e., consultant, academic study, or internal data analysis with software and tools). Evaluation will begin at the onset of the program, and track outcomes and impact concurrent with the program's first year in effect. Evaluation funds at the same amount were budgeted in 2022 but unused, so the same amount is being requested for 2023 for this programming.

In addition, the program will include a pilot of 'community resource hubs' in populated rural areas. Community resource hubs are a model planned in the original Public Safety, Reimagined report and would provide marginalized communities more direct access to information and resources already offered by the County and partner organizations. The hubs would be located in already-existing community centers and include physical materials on local resources and space for other practitioners like social workers to be present in the space. CJC staff would be present in the space to hold "office hours" and engage the community to help make people aware of the resources available there. Relationships built in rural communities will help inform more engagement with law enforcement which will also take place in the hub. Additional services offered could include social supports, housing resources, food (SNAP, WIC) and mental health services, telehealth appointment access, as well as the use of telephone services for scheduling follow up calls and printers for individuals to print materials, applications, appointment follow ups, etc. The budget would include technology (computers, printer, tele-appointment technology, telephone, etc.), supplies and physical materials, and advertising of the hubs.

- 2 hubs, \$10,000/hub. Total \$20,000
- Evaluation on TCSO/TCMH Mobile Crisis Plan, \$25,000

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
1237	54442	PROFESSIONAL SERVICES	25,000 ONE-TIME	25,000 ONE-TIME
1237	54400	PROGRAM EXPENSE	20,000 ONE-TIME	20,000 ONE-TIME
1237	42797	OTHER LOCAL GOVT	-22,500 ONE-TIME	-22,500 ONE-TIME
		Local Share	22,500	22,500

OTR # 79 **Priority** 11 **OTR Name** Reimagining Public Safety, Standardize Data Entry

Description

This OTR is for the first-year implementation of the Standardized data review plan under the Reimagining Public Safety Collaborative (p.39 of Public Safety, Reimagined report). The total 2023 program cost will be \$50,000, with one half of the funds being contributed by the City of Ithaca as part of the collaborative and as supported by the Community Justice Center Contract. The programming will include efforts to professionally organize existing datasets used by law enforcement, and to develop standardized data entry training and documentation for law enforcement personnel and execute training annually. Programming may also include activities to ensure the consistent collection of new data (i.e. demographic data) consistently across agencies. It is anticipated that there will be associated costs with additional training of staff and technology to expand the current system as well as annual subscription/maintenance fees.

â€¢ Data tools, module upgrades, annual training, and materials - \$50,000

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
1237	54400	PROGRAM EXPENSE	50,000 ONE-TIME	50,000 ONE-TIME
1237	42797	OTHER LOCAL GOVT	-25,000 ONE-TIME	-25,000 ONE-TIME
		Local Share	25,000	25,000

County Administration

OTR # 80 **Priority** 12 **OTR Name** Reimagining Public Safety, Public Safety Community Dashboard

Description

This OTR is for the first-year implementation of the Public Safety Community Dashboard plan under the Reimagining Public Safety Collaborative (p.40 of Public Safety, Reimagined report). The total 2023 program cost will be \$27,000, with one half of the funds being contributed by the City of Ithaca as part of the collaborative and as supported by the Community Justice Center Contract. These funds will be used to purchase expanded system module(s) which allow for the real-time data integration needed including a user interface for the public to input information into the system to effectuate a dashboard as described in the plan. Ideally this plan will begin following the completion of the Standardized Data Entry plan. This funding was previously budgeted for 2022 but was unused and is being requested for use in 2023 instead.

- Data tools & module upgrades - \$27,000

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
1237	54400	PROGRAM EXPENSE	27,000 ONE-TIME	27,000 ONE-TIME
1237	42797	OTHER LOCAL GOVT	-13,500 ONE-TIME	-13,500 ONE-TIME
		Local Share	13,500	13,500

OTR # 102 **Priority** 13 **OTR Name** Reimagining Public Safety, Officer Wellness Program Development Plan -

Description

This OTR is for the second year of the Officer Wellness Program Development plan under the Reimagining Public Safety Collaborative (p.41 of Public Safety, Reimagined report). The total 2023 program cost will be \$75,000, with one half of the funds being contributed by the City of Ithaca as part of the collaborative and as supported by the Community Justice Center Contract. Programming for this plan will be developed in conjunction with officers and law enforcement leadership, though during the initial report development it was learned that mental and physical wellness supports are needed to ensure healthy officers and trauma-informed care due to the high-stress nature of their jobs.

The funds made available through this OTR will be used to support the aspects of the Officer Wellness Plan following a planning group effort that has begun in 2022. The planning group is assessing models of supporting the physical and mental wellness of officers and other first responders, and will deliver plans for programming. The costs for this programming may include coordination of mental health service delivery and peer support programming in conjunction with the Department of Emergency Response and Tompkins County Mental Health.

\$40,000 was budgeted for a study in 2022, though will not be used for that purpose, that amount is being requested as part of the new programming described above.

- Officer Wellness Plan Programming - \$75,000

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
1237	54400	PROGRAM EXPENSE	75,000 ONE-TIME	75,000 ONE-TIME
1237	42797	OTHER LOCAL GOVT	-37,500 ONE-TIME	-37,500 ONE-TIME
		Local Share	37,500	37,500

County Administration

OTR # 77 **Priority** 14 **OTR Name** Reimagining Public Safety, Community Healing Plan

Description

This over target request is for the second year of the Community Healing Plan under the Reimagining Public Safety Collaborative (p.39 of Public Safety, Reimagined report). The total 2023 program cost will be \$30,800, with one half of the funds being contributed by the City of Ithaca as part of the collaborative and as supported by the Community Justice Center contract. The programming will include three local facilitators who will be contracted to hold a series of sessions with community members impacted by criminal justice and policing in Ithaca and Tompkins County, which are expected to engage law enforcement officers, marginalized community members and specifically community members of color, and the broader community. Programming will also include a healing project with the Southside Community Center Black Girl Alchemists group, who will participate in programming about policing and reimagining public safety, i.e. "What does community justice mean to me," which will result in a mosaic being produced for the Center and multimedia for wider community consumption based on the Girls' experiences. Funding is also being requested to implement ideas brought forth by community members through the RPS website and other avenues, this will allow the CJC to be responsive to ideas brought forth by community members.

- 3 trained, contracted, local facilitators, @3 hours / month, 12 months, \$100/hr. \$10,800
- Ideas Into Action Programming (Using community ideas submitted on website to further work of healing) \$10,000
- Southside Black Girl Alchemists Mosaic and Healing Through Art Program \$10,000 for artist and supplies and Southside Programming Supervision

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
1237	54442	PROFESSIONAL SERVICES	20,800 ONE-TIME	20,800 ONE-TIME
1237	54400	PROGRAM EXPENSE	10,000 ONE-TIME	10,000 ONE-TIME
1237	42797	OTHER LOCAL GOVT	-15,400 ONE-TIME	-15,400 ONE-TIME
		Local Share	15,400	15,400
County Administration Total			756,973	528,273

County Attorney

The County Attorney's Office is the sole legal advisor for Tompkins County and provides legal opinions and guidance to the County Legislature, County departments and staff. It represents the County as a government entity in civil litigation, bankruptcy, foreclosure, solid waste and health department matters, mental health cases, election matters, capital projects and County property transactions, and acts as Presentment Agency in juvenile cases in Family Court.

Consolidated Budget

	2020 Actual	2021 Actual	2022 Adopted	2023			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	275,175	315,211	288,399	377,772	0	0	377,772
Overtime	69	0	0	0	0	0	0
Premium Pay	7,076	4,925	4,675	3,125	0	0	3,125
Fringe Benefits	135,215	168,712	151,431	168,242	0	0	168,242
Other Capital Equip	2,780	3,319	3,050	750	0	0	750
Other Supplies	14,681	19,232	16,599	16,662	0	0	16,662
Travel Training	0	100	1,000	1,000	0	0	1,000
Professional Services	3,889	7,767	10,000	10,000	0	0	10,000
All Other Contr. Svcs	853	849	1,100	1,100	0	0	1,100
Program Expense	0	496	510	510	0	0	510
Utilities	253	215	600	600	0	0	600
Other	535	49	750	750	0	0	750
Total Expenditures	440,526	520,875	478,114	580,511	0	0	580,511
Revenues							
Local Revenues	775	16,137	16,137	16,200	0	0	16,200
Interfund Transf and Rev	28,091	28,653	562	0	0	0	0
Total Revenues	28,866	44,790	16,699	16,200	0	0	16,200
Dept. Net Local	411,660	476,085	461,415	564,311	0	0	564,311

County Attorney

Full Time Equivalents

	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Target	OTR Req	OTR Rec	2023 Total Rec
County Attorney	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Deputy County Attorney	0.50	0.50	0.50	1.00	1.00	0.00	0.00	1.00
Paralegal	0.50	0.50	0.50	0.50	0.50	0.00	0.00	0.50
Secretary/Paralegal Aid	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
	3.00	3.00	3.00	3.50	3.50	0.00	0.00	3.50

County Attorney

1420 COUNTY ATTORNEY

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Salary and Wages	275,175	315,211	288,399	377,772	0	0	377,772
Overtime	69	0	0	0	0	0	0
Premium Pay	7,076	4,925	4,675	3,125	0	0	3,125
Fringe Benefits	135,215	168,712	151,431	168,242	0	0	168,242
Other Capital Equip	2,780	3,319	3,050	750	0	0	750
Other Supplies	14,681	19,232	16,599	16,662	0	0	16,662
Travel Training	0	100	1,000	1,000	0	0	1,000
Professional Services	3,889	7,767	10,000	10,000	0	0	10,000
All Other Contr. Svcs	853	849	1,100	1,100	0	0	1,100
Program Expense	0	496	510	510	0	0	510
Utilities	253	215	600	600	0	0	600
Other	535	49	750	750	0	0	750
Total Expenditures	440,526	520,875	478,114	580,511	0	0	580,511
Revenues							
Local Revenues	775	16,137	16,137	16,200	0	0	16,200
Interfund Transf and Rev	28,091	28,653	562	0	0	0	0
Total Revenues	28,866	44,790	16,699	16,200	0	0	16,200
Unit Net Local	411,660	476,085	461,415	564,311	0	0	564,311

County Clerk

The County Clerk's Office serves as the repository for all land records (deeds, mortgages, etc.). The County Clerk is the Clerk of the Supreme and County Courts and is responsible for all civil and criminal filings. Other functions that are provided include: notary public, corporate filings, passports, naturalization ceremonies, collector of mortgage and transfer taxes, federal and state tax filings. A County Clerk

Consolidated Budget

	2020 Actual	2021 Actual	2022 Adopted	2023			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	869,967	868,751	931,255	1,026,531	0	0	1,026,531
Overtime	1,498	1,876	0	0	0	0	0
Premium Pay	22,965	16,275	10,675	10,800	0	0	10,800
Fringe Benefits	428,044	468,561	479,485	458,189	0	0	458,189
Other Capital Equip	22,527	7,843	33,500	15,500	0	0	15,500
Other Supplies	7,972	10,363	9,575	9,625	0	0	9,625
Travel Training	2,588	1,225	6,000	6,000	0	0	6,000
Professional Services	8,942	7,009	44,237	30,341	70,000	70,000	100,341
All Other Contr. Svcs	85,482	85,833	102,400	87,400	70,000	70,000	157,400
Utilities	3,173	5,148	3,220	7,720	0	0	7,720
Rent	8,640	8,640	9,000	9,000	0	0	9,000
Other	28,999	17,445	15,580	20,600	0	0	20,600
Total Expenditures	1,490,797	1,498,969	1,644,927	1,681,706	140,000	140,000	1,821,706
Revenues							
State Aid	36,101	0	0	0	0	0	0
Local Revenues	954,948	965,388	1,143,437	1,112,485	0	0	1,112,485
Other Revenues	68,907	84,193	81,501	88,501	0	0	88,501
Total Revenues	1,059,956	1,049,581	1,224,938	1,200,986	0	0	1,200,986
Dept. Net Local	430,841	449,388	419,989	480,720	140,000	140,000	620,720

County Clerk

Full Time Equivalent

	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Target	OTR Req	OTR Rec	2023 Total Rec
Administrative Assistant Level 1	0.00	0.00	1.00	1.00	1.00	0.00	0.00	1.00
Administrative Recording Clerk	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
County Clerk	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Deputy County Clerk	2.00	2.00	0.00	0.00	0.00	0.00	0.00	0.00
DMV Supervisor	0.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Executive Deputy Clerk	0.00	0.00	1.00	1.00	1.00	0.00	0.00	1.00
Mail & Records Clerk	1.00	1.00	1.00	1.00	0.00	0.00	0.00	0.00
Motor Vehicle Examiner	6.00	5.00	5.50	5.50	5.75	0.00	0.00	5.75
Principal Motor Vehicle Examiner	0.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
Principal Recording Clerk	2.00	2.00	1.00	1.00	1.00	0.00	0.00	1.00
Project Assistant	1.00	1.00	0.00	0.50	0.00	0.00	0.00	0.00
Recording Clerk	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Senior Motor Vehicle Examiner	2.75	2.75	2.75	2.00	2.00	0.00	0.00	2.00
Senior Recording Clerk	2.00	3.00	3.00	2.75	2.75	0.00	0.00	2.75
	19.75	20.75	19.25	19.75	18.50	0.00	0.00	18.50

County Clerk

1410 COUNTY CLERK

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Salary and Wages	493,813	467,629	489,008	524,874	0	0	524,874
Overtime	587	1,566	0	0	0	0	0
Premium Pay	13,009	6,688	7,425	7,050	0	0	7,050
Fringe Benefits	242,816	246,470	249,297	234,951	0	0	234,951
Other Capital Equip	21,105	3,001	27,500	14,500	0	0	14,500
Other Supplies	6,012	8,503	6,700	6,750	0	0	6,750
Travel Training	2,588	1,225	6,000	6,000	0	0	6,000
Professional Services	8,877	6,944	44,162	30,266	70,000	70,000	100,266
All Other Contr. Svcs	85,409	85,714	102,000	87,000	70,000	70,000	157,000
Utilities	633	538	720	720	0	0	720
Other	9,829	11,536	11,080	13,100	0	0	13,100
Total Expenditures	884,678	839,814	943,892	925,211	140,000	140,000	1,065,211
Revenues							
State Aid	36,101	0	0	0	0	0	0
Local Revenues	303,926	312,884	323,437	347,633	0	0	347,633
Other Revenues	59,410	72,949	70,501	77,501	0	0	77,501
Total Revenues	399,437	385,833	393,938	425,134	0	0	425,134
Unit Net Local	485,241	453,981	549,954	500,077	140,000	140,000	640,077

1411 MOTOR VEHICLES

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Salary and Wages	376,154	401,122	442,247	501,657	0	0	501,657
Overtime	911	310	0	0	0	0	0
Premium Pay	9,956	9,587	3,250	3,750	0	0	3,750
Fringe Benefits	185,228	222,091	230,188	223,238	0	0	223,238
Other Capital Equip	1,422	4,842	6,000	1,000	0	0	1,000
Other Supplies	1,960	1,860	2,875	2,875	0	0	2,875
Professional Services	65	65	75	75	0	0	75
All Other Contr. Svcs	73	119	400	400	0	0	400
Utilities	2,540	4,610	2,500	7,000	0	0	7,000
Other	19,170	5,909	4,500	7,500	0	0	7,500
Total Expenditures	597,479	650,515	692,035	747,495	0	0	747,495
Revenues							
Local Revenues	651,022	652,504	820,000	764,852	0	0	764,852
Total Revenues	651,022	652,504	820,000	764,852	0	0	764,852
Unit Net Local	-53,543	-1,989	-127,965	-17,357	0	0	-17,357

County Clerk

1460 RECORDS MANAGEMENT

				Target	Req OTR's	Rec OTR's	Total Rec
	2020 Actual	2021 Actual	2022 Adopted		2023		
Expenditures							
Rent	8,640	8,640	9,000	9,000	0	0	9,000
Total Expenditures	8,640	8,640	9,000	9,000	0	0	9,000
Revenues							
Other Revenues	9,497	11,244	11,000	11,000	0	0	11,000
Total Revenues	9,497	11,244	11,000	11,000	0	0	11,000
Unit Net Local	-857	-2,604	-2,000	-2,000	0	0	-2,000

County Clerk

OTR # 5 **Priority** 1 **OTR Name** Tyler Contract

Description We want to switch our County Clerk vendor, currently GovOs, to Tyler Technologies. The Tyler software would be cloud -based which would relieve ITS of having to maintain multiple servers. It would also allow us to share efficiencies with assessment (data sharing) and the sheriff's office (pistol permit cards).

		<u>Account</u>	<u>Requested</u>		<u>Recommended</u>	
1410	54425	SERVICE CONTRACTS	70,000	TARGET	70,000	TARGET
1410	54442	PROFESSIONAL SERVICES	70,000	ONE-TIME	70,000	ONE-TIME
Local Share			140,000		140,000	
County Clerk Total			140,000		140,000	

County Historian

The county historian is an appointed officer of the County charged with the collection, preservation, and use of county records, and with education and promotion of county history. The historian also coordinates the activities and lends aid to the appointed municipal historians in the county and currently serves on the State Commissioner of Education's Local History Advisory Council.

Consolidated Budget

	2020 Actual	2021 Actual	2022 Adopted	2023			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Program Expense	11,396	27,298	15,000	15,000	0	0	15,000
Total Expenditures	11,396	27,298	15,000	15,000	0	0	15,000
Revenues							
Other Revenues	5,495	5,500	0	0	0	0	0
Total Revenues	5,495	5,500	0	0	0	0	0
Dept. Net Local	5,901	21,798	15,000	15,000	0	0	15,000

County Historian

7520 COUNTY HISTORIAN

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Program Expense	11,396	5,500	10,000	10,000	0	0	10,000
Total Expenditures	11,396	5,500	10,000	10,000	0	0	10,000
Revenues							
Other Revenues	5,495	5,500	0	0	0	0	0
Total Revenues	5,495	5,500	0	0	0	0	0
Unit Net Local	5,901	0	10,000	10,000	0	0	10,000

7521 HISTORICAL COMMISSION

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Program Expense	0	21,798	5,000	5,000	0	0	5,000
Total Expenditures	0	21,798	5,000	5,000	0	0	5,000
Revenues							
Total Revenues	0	0	0	0	0	0	0
Unit Net Local	0	21,798	5,000	5,000	0	0	5,000

County Office for the Aging

The mission of the Tompkins County Office for the Aging (COFA) is to assist the older adult population of Tompkins County to remain independent in their homes as long as possible and appropriate, and with a decent quality of life. COFA seeks to make life better for older adults, and with the help of its advisory committee, to keep them informed about events and issues that affect their lives. Through close cooperation with other community organizations, COFA strives for a network of services that promotes independent living for older adults. Services are offered directly through the Office for the Aging and through subcontracts with community agencies. The needs of minorities, low income persons, frail elderly, and those who living alone are of special concern. COFA receives funding from the Federal government through the Older Americans Act.

Consolidated Budget

	2020 Actual	2021 Actual	2022 Adopted	2023			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	593,703	604,556	637,494	746,614	17,802	17,802	764,416
Overtime	57	0	0	0	0	0	0
Premium Pay	20,470	30,449	9,175	9,175	0	0	9,175
Fringe Benefits	294,869	334,995	334,134	333,833	7,863	7,863	341,696
Other Capital Equip	12,609	7,051	0	0	0	0	0
Vehicle Fuel and Maint	472	580	1,300	1,300	0	0	1,300
Other Supplies	13,216	8,002	13,492	11,893	0	0	11,893
Travel Training	639	1,915	2,550	2,550	0	0	2,550
Professional Services	49,507	34,895	0	0	0	0	0
All Other Contr. Svcs	1,530,693	1,569,937	1,521,605	1,528,577	0	0	1,528,577
Program Expense	43,606	54,279	45,354	37,975	0	0	37,975
Maintenance	1,343	0	0	0	0	0	0
Utilities	1,203	1,542	2,370	2,370	0	0	2,370
Other	5,821	5,411	7,645	7,245	0	0	7,245
Total Expenditures	2,568,208	2,653,612	2,575,119	2,681,532	25,665	25,665	2,707,197
Revenues							
Federal Aid	534,070	767,176	560,938	534,082	0	0	534,082
State Aid	935,239	1,084,142	990,706	1,075,706	0	0	1,075,706
Local Revenues	29,441	30,887	33,500	33,000	0	0	33,000
Other Revenues	80,841	98,410	62,144	58,794	0	0	58,794
Total Revenues	1,579,591	1,980,615	1,647,288	1,701,582	0	0	1,701,582
Dept. Net Local	988,617	672,997	927,831	979,950	25,665	25,665	1,005,615

County Office for the Aging

Full Time Equivalent

	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Target	OTR Req	OTR Rec	2023 Total Rec
Account Clerk/Typist	0.60	0.60	0.60	0.60	0.60	0.00	0.00	0.60
Administrative Assistant 4	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00
Aging Services Specialist	4.00	3.00	4.00	4.00	4.00	0.00	0.00	4.00
Deputy Director	0.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Dietitian	0.23	0.23	0.23	0.20	0.20	0.00	0.00	0.20
Director	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Fiscal Coordinator	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Home Health Aide	0.00	0.00	0.00	0.50	0.50	0.00	0.00	0.50
Information Aide	1.00	1.00	0.00	0.50	0.00	0.00	0.00	0.00
Long Term Care Specialist	0.00	0.00	0.00	0.00	0.50	0.50	0.50	1.00
N Y Connects Coordinator	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ombudsman Program & Outreach	0.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Outreach Worker	2.99	2.99	1.49	1.50	1.50	0.00	0.00	1.50
Principal Account Clerk/Typist	0.00	1.00	1.00	1.00	0.00	0.00	0.00	0.00
Senior Account Clerk/Typist	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	12.82	12.82	11.32	12.30	12.30	0.50	0.50	12.80

County Office for the Aging

6769 FAMILIES FIRST/CARES

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Salary and Wages	10,262	16,284	0	0	0	0	0
Fringe Benefits	4,911	8,582	0	0	0	0	0
Other Capital Equip	12,609	0	0	0	0	0	0
Other Supplies	3,093	2,069	0	0	0	0	0
All Other Contr. Svcs	158,061	45,560	0	0	0	0	0
Program Expense	2,835	5,572	0	0	0	0	0
Total Expenditures	191,771	78,067	0	0	0	0	0
Revenues							
Federal Aid	81,886	139,550	0	0	0	0	0
Local Revenues	40	20	0	0	0	0	0
Total Revenues	81,926	139,570	0	0	0	0	0
Unit Net Local	109,845	-61,503	0	0	0	0	0

6770 OFA CENTER OF EXCELLENCE

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Salary and Wages	9,595	0	0	0	0	0	0
Fringe Benefits	4,592	0	0	0	0	0	0
Professional Services	49,507	34,895	0	0	0	0	0
Program Expense	0	1,400	0	0	0	0	0
Total Expenditures	63,694	36,295	0	0	0	0	0
Revenues							
Other Revenues	63,694	36,295	0	0	0	0	0
Total Revenues	63,694	36,295	0	0	0	0	0
Unit Net Local	0	0	0	0	0	0	0

County Office for the Aging

6771 LTC OMBUDSMAN

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Salary and Wages	84,505	92,260	99,445	110,261	0	0	110,261
Premium Pay	2,087	8,879	1,000	1,000	0	0	1,000
Fringe Benefits	41,893	53,305	51,900	49,144	0	0	49,144
Other Capital Equip	0	2,828	0	0	0	0	0
Vehicle Fuel and Maint	55	453	550	450	0	0	450
Other Supplies	672	2,559	500	500	0	0	500
Travel Training	0	0	400	400	0	0	400
Program Expense	3,210	7,793	2,000	2,000	0	0	2,000
Utilities	360	990	360	360	0	0	360
Other	100	256	800	800	0	0	800
Total Expenditures	132,882	169,323	156,955	164,915	0	0	164,915
Revenues							
Federal Aid	114,929	133,083	124,879	124,879	0	0	124,879
Total Revenues	114,929	133,083	124,879	124,879	0	0	124,879
Unit Net Local	17,953	36,240	32,076	40,036	0	0	40,036

6772 TITLE III-B

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Salary and Wages	185,761	195,404	202,670	240,750	0	0	240,750
Overtime	30	0	0	0	0	0	0
Premium Pay	12,835	3,464	2,750	2,750	0	0	2,750
Fringe Benefits	95,512	107,862	106,141	107,554	0	0	107,554
Vehicle Fuel and Maint	205	0	400	500	0	0	500
Other Supplies	6,266	712	8,957	8,957	0	0	8,957
Travel Training	639	1,328	1,900	1,900	0	0	1,900
All Other Contr. Svcs	30,916	24,678	22,347	22,386	0	0	22,386
Program Expense	371	3,463	5,891	5,891	0	0	5,891
Utilities	419	-21	1,260	1,260	0	0	1,260
Other	4,959	4,635	6,158	5,758	0	0	5,758
Total Expenditures	337,913	341,525	358,474	397,706	0	0	397,706
Revenues							
Federal Aid	75,406	87,860	75,850	70,698	0	0	70,698
Other Revenues	13	455	300	300	0	0	300
Total Revenues	75,419	88,315	76,150	70,998	0	0	70,998
Unit Net Local	262,494	253,210	282,324	326,708	0	0	326,708

County Office for the Aging

6773 AGING BY DESIGN

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Total Expenditures	0	0	0	0	0	0	0
Revenues							
Total Revenues	0	0	0	0	0	0	0
Unit Net Local	0	0	0	0	0	0	0

6774 SNAP

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Salary and Wages	11,160	11,046	10,983	12,177	0	0	12,177
Premium Pay	375	395	300	300	0	0	300
Fringe Benefits	5,521	6,029	5,830	5,511	0	0	5,511
All Other Contr. Svcs	231,082	237,074	237,076	237,076	0	0	237,076
Total Expenditures	248,138	254,544	254,189	255,064	0	0	255,064
Revenues							
State Aid	226,451	199,934	210,935	210,935	0	0	210,935
Total Revenues	226,451	199,934	210,935	210,935	0	0	210,935
Unit Net Local	21,687	54,610	43,254	44,129	0	0	44,129

6775 TITLE V

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Total Expenditures	0	0	0	0	0	0	0
Revenues							
Total Revenues	0	0	0	0	0	0	0
Unit Net Local	0	0	0	0	0	0	0

County Office for the Aging

6776 NUTRITION FOR THE ELDERLY

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
All Other Contr. Svcs	354,371	496,748	454,329	456,085	0	0	456,085
Total Expenditures	354,371	496,748	454,329	456,085	0	0	456,085
Revenues							
Federal Aid	59,523	222,401	147,461	149,217	0	0	149,217
Total Revenues	59,523	222,401	147,461	149,217	0	0	149,217
Unit Net Local	294,848	274,347	306,868	306,868	0	0	306,868

6777 CSEP

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Salary and Wages	50,608	53,509	53,122	58,896	0	0	58,896
Overtime	11	0	0	0	0	0	0
Premium Pay	1,750	2,293	3,625	3,625	0	0	3,625
Fringe Benefits	25,063	27,751	29,321	27,616	0	0	27,616
All Other Contr. Svcs	83,991	103,352	110,177	110,177	0	0	110,177
Program Expense	5,600	9,350	5,600	5,600	0	0	5,600
Total Expenditures	167,023	196,255	201,845	205,914	0	0	205,914
Revenues							
State Aid	101,276	188,645	156,239	156,239	0	0	156,239
Other Revenues	0	6	50	50	0	0	50
Total Revenues	101,276	188,651	156,289	156,289	0	0	156,289
Unit Net Local	65,747	7,604	45,556	49,625	0	0	49,625

County Office for the Aging

6778 HEAP

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Salary and Wages	30,606	11,154	22,754	23,183	0	0	23,183
Premium Pay	0	11,600	500	500	0	0	500
Fringe Benefits	14,648	11,327	12,015	10,461	0	0	10,461
Total Expenditures	45,254	34,081	35,269	34,144	0	0	34,144
Revenues							
Federal Aid	31,782	0	0	0	0	0	0
Other Revenues	0	35,757	33,644	33,644	0	0	33,644
Total Revenues	31,782	35,757	33,644	33,644	0	0	33,644
Unit Net Local	13,472	-1,676	1,625	500	0	0	500

6779 CARE COMPASS

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Program Expense	715	0	0	0	0	0	0
Total Expenditures	715	0	0	0	0	0	0
Revenues							
Other Revenues	715	4,858	0	0	0	0	0
Total Revenues	715	4,858	0	0	0	0	0
Unit Net Local	0	-4,858	0	0	0	0	0

County Office for the Aging

6780 EISEP	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Salary and Wages	11,184	15,544	13,526	14,997	0	0	14,997
Premium Pay	987	189	0	0	0	0	0
Fringe Benefits	5,825	8,291	6,989	6,624	0	0	6,624
All Other Contr. Svcs	325,534	280,908	358,870	358,770	0	0	358,770
Program Expense	8,209	7,983	15,000	12,000	0	0	12,000
Maintenance	1,343	0	0	0	0	0	0
Total Expenditures	353,082	312,915	394,385	392,391	0	0	392,391
Revenues							
State Aid	249,473	249,316	223,732	223,732	0	0	223,732
Local Revenues	1,650	2,919	6,000	3,000	0	0	3,000
Other Revenues	346	136	500	400	0	0	400
Total Revenues	251,469	252,371	230,232	227,132	0	0	227,132
Unit Net Local	101,613	60,544	164,153	165,259	0	0	165,259

6781 TITLE III-E	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Salary and Wages	24,071	23,263	24,076	26,194	0	0	26,194
Premium Pay	10	653	0	0	0	0	0
Fringe Benefits	11,526	12,662	12,440	11,570	0	0	11,570
Other Supplies	489	135	285	285	0	0	285
Travel Training	0	395	0	0	0	0	0
All Other Contr. Svcs	34,695	48,264	35,361	35,361	0	0	35,361
Program Expense	622	5,029	500	500	0	0	500
Other	100	100	100	100	0	0	100
Total Expenditures	71,513	90,501	72,762	74,010	0	0	74,010
Revenues							
Federal Aid	38,436	50,817	38,821	39,141	0	0	39,141
Other Revenues	12,775	12,643	21,000	21,000	0	0	21,000
Total Revenues	51,211	63,460	59,821	60,141	0	0	60,141
Unit Net Local	20,302	27,041	12,941	13,869	0	0	13,869

County Office for the Aging

6782 CARE GIVERS TRAINING

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Salary and Wages	13,263	13,899	13,263	13,603	0	0	13,603
Premium Pay	1,000	364	0	0	0	0	0
Fringe Benefits	6,826	7,168	6,853	6,008	0	0	6,008
Other Supplies	600	281	350	350	0	0	350
Other	150	75	75	75	0	0	75
Total Expenditures	21,839	21,787	20,541	20,036	0	0	20,036
Revenues							
State Aid	20,385	18,987	19,611	19,611	0	0	19,611
Total Revenues	20,385	18,987	19,611	19,611	0	0	19,611
Unit Net Local	1,454	2,800	930	425	0	0	425

6784 CASH IN LIEU

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
All Other Contr. Svcs	113,610	115,175	110,000	110,000	0	0	110,000
Total Expenditures	113,610	115,175	110,000	110,000	0	0	110,000
Revenues							
Federal Aid	113,610	115,175	110,000	110,000	0	0	110,000
Total Revenues	113,610	115,175	110,000	110,000	0	0	110,000
Unit Net Local	0	0	0	0	0	0	0

County Office for the Aging

6787 PERS

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Salary and Wages	17,355	20,834	20,890	23,147	0	0	23,147
Overtime	14	0	0	0	0	0	0
Fringe Benefits	8,313	11,009	10,794	10,224	0	0	10,224
Vehicle Fuel and Maint	212	127	350	350	0	0	350
Other Supplies	235	208	600	600	0	0	600
Program Expense	4,049	3,201	4,500	700	0	0	700
Other	512	345	512	512	0	0	512
Total Expenditures	30,690	35,724	37,646	35,533	0	0	35,533
Revenues							
Local Revenues	27,311	27,152	25,500	28,000	0	0	28,000
Other Revenues	3,008	8,255	6,350	3,100	0	0	3,100
Total Revenues	30,319	35,407	31,850	31,100	0	0	31,100
Unit Net Local	371	317	5,796	4,433	0	0	4,433

6788 MIPPA

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Salary and Wages	3,979	4,818	3,979	2,252	0	0	2,252
Premium Pay	0	94	0	0	0	0	0
Fringe Benefits	1,904	2,605	2,056	995	0	0	995
All Other Contr. Svcs	7,272	6,749	7,493	13,097	0	0	13,097
Total Expenditures	13,155	14,266	13,528	16,344	0	0	16,344
Revenues							
Federal Aid	13,131	12,249	13,144	16,343	0	0	16,343
Total Revenues	13,131	12,249	13,144	16,343	0	0	16,343
Unit Net Local	24	2,017	384	1	0	0	1

6791 NEW YORK CONNECT

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Total Expenditures	0	0	0	0	0	0	0
Revenues							
Total Revenues	0	0	0	0	0	0	0
Unit Net Local	0	0	0	0	0	0	0

County Office for the Aging

6793 HEALTH INSURANCE COUNS.

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Salary and Wages	11,190	10,673	11,074	11,602	0	0	11,602
Premium Pay	0	401	0	0	0	0	0
Fringe Benefits	5,355	5,650	5,722	5,125	0	0	5,125
Other Supplies	0	0	300	300	0	0	300
All Other Contr. Svcs	12,680	16,382	17,203	16,910	0	0	16,910
Total Expenditures	29,225	33,106	34,299	33,937	0	0	33,937
Revenues							
Federal Aid	0	0	19,135	18,773	0	0	18,773
State Aid	33,311	38,020	14,864	14,864	0	0	14,864
Other Revenues	250	0	300	300	0	0	300
Total Revenues	33,561	38,020	34,299	33,937	0	0	33,937
Unit Net Local	-4,336	-4,914	0	0	0	0	0

6795 TITLE III D/HEALTH PROMO.

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
All Other Contr. Svcs	5,367	6,085	5,065	5,031	0	0	5,031
Total Expenditures	5,367	6,085	5,065	5,031	0	0	5,031
Revenues							
Federal Aid	5,367	6,041	5,065	5,031	0	0	5,031
Total Revenues	5,367	6,041	5,065	5,031	0	0	5,031
Unit Net Local	0	44	0	0	0	0	0

6796 WRAP

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
All Other Contr. Svcs	28,078	29,525	26,525	26,525	0	0	26,525
Total Expenditures	28,078	29,525	26,525	26,525	0	0	26,525
Revenues							
Total Revenues	0	0	0	0	0	0	0
Unit Net Local	28,078	29,525	26,525	26,525	0	0	26,525

County Office for the Aging

6797 BALANCING INCENTIVE PROGR

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Salary and Wages	125,431	132,764	158,222	146,923	17,802	17,802	164,725
Overtime	2	0	0	0	0	0	0
Premium Pay	1,317	2,097	1,000	1,000	0	0	1,000
Fringe Benefits	60,663	71,076	82,270	65,338	7,863	7,863	73,201
Other Capital Equip	0	161	0	0	0	0	0
Other Supplies	1,861	1,171	2,500	901	0	0	901
Travel Training	0	192	250	250	0	0	250
All Other Contr. Svcs	64,835	63,607	65,932	65,932	0	0	65,932
Program Expense	0	0	580	0	0	0	0
Utilities	424	573	750	750	0	0	750
Total Expenditures	254,533	271,641	311,504	281,094	25,665	25,665	306,759
Revenues							
Federal Aid	0	0	26,583	0	0	0	0
State Aid	260,029	299,625	279,522	279,522	0	0	279,522
Total Revenues	260,029	299,625	306,105	279,522	0	0	279,522
Unit Net Local	-5,496	-27,984	5,399	1,572	25,665	25,665	27,237

6798 UNMET NEEDS (OFA)

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Salary and Wages	4,733	3,104	3,490	62,629	0	0	62,629
Premium Pay	109	20	0	0	0	0	0
Fringe Benefits	2,317	1,678	1,803	27,663	0	0	27,663
Other Capital Equip	0	4,062	0	0	0	0	0
Other Supplies	0	867	0	0	0	0	0
All Other Contr. Svcs	80,201	95,830	71,227	71,227	0	0	71,227
Program Expense	17,995	10,488	11,283	11,284	0	0	11,284
Total Expenditures	105,355	116,049	87,803	172,803	0	0	172,803
Revenues							
State Aid	44,314	89,615	85,803	170,803	0	0	170,803
Local Revenues	440	796	2,000	2,000	0	0	2,000
Other Revenues	40	5	0	0	0	0	0
Total Revenues	44,794	90,416	87,803	172,803	0	0	172,803
Unit Net Local	60,561	25,633	0	0	0	0	0

County Office for the Aging

OTR # 50 **Priority** 1 **OTR Name** Position Conversion to FT Long Term Care Specialist

Description

To support a position conversion from PT Info Aide to a LTC Specialist/HHA to support the directly provided Home Health Aide program, as well as consistent coverage of the NY Connects line. The FT Info Aide position was cut as result of the 12% reduction in 2020. At that time, we were able to manage because the office was closed to walk ins until July 2021. Last year we used CARES and ARPA funding to create a PT Info Aide position. This was effective for a short time. Since then, we have had less virtual interaction with clients and a significant increase in calls and in-person visits to the office. To provide efficient and appropriate coverage at the front desk we need an increase to a FT position rather than continuing to provide coverage by staff who are performing other jobs.

We have also directly provided an HHA for our home care clients on the waiting list program for about 6 months now and have learned a few things. We are currently managing our waiting list with 1 HHA, but identified a need for a liaison to schedule and triage communication between the clients and case managers, similar to how a licensed agency would function. The FT 35 hour a week LTCS position could do this at the main desk and manage home care clients, NY Connects, calls, and walk ins.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
6797	51000081	LONG TRM CARE SPEC	17,802 TARGET	17,802 TARGET
6797	58800	FRINGES	7,863 TARGET	7,863 TARGET
Local Share			25,665	25,665
County Office for the Aging Total			25,665	25,665

Debt Service Fund

Governmental Accounting standards require that all debt obligations be reported in a separate Fund. The Debt Service Fund provides the resources for all annual debt principal and interest payments. This fund is financed by payments from the General Fund, Solid Waste Fund, Airport Fund and payments from other entities that have benefited from financings of capital improvements. Historically, the General Fund provides the majority of the resources for debt service.

Consolidated Budget

	2020 Actual	2021 Actual	2022 Adopted	2023			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Program Expense	91,986	78,735	95,000	95,000	0	0	95,000
Other	492,537	396,473	352,750	249,700	0	0	249,700
Other Finance	5,989,063	5,096,036	5,354,986	6,449,452	0	0	6,449,452
Total Expenditures	6,573,586	5,571,244	5,802,736	6,794,152	0	0	6,794,152
Revenues							
Local Revenues	210,213	36,168	35,394	381,585	0	0	381,585
Other Revenues	699,318	613,056	400,000	404,125	0	0	404,125
Interfund Transf and Rev	6,364,568	6,400,827	5,367,342	6,008,442	0	0	6,008,442
Total Revenues	7,274,099	7,050,051	5,802,736	6,794,152	0	0	6,794,152
Dept. Net Local	-700,513	-1,478,807	0	0	0	0	0

Debt Service Fund

1380 FISCAL AGENT FEES

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Program Expense	91,986	78,735	95,000	95,000	0	0	95,000
Total Expenditures	91,986	78,735	95,000	95,000	0	0	95,000
Revenues							
Total Revenues	0	0	0	0	0	0	0
Unit Net Local	91,986	78,735	95,000	95,000	0	0	95,000

9710 SERIAL BONDS

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Other Finance	5,989,063	5,096,036	5,354,986	6,449,452	0	0	6,449,452
Total Expenditures	5,989,063	5,096,036	5,354,986	6,449,452	0	0	6,449,452
Revenues							
Local Revenues	210,213	36,168	35,394	381,585	0	0	381,585
Other Revenues	541,757	408,707	400,000	404,125	0	0	404,125
Interfund Transf and Rev	6,364,568	6,400,827	5,367,342	6,008,442	0	0	6,008,442
Total Revenues	7,116,538	6,845,702	5,802,736	6,794,152	0	0	6,794,152
Unit Net Local	-1,127,475	-1,749,666	-447,750	-344,700	0	0	-344,700

9730 BAN

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Other	309,000	344,473	300,750	197,700	0	0	197,700
Total Expenditures	309,000	344,473	300,750	197,700	0	0	197,700
Revenues							
Other Revenues	157,561	204,349	0	0	0	0	0
Total Revenues	157,561	204,349	0	0	0	0	0
Unit Net Local	151,439	140,124	300,750	197,700	0	0	197,700

Debt Service Fund

9789 OTHER DEBT- LEASES

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Other	183,537	52,000	52,000	52,000	0	0	52,000
Total Expenditures	183,537	52,000	52,000	52,000	0	0	52,000
Unit Net Local	183,537	52,000	52,000	52,000	0	0	52,000

District Attorney

The Tompkins County District Attorney's Office is responsible for prosecuting criminal offenses defined under State law, committed within Tompkins County. A broad range of offenses are prosecuted, including the most serious felonies (murder, rape, robbery, etc.) down to traffic infractions (e.g., speeding).

Consolidated Budget

	2020 Actual	2021 Actual	2022 Adopted	2023			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	1,254,043	1,327,462	1,323,946	1,512,490	0	0	1,512,490
Overtime	336	154	0	0	0	0	0
Premium Pay	13,583	12,119	7,607	10,208	0	0	10,208
Fringe Benefits	606,847	706,025	688,014	672,576	0	0	672,576
Other Capital Equip	516	2,545	0	0	0	0	0
Other Supplies	26,860	24,702	32,642	32,642	0	0	32,642
Travel Training	1,783	400	6,359	5,633	0	0	5,633
Professional Services	20,498	29,443	39,932	48,721	0	0	48,721
All Other Contr. Svcs	4,001	6,491	2,640	5,280	0	0	5,280
Program Expense	0	0	2,640	2,640	0	0	2,640
Utilities	1,013	860	0	0	0	0	0
Other	5,448	3,171	8,538	12,288	0	0	12,288
Total Expenditures	1,934,928	2,113,372	2,112,318	2,302,478	0	0	2,302,478
Revenues							
State Aid	187,822	124,571	114,351	306,089	0	0	306,089
Total Revenues	187,822	124,571	114,351	306,089	0	0	306,089
Dept. Net Local	1,747,106	1,988,801	1,997,967	1,996,389	0	0	1,996,389

District Attorney

Full Time Equivalents

	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Target	OTR Req	OTR Rec	2023 Total Rec
Admin Assistant Level 1	1.00	1.00	0.00	0.00	1.00	0.00	0.00	1.00
Assistant District Attorney - Level 1	1.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Assistant District Attorney - Level 2	0.00	0.00	1.00	2.00	2.00	0.00	0.00	2.00
Assistant District Attorney - Level 3	2.00	4.00	0.00	0.00	0.00	0.00	0.00	0.00
Assistant District Attorney - Level 4	4.00	2.00	5.00	5.00	4.00	0.00	0.00	4.00
Assistant District Attorney - Level 5	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00
Confidential Investigator	1.30	2.18	2.18	2.18	2.18	0.00	0.00	2.18
Deputy District Attorney	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
District Attorney	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Secretary to the District Attorney	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Secretary/Paralegal Aide to DA	1.20	3.00	3.00	3.00	3.00	0.00	0.00	3.00
	13.50	16.18	15.18	15.18	16.18	0.00	0.00	16.18

District Attorney

1165 DISTRICT ATTORNEY

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Salary and Wages	1,254,043	1,327,462	1,323,946	1,512,490	0	0	1,512,490
Overtime	336	154	0	0	0	0	0
Premium Pay	13,583	12,119	7,607	10,208	0	0	10,208
Fringe Benefits	606,847	706,025	688,014	672,576	0	0	672,576
Other Capital Equip	516	2,545	0	0	0	0	0
Other Supplies	26,860	24,702	32,642	32,642	0	0	32,642
Travel Training	1,783	400	6,359	5,633	0	0	5,633
Professional Services	20,498	29,443	39,932	48,721	0	0	48,721
All Other Contr. Svcs	4,001	6,491	2,640	5,280	0	0	5,280
Program Expense	0	0	2,640	2,640	0	0	2,640
Utilities	1,013	860	0	0	0	0	0
Other	5,448	3,171	8,538	12,288	0	0	12,288
Total Expenditures	1,934,928	2,113,372	2,112,318	2,302,478	0	0	2,302,478
Revenues							
State Aid	187,822	124,571	114,351	306,089	0	0	306,089
Total Revenues	187,822	124,571	114,351	306,089	0	0	306,089
Unit Net Local	1,747,106	1,988,801	1,997,967	1,996,389	0	0	1,996,389

Emergency Response Department

The Department of Emergency Response oversees the countywide emergency dispatch and communications system that allows residents to call 911 to receive emergency medical, fire, police, or other emergency help from any phone in Tompkins County. The E-911 system, through the use of computer-aided dispatch, is used to locate the location and phone ID of the caller and also to maintain communication with fire, police, hospital, and other emergency personnel in the field. The department implements Mutual Aid/Disaster Plans which provide for fire, emergency medical, and other emergency management assistance when local services have exceeded their equipment and personnel resources. In coordination with Tompkins-Cortland Community College, the department provides for training of emergency medical personnel; and with the NYS Office of Fire Prevention and Control and Office of Emergency Management, provides fire training for 17 local fire departments and emergency management training for local governments and agencies.

Consolidated Budget

	2020 Actual	2021 Actual	2022 Adopted	2023			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	1,854,158	1,556,969	1,879,657	2,045,550	319,997	188,998	2,234,548
Overtime	104,645	196,999	41,552	46,068	75,000	37,500	83,568
Premium Pay	85,197	231,143	60,773	73,400	0	0	73,400
Fringe Benefits	978,355	1,049,563	976,073	956,288	174,472	100,045	1,056,333
Other Capital Equip	58,227	48,678	27,251	6,000	0	0	6,000
Vehicle Fuel and Maint	5,639	8,788	9,852	15,423	0	0	15,423
Other Supplies	5,607	4,106	6,686	15,841	0	0	15,841
Travel Training	2,008	3,122	11,016	11,738	0	0	11,738
Professional Services	3,226	6,380	3,500	3,500	0	0	3,500
All Other Contr. Svcs	1,024,874	985,113	1,036,464	1,077,974	0	0	1,077,974
Program Expense	24,259	36,452	34,000	34,000	0	0	34,000
Maintenance	12,294	4,028	35,500	35,500	50,000	50,000	85,500
Utilities	83,805	70,427	90,600	90,720	15,000	15,000	105,720
Rent	60,632	64,413	62,000	66,000	0	0	66,000
Other	29,592	32,709	678,035	551,772	0	0	551,772
Other Finance	543,965	223,930	0	0	0	0	0
Total Expenditures	4,876,483	4,522,820	4,952,959	5,029,774	634,469	391,543	5,421,317
Revenues							
Federal Aid	236,586	69,325	202,543	45,172	0	109,436	154,608
State Aid	828,465	710,270	715,172	720,319	0	0	720,319
Local Revenues	622,636	600,846	580,000	580,000	0	0	580,000
Other Revenues	141,142	139,446	132,000	132,000	0	0	132,000
Total Revenues	1,828,829	1,519,887	1,629,715	1,477,491	0	109,436	1,586,927
Dept. Net Local	3,047,654	3,002,933	3,323,244	3,552,283	634,469	282,107	3,834,390

Emergency Response Department

Full Time Equivalents

	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Target	OTR Req	OTR Rec	2023 Total Rec
Administrative Assistant	1.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Administrative Coordinator	0.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
Assistant Director - ER Dispatch	0.00	1.00	0.50	0.50	0.00	0.50	0.50	0.50
CAD System Specialist	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Communications Center Manager	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Community Preparedness	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Data Analyst	0.00	0.00	0.00	0.00	0.00	1.00	1.00	1.00
Deputy Director of Emergency	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Director of Emergency Response	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Dispatch Supervisors	5.00	5.00	5.00	5.00	5.00	0.00	0.00	5.00
Dispatchers	16.00	16.00	15.00	16.00	16.00	4.00	2.00	18.00
E911 Program Specialist	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Emergency Services Coordinator	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Professional Development	1.00	1.00	0.50	1.00	1.00	0.00	0.00	1.00
Systems Manager	1.00	1.00	0.50	1.00	1.00	0.00	0.00	1.00
	31.00	32.00	28.50	30.50	30.00	5.50	3.50	33.50

Emergency Response Department

3410 FIRE & DISASTER COORD.

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Salary and Wages	1,808,276	1,553,713	1,879,657	2,045,550	319,997	188,998	2,234,548
Overtime	104,645	196,999	41,552	46,068	75,000	37,500	83,568
Premium Pay	84,197	231,143	60,773	73,400	0	0	73,400
Fringe Benefits	955,917	1,047,847	976,073	956,288	174,472	100,045	1,056,333
Other Capital Equip	58,227	48,678	27,251	6,000	0	0	6,000
Other Supplies	5,607	4,106	6,686	15,841	0	0	15,841
Travel Training	2,008	3,122	11,016	11,738	0	0	11,738
All Other Contr. Svcs	1,795	1,381	1,788	1,788	0	0	1,788
Program Expense	24,259	36,452	34,000	34,000	0	0	34,000
Utilities	843	513	600	720	0	0	720
Other	2,394	2,310	2,070	3,807	0	0	3,807
Total Expenditures	3,048,168	3,126,264	3,041,466	3,195,200	569,469	326,543	3,521,743
Revenues							
Federal Aid	84,477	69,325	52,543	45,172	0	109,436	154,608
State Aid	0	0	15,172	50,319	0	0	50,319
Local Revenues	180,000	180,000	180,000	180,000	0	0	180,000
Total Revenues	264,477	249,325	247,715	275,491	0	109,436	384,927
Unit Net Local	2,783,691	2,876,939	2,793,751	2,919,709	569,469	217,107	3,136,816

Emergency Response Department

3411 EMERGENCY COMMUNICATIONS

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Salary and Wages	45,882	3,256	0	0	0	0	0
Premium Pay	1,000	0	0	0	0	0	0
Fringe Benefits	22,438	1,716	0	0	0	0	0
Vehicle Fuel and Maint	5,639	8,788	9,852	15,423	0	0	15,423
Professional Services	3,226	6,380	3,500	3,500	0	0	3,500
All Other Contr. Svcs	1,023,079	983,732	1,034,676	1,076,186	0	0	1,076,186
Maintenance	12,294	4,028	35,500	35,500	50,000	50,000	85,500
Utilities	82,962	69,914	90,000	90,000	15,000	15,000	105,000
Rent	60,632	64,413	62,000	66,000	0	0	66,000
Other	27,198	30,399	675,965	547,965	0	0	547,965
Other Finance	543,965	223,930	0	0	0	0	0
Total Expenditures	1,828,315	1,396,556	1,911,493	1,834,574	65,000	65,000	1,899,574
Revenues							
Federal Aid	152,109	0	150,000	0	0	0	0
State Aid	828,465	710,270	700,000	670,000	0	0	670,000
Local Revenues	442,636	420,846	400,000	400,000	0	0	400,000
Other Revenues	141,142	139,446	132,000	132,000	0	0	132,000
Total Revenues	1,564,352	1,270,562	1,382,000	1,202,000	0	0	1,202,000
Unit Net Local	263,963	125,994	529,493	632,574	65,000	65,000	697,574

Emergency Response Department

OTR # 18 **Priority** 1 **OTR Name** Additional Staffing

Description Since 2011, the 911 Center has experienced a 43% increase in services. The minimum shift staffing has remained at 3 Dispatchers and 1 Dispatch Supervisor since 2004. With the onset of emerging technologies, Reimagining of Public Safety, 9-8-8/9-1-1 interface, as well as a continued increase in services, an APCO staffing analysis was completed. The analysis revealed that our 911 Center staffing should be increased by 9 FTE's to meet this demand. However, by moving to an 8/12 hour schedule, we can reduce this to 7 FTE. We recognize that this may need to be spread out over multiple budget cycles, however, we are requesting to add 4 FTE's in 2023, which will allow us to establish a dedicated "Call Taker" position. Currently the Call Taker is also responsible for dispatching and assisting all county EMS and Fire Services. We strongly feel that a dedicated Call Taker is necessary for efficiently handling of incoming 911 calls, and to properly support the Fire and EMS community. This would bring our center staffing model to 4 Dispatchers and 1 Dispatch Supervisor.

In 2020, the implementation of new discovery laws increased the demand for the production of 9-1-1 recordings and related discovery requests for the Tompkins County District Attorney's office and other stakeholders. Currently, these duties are shared by the Department's Communications Center Manager, Professional Development Coordinator, and a Dispatch Supervisor. In 2021 there were 1083 requests for 911 Center records. On average, each request takes approximately 45 minutes to an hour to complete. Due to this increased demand for services, the Department is requesting 1 FTE for a Data Analyst. It is anticipated that not only will this position handle all of these requests but will additionally be responsible for production of statistical reports, FOIL requests, and compliance documentation. It is further anticipated that this position will work closely with the CJC Data Analyst, in collecting, organizing, and interpreting data as well as trends occurring across all areas of public safety.

		<u>Account</u>	<u>Requested</u>		<u>Recommended</u>	
3410	51000551	EMERG SVCS DISP.	246,688	TARGET	115,689	TARGET
3410	58800	FRINGES	124,379	TARGET	66,516	TARGET
3410	51000	REGULAR PAY	34,902	TARGET	34,902	TARGET
Local Share			405,969		217,107	

OTR # 16 **Priority** 2 **OTR Name** 911 Tower Site Maintenance

Description DoER currently has eleven 911 Tower Sites, including the one at 92 Brown Rd. This OTR request is to establish a line item within our budget to perform maintenance at the sites. This would include, but not limited to; painting interior and exterior, infrastructure repairs, grounds work, site security, etc.

Additionally, NYSEG rates have increased, causing electric bills to nearly double at some sites.

		<u>Account</u>	<u>Requested</u>		<u>Recommended</u>	
3411	54471	ELECTRIC	15,000	TARGET	15,000	TARGET
3411	54470	BUILDING REPAIRS	50,000	TARGET	50,000	TARGET
Local Share			65,000		65,000	

OTR # 17 **Priority** 3 **OTR Name** Overtime for 911 Center Staff

Description Overtime has historically exceeded budgeted amount. A 5 year average of overtime for Emergency Service Dispatchers exceeds budget by nearly \$60,000.00 annually. The 5 Year average of overtime for Dispatch Supervisors exceeds the budget by approximately \$15,000 annually.

		<u>Account</u>	<u>Requested</u>		<u>Recommended</u>	
3410	51200551	EMERG SVCS DISP	60,000	TARGET	30,000	ONE-TIME
3410	51200797	DISPATCH SUPERVISOR	15,000	TARGET	7,500	ONE-TIME
3410	58800	FRINGES	33,128	TARGET	16,564	ONE-TIME
3410	44089	OTHER FEDERAL AID V	0	ONE-TIME	-54,064	ONE-TIME
Local Share			108,128		0	

Emergency Response Department

OTR # 63 **Priority** 4 **OTR Name** Project Manager

Description YEAR 2 of 2:

2022 HOUSEKEEPING AMENDMENT# 1: Change DOER OTR from Project Manager to Asst. Dir. -
 ER Dispatch and increase salary to \$34,642 and fringe to \$17,900 to fix error
 The Department of Emergency Response is requesting consideration for a one-time .5 FTE for 2022 and 2023 to serve as a department Project Manager, specifically assigned to the Backup Center project. An incumbent has served in this capacity for several years, in addition to taking on other departmental responsibilities. The Backup Center project has been in various stages of progress over the past few years. Although there was every intention of sunsetting the incumbent's part time role as project manager at the end of 2021, the Department of Emergency Response, recognizes that having someone serving as the Backup Center Project Manager will be necessary in 2022 for the overall success of the project. The current incumbent in this role will retire at the end of 2021, and a new Project Manager will be sought in 2022.

Despite project delays due to COVID-related shutdowns, significant progress has been made in 2021 toward the completion of the Backup Center Project. The location for the Backup Center was identified and this project will pick up momentum in the latter part of 2021 and well into 2022. The final phase of the Backup Center project will be the renovation of the current 911 Center on Brown Road. This phase will be equally as important to the new Backup Center warranting project management as well. It is expected, based on current project trajectory, that both projects will be completed by the end of 2023.

Due to the technical nature of the project, the aforementioned project synopsis, and the amount of time we believe will be necessary for a project manager to commit to this project, the Department of Emergency Response requests consideration for a .5 FTE for 2022 through the end of 2023.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
3410	51000268	ASST DIR OF EMERGENCY	38,407 ONE-TIME	38,407 ONE-TIME
3410	58800	FRINGES	16,965 ONE-TIME	16,965 ONE-TIME
3410	44089	OTHER FEDERAL AID V	0 ONE-TIME	-55,372 ONE-TIME
Local Share			55,372	0
Emergency Response Department Total			634,469	282,107

Facilities Department

The Facilities Department provides engineering, maintenance, and cleaning services for the County's facilities. Services provided include planning, design, code review, construction management, and contract administration of operations and capital projects; and the cleaning, maintenance, repair, and renovation of County-owned facilities. The Facilities Department has responsibility for the following facilities: Public Safety Building, Emergency Response Center, Public Library, Human Services Building, Mental Health Building, Public Works Facility, Main Courthouse, Old Jail, Old Courthouse, Building C, Solid Waste Management Office, Health Department Building, Human Services Annex, and the Tompkins Center for History & Culture.

Consolidated Budget

	2020 Actual	2021 Actual	2022 Adopted	2023			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	1,460,253	1,395,425	1,600,311	1,718,392	0	0	1,718,392
Overtime	7,014	5,669	6,012	6,132	0	1,290	7,422
Premium Pay	43,995	106,033	58,300	25,000	0	0	25,000
Fringe Benefits	723,385	795,132	860,111	772,765	0	153	772,918
Automotive Equipment	8,151	0	129,190	0	0	0	0
Other Capital Equip	39,958	16,145	18,500	12,500	0	0	12,500
Vehicle Fuel and Maint	21,499	28,582	20,300	20,200	0	0	20,200
Other Supplies	70,343	57,926	67,275	73,825	0	0	73,825
Travel Training	0	0	2,500	2,000	0	0	2,000
Professional Services	13,417	0	0	0	0	0	0
All Other Contr. Svcs	177,817	185,032	200,876	184,883	0	0	184,883
Maintenance	356,987	307,186	325,805	310,000	0	0	310,000
Utilities	773,798	989,937	740,350	742,000	192,000	192,000	934,000
Rent	173,525	175,990	191,134	191,134	1,016	1,016	192,150
Other	142,677	128,069	111,157	111,144	40,200	40,200	151,344
Other Finance	183,536	52,000	52,000	52,000	0	0	52,000
Total Expenditures	4,196,355	4,243,126	4,383,821	4,221,975	233,216	234,659	4,456,634
Revenues							
Federal Aid	0	0	37,000	0	0	0	0
State Aid	32,503	11,890	0	0	0	0	0
Other Revenues	25,055	35,220	0	0	0	0	0
Interfund Transf and Rev	64,920	36,420	42,280	42,280	0	0	42,280
Applied Rollover (Rev.)	0	0	41,097	0	0	0	0
Total Revenues	122,478	83,530	120,377	42,280	0	0	42,280
Dept. Net Local	4,073,877	4,159,596	4,263,444	4,179,695	233,216	234,659	4,414,354

Facilities Department

Full Time Equivalents

	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Target	OTR Req	OTR Rec	2023 Total Rec
Administrative Assistant - Level 4	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Associate Civil Engineer	0.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Carpenter	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Cleaner	17.00	17.00	17.00	17.00	17.00	0.00	0.00	17.00
Cleaning Operations Supervisor	1.00	1.00	0.00	1.00	1.00	0.00	0.00	1.00
Deputy Director of Facilities	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Director of Facilities	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Electrician	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Facilities Shopkeeper	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
General Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
HVAC Systems Technician	2.00	2.00	2.00	2.00	1.00	0.00	0.00	1.00
Maintenance Mechanic	2.00	2.00	2.00	2.00	2.00	0.00	0.00	2.00
Maintenance Worker	2.00	2.00	2.00	2.00	2.00	0.00	0.00	2.00
Seasonal Worker	0.00	0.00	0.00	0.00	0.50	0.00	0.00	0.50
Senior Cleaner	2.00	2.00	2.00	1.00	1.00	0.00	0.00	1.00
Sr. HVAC Systems Technician	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00
	33.00	34.00	33.00	33.00	33.50	0.00	0.00	33.50

Facilities Department

1620 BLDG. & GRND. MAINTENANCE				Target	Req OTR's	Rec OTR's	Total Rec
	2020 Actual	2021 Actual	2022 Adopted	2023			
Expenditures							
Salary and Wages	1,460,253	1,395,425	1,600,311	1,718,392	0	0	1,718,392
Overtime	7,014	5,669	6,012	6,132	0	1,290	7,422
Premium Pay	43,995	106,033	58,300	25,000	0	0	25,000
Fringe Benefits	723,385	795,132	860,111	772,765	0	153	772,918
Automotive Equipment	8,151	0	129,190	0	0	0	0
Other Capital Equip	39,958	16,145	18,500	12,500	0	0	12,500
Vehicle Fuel and Maint	21,499	28,582	20,300	20,200	0	0	20,200
Other Supplies	70,343	57,926	67,275	73,825	0	0	73,825
Travel Training	0	0	2,500	2,000	0	0	2,000
Professional Services	13,417	0	0	0	0	0	0
All Other Contr. Svcs	177,817	185,032	200,876	184,883	0	0	184,883
Maintenance	304,010	307,186	325,805	310,000	0	0	310,000
Utilities	8,317	8,198	7,350	9,000	0	0	9,000
Other	947	4,345	2,157	2,144	0	0	2,144
Total Expenditures	2,879,106	2,909,673	3,298,687	3,136,841	0	1,443	3,138,284
Revenues							
Federal Aid	0	0	37,000	0	0	0	0
State Aid	32,503	11,890	0	0	0	0	0
Other Revenues	25,055	35,220	0	0	0	0	0
Interfund Transf and Rev	36,420	36,420	42,280	42,280	0	0	42,280
Applied Rollover (Rev.)	0	0	41,097	0	0	0	0
Total Revenues	93,978	83,530	120,377	42,280	0	0	42,280
Unit Net Local	2,785,128	2,826,143	3,178,310	3,094,561	0	1,443	3,096,004

1621 UTILITIES, TAXES, INSUR.				Target	Req OTR's	Rec OTR's	Total Rec
	2020 Actual	2021 Actual	2022 Adopted	2023			
Expenditures							
Maintenance	52,977	0	0	0	0	0	0
Utilities	765,481	981,739	733,000	733,000	192,000	192,000	925,000
Rent	173,525	175,990	191,134	191,134	1,016	1,016	192,150
Other	141,730	123,724	109,000	109,000	40,200	40,200	149,200
Other Finance	183,536	52,000	52,000	52,000	0	0	52,000
Total Expenditures	1,317,249	1,333,453	1,085,134	1,085,134	233,216	233,216	1,318,350
Revenues							
Interfund Transf and Rev	28,500	0	0	0	0	0	0
Total Revenues	28,500	0	0	0	0	0	0
Unit Net Local	1,288,749	1,333,453	1,085,134	1,085,134	233,216	233,216	1,318,350

Facilities Department

OTR # 58 **Priority** 1 **OTR Name** Costs Increases for Utilities, Insurance, Taxes, and Rent
Description OTR funding to address increases in electric, natural gas, water, taxes, & rent, and also cover property insurance premiums for newly acquired properties.

		<u>Account</u>	<u>Requested</u>		<u>Recommended</u>	
1621	54471	ELECTRIC	145,000	TARGET	145,000	TARGET
1621	54473	HEAT	40,000	TARGET	40,000	TARGET
1621	54462	INSURANCE	40,000	TARGET	40,000	TARGET
1621	54474	WATER/SEWER	7,000	TARGET	7,000	TARGET
1621	54432	RENT	1,016	TARGET	1,016	TARGET
1621	54488	TAXES	200	TARGET	200	TARGET
Local Share			233,216		233,216	

OTR # 87 **Priority** 2 **OTR Name** Increase costs for Civil Service mandates
Description This was not requested by the department - this will bring the position salary to livable wage of \$16.61

		<u>Account</u>	<u>Requested</u>		<u>Recommended</u>	
1620	51200804	SEASONAL WORKER	0	TARGET	1,290	TARGET
1620	58800	FRINGES	0	TARGET	153	TARGET
Local Share			0		1,443	

Facilities Department Total	233,216	234,659
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Finance Department

The Finance Director is the County's chief fiscal officer, whose duty it is to receive, disburse and account for all financial transactions of the organization.

Consolidated Budget

	2020 Actual	2021 Actual	2022 Adopted	2023			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	777,712	770,350	824,719	936,558	189,387	189,387	1,125,945
Overtime	13,234	9,155	4,200	4,657	0	0	4,657
Premium Pay	27,989	14,556	3,000	5,750	0	0	5,750
Fringe Benefits	391,942	418,490	429,858	418,275	83,652	83,652	501,927
Other Capital Equip	14,457	7,372	14,982	9,018	0	0	9,018
Other Supplies	10,172	8,265	12,120	16,020	0	0	16,020
Travel Training	5,713	4,933	16,747	18,400	0	0	18,400
Professional Services	64,028	87,353	135,750	104,252	82,000	82,000	186,252
All Other Contr. Svcs	33,088	19,514	38,852	40,545	24,400	24,400	64,945
Program Expense	19,644	22,096	33,497	33,497	0	0	33,497
Utilities	1,014	861	1,245	1,245	0	0	1,245
Other	21,467	21,621	27,905	29,055	490	490	29,545
Total Expenditures	1,380,460	1,384,566	1,542,875	1,617,272	379,929	379,929	1,997,201
Revenues							
Federal Aid	0	0	0	0	0	32,000	32,000
Local Revenues	196,039	214,671	141,532	146,684	0	0	146,684
Other Revenues	119,094	277,410	149,000	153,072	0	0	153,072
Interfund Transf and Rev	32,753	33,572	33,600	35,280	0	0	35,280
Total Revenues	347,886	525,653	324,132	335,036	0	32,000	367,036
Dept. Net Local	1,032,574	858,913	1,218,743	1,282,236	379,929	347,929	1,630,165

Finance Department

Full Time Equivalents

	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Target	OTR Req	OTR Rec	2023 Total Rec
Account Clerk	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Account Clerk/Typist	1.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Accountant	0.00	0.00	0.00	0.00	0.00	1.00	1.00	1.00
Admin Asst Level 4	0.00	0.00	1.00	1.00	1.00	0.00	0.00	1.00
Administrative Assistant	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Buyer	1.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Deputy Finance Director	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Director of Accounting Services	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Finance Accounts Payable Clerk	0.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
Finance Director	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
HR/Payroll Administrator	0.00	0.00	0.00	0.00	0.00	1.00	1.00	1.00
Payroll Coordinator	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Payroll Specialist	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Principal Account Clerk/Typist	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Purchasing Manager	0.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
Purchasing Specialist	0.00	0.00	0.00	0.00	0.00	1.00	1.00	1.00
Senior Account Clerk/Typist	2.00	2.00	2.00	2.00	2.00	0.00	0.00	2.00
Treasury Manager	1.00	1.20	1.00	1.00	1.00	0.00	0.00	1.00
	13.00	13.20	13.00	13.00	13.00	3.00	3.00	16.00

Finance Department

1310 TREASURY

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Salary and Wages	232,488	204,829	205,010	227,105	0	0	227,105
Overtime	237	231	200	222	0	0	222
Premium Pay	1,750	500	1,500	1,500	0	0	1,500
Fringe Benefits	112,219	108,351	106,807	101,073	0	0	101,073
Other Capital Equip	2,223	302	5,000	2,000	0	0	2,000
Other Supplies	5,633	3,083	5,600	9,506	0	0	9,506
Travel Training	1,078	0	3,697	5,000	0	0	5,000
All Other Contr. Svcs	14,502	14,535	14,851	16,264	0	0	16,264
Program Expense	19,644	22,096	33,497	33,497	0	0	33,497
Utilities	317	269	395	395	0	0	395
Other	9,423	8,987	12,150	12,850	0	0	12,850
Total Expenditures	399,514	363,183	388,707	409,412	0	0	409,412
Revenues							
Local Revenues	119,355	129,572	116,443	121,093	0	0	121,093
Other Revenues	119,009	276,090	149,000	153,072	0	0	153,072
Interfund Transf and Rev	18,341	18,800	18,800	19,740	0	0	19,740
Total Revenues	256,705	424,462	284,243	293,905	0	0	293,905
Unit Net Local	142,809	-61,279	104,464	115,507	0	0	115,507

Finance Department

1315 ACCOUNTING

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Salary and Wages	522,667	548,744	557,954	617,448	161,284	161,284	778,732
Overtime	12,997	8,924	4,000	4,435	0	0	4,435
Premium Pay	10,696	14,056	1,500	4,250	0	0	4,250
Fringe Benefits	261,488	301,298	291,142	276,563	71,239	71,239	347,802
Other Capital Equip	12,234	6,968	8,014	6,100	0	0	6,100
Other Supplies	4,539	5,144	6,120	6,120	0	0	6,120
Travel Training	4,635	4,933	6,250	6,600	0	0	6,600
Professional Services	64,028	72,270	103,750	104,252	50,000	50,000	154,252
All Other Contr. Svcs	18,586	4,200	24,001	24,281	21,100	21,100	45,381
Utilities	570	484	500	500	0	0	500
Other	1,585	2,226	3,220	3,470	0	0	3,470
Total Expenditures	914,025	969,247	1,006,451	1,054,019	303,623	303,623	1,357,642
Revenues							
Local Revenues	76,684	85,099	25,089	25,591	0	0	25,591
Other Revenues	85	1,320	0	0	0	0	0
Interfund Transf and Rev	14,412	14,772	14,800	15,540	0	0	15,540
Total Revenues	91,181	101,191	39,889	41,131	0	0	41,131
Unit Net Local	822,844	868,056	966,562	1,012,888	303,623	303,623	1,316,511

1345 PURCHASING

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Salary and Wages	22,557	16,777	61,755	92,005	28,103	28,103	120,108
Premium Pay	15,543	0	0	0	0	0	0
Fringe Benefits	18,235	8,841	31,909	40,639	12,413	12,413	53,052
Other Capital Equip	0	102	1,968	918	0	0	918
Other Supplies	0	38	400	394	0	0	394
Travel Training	0	0	6,800	6,800	0	0	6,800
Professional Services	0	15,083	32,000	0	32,000	32,000	32,000
All Other Contr. Svcs	0	779	0	0	3,300	3,300	3,300
Utilities	127	108	350	350	0	0	350
Other	179	10	535	535	490	490	1,025
Total Expenditures	56,641	41,738	135,717	141,641	76,306	76,306	217,947
Revenues							
Federal Aid	0	0	0	0	0	32,000	32,000
Total Revenues	0	0	0	0	0	32,000	32,000
Unit Net Local	56,641	41,738	135,717	141,641	76,306	44,306	185,947

Finance Department

1950 TAXES ON CO. OWN. PROP.

				Target	Req OTR's	Rec OTR's	Total Rec
	2020 Actual	2021 Actual	2022 Adopted	2023			
Expenditures							
Other	10,280	10,398	12,000	12,200	0	0	12,200
Total Expenditures	10,280	10,398	12,000	12,200	0	0	12,200
Revenues							
Total Revenues	0	0	0	0	0	0	0
Unit Net Local	10,280	10,398	12,000	12,200	0	0	12,200

Finance Department

OTR # 73 **Priority** 1 **OTR Name** Ongoing HR/Payroll Administration and Technical Support

Description

The core modules of the new UKG Human Resources/Payroll solution were implemented in July of 2020. This complex project has been managed by ITS with involvement from additional Team members, including HR and Finance/Payroll. Initially, a goal of this project was to implement and then shift the fiscal, system administration, communication, and project management roles from ITS to those Departments more closely involved. The intent was to evolve ITS's role to one of supplemental support (comparable to numerous other applications in the County), particularly since the HR/Payroll system was migrated from a legacy system (Infor) housed in the County Data Center, to the new solution hosted by UKG in the Cloud. Over the past three decades the legacy payroll systems were exclusively supported by an ITS employee who retired in May of 2019. This employee has since returned to work at an FTE basis with an exclusive focus on the continuous configuration changes and support of the UKG system. Since the transition, it has become evident that the management of the HR/Payroll system will require a dedicated "Systems Administrator" to coordinate the complex work of the three Departments. This OTR includes a new and ongoing "Systems Administration" position which would be exclusive to the future configuration, management, coordination, troubleshooting, and training of the numerous and complex HR/Payroll systems.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
1315	51000	REGULAR PAY	84,479 TARGET	84,479 TARGET
1315	58800	FRINGES	37,314 TARGET	37,314 TARGET
Local Share			121,793	121,793

OTR # 40 **Priority** 2 **OTR Name** Staffing

Description

The Finance department is looking to address a couple staffing issues in 2023. In planning for the Director's retirement, and addressing current workloads, we are requesting an additional staff position. The additional position would be a target increase and the demand for the position is due the increased complexity of transactions, greater number of requests from departments, and more reporting demands we regularly experience and could use an Accountant level staff to effectively respond.

We are looking to improve our interfacing with various departments and divisions throughout the County. This would improve customer service and lead us to the goal of better training from our staff to newer staff that join the County or as staff develop in their roles and take on financial responsibilities. This position would better position our office to begin interfacing more, and development of more interactive training.

Currently the Divisional Manager and Deputy have the knowledge and experience to complete a number of key tasks for our department. When one of those two are off or a vacancy (like the recent retirement of the Divisional Manager) it is tough (impossible) to be able to respond to requests in addition to daily issues. An accountant level staff addition would assist in better responding and moving along projects we are required to complete. Also considering we currently have staff that haven't taken regular vacations, and rarely more than 4-5 days at a time, an additional staff would allow for these well earned, needed breaks.

At all levels across our department our staff is experiencing a greater number of requests to help and correct information that departments are submitting while at the same time trying to figure out how to comply with new requirements either from funding sources, government regulations and/or reporting changes and updates. Establishing an Accountant position that would have greater knowledge and/or experience requirements than our clerk levels yet not necessarily equal to our divisional managers would fill a key role in providing resources to respond and meet the demands and timing we struggle with each week.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
1315	51000	REGULAR PAY	76,805 TARGET	76,805 ONE-TIME
1315	58800	FRINGES	33,925 TARGET	33,925 ONE-TIME
Local Share			110,730	110,730

Finance Department

OTR # 42 **Priority** 3 **OTR Name** Staffing for Director Retirement

Description Currently the Director of Finance will be retiring at the end of November 2022. Recently the department just filled a key role due to a retirement in April of 2022, so staff is currently training in their roles. Experiencing a second key vacancy this year will challenge current staff and we will need support to ensure we meet requirements.

We anticipate the need for additional resources to support staff over the upcoming transitions and including \$50,000 in professional services as a one-time OTR to help provide these needed resources.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
1315	54442	PROFESSIONAL SERVICES	50,000 ONE-TIME	50,000 ONE-TIME
		Local Share	50,000	50,000

OTR # 39 **Priority** 4 **OTR Name** Software Services & Computer Related

Description Our new payroll software (UKG) has a component that was implemented for payroll services. This provides services for tax reporting, paycheck printing, direct deposit processing, etc. This amounts to about \$19,000 per year (increased due to additional County staffing) and has resulted in saving of staff time, increased accuracy and compliance. With our previous payroll system, some of these duties were previously completed by staff. Since UKG was implemented we have utilized UKG and are saving on supplies, equipment, in addition to staff time which has been used to handle increasing volumes of work. In addition this service will ensure the County remains compliant with changing requirements.

Additionally our Financial software from Central Square has increased the annual fee about 10% this results in some \$2,100 annually.

UKG \$ 19,000
 Central Square \$ 2,100

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
1315	54425	SERVICE CONTRACTS	21,100 TARGET	21,100 TARGET
		Local Share	21,100	21,100

Finance Department

OTR # 36 **Priority** 5 **OTR Name** New FTE - Purchasing Specialist

Description The request of a 1 FTE position (Purchasing Specialist) is to allow assisting in the processing of the many purchase requests received in the Purchasing Division and assisting the Purchase Manager with other duties as needed.

An additional position is critical to obtaining complete compliance with the County Procurement Policy 06-07 purchases for all county divisions and to ensure that best practices of expenditures is completed in the best interest of Tompkins County.

Currently the division consists of one person, the Purchasing Manager. The department is responsible for ensuring compliance of all purchases as defined by the County and State purchasing policies. Currently the Purchasing Division anticipates over 700 purchase/bid requests for this current year, increasing 150% from previous year. Given the current increasing workload growth and initiative of the division it requires additional staffing. With today's staffing and supply chain issues it is critical to process purchasing requests as quickly and responsibly as possible to address these challenges.

An additional position will provide continuity of service/redundancy so that processes aren't inappropriately delayed due to time constraints or staffing issues/time out of office. This will provide time for the Purchasing Manger to focus on mandated County and State regulations/policies, bid submissions, fixed assets, current and additional policies, educating and training other divisions within Tompkins County of required procedures, and the administration of the Procurement Card Program and the WEX Card program.

This position would enable a reduced reliance on contracted consultants.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
1345	51000	REGULAR PAY	28,103 TARGET	28,103 TARGET
1345	58800	FRINGES	12,413 TARGET	12,413 TARGET
Local Share			40,516	40,516

OTR # 72 **Priority** 6 **OTR Name** Purchasing Staffing

Description We currently have a contract with a expert purchasing consultant, and the contract goes through 2023 - this is currently in our Target budget.

Our other OTR-Target is to add a staff Purchasing Specialist, part of our target budget currently used for the consulting contract will be redirected to this Purchasing Specialist.

Depending on work volumes we anticipate needing less consulting time (funds) for purchasing after we have two staff people, thus the request to take this line item from Target funds to a multi-year OTR.

The purchasing consultant we have contracted with is a retired Purchasing Vice President that has been in the NYS Governmental purchasing for decades. As we know governmental purchasing has a number of regulations, laws, and requirements. Our contractor has significant knowledge and contacts within this arena. Given this experience we could utilize them more for training and working on policies, procedures.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
1345	54442	PROFESSIONAL SERVICES	32,000 ONE-TIME	32,000 ONE-TIME
1345	44089	OTHER FEDERAL AID V	0 ONE-TIME	-32,000 ONE-TIME
Local Share			32,000	0

Finance Department

OTR # 37 **Priority** 7 **OTR Name** Service Contracts & Memberships

Description Recurring Annual Fees:

Amazon Business Prime Annual Fee \$1300 - Without this program purchase cost would increase, as these were individual memberships in a number of departments...

P-Card Software \$2000 is needed to manage P-Card Program (Procurement Credit Card)

The \$490 is to cover the \$340 difference in current membership list and \$150 for additional memberships.

		<u>Account</u>	<u>Requested</u>		<u>Recommended</u>	
1345	54425	SERVICE CONTRACTS	3,300	TARGET	3,300	TARGET
1345	54416	MEMBERSHIP DUES	490	TARGET	490	TARGET
Local Share			3,790		3,790	
Finance Department Total			379,929		347,929	

Health Department

The mission of the Tompkins County Health Department (TCHD) is to strive to achieve a healthy community by protecting and promoting public health through education, training, advocacy and the provision of services. The Department achieves its mission through collaboration with local providers, human service agencies, schools, business and individuals. As a full service health department TCHD provides a full range of services. The Environmental Health (EH) division monitors and ensures drinking water quality, safety of recreational and food preparation facilities; investigates rabies, lead and other environmental exposures; regulates on-site sewage systems and residential development, environmental hazards; and enforces anti-smoking and tobacco control regulations. The Department is also responsible for communicable disease surveillance, investigation and reporting. TCHD's pre- and post- natal care programs provide a healthy start to families and children; and TCHD ensures that children with special health care needs receive necessary services. Prevention of chronic diseases such as cancer, heart disease and diabetes through education and community collaboration encourages public health and wellness. Through the Community Health Assessment and management of population based data, TCHD helps to establish local health priorities thereby strengthening the local health care system and improving health status. Forensic services are provided via a Medical Examiner to determine cause of death through investigation and certification. Public health preparedness and response is accomplished by means of a Health Related Emergency Operations Plan and public education. The Vital Records Unit administers the system of vital statistic registration of birth and death certificates.

Consolidated Budget

	2020 Actual	2021 Actual	2022 Adopted	2023			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	3,830,761	3,740,413	4,132,005	5,302,606	0	1,274	5,303,880
Overtime	164,908	79,759	0	0	0	0	0
Premium Pay	112,651	148,891	36,425	35,925	0	0	35,925
Fringe Benefits	1,965,656	2,039,687	2,143,551	2,355,717	0	152	2,355,869
Automotive Equipment	0	0	152,000	0	136,000	136,000	136,000
Other Capital Equip	69,311	59,307	42,852	105,240	0	0	105,240
Vehicle Fuel and Maint	6,629	5,824	8,800	11,050	0	0	11,050
Other Supplies	81,051	117,531	227,391	258,949	0	0	258,949
Travel Training	5,218	10,154	49,279	51,598	0	0	51,598
Professional Services	1,353,123	5,141,652	373,544	1,283,591	25,000	25,000	1,308,591
Mandate - PreK and EI	5,023,545	4,872,320	6,700,407	6,583,000	0	0	6,583,000
Mandate - Other	260,474	304,324	329,516	375,865	0	0	375,865
All Other Contr. Svcs	125,584	155,973	136,062	139,646	0	0	139,646
Program Expense	17,717	12,616	124,070	94,065	0	0	94,065
Utilities	31,623	47,800	32,759	49,138	0	0	49,138
Rent	177,457	175,657	164,933	189,778	0	0	189,778
Other	47,667	39,064	56,935	59,983	0	0	59,983
Total Expenditures	13,273,375	16,950,972	14,710,529	16,896,151	161,000	162,426	17,058,577
Revenues							
Federal Aid	953,857	1,425,702	743,020	2,763,665	0	0	2,763,665
State Aid	4,649,658	4,583,405	5,367,286	5,632,793	48,168	48,168	5,680,961
Local Revenues	1,119,682	1,365,555	1,655,023	1,686,722	0	0	1,686,722
Other Revenues	239,433	81,199	16,500	16,600	0	0	16,600
Interfund Transf and Rev	17,257	182,148	175,098	265,832	0	0	265,832
Applied Rollover (Rev.)	0	0	357,250	0	0	0	0
Total Revenues	6,979,887	7,638,009	8,314,177	10,365,612	48,168	48,168	10,413,780
Dept. Net Local	6,293,488	9,312,963	6,396,352	6,530,539	112,832	114,258	6,644,797

Health Department

Full Time Equivalent

	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Target	OTR Req	OTR Rec	2023 Total Rec
Account Clerk/Typist	2.00	2.00	1.00	1.00	1.00	0.00	0.00	1.00
Administrative Assistant - Level 2	2.00	1.00	1.00	1.00	1.85	0.00	0.00	1.85
Administrative Assistant - Level 3	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Administrative Assistant 4	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Administrative Assistant Level 1	1.00	2.00	2.00	2.00	2.00	0.00	0.00	2.00
Administrative Coordinator	2.00	2.00	2.00	2.00	1.85	0.00	0.00	1.85
Billing Coordinator/System	1.00	1.00	1.00	1.00	0.30	0.00	0.00	0.30
Community Health Nurse	15.60	15.60	14.60	13.80	13.80	0.00	0.00	13.80
Community Health Worker	0.00	0.00	0.00	2.00	4.00	0.00	0.00	4.00
Deputy Registrar of Vital Records	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Director Health Promotion Program	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Director of Children with Special Care	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Director of Community Health	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Director of Environmental Health	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Employee Health and Safety	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Environmental Health Specialist	0.00	0.00	0.00	0.00	11.00	0.00	0.00	11.00
Environmental Health Technician	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00
Fiscal Administrator	0.00	0.00	0.00	0.00	0.50	0.00	0.00	0.50
Fiscal Manager	0.00	0.00	0.00	0.00	0.50	0.00	0.00	0.50
Health Educator	0.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
Healthy Neighborhoods Education	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Information Aide	2.00	2.00	1.00	2.00	2.00	0.00	0.00	2.00
Keyboard Specialist	2.00	1.00	0.50	0.00	0.00	0.00	0.00	0.00
Medical Director	0.25	0.25	0.25	0.25	0.30	0.00	0.00	0.30
PH Communications Coordinator	0.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
Planner/Evaluator	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Public Health Administrator	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Public Health Director	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Public Health Engineer	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Public Health Fellow	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00
Public Health Fellow Coordinator	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00
Public Health Graduate Fellow	0.00	0.00	0.00	0.00	6.00	0.00	0.00	6.00
Public Health Preparedness	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Public Health Sanitarian	9.50	9.50	9.50	11.00	0.00	0.00	0.00	0.00
Public Health Technician	1.00	1.00	1.00	1.00	0.00	0.00	0.00	0.00
Senior Account Clerk/Typist	3.00	3.00	3.00	3.00	2.85	0.00	0.00	2.85
Senior Community Health Nurse	2.00	2.00	3.00	3.00	3.00	0.00	0.00	3.00
Senior Environmental Health	0.00	0.00	0.00	0.00	3.00	0.00	0.00	3.00
Senior Public Health Sanitarian	3.00	3.00	3.00	3.00	0.00	0.00	0.00	0.00
Supervising Community Health Nurse	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
WIC Clerk	2.00	2.00	2.00	2.00	2.00	0.00	0.00	2.00
WIC Program Director	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
WIC Program Nutritionist	3.00	3.00	3.00	3.00	3.00	0.00	0.00	3.00
	67.35	66.35	62.85	68.05	78.95	0.00	0.00	78.95

Health Department

2960 PRESCHOOL SPECIAL EDUCATI

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Mandate - PreK and EI	4,635,219	4,541,854	6,122,407	5,942,000	0	0	5,942,000
Total Expenditures	4,635,219	4,541,854	6,122,407	5,942,000	0	0	5,942,000
Revenues							
State Aid	2,356,850	2,626,573	3,032,177	2,800,000	0	0	2,800,000
Local Revenues	551,422	823,246	960,000	960,000	0	0	960,000
Total Revenues	2,908,272	3,449,819	3,992,177	3,760,000	0	0	3,760,000
Unit Net Local	1,726,947	1,092,035	2,130,230	2,182,000	0	0	2,182,000

4010 PH ADMINISTRATION

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Salary and Wages	674,735	570,907	884,982	1,459,500	0	1,274	1,460,774
Overtime	3,817	3,404	0	0	0	0	0
Premium Pay	33,630	40,716	7,400	7,075	0	0	7,075
Fringe Benefits	340,851	324,157	456,268	647,786	0	152	647,938
Automotive Equipment	0	0	152,000	0	136,000	136,000	136,000
Other Capital Equip	52,487	40,063	6,762	22,636	0	0	22,636
Vehicle Fuel and Maint	6,093	5,677	8,000	8,000	0	0	8,000
Other Supplies	6,531	9,483	13,470	20,950	0	0	20,950
Travel Training	742	3,227	25,000	20,000	0	0	20,000
Professional Services	1,159,819	4,580,726	0	0	0	0	0
All Other Contr. Svcs	2,828	3,559	2,997	2,952	0	0	2,952
Program Expense	16,081	1,677	0	93,365	0	0	93,365
Utilities	6,127	3,163	5,418	9,690	0	0	9,690
Rent	77,986	77,986	77,986	90,396	0	0	90,396
Other	27,212	22,481	33,989	32,372	0	0	32,372
Total Expenditures	2,408,939	5,687,226	1,674,272	2,414,722	136,000	137,426	2,552,148
Revenues							
Federal Aid	236,443	111,856	84,018	791,489	0	0	791,489
State Aid	13,360	4,080	50,000	50,000	0	0	50,000
Local Revenues	20	40	0	0	0	0	0
Other Revenues	0	27,603	0	0	0	0	0
Applied Rollover (Rev.)	0	0	112,280	0	0	0	0
Total Revenues	249,823	143,579	246,298	841,489	0	0	841,489
Unit Net Local	2,159,116	5,543,647	1,427,974	1,573,233	136,000	137,426	1,710,659

Health Department

4011 EMERGING LEADERS IN PH

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Salary and Wages	0	13,926	0	0	0	0	0
Fringe Benefits	0	1,769	0	0	0	0	0
Other Capital Equip	0	1,250	0	0	0	0	0
Other Supplies	1,224	5,065	0	0	0	0	0
Travel Training	1,561	491	0	0	0	0	0
Professional Services	31,779	19,700	0	0	0	0	0
Utilities	0	812	0	0	0	0	0
Other	0	185	0	0	0	0	0
Total Expenditures	34,564	43,198	0	0	0	0	0
Revenues							
Other Revenues	40,000	0	0	0	0	0	0
Total Revenues	40,000	0	0	0	0	0	0
Unit Net Local	-5,436	43,198	0	0	0	0	0

4012 WOMEN, INFANTS & CHILDREN

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Salary and Wages	291,471	281,469	297,904	328,980	0	0	328,980
Overtime	34	749	0	0	0	0	0
Premium Pay	15,853	2,250	2,250	2,750	0	0	2,750
Fringe Benefits	147,101	152,729	155,090	146,525	0	0	146,525
Vehicle Fuel and Maint	536	147	800	400	0	0	400
Other Supplies	20,435	8,143	5,111	3,447	0	0	3,447
Travel Training	420	1,280	2,897	1,730	0	0	1,730
Professional Services	34,359	34,779	32,604	33,540	0	0	33,540
All Other Contr. Svcs	2,598	2,965	2,806	1,272	0	0	1,272
Program Expense	0	1,908	0	0	0	0	0
Utilities	4,738	5,211	5,258	5,412	0	0	5,412
Rent	14,924	13,124	2,400	15,524	0	0	15,524
Other	1,895	1,625	1,400	1,700	0	0	1,700
Total Expenditures	534,364	506,379	508,520	541,280	0	0	541,280
Revenues							
Federal Aid	509,654	513,150	508,520	541,280	0	0	541,280
Total Revenues	509,654	513,150	508,520	541,280	0	0	541,280
Unit Net Local	24,710	-6,771	0	0	0	0	0

Health Department

4013 OCCUPATIONAL HLTH.& SFTY.

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Salary and Wages	63,446	55,132	55,303	61,074	0	0	61,074
Premium Pay	0	212	0	0	0	0	0
Fringe Benefits	30,365	29,166	28,575	26,976	0	0	26,976
Other Supplies	7	8	1,100	1,100	0	0	1,100
Travel Training	505	905	2,030	2,030	0	0	2,030
Professional Services	2,178	2,153	3,200	3,200	0	0	3,200
All Other Contr. Svcs	8,250	7,049	8,106	8,106	0	0	8,106
Utilities	501	488	588	588	0	0	588
Rent	664	664	664	0	0	0	0
Other	363	506	810	810	0	0	810
Total Expenditures	106,279	96,283	100,376	103,884	0	0	103,884
Revenues							
Total Revenues	0	0	0	0	0	0	0
Unit Net Local	106,279	96,283	100,376	103,884	0	0	103,884

4014 MEDICAL EXAMINER

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Total Expenditures	0	0	0	0	0	0	0
Revenues							
Total Revenues	0	0	0	0	0	0	0
Unit Net Local	0	0	0	0	0	0	0

Health Department

4015 VITAL RECORDS

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Salary and Wages	45,155	44,217	46,351	51,209	0	0	51,209
Premium Pay	1,000	1,250	1,250	1,250	0	0	1,250
Fringe Benefits	22,090	23,961	24,595	23,171	0	0	23,171
Other Capital Equip	0	0	0	1,972	0	0	1,972
Other Supplies	149	936	2,650	3,150	0	0	3,150
All Other Contr. Svcs	406	309	1,606	1,914	0	0	1,914
Utilities	209	209	228	228	0	0	228
Rent	1,844	1,844	1,844	1,844	0	0	1,844
Other	0	0	150	150	0	0	150
Total Expenditures	70,853	72,726	78,674	84,888	0	0	84,888
Revenues							
Local Revenues	100,868	122,589	108,000	115,000	0	0	115,000
Total Revenues	100,868	122,589	108,000	115,000	0	0	115,000
Unit Net Local	-30,015	-49,863	-29,326	-30,112	0	0	-30,112

Health Department

4016 COMMUNITY HEALTH

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Salary and Wages	775,657	846,432	713,370	1,026,004	0	0	1,026,004
Overtime	78,427	43,072	0	0	0	0	0
Premium Pay	21,646	44,903	5,650	6,150	0	0	6,150
Fringe Benefits	418,491	443,127	371,518	455,902	0	0	455,902
Other Capital Equip	363	13,573	7,590	21,918	0	0	21,918
Other Supplies	32,481	61,073	152,963	156,018	0	0	156,018
Travel Training	822	1,637	12,272	18,848	0	0	18,848
Professional Services	72,324	440,574	219,394	191,505	0	0	191,505
All Other Contr. Svcs	53,137	56,882	27,679	31,962	0	0	31,962
Program Expense	1,611	9,008	123,370	0	0	0	0
Utilities	7,173	23,352	7,267	9,958	0	0	9,958
Rent	28,648	28,648	28,648	28,648	0	0	28,648
Other	72	118	336	636	0	0	636
Total Expenditures	1,490,852	2,012,399	1,670,057	1,947,549	0	0	1,947,549

Revenues

Federal Aid	103,506	685,099	75,801	337,463	0	0	337,463
State Aid	42,112	20,653	72,390	72,390	0	0	72,390
Local Revenues	59,758	14,260	126,702	164,708	0	0	164,708
Other Revenues	6,077	51	0	0	0	0	0
Interfund Transf and Rev	17,257	0	35,098	45,832	0	0	45,832
Applied Rollover (Rev.)	0	0	203,370	0	0	0	0
Total Revenues	228,710	720,063	513,361	620,393	0	0	620,393
Unit Net Local	1,262,142	1,292,336	1,156,696	1,327,156	0	0	1,327,156

4017 MEDICAL EXAMINER PROGRAM

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Mandate - Other	260,474	304,324	329,516	375,865	0	0	375,865
Total Expenditures	260,474	304,324	329,516	375,865	0	0	375,865
Revenues							
Other Revenues	2,916	0	0	0	0	0	0
Total Revenues	2,916	0	0	0	0	0	0
Unit Net Local	257,558	304,324	329,516	375,865	0	0	375,865

Health Department

4018 HEALTHY NEIGHBORHOOD PROG

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Salary and Wages	86,667	66,736	84,336	96,116	0	0	96,116
Overtime	483	3,546	0	0	0	0	0
Premium Pay	1,183	225	125	200	0	0	200
Fringe Benefits	42,277	37,172	41,194	40,232	0	0	40,232
Other Capital Equip	2,487	0	3,500	6,082	0	0	6,082
Other Supplies	14,326	19,602	39,918	49,052	0	0	49,052
Travel Training	0	0	500	2,000	0	0	2,000
All Other Contr. Svcs	0	0	0	240	0	0	240
Utilities	832	1,387	1,274	1,212	0	0	1,212
Rent	1,519	766	766	766	0	0	766
Other	472	189	755	3,100	0	0	3,100
Total Expenditures	150,246	129,623	172,368	199,000	0	0	199,000
Revenues							
State Aid	150,414	128,284	172,368	199,000	0	0	199,000
Total Revenues	150,414	128,284	172,368	199,000	0	0	199,000
Unit Net Local	-168	1,339	0	0	0	0	0

Health Department

4047 PLNG. & COORD. OF C.S.N.

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Salary and Wages	881,070	850,395	874,052	971,872	0	0	971,872
Overtime	71,294	27,328	0	0	0	0	0
Premium Pay	25,734	41,275	7,750	7,500	0	0	7,500
Fringe Benefits	468,117	484,312	455,627	432,589	0	0	432,589
Other Capital Equip	6,129	524	7,000	20,146	0	0	20,146
Other Supplies	2,967	1,917	4,430	5,510	0	0	5,510
Travel Training	659	312	1,000	1,410	0	0	1,410
All Other Contr. Svcs	29,385	37,509	44,533	43,890	0	0	43,890
Utilities	7,205	8,120	7,770	7,770	0	0	7,770
Rent	19,862	19,862	19,862	19,862	0	0	19,862
Other	8,258	6,565	7,350	9,000	0	0	9,000
Total Expenditures	1,520,680	1,478,119	1,429,374	1,519,549	0	0	1,519,549
Revenues							
Federal Aid	85,123	90,828	65,815	77,360	0	0	77,360
State Aid	95,301	87,118	120,875	120,875	0	0	120,875
Local Revenues	53,309	47,644	80,000	80,000	0	0	80,000
Other Revenues	178,086	43,173	0	0	0	0	0
Interfund Transf and Rev	0	182,148	140,000	220,000	0	0	220,000
Total Revenues	411,819	450,911	406,690	498,235	0	0	498,235
Unit Net Local	1,108,861	1,027,208	1,022,684	1,021,314	0	0	1,021,314

4048 PHYS.HANDIC.CHIL.TREATMNT

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Total Expenditures	0	0	0	0	0	0	0
Revenues							
Total Revenues	0	0	0	0	0	0	0
Unit Net Local	0	0	0	0	0	0	0

Health Department

4054 EARLY INTERV (BIRTH-3)

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Mandate - PreK and EI	388,326	330,466	578,000	641,000	0	0	641,000
Total Expenditures	388,326	330,466	578,000	641,000	0	0	641,000
Revenues							
State Aid	238,599	177,146	283,220	312,620	0	0	312,620
Other Revenues	7	0	0	0	0	0	0
Total Revenues	238,606	177,146	283,220	312,620	0	0	312,620
Unit Net Local	149,720	153,320	294,780	328,380	0	0	328,380

4090 ENVIRONMENTAL HEALTH

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Salary and Wages	1,012,560	1,011,199	1,175,707	1,307,851	0	0	1,307,851
Overtime	10,853	1,660	0	0	0	0	0
Premium Pay	13,605	18,060	12,000	11,000	0	0	11,000
Fringe Benefits	496,364	543,294	610,684	582,536	0	0	582,536
Other Capital Equip	7,845	3,897	18,000	32,486	0	0	32,486
Vehicle Fuel and Maint	0	0	0	2,650	0	0	2,650
Other Supplies	2,931	11,304	7,749	19,722	0	0	19,722
Travel Training	509	2,302	5,580	5,580	0	0	5,580
Professional Services	52,664	63,720	118,346	55,346	25,000	25,000	80,346
All Other Contr. Svcs	28,980	47,700	48,335	49,310	0	0	49,310
Program Expense	25	23	700	700	0	0	700
Utilities	4,838	5,058	4,956	14,280	0	0	14,280
Rent	32,010	32,763	32,763	32,738	0	0	32,738
Other	9,395	7,395	12,145	12,215	0	0	12,215
Total Expenditures	1,672,579	1,748,375	2,046,965	2,126,414	25,000	25,000	2,151,414
Revenues							
Federal Aid	19,131	24,769	8,866	16,073	0	0	16,073
State Aid	167,557	189,719	177,908	177,908	0	0	177,908
Local Revenues	354,305	357,776	380,321	367,014	0	0	367,014
Other Revenues	12,347	10,372	16,500	16,600	0	0	16,600
Applied Rollover (Rev.)	0	0	41,600	0	0	0	0
Total Revenues	553,340	582,636	625,195	577,595	0	0	577,595
Unit Net Local	1,119,239	1,165,739	1,421,770	1,548,819	25,000	25,000	1,573,819

Health Department

4092 PUB HLTH COVID SCHOOL GRN

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Professional Services	0	0	0	1,000,000	0	0	1,000,000
Total Expenditures	0	0	0	1,000,000	0	0	1,000,000
Revenues							
Federal Aid	0	0	0	1,000,000	0	0	1,000,000
Total Revenues	0	0	0	1,000,000	0	0	1,000,000
Unit Net Local	0	0	0	0	0	0	0

4095 PUBLIC HEALTH STATE AID

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Revenues							
State Aid	1,585,465	1,349,832	1,458,348	1,900,000	48,168	48,168	1,948,168
Total Revenues	1,585,465	1,349,832	1,458,348	1,900,000	48,168	48,168	1,948,168
Unit Net Local	-1,585,465	-1,349,832	-1,458,348	-1,900,000	-48,168	-48,168	-1,948,168

Health Department

OTR # 41 **Priority** 1 **OTR Name** Public Health Sanitary Code

Description Funds were allocated in the Tompkins County Health Department (TCHD) 2022 budget for a consultant to assist with revisions to the Tompkins County Sanitary Code. As this is a multi-year project, two-year funding was requested. Funds for 2023 - \$25,000 are now being requested.

The Tompkins County Sanitary Code (TCSC) was initially adopted in 1972 and has not been amended since 2005. Some Articles (such as Article IX - Air Pollution Control and Article XII - Feline Rabies Control) were adopted prior to regulations being adopted by NYS. Other Articles, especially those addressing water supply and onsite waste water treatment systems (sewage systems), are also in need of revision. There would be significant benefits to revising the TCSC considering NYS regulatory changes and changes in environmental health concerns.

The process for revising the TCSC is involved and includes public hearings and review and approval by the Tompkins County Board of Health, the Tompkins County Legislature, the NYSDOH, and possibly other involved agencies. Work in 2022 has focused on researching public health impacts and developing regulatory options related to individual water supply and onsite wastewater treatment. Work in 2023 is expected to focus on public participation and the administrative process for revising the TCSC. Depending on available resources, other sections of the TCSC may also be reviewed for revision.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
4090	54442	PROFESSIONAL SERVICES	25,000 ONE-TIME	25,000 ONE-TIME
4095	43401	PUBLIC HEALTH WORK	-9,000 ONE-TIME	-9,000 ONE-TIME
		Local Share	16,000	16,000

OTR # 44 **Priority** 1 **OTR Name** Public Health Vehicles

Description This OTR is for the purchase of four fully electric vehicles and one plug-in hybrid electric vehicle to replace five existing vehicles. These vehicles will continue the Health Department's leadership on electrification within the County fleet. Local funding will be supplemented by State incentives, reimbursements and vehicles sales to help fully fund the purchase of vehicles. This purchase establishes the beginning of a replacement schedule to take full advantage of existing vehicle value and help save tax-payer money.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
4010	52231	VEHICLES	136,000 ONE-TIME	136,000 ONE-TIME
4095	43401	PUBLIC HEALTH WORK	-39,168 ONE-TIME	-39,168 ONE-TIME
		Local Share	96,832	96,832

OTR # 84 **Priority** 2 **OTR Name** Increase costs for Civil Service mandates

Description This was not requested by the department - this will bring the position salary to livable wage of \$16.61

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
4010	51000214	INFORMATION AIDE	0 TARGET	1,274 TARGET
4010	58800	FRINGES	0 TARGET	152 TARGET
		Local Share	0	1,426

Health Department Total	112,832	114,258
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Highway Department

The Highway Division maintains approximately 302 highway miles, 109 bridges, and more than 4,600 signs in Tompkins County. The mission of the Highway Division is "to provide highway and bridge construction, maintenance, and emergency services safely, effectively, and efficiently for our local and traveling public, while promoting self-esteem growth as individuals".

County Road Administration: Administrative staff provides services to the public, as well as internal customers, by managing the required information needed to maintain the Highway Division.

Highway Maintenance: Road maintenance staff constructs, maintains, and repairs roads; maintains intersections and roadside drainage; eliminates roadside hazards; and repairs guiderails.

Snow Removal: The Highway Division also serves the public with snow and ice maintenance on most County Roads, as well as some Town Roads, working to provide safe driving conditions for the traveling public during inclement winter weather.

Bridges: This program includes design and construction of new bridges and bridge repairs for spans of 20 feet or more on County roads and 25 feet or more on Town roads. Its purpose is to preserve and efficiently maintain the 109 bridge structures for the safety of people, goods, and services.

Traffic Control: The Highway Division serves the public in maintaining and replacing signage and pavement markings, which includes close to 302 miles of roadway and approximately 4,638 signs.

Consolidated Budget

	2020 Actual	2021 Actual	2022 Adopted	2023			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	1,539,129	1,553,175	1,812,524	1,922,434	0	0	1,922,434
Overtime	47,440	55,044	81,737	83,548	0	0	83,548
Premium Pay	25,553	23,571	14,000	13,250	0	0	13,250
Fringe Benefits	764,794	853,978	972,265	811,287	0	0	811,287
Other Capital Equip	13,620	31,950	12,000	34,000	0	0	34,000
Highway Materials	2,273,154	3,947,490	3,810,445	3,931,681	0	0	3,931,681
Other Supplies	9,221	8,344	18,475	19,750	0	0	19,750
Travel Training	1,843	1,131	6,000	6,500	0	0	6,500
Professional Services	3,365	150	1,700	1,500	0	0	1,500
All Other Contr. Svcs	1,369,717	64,656	70,068	86,189	0	0	86,189
Program Expense	71,934	119,672	140,000	140,000	0	0	140,000
Utilities	3,083	5,625	9,000	9,000	0	0	9,000
Other	753,622	684,853	766,349	653,590	0	0	653,590
Other Finance	200,000	278,051	0	0	0	0	0
Total Expenditures	7,076,475	7,627,690	7,714,563	7,712,729	0	0	7,712,729
Revenues							
State Aid	2,362,757	4,160,903	4,160,902	4,160,902	0	0	4,160,902
Other Revenues	29,509	18,448	8,000	8,000	0	0	8,000
Interfund Transf and Rev	5,189,848	3,400,458	3,545,661	3,543,827	0	0	3,543,827
Total Revenues	7,582,114	7,579,809	7,714,563	7,712,729	0	0	7,712,729
Dept. Net Local	-505,639	47,881	0	0	0	0	0

Highway Department

Full Time Equivalents

	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Target	OTR Req	OTR Rec	2023 Total Rec
Administrative Assistant 3	1.00	1.00	0.00	1.00	1.00	0.00	0.00	1.00
Administrative Assistant 4	0.00	0.00	1.00	1.00	1.00	0.00	0.00	1.00
Bridge Mechanic	1.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Civil Engineer 1	1.00	1.00	1.00	2.00	2.00	0.00	0.00	2.00
County Highway Director	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Deputy Highway Director	1.00	1.00	1.00	0.00	1.00	0.00	0.00	1.00
Engineering Technician 3	2.00	2.00	2.00	2.00	2.00	0.00	0.00	2.00
Heavy Equipment Operator	9.00	9.00	8.00	9.00	9.00	0.00	0.00	9.00
Highway Clerk	0.00	0.00	1.00	1.00	1.00	0.00	0.00	1.00
Highway Crew Supervisor	3.00	3.00	3.00	3.00	3.00	0.00	0.00	3.00
Highway Technician	1.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Motor Equipment Operator	8.00	9.00	10.00	8.00	8.00	0.00	0.00	8.00
Project Assistant (PW	0.00	4.50	0.00	1.00	0.00	0.00	0.00	0.00
Project Manager 2	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Seasonal Worker	3.94	3.94	3.94	3.94	3.94	0.00	0.00	3.94
Senior Highway Crew Super	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Welder	1.00	1.00	1.00	2.00	2.00	0.00	0.00	2.00
	34.94	39.44	34.94	34.94	34.94	0.00	0.00	34.94

Highway Department

3310 TRAFFIC CONTROL

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Other Capital Equip	3,533	6,571	8,000	25,000	0	0	25,000
Highway Materials	17,854	7,800	12,000	12,000	0	0	12,000
All Other Contr. Svcs	31,359	14,004	15,868	14,452	0	0	14,452
Program Expense	71,934	119,672	140,000	140,000	0	0	140,000
Utilities	2,421	5,625	9,000	9,000	0	0	9,000
Total Expenditures	127,101	153,672	184,868	200,452	0	0	200,452
Revenues							
Other Revenues	0	0	1,000	1,000	0	0	1,000
Interfund Transf and Rev	214,368	183,868	183,868	199,452	0	0	199,452
Total Revenues	214,368	183,868	184,868	200,452	0	0	200,452
Unit Net Local	-87,267	-30,196	0	0	0	0	0

5010 COUNTY ROAD ADMIN.

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Salary and Wages	162,924	147,020	188,897	257,964	0	0	257,964
Overtime	81	242	2,000	2,217	0	0	2,217
Premium Pay	1,000	3,024	1,500	1,500	0	0	1,500
Fringe Benefits	78,492	81,626	99,412	115,584	0	0	115,584
Other Supplies	3,181	2,302	3,250	3,250	0	0	3,250
Travel Training	1,712	1,021	2,000	2,500	0	0	2,500
Professional Services	0	0	200	0	0	0	0
All Other Contr. Svcs	2,285	2,261	2,000	2,487	0	0	2,487
Other	600	625	1,300	1,150	0	0	1,150
Total Expenditures	250,275	238,121	300,559	386,652	0	0	386,652
Revenues							
Other Revenues	2,015	2,000	2,000	2,000	0	0	2,000
Interfund Transf and Rev	284,789	232,799	298,559	384,652	0	0	384,652
Total Revenues	286,804	234,799	300,559	386,652	0	0	386,652
Unit Net Local	-36,529	3,322	0	0	0	0	0

Highway Department

5110 MAINT. ROADS & BRIDGES

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Salary and Wages	1,376,205	1,406,155	1,623,627	1,664,470	0	0	1,664,470
Overtime	47,359	54,802	79,737	81,331	0	0	81,331
Premium Pay	24,553	20,547	12,500	11,750	0	0	11,750
Fringe Benefits	686,302	772,352	872,853	695,703	0	0	695,703
Other Capital Equip	10,087	25,379	4,000	9,000	0	0	9,000
Highway Materials	1,871,748	3,628,104	3,418,445	3,496,130	0	0	3,496,130
Other Supplies	6,021	6,042	15,025	16,300	0	0	16,300
Travel Training	131	110	3,000	3,000	0	0	3,000
Professional Services	3,365	150	1,500	1,500	0	0	1,500
All Other Contr. Svcs	1,055,755	35,457	21,200	38,992	0	0	38,992
Utilities	662	0	0	0	0	0	0
Other	775	1,006	2,150	2,350	0	0	2,350
Other Finance	0	278,051	0	0	0	0	0
Total Expenditures	5,082,963	6,228,155	6,054,037	6,020,526	0	0	6,020,526
Revenues							
State Aid	2,362,757	4,160,903	4,160,902	4,160,902	0	0	4,160,902
Other Revenues	27,494	16,448	5,000	5,000	0	0	5,000
Interfund Transf and Rev	3,066,401	1,871,501	1,888,135	1,854,624	0	0	1,854,624
Total Revenues	5,456,652	6,048,852	6,054,037	6,020,526	0	0	6,020,526
Unit Net Local	-373,689	179,303	0	0	0	0	0

5111 BRIDGES

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Highway Materials	97,000	29,845	105,000	105,742	0	0	105,742
Other Supplies	19	0	200	200	0	0	200
Travel Training	0	0	1,000	1,000	0	0	1,000
All Other Contr. Svcs	78,315	12,934	31,000	30,258	0	0	30,258
Other	0	63	90	90	0	0	90
Other Finance	200,000	0	0	0	0	0	0
Total Expenditures	375,334	42,842	137,290	137,290	0	0	137,290
Revenues							
Interfund Transf and Rev	237,290	137,290	137,290	137,290	0	0	137,290
Total Revenues	237,290	137,290	137,290	137,290	0	0	137,290
Unit Net Local	138,044	-94,448	0	0	0	0	0

Highway Department

5142 SNOW REMOVAL COUNTY

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Highway Materials	286,552	281,741	275,000	317,809	0	0	317,809
All Other Contr. Svcs	202,003	0	0	0	0	0	0
Other	752,247	683,159	762,809	650,000	0	0	650,000
Total Expenditures	1,240,802	964,900	1,037,809	967,809	0	0	967,809
Revenues							
Interfund Transf and Rev	1,387,000	975,000	1,037,809	967,809	0	0	967,809
Total Revenues	1,387,000	975,000	1,037,809	967,809	0	0	967,809
Unit Net Local	-146,198	-10,100	0	0	0	0	0

Highway Machinery

The Highway Shop supports the Highway Division by servicing, maintaining, and repairing the vehicles and equipment used to maintain County roads. The vehicle fleet consists of one or more of the following: 10-Wheel dump truck/snow plow, pick-up truck, utility truck, service truck, tractor-trailer, mower tractor, car, van, and miscellaneous small vehicles. The equipment fleet consists of one or more of the following: gradall, excavator, small loader, large loader, dozer, and miscellaneous other equipment.

Consolidated Budget

	2020 Actual	2021 Actual	2022 Adopted	2023			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	275,636	265,998	278,606	284,178	0	0	284,178
Overtime	78	462	4,496	4,585	0	0	4,585
Premium Pay	3,807	2,636	3,980	4,025	0	0	4,025
Fringe Benefits	133,971	141,813	148,335	129,324	0	0	129,324
Automotive Equipment	167,297	0	532,400	0	0	0	0
Highway Equipment	525,605	314,811	743,000	0	0	0	0
Other Capital Equip	1,784	2,986	7,000	5,000	0	0	5,000
Vehicle Fuel and Maint	491,697	564,145	585,000	659,451	0	0	659,451
Other Supplies	5,401	3,576	5,950	5,875	0	0	5,875
All Other Contr. Svcs	23,540	23,822	27,600	26,983	0	0	26,983
Maintenance	9,997	2,243	7,850	7,850	0	0	7,850
Utilities	14,568	18,987	11,500	17,500	0	0	17,500
Other	4	14	250	250	0	0	250
Total Expenditures	1,653,385	1,341,493	2,355,967	1,145,021	0	0	1,145,021
Revenues							
Federal Aid	0	0	898,000	0	0	0	0
Other Revenues	145,564	44,576	108,000	4,209	0	0	4,209
Interfund Transf and Rev	1,510,745	1,351,496	1,349,967	1,140,812	0	0	1,140,812
Total Revenues	1,656,309	1,396,072	2,355,967	1,145,021	0	0	1,145,021
Dept. Net Local	-2,924	-54,579	0	0	0	0	0

Highway Machinery

Full Time Equivalents

	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Target	OTR Req	OTR Rec	2023 Total Rec
Equip Service/Parts Room Tech	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Equipment Service Technician	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Heavy Equipment Mechanic	3.00	3.00	3.00	3.00	3.00	0.00	0.00	3.00
Sr. Heavy Equipment Mechanic	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
	6.00	6.00	5.00	5.00	5.00	0.00	0.00	5.00

Highway Machinery

5130 HIGHWAY MACHINERY

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Salary and Wages	275,636	265,998	278,606	284,178	0	0	284,178
Overtime	78	462	4,496	4,585	0	0	4,585
Premium Pay	3,807	2,636	3,980	4,025	0	0	4,025
Fringe Benefits	133,971	141,813	148,335	129,324	0	0	129,324
Automotive Equipment	167,297	0	532,400	0	0	0	0
Highway Equipment	525,605	314,811	743,000	0	0	0	0
Other Capital Equip	1,784	2,986	7,000	5,000	0	0	5,000
Vehicle Fuel and Maint	491,697	564,145	585,000	659,451	0	0	659,451
Other Supplies	5,401	3,576	5,950	5,875	0	0	5,875
All Other Contr. Svcs	23,540	23,822	27,600	26,983	0	0	26,983
Maintenance	9,997	2,243	7,850	7,850	0	0	7,850
Utilities	14,568	18,987	11,500	17,500	0	0	17,500
Other	4	14	250	250	0	0	250
Total Expenditures	1,653,385	1,341,493	2,355,967	1,145,021	0	0	1,145,021
Revenues							
Federal Aid	0	0	898,000	0	0	0	0
Other Revenues	145,564	44,576	108,000	4,209	0	0	4,209
Interfund Transf and Rev	1,510,745	1,351,496	1,349,967	1,140,812	0	0	1,140,812
Total Revenues	1,656,309	1,396,072	2,355,967	1,145,021	0	0	1,145,021
Unit Net Local	-2,924	-54,579	0	0	0	0	0

Human Resources, Department of

The Personnel Department administers the Civil Service Program for all County departments, BOCES, Tompkins Cortland Community College, Towns and Villages, and area school districts including recruitment, testing, and notification functions. Serves as the lead for diversity initiatives including recruitment, retention, employee orientation, and training. The department administers the County's benefits program, which encompasses health insurance, workers' compensation, disability, flexible benefits, deferred compensation, and retirement programs. The Personnel Department operations also include contract negotiations, disciplinary, grievance, and arbitration issues and actions.

Consolidated Budget

	2020 Actual	2021 Actual	2022 Adopted	2023			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	467,864	555,931	886,180	745,326	0	1,274	746,600
Overtime	808	599	0	0	0	0	0
Premium Pay	3,180	19,534	2,550	3,050	0	0	3,050
Fringe Benefits	211,566	311,580	340,783	330,558	0	152	330,710
Other Capital Equip	5,228	19,506	3,300	3,300	0	0	3,300
Other Supplies	4,368	5,468	7,152	6,107	0	0	6,107
Travel Training	58,428	59,703	117,159	131,113	85,000	85,000	216,113
Professional Services	59,373	92,645	212,420	80,000	0	0	80,000
All Other Contr. Svcs	5,700	0	6,900	0	0	0	0
Program Expense	14,381	21,124	20,248	20,248	35,000	35,000	55,248
Utilities	570	484	800	800	0	0	800
Other	56,610	69,774	61,939	48,939	0	0	48,939
Total Expenditures	888,076	1,156,348	1,659,431	1,369,441	120,000	121,426	1,490,867
Revenues							
Federal Aid	0	0	229,193	0	0	0	0
Other Revenues	0	0	17,500	0	50,000	50,000	50,000
Total Revenues	0	0	246,693	0	50,000	50,000	50,000
Dept. Net Local	888,076	1,156,348	1,412,738	1,369,441	70,000	71,426	1,440,867

Human Resources, Department of

Full Time Equivalents

	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Target	OTR Req	OTR Rec	2023 Total Rec
Administrative Assistant - Level 1	0.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00
Commissioner of Human Resources	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Deputy Commissioner of Human	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Employee Benefits Administrator	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Employee Benefits Assistant	0.00	0.00	0.00	1.50	1.50	0.00	0.00	1.50
Employee Leave Administrator	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00
Employee Leave Associate	0.00	1.00	1.00	1.00	0.00	0.00	0.00	0.00
Employee Relations Specialist	0.00	0.00	0.00	1.00	0.00	0.00	0.00	1.00
HR Program Administrator	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
HR Systems & Program Administrator	0.00	1.00	1.00	1.00	0.00	0.00	0.00	0.00
Human Resources Associate	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Information Aide	0.75	0.00	0.00	0.00	1.00	0.00	0.00	1.00
Mgr Talnt Aquire &	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Assistant	3.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Personnel Assistant Trainee	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Associate	0.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Personnel Technician	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00
Recruitment Administrator	0.00	0.00	1.00	1.00	1.00	0.00	0.00	1.00
	9.75	8.00	8.00	11.50	10.50	0.00	0.00	11.50

Human Resources, Department of

1430 PERSONNEL

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Salary and Wages	467,864	555,931	886,180	745,326	0	1,274	746,600
Overtime	808	599	0	0	0	0	0
Premium Pay	3,180	19,534	2,550	3,050	0	0	3,050
Fringe Benefits	211,566	311,580	340,783	330,558	0	152	330,710
Other Capital Equip	5,228	19,506	3,300	3,300	0	0	3,300
Other Supplies	4,368	5,468	7,152	6,107	0	0	6,107
Travel Training	0	2,502	6,046	0	85,000	85,000	85,000
Professional Services	59,173	63,850	185,000	80,000	0	0	80,000
All Other Contr. Svcs	5,700	0	6,900	0	0	0	0
Program Expense	14,381	21,124	20,248	20,248	35,000	35,000	55,248
Utilities	570	484	800	800	0	0	800
Other	56,610	69,774	61,939	48,939	0	0	48,939
Total Expenditures	829,448	1,070,352	1,520,898	1,238,328	120,000	121,426	1,359,754
Revenues							
Federal Aid	0	0	229,193	0	0	0	0
Other Revenues	0	0	17,500	0	50,000	50,000	50,000
Total Revenues	0	0	246,693	0	50,000	50,000	50,000
Unit Net Local	829,448	1,070,352	1,274,205	1,238,328	70,000	71,426	1,309,754

1987 INSERVICE TRAINING

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Travel Training	58,428	57,201	111,113	131,113	0	0	131,113
Professional Services	200	28,795	27,420	0	0	0	0
Total Expenditures	58,628	85,996	138,533	131,113	0	0	131,113
Revenues							
Total Revenues	0	0	0	0	0	0	0
Unit Net Local	58,628	85,996	138,533	131,113	0	0	131,113

Human Resources, Department of

OTR # 4 **Priority** 1 **OTR Name** Increase costs for Civil Service mandates

Description Priority 1 of 1 - We are required by Civil Service law to coordinate and pay for mandated testing for Law Enforcement positions. The Professional Policing Act of 2021 requires that Law Enforcement positions now complete an in person psychological evaluation. The Psych evaluation process used to be a written process that cost \$135 per test. Under the new requirements we are paying around \$400 per test (written and follow up in-person). With the increase in turnover in law enforcement positions, we are consistently over budget in our program expense line. Following COVID, the number of candidates per exam is increasing - Examination fees to NYS also come out of the program expense line, so we are asking to increase this line (Target) with an additional \$20,000.

		<u>Account</u>	<u>Requested</u>		<u>Recommended</u>	
1430	54400	PROGRAM EXPENSE	20,000	TARGET	20,000	TARGET
Local Share			20,000		20,000	

OTR # 82 **Priority** 2 **OTR Name** Reimagining Public Safety, Culturally Responsive Training

Description This OTR is for the second year of the Culturally Responsive Training plan under the Reimagining Public Safety Collaborative (p.38 of Public Safety, Reimagined Report). The total 2023 program cost will be \$75,000, with half the funds being contributed by the City of Ithaca as part of the collaborative and as supported by the Community Justice Center Contract. The programming will include training on de-escalation, anti-racism, anti-bias, history of policing and mental health first-aid and others as identified. This training will be done by hired professionals with expertise in the areas of de-escalation, anti-racism, anti-bias, history, and mental health first aid. This funding will be used to cover the cost of Crisis Intervention Team (CIT) training to a minimum of 20 percent of sworn officers (and selected non-sworn staff); and Mental Health First Aid training (or equivalent) to the remaining sworn officers (and selected non-sworn staff) not receiving CIT training.

- \$40,000 to increase the Sheriff's Office training budget from \$10,000 to \$50,000 to include \$20,000 for Road Patrol, \$20,000 for the Jail and establish mechanisms to evaluate the effectiveness of training.
- \$40,000 for the City IPD's training budget.

		<u>Account</u>	<u>Requested</u>		<u>Recommended</u>	
1430	54412	TRAVEL/TRAINING	80,000	ONE-TIME	80,000	ONE-TIME
1430	42797	OTHER LOCAL GOVT	-40,000	ONE-TIME	-40,000	ONE-TIME
Local Share			40,000		40,000	

OTR # 83 **Priority** 3 **OTR Name** Reimagining Public Safety, Inclusive and Innovative Recruitment Strategy -

Description This OTR is for the second year of the Inclusive and Innovative Recruitment plan under the Reimagining Public Safety Collaborative (p.41 of Public Safety, Reimagined report). The total 2023 program cost will be \$20,000, with one half of the funds being contributed by the City of Ithaca as part of the collaborative and as supported by the Community Justice Center Contract. In 2022, \$15,000 of the budgeted amount for that year was spent on services to develop the tenets of the strategy. In 2023 the programming costs of \$20,000 will be spent to significantly enhance the advertising of open positions in the Ithaca Police Department and Tompkins County Sheriff's Office to a diverse set of potential applicants. The funding will be used for advertising placement, development, and materials, as well as for travel to locations and/or events for direct recruiting activities in non-traditional spaces or spaces that may attract a more diverse set of applicants.

- Advertising - \$15,000
- Travel - \$5,000

		<u>Account</u>	<u>Requested</u>		<u>Recommended</u>	
1430	54400	PROGRAM EXPENSE	15,000	ONE-TIME	15,000	ONE-TIME
1430	54412	TRAVEL/TRAINING	5,000	ONE-TIME	5,000	ONE-TIME
1430	42797	OTHER LOCAL GOVT	-10,000	ONE-TIME	-10,000	ONE-TIME
Local Share			10,000		10,000	

Human Resources, Department of

OTR # 76 **Priority** 4 **OTR Name** Increase costs for Civil Service mandates
Description This was not requested by the department - this will bring the position salary to livable wage of \$16.61

<u>Account</u>			<u>Requested</u>		<u>Recommended</u>	
1430	51000214	INFORMATION AIDE	0	TARGET	1,274	TARGET
1430	58800	FRINGES	0	TARGET	152	TARGET
Local Share			0		1,426	
Human Resources, Department of Total			70,000		71,426	

Human Rights, Office of

The Tompkins County Office of Human Rights (TCOHR) is charged with supporting individuals who experience discrimination and providing human rights education and outreach programming opportunities for County residents. TCOHR offers telephone or in-person consultation addressing questions of rights, disputes and alleged violations of anti-discrimination laws which provide protection in employment, fair housing, credit, public accommodation and public nonsectarian educational institutions. Referrals to legal aid societies, human services agencies and the New York State Department of Human Rights (NYSDHR) are often provided to address a number of questions and concerns.

Consolidated Budget

	2020 Actual	2021 Actual	2022 Adopted	2023			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	146,693	158,930	151,756	168,251	0	1,456	169,707
Overtime	218	0	0	0	0	0	0
Premium Pay	2,822	1,250	1,250	2,000	0	0	2,000
Fringe Benefits	71,662	84,415	79,058	75,200	0	173	75,373
Other Capital Equip	0	-16	0	0	0	0	0
Other Supplies	993	2,804	52,492	12,492	40,000	40,000	52,492
Travel Training	1,656	229	5,525	5,525	0	0	5,525
Professional Services	600	16,000	8,000	8,000	0	0	8,000
All Other Contr. Svcs	823	595	850	850	0	0	850
Program Expense	3,212	1,502	10,975	10,975	0	0	10,975
Utilities	2,334	1,489	1,750	1,750	0	0	1,750
Other	0	0	900	900	0	0	900
Total Expenditures	231,013	267,198	312,556	285,943	40,000	41,629	327,572
Revenues							
Applied Rollover (Rev.)	0	0	40,000	0	0	0	0
Total Revenues	0	0	40,000	0	0	0	0
Dept. Net Local	231,013	267,198	272,556	285,943	40,000	41,629	327,572

Human Rights, Office of

Full Time Equivalents

	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Target	OTR Req	OTR Rec	2023 Total Rec
Director	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Education and Outreach Coordinator	1.00	1.00	1.00	0.50	0.50	0.00	0.00	0.50
Receptionist	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
	3.00	3.00	3.00	2.50	2.50	0.00	0.00	2.50

Human Rights, Office of

8040 HUMAN RIGHTS

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Salary and Wages	146,693	158,930	151,756	168,251	0	1,456	169,707
Overtime	218	0	0	0	0	0	0
Premium Pay	2,822	1,250	1,250	2,000	0	0	2,000
Fringe Benefits	71,662	84,415	79,058	75,200	0	173	75,373
Other Capital Equip	0	-16	0	0	0	0	0
Other Supplies	993	2,804	52,492	12,492	40,000	40,000	52,492
Travel Training	1,656	229	5,525	5,525	0	0	5,525
Professional Services	600	16,000	8,000	8,000	0	0	8,000
All Other Contr. Svcs	823	595	850	850	0	0	850
Program Expense	3,212	1,502	10,975	10,975	0	0	10,975
Utilities	2,334	1,489	1,750	1,750	0	0	1,750
Other	0	0	900	900	0	0	900
Total Expenditures	231,013	267,198	312,556	285,943	40,000	41,629	327,572
Revenues							
Applied Rollover (Rev.)	0	0	40,000	0	0	0	0
Total Revenues	0	0	40,000	0	0	0	0
Unit Net Local	231,013	267,198	272,556	285,943	40,000	41,629	327,572

Human Rights, Office of

OTR #	53	Priority	1	OTR Name	Additional Education and Promotion Capacity for 2023
Description	Again, this year's OTR is for \$40,000: targeted for OHR education and outreach programs to invite speakers of national reputation. This is year two of a three-year trial which will help determine whether this request should be continuous. This funding would also cover the cost of the keynote address for the 2023 Juneteenth Celebration. This OTR will enhance program offerings to address significant human rights issues and continue to tap great local resource OHR has utilized since 2019.				

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
8040	54333	EDUCATION AND	40,000 ONE-TIME	40,000 ONE-TIME
Local Share			40,000	40,000

OTR #	86	Priority	2	OTR Name	Increase costs for Civil Service mandates
Description	This was not requested by the department - this will bring the position salary to livable wage of \$16.61				

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
8040	51000214	INFORMATION AIDE	0 TARGET	1,456 TARGET
8040	58800	FRINGES	0 TARGET	173 TARGET
Local Share			0	1,629

Human Rights, Office of Total	40,000	41,629
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Information Technology Services

Tompkins County Information Technology Services provides County departments with technical resources, infrastructure, and staff to assist individual departments and broader county efforts in the implementation and ongoing support of technology solutions and systems related to governmental missions, programs, and policy. The department is organized into five units which include: Administration, Telecommunications/Application Support, Network Systems Support, Geographic Information Systems (GIS), and ITS Public Safety Support . Primary responsibilities include the management of core computer networking systems, mobile devices, telephone services, numerous software applications, and departmental/organizational IT projects.

The GIS Unit provides for the development, maintenance, and distribution of geographic data sets and cartographic mapping products, including support of related software, applications, Internet-based mapping services, and tax mapping.

The IT Public Safety Support program is designed to meet the advancing technology requirements for local law enforcement agencies and the dispatch center. The project also is intended to bridge gaps between local and New York State law enforcement databases to retrieve and analyze information useful to improve emergency response functions and the protection of local citizens.

Consolidated Budget

	2020 Actual	2021 Actual	2022 Adopted	2023			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	857,745	1,046,598	996,813	1,123,550	103,934	103,934	1,227,484
Overtime	10,201	7,199	4,000	4,000	0	0	4,000
Premium Pay	16,145	15,167	13,250	14,800	0	0	14,800
Fringe Benefits	423,222	563,344	523,967	504,576	45,907	45,907	550,483
Other Capital Equip	26,109	23,108	20,168	8,500	0	0	8,500
Vehicle Fuel and Maint	1,196	197	2,400	1,000	0	0	1,000
Other Supplies	1,083	1,898	2,150	2,420	0	0	2,420
Travel Training	1,545	1,697	14,000	15,000	0	0	15,000
Professional Services	4,366	3,558	4,000	4,000	0	0	4,000
All Other Contr. Svcs	429,555	485,104	557,412	472,138	46,932	46,932	519,070
Utilities	4,935	5,243	5,370	5,370	0	0	5,370
Other	88	10	295	100	0	0	100
Total Expenditures	1,776,190	2,153,123	2,143,825	2,155,454	196,773	196,773	2,352,227
Revenues							
Federal Aid	0	0	3,785	0	0	60,897	60,897
Other Revenues	17,765	20,115	18,583	18,165	0	0	18,165
Interfund Transf and Rev	43,863	46,800	48,031	50,087	0	0	50,087
Applied Rollover (Rev.)	0	0	8,215	0	0	0	0
Total Revenues	61,628	66,915	78,614	68,252	0	60,897	129,149
Dept. Net Local	1,714,562	2,086,208	2,065,211	2,087,202	196,773	135,876	2,223,078

Information Technology Services

Full Time Equivalents

	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Target	OTR Req	OTR Rec	2023 Total Rec
Administrative/Computer Assistant	0.00	0.00	1.00	1.00	1.00	0.00	0.00	1.00
Deputy Director	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Director	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Financial Systems Administrator	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
GIS Analyst	0.00	0.00	2.00	2.00	2.00	0.00	0.00	2.00
GIS Analyst/Web Developer	0.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
GIS Systems Administrator	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
GIS Technician/Web Developer	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Information Security & Compliance	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Microcomputer Specialist	1.00	1.00	1.00	0.00	0.00	1.00	1.00	1.00
Network/Systems Administrator	1.00	1.50	1.00	1.00	1.00	0.00	0.00	1.00
Public Safety Systems Administrator	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Senior Account Clerk/Typist	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Systems Administrator	0.00	2.00	2.00	3.00	3.00	0.00	0.00	3.00
Systems Analyst	1.00	1.00	2.00	2.00	2.00	0.00	0.00	2.00
Systems Analyst/Technician	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Telecommunications Program	1.00	0.00	0.00	0.00	0.00	1.00	1.00	1.00
	12.00	12.50	14.00	14.00	14.00	2.00	2.00	16.00

Information Technology Services

1680 INFORMAT. TECH. SERVICES

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Salary and Wages	721,176	798,262	752,146	852,290	103,934	103,934	956,224
Overtime	10,193	7,102	4,000	4,000	0	0	4,000
Premium Pay	13,386	10,603	8,750	10,300	0	0	10,300
Fringe Benefits	356,535	430,014	395,222	382,773	45,907	45,907	428,680
Other Capital Equip	21,343	17,762	18,668	7,000	0	0	7,000
Vehicle Fuel and Maint	1,196	197	2,400	1,000	0	0	1,000
Other Supplies	1,083	1,898	2,150	2,420	0	0	2,420
Travel Training	1,545	499	10,000	11,000	0	0	11,000
Professional Services	4,366	3,558	4,000	4,000	0	0	4,000
All Other Contr. Svcs	395,616	418,019	451,352	435,558	29,582	29,582	465,140
Utilities	4,133	4,351	4,380	4,380	0	0	4,380
Other	88	10	295	100	0	0	100
Total Expenditures	1,530,660	1,692,275	1,653,363	1,714,821	179,423	179,423	1,894,244
Revenues							
Federal Aid	0	0	0	0	0	60,897	60,897
Other Revenues	9,165	8,678	9,398	9,890	0	0	9,890
Interfund Transf and Rev	43,863	46,800	48,031	50,087	0	0	50,087
Total Revenues	53,028	55,478	57,429	59,977	0	60,897	120,874
Unit Net Local	1,477,632	1,636,797	1,595,934	1,654,844	179,423	118,526	1,773,370

Information Technology Services

1683 GIS

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Salary and Wages	135,843	248,336	244,667	271,260	0	0	271,260
Overtime	8	97	0	0	0	0	0
Premium Pay	2,759	4,564	4,500	4,500	0	0	4,500
Fringe Benefits	66,339	133,330	128,745	121,803	0	0	121,803
Other Capital Equip	4,766	5,346	1,500	1,500	0	0	1,500
Travel Training	0	1,198	4,000	4,000	0	0	4,000
All Other Contr. Svcs	33,939	67,085	106,060	36,580	17,350	17,350	53,930
Utilities	802	892	990	990	0	0	990
Total Expenditures	244,456	460,848	490,462	440,633	17,350	17,350	457,983
Revenues							
Federal Aid	0	0	3,785	0	0	0	0
Other Revenues	8,600	11,437	9,185	8,275	0	0	8,275
Applied Rollover (Rev.)	0	0	8,215	0	0	0	0
Total Revenues	8,600	11,437	21,185	8,275	0	0	8,275
Unit Net Local	235,856	449,411	469,277	432,358	17,350	17,350	449,708

1685 ITS CRIM JUST SUPPORT

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Salary and Wages	726	0	0	0	0	0	0
Fringe Benefits	348	0	0	0	0	0	0
Total Expenditures	1,074	0	0	0	0	0	0
Revenues							
Total Revenues	0	0	0	0	0	0	0
Unit Net Local	1,074	0	0	0	0	0	0

Information Technology Services

OTR #	19	Priority	1	OTR Name	New Position - Microcomputer Specialist			
Description	ITS has documented a substantial increase in work orders and general support during 2021 & 2022. Despite our best attempts, there have been difficulties in responding to departments in a timely manner with the quality of service expected. In addition, due to the centralization of computer procurement under the ITS capital project beginning in 2023, this proposed staff member will be critical to the setup, deployment, and replacement of over 1/3 of end user devices per year.							
		Account		Requested		Recommended		
1680	51000638	MICROCOMPUTER SPEC		61,694	TARGET	61,694	TARGET	
1680	58800	FRINGES		27,250	TARGET	27,250	TARGET	
Local Share				88,944		88,944		
OTR #	69	Priority	2	OTR Name	HR/Payroll Administration and Technical Support			
Description	The core modules of the new UKG Human Resources/Payroll solution were implemented in July of 2020. This complex project has been managed by ITS with involvement from additional Team members, including HR and Finance/Payroll. Initially, a goal of this project was to implement and then shift the fiscal, system administration, communication, and project management roles from ITS to those Departments more closely involved. The intent was to evolve ITS's role to one of supplemental support (comparable to numerous other applications in the County), particularly since the HR/Payroll system was migrated from a legacy system (Infor) housed in the County Data Center, to the new solution hosted by UKG in the Cloud. Over the past three decades the legacy payroll systems were exclusively supported by an ITS employee who retired in May of 2019. This employee has since returned to work at an FTE basis with an exclusive focus on the continuous configuration changes and support of the UKG system. Since the transition, it has become evident that the management of the HR/Payroll system will require a dedicated "Systems Administrator" to coordinate the complex work of the three Departments. This OTR includes one-time funding, in a part time capacity, to continue with support through 2023 from the "retired" ITS employee.							
		Account		Requested		Recommended		
1680	51000739	TELCOM/PRGRMING AD		42,240	ONE-TIME	42,240	ONE-TIME	
1680	58800	FRINGES		18,657	ONE-TIME	18,657	ONE-TIME	
1680	44089	OTHER FEDERAL AID V		0	ONE-TIME	-60,897	ONE-TIME	
Local Share				60,897		0		
OTR #	48	Priority	3	OTR Name	ITS - Cost Increase of Service Contracts			
Description	Additional 170 UKG Ready SaaS licenses to manage Board of Elections poll employees in County HR/Payroll system to be compliant with IRS and NYS Retirement System mandates. (\$23,582) Additional Microsoft Office 365 licenses due to an increase in number of County employees issued email accounts. (\$6,000)							
		Account		Requested		Recommended		
1680	54425	SERVICE CONTRACTS		29,582	TARGET	29,582	TARGET	
Local Share				29,582		29,582		
OTR #	49	Priority	4	OTR Name	GIS - Cost Increase of Service Contracts			
Description	The GIS will complete the migration of locally hosted mapping applications and data to the VertiGIS and ESRI cloud hosted solutions. The end result lead to efficiencies since ITS will no longer manage the local servers, large amounts of data, backups, security, and Internet traffic. The City of Ithaca is responsible for a portion of these contracts, as itemized in the 1683 revenue account, under a long standing Shared Services project.							
		Account		Requested		Recommended		
1683	54425	SERVICE CONTRACTS		17,350	TARGET	17,350	TARGET	
Local Share				17,350		17,350		
Information Technology Services Total				196,773		135,876		

Insurance Reserve

Insurance Reserve Fund - Funds set aside to pay for potential losses that Tompkins County has chosen to self-insure, including most negligence claims, auto claims, and the costs of defending such claims.

Consolidated Budget

	2020 Actual	2021 Actual	2022 Adopted	2023			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Other	177,890	220,964	243,500	243,500	0	0	243,500
Other Finance	300,000	300,000	300,000	400,000	0	0	400,000
Total Expenditures	477,890	520,964	543,500	643,500	0	0	643,500
Revenues							
Other Revenues	18,303	18,852	16,289	16,289	0	0	16,289
Total Revenues	18,303	18,852	16,289	16,289	0	0	16,289
Dept. Net Local	459,587	502,112	527,211	627,211	0	0	627,211

Insurance Reserve

9904 SELF INSURANCE RESERVE

				Target	Req OTR's	Rec OTR's	Total Rec
	2020 Actual	2021 Actual	2022 Adopted		2023		
Expenditures							
Other	177,890	220,964	243,500	243,500	0	0	243,500
Other Finance	300,000	300,000	300,000	400,000	0	0	400,000
Total Expenditures	477,890	520,964	543,500	643,500	0	0	643,500
Revenues							
Other Revenues	18,303	18,852	16,289	16,289	0	0	16,289
Total Revenues	18,303	18,852	16,289	16,289	0	0	16,289
Unit Net Local	459,587	502,112	527,211	627,211	0	0	627,211

Interfund Distribution

This is the General Fund distribution to Workforce Development, County Highway, and various supplemental and fringe benefit accounts

Consolidated Budget

	2020 Actual	2021 Actual	2022 Adopted	2023			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Program Expense	5,914,349	4,964,570	5,177,129	5,058,106	1,672,135	1,672,135	6,730,241
Other	0	0	2,364,427	425,889	0	-755,298	-329,409
Other Finance	24,875	134,998	102,850	102,850	0	0	102,850
Total Expenditures	5,939,224	5,099,568	7,644,406	5,586,845	1,672,135	916,837	6,503,682
Revenues							
Local Revenues	314,940	346,532	310,000	310,000	0	0	310,000
Other Revenues	24,875	43,998	537,775	11,850	0	0	11,850
Total Revenues	339,815	390,530	847,775	321,850	0	0	321,850
Dept. Net Local	5,599,409	4,709,038	6,796,631	5,264,995	1,672,135	916,837	6,181,832

Interfund Distribution

9101 ALLOWANCE FOR NEGOTIATION

				Target	Req OTR's	Rec OTR's	Total Rec
	2020 Actual	2021 Actual	2022 Adopted	2023			
Expenditures							
Other	0	0	2,364,427	425,889	0	-755,298	-329,409
Total Expenditures	0	0	2,364,427	425,889	0	-755,298	-329,409
Revenues							
Other Revenues	0	0	525,925	0	0	0	0
Total Revenues	0	0	525,925	0	0	0	0
Unit Net Local	0	0	1,838,502	425,889	0	-755,298	-329,409

9502 CONTRIBUTION TO COMM DEV

				Target	Req OTR's	Rec OTR's	Total Rec
	2020 Actual	2021 Actual	2022 Adopted	2023			
Expenditures							
Program Expense	624,501	317,396	371,151	470,669	0	0	470,669
Total Expenditures	624,501	317,396	371,151	470,669	0	0	470,669
Unit Net Local	624,501	317,396	371,151	470,669	0	0	470,669

9503 CONTRIBUTION TO CT FUND

				Target	Req OTR's	Rec OTR's	Total Rec
	2020 Actual	2021 Actual	2022 Adopted	2023			
Expenditures							
Program Expense	0	0	0	0	1,672,135	1,672,135	1,672,135
Total Expenditures	0	0	0	0	1,672,135	1,672,135	1,672,135
Unit Net Local	0	0	0	0	1,672,135	1,672,135	1,672,135

9505 CONTRIBUTION TO DM FUND

				Target	Req OTR's	Rec OTR's	Total Rec
	2020 Actual	2021 Actual	2022 Adopted	2023			
Expenditures							
Program Expense	100,000	1,246,716	1,260,317	1,046,612	0	0	1,046,612
Total Expenditures	100,000	1,246,716	1,260,317	1,046,612	0	0	1,046,612
Unit Net Local	100,000	1,246,716	1,260,317	1,046,612	0	0	1,046,612

Interfund Distribution

9513 CONTRIBUTION TO CL FUND

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Other Finance	24,875	43,998	11,850	11,850	0	0	11,850
Total Expenditures	24,875	43,998	11,850	11,850	0	0	11,850
Revenues							
Other Revenues	24,875	43,998	11,850	11,850	0	0	11,850
Total Revenues	24,875	43,998	11,850	11,850	0	0	11,850
Unit Net Local	0	0	0	0	0	0	0

9522 CONTRIBUTION TO D FUND

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Program Expense	5,189,848	3,400,458	3,545,661	3,540,825	0	0	3,540,825
Total Expenditures	5,189,848	3,400,458	3,545,661	3,540,825	0	0	3,540,825
Revenues							
Local Revenues	314,940	346,532	310,000	310,000	0	0	310,000
Total Revenues	314,940	346,532	310,000	310,000	0	0	310,000
Unit Net Local	4,874,908	3,053,926	3,235,661	3,230,825	0	0	3,230,825

9525 CONTRIBUTION TO EM FUND

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Other Finance	0	91,000	91,000	91,000	0	0	91,000
Total Expenditures	0	91,000	91,000	91,000	0	0	91,000
Unit Net Local	0	91,000	91,000	91,000	0	0	91,000

Interfund Distribution

OTR # 98 **Priority** 1 **OTR Name** PFC Debt Service Contribution

Description This will fund multi year PFC Debt Service contribution. This is intended to be a stop gap anticipating an increase in PFCs as the market recovers. 2023 - \$342,481; 2024 - \$681,959; 2025 - \$683,425

Multi - Year \$ 1,142,481
 Onetime \$ 529,654

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
9503	54809	CONTRIBUTION TO	529,654 ONE-TIME	529,654 ONE-TIME
9503	54809	CONTRIBUTION TO	1,142,481 ONE-TIME	1,142,481 ONE-TIME
Local Share			1,672,135	1,672,135

OTR # 101 **Priority** 1 **OTR Name** Vacancy Rate Assumption

Description This represents an estimated County vacancy rate of 2%. Annually the budget to actual expenses average between 3% and 5%. The County Administrator is conservatively recommending a 2% vacancy rate adjustment pending a new budget software program.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
9101	51000	REGULAR PAY	0 TARGET	-755,298 TARGET
Local Share			0	-755,298

Interfund Distribution Total 1,672,135 916,837

Ithaca-Tompkins Co. Transportation Council

The Ithaca-Tompkins County Transportation Council (ITCTC) is the Metropolitan Planning Organization (MPO) for Tompkins County. The ITCTC is charged with facilitating county-wide transportation planning and is responsible for working jointly and cooperatively with all transportation related agencies in Tompkins County, to promote comprehensive inter modal transportation planning; and providing transportation related information and analyses. The ITCTC is responsible for preparing and updating the Transportation Improvement Plan, a five year program of federally funded transportation projects; and the Transportation Long Range Plan, a county-wide plan with a 20 year horizon. Tompkins County is the host organization for the ITCTC, which is wholly federally funded.

Consolidated Budget

	2020 Actual	2021 Actual	2022 Adopted	2023			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	216,961	201,616	208,174	221,818	0	0	221,818
Premium Pay	3,893	4,000	3,250	3,500	0	0	3,500
Fringe Benefits	105,797	108,924	109,243	99,523	0	0	99,523
Other Capital Equip	1,830	101	12,000	12,000	0	0	12,000
Other Supplies	6,038	1,293	5,200	5,200	0	0	5,200
Travel Training	967	614	6,000	6,000	0	0	6,000
Professional Services	3,000	2,175	4,000	4,000	0	0	4,000
All Other Contr. Svcs	1,833	1,843	5,300	5,300	0	0	5,300
Program Expense	0	5,005	5,000	6,000	0	0	6,000
Utilities	1,594	697	6,000	6,000	0	0	6,000
Rent	275	0	800	800	0	0	800
Other	3,085	2,041	12,100	12,100	0	0	12,100
Total Expenditures	345,273	328,309	377,067	382,241	0	0	382,241
Revenues							
Federal Aid	345,317	321,982	377,067	382,241	0	0	382,241
Total Revenues	345,317	321,982	377,067	382,241	0	0	382,241
Dept. Net Local	-44	6,327	0	0	0	0	0

Ithaca-Tompkins Co. Transportation Council

Full Time Equivalents

	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Target	OTR Req	OTR Rec	2023 Total Rec
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Planning Analyst	0.51	0.51	0.00	0.00	0.00	0.00	0.00	0.00
Transportation Analyst	0.60	0.71	1.00	1.00	1.00	0.00	0.00	1.00
Transportation Planning Director	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
	3.11	3.22	3.00	3.00	3.00	0.00	0.00	3.00

Ithaca-Tompkins Co. Transportation Council

5650 RIDE SHARE

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Total Expenditures	0	0	0	0	0	0	0
Revenues							
Total Revenues	0	0	0	0	0	0	0
Unit Net Local	0	0	0	0	0	0	0

5651 17/18 FTA

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Total Expenditures	0	0	0	0	0	0	0
Revenues							
Total Revenues	0	0	0	0	0	0	0
Unit Net Local	0	0	0	0	0	0	0

5652 18/19 FHWA

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Total Expenditures	0	0	0	0	0	0	0
Revenues							
Total Revenues	0	0	0	0	0	0	0
Unit Net Local	0	0	0	0	0	0	0

Ithaca-Tompkins Co. Transportation Council

5653 18/19 FTA

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Other Capital Equip	1,354	0	0	0	0	0	0
Other Supplies	353	398	0	0	0	0	0
Travel Training	641	0	0	0	0	0	0
All Other Contr. Svcs	250	171	0	0	0	0	0
Utilities	546	416	0	0	0	0	0
Other	119	13	0	0	0	0	0
Total Expenditures	3,263	998	0	0	0	0	0
Revenues							
Federal Aid	3,283	1,000	0	0	0	0	0
Total Revenues	3,283	1,000	0	0	0	0	0
Unit Net Local	-20	-2	0	0	0	0	0

5654 19/20 FHWA

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Salary and Wages	41,384	0	0	0	0	0	0
Premium Pay	1,980	0	0	0	0	0	0
Fringe Benefits	20,850	0	0	0	0	0	0
Other Capital Equip	129	0	0	0	0	0	0
Other Supplies	612	0	0	0	0	0	0
Travel Training	326	0	0	0	0	0	0
All Other Contr. Svcs	1,583	144	0	0	0	0	0
Utilities	741	0	0	0	0	0	0
Rent	275	0	0	0	0	0	0
Other	2,415	0	0	0	0	0	0
Total Expenditures	70,295	144	0	0	0	0	0
Revenues							
Federal Aid	79,422	0	0	0	0	0	0
Total Revenues	79,422	0	0	0	0	0	0
Unit Net Local	-9,127	144	0	0	0	0	0

Ithaca-Tompkins Co. Transportation Council

5655 19/20 FTA

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Salary and Wages	5,889	0	0	0	0	0	0
Premium Pay	270	0	0	0	0	0	0
Fringe Benefits	2,948	0	0	0	0	0	0
Other Supplies	0	465	0	0	0	0	0
Professional Services	0	300	0	0	0	0	0
Utilities	0	36	0	0	0	0	0
Total Expenditures	9,107	801	0	0	0	0	0
Revenues							
Federal Aid	0	800	0	0	0	0	0
Total Revenues	0	800	0	0	0	0	0
Unit Net Local	9,107	1	0	0	0	0	0

5656 20/21 FHWA

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Salary and Wages	149,325	38,908	0	0	0	0	0
Premium Pay	1,446	1,500	0	0	0	0	0
Fringe Benefits	72,159	21,295	0	0	0	0	0
Other Capital Equip	347	0	0	0	0	0	0
Other Supplies	5,073	427	0	0	0	0	0
Travel Training	0	10	0	0	0	0	0
Professional Services	3,000	0	0	0	0	0	0
All Other Contr. Svcs	0	1,528	0	0	0	0	0
Utilities	307	159	0	0	0	0	0
Other	551	1,989	0	0	0	0	0
Total Expenditures	232,208	65,816	0	0	0	0	0
Revenues							
Federal Aid	232,523	65,905	0	0	0	0	0
Total Revenues	232,523	65,905	0	0	0	0	0
Unit Net Local	-315	-89	0	0	0	0	0

Ithaca-Tompkins Co. Transportation Council

5657 FTA 20/21

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Salary and Wages	20,363	4,928	0	0	0	0	0
Premium Pay	197	0	0	0	0	0	0
Fringe Benefits	9,840	2,598	0	0	0	0	0
Total Expenditures	30,400	7,526	0	0	0	0	0
Revenues							
Federal Aid	30,089	7,526	0	0	0	0	0
Total Revenues	30,089	7,526	0	0	0	0	0
Unit Net Local	311	0	0	0	0	0	0

5658 FHWA 21/22

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Salary and Wages	0	139,185	0	0	0	0	0
Premium Pay	0	2,500	0	0	0	0	0
Fringe Benefits	0	75,164	0	0	0	0	0
Other Capital Equip	0	101	0	0	0	0	0
Other Supplies	0	3	0	0	0	0	0
Travel Training	0	604	0	0	0	0	0
Professional Services	0	1,875	0	0	0	0	0
Program Expense	0	5,005	0	0	0	0	0
Utilities	0	62	0	0	0	0	0
Other	0	39	0	0	0	0	0
Total Expenditures	0	224,538	0	0	0	0	0
Revenues							
Federal Aid	0	218,360	0	0	0	0	0
Total Revenues	0	218,360	0	0	0	0	0
Unit Net Local	0	6,178	0	0	0	0	0

Ithaca-Tompkins Co. Transportation Council

5659 FTA 21/22

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Salary and Wages	0	18,595	0	0	0	0	0
Fringe Benefits	0	9,867	0	0	0	0	0
Utilities	0	24	0	0	0	0	0
Total Expenditures	0	28,486	0	0	0	0	0
Revenues							
Federal Aid	0	28,391	0	0	0	0	0
Total Revenues	0	28,391	0	0	0	0	0
Unit Net Local	0	95	0	0	0	0	0

5660 22/23 FHWA

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Salary and Wages	0	0	208,174	0	0	0	0
Premium Pay	0	0	3,250	0	0	0	0
Fringe Benefits	0	0	109,243	0	0	0	0
Other Capital Equip	0	0	12,000	0	0	0	0
Other Supplies	0	0	5,200	0	0	0	0
Travel Training	0	0	6,000	0	0	0	0
Professional Services	0	0	4,000	0	0	0	0
All Other Contr. Svcs	0	0	5,300	0	0	0	0
Program Expense	0	0	5,000	0	0	0	0
Utilities	0	0	6,000	0	0	0	0
Rent	0	0	800	0	0	0	0
Other	0	0	12,100	0	0	0	0
Total Expenditures	0	0	377,067	0	0	0	0
Revenues							
Federal Aid	0	0	377,067	0	0	0	0
Total Revenues	0	0	377,067	0	0	0	0
Unit Net Local	0	0	0	0	0	0	0

Ithaca-Tompkins Co. Transportation Council

5661 22/23 FTA

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Total Expenditures	0	0	0	0	0	0	0
Revenues							
Total Revenues	0	0	0	0	0	0	0
Unit Net Local	0	0	0	0	0	0	0

5662 23/24 FHWA

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Salary and Wages	0	0	0	221,818	0	0	221,818
Premium Pay	0	0	0	3,500	0	0	3,500
Fringe Benefits	0	0	0	99,523	0	0	99,523
Other Capital Equip	0	0	0	12,000	0	0	12,000
Other Supplies	0	0	0	5,200	0	0	5,200
Travel Training	0	0	0	6,000	0	0	6,000
Professional Services	0	0	0	4,000	0	0	4,000
All Other Contr. Svcs	0	0	0	5,300	0	0	5,300
Program Expense	0	0	0	6,000	0	0	6,000
Utilities	0	0	0	6,000	0	0	6,000
Rent	0	0	0	800	0	0	800
Other	0	0	0	12,100	0	0	12,100
Total Expenditures	0	0	0	382,241	0	0	382,241
Revenues							
Federal Aid	0	0	0	382,241	0	0	382,241
Total Revenues	0	0	0	382,241	0	0	382,241
Unit Net Local	0	0	0	0	0	0	0

5663 23/24 FTA

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Total Expenditures	0	0	0	0	0	0	0
Revenues							
Total Revenues	0	0	0	0	0	0	0
Unit Net Local	0	0	0	0	0	0	0

Ithaca-Tompkins Co. Transportation Council

5680 17/18 FHWA

				Target	Req OTR's	Rec OTR's	Total Rec
	2020 Actual	2021 Actual	2022 Adopted	2023			
Expenditures							
Total Expenditures	0	0	0	0	0	0	0
Revenues							
Total Revenues	0	0	0	0	0	0	0
Unit Net Local	0	0	0	0	0	0	0

8681 APRIL 2015 FTA

				Target	Req OTR's	Rec OTR's	Total Rec
	2020 Actual	2021 Actual	2022 Adopted	2023			
Expenditures							
Total Expenditures	0	0	0	0	0	0	0
Revenues							
Total Revenues	0	0	0	0	0	0	0
Unit Net Local	0	0	0	0	0	0	0

8697 2016/2017 FTA

				Target	Req OTR's	Rec OTR's	Total Rec
	2020 Actual	2021 Actual	2022 Adopted	2023			
Expenditures							
Total Expenditures	0	0	0	0	0	0	0
Revenues							
Total Revenues	0	0	0	0	0	0	0
Unit Net Local	0	0	0	0	0	0	0

8699 2016/2017 FHWA

				Target	Req OTR's	Rec OTR's	Total Rec
	2020 Actual	2021 Actual	2022 Adopted	2023			
Expenditures							
Total Expenditures	0	0	0	0	0	0	0
Revenues							
Total Revenues	0	0	0	0	0	0	0
Unit Net Local	0	0	0	0	0	0	0

Legislature & Clerk of the Legislature

The County Legislature is the Elective Governing body of the County and adopts an annual budget, local laws, resolutions, policies, and makes decisions to meet the needs of County residents and communities. The mission of the Tompkins County Legislature is to collectively meet the needs of residents and communities and to realize the Legislature

Consolidated Budget

	2020 Actual	2021 Actual	2022 Adopted	2023			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	521,818	540,129	575,701	542,647	61,902	61,902	604,549
Overtime	502	498	0	0	0	0	0
Premium Pay	51,512	10,032	4,000	2,250	0	0	2,250
Fringe Benefits	274,683	290,198	297,405	240,681	27,343	27,343	268,024
Other Capital Equip	8,691	3,756	11,465	1,165	0	0	1,165
Other Supplies	4,479	6,065	3,500	3,500	0	0	3,500
Travel Training	5,772	2,566	15,000	15,000	0	0	15,000
All Other Contr. Svcs	21,041	20,667	22,441	22,136	1,034	1,034	23,170
Program Expense	3,000	0	0	0	0	0	0
Utilities	443	376	500	500	0	0	500
Other	20,139	19,489	27,724	28,029	305	305	28,334
Total Expenditures	912,080	893,776	957,736	855,908	90,584	90,584	946,492
Revenues							
Federal Aid	0	0	82,555	0	0	0	0
Applied Rollover (Rev.)	0	0	7,500	0	0	0	0
Total Revenues	0	0	90,055	0	0	0	0
Dept. Net Local	912,080	893,776	867,681	855,908	90,584	90,584	946,492

Legislature & Clerk of the Legislature

Full Time Equivalents

	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Target	OTR Req	OTR Rec	2023 Total Rec
Administrative/Computer Assistant	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Chief Deputy Clerk	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Clerk of the Legislature	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Deputy Clerk	1.00	1.00	2.00	2.00	1.00	1.00	1.00	2.00
Legislator	14.00	14.00	14.00	14.00	14.00	0.00	0.00	14.00
	17.00	18.00	18.00	18.00	17.00	1.00	1.00	18.00

Legislature & Clerk of the Legislature

1010 LEGISLATURE

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Salary and Wages	308,963	310,917	310,300	310,300	0	0	310,300
Fringe Benefits	147,869	163,854	160,332	137,060	0	0	137,060
Other Capital Equip	0	0	7,500	0	0	0	0
Other Supplies	1,758	734	500	500	0	0	500
Travel Training	5,772	2,566	15,000	15,000	0	0	15,000
Program Expense	3,000	0	0	0	0	0	0
Other	3,564	2,884	11,000	11,000	0	0	11,000
Total Expenditures	470,926	480,955	504,632	473,860	0	0	473,860
Revenues							
Applied Rollover (Rev.)	0	0	7,500	0	0	0	0
Total Revenues	0	0	7,500	0	0	0	0
Unit Net Local	470,926	480,955	497,132	473,860	0	0	473,860

1040 CLERK, LEGISLATURE

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Salary and Wages	212,855	229,212	265,401	232,347	61,902	61,902	294,249
Overtime	502	498	0	0	0	0	0
Premium Pay	51,512	10,032	4,000	2,250	0	0	2,250
Fringe Benefits	126,814	126,344	137,073	103,621	27,343	27,343	130,964
Other Capital Equip	8,691	3,756	3,965	1,165	0	0	1,165
Other Supplies	2,721	5,331	3,000	3,000	0	0	3,000
All Other Contr. Svcs	21,041	20,667	22,441	22,136	1,034	1,034	23,170
Utilities	443	376	500	500	0	0	500
Other	2,717	2,747	2,450	2,450	0	0	2,450
Total Expenditures	427,296	398,963	438,830	367,469	90,279	90,279	457,748
Revenues							
Federal Aid	0	0	82,555	0	0	0	0
Total Revenues	0	0	82,555	0	0	0	0
Unit Net Local	427,296	398,963	356,275	367,469	90,279	90,279	457,748

Legislature & Clerk of the Legislature

1920 MUNICIPAL DUES

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
					2023		
Expenditures							
Other	13,858	13,858	14,274	14,579	305	305	14,884
Total Expenditures	13,858	13,858	14,274	14,579	305	305	14,884
Unit Net Local	13,858	13,858	14,274	14,579	305	305	14,884

Legislature & Clerk of the Legislature

OTR # 20 **Priority** 1 **OTR Name** Deputy Clerk Salary Target Request

Description 2022 was the third year of a three-year OTR for the Deputy Clerk position - This would change the position to target for 2023 forward - Salary and Fringes

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
1040	51000351	DEP CLERK, LEGISLA	61,902 TARGET	61,902 TARGET
1040	58800	FRINGES	27,343 TARGET	27,343 TARGET
Local Share			89,245	89,245

OTR # 22 **Priority** 2 **OTR Name** Granicus Software & Support Agreement/Dues Increase

Description Increase in the annual service agreement/software subscription costs for IQM2/Minute Traq in the amount of \$1,034 over the current year's cost. In addition, the increase in this line also takes into account an increase in annual NYSAC dues in the amount of \$305.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
1040	54425	SERVICE CONTRACTS	1,034 TARGET	1,034 TARGET
1920	54416	MEMBERSHIP DUES	305 TARGET	305 TARGET
Local Share			1,339	1,339

Legislature & Clerk of the Legislature Total	90,584	90,584
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Memorial Celebrations

This budgeting unit holds the appropriation with which Tompkins County supports memorial celebrations and parades, such as those on Flag Day and Veterans Day, as well as paying for the bulk purchase of US Flags (12" x 18") for distribution to and placement in the cemeteries within Tompkins County on the graves of veterans.

Consolidated Budget

	2020 Actual	2021 Actual	2022 Adopted	2023			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Program Expense	4,838	5,402	7,500	7,500	500	500	8,000
Total Expenditures	4,838	5,402	7,500	7,500	500	500	8,000
Revenues							
Total Revenues	0	0	0	0	0	0	0
Dept. Net Local	4,838	5,402	7,500	7,500	500	500	8,000

Memorial Celebrations

7550 CELEBRATIONS

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
					2023		
Expenditures							
Program Expense	4,838	5,402	7,500	7,500	500	500	8,000
Total Expenditures	4,838	5,402	7,500	7,500	500	500	8,000
Revenues							
Total Revenues	0	0	0	0	0	0	0
Unit Net Local	4,838	5,402	7,500	7,500	500	500	8,000

Memorial Celebrations

OTR # 60 **Priority** 1 **OTR Name** Memorial Flags

Description This \$500 request is to help meet a repeated, expected rise in pricing for the U.S. flags used to mark the graves of Veterans at cemeteries across Tompkins County. Despite researching vendors for the best price, the order for Memorial Day 2022 saw an 8% increase in pricing over 2021. This year's cost included a request for nearly 300 additional flags. The requested \$500 is a conservative estimate.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
7550	54400	PROGRAM EXPENSE	500 TARGET	500 TARGET
		Local Share	500	500
Memorial Celebrations Total			500	500

Mental Health Department

The Tompkins County Mental Health Department provides assessment, counseling, individual and group therapies, medication management, treatment, case management and crisis services to adults, children, and families with mental health challenges. All Tompkins County residents can receive these services regardless of ability to pay, based on a sliding fee scale. The department also provides court-ordered evaluations for family court; services to drug courts; and evaluates, provides or monitors mental health services for jail inmates. To provide these services it utilizes psychiatrists (MDs), psychiatric social workers, nurse practitioners, nurses, and other service providers. The Mental Health Department also sets policy for a comprehensive system of community-based preventative, rehabilitative, and treatment services for individuals and families affected by mental illness, chemical use disorders, and developmental disabilities. To accomplish this, the department administers state aid to mental health professionals and not-for-profit agencies with whom it contracts to provide a full array of additional mental health programs including advocacy, education, respite, 24-hour crisis counseling, outreach, referral, training, case management, employment, housing, alcohol and substance abuse services, and homeless services. In addition, the department contracts for a full range of services to individuals affected by developmental disabilities. These services include recreation mainstreaming, employment, speech therapy, occupational therapy, physical therapy, and counseling.

Consolidated Budget

	2020 Actual	2021 Actual	2022 Adopted	2023			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	3,674,221	3,231,474	3,915,820	4,818,441	310,924	238,749	5,057,190
Overtime	5,832	15,609	0	0	20,000	15,000	15,000
Premium Pay	110,007	140,380	32,150	30,150	0	0	30,150
Fringe Benefits	1,808,628	1,835,122	2,035,397	2,141,623	146,170	105,456	2,247,079
Other Capital Equip	19,023	91,440	56,257	16,950	0	0	16,950
Vehicle Fuel and Maint	6,408	1,168	8,700	4,950	0	0	4,950
Other Supplies	10,713	10,161	28,461	21,900	0	0	21,900
Travel Training	3,062	3,049	48,438	18,500	0	0	18,500
Professional Services	263,481	271,080	520,233	272,800	0	0	272,800
Mandate - Other	121,821	159,890	450,000	425,000	0	0	425,000
All Other Contr. Svcs	3,638	2,880	127,046	105,551	0	0	105,551
Program Expense	5,167,683	6,240,705	6,213,081	6,087,965	286,000	200,000	6,287,965
Utilities	24,044	23,246	14,000	22,500	0	0	22,500
Other	167,744	182,992	80,387	183,962	0	0	183,962
Total Expenditures	11,386,305	12,209,196	13,529,970	14,150,292	763,094	559,205	14,709,497
Revenues							
Federal Aid	2,163,401	546,150	2,047,681	1,521,710	0	559,205	2,080,915
State Aid	3,413,595	6,080,681	4,646,513	4,822,100	0	0	4,822,100
Local Revenues	4,259,243	3,838,681	3,953,673	4,495,636	0	0	4,495,636
Other Revenues	749,230	668,572	670,689	670,689	0	0	670,689
Total Revenues	10,585,469	11,134,084	11,318,556	11,510,135	0	559,205	12,069,340
Dept. Net Local	800,836	1,075,112	2,211,414	2,640,157	763,094	0	2,640,157

Mental Health Department

Full Time Equivalents

	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Target	OTR Req	OTR Rec	2023 Total Rec
Administrative Assisant, Level 3	1.00	1.00	1.00	1.00	7.00	0.00	0.00	7.00
Administrative Assistant	3.00	3.00	3.00	3.00	3.00	0.00	0.00	3.00
Administrative Assistant, Level 2	6.00	6.00	6.00	6.00	0.20	0.00	0.00	0.20
Administrative Computer Assistant	1.00	2.00	2.00	1.00	0.00	0.00	0.00	0.00
Administrative Coordinator	1.00	1.00	1.00	0.00	0.20	0.00	0.00	0.20
Billing Coordinator/System Admin	0.00	0.00	0.00	0.00	0.70	0.00	0.00	0.70
Casework Assistant	4.00	3.00	3.00	3.00	3.00	0.00	0.00	3.00
Caseworker	8.00	8.00	1.00	1.00	1.00	0.00	0.00	1.00
Clinic Supervisor	1.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Community Mental Health Nurse	7.00	6.00	5.00	4.00	5.00	0.00	0.00	5.00
Deputy Commissioner	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Director, Mental Health Clinic	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Dual Recovery Coordinator	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Employment Specialist	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Fiscal Administrator	1.00	1.00	1.00	1.00	0.50	0.00	0.00	0.50
Fiscal Coordinator	0.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Fiscal Manager	0.00	0.00	0.00	1.00	0.50	0.00	0.00	0.50
Medical Director/ MH	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
MH Court Resource Coord	0.00	1.00	1.00	1.00	0.00	1.00	1.00	1.00
Nurse Practitioner	1.00	1.00	2.00	2.00	2.00	0.00	0.00	2.00
Peer Support Specialist	0.00	0.00	0.00	2.00	0.50	0.00	0.00	0.50
Program Director - Care Managment	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Program Director - PROS	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Psychiatric Social Worker	15.00	14.00	14.00	17.00	19.00	2.00	2.00	21.00
Psychiatrist	0.70	0.70	0.50	0.00	0.00	0.00	0.00	0.00
Quality Assurance/Improvement	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Quality Data Analyst	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00
Rehabilitation Specialist	2.00	4.00	2.00	2.00	2.00	0.00	0.00	2.00
Senior Caseworker	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Senior Psychiatric Social Worker	3.00	3.00	3.00	3.00	3.00	0.00	0.00	3.00
Sr. Account Clerk/Typist	0.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
SR. Community MH Nurse	0.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
	63.70	65.70	54.50	57.00	57.60	3.00	3.00	60.60

Mental Health Department

4310 M.H. ADMINISTRATION

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Salary and Wages	923,425	915,342	1,088,290	1,194,695	69,800	69,800	1,264,495
Overtime	4,923	6,653	0	0	0	0	0
Premium Pay	23,770	14,512	12,250	14,000	0	0	14,000
Fringe Benefits	450,012	518,411	569,297	533,881	30,831	30,831	564,712
Other Capital Equip	5,641	16,980	14,757	4,950	0	0	4,950
Other Supplies	3,946	4,691	6,900	6,250	0	0	6,250
Travel Training	1,282	418	5,000	5,000	0	0	5,000
Professional Services	105,962	90,864	269,056	6,800	0	0	6,800
All Other Contr. Svcs	-951,600	-1,113,778	-1,227,271	-1,335,464	0	0	-1,335,464
Program Expense	439	223	800	800	0	0	800
Utilities	13,363	13,840	14,000	13,000	0	0	13,000
Other	9,682	22,570	21,487	19,096	0	0	19,096
Total Expenditures	590,845	490,726	774,566	463,008	100,631	100,631	563,639
Revenues							
Federal Aid	319,149	285,000	620,197	225,000	0	100,631	325,631
State Aid	165,843	161,526	145,439	152,600	0	0	152,600
Local Revenues	10	0	0	0	0	0	0
Other Revenues	51,385	3,135	0	0	0	0	0
Total Revenues	536,387	449,661	765,636	377,600	0	100,631	478,231
Unit Net Local	54,458	41,065	8,930	85,408	100,631	0	85,408

Mental Health Department

4311 MENTAL HEALTH CLINIC

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Salary and Wages	2,029,533	1,898,607	2,367,231	3,113,417	241,124	168,949	3,282,366
Overtime	578	6,985	0	0	20,000	15,000	15,000
Premium Pay	25,068	102,486	16,400	12,900	0	0	12,900
Fringe Benefits	983,986	1,071,920	1,231,622	1,380,894	115,339	74,625	1,455,519
Other Capital Equip	9,777	49,463	34,000	10,500	0	0	10,500
Vehicle Fuel and Maint	0	1,035	8,500	4,750	0	0	4,750
Other Supplies	4,889	4,298	13,461	8,150	0	0	8,150
Travel Training	1,127	2,631	40,000	10,000	0	0	10,000
Professional Services	155,850	177,276	200,000	236,000	0	0	236,000
All Other Contr. Svcs	715,055	947,742	1,149,644	1,222,847	0	0	1,222,847
Program Expense	2,945	3,505	5,000	5,000	0	0	5,000
Utilities	0	8,626	0	9,500	0	0	9,500
Other	157,903	156,664	56,000	161,166	0	0	161,166
Total Expenditures	4,086,711	4,431,238	5,121,858	6,175,124	376,463	258,574	6,433,698
Revenues							
Federal Aid	214,435	214,435	30,000	200,000	0	258,574	458,574
State Aid	509,202	599,122	531,921	575,665	0	0	575,665
Local Revenues	3,205,722	3,269,815	3,400,000	3,898,408	0	0	3,898,408
Other Revenues	34,219	0	0	0	0	0	0
Total Revenues	3,963,578	4,083,372	3,961,921	4,674,073	0	258,574	4,932,647
Unit Net Local	123,133	347,866	1,159,937	1,501,051	376,463	0	1,501,051

Mental Health Department

4312 PERSONAL RCVRY ORNTD SVCS

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Salary and Wages	376,653	402,782	453,409	502,690	0	0	502,690
Overtime	300	1,971	0	0	0	0	0
Premium Pay	12,132	12,983	3,500	3,250	0	0	3,250
Fringe Benefits	186,216	220,319	230,918	223,474	0	0	223,474
Other Capital Equip	3,565	24,997	7,500	1,500	0	0	1,500
Vehicle Fuel and Maint	0	0	200	200	0	0	200
Other Supplies	1,398	1,111	8,100	7,500	0	0	7,500
Travel Training	516	0	3,438	3,500	0	0	3,500
Professional Services	1,669	2,940	51,177	30,000	0	0	30,000
All Other Contr. Svcs	96,419	168,181	204,673	218,168	0	0	218,168
Program Expense	913	219	1,500	1,500	0	0	1,500
Other	159	3,758	2,900	3,700	0	0	3,700
Total Expenditures	679,940	839,261	967,315	995,482	0	0	995,482
Revenues							
Federal Aid	0	0	50,977	0	0	0	0
State Aid	70,884	108,920	98,677	98,677	0	0	98,677
Local Revenues	431,521	476,607	465,000	508,555	0	0	508,555
Total Revenues	502,405	585,527	614,654	607,232	0	0	607,232
Unit Net Local	177,535	253,734	352,661	388,250	0	0	388,250

4314 CLIENT FISCAL MGMT.

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Salary and Wages	0	11,277	6,890	7,639	0	0	7,639
Fringe Benefits	0	5,614	3,560	3,374	0	0	3,374
Program Expense	0	0	0	18,764	0	0	18,764
Total Expenditures	0	16,891	10,450	29,777	0	0	29,777
Revenues							
State Aid	6,890	8,480	6,890	25,654	0	0	25,654
Total Revenues	6,890	8,480	6,890	25,654	0	0	25,654
Unit Net Local	-6,890	8,411	3,560	4,123	0	0	4,123

Mental Health Department

4316 INTENSIVE CASE MGMT.

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Salary and Wages	25,722	0	0	0	0	0	0
Premium Pay	5,933	0	0	0	0	0	0
Fringe Benefits	15,150	0	0	0	0	0	0
Total Expenditures	46,805	0	0	0	0	0	0
Revenues							
Total Revenues	0	0	0	0	0	0	0
Unit Net Local	46,805	0	0	0	0	0	0

4318 I.C.M. CHILDREN'S NEEDS

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Program Expense	16,317	11,709	0	0	0	0	0
Total Expenditures	16,317	11,709	0	0	0	0	0
Revenues							
State Aid	0	19,880	0	0	0	0	0
Total Revenues	0	19,880	0	0	0	0	0
Unit Net Local	16,317	-8,171	0	0	0	0	0

4321 UNITY HOUSE

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Program Expense	263,935	368,326	356,051	397,038	0	0	397,038
Total Expenditures	263,935	368,326	356,051	397,038	0	0	397,038
Revenues							
State Aid	263,965	368,326	356,051	397,038	0	0	397,038
Total Revenues	263,965	368,326	356,051	397,038	0	0	397,038
Unit Net Local	-30	0	0	0	0	0	0

Mental Health Department

4323 BOCES				Target	Req OTR's	Rec OTR's	Total Rec
	2020 Actual	2021 Actual	2022 Adopted	2023			
Expenditures							
Program Expense	108,165	123,479	110,529	110,803	0	0	110,803
Total Expenditures	108,165	123,479	110,529	110,803	0	0	110,803
Revenues							
State Aid	130,052	123,479	110,529	110,803	0	0	110,803
Total Revenues	130,052	123,479	110,529	110,803	0	0	110,803
Unit Net Local	-21,887	0	0	0	0	0	0

4324 MENTAL HEALTH ASSOC.				Target	Req OTR's	Rec OTR's	Total Rec
	2020 Actual	2021 Actual	2022 Adopted	2023			
Expenditures							
Program Expense	398,911	483,832	439,868	467,258	86,000	0	467,258
Total Expenditures	398,911	483,832	439,868	467,258	86,000	0	467,258
Revenues							
State Aid	367,428	456,131	412,166	439,556	0	0	439,556
Total Revenues	367,428	456,131	412,166	439,556	0	0	439,556
Unit Net Local	31,483	27,701	27,702	27,702	86,000	0	27,702

4325 ALCOHOLISM COUNCIL				Target	Req OTR's	Rec OTR's	Total Rec
	2020 Actual	2021 Actual	2022 Adopted	2023			
Expenditures							
Program Expense	348,227	314,080	635,140	386,069	200,000	200,000	586,069
Total Expenditures	348,227	314,080	635,140	386,069	200,000	200,000	586,069
Revenues							
Federal Aid	0	0	250,000	0	0	200,000	200,000
State Aid	275,447	250,034	334,294	335,224	0	0	335,224
Total Revenues	275,447	250,034	584,294	335,224	0	200,000	535,224
Unit Net Local	72,780	64,046	50,846	50,845	200,000	0	50,845

Mental Health Department

4326 ITHACA YOUTH BUREAU

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Program Expense	136,307	130,614	130,614	130,614	0	0	130,614
Total Expenditures	136,307	130,614	130,614	130,614	0	0	130,614
Revenues							
Local Revenues	88,673	88,673	88,673	88,673	0	0	88,673
Total Revenues	88,673	88,673	88,673	88,673	0	0	88,673
Unit Net Local	47,634	41,941	41,941	41,941	0	0	41,941

4327 SUICIDE PREVENTION

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Program Expense	193,006	224,484	206,061	213,739	0	0	213,739
Total Expenditures	193,006	224,484	206,061	213,739	0	0	213,739
Revenues							
State Aid	153,934	190,099	171,676	179,354	0	0	179,354
Total Revenues	153,934	190,099	171,676	179,354	0	0	179,354
Unit Net Local	39,072	34,385	34,385	34,385	0	0	34,385

4328 EMERGENCY COMM. SHELTER

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Program Expense	62,288	73,343	75,485	84,742	0	0	84,742
Total Expenditures	62,288	73,343	75,485	84,742	0	0	84,742
Revenues							
Federal Aid	33,279	46,715	33,279	33,279	0	0	33,279
State Aid	29,010	38,704	42,206	51,463	0	0	51,463
Total Revenues	62,289	85,419	75,485	84,742	0	0	84,742
Unit Net Local	-1	-12,076	0	0	0	0	0

Mental Health Department

4329 CHALLENGE INDUSTRIES

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Program Expense	545,288	558,485	511,165	368,488	0	0	368,488
Total Expenditures	545,288	558,485	511,165	368,488	0	0	368,488
Revenues							
State Aid	486,290	506,570	459,246	316,569	0	0	316,569
Total Revenues	486,290	506,570	459,246	316,569	0	0	316,569
Unit Net Local	58,998	51,915	51,919	51,919	0	0	51,919

4330 HEALTH HOME

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Salary and Wages	318,888	3,466	0	0	0	0	0
Overtime	31	0	0	0	0	0	0
Premium Pay	43,104	10,399	0	0	0	0	0
Fringe Benefits	173,264	18,858	0	0	0	0	0
Other Capital Equip	40	0	0	0	0	0	0
Vehicle Fuel and Maint	6,408	133	0	0	0	0	0
Other Supplies	480	61	0	0	0	0	0
Travel Training	137	0	0	0	0	0	0
All Other Contr. Svcs	143,764	735	0	0	0	0	0
Program Expense	16,128	0	0	0	0	0	0
Utilities	10,681	780	0	0	0	0	0
Total Expenditures	712,925	34,432	0	0	0	0	0
Revenues							
State Aid	184,509	0	0	0	0	0	0
Local Revenues	533,317	3,586	0	0	0	0	0
Total Revenues	717,826	3,586	0	0	0	0	0
Unit Net Local	-4,901	30,846	0	0	0	0	0

Mental Health Department

4331 ALPHA HOUSE

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Program Expense	1,014,559	1,281,119	1,196,590	1,199,559	0	0	1,199,559
Total Expenditures	1,014,559	1,281,119	1,196,590	1,199,559	0	0	1,199,559
Revenues							
Federal Aid	1,596,538	0	1,063,228	1,063,431	0	0	1,063,431
State Aid	-581,979	1,281,119	133,362	136,128	0	0	136,128
Total Revenues	1,014,559	1,281,119	1,196,590	1,199,559	0	0	1,199,559
Unit Net Local	0	0	0	0	0	0	0

4332 ADULT SUPPORTIVE HOUSING

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Program Expense	1,047,674	1,436,683	1,350,581	1,470,633	0	0	1,470,633
Total Expenditures	1,047,674	1,436,683	1,350,581	1,470,633	0	0	1,470,633
Revenues							
State Aid	1,045,065	1,436,683	1,350,581	1,470,633	0	0	1,470,633
Total Revenues	1,045,065	1,436,683	1,350,581	1,470,633	0	0	1,470,633
Unit Net Local	2,609	0	0	0	0	0	0

4333 FAMILY & CHILDREN'S SVC.

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Program Expense	140,535	316,129	285,436	299,965	0	0	299,965
Total Expenditures	140,535	316,129	285,436	299,965	0	0	299,965
Revenues							
State Aid	132,224	316,130	285,436	299,965	0	0	299,965
Total Revenues	132,224	316,130	285,436	299,965	0	0	299,965
Unit Net Local	8,311	-1	0	0	0	0	0

Mental Health Department

4336 CATHOLIC CHARITY

				Target	Req OTR's	Rec OTR's	Total Rec
	2020 Actual	2021 Actual	2022 Adopted		2023		
Expenditures							
Program Expense	6,063	7,538	6,807	35,073	0	0	35,073
Total Expenditures	6,063	7,538	6,807	35,073	0	0	35,073
Revenues							
State Aid	6,035	7,538	6,807	35,073	0	0	35,073
Total Revenues	6,035	7,538	6,807	35,073	0	0	35,073
Unit Net Local	28	0	0	0	0	0	0

4390 PSYCHIATRIC EXPENSE

				Target	Req OTR's	Rec OTR's	Total Rec
	2020 Actual	2021 Actual	2022 Adopted		2023		
Expenditures							
Mandate - Other	121,821	159,890	450,000	425,000	0	0	425,000
Total Expenditures	121,821	159,890	450,000	425,000	0	0	425,000
Unit Net Local	121,821	159,890	450,000	425,000	0	0	425,000

6301 FRANZISKA RACKER CENTER

				Target	Req OTR's	Rec OTR's	Total Rec
	2020 Actual	2021 Actual	2022 Adopted		2023		
Expenditures							
Program Expense	865,983	906,937	901,454	897,920	0	0	897,920
Total Expenditures	865,983	906,937	901,454	897,920	0	0	897,920
Revenues							
State Aid	168,796	207,940	201,232	197,698	0	0	197,698
Other Revenues	663,626	665,437	670,689	670,689	0	0	670,689
Total Revenues	832,422	873,377	871,921	868,387	0	0	868,387
Unit Net Local	33,561	33,560	29,533	29,533	0	0	29,533

Mental Health Department

OTR # 46 **Priority** 1 **OTR Name** MH Resource Coordinator

Description Year 2 of 3 - This OTR is to continue the MH Court Resource Coordinator Position. The Ithaca Wellness and Recovery Court (IWRC) was established in May 2019, and only available to Ithaca city defendants. Currently, the IWRC has expanded to take all county cases as referrals for participation as well as, some felonies. The IWRC averages approximately 14 participants at any given moment, with the majority being moderate risk of recidivism and moderate needs. The Resource Coordinator position, for which Tompkins County funds as an OTR, is crucial to the day to day operation of IWRC. The Resource Coordinator assesses defendants who are referred for participation, gathers all information regarding each participant (mental health treatment, probation compliance, etc) and ensures that the Judge and rest of the IWRC team know how each participant is doing. The Resource Coordinator is also responsible for collecting and analyzing program data, developing milestones, procedures for IWRC participants. The Resource Coordinator also documents case notes within the Court's record system, UCMS. Seeks out and schedules community members to present at sessions (i.e. Challenge, exercise/yoga for individuals with MH/SUD, etc). The Resource Coordinator also pursues grants at the local, state and Federal level that will enhance and promote the work of IWRC and its participants. Additionally, provide consultation and assistance to neighboring counties/jurisdiction who are seeking to establish their own mental health/behavioral court.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
4310	51000561	MH COURT RESOURCE	69,800 ONE-TIME	69,800 ONE-TIME
4310	58800	FRINGES	30,831 ONE-TIME	30,831 ONE-TIME
4310	44089	OTHER FEDERAL AID V	0 ONE-TIME	-100,631 ONE-TIME
		Local Share	100,631	0

OTR # 51 **Priority** 2 **OTR Name** Co-Response Teams

Description This OTR would fund two Licensed Clinical Therapists (LCTs) at Tompkins County Mental Health to implement an alternative response pilot program for crisis intervention & health and human service delivery. The positions would work in collaboration with the Sheriff's Office and Ithaca Police Department (IPD) by creating two teams of two, each staffed by one TCMH Licensed Clinical Therapist (LCT) and one law enforcement officer from the Sheriff's Office and IPD, respectively. The current Mobile Crisis Team at TCMH is unable to sustain the demand for services. The existing system uses clinic LCTs on an on-call basis 24/7 and the majority of calls come during the day and early evening hours. These calls are pulling the LCTs from their existing appointments and other duties throughout the day which affects the quality of service we can provide in the clinic. The OTR would remove the daytime responsibilities from clinic LCTs and replace them with two dedicated co-response teams. TCSO recognizes that not all responses require involvement with the criminal justice system. Law Enforcement and Mental Health workers have unique skill sets that are very complimentary to each other in crisis situations. Calls involving those in crisis have the potential to be volatile and dangerous to those responding. The time necessary for Law Enforcement to connect to a separate Mental Health unit during times of crisis can prove to be disjointed and less effective. Calls to dispatch do not typically get reported as "mental health complaints", it is discovered as a contributing factor upon police arrival. The ability to share information and transition service delivery quickly and efficiently significantly improves the potential for positive outcomes.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
4311	51000	REGULAR PAY	241,124 TARGET	168,949 ONE-TIME
4311	51200	OVERTIME PAY	20,000 TARGET	15,000 ONE-TIME
4311	58800	FRINGES	115,339 TARGET	74,625 ONE-TIME
4311	44089	OTHER FEDERAL AID V	0 TARGET	-258,574 ONE-TIME
		Local Share	376,463	0

Mental Health Department

OTR # 52 **Priority** 3 **OTR Name** Open Access Start Up Year 2

Description This is year 2 of a three year OTR.

The Alcohol and Drug Council are requesting at this time a Tompkins County investment over a three year period of \$250,000 in year 1 (2022), \$200,000 in year 2 (2023), and \$150,000 in year 3 (2024).

Alcohol and Drug Council of Tompkins County (The Council) is requesting \$600,000 in funding spread over three years to support the Open Access Detox and Stabilization Center (OAC). This new service will close a gap in the continuum of care; provide 24/7 access to a vital level of behavioral healthcare; serve as an alternative to incarceration; and divert people from the emergency room. Tompkins County residents will have treatment options and recovery supports that do not currently exist locally. These funds would represent an important local share of support. The Council has already received significant funding from NY State Agencies and regional funders, these funds will support operations and cover funding gaps. The OAC is essential to members of our community and offers people with substance use disorders a patient-centered approach to recovery.

Upcoming Milestones:

- Substantial Completion of Construction - December 21, 2022
- OASAS Final Approval for Licensure - January 2023
- Program Launch and Ribbon Cutting - Q1 2023

		<u>Account</u>	<u>Requested</u>		<u>Recommended</u>	
4325	54400	PROGRAM EXPENSE	200,000	ONE-TIME	200,000	ONE-TIME
4325	44089	OTHER FEDERAL AID V	0	ONE-TIME	-200,000	ONE-TIME
Local Share			200,000		0	

Mental Health Department

OTR # 54 **Priority** 4 **OTR Name** Drop-in Center

Description

DESCRIPTION:

One in five of us will experience a mental health condition in a given year, and 50% will experience a mental health condition in our lifetime. With 68 years of providing advocacy, education and awareness, Mental Health Association in Tompkins County (MHATC) understands the unique needs of those facing mental health challenges. We believe that peer support is essential for a healthy, thriving community. No one should have to struggle alone. It is also important that those experiencing early symptoms of a mental health condition know what to look for and are educated about how a mental health condition might feel. The Tompkins County chapter of the Mental Health Association was established in 1954, to address this need in the Ithaca community.

As a team of Peer Specialists, we draw on our lived experience and specialized training to empower individuals, families, and groups through peer support, advocacy and programming that promotes mental health recovery, prevention of mental illness, and early intervention

Cause: In the wake of the COVID-19 pandemic, mental health challenges are at critical mass, and services are in short supply. In our community, we have witnessed this manifest with people who decide to seek support finding themselves on long waitlists for clinical services and/or having less time with their providers than they feel they need. Our agency has seen an increase in community members reaching out who are concerned about their loved ones and are unsure how to help them. Concerns among families and educators about the mental health of our community's youth are sharply rising. Peer professionals like the team at MHATC are uniquely positioned to support people in recovery, augment existing treatment, and educate community members about the lived experience of mental illness. As an agency dedicated to community mental health and wellbeing, it is clear to us that the MHATC's services must expand to meet these growing needs.

The Peer Outreach Center will address these needs by housing a psychosocial clubhouse program five days a week, community trainings on mental health issues, and a low-threshold entry point to the MHATC's peer support and advocacy services. Psychosocial clubhouse programs have a long history of providing person-centered, empowering support for individuals pursuing mental health recovery, have found to improve sense of social and occupational skills, and peers identify having a physical place to go with structured activities benefits their social integration with the community (Rouse, et al., 2017; Hwang, et al., 2017, Pernice, et al., 2020; Bouvet, et al., 2020). Clubhouses also have been shown to reduce healthcare costs, with clubhouse members demonstrating less Medicaid dollars spent on mental health services and reduced hospitalization rates (Hwang, et al., 2017; Bouvet, et al., 2020). Our vision for our clubhouse program includes regularly scheduled support groups, activities, and visits from community partners to improve access to and coordination of services. When the space is not being used for the clubhouse programs, it will operate as a classroom for trainings to develop our community's capacity to support its members with mental health challenges. By increasing mental health literacy and support skills, we will strengthen the informal networks of support that are critical for recovery, especially when clinical services are in short supply. Time is particularly of the essence as the demand for our education programming has skyrocketed. So far in 2022 we have delivered seven adult Mental Health First Aid (MHFA) and three Youth MHFA trainings in addition to other short-form presentations, and we have recently joined with the Mental Health Association in New York State in their mission to have all educators trained in Youth MHFA. Our current training space only seats ten trainees; the Peer Outreach Center can accommodate groups of up to seventy people, which will allow us to greatly increase our reach. By opening and operating our Peer Outreach Center, the MHATC can provide an array of services that rise to meet the crisis of mental health our community faces.

Budget

Our estimated 2023 expense for the Peer Outreach Center is \$172,000. This cost includes a full-time Outreach Center Coordinator, four part-time Peer Specialists, rent/utilities, and a small supply budget. We plan to have bagged lunches available to participants.

From the County, we are asking for 50% of this cost for 2023, \$86,000.

Our plan to make the Peer Outreach Center sustainable includes a robust fundraising campaign as well as identifying any opportunities for state and federal funding of peer support services. We have already created and moved a staff member into a new fundraising/development position at MHA. In addition, because our staff are all NYS Certified Peer Specialists, we are able to provide psychosocial services that are Medicaid billable. We recently hired someone who has experience contracting with and billing Medicaid. We will also be relying on volunteers,

Mental Health Department

some individuals have already expressed their intention to be part of the Peer Outreach Center Community, as well as supply donations.

<u>Account</u>		<u>Requested</u>	<u>Recommended</u>
4324	54400	PROGRAM EXPENSE	86,000 ONE-TIME
		Local Share	0 ONE-TIME
		Mental Health Department Total	0

Outside Colleges

This budgeting unit holds the appropriation with which Tompkins County fulfills the state-mandate to reimburse tuition expenses for Tompkins County residents attending community colleges outside Tompkins County.

Consolidated Budget

	2020 Actual	2021 Actual	2022 Adopted	2023			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Mandate - Other	334,577	377,628	440,000	400,000	0	0	400,000
Total Expenditures	334,577	377,628	440,000	400,000	0	0	400,000
Revenues							
Total Revenues	0	0	0	0	0	0	0
Dept. Net Local	334,577	377,628	440,000	400,000	0	0	400,000

Outside Colleges

2490 COMM.COLL.O'SIDE COUNTY

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Mandate - Other	334,577	377,628	440,000	400,000	0	0	400,000
Total Expenditures	334,577	377,628	440,000	400,000	0	0	400,000
Revenues							
Total Revenues	0	0	0	0	0	0	0
Unit Net Local	334,577	377,628	440,000	400,000	0	0	400,000

Planning and Sustainability, Department of

The County Charter charges the Department of Planning and Sustainability with preparing a comprehensive plan for the development of the county; collecting and distributing data and information on the County's population, land use, housing, environment, and community facilities; preparing planning studies and analyses; coordinating sustainability efforts within County government and collaborating with others on community-wide and regional sustainability efforts; and acting as a resource for county agencies and communities seeking funding from sources other than County government. The Department's focus is on implementing the Tompkins County Comprehensive Plan, and related strategies in the areas of housing, energy, conservation, development, and tourism. The Department is also responsible for administration of the County's Tourism program.

Consolidated Budget

	2020 Actual	2021 Actual	2022 Adopted	2023			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	759,586	646,268	791,864	782,190	87,469	87,469	869,659
Overtime	585	487	0	0	0	0	0
Premium Pay	10,289	22,960	8,000	7,750	0	0	7,750
Fringe Benefits	368,790	352,940	411,542	348,431	37,665	37,665	386,096
Other Capital Equip	8,298	6,572	10,700	800	0	0	800
Vehicle Fuel and Maint	635	142	500	500	0	0	500
Other Supplies	2,071	507	2,300	3,000	0	0	3,000
Travel Training	670	244	4,038	8,840	0	0	8,840
Professional Services	145,814	196,880	305,700	23,700	62,000	62,000	85,700
All Other Contr. Svcs	6,729	5,279	5,800	6,100	200	200	6,300
Program Expense	58,962	36,443	59,695	44,725	17,000	17,000	61,725
Utilities	760	645	800	900	0	0	900
Rent	0	0	250	250	0	0	250
Other	15,655	15,050	25,730	25,610	5,274	5,274	30,884
Total Expenditures	1,378,844	1,284,417	1,626,919	1,252,796	209,608	209,608	1,462,404
Revenues							
Federal Aid	92,773	977	195,144	0	0	60,000	60,000
State Aid	125,544	202,038	40,000	40,000	0	0	40,000
Local Revenues	42,134	156,392	165,487	175,173	0	0	175,173
Other Revenues	79,096	8,599	80,000	0	0	0	0
Interfund Transf and Rev	1,693	0	5,000	5,000	0	0	5,000
Total Revenues	341,240	368,006	485,631	220,173	0	60,000	280,173
Dept. Net Local	1,037,604	916,411	1,141,288	1,032,623	209,608	149,608	1,182,231

Planning and Sustainability, Department of

Full Time Equivalents

	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Target	OTR Req	OTR Rec	2023 Total Rec
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Associate Planner	2.00	2.00	2.00	2.00	1.00	0.00	0.00	1.00
Chief Sustainability Officer	0.00	0.00	0.00	1.00	0.00	1.00	1.00	1.00
Commissioner	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Deputy Commissioner of Planning	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Environmental Planner II	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00
GIS Analyst	0.88	0.88	0.00	0.00	0.00	0.00	0.00	0.00
Housing & Community Development	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00
Planning Administrator	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Principal Account Clerk/Typist	0.88	0.88	1.00	1.00	1.00	0.00	0.00	1.00
Principal Planner - Tourism Program	0.94	0.94	0.88	0.88	0.88	0.00	0.00	0.88
Project Assistant	0.00	0.00	0.00	0.15	0.05	0.10	0.10	0.15
Senior Planner	2.00	2.00	2.00	2.00	0.00	0.00	0.00	0.00
Sustainability Coordinator II	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00
	10.70	10.70	9.88	11.03	9.93	1.10	1.10	11.03

Planning and Sustainability, Department of

8020 COMMUNITY PLANNING

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Salary and Wages	759,586	646,268	791,864	782,190	87,469	87,469	869,659
Overtime	585	487	0	0	0	0	0
Premium Pay	10,289	22,960	8,000	7,750	0	0	7,750
Fringe Benefits	368,790	352,940	411,542	348,431	37,665	37,665	386,096
Other Capital Equip	8,298	6,572	10,700	800	0	0	800
Vehicle Fuel and Maint	635	142	500	500	0	0	500
Other Supplies	2,071	507	2,300	3,000	0	0	3,000
Travel Training	670	244	4,038	8,840	0	0	8,840
Professional Services	145,814	196,880	305,700	23,700	62,000	62,000	85,700
All Other Contr. Svcs	6,729	5,279	5,800	6,100	200	200	6,300
Program Expense	58,962	36,443	59,695	44,725	17,000	17,000	61,725
Utilities	760	645	800	900	0	0	900
Rent	0	0	250	250	0	0	250
Other	15,655	15,050	25,730	25,610	5,274	5,274	30,884
Total Expenditures	1,378,844	1,284,417	1,626,919	1,252,796	209,608	209,608	1,462,404
Revenues							
Federal Aid	92,773	977	195,144	0	0	60,000	60,000
State Aid	125,544	202,038	40,000	40,000	0	0	40,000
Local Revenues	42,134	156,392	165,487	175,173	0	0	175,173
Other Revenues	79,096	500	80,000	0	0	0	0
Interfund Transf and Rev	1,693	0	5,000	5,000	0	0	5,000
Total Revenues	341,240	359,907	485,631	220,173	0	60,000	280,173
Unit Net Local	1,037,604	924,510	1,141,288	1,032,623	209,608	149,608	1,182,231

8021 CAP RESERVE - RES PROTECT

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Total Expenditures	0	0	0	0	0	0	0
Revenues							
Total Revenues	0	0	0	0	0	0	0
Unit Net Local	0	0	0	0	0	0	0

Planning and Sustainability, Department of

8022 TOURISM PLAN & PROG DEVEL

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Total Expenditures	0	0	0	0	0	0	0
Revenues							
Total Revenues	0	0	0	0	0	0	0
Unit Net Local	0	0	0	0	0	0	0

8027 GOVERNMENT PLANNING

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Total Expenditures	0	0	0	0	0	0	0
Revenues							
Total Revenues	0	0	0	0	0	0	0
Unit Net Local	0	0	0	0	0	0	0

8710 COUNTY FORESTRY

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Total Expenditures	0	0	0	0	0	0	0
Revenues							
Other Revenues	0	8,099	0	0	0	0	0
Total Revenues	0	8,099	0	0	0	0	0
Unit Net Local	0	-8,099	0	0	0	0	0

Planning and Sustainability, Department of

OTR # 7 **Priority** 1 **OTR Name** Chief Sustainability Officer

Description While this position was originally funded as a 3-Year OTR, this request would increase the department's target funding to support this position with a more long-term commitment in acknowledgement of the value the position has already demonstrated to County operations.

In adopting the 2021 budget, the Legislature allocated \$110,000 per year for three years to create a new position, Chief Sustainability Officer, to focus on sustainability efforts in county operations. In the 2022 budget, the Over-Target funding was increased to \$120,144 to meet the salary for the Labor Grade assigned by the Human Resources Department.

Position responsibilities include: Leading the County's internally-focused efforts to implement its Energy Strategy, including related Capital Program investments in its fleet and facilities; providing expert guidance and support to County leadership and staff in the reduction of greenhouse gas emissions from County operations and in implementing, evaluating, and improving County sustainability initiatives; and developing and recommending policies and procedures related to County sustainability initiatives.

This OTR includes funding for the salary and fringe for the position as graded by the Department of Human Resources and in compliance with contracted salary amounts; associated costs for supporting the position in the Department of Planning and Sustainability; and funds to promote and share the County's sustainability work.

		<u>Account</u>	<u>Requested</u>		<u>Recommended</u>	
8020	51000049	PROJECT ASSISTANT	3,000	TARGET	3,000	TARGET
8020	51000147	CHIEF SUSTAINABILITY	84,469	TARGET	84,469	TARGET
8020	54400	PROGRAM EXPENSE	2,000	TARGET	2,000	TARGET
8020	58800	FRINGES	37,665	TARGET	37,665	TARGET
8020	54425	SERVICE CONTRACTS	200	TARGET	200	TARGET
Local Share			127,334		127,334	

OTR # 9 **Priority** 2 **OTR Name** Broadband Expansion

Description As part of the 2022 budget, the Legislature approved a one-time Over-Target Request to hire a consultant to help with broadband expansion in Tompkins County. A consultant has been hired to assist and advise the county on broadband planning, including data analysis, funding sources, grant applications, engagement with local Internet Service Providers, development of methods to expand broadband, implementation of the selected methods, and analysis of technical specifications. This request would fund continuation of this planning initiative at the same level of funding for an additional year.

		<u>Account</u>	<u>Requested</u>		<u>Recommended</u>	
8020	54442	PROFESSIONAL SERVICES	60,000	ONE-TIME	60,000	ONE-TIME
8020	44089	OTHER FEDERAL AID V	0	ONE-TIME	-60,000	ONE-TIME
Local Share			60,000		0	

Planning and Sustainability, Department of

OTR # 10 **Priority** 3 **OTR Name** Municipal Housing Affordability and Infrastructure Fund

Description

This program was funded as a three-year OTR, the last year of which is 2022. This is a new request for an additional three-year OTR to continue the program. While the program has seen modest success, the pandemic may have minimized the number of good quality applications received. We feel the modest successes justify a continuing trial of the program.

Program History

In 2019, the Legislature funded a 1-year OTR to launch the Tompkins County Municipal Housing Affordability Grant Program. In the 2020 Budget, the Legislature approved \$50,000 in funding for the continuation of the program as a three-year OTR with an expanded focus to include municipal infrastructure necessary to support affordable housing. The Department reduced the funding request to \$15,000 for the 2021 budget year in recognition of the difficult budget year. This level of funding was approved by the Legislature. For 2022, the Department again requested \$15,000 in funding to support collaboration and partnership between the County and municipal governments.

Since the program launched in March 2019, four projects have been funded. Two have been completed: the Town of Lansing's Town Center Traffic Study (award amount: \$10,000) and the Village of Dryden's hiring of a grant consultant to pursue a housing-focused grant program (award amount: \$5,000). Two other projects were funded and are in progress: Septic Oriented Development Hamlet Center Study (award amount: \$10,000) in the Town of Danby and Generic Environmental Impact Statement (award amount: \$10,000) to the Town of Lansing for the Lansing Town Center development.

Program assistance to the Village of Dryden resulted in a March 2020 Community Development Block Grant (CDBG) award of \$500,000 to provide rehabilitation assistance for low income homeowners in the Village. The assistance to the Town of Lansing for the transportation study provided the report which is necessary for the State to consider funding for a second phase of the Milton Meadows affordable housing development; the first phase received an estimated \$15.7 million in state and federal funds.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
8020	54400	PROGRAM EXPENSE	15,000 ONE-TIME	15,000 ONE-TIME
		Local Share	15,000	15,000

OTR # 8 **Priority** 4 **OTR Name** County Memberships: Dues Increases

Description

Two organizations of which the County has been a member proposed increases to annual membership dues to increase over a three-year period, beginning in 2022. The 2022 increases were approved as an Over-Target Request as part of the 2022 budget. The current request would cover the increases scheduled for 2023:

Cayuga Lake Watershed Intermunicipal Organization (CLWIO). The purpose of CLWIO is "to bring the watershed municipalities together to work collectively and collaboratively on monitoring, protecting, and restoring the health of the watershed." The scheduled dues increase is \$2,874 in 2023, bringing annual dues from \$5,749 in 2022 to \$8,623 in 2023 (with anticipated dues of \$11,497 in 2024).

Southern Tier 8 Regional Board (ST8). The mission of ST8 is to "partner with member counties to identify and address multi-county issues in order to improve the quality of life within the region." The scheduled dues increase is \$2,400 in 2023, bringing annual dues from \$12,000 in 2022 to \$14,400 in 2023 (with anticipated dues of \$16,000 in 2024).

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
8020	54416	MEMBERSHIP DUES	5,274 TARGET	5,274 TARGET
		Local Share	5,274	5,274

Planning and Sustainability, Department of

OTR # 21 **Priority** 5 **OTR Name** UNA Inventory Maintenance

Description The Environmental Management Council (EMC) UNA Committee has requested funding to continue their ongoing efforts to keep the Inventory of Unique Natural Areas (UNAs) up to date. During the past decade, the Legislature has periodically provided similar amounts of funding to support this effort. The requested funds would be used for consultants, who have previously been retained to work on the UNA project, primarily to readjust UNA boundaries to reflect the new information on wetlands and other minor updates to the UNAs.

<u>Account</u>		<u>Requested</u>	<u>Recommended</u>
8020	54442 PROFESSIONAL SERVICES	2,000 ONE-TIME	2,000 ONE-TIME
Local Share		2,000	2,000
Planning and Sustainability, Department of		209,608	149,608

Probation and Community Justice

The Department of Probation and Community Justice provides the following mandatory services, stipulated within the Executive Law, as follows: (1) Intake, defined as a service for Family Court cases, designed to resolve problems on a voluntary basis and refer only those matters that require Court intervention; (2) Investigations, defined as a service whereby Probation Officers look into the legal and social background of persons who have been convicted of crimes, or of those charged with violations of articles within the Family Court Act, or of persons interested in finalizing a private adoption, in order to offer a recommendation to the Court with regard to sentence or disposition; (3) Supervision, defined as the monitoring of individuals sentenced to or placed on Probation, for the purpose of guaranteeing their compliance with specific Court-ordered conditions. The Probation Department also offers discretionary services including a wide range of alternative programs, designed to function together as a system of graduated sanctions. The services include differential supervision, community service, specialized caseloads, electronic monitoring, drug courts, and day reporting. Additionally, probation officers conduct drug testing and monitor compliance. When probationers fail to comply with their conditions of Probation, officers are charged with the responsibility of reporting to the courts and, if necessary, filing a Violation of Probation. Additionally, clients who perform well while under supervision are recommended for early discharge from Probation.

Consolidated Budget

	2020 Actual	2021 Actual	2022 Adopted	2023			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	2,110,952	2,071,020	2,176,941	2,413,551	0	0	2,413,551
Overtime	19,713	14,224	0	0	0	0	0
Premium Pay	78,069	108,901	24,500	28,750	0	0	28,750
Fringe Benefits	1,057,559	1,163,016	1,137,484	1,078,765	0	0	1,078,765
Other Capital Equip	49,248	42,957	36,500	37,163	0	0	37,163
Vehicle Fuel and Maint	2,542	10,518	5,000	5,000	0	0	5,000
Other Supplies	14,307	8,546	16,783	15,471	0	0	15,471
Travel Training	3,577	2,060	10,630	13,630	0	0	13,630
Professional Services	34,994	43,831	89,371	90,627	0	0	90,627
Program Expense	4,877	3,614	2,250	2,250	0	0	2,250
Utilities	6,727	6,152	7,140	7,140	0	0	7,140
Other	10,320	10,068	19,900	17,000	0	0	17,000
Total Expenditures	3,392,885	3,484,907	3,526,499	3,709,347	0	0	3,709,347
Revenues							
State Aid	347,477	346,273	344,189	344,189	0	0	344,189
Local Revenues	23,718	28,735	31,300	32,000	0	0	32,000
Other Revenues	290,196	333,724	337,625	337,624	0	0	337,624
Total Revenues	661,391	708,732	713,114	713,813	0	0	713,813
Dept. Net Local	2,731,494	2,776,175	2,813,385	2,995,534	0	0	2,995,534

Probation and Community Justice

Full Time Equivalents

	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Target	OTR Req	OTR Rec	2023 Total Rec
Account Clerk Typist	0.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Administrative Assistant Level 2	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
Administrative Assistant	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Administrative Assistant-Level 3	1.00	2.00	1.00	0.00	0.00	0.00	0.00	0.00
Administrative Services Coordinator	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Deputy Probation Director	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Principal Account Clerk Typist	0.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Probation Assistant	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Probation Director	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Probation Officer	13.00	13.00	11.00	11.00	11.00	0.00	0.00	11.00
Probation Supervisor	3.00	3.00	3.00	3.00	3.00	0.00	0.00	3.00
Probation Systems Analyst	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Security Officer	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Senior Account Clerk/Typist	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
Senior Probation Officer	7.50	7.00	7.00	7.00	7.00	0.00	0.00	7.00
Work Project Supervisor	2.00	2.00	2.00	2.00	2.00	0.00	0.00	2.00
Workforce Development Specialist	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
	36.50	36.00	32.00	32.00	32.00	0.00	0.00	32.00

Probation and Community Justice

3140 PLNG. & COORD. (PROBAT.)

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Salary and Wages	125,811	139,352	139,981	155,195	0	0	155,195
Overtime	0	28	0	0	0	0	0
Premium Pay	4,125	3,250	2,375	2,375	0	0	2,375
Fringe Benefits	62,187	75,447	73,555	69,599	0	0	69,599
Total Expenditures	192,123	218,077	215,911	227,169	0	0	227,169
Revenues							
State Aid	15,702	17,711	18,120	18,076	0	0	18,076
Other Revenues	40,325	42,253	42,618	44,673	0	0	44,673
Total Revenues	56,027	59,964	60,738	62,749	0	0	62,749
Unit Net Local	136,096	158,113	155,173	164,420	0	0	164,420

3141 ALTERNATIVES TO INCARC.

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Salary and Wages	651,619	579,317	679,781	753,671	0	0	753,671
Overtime	6,098	5,849	0	0	0	0	0
Premium Pay	13,347	49,603	10,825	11,900	0	0	11,900
Fringe Benefits	321,439	339,324	356,836	338,153	0	0	338,153
Other Capital Equip	5,949	6,034	6,500	6,907	0	0	6,907
Vehicle Fuel and Maint	2,542	10,518	5,000	5,000	0	0	5,000
Other Supplies	2,252	1,146	2,540	2,540	0	0	2,540
Travel Training	695	616	2,080	2,676	0	0	2,676
Professional Services	12,615	9,627	25,075	24,025	0	0	24,025
Program Expense	0	322	0	0	0	0	0
Utilities	957	859	960	960	0	0	960
Other	2,333	2,009	5,250	4,350	0	0	4,350
Total Expenditures	1,019,846	1,005,224	1,094,847	1,150,182	0	0	1,150,182
Revenues							
State Aid	99,405	101,525	112,752	111,601	0	0	111,601
Local Revenues	957	1,769	860	1,000	0	0	1,000
Other Revenues	1,482	2,988	10,000	10,000	0	0	10,000
Total Revenues	101,844	106,282	123,612	122,601	0	0	122,601
Unit Net Local	918,002	898,942	971,235	1,027,581	0	0	1,027,581

Probation and Community Justice

3142 PROBATION INTAKE/INVESTIG

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Salary and Wages	1,227,189	1,254,707	1,264,675	1,402,128	0	0	1,402,128
Overtime	12,206	5,611	0	0	0	0	0
Premium Pay	58,797	39,064	9,500	12,150	0	0	12,150
Fringe Benefits	621,506	686,394	658,366	624,687	0	0	624,687
Other Capital Equip	43,299	36,923	30,000	30,256	0	0	30,256
Other Supplies	9,174	4,665	11,428	11,431	0	0	11,431
Travel Training	2,782	1,274	8,300	10,704	0	0	10,704
Professional Services	9,736	15,231	26,952	27,017	0	0	27,017
Program Expense	4,877	3,292	2,250	2,250	0	0	2,250
Utilities	5,001	4,527	5,340	5,340	0	0	5,340
Other	7,987	8,059	14,650	12,650	0	0	12,650
Total Expenditures	2,002,554	2,059,747	2,031,461	2,138,613	0	0	2,138,613
Revenues							
State Aid	215,384	212,293	198,233	199,505	0	0	199,505
Local Revenues	22,761	26,966	30,440	31,000	0	0	31,000
Other Revenues	248,389	284,754	285,007	282,951	0	0	282,951
Total Revenues	486,534	524,013	513,680	513,456	0	0	513,456
Unit Net Local	1,516,020	1,535,734	1,517,781	1,625,157	0	0	1,625,157

3160 ATI INITIATIVES

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Salary and Wages	106,333	97,644	92,504	102,557	0	0	102,557
Overtime	1,409	2,736	0	0	0	0	0
Premium Pay	1,800	16,984	1,800	2,325	0	0	2,325
Fringe Benefits	52,427	61,851	48,727	46,326	0	0	46,326
Other Supplies	1,904	2,176	2,815	1,500	0	0	1,500
Travel Training	100	170	250	250	0	0	250
Professional Services	9,320	13,756	29,033	30,609	0	0	30,609
Utilities	769	766	840	840	0	0	840
Total Expenditures	174,062	196,083	175,969	184,407	0	0	184,407
Revenues							
State Aid	16,986	14,744	15,084	15,007	0	0	15,007
Total Revenues	16,986	14,744	15,084	15,007	0	0	15,007
Unit Net Local	157,076	181,339	160,885	169,400	0	0	169,400

Probation and Community Justice

3989 DRUG COURT SUPP GRNT - 2016

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Other Supplies	0	99	0	0	0	0	0
Professional Services	0	312	0	0	0	0	0
Total Expenditures	0	411	0	0	0	0	0
Revenues							
Total Revenues	0	0	0	0	0	0	0
Unit Net Local	0	411	0	0	0	0	0

3990 DRUG COURT SUPP GRNT - 2013

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Other Supplies	977	460	0	0	0	0	0
Professional Services	2,044	3,269	0	0	0	0	0
Total Expenditures	3,021	3,729	0	0	0	0	0
Revenues							
Other Revenues	0	3,729	0	0	0	0	0
Total Revenues	0	3,729	0	0	0	0	0
Unit Net Local	3,021	0	0	0	0	0	0

3994 RE-ENTRY PROGRAM

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Professional Services	1,279	1,636	8,311	8,976	0	0	8,976
Total Expenditures	1,279	1,636	8,311	8,976	0	0	8,976
Revenues							
Total Revenues	0	0	0	0	0	0	0
Unit Net Local	1,279	1,636	8,311	8,976	0	0	8,976

Recycling and Materials Management, Department of

The mission of the Recycling and Materials Management Department is to develop and implement a sustainable materials management strategy for Tompkins County. With a focus on the state's solid waste management hierarchy, this approach utilizes and prioritizes environmentally sound, cost-effective, socially responsible, and safe practices. This is accomplished through coordinated administrative, operational, and educational programs that maximize diversion with the 4R's (Reduce, Reuse, Recycle, and Rebuy) as a focal point.

Consolidated Budget

	2020 Actual	2021 Actual	2022 Adopted	2023			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	739,289	770,532	804,208	953,939	0	0	953,939
Overtime	992	3,296	3,000	3,000	0	0	3,000
Premium Pay	30,384	10,892	10,000	9,000	0	0	9,000
Fringe Benefits	369,606	413,820	422,251	426,657	0	0	426,657
Highway Equipment	0	0	0	25,500	0	0	25,500
Other Capital Equip	67,964	93,756	11,800	54,600	0	0	54,600
Highway Materials	881	287	0	0	0	0	0
Vehicle Fuel and Maint	3,254	5,974	8,670	10,050	0	0	10,050
Other Supplies	16,479	16,708	135,254	162,319	0	0	162,319
Travel Training	1,380	3,169	8,300	11,350	0	0	11,350
Professional Services	4,140,661	5,433,294	6,123,791	6,881,328	0	0	6,881,328
All Other Contr. Svcs	12,342	20,660	32,274	34,196	0	0	34,196
Program Expense	60,565	59,390	66,000	66,000	0	0	66,000
Maintenance	30,020	32,393	61,462	75,000	0	0	75,000
Utilities	29,312	32,556	34,651	34,742	0	0	34,742
Other	176,314	180,487	172,520	177,571	0	0	177,571
Other Finance	175,227	875,303	176,112	176,516	0	0	176,516
Total Expenditures	5,854,670	7,952,517	8,070,293	9,101,768	0	0	9,101,768
Revenues							
State Aid	368,947	145,998	99,426	99,426	0	0	99,426
Local Revenues	0	0	0	408,977	0	0	408,977
Other Revenues	5,871,555	7,672,378	7,670,526	8,568,365	0	0	8,568,365
Interfund Transf and Rev	24,875	43,998	25,000	25,000	0	0	25,000
Use of Fund Balance	0	0	275,341	0	0	0	0
Total Revenues	6,265,377	7,862,374	8,070,293	9,101,768	0	0	9,101,768
Dept. Net Local	-410,707	90,143	0	0	0	0	0

Recycling and Materials Management, Department of

Full Time Equivalents

	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Target	OTR Req	OTR Rec	2023 Total Rec
Administrative Assistant 2	0.50	0.00	0.00	0.00	0.38	0.00	0.00	0.38
Administrative Assistant 3	0.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Administrative Assistant 4	0.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Assistant Recycling Specialist	0.00	0.00	1.00	1.00	0.00	0.00	0.00	0.00
Communication & Administrative	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Communications Specialist	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Deputy Director of Recycling and	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Director of Recycling and Materials	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Fiscal Coordinator	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Food Scrap Driver	0.00	0.00	1.00	1.00	2.00	0.00	0.00	2.00
Recycling Assistant	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Senior Account Clerk/Typist	2.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Senior Weigh Scale Operator	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Solid Waste Enforcement Officer	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Waste Reduction & Recycling	3.00	3.00	3.00	3.00	0.00	0.00	0.00	0.00
Waste Reduction & Recyl Coord.	0.00	0.00	0.00	0.00	4.00	0.00	0.00	4.00
Weigh Scale Operator	0.80	0.90	0.50	0.75	0.88	0.00	0.00	0.88
	14.30	13.90	13.50	13.75	15.26	0.00	0.00	15.26

Recycling and Materials Management, Department of

8160 SOLID WASTE DISPOSAL

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Salary and Wages	148,023	168,695	257,955	247,287	0	0	247,287
Overtime	736	3,017	1,500	1,500	0	0	1,500
Premium Pay	12,900	3,472	1,750	1,750	0	0	1,750
Fringe Benefits	77,418	92,337	134,965	110,662	0	0	110,662
Other Capital Equip	0	1,568	1,700	500	0	0	500
Highway Materials	680	74	0	0	0	0	0
Other Supplies	2,081	3,505	6,700	10,900	0	0	10,900
Travel Training	0	0	900	1,100	0	0	1,100
Professional Services	1,336,324	1,622,967	1,240,230	1,334,240	0	0	1,334,240
All Other Contr. Svcs	8,823	14,443	27,612	28,348	0	0	28,348
Program Expense	59,045	0	0	0	0	0	0
Maintenance	25,093	907	25,000	37,000	0	0	37,000
Utilities	0	1,071	1,200	1,224	0	0	1,224
Other	62,244	63,778	35,590	36,990	0	0	36,990
Other Finance	175,227	175,634	176,112	176,516	0	0	176,516
Total Expenditures	1,908,594	2,151,468	1,911,214	1,988,017	0	0	1,988,017
Revenues							
Other Revenues	1,942,443	2,008,044	1,911,214	1,988,017	0	0	1,988,017
Total Revenues	1,942,443	2,008,044	1,911,214	1,988,017	0	0	1,988,017
Unit Net Local	-33,849	143,424	0	0	0	0	0

Recycling and Materials Management, Department of

8163 RECYCLING

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Salary and Wages	275,105	274,795	125,519	222,308	0	0	222,308
Overtime	54	32	1,500	1,500	0	0	1,500
Premium Pay	13,850	3,672	3,250	4,500	0	0	4,500
Fringe Benefits	138,678	146,969	67,310	100,844	0	0	100,844
Other Capital Equip	44,154	32,880	0	25,000	0	0	25,000
Highway Materials	0	11	0	0	0	0	0
Other Supplies	3,020	2,683	11,571	11,871	0	0	11,871
Travel Training	701	2,690	3,900	4,500	0	0	4,500
Professional Services	802,820	1,788,222	2,605,540	2,684,073	0	0	2,684,073
Maintenance	127	0	0	0	0	0	0
Other	4,163	1,891	2,420	3,390	0	0	3,390
Other Finance	0	699,669	0	0	0	0	0
Total Expenditures	1,282,672	2,953,514	2,821,010	3,057,986	0	0	3,057,986
Revenues							
State Aid	367,121	146,053	47,500	47,500	0	0	47,500
Other Revenues	1,397,779	2,801,062	2,773,510	3,010,486	0	0	3,010,486
Total Revenues	1,764,900	2,947,115	2,821,010	3,057,986	0	0	3,057,986
Unit Net Local	-482,228	6,399	0	0	0	0	0

8164 SOLID WASTE RECY. & COLL.

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Salary and Wages	51,969	40,060	29,148	33,644	0	0	33,644
Overtime	23	0	0	0	0	0	0
Premium Pay	392	125	0	0	0	0	0
Fringe Benefits	25,430	21,177	15,061	14,861	0	0	14,861
Other Capital Equip	3,651	11,820	0	0	0	0	0
Highway Materials	150	171	0	0	0	0	0
Vehicle Fuel and Maint	1,892	4,023	0	0	0	0	0
Other Supplies	5,484	4,894	11,211	8,960	0	0	8,960
Professional Services	1,612,782	1,658,301	1,694,125	1,874,750	0	0	1,874,750
Total Expenditures	1,701,773	1,740,571	1,749,545	1,932,215	0	0	1,932,215
Revenues							
Other Revenues	1,620,076	2,064,393	1,749,545	1,932,215	0	0	1,932,215
Total Revenues	1,620,076	2,064,393	1,749,545	1,932,215	0	0	1,932,215
Unit Net Local	81,697	-323,822	0	0	0	0	0

Recycling and Materials Management, Department of

8165 SOLID WASTE REDUCTION

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Salary and Wages	25,970	61,034	57,514	33,644	0	0	33,644
Overtime	4	32	0	0	0	0	0
Premium Pay	125	498	0	0	0	0	0
Fringe Benefits	12,491	32,446	29,717	14,861	0	0	14,861
Other Capital Equip	3,505	42,483	0	0	0	0	0
Other Supplies	828	0	27,000	26,950	0	0	26,950
Professional Services	144,439	32,010	15,950	190,900	0	0	190,900
Other	0	729	230	230	0	0	230
Total Expenditures	187,362	169,232	130,411	266,585	0	0	266,585
Revenues							
State Aid	1,826	0	0	0	0	0	0
Other Revenues	201,055	135,660	105,411	241,585	0	0	241,585
Interfund Transf and Rev	24,875	43,998	25,000	25,000	0	0	25,000
Total Revenues	227,756	179,658	130,411	266,585	0	0	266,585
Unit Net Local	-40,394	-10,426	0	0	0	0	0

8166 OLD LANDFILLS & FACILITIES

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Salary and Wages	14,563	17,630	29,148	33,644	0	0	33,644
Overtime	7	0	0	0	0	0	0
Premium Pay	0	0	1,000	1,000	0	0	1,000
Fringe Benefits	6,973	9,329	15,577	15,302	0	0	15,302
Highway Materials	51	31	0	0	0	0	0
Other Supplies	0	0	1,450	1,450	0	0	1,450
Travel Training	0	179	500	500	0	0	500
Professional Services	132,895	213,437	206,698	208,450	0	0	208,450
Maintenance	4,800	4,800	7,500	5,850	0	0	5,850
Utilities	203	250	301	300	0	0	300
Other	0	0	3,500	3,500	0	0	3,500
Total Expenditures	159,492	245,656	265,674	269,996	0	0	269,996
Revenues							
Other Revenues	209,519	209,250	265,674	269,996	0	0	269,996
Total Revenues	209,519	209,250	265,674	269,996	0	0	269,996
Unit Net Local	-50,027	36,406	0	0	0	0	0

Recycling and Materials Management, Department of

8168 SOLID WASTE ADMIN

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Salary and Wages	203,503	196,975	163,990	193,928	0	0	193,928
Overtime	157	215	0	0	0	0	0
Premium Pay	3,117	3,125	4,000	1,750	0	0	1,750
Fringe Benefits	98,964	105,566	86,800	86,431	0	0	86,431
Other Capital Equip	16,654	5,005	10,100	29,100	0	0	29,100
Vehicle Fuel and Maint	1,362	1,951	3,970	4,250	0	0	4,250
Other Supplies	4,787	5,392	6,430	6,300	0	0	6,300
Travel Training	254	120	500	500	0	0	500
Professional Services	6,483	7,649	7,380	10,915	0	0	10,915
All Other Contr. Svcs	2,400	2,962	1,390	1,590	0	0	1,590
Program Expense	1,520	59,390	66,000	66,000	0	0	66,000
Maintenance	0	26,686	25,462	29,650	0	0	29,650
Utilities	25,850	28,175	29,350	29,418	0	0	29,418
Other	108,363	113,569	129,830	132,451	0	0	132,451
Total Expenditures	473,414	556,780	535,202	592,283	0	0	592,283
Revenues							
Local Revenues	0	0	0	408,977	0	0	408,977
Other Revenues	406,246	359,754	259,861	183,306	0	0	183,306
Use of Fund Balance	0	0	275,341	0	0	0	0
Total Revenues	406,246	359,754	535,202	592,283	0	0	592,283
Unit Net Local	67,168	197,026	0	0	0	0	0

Recycling and Materials Management, Department of

8169 HOUSEHOLD HAZARDOUS WASTE

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Salary and Wages	20,156	11,343	29,148	33,644	0	0	33,644
Overtime	11	0	0	0	0	0	0
Fringe Benefits	9,652	5,996	15,061	14,861	0	0	14,861
Other Supplies	279	234	900	1,150	0	0	1,150
Travel Training	425	180	1,800	2,150	0	0	2,150
Professional Services	104,918	110,708	75,081	106,475	0	0	106,475
All Other Contr. Svcs	1,119	3,255	2,272	2,258	0	0	2,258
Maintenance	0	0	3,500	2,500	0	0	2,500
Utilities	3,259	3,060	3,800	3,800	0	0	3,800
Other	1,544	520	950	1,010	0	0	1,010
Total Expenditures	141,363	135,296	132,512	167,848	0	0	167,848
Revenues							
State Aid	0	-4,804	37,000	37,000	0	0	37,000
Other Revenues	94,437	94,215	95,512	130,848	0	0	130,848
Total Revenues	94,437	89,411	132,512	167,848	0	0	167,848
Unit Net Local	46,926	45,885	0	0	0	0	0

8171 ORGANICS RECYCLE & REDUCT

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Salary and Wages	0	0	111,786	155,840	0	0	155,840
Fringe Benefits	0	0	57,760	68,835	0	0	68,835
Highway Equipment	0	0	0	25,500	0	0	25,500
Vehicle Fuel and Maint	0	0	4,700	5,800	0	0	5,800
Other Supplies	0	0	69,992	94,738	0	0	94,738
Travel Training	0	0	700	2,600	0	0	2,600
Professional Services	0	0	278,787	471,525	0	0	471,525
All Other Contr. Svcs	0	0	1,000	2,000	0	0	2,000
Total Expenditures	0	0	524,725	826,838	0	0	826,838
Revenues							
State Aid	0	4,749	14,926	14,926	0	0	14,926
Other Revenues	0	0	509,799	811,912	0	0	811,912
Total Revenues	0	4,749	524,725	826,838	0	0	826,838
Unit Net Local	0	-4,749	0	0	0	0	0

Sales Tax Distribution

Tompkins County receives most* of the sales tax generated within the County and then distributes portions of the collections to towns, villages, and the City of Ithaca based on a statutory formula. This budgeting unit reflects the direct cash payments by the County to the towns, villages, and City of Ithaca for their respective shares of the sales tax.

*(The exception is a direct payment by the State to the City of Ithaca for its 50% share of the basic 3% county sales tax generated within the City.)

Consolidated Budget

	2020 Actual	2021 Actual	2022 Adopted	2023			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Other	10,305,943	12,577,652	12,047,949	12,047,949	0	0	12,047,949
Other Finance	776,908	474,979	685,591	685,591	0	0	685,591
Total Expenditures	11,082,851	13,052,631	12,733,540	12,733,540	0	0	12,733,540
Revenues							
Local Revenues	11,082,851	13,052,631	12,733,540	12,733,540	0	0	12,733,540
Total Revenues	11,082,851	13,052,631	12,733,540	12,733,540	0	0	12,733,540
Dept. Net Local	0	0	0	0	0	0	0

Sales Tax Distribution

1985 DISTRIBUTION OF SALES TAX

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Other	10,305,943	12,577,652	12,047,949	12,047,949	0	0	12,047,949
Total Expenditures	10,305,943	12,577,652	12,047,949	12,047,949	0	0	12,047,949
Revenues							
Local Revenues	10,305,943	12,577,652	12,047,949	12,047,949	0	0	12,047,949
Total Revenues	10,305,943	12,577,652	12,047,949	12,047,949	0	0	12,047,949
Unit Net Local	0	0	0	0	0	0	0

6901 COUNTY/CITY PROGRAM

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Other Finance	776,908	474,979	685,591	685,591	0	0	685,591
Total Expenditures	776,908	474,979	685,591	685,591	0	0	685,591
Revenues							
Local Revenues	776,908	474,979	685,591	685,591	0	0	685,591
Total Revenues	776,908	474,979	685,591	685,591	0	0	685,591
Unit Net Local	0	0	0	0	0	0	0

Sheriff's Office

The Tompkins County Sheriff's Office in collaboration with surrounding community agencies, is an active participant in building and strengthening community partnerships that progressively foster the public safety interests of the County's residents and visitors. The Sheriff's Office team continually strives to inspire the confidence and respect of the community it serves, through all-inclusive leadership and accountability. The Sheriff's Office encourages innovative concepts that promote development in new directions, focus on achieving exceptional service to the public, and continually aim to be a model of excellence in the area of law enforcement.

Consolidated Budget

	2020 Actual	2021 Actual	2022 Adopted	2023			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	3,216,098	2,772,997	3,463,979	4,002,970	611,694	548,389	4,551,359
Overtime	242,660	465,205	386,377	477,596	46,413	38,413	516,009
Premium Pay	230,411	407,980	64,925	90,467	4,000	2,000	92,467
Fringe Benefits	1,752,368	1,928,926	2,020,315	2,019,026	294,045	262,015	2,281,041
Automotive Equipment	167,534	185,583	182,408	0	0	0	0
Other Capital Equip	59,057	68,567	68,168	99,230	0	0	99,230
Vehicle Fuel and Maint	107,073	120,975	109,699	118,700	4,000	2,000	120,700
Other Supplies	69,448	71,546	110,024	107,930	8,000	4,000	111,930
Travel Training	17,649	29,264	27,000	32,000	0	0	32,000
Professional Services	16,685	15,927	15,825	20,000	0	0	20,000
All Other Contr. Svcs	58,394	152,872	123,282	119,692	0	0	119,692
Program Expense	0	8,854	10,000	10,000	0	0	10,000
Maintenance	1,101	0	0	0	0	0	0
Utilities	29,009	30,000	25,300	30,900	1,000	500	31,400
Other	5,341	6,298	10,500	10,950	0	0	10,950
Total Expenditures	5,972,828	6,264,994	6,617,802	7,139,461	969,152	857,317	7,996,778
Revenues							
Federal Aid	0	0	0	0	0	300,631	300,631
State Aid	2,452	32,554	26,465	29,695	0	0	29,695
Local Revenues	64,134	92,664	140,000	155,000	0	0	155,000
Other Revenues	189,276	156,315	125,100	109,500	112,195	112,195	221,695
Interfund Transf and Rev	188,690	258,809	240,000	272,400	0	0	272,400
Total Revenues	444,552	540,342	531,565	566,595	112,195	412,826	979,421
Dept. Net Local	5,528,276	5,724,652	6,086,237	6,572,866	856,957	444,491	7,017,357

Sheriff's Office

Full Time Equivalents

	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Target	OTR Req	OTR Rec	2023 Total Rec
Account/Permit Clerk	2.00	2.00	2.00	2.00	2.00	0.00	0.00	2.00
Executive Assistant to the Sheriff	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Investigator	4.00	4.00	4.00	4.00	4.00	0.00	0.00	4.00
Lieutenant	1.00	1.00	3.00	3.00	3.00	0.00	0.00	3.00
Part Time Deputy	2.00	2.00	2.00	2.00	2.00	0.00	0.00	2.00
Road Patrol Deputy	26.00	28.00	28.00	28.00	28.00	3.00	3.00	31.00
Senior Investigator	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Sergeant	7.00	7.00	6.00	8.00	8.00	2.00	2.00	10.00
Sheriff	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Sheriff's Clerk	0.00	0.00	0.00	2.00	2.00	2.00	2.00	4.00
Sr. Account and Permit Clerk	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Victim Advocate/Recovery Specialist	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
	46.00	49.00	48.00	52.00	52.00	7.00	7.00	59.00

Sheriff's Office

3110 CIVIL

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Salary and Wages	455,109	396,330	535,674	562,214	194,835	194,835	757,049
Overtime	6,272	7,293	11,690	14,372	2,484	2,484	16,856
Premium Pay	5,927	3,012	3,625	3,925	0	0	3,925
Fringe Benefits	223,653	214,297	284,696	256,412	91,573	91,573	347,985
Other Capital Equip	1,275	0	1,000	1,000	0	0	1,000
Other Supplies	5,947	4,855	12,430	12,430	0	0	12,430
Travel Training	2,212	2,278	2,000	2,000	0	0	2,000
All Other Contr. Svcs	10,565	11,935	10,762	13,200	0	0	13,200
Utilities	379	381	900	900	0	0	900
Other	4,396	5,539	3,950	4,400	0	0	4,400
Total Expenditures	715,735	645,920	866,727	870,853	288,892	288,892	1,159,745
Revenues							
Federal Aid	0	0	0	0	0	168,168	168,168
Local Revenues	58,014	70,801	100,000	100,000	0	0	100,000
Other Revenues	7,632	7,480	5,000	5,000	0	0	5,000
Total Revenues	65,646	78,281	105,000	105,000	0	168,168	273,168
Unit Net Local	650,089	567,639	761,727	765,853	288,892	120,724	886,577

3111 SWAT

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Other Capital Equip	1,126	583	5,000	5,000	0	0	5,000
Other Supplies	0	843	6,000	6,000	0	0	6,000
Travel Training	5,079	2,788	5,000	5,000	0	0	5,000
Total Expenditures	6,205	4,214	16,000	16,000	0	0	16,000
Revenues							
Total Revenues	0	0	0	0	0	0	0
Unit Net Local	6,205	4,214	16,000	16,000	0	0	16,000

Sheriff's Office

3113 LAW ENFORCEMENT

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Salary and Wages	2,717,662	2,376,667	2,928,305	3,440,756	416,859	353,554	3,794,310
Overtime	236,386	457,912	374,687	463,224	43,929	35,929	499,153
Premium Pay	221,409	404,968	61,300	86,542	4,000	2,000	88,542
Fringe Benefits	1,506,506	1,714,629	1,735,619	1,762,614	202,472	170,442	1,933,056
Automotive Equipment	167,534	185,583	182,408	0	0	0	0
Other Capital Equip	56,455	67,984	62,168	93,230	0	0	93,230
Vehicle Fuel and Maint	107,073	120,975	109,699	118,700	4,000	2,000	120,700
Other Supplies	62,677	63,128	85,000	85,000	8,000	4,000	89,000
Travel Training	10,358	24,198	20,000	25,000	0	0	25,000
Professional Services	0	450	825	0	0	0	0
All Other Contr. Svcs	47,829	140,937	112,520	106,492	0	0	106,492
Maintenance	1,101	0	0	0	0	0	0
Utilities	28,630	29,619	24,400	30,000	1,000	500	30,500
Other	665	539	5,900	5,900	0	0	5,900
Total Expenditures	5,164,285	5,587,589	5,702,831	6,217,458	680,260	568,425	6,785,883
Revenues							
Federal Aid	0	0	0	0	0	132,463	132,463
State Aid	-835	23,960	20,000	23,230	0	0	23,230
Local Revenues	6,120	21,863	40,000	55,000	0	0	55,000
Other Revenues	125,120	76,415	68,100	52,500	112,195	112,195	164,695
Interfund Transf and Rev	188,690	258,809	240,000	272,400	0	0	272,400
Total Revenues	319,095	381,047	368,100	403,130	112,195	244,658	647,788
Unit Net Local	4,845,190	5,206,542	5,334,731	5,814,328	568,065	323,767	6,138,095

Sheriff's Office

4250 STOP DWI

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Salary and Wages	43,327	0	0	0	0	0	0
Overtime	2	0	0	0	0	0	0
Premium Pay	3,075	0	0	0	0	0	0
Fringe Benefits	22,209	0	0	0	0	0	0
Other Capital Equip	201	0	0	0	0	0	0
Other Supplies	824	2,720	6,594	4,500	0	0	4,500
Professional Services	16,685	15,477	15,000	20,000	0	0	20,000
Program Expense	0	8,854	10,000	10,000	0	0	10,000
Other	280	220	650	650	0	0	650
Total Expenditures	86,603	27,271	32,244	35,150	0	0	35,150
Revenues							
State Aid	3,287	8,594	6,465	6,465	0	0	6,465
Other Revenues	56,524	72,420	52,000	52,000	0	0	52,000
Total Revenues	59,811	81,014	58,465	58,465	0	0	58,465
Unit Net Local	26,792	-53,743	-26,221	-23,315	0	0	-23,315

Sheriff's Office

OTR # 38 **Priority** 1 **OTR Name** Additional Civil Deputy Sheriff

Description This is a target OTR requesting funding for an additional Deputy Sheriff position - assigned specifically to the Civil Division. Recent gun legislation will significantly impact our Civil Division's operations, making an additional position a necessity to comply with the legislation. Such legislation includes: A10503/S9458 - License Requirement for Semiautomatic Rifle Purchase & Possession (effective 09/03/22): This legislation requires a licensing regime for the sale and possession of semiautomatic rifles like what is currently required for pistols. As the bill is prospective, so only new purchases would require such a license. As TCSO processes all pistol permit applications in the County, it is presumed that the same will need to occur for semiautomatic rifles. A10502/S9229 - Red Flag Law Enhancement (effective 7/6/22): The main thrust of this legislation is that it will allow more classes of health care practitioners to file for extreme risk orders of protection (ERPO) and give them protections to disclose otherwise protective healthcare information when doing so. It also mandates that police officers and DA's file for an ERPO when presented with facts that would support a finding of probable cause that an individual is likely to engage in harm to him or herself or others. It is presumed that TCSO will continue to be tasked with seizing any firearms when such an order is instated. Furthermore, increases in reporting requirements and maintenance of registers prior to this recent gun legislation had already begun extending our civil divisions operations beyond its capacity.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
3110	51000419	DEPUTY SHERIFF	80,435 TARGET	80,435 TARGET
3110	58800	FRINGES	37,805 TARGET	37,805 TARGET
3110	51200419	DEPUTY SHERIFF	2,484 TARGET	2,484 TARGET
Local Share			120,724	120,724

OTR # 74 **Priority** 1 **OTR Name** Human Services Building Security

Description Due to an increase of violent incidents nationally as well as locally, specifically, in the areas surrounding the Human Services Building, there is greater risk to residents and staff that are accessing the building. These funds will support one Sheriff's Deputy to provide security for the building during hours of operation.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
3113	51000419	DEPUTY SHERIFF	80,823 ONE-TIME	80,823 ONE-TIME
3113	51200419	DEPUTY SHERIFF	20,000 ONE-TIME	20,000 ONE-TIME
3113	42771	INTERDEPARTMENT	-112,195 ONE-TIME	-112,195 ONE-TIME
3113	58800	FRINGES	44,534 ONE-TIME	44,534 ONE-TIME
Local Share			33,162	33,162

OTR # 61 **Priority** 2 **OTR Name** Continuation of Sheriff Clerk Positions

Description Year 2 of 3 of OTR#118 from 2022. This OTR is requesting funding for two additional Civil Account Permit Clerks (when this program started last year they were labeled as Civil Account Permit Clerks but have since changed to the title of Sheriff Clerks). Both positions would help form the Professional Standards/Community Engagement Division. These two new civilian positions would serve as the necessary positions need to fulfill the recommendation of the pilot program for the non-emergency calls identified in the Reimaging Public Safety Report to pilot an unarmed response and support the Sheriff's Office in implementing strategies to identify and reduce disproportionate minority contact.

*Continuation of Reimagining Public Safety funding request.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
3110	51000429	SHERIFF'S CLERK	114,400 ONE-TIME	114,400 ONE-TIME
3110	58800	FRINGES	53,768 ONE-TIME	53,768 ONE-TIME
3110	44089	OTHER FEDERAL AID V	0 ONE-TIME	-168,168 ONE-TIME
Local Share			168,168	0

Sheriff's Office

OTR # 62 **Priority** 3 **OTR Name** Professional Standards/Community Engagement Division

Description

OTR#94 in 2022 was created last year requesting target funds but was approved as a one-time. OTR#94 "Half of this request is being funded by reductions in budget lines for the Registered Professional Nurse FTE and departmental equipment in 3150. In total, the reductions in these budget lines equal the cost of adding an additional sergeant position. This is accomplished by the transfer of spending authority from the Jail's account to the Law Enforcement unit within the Sheriff's Office, without increasing the net local cost for the Sheriff's Office and Jail combined. The Jail has budgeted enough funding in the Professional Services line to maintain a per diem contract with a registered nurse(s) to support the current Jail Nurse".

These two Sergeant positions were created to establish a Professional Standards unit as part of our re-imagination work. The unit allowed us to centralize our multiple accreditation programs, training programs, and agency equipment/fleet management for all divisions. It was this unit that trained our new Sheriff Clerks. Both positions report to the Civil Division Lieutenant.

		<u>Account</u>	<u>Requested</u>		<u>Recommended</u>	
3113	51000412	SGT-DEPUTY SHERIFF	192,296	TARGET	192,296	TARGET
3113	58800	FRINGES	90,380	TARGET	90,380	TARGET
3113	51200412	SGT-DEPUTY SHERIFF	7,929	TARGET	7,929	TARGET
Local Share			290,605		290,605	

OTR # 15 **Priority** 4 **OTR Name** Tompkins County Crisis Response Unit

Description

This OTR would fund one Deputy Sheriff position to staff a crisis intervention co-response team in partnership with Tompkins County Mental Health. The team will be comprised of a Deputy Sheriff and a Licensed Clinical Therapist Counselor from the Tompkins County Mental Health Department. A second team will be comprised of an Ithaca Police Department officer and a Licensed Clinical Therapist to respond to calls within the City. This new pilot unit will begin to address the reimagining public safety recommendation of an alternative response to mental health crisis. Within the recommendation it was stated that law enforcement should collaborate with or have mental health professionals on staff. A joint response is preferable as police are specialists in handling situations that involve violence and potential injury, while mental health professionals are specialists in providing mental health consultation to officers and mental health care to individuals in crisis (Shapiro, Cusi, Krst, et al. 2015)- Vera Institute)." TCSO recognizes that many in the community are calling for a Cahoots or Denver STAR model, which are staffed completely by non-uniformed staff. These programs evolved from and currently co-exist alongside a co-response model in their respective jurisdictions. The formation of this pilot unit, in consultation with the Mental Health Department, will serve as the vehicle to evaluate and implement future specific plans.

A joint response is preferable as police are specialists in handling situations that involve violence and potential injury, while mental health professionals are specialists in providing mental health consultation to officers and mental health care to individuals in crisis (Shapiro, Cusi, Krst, et al. 2015)- Vera Institute)." TCSO recognizes that many in the community are calling for a Cahoots or Denver STAR model, which are staffed completely by non-uniformed staff. These programs evolved from and currently co-exist alongside a co-response model in their respective jurisdictions. The formation of this pilot unit, in consultation with the Mental Health Department, will serve as the vehicle to evaluate and implement future specific plans.

		<u>Account</u>	<u>Requested</u>		<u>Recommended</u>	
3113	51000419	DEPUTY SHERIFF	143,740	TARGET	80,435	ONE-TIME
3113	58800	FRINGES	67,558	TARGET	35,528	ONE-TIME
3113	51300	SHIFT PAY	4,000	TARGET	2,000	ONE-TIME
3113	51200419	DEPUTY SHERIFF	16,000	TARGET	8,000	ONE-TIME
3113	54340	CLOTHING	8,000	TARGET	4,000	ONE-TIME
3113	54472	TELEPHONE	1,000	TARGET	500	ONE-TIME
3113	54421	AUTO	4,000	TARGET	2,000	ONE-TIME
3113	44089	OTHER FEDERAL AID V	0	ONE-TIME	-132,463	ONE-TIME
Local Share			244,298		0	
Sheriff's Office Total			856,957		444,491	

Sheriff's Office - Jail

It is the responsibility of the Corrections Division of the Tompkins County Sheriff's Office to provide a safe and secure environment for inmates committed to the custody of the Sheriff, as well as for inmates, staff, and visitors.

Consolidated Budget

	2020 Actual	2021 Actual	2022 Adopted	2023			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	2,324,752	2,023,787	2,540,206	3,263,818	0	0	3,263,818
Overtime	266,708	301,846	257,654	310,647	0	0	310,647
Premium Pay	347,275	549,458	76,172	91,135	0	0	91,135
Fringe Benefits	1,406,573	1,516,106	1,485,012	1,619,096	0	0	1,619,096
Automotive Equipment	33,418	40,807	150,000	0	0	0	0
Other Capital Equip	8,296	19,540	25,001	34,264	0	0	34,264
Vehicle Fuel and Maint	49,964	67,647	83,500	83,500	80,000	80,000	163,500
Other Supplies	206,290	196,043	258,803	275,189	0	0	275,189
Travel Training	6,242	22,662	20,000	20,000	0	0	20,000
Professional Services	0	0	2,000	0	0	0	0
Mandate-Inmate Boarding	11,387	60,328	74,000	74,000	0	0	74,000
Mandate - Inmate Medical	295,464	195,153	328,058	330,000	0	0	330,000
Mandate - Other	31,253	34,931	41,840	46,024	0	0	46,024
All Other Contr. Svcs	57,429	69,001	68,287	74,971	0	0	74,971
Maintenance	3,862	5,505	4,000	5,000	0	0	5,000
Utilities	3,583	4,737	4,376	5,000	0	0	5,000
Other	2,377	8,910	12,700	12,700	0	0	12,700
Total Expenditures	5,054,873	5,116,461	5,431,609	6,245,344	80,000	80,000	6,325,344
Revenues							
State Aid	5,484	90,678	0	1,000	0	0	1,000
Local Revenues	15,120	0	0	0	0	0	0
Other Revenues	122,850	61,496	35,000	45,500	0	0	45,500
Total Revenues	143,454	152,174	35,000	46,500	0	0	46,500
Dept. Net Local	4,911,419	4,964,287	5,396,609	6,198,844	80,000	80,000	6,278,844

Sheriff's Office - Jail

Full Time Equivalent

	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Target	OTR Req	OTR Rec	2023 Total Rec
Captain of Corrections	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Cook (Jail)	1.40	1.40	1.40	1.40	1.40	0.00	0.00	1.40
Corrections Officers	35.00	35.00	35.00	35.00	35.00	0.00	0.00	35.00
Forensic Counselor	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Jail Nurse	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Part Time Corrections Officer	2.00	2.00	2.00	2.00	2.00	0.00	0.00	2.00
Psychiatrist	0.22	0.22	0.22	0.22	0.22	0.00	0.00	0.22
Reg. Professional Nurse	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Sergeant	6.00	6.00	6.00	6.00	6.00	0.00	0.00	6.00
Undersheriff	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
	49.62	49.62	48.62	48.62	48.62	0.00	0.00	48.62

Sheriff's Office - Jail

3150 CORRECTIONS

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Salary and Wages	2,324,752	2,023,787	2,540,206	3,263,818	0	0	3,263,818
Overtime	266,708	301,846	257,654	310,647	0	0	310,647
Premium Pay	347,275	549,458	76,172	91,135	0	0	91,135
Fringe Benefits	1,406,573	1,516,106	1,485,012	1,619,096	0	0	1,619,096
Automotive Equipment	33,418	40,807	150,000	0	0	0	0
Other Capital Equip	8,296	19,540	25,001	34,264	0	0	34,264
Vehicle Fuel and Maint	49,964	67,647	83,500	83,500	80,000	80,000	163,500
Other Supplies	206,290	196,043	258,803	275,189	0	0	275,189
Travel Training	6,242	22,662	20,000	20,000	0	0	20,000
Professional Services	0	0	2,000	0	0	0	0
All Other Contr. Svcs	57,429	69,001	68,287	74,971	0	0	74,971
Maintenance	3,862	5,505	4,000	5,000	0	0	5,000
Utilities	3,583	4,737	4,376	5,000	0	0	5,000
Other	2,377	8,910	12,700	12,700	0	0	12,700
Total Expenditures	4,716,769	4,826,049	4,987,711	5,795,320	80,000	80,000	5,875,320
Revenues							
State Aid	5,484	90,678	0	1,000	0	0	1,000
Local Revenues	15,120	0	0	0	0	0	0
Other Revenues	122,850	61,496	35,000	45,500	0	0	45,500
Total Revenues	143,454	152,174	35,000	46,500	0	0	46,500
Unit Net Local	4,573,315	4,673,875	4,952,711	5,748,820	80,000	80,000	5,828,820

3151 MEDICAL AND BOARDING

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Mandate-Inmate Boarding	11,387	60,328	74,000	74,000	0	0	74,000
Mandate - Inmate Medical	295,464	195,153	328,058	330,000	0	0	330,000
Mandate - Other	31,253	34,931	41,840	46,024	0	0	46,024
Total Expenditures	338,104	290,412	443,898	450,024	0	0	450,024
Revenues							
Total Revenues	0	0	0	0	0	0	0
Unit Net Local	338,104	290,412	443,898	450,024	0	0	450,024

Sheriff's Office - Jail

OTR # 45 **Priority** 1 **OTR Name** Gas Prices Increased Nationally

Description The gas prices have increased nationally to the point that our current monthly bills have doubled. The 2022 budget was not prepared for those uncontrollable increases. This OTR is to prepare for these increases for the 2023 year in the hopes that the prices will go down by 2024. In order to save money in our budget, we are asking this as a one time request.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
3150	54310	AUTOMOTIVE FUEL	80,000 ONE-TIME	80,000 ONE-TIME
		Local Share	80,000	80,000
Sheriff's Office - Jail Total			80,000	80,000

Social Services Department

The Department of Social Services provides benefits and services to sustain families and individuals in need, primarily through its administration of Federal- and/or State-mandated entitlement programs, as occasionally supplemented by grant- or locally-funded initiatives.

Department staff determine applicants' eligibility for public assistance programs and, through those program, help recipients to meet their basic needs for food, clothing, shelter, heating, and utilities. To assist these clients to increase and maintain self-sufficiency, our program offerings include employment services, education and training, subsidized day care, and establishment and collection of child support.

Social Services provides protective services to at-risk families, children, and adults. It administers adoption subsidies for hard-to-place youths, and manages and pays for foster care and detention placements. In order to minimize the number and duration of such placements, the department historically has maximized its use of preventive services in the belief that doing so is both socially progressive and fiscally prudent.

Lastly, the Department makes eligibility determinations for Medicaid and provides supports to facilitate clients' access to health care through that program.

Consolidated Budget

	2020 Actual	2021 Actual	2022 Adopted	2023			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	9,227,523	9,114,685	9,799,969	11,122,677	0	2,293	11,124,970
Overtime	9,065	4,434	119,015	131,950	0	0	131,950
Premium Pay	262,045	386,489	133,502	130,000	0	0	130,000
Fringe Benefits	4,542,644	5,010,199	5,194,119	5,028,590	0	273	5,028,863
Automotive Equipment	0	0	125,000	160,000	0	0	160,000
Other Capital Equip	59,619	24,714	36,315	38,449	0	0	38,449
Vehicle Fuel and Maint	13,855	14,176	21,390	25,500	0	0	25,500
Other Supplies	69,390	54,971	74,230	84,430	0	0	84,430
Travel Training	91,272	67,223	88,000	81,000	0	0	81,000
Professional Services	531,470	495,734	611,996	700,521	155,369	155,369	855,890
Mandate - Econ Security	9,189,586	7,557,777	9,559,384	9,905,673	0	0	9,905,673
Mandate - Medicaid	10,105,812	9,254,317	10,820,872	10,524,407	0	0	10,524,407
Mandate - Child Care	7,567,574	7,690,718	8,060,359	9,142,471	0	0	9,142,471
All Other Contr. Svcs	28,783	15,086	16,878	18,476	0	0	18,476
Program Expense	3,489,832	3,896,350	2,442,643	2,194,500	639,633	639,633	2,834,133
Maintenance	557	0	0	5,000	0	0	5,000
Utilities	65,201	69,471	71,238	69,600	0	0	69,600
Other	196,107	611,890	630,787	632,869	3,242	3,242	636,111
Total Expenditures	45,450,335	44,268,234	47,805,697	49,996,113	798,244	800,810	50,796,923
Revenues							
Federal Aid	11,749,286	12,919,645	12,470,967	13,194,903	12,119	79,054	13,273,957
State Aid	11,937,386	11,183,525	12,167,107	13,093,705	487,622	487,622	13,581,327
Local Revenues	1,433,734	1,933,692	1,242,034	1,031,171	0	0	1,031,171
Other Revenues	174,728	72,102	0	12,000	0	0	12,000
Total Revenues	25,295,134	26,108,964	25,880,108	27,331,779	499,741	566,676	27,898,455
Dept. Net Local	20,155,201	18,159,270	21,925,589	22,664,334	298,503	234,134	22,898,468

Social Services Department

Full Time Equivalents

	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Target	OTR Req	OTR Rec	2023 Total Rec
Account Clerk/Typist	2.00	3.00	1.00	1.00	2.00	0.00	0.00	2.00
Accounting Supervisor	1.00	1.00	0.00	1.00	1.00	0.00	0.00	1.00
Administrative Assistant	2.00	2.00	1.00	0.00	0.00	0.00	0.00	0.00
Administrative Assistant - Level 1	9.43	8.43	5.00	4.00	5.00	0.00	0.00	5.00
Administrative Assistant - Level 2	1.00	1.00	1.00	2.00	2.00	0.00	0.00	2.00
Administrative Assistant - Level 3	3.00	3.00	4.00	4.00	3.00	0.00	0.00	3.00
Administrative Assistant - Level 4	2.00	1.00	2.00	2.00	3.00	0.00	0.00	3.00
Case Aide	3.00	4.00	4.00	4.00	4.00	0.00	0.00	4.00
Case Supervisor "A"	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Case Supervisor "B"	9.00	9.00	9.00	9.00	10.00	0.00	0.00	10.00
Casework Assistant	3.00	3.00	3.00	3.00	3.00	0.00	0.00	3.00
Caseworker	19.00	20.00	19.00	21.00	25.00	0.00	0.00	25.00
Commissioner	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Coordinator of Child Support	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Deputy Commissioner	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Director of Administrative Services	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Director of Administrative Services	0.00	0.00	0.00	1.00	0.50	0.00	0.00	0.50
Director of Eligibility	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00
Director of Operations	1.00	1.00	1.00	1.00	0.00	0.00	0.00	0.00
Director of Services	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Division Coordinator	4.00	4.00	4.00	4.00	1.00	0.00	0.00	1.00
Employee Relations Liaison	0.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
Facilities and Security Manager	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00
Financial Investigator	6.00	5.00	5.00	5.00	5.00	0.00	0.00	5.00
Fiscal Coordinator	0.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Human Resources Coordinator	0.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00
Information Aide	3.00	2.00	5.50	6.00	4.00	0.00	0.00	4.00
Keyboard Specialist	4.00	3.00	3.00	1.00	1.00	0.00	0.00	1.00
Long Term Care/Adult Protective	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Microcomputer Specialist	2.00	2.00	2.00	2.00	2.00	0.00	0.00	2.00
Principal Account Clerk/Typist	1.00	1.00	0.00	0.00	2.00	0.00	0.00	2.00
Principal Social Welfare Examiner	1.00	1.00	1.00	1.00	4.00	0.00	0.00	4.00
Program Audit and QA Coordinator	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00
Program Development Specialist	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Receptionist	3.00	2.00	2.00	2.00	2.00	0.00	0.00	2.00
Registered Professional Nurse	4.00	4.00	4.00	4.00	4.00	0.00	0.00	4.00
Security Officer	3.00	3.00	3.00	5.00	3.00	0.00	0.00	3.00
Senior Account Clerk/Typist	0.00	2.00	3.00	3.00	2.00	0.00	0.00	2.00
Senior Caseworker	23.00	24.00	25.00	24.00	23.00	0.00	0.00	23.00
Senior Financial Investigator	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Senior Social Welfare Examiner	13.00	13.00	14.00	14.00	14.00	0.00	0.00	14.00
Senior Typist	1.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Social Services Attorney	3.00	3.00	3.00	4.00	4.00	0.00	0.00	4.00
Social Welfare Examiner	40.00	42.00	41.00	39.00	38.00	0.00	0.00	38.00
Staff Development and Quality	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Substance Abuse Evaluator	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Systems Analyst	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Welfare Investigator	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00

Social Services Department

6010 PLNG. & COORD. (DSS)				Target	Req OTR's	Rec OTR's	Total Rec
	2020 Actual	2021 Actual	2022 Adopted	2023			
Expenditures							
Salary and Wages	9,227,523	9,114,685	9,799,969	11,122,677	0	2,293	11,124,970
Overtime	9,065	4,434	119,015	131,950	0	0	131,950
Premium Pay	262,045	386,489	133,502	130,000	0	0	130,000
Fringe Benefits	4,542,644	5,010,199	5,194,119	5,028,590	0	273	5,028,863
Automotive Equipment	0	0	125,000	160,000	0	0	160,000
Other Capital Equip	59,619	24,714	36,315	38,449	0	0	38,449
Vehicle Fuel and Maint	13,855	14,176	21,390	25,500	0	0	25,500
Other Supplies	69,390	54,971	74,230	84,430	0	0	84,430
Travel Training	91,272	67,223	88,000	81,000	0	0	81,000
Professional Services	531,470	495,734	611,996	700,521	155,369	155,369	855,890
All Other Contr. Svcs	28,783	15,086	16,878	18,476	0	0	18,476
Program Expense	3,482,251	3,890,029	2,442,643	2,194,500	639,633	639,633	2,834,133
Maintenance	557	0	0	5,000	0	0	5,000
Utilities	65,201	69,471	71,238	69,600	0	0	69,600
Other	196,107	223,332	430,635	432,869	3,242	3,242	436,111
Total Expenditures	18,579,782	19,370,543	19,164,930	20,223,562	798,244	800,810	21,024,372
Revenues							
Federal Aid	6,867,901	8,474,739	7,790,322	7,765,924	12,119	79,054	7,844,978
State Aid	6,767,052	6,056,773	6,343,717	6,536,768	487,622	487,622	7,024,390
Local Revenues	274,984	352,998	277,646	278,808	0	0	278,808
Other Revenues	142,814	33,398	0	12,000	0	0	12,000
Total Revenues	14,052,751	14,917,908	14,411,685	14,593,500	499,741	566,676	15,160,176
Unit Net Local	4,527,031	4,452,635	4,753,245	5,630,062	298,503	234,134	5,864,196

6055 DAYCARE				Target	Req OTR's	Rec OTR's	Total Rec
	2020 Actual	2021 Actual	2022 Adopted	2023			
Expenditures							
Mandate - Econ Security	842,480	786,507	1,108,244	2,030,634	0	0	2,030,634
Total Expenditures	842,480	786,507	1,108,244	2,030,634	0	0	2,030,634
Revenues							
State Aid	795,650	826,694	1,030,903	1,959,882	0	0	1,959,882
Local Revenues	2,211	5,319	6,589	0	0	0	0
Other Revenues	0	1,353	0	0	0	0	0
Total Revenues	797,861	833,366	1,037,492	1,959,882	0	0	1,959,882
Unit Net Local	44,619	-46,859	70,752	70,752	0	0	70,752

Social Services Department

6070 PURCHASE OF SERVICES

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Mandate - Child Care	1,343,514	1,071,706	1,414,384	1,446,941	0	0	1,446,941
Total Expenditures	1,343,514	1,071,706	1,414,384	1,446,941	0	0	1,446,941
Revenues							
Federal Aid	52,262	-3,523	0	0	0	0	0
State Aid	751,224	634,650	826,084	843,728	0	0	843,728
Local Revenues	41	0	1,685	1,685	0	0	1,685
Total Revenues	803,527	631,127	827,769	845,413	0	0	845,413
Unit Net Local	539,987	440,579	586,615	601,528	0	0	601,528

6100 MEDICAID

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Mandate - Medicaid	10,105,008	9,253,303	10,810,872	10,521,407	0	0	10,521,407
Total Expenditures	10,105,008	9,253,303	10,810,872	10,521,407	0	0	10,521,407
Revenues							
Total Revenues	0	0	0	0	0	0	0
Unit Net Local	10,105,008	9,253,303	10,810,872	10,521,407	0	0	10,521,407

6101 MEDICAL ASSISTANCE

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Mandate - Medicaid	804	1,014	10,000	3,000	0	0	3,000
Total Expenditures	804	1,014	10,000	3,000	0	0	3,000
Revenues							
Federal Aid	147,589	-31,055	-67,600	-71,240	0	0	-71,240
State Aid	-5,216	-31,048	-62,400	-65,760	0	0	-65,760
Local Revenues	157,700	267,064	140,000	140,000	0	0	140,000
Total Revenues	300,073	204,961	10,000	3,000	0	0	3,000
Unit Net Local	-299,269	-203,947	0	0	0	0	0

Social Services Department

6106 SPEC. NEEDS ADULT FAM.

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Mandate - Child Care	0	0	2,000	2,000	0	0	2,000
Total Expenditures	0	0	2,000	2,000	0	0	2,000
Revenues							
State Aid	0	0	2,000	2,000	0	0	2,000
Total Revenues	0	0	2,000	2,000	0	0	2,000
Unit Net Local	0	0	0	0	0	0	0

6109 FAMILY ASSISTANCE

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Mandate - Econ Security	2,977,265	2,588,802	2,690,126	2,964,378	0	0	2,964,378
Total Expenditures	2,977,265	2,588,802	2,690,126	2,964,378	0	0	2,964,378
Revenues							
Federal Aid	2,333,806	2,013,698	2,286,739	2,461,493	0	0	2,461,493
State Aid	-29,876	305,413	159,003	182,827	0	0	182,827
Local Revenues	607,142	591,898	73,504	67,154	0	0	67,154
Other Revenues	4,013	14,980	0	0	0	0	0
Total Revenues	2,915,085	2,925,989	2,519,246	2,711,474	0	0	2,711,474
Unit Net Local	62,180	-337,187	170,880	252,904	0	0	252,904

6119 CHILD CARE

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Mandate - Child Care	6,010,106	6,271,733	6,060,893	7,114,073	0	0	7,114,073
Total Expenditures	6,010,106	6,271,733	6,060,893	7,114,073	0	0	7,114,073
Revenues							
Federal Aid	1,928,638	2,434,564	2,400,668	2,970,300	0	0	2,970,300
State Aid	2,231,414	2,275,687	1,896,333	1,877,518	0	0	1,877,518
Local Revenues	24,124	170,173	169,085	135,618	0	0	135,618
Other Revenues	0	67	0	0	0	0	0
Total Revenues	4,184,176	4,880,491	4,466,086	4,983,436	0	0	4,983,436
Unit Net Local	1,825,930	1,391,242	1,594,807	2,130,637	0	0	2,130,637

Social Services Department

6123 DELINQUENT CARE

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Mandate - Child Care	213,954	347,279	583,082	579,457	0	0	579,457
Total Expenditures	213,954	347,279	583,082	579,457	0	0	579,457
Revenues							
Federal Aid	2,573	0	5,000	0	0	0	0
State Aid	50,183	75,212	484,241	484,443	0	0	484,443
Local Revenues	2,554	-144	0	0	0	0	0
Other Revenues	0	40	0	0	0	0	0
Total Revenues	55,310	75,108	489,241	484,443	0	0	484,443
Unit Net Local	158,644	272,171	93,841	95,014	0	0	95,014

6129 STATE TRAINING SCHOOLS

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Other	0	388,558	200,152	200,000	0	0	200,000
Total Expenditures	0	388,558	200,152	200,000	0	0	200,000
Revenues							
Total Revenues	0	0	0	0	0	0	0
Unit Net Local	0	388,558	200,152	200,000	0	0	200,000

6130 LOCAL EMERGENCY

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Program Expense	7,581	6,321	0	0	0	0	0
Total Expenditures	7,581	6,321	0	0	0	0	0
Revenues							
Total Revenues	0	0	0	0	0	0	0
Unit Net Local	7,581	6,321	0	0	0	0	0

Social Services Department

6140 SAFETY NET

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Mandate - Econ Security	5,242,551	4,074,306	5,556,631	4,756,770	0	0	4,756,770
Total Expenditures	5,242,551	4,074,306	5,556,631	4,756,770	0	0	4,756,770
Revenues							
Federal Aid	447,023	0	75,838	78,426	0	0	78,426
State Aid	1,332,024	1,021,495	1,417,960	1,233,279	0	0	1,233,279
Local Revenues	295,396	479,846	487,674	322,055	0	0	322,055
Other Revenues	27,279	21,188	0	0	0	0	0
Total Revenues	2,101,722	1,522,529	1,981,472	1,633,760	0	0	1,633,760
Unit Net Local	3,140,829	2,551,777	3,575,159	3,123,010	0	0	3,123,010

6141 FUEL CRISIS ASSIST. STATE

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Mandate - Econ Security	30,948	70,595	65,000	75,000	0	0	75,000
Total Expenditures	30,948	70,595	65,000	75,000	0	0	75,000
Revenues							
Federal Aid	-30,506	31,222	-20,000	-10,000	0	0	-10,000
Local Revenues	69,516	66,266	85,000	85,000	0	0	85,000
Other Revenues	544	930	0	0	0	0	0
Total Revenues	39,554	98,418	65,000	75,000	0	0	75,000
Unit Net Local	-8,606	-27,823	0	0	0	0	0

6142 EMERG. AID TO ADULTS

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Mandate - Econ Security	96,342	37,567	139,383	78,891	0	0	78,891
Total Expenditures	96,342	37,567	139,383	78,891	0	0	78,891
Revenues							
State Aid	44,931	18,649	69,266	39,020	0	0	39,020
Local Revenues	66	272	851	851	0	0	851
Other Revenues	78	146	0	0	0	0	0
Total Revenues	45,075	19,067	70,117	39,871	0	0	39,871
Unit Net Local	51,267	18,500	69,266	39,020	0	0	39,020

Social Services Department

OTR # 75 **Priority** 1 **OTR Name** Sheriff's Deputy stationed at the HSB

Description In response to an increase in violent incidents nationally as well as locally (specifically, in the vicinity of the Human Services Building), this OTR seeks to enhance the facility's security and the safety of visitors and county employees who work there. It will fund one Sheriff's Deputy to operate a magnetometer and provide armed security at the building's main entrance during business hours.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
6010	54442	PROFESSIONAL SERVICES	145,357 ONE-TIME	145,357 ONE-TIME
6010	43610	DSS ADM	-10,135 ONE-TIME	-10,135 ONE-TIME
6010	44610	DSS ADM	-2,814 ONE-TIME	-2,814 ONE-TIME
6010	43601	MEDICAL ASSISTANCE	-5,505 ONE-TIME	-5,505 ONE-TIME
6010	44601	MEDICAL ASSISTANCE	-5,472 ONE-TIME	-5,472 ONE-TIME
6010	43611	FOOD STAMPS	-6,804 ONE-TIME	-6,804 ONE-TIME
6010	44619	CHILD CARE	-2,432 ONE-TIME	-2,432 ONE-TIME
		Local Share	112,195	112,195

OTR # 99 **Priority** 2 **OTR Name** Rental Supplement Grant

Description This new grant-based program is expected to assist between 35 and 38 households to obtain or retain permanent housing each year. Eligibility is limited to households who either are homeless or at imminent risk losing their current housing and whose earning don't exceed 50% of the median income for our area.

Depending on their income, family size, and other factors, participants will be expected to contribute up to 30% of their income toward their housing cost. The grant will cover the remainder of up to 85% of the Fair Market Rent for their particular housing unit, with local dollars covering the remaining 15%.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
6010	54400	PROGRAM EXPENSE	543,256 ONE-TIME	543,256 ONE-TIME
6010	43610	DSS ADM	-461,767 ONE-TIME	-461,767 ONE-TIME
		Local Share	81,489	81,489

OTR # 56 **Priority** 3 **OTR Name** Respite bed

Description Having access to a respite bed will provide an alternative placement option when a case determination supports or when the Court orders that a child receive those services.

Cayuga Centers is willing to guarantee to always have one such bed available for our use -- in exchange for our guaranteeing payment even when the bed is not in use. However, as of our budget request submission, they have not yet been successful in their efforts to recruit and train a family within Tompkins County.

Although the cost of reserving a bed will be non-reimbursable, we anticipate that having this placement option available will avert more expensive placements.

Last year's OTR for this purpose was approved with ARPA funding. Since we don't know whether that reimbursement stream will remain available next year, we are requesting one-year funding in order to learn whether, as we expect, this will prove to be a net local cost saver.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
6010	54400	PROGRAM EXPENSE	66,935 ONE-TIME	66,935 ONE-TIME
6010	44089	OTHER FEDERAL AID V	0 ONE-TIME	-66,935 ONE-TIME
		Local Share	66,935	0

Social Services Department

OTR # 57 **Priority** 4 **OTR Name** Local cost of 5% increase to local agency contracts

Description This OTR represents the net local cost of our client services contracts with local agencies that are paid out of our Planning and Coordination functional unit. (The Federal and/or State reimbursement for some of these is open-ended, but totals less than 100%; for others, the available funding is capped, and so any cost increases must be funded 100% with local dollars.)

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
6010	54400	PROGRAM EXPENSE	29,442 TARGET	29,442 TARGET
6010	54442	PROFESSIONAL SERVICES	10,012 TARGET	10,012 TARGET
6010	54408	INDP LIVING	3,242 TARGET	3,242 TARGET
6010	43610	DSS ADM	-3,411 TARGET	-3,411 TARGET
6010	44610	DSS ADM	-1,401 TARGET	-1,401 TARGET
Local Share			37,884	37,884

OTR # 85 **Priority** 5 **OTR Name** Increase costs for Civil Service mandates

Description This was not requested by the department - this will bring the position salary to livable wage of \$16.61

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
6010	58800	FRINGES	0 TARGET	273 TARGET
6010	51000214	INFORMATION AIDE	0 TARGET	2,293 TARGET
Local Share			0	2,566

Social Services Department Total 298,503 234,134

Tompkins Center for History & Culture

Opening in 2019 the Tompkins Center for History and Culture will be a vibrant cultural destination on the Commons in downtown Ithaca, NY. It will deliver engaging multimedia exhibits and program experiences on local and regional history and on Tompkins County's impact on the world. TCHC has three main goals: 1) build community by offering opportunities to deepen connections among County residents through sharing of narratives and place-based initiatives; 2) engage the public in a vibrant exploration of our unique community through history, heritage and cultural lenses; and 3) orient visitors to local tourism opportunities. Also, the co-location of the Downtown Visitors Center generates additional opportunities for the CVB's visitor services staff to engage more visitors in exploring the community.

Consolidated Budget

	2020 Actual	2021 Actual	2022 Adopted	2023			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Other Supplies	158	72	0	0	0	0	0
All Other Contr. Svcs	15,777	13,378	0	0	0	0	0
Program Expense	0	0	56,000	56,000	0	0	56,000
Maintenance	50,208	5,671	0	0	0	0	0
Utilities	38,302	47,239	0	0	0	0	0
Rent	0	0	4,200	4,200	0	0	4,200
Other	3,273	4,568	5,000	5,000	0	0	5,000
Other Finance	0	0	30,000	30,000	0	0	30,000
Total Expenditures	107,718	70,928	95,200	95,200	0	0	95,200
Revenues							
Other Revenues	147,461	49,454	4,200	4,200	0	0	4,200
Interfund Transf and Rev	0	91,000	91,000	91,000	0	0	91,000
Total Revenues	147,461	140,454	95,200	95,200	0	0	95,200
Dept. Net Local	-39,743	-69,526	0	0	0	0	0

Tompkins Center for History & Culture

7989 TOMP CTR FOR HIST&CULTURE

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Other Supplies	158	72	0	0	0	0	0
All Other Contr. Svcs	15,777	13,378	0	0	0	0	0
Program Expense	0	0	56,000	56,000	0	0	56,000
Maintenance	50,208	5,671	0	0	0	0	0
Utilities	38,302	47,239	0	0	0	0	0
Rent	0	0	4,200	4,200	0	0	4,200
Other	3,273	4,568	5,000	5,000	0	0	5,000
Other Finance	0	0	30,000	30,000	0	0	30,000
Total Expenditures	107,718	70,928	95,200	95,200	0	0	95,200
Revenues							
Other Revenues	147,461	49,454	4,200	4,200	0	0	4,200
Interfund Transf and Rev	0	91,000	91,000	91,000	0	0	91,000
Total Revenues	147,461	140,454	95,200	95,200	0	0	95,200
Unit Net Local	-39,743	-69,526	0	0	0	0	0

Tourism Promotion

Hotel room occupancy tax (established by Local Law No. 4 of 1989) is used to strengthen Tompkins County's tourism products and marketing to insure a healthy tourism industry in Tompkins County. The Convention and Visitors Bureau is supported by these funds, and other initiatives are also financed by this program to encourage the development of, and out-of-county marketing for, attractions, events, and activities that will increase stay-over visitors in Tompkins County. The room tax fund balance is a result of tourism program revenues exceeding expenditures in prior years. Hotel room occupancy taxes are used for the enhancement of the general economy of Tompkins County through promotion of tourism.

Consolidated Budget

	2020 Actual	2021 Actual	2022 Adopted	2023			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	0	0	0	0	73,916	0	0
Fringe Benefits	0	0	0	0	32,649	0	0
Professional Services	197,629	281,433	272,555	283,200	132,000	0	283,200
Program Expense	0	0	0	0	8,538	0	0
Other	1,230,539	1,757,385	2,216,527	2,480,000	0	0	2,480,000
Other Finance	0	120,360	96,000	132,800	0	0	132,800
Total Expenditures	1,428,168	2,159,178	2,585,082	2,896,000	247,103	0	2,896,000
Revenues							
Federal Aid	0	0	655,274	0	0	0	0
Local Revenues	1,205,126	2,615,061	1,929,808	2,896,000	0	0	2,896,000
Total Revenues	1,205,126	2,615,061	2,585,082	2,896,000	0	0	2,896,000
Dept. Net Local	223,042	-455,883	0	0	247,103	0	0

Tourism Promotion

6475 ROOM TAX

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Salary and Wages	0	0	0	0	73,916	0	0
Fringe Benefits	0	0	0	0	32,649	0	0
Professional Services	197,629	281,433	272,555	283,200	132,000	0	283,200
Program Expense	0	0	0	0	8,538	0	0
Other	1,230,539	1,757,385	2,216,527	2,480,000	0	0	2,480,000
Other Finance	0	120,360	96,000	132,800	0	0	132,800
Total Expenditures	1,428,168	2,159,178	2,585,082	2,896,000	247,103	0	2,896,000
Revenues							
Federal Aid	0	0	655,274	0	0	0	0
Local Revenues	1,205,126	2,615,061	1,929,808	2,896,000	0	0	2,896,000
Total Revenues	1,205,126	2,615,061	2,585,082	2,896,000	0	0	2,896,000
Unit Net Local	223,042	-455,883	0	0	247,103	0	0

Tourism Promotion

OTR # 91 **Priority** 1 **OTR Name** Reallocated 10% Room Tax Funding

Description The STPB proposes a change to the allocation of expenses within the County Tax Administration portion of the Tourism Program budget, that is funded entirely by hotel room occupancy taxes collected. This County Tax Administration portion of the budget is also known as "the County 10%" since the local law allows the County to allocate 10% of hotel room occupancy taxes for administration of the tourism program. In recent years, the salary and fringe for the Principal Planner / Tourism Program Director position has not been included in the County Tax Administration portion of the room tax budget. The STPB recommends shifting this expense (in 2023 projected to be \$115,103) out of the tourism marketing, promotion and development portion of the tourism program budget and into the County Tax Administration portion of the budget. This shift would result in an increase in funding for the Convention and Visitors Bureau and various tourism grant programs and a reduction of the amount of unallocated revenue going to the County.

		<u>Account</u>	<u>Requested</u>		<u>Recommended</u>	
6475	51000	REGULAR PAY	73,916	TARGET	0	TARGET
6475	58800	FRINGES	32,649	TARGET	0	TARGET
6475	54400	PROGRAM EXPENSE	8,538	TARGET	0	TARGET
Local Share			115,103		0	

OTR # 13 **Priority** 2 **OTR Name** Supporting Communities with Local Arts Programming

Description The Community Arts Partnership (CAP) serves as the New York State Council on the Arts (NYSCA) Statewide Community Regrant partner site for Tompkins County. Founded in 1977, the Statewide Community Regrant Program (SCR), formerly called the Decentralization Program, was developed to ensure that New York State's cultural funding reaches every part of the state. SCR has since become one of the Council's most effective means of making arts support available to geographically, economically, and ethnically diverse segments of the state's population.

Here in Tompkins County, the SCR grants CAP makes support wonderful, diverse, and needed arts programming through our rural libraries, kids programming through downtown partners like the Greater Ithaca Activities Center, and arts residencies in our elementary schools.

NYSCA's guidelines set the maximum SCR applicant request at \$5,000. CAP currently receives \$60,480 in SCR regrant funding. With an average of 55 applicant requests per year, almost all of which are worthy of funding, the average SCR grant CAP is able to make is only \$1,400 to 44 grantees. With such a low average grant award, programs often end up needing to eliminate the fees they pay the artists or they severely limit their offerings (for example a school residency artists can only work with a handful of classrooms in one school, and rural libraries can only bring in one or two performers rather than a whole season).

The Strategic Tourism Planning Board is requesting the legislature include \$132,000 in general funds to be added as target funding to the Tourism Promotion budget. Of that amount, \$120,960 would be used for regrants, which will be used for more and larger grants to more adequately support community-based arts programming in all corners of the county, leading to improved quality of life and increased economic activity. The remaining \$11,040 would support CAP's administration of the additional funds.

		<u>Account</u>	<u>Requested</u>		<u>Recommended</u>	
6475	54442	PROFESSIONAL SERVICES	132,000	TARGET	0	TARGET
Local Share			132,000		0	
Tourism Promotion Total			247,103		0	

Transportation Planning

Transportation Planning manages Federal and State public transportation grants and County Mobility Management programs. Grant management includes developing proposals, reporting and monitoring compliance with Federal and State regulations. Mobility management includes: managing Tompkins County's Coordinated Transportation Planning program; expanding regional mobility services for commuters and access to regional health care centers, and working with individuals, human service agencies and others to identify service gaps and strategies to improve mobility services in and around Tompkins County.

Consolidated Budget

	2020 Actual	2021 Actual	2022 Adopted	2023			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	76,717	76,837	76,466	97,929	99,861	99,861	197,790
Premium Pay	1,750	1,750	1,750	1,750	0	0	1,750
Fringe Benefits	37,554	41,415	40,414	44,028	44,108	44,108	88,136
Other Capital Equip	22	15	400	500	0	0	500
Other Supplies	184	46	4,000	4,300	0	0	4,300
Travel Training	723	1,007	1,500	5,000	0	0	5,000
All Other Contr. Svcs	476,644	236,038	517,404	531,250	0	0	531,250
Program Expense	3,368	3,278	8,900	8,900	0	0	8,900
Other	1,182	0	5,127	5,150	0	0	5,150
Total Expenditures	598,144	360,386	655,961	698,807	143,969	143,969	842,776
Revenues							
Federal Aid	0	877,417	494,005	526,278	107,977	107,977	634,255
State Aid	0	0	61,126	65,784	12,958	12,958	78,742
Total Revenues	0	877,417	555,131	592,062	120,935	120,935	712,997
Dept. Net Local	598,144	-517,031	100,830	106,745	23,034	23,034	129,779

Transportation Planning

Full Time Equivalents

	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Target	OTR Req	OTR Rec	2023 Total Rec
Administrative Assistant	0.00	0.00	0.00	0.00	0.00	1.00	1.00	1.00
Chief Transportation Planner	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Transportation Planner Trainee	0.00	0.00	0.00	0.00	0.00	1.00	1.00	1.00
	1.00	1.00	1.00	1.00	1.00	2.00	2.00	3.00

Transportation Planning

5631 TRANSPORTATION PLANNER

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Salary and Wages	76,717	76,837	76,466	97,929	99,861	99,861	197,790
Premium Pay	1,750	1,750	1,750	1,750	0	0	1,750
Fringe Benefits	37,554	41,415	40,414	44,028	44,108	44,108	88,136
Other Capital Equip	22	15	400	500	0	0	500
Other Supplies	184	46	4,000	4,300	0	0	4,300
Travel Training	723	1,007	1,500	5,000	0	0	5,000
All Other Contr. Svcs	476,644	236,038	517,404	531,250	0	0	531,250
Program Expense	3,368	3,278	8,900	8,900	0	0	8,900
Other	1,182	0	5,127	5,150	0	0	5,150
Total Expenditures	598,144	360,386	655,961	698,807	143,969	143,969	842,776
Revenues							
Federal Aid	0	877,417	494,005	526,278	107,977	107,977	634,255
State Aid	0	0	61,126	65,784	12,958	12,958	78,742
Total Revenues	0	877,417	555,131	592,062	120,935	120,935	712,997
Unit Net Local	598,144	-517,031	100,830	106,745	23,034	23,034	129,779

Transportation Planning

OTR # 64 **Priority** 1 **OTR Name** Transition Staffing

Description These funds will support succession planning by providing a six month overlap with the current Chief Transportation Planner. It also supports a new full time administrative position. This administrative position will assist with newly implemented and federally mandated reporting requirements.

		<u>Account</u>	<u>Requested</u>		<u>Recommended</u>	
5631	51000	REGULAR PAY	64,958	TARGET	64,958	TARGET
5631	58800	FRINGES	28,692	TARGET	28,692	TARGET
5631	51000	REGULAR PAY	34,903	ONE-TIME	34,903	ONE-TIME
5631	58800	FRINGES	15,416	ONE-TIME	15,416	ONE-TIME
5631	44594	FED AID MASS TRANSIT	-70,238	TARGET	-70,238	TARGET
5631	44594	FED AID MASS TRANSIT	-37,739	ONE-TIME	-37,739	ONE-TIME
5631	43594	MASS TRANSIT	-8,429	TARGET	-8,429	TARGET
5631	43594	MASS TRANSIT	-4,529	ONE-TIME	-4,529	ONE-TIME
Local Share			23,034		23,034	
Transportation Planning Total			23,034		23,034	

Unallocated Revenues

Unallocated Revenues include: Sales Tax, Interest Income, Rent on County owned properties, Payments in Lieu of Tax, Interest & Penalties on delinquent taxes, and other non-departmental revenue

Consolidated Budget

	2020 Actual	2021 Actual	2022 Adopted	2023			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Total Expenditures	0	0	0	0	0	0	0
Revenues							
Federal Aid	816,300	4,829,010	0	0	0	0	0
State Aid	1,369,228	2,233,410	675,000	1,310,000	900,000	900,000	2,210,000
Local Revenues	87,139,263	97,427,525	92,008,483	44,725,593	500,000	500,000	45,225,593
Other Revenues	1,210,008	1,070,346	1,116,801	1,060,559	0	0	1,060,559
Use of Fund Balance	0	0	1,605,511	0	0	0	0
Total Revenues	90,534,799	105,560,291	95,405,795	47,096,152	1,400,000	1,400,000	48,496,152
Dept. Net Local	-90,534,799	-105,560,29	-95,405,795	-47,096,152	-1,400,000	-1,400,000	-48,496,152

Unallocated Revenues

9999 UNALLOCATED REVENUE

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Total Expenditures	0	0	0	0	0	0	0
Revenues							
Federal Aid	816,300	4,829,010	0	0	0	0	0
State Aid	1,369,228	2,233,410	675,000	1,310,000	900,000	900,000	2,210,000
Local Revenues	87,139,263	97,427,525	92,008,483	44,725,593	500,000	500,000	45,225,593
Other Revenues	1,210,008	1,070,346	1,116,801	1,060,559	0	0	1,060,559
Use of Fund Balance	0	0	1,605,511	0	0	0	0
Total Revenues	90,534,799	105,560,291	95,405,795	47,096,152	1,400,000	1,400,000	48,496,152
Unit Net Local	-90,534,799	-105,560,291	-95,405,795	-47,096,152	-1,400,000	-1,400,000	-48,496,152

Unallocated Revenues

OTR # 70 **Priority** 1 **OTR Name** County Clerk Revenue Update
Description The County Clerk presented her estimated numbers for the 2023 Fiscal year.

		<u>Account</u>	<u>Requested</u>		<u>Recommended</u>	
9999	41189	DEED TRANSFER TAX	-200,000	TARGET	-200,000	TARGET
9999	41255	CLERK FEES	-300,000	TARGET	-300,000	TARGET
9999	43016	CASINO LICENSING FEES	-900,000	TARGET	-900,000	TARGET
Local Share			-1,400,000		-1,400,000	
Unallocated Revenues Total			-1,400,000		-1,400,000	

Veterans Service Agency

Pursuant to the County Charter and Executive Law Â§ 357, Tompkins County is required to have a County Veterans Service Agency as well as a Director to serve the County. The mission of the office is to provide entitlement information and advocacy assistance to military personnel, veterans, and their dependents in matters relating to veterans law. The Director is required to be accredited as a Veterans Service Organization (VSO) representative within eighteen months of appointment. Accreditation shall mean the authority granted by the United States Department of Veterans Affairs to assist veterans and their family members in the preparation, presentation, and prosecution of claims for benefits pursuant to federal regulations. The Tompkins County Legislature established the Tompkins County Veterans Service Agency in 2019.

Consolidated Budget

	2020 Actual	2021 Actual	2022 Adopted	2023			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	74,676	76,835	101,228	122,627	42,995	42,995	165,622
Fringe Benefits	35,740	40,492	52,305	54,164	18,991	18,991	73,155
Automotive Equipment	0	0	10,400	0	0	0	0
Other Capital Equip	449	482	3,652	0	0	0	0
Other Supplies	436	353	500	500	0	0	500
Travel Training	0	0	2,174	2,374	800	800	3,174
All Other Contr. Svcs	0	579	1,019	819	649	649	1,468
Program Expense	59	425	1,365	1,365	0	0	1,365
Utilities	47	54	240	240	170	170	410
Other	16	46	212	223	145	145	368
Total Expenditures	111,423	119,266	173,095	182,312	63,750	63,750	246,062
Revenues							
Federal Aid	0	0	2,315	0	0	0	0
State Aid	18,000	2,000	10,000	25,000	0	0	25,000
Other Revenues	100	0	0	0	0	0	0
Applied Rollover (Rev.)	0	0	10,000	0	0	0	0
Total Revenues	18,100	2,000	22,315	25,000	0	0	25,000
Dept. Net Local	93,323	117,266	150,780	157,312	63,750	63,750	221,062

Veterans Service Agency

Full Time Equivalent

	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Target	OTR Req	OTR Rec	2023 Total Rec
Director of Veterans Services	0.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Information Aide	0.00	0.00	0.00	0.50	0.50	0.00	0.00	0.50
Veterans Service Officer	0.00	0.00	0.00	0.00	0.00	1.00	1.00	1.00
	0.00	1.00	1.00	1.50	1.50	1.00	1.00	2.50

Veterans Service Agency

6510 VETERANS SERVICE AGENCY

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Salary and Wages	74,676	76,835	101,228	122,627	42,995	42,995	165,622
Fringe Benefits	35,740	40,492	52,305	54,164	18,991	18,991	73,155
Automotive Equipment	0	0	10,400	0	0	0	0
Other Capital Equip	449	482	3,652	0	0	0	0
Other Supplies	436	353	500	500	0	0	500
Travel Training	0	0	2,174	2,374	800	800	3,174
All Other Contr. Svcs	0	579	1,019	819	649	649	1,468
Program Expense	59	425	1,365	1,365	0	0	1,365
Utilities	47	54	240	240	170	170	410
Other	16	46	212	223	145	145	368
Total Expenditures	111,423	119,266	173,095	182,312	63,750	63,750	246,062
Revenues							
Federal Aid	0	0	2,315	0	0	0	0
State Aid	18,000	2,000	10,000	25,000	0	0	25,000
Other Revenues	100	0	0	0	0	0	0
Applied Rollover (Rev.)	0	0	10,000	0	0	0	0
Total Revenues	18,100	2,000	22,315	25,000	0	0	25,000
Unit Net Local	93,323	117,266	150,780	157,312	63,750	63,750	221,062

Veterans Service Agency

OTR # 59 **Priority** 1 **OTR Name** Staff Expansion

Description Veterans Service Officer: a part-time position to help meet the growing demands of service from the community of Veterans across Tompkins County.

This position will assist in the consultation, compiling information for, and filing of claims or benefits with the U.S. Department of Veterans Affairs, New York State Division of Veterans' Services. The VSO also will help service the increasing demand from the community of Veterans, active military members, and their families, as well as aid with departmental outreach to help create more awareness of this three-year-old department of Tompkins County.

		<u>Account</u>	<u>Requested</u>		<u>Recommended</u>	
6510	51000	REGULAR PAY	42,995	TARGET	42,995	TARGET
6510	58800	FRINGES	18,991	TARGET	18,991	TARGET
6510	54412	TRAVEL/TRAINING	800	TARGET	800	TARGET
6510	54416	MEMBERSHIP DUES	145	TARGET	145	TARGET
6510	54425	SERVICE CONTRACTS	649	TARGET	649	TARGET
6510	54472	TELEPHONE	170	TARGET	170	TARGET
Local Share			63,750		63,750	
Veterans Service Agency Total			63,750		63,750	

Weights & Measures Department

The mission of Weights and Measures is to uphold the relevant State Agriculture and Market Laws that protect and serve consumers as well as business owners. This is done through the inspection, testing and certification of all commercially used weighing and measuring devices (e.g., scales, gasoline pumps, fuel oil dispensers) in the County. Devices not in compliance are either ordered out of service for repair or condemned. Weights and Measures also inspects packaged commodities for accurate weight, measure, or numerical count, and responds to consumer complaints and questions. Fees are assessed for device testing and are used to offset the cost of operating the program. This is a state-mandated program.

Consolidated Budget

	2020 Actual	2021 Actual	2022 Adopted	2023			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	87,257	64,307	63,025	69,875	0	0	69,875
Premium Pay	500	500	1,000	1,000	0	0	1,000
Fringe Benefits	42,000	34,153	33,082	31,305	0	0	31,305
Automotive Equipment	0	50,584	23,318	0	0	0	0
Other Capital Equip	3,292	0	35,271	17,861	0	0	17,861
Vehicle Fuel and Maint	919	2,398	3,461	5,500	0	0	5,500
Other Supplies	263	569	475	475	0	0	475
Travel Training	0	4	250	250	0	0	250
All Other Contr. Svcs	185	185	200	200	0	0	200
Program Expense	1,851	567	875	1,200	0	0	1,200
Utilities	1,394	1,430	1,660	1,660	0	0	1,660
Other	132	107	150	150	0	0	150
Total Expenditures	137,793	154,804	162,767	129,476	0	0	129,476
Revenues							
Federal Aid	0	0	8,890	0	0	0	0
Local Revenues	25,348	22,524	23,000	23,000	0	0	23,000
Other Revenues	0	0	20,000	0	0	0	0
Applied Rollover (Rev.)	0	0	6,156	0	0	0	0
Total Revenues	25,348	22,524	58,046	23,000	0	0	23,000
Dept. Net Local	112,445	132,280	104,721	106,476	0	0	106,476

Weights & Measures Department

Full Time Equivalents

	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Target	OTR Req	OTR Rec	2023 Total Rec
Director of Weights & Measures	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Inspector of Weights & Measures	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
	2.00	2.00	1.00	1.00	1.00	0.00	0.00	1.00

Weights & Measures Department

3630 WEIGHTS & MEASURES

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Salary and Wages	87,257	64,307	63,025	69,875	0	0	69,875
Premium Pay	500	500	1,000	1,000	0	0	1,000
Fringe Benefits	42,000	34,153	33,082	31,305	0	0	31,305
Automotive Equipment	0	50,584	23,318	0	0	0	0
Other Capital Equip	3,292	0	35,271	17,861	0	0	17,861
Vehicle Fuel and Maint	919	2,398	3,461	5,500	0	0	5,500
Other Supplies	263	569	475	475	0	0	475
Travel Training	0	4	250	250	0	0	250
All Other Contr. Svcs	185	185	200	200	0	0	200
Program Expense	1,851	567	875	1,200	0	0	1,200
Utilities	1,394	1,430	1,660	1,660	0	0	1,660
Other	132	107	150	150	0	0	150
Total Expenditures	137,793	154,804	162,767	129,476	0	0	129,476
Revenues							
Federal Aid	0	0	8,890	0	0	0	0
Local Revenues	25,348	22,524	23,000	23,000	0	0	23,000
Other Revenues	0	0	20,000	0	0	0	0
Applied Rollover (Rev.)	0	0	6,156	0	0	0	0
Total Revenues	25,348	22,524	58,046	23,000	0	0	23,000
Unit Net Local	112,445	132,280	104,721	106,476	0	0	106,476

Workforce Development Board

The Workforce Development Board enhances the productivity and competitiveness of Tompkins County by developing and coordinating employment and training resources that meet employer workforce needs and facilitate employment and development opportunities for individuals. Key to these efforts, is a continuous contact with the business community. This is done in partnership with economic development to ensure that workforce priorities are aligned with economic development strategies in a manner that is responsive to current needs and future demand.

Consolidated Budget

	2020 Actual	2021 Actual	2022 Adopted	2023			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	200,409	178,325	257,782	285,801	0	0	285,801
Overtime	401	1,641	0	0	0	0	0
Premium Pay	425	425	500	850	0	0	850
Fringe Benefits	96,311	95,099	133,454	126,614	0	0	126,614
Other Capital Equip	7,520	2,565	3,624	4,124	0	0	4,124
Other Supplies	2,403	675	4,000	8,550	0	0	8,550
Travel Training	2,539	2,434	6,000	7,044	0	0	7,044
Professional Services	1,608	4,500	0	2,000	0	0	2,000
All Other Contr. Svcs	49,779	195,586	194,775	221,874	0	0	221,874
Program Expense	6,040	5,363	7,030	9,500	0	0	9,500
Utilities	1,996	1,670	3,275	4,200	0	0	4,200
Rent	17,719	19,584	19,926	32,726	0	0	32,726
Other	4,042	4,002	7,468	10,467	0	0	10,467
Total Expenditures	391,192	511,869	637,834	713,750	0	0	713,750
Revenues							
Federal Aid	170,913	322,283	362,000	419,871	0	0	419,871
Other Revenues	-32,229	82,867	30,000	13,500	0	0	13,500
Interfund Transf and Rev	358,818	206,724	245,834	280,379	0	0	280,379
Total Revenues	497,502	611,874	637,834	713,750	0	0	713,750
Dept. Net Local	-106,310	-100,005	0	0	0	0	0

Workforce Development Board

Full Time Equivalents

	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Target	OTR Req	OTR Rec	2023 Total Rec
Administrative Coordinator	1.35	0.85	0.85	0.85	0.00	0.00	0.00	0.00
Deputy Workforce Development	0.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Director	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Fiscal Coordinator	0.00	0.00	0.00	0.00	0.85	0.00	0.00	0.85
Workforce Development Associate	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00
Youth Services Associate	0.00	0.00	1.00	1.00	0.00	0.00	0.00	0.00
	2.35	2.85	3.85	3.85	3.85	0.00	0.00	3.85

Workforce Development Board

6290 WORKFORCE DEV BOARD

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Salary and Wages	200,409	178,325	257,782	285,801	0	0	285,801
Overtime	401	1,641	0	0	0	0	0
Premium Pay	425	425	500	850	0	0	850
Fringe Benefits	96,311	95,099	133,454	126,614	0	0	126,614
Other Capital Equip	7,520	2,565	3,624	4,124	0	0	4,124
Other Supplies	2,403	675	4,000	8,550	0	0	8,550
Travel Training	2,539	2,434	6,000	7,044	0	0	7,044
Professional Services	1,608	4,500	0	2,000	0	0	2,000
All Other Contr. Svcs	49,779	195,586	194,775	221,874	0	0	221,874
Program Expense	6,040	5,363	7,030	9,500	0	0	9,500
Utilities	1,996	1,670	3,275	4,200	0	0	4,200
Rent	17,719	19,584	19,926	32,726	0	0	32,726
Other	4,042	4,002	7,468	10,467	0	0	10,467
Total Expenditures	391,192	511,869	637,834	713,750	0	0	713,750
Revenues							
Federal Aid	170,913	322,283	362,000	419,871	0	0	419,871
Other Revenues	-32,229	82,867	30,000	13,500	0	0	13,500
Interfund Transf and Rev	358,818	206,724	245,834	280,379	0	0	280,379
Total Revenues	497,502	611,874	637,834	713,750	0	0	713,750
Unit Net Local	-106,310	-100,005	0	0	0	0	0

Workforce NY Career Center

The Office of Employment and Training provides Workforce Innovation and Opportunity Act Programs that offer employment services for Adults, Dislocated Workers and Youth. Employment services may include job development, job readiness, employment assessment, one-on-one employment counseling and training. New regulations state there are no income eligibility guidelines, however, intensive and training services are priority based, as determined by the local Workforce Development Board. In addition, workforce development services are provided to area businesses to assist them with obtaining, retaining, and training employees to meet the needs of their business.

Consolidated Budget

	2020 Actual	2021 Actual	2022 Adopted	2023			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	642,616	562,911	740,789	799,359	0	0	799,359
Overtime	18,012	2,776	0	0	0	0	0
Premium Pay	10,629	4,033	575	650	0	0	650
Fringe Benefits	228,712	234,173	288,565	277,671	0	0	277,671
Other Capital Equip	12,572	0	1,000	3,704	0	0	3,704
Other Supplies	510	839	2,432	2,032	0	0	2,032
Travel Training	1,925	2,940	6,992	6,500	0	0	6,500
All Other Contr. Svcs	2,316	2,242	2,567	2,567	0	0	2,567
Program Expense	142,828	70,844	158,755	173,000	0	0	173,000
Utilities	8,085	9,511	9,770	10,279	0	0	10,279
Rent	19,908	19,908	19,908	47,112	0	0	47,112
Other	3,216	4,465	9,607	10,353	0	0	10,353
Total Expenditures	1,091,329	914,642	1,240,960	1,333,227	0	0	1,333,227
Revenues							
Federal Aid	936,479	778,135	1,035,579	1,106,437	0	0	1,106,437
Other Revenues	82,037	77,271	80,064	36,500	0	0	36,500
Interfund Transf and Rev	265,683	110,672	125,317	190,290	0	0	190,290
Total Revenues	1,284,199	966,078	1,240,960	1,333,227	0	0	1,333,227
Dept. Net Local	-192,870	-51,436	0	0	0	0	0

Workforce NY Career Center

Full Time Equivalents

	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Target	OTR Req	OTR Rec	2023 Total Rec
Administrative Coordinator	0.15	0.15	0.15	0.15	0.00	0.00	0.00	0.00
Communications Specialist	0.00	0.00	1.00	1.00	1.00	0.00	0.00	1.00
Employment and Training Director	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Fiscal Coordinator	0.00	0.00	0.00	0.00	0.15	0.00	0.00	0.15
Project Assistant	0.00	0.00	0.00	0.25	0.25	0.00	0.00	0.25
Workforce Development Coordinator	1.00	1.00	1.00	1.00	2.00	0.00	0.00	2.00
Workforce Development Specialist	3.00	4.00	4.00	4.00	3.00	0.00	0.00	3.00
Workforce Transition Specialist	2.00	2.00	2.00	2.00	2.00	0.00	0.00	2.00
	7.15	8.15	9.15	9.40	9.40	0.00	0.00	9.40

Workforce NY Career Center

6292 EMPLOYMENT & TRAINING

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Salary and Wages	642,616	562,911	740,789	799,359	0	0	799,359
Overtime	18,012	2,776	0	0	0	0	0
Premium Pay	10,629	4,033	575	650	0	0	650
Fringe Benefits	228,712	234,173	288,565	277,671	0	0	277,671
Other Capital Equip	12,572	0	1,000	3,704	0	0	3,704
Other Supplies	510	839	2,432	2,032	0	0	2,032
Travel Training	1,925	2,940	6,992	6,500	0	0	6,500
All Other Contr. Svcs	2,316	2,242	2,567	2,567	0	0	2,567
Program Expense	142,828	70,844	158,755	173,000	0	0	173,000
Utilities	8,085	9,511	9,770	10,279	0	0	10,279
Rent	19,908	19,908	19,908	47,112	0	0	47,112
Other	3,216	4,465	9,607	10,353	0	0	10,353
Total Expenditures	1,091,329	914,642	1,240,960	1,333,227	0	0	1,333,227
Revenues							
Federal Aid	936,479	778,135	1,035,579	1,106,437	0	0	1,106,437
Other Revenues	82,037	77,271	80,064	36,500	0	0	36,500
Interfund Transf and Rev	265,683	110,672	125,317	190,290	0	0	190,290
Total Revenues	1,284,199	966,078	1,240,960	1,333,227	0	0	1,333,227
Unit Net Local	-192,870	-51,436	0	0	0	0	0

Youth Services Department

It is the mission of the Tompkins County Youth Services Department to invest time, resources and funding in communities to enable all youth to thrive in school, work and life. The Tompkins County Charter and NYS Executive Law charge the Department with planning and coordinating youth services throughout Tompkins County.

TCYSD is a planning entity which provides direct services for youth through assessing youth needs, contracting with appropriate youth program providers, monitoring the performance of funded programs, coordinating public and private youth programs, supporting the training of youth workers and their organizations, and assisting local municipalities to assess and address their local youth needs.

Utilizing a continuum of care approach which weaves a web of youth services across Tompkins County, funding recommendations provided by the Youth Services Board utilize the department's resources to provide support for recreation, prevention, and intervention programs run by not-for-profit agencies and municipalities that provide over 40 programs serving over 7,000 youth per year.

Working with our collaborative partners the Youth Services Department is committed to making Tompkins County a place where all youth are given the opportunity to thrive.

Consolidated Budget

	2020 Actual	2021 Actual	2022 Adopted	2023			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Salary and Wages	254,100	249,160	266,837	285,938	0	0	285,938
Overtime	1,236	0	0	0	0	0	0
Premium Pay	5,282	10,044	1,750	1,750	0	0	1,750
Fringe Benefits	124,732	136,601	138,779	127,072	0	0	127,072
Other Supplies	480	3,109	1,705	3,289	0	0	3,289
Travel Training	1,009	106	1,000	3,000	0	0	3,000
Professional Services	44,859	35,520	28,750	33,500	0	0	33,500
All Other Contr. Svcs	722	871	740	900	0	0	900
Program Expense	896,107	787,279	928,332	928,582	85,291	85,291	1,013,873
Utilities	533	567	650	700	0	0	700
Other	1,306	1,353	2,325	3,250	0	0	3,250
Other Finance	237,384	206,729	216,665	236,858	0	0	236,858
Total Expenditures	1,567,750	1,431,339	1,587,533	1,624,839	85,291	85,291	1,710,130
Revenues							
State Aid	183,250	179,315	139,433	139,433	0	0	139,433
Local Revenues	237,384	206,729	216,665	236,858	0	0	236,858
Other Revenues	44,919	40,000	0	0	0	0	0
Applied Rollover (Rev.)	0	0	6,000	0	0	0	0
Total Revenues	465,553	426,044	362,098	376,291	0	0	376,291
Dept. Net Local	1,102,197	1,005,295	1,225,435	1,248,548	85,291	85,291	1,333,839

Youth Services Department

Full Time Equivalents

	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Target	OTR Req	OTR Rec	2023 Total Rec
Admin Coordinator	0.00	0.00	1.00	1.00	0.00	0.00	0.00	0.00
Administrative Assistant	1.00	1.00	0.00	0.00	1.00	0.00	0.00	1.00
Coordinator of Community Youth	2.00	2.00	1.00	1.00	1.00	0.00	0.00	1.00
Deputy Director of Youth Services	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Director	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
	5.00	5.00	4.00	4.00	4.00	0.00	0.00	4.00

Youth Services Department

7020 YOUTH BUREAU				Target	Req OTR's	Rec OTR's	Total Rec
	2020 Actual	2021 Actual	2022 Adopted	2023			
Expenditures							
Salary and Wages	254,100	249,160	266,837	285,938	0	0	285,938
Overtime	1,236	0	0	0	0	0	0
Premium Pay	5,282	10,044	1,750	1,750	0	0	1,750
Fringe Benefits	124,732	136,601	138,779	127,072	0	0	127,072
Other Supplies	480	3,109	1,705	3,289	0	0	3,289
Travel Training	1,009	106	1,000	3,000	0	0	3,000
Professional Services	44,859	35,520	28,750	33,500	0	0	33,500
All Other Contr. Svcs	722	871	740	900	0	0	900
Program Expense	0	0	0	250	0	0	250
Utilities	533	567	650	700	0	0	700
Other	1,306	1,353	2,325	3,250	0	0	3,250
Total Expenditures	434,259	437,331	442,536	459,649	0	0	459,649
Revenues							
State Aid	8,964	9,402	7,526	7,526	0	0	7,526
Other Revenues	44,919	40,000	0	0	0	0	0
Applied Rollover (Rev.)	0	0	6,000	0	0	0	0
Total Revenues	53,883	49,402	13,526	7,526	0	0	7,526
Unit Net Local	380,376	387,929	429,010	452,123	0	0	452,123
7022 YOUTH PROGRAMS				Target	Req OTR's	Rec OTR's	Total Rec
	2020 Actual	2021 Actual	2022 Adopted	2023			
Expenditures							
Program Expense	543,379	418,286	561,355	561,355	30,244	30,244	591,599
Other Finance	237,384	206,729	216,665	236,858	0	0	236,858
Total Expenditures	780,763	625,015	778,020	798,213	30,244	30,244	828,457
Revenues							
State Aid	174,286	169,913	131,907	131,907	0	0	131,907
Local Revenues	237,384	206,729	216,665	236,858	0	0	236,858
Total Revenues	411,670	376,642	348,572	368,765	0	0	368,765
Unit Net Local	369,093	248,373	429,448	429,448	30,244	30,244	459,692

Youth Services Department

7026 MUNICIPAL YOUTH SERVICES

				Target	Req OTR's	Rec OTR's	Total Rec
	2020 Actual	2021 Actual	2022 Adopted	2023			
Expenditures							
Program Expense	352,728	368,993	366,977	366,977	55,047	55,047	422,024
Total Expenditures	352,728	368,993	366,977	366,977	55,047	55,047	422,024
Revenues							
Total Revenues	0	0	0	0	0	0	0
Unit Net Local	352,728	368,993	366,977	366,977	55,047	55,047	422,024

Youth Services Department

OTR # 34 **Priority** 1 **OTR Name** Stabilization of the Municipal Youth Services System

Description

The Municipal Youth Services System is a partnership between local municipalities, Cornell Cooperative Extension's (CCE) Rural Youth Services, and Tompkins County via the Youth Services Department. Each municipality is different and fund a variety of programming. Municipalities are struggling to maintain services amid funding reductions and increasing costs. Cornell Cooperative Extension Rural Youth Services is an integral part of the municipal system. Currently all but two municipalities contract with RYS which is a unique and cost-effective system that has been providing programming grounded in positive youth development to our rural youth for decades. These programs are based on the concept that each municipality has a dedicated person who is embedded in their local communities, providing mentorship and life development skills to youth who might not be involved in other programs or sports and could otherwise fall through the cracks. The Rural Youth Services System is overseen by an RYS Coordinator and Assistant Coordinator, supervising the eight Program Educators working in the municipalities. The Rural Youth Service programs were one of the few programs that did not suspend their services during the COVID-19 pandemic. Rather they quickly pivoted to online programming.

After several years of flat funding, Cooperative Extension was committed to providing its staff with a 3% COLA increase in their 2022 budget. At the time, they covered this increase without passing it on to the municipalities. CCE leadership is seeing inflation at an all-time high and feels it necessary to provide another 3% COLA increase in 2023, to avoid losing key staff. However, CCE cannot continue to cover the increases moving forward and is forced to pass the increases onto the individual municipalities in the 2023 budgets. While well-deserved, these additional costs alone will leave gaps in the respective municipal budgets of several thousand dollars.

In 2021, the Municipal System endured a 12% funding reduction of approximately \$48,000, causing them to reduce operational costs and other expenses to ensure they could continue to provide services to youth in their communities. As we look to the future viability of these critical programs, it's clear Tompkins County and the municipalities need to increase their commitment to the system now or we will see a loss of key staff, a reduction in hours of services and programs offered, or in the worst case closing of entire programs. Our Resource Allocation Committee understands that this system can only be successful in partnership and is asking for an Over-Target Request for \$55,047. This request will not only restore the 12% reduction of two years ago but also add a bit more. Simultaneously, local planning groups will be asking their Town/Village Boards for increased financial commitments to shore up current budgets and continue to create a sustainable system to provide these critical programs to youth in our rural areas for generations to come.

7026	54400	<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
		PROGRAM EXPENSE	55,047 TARGET	55,047 TARGET
		Local Share	55,047	55,047

Youth Services Department

OTR # 35 **Priority** 2 **OTR Name** Support for Agency Capacity

Description In 2021, the agencies supported through the Tompkins County Youth Services Department saw a reduction of their funding allocations by 12%, or just over \$47,000. This funding has since remained flat. This combined with increasing costs and coping with the pandemic for two years, many agencies had to reduce or completely drop services, cut hours of operation, and lost critical staff members. As youth and their families have emerged from the COVID19 pandemic, we have seen the demand for the services provided by these agencies increase dramatically. The social isolation and economic hardships faced by these families have had devastating impacts on our local youth. According to the most recent CLYDE Student Survey Data, almost 40% of our youth are reporting they sometimes feel like life is not worth it. Another 50% reported that they feel they are no good at all, and 40% feel sad or depressed most days. The risk factors highlighted in the CLYDE Survey also show us that we are seeing an alarming lack of commitment to school from our youth, dramatic increases in family conflicts, and a positive increase in the perception and use of illegal drugs among our youth.

The good news is that the agencies funded by the Tompkins County Youth Services Department work to combat these trends every day through the services they provide. Those agencies dealing with the youth of color and other hard-to-serve populations were more disproportionately impacted by the COVID19 pandemic than the numbers reported above. The CLYDE Survey says that our youth feel positive about their ability to be involved in different prosocial opportunities with their peers, the development of their social/life skills, and the chance to be actively involved in their communities. These things are in no small part a result of the youth-serving organizations we fund.

Youth-serving agencies submitted bids for our new funding cycle, to begin January 2023, asking for the funds needed to provide their services and create a sustainable service delivery model for the youth that demand those services. The combined amounts requested exceeded our available funds allocated by \$30,244. Our Resource Allocation Committee reviewed every request closely and after much discussion felt each applicant was worthy of full funding. With respect to the fact that we had held our agency allocations flat for the last two years, a new funding cycle starts in 2023, and the significantly increasing youth needs, the Committee agreed to request an Over-Target-Request in the amount of \$30,244. This request will allow these agencies to provide not only a sustainable service delivery model, but also be able to respond to the indisputable increasing demand in the needs for their services.

		<u>Account</u>	<u>Requested</u>		<u>Recommended</u>	
7022	54400	PROGRAM EXPENSE	30,244	TARGET	30,244	TARGET
Local Share			30,244		30,244	
Youth Services Department Total			85,291		85,291	

Youth Services Recreation Partnership

The Intermunicipal Recreation Partnership is comprised of ten municipalities and Tompkins County, enabling 90% of the County's youth to be eligible to participate in a wide array of year-round recreation programs at discounted prices. With eleven municipal partners, it is one of the largest and most successful collaborations of its kind in the United States.

The Recreation Partnership jointly plans, funds, and oversees a set of 30+ programs through the Ithaca Youth Bureau, that no single community could afford to offer on its own. The Partnership is cost-effective by avoiding duplication of some programs and by centralizing others to achieve economies of scale. The Partnership provides the primary source of public recreation for some municipalities and it offers speciality camps, sports and non-competitive arts and culture programs that complement the local recreation programs of other communities. In 2014, the Partnership served over 3,000 different young people from throughout the municipalities in Tompkins County.

The inter-municipal agreement establishing the Partnership commits the County to two forms of support.

1. A new partnership agreement was reauthorized in 2017 for 2018-2022. By a large majority, the County Legislature committed to contributing 25% of the total municipal cost of programs that are not covered by program fees or other revenues. The City of Ithaca and Town of Ithaca, as the largest users of the programs, also agree to each pay 25% of the net costs and the smaller municipal members agree to share the remaining 25% based on an approved cost-sharing formula.

2. The County Youth Services Department provides in-kind staff support to the governing board of the Partnership that includes: collecting all municipal contributions, managing contracts with its primary provider the Ithaca Youth Bureau, and others as directed, making payments on behalf of the Partnership, and assisting committees in evaluating programs, soliciting requests for proposals as needed, analyzing expenditures and revenues, and/or helping to generate alternative revenues. Staff support is included in the Planning & Coordination Program of the Youth Services Department.

Consolidated Budget

	2020 Actual	2021 Actual	2022 Adopted	2023			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Program Expense	239,024	293,412	313,516	322,916	18,172	18,172	341,088
Total Expenditures	239,024	293,412	313,516	322,916	18,172	18,172	341,088
Revenues							
Other Revenues	165,462	220,059	235,138	242,187	13,629	13,629	255,816
Total Revenues	165,462	220,059	235,138	242,187	13,629	13,629	255,816
Dept. Net Local	73,562	73,353	78,378	80,729	4,543	4,543	85,272

Youth Services Recreation Partnership

7021 RECREATION PARTNERSHIP

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Program Expense	239,024	293,412	313,516	322,916	18,172	18,172	341,088
Total Expenditures	239,024	293,412	313,516	322,916	18,172	18,172	341,088
Revenues							
Other Revenues	165,462	220,059	235,138	242,187	13,629	13,629	255,816
Total Revenues	165,462	220,059	235,138	242,187	13,629	13,629	255,816
Unit Net Local	73,562	73,353	78,378	80,729	4,543	4,543	85,272

Youth Services Recreation Partnership

OTR # 47 **Priority** 1 **OTR Name** Maintaining Recreation Partnership Support

Description The Recreation Partnership has been in existence for nearly three decades and is truly a one-of-a-kind collaboration between Tompkins County and its municipalities. The Recreation Partnership Agreement provides a commitment from the County as a keystone supporter of the Inter-municipal Recreation Partnership. The collaboration is based on a contract for services with the City of Ithaca Youth Bureau providing a wide array of year-round recreation and youth development programs at discounted prices. The City of Ithaca, Town of Ithaca, and Tompkins County equally contribute 25% of the total annual Recreation Partnership budget to support the cost of programs that are not covered by program fees or other revenues. The remaining 25% is split among the smaller municipalities of Caroline, Danby, Enfield, Dryden, Groton, Ulysses, Newfield, and the Village of Lansing using a formula that incorporates assessed property values and a three-year average of participants for those respective municipalities. This partnership allows local youth, particularly those from lower socioeconomic levels, accessibility to participate in Ithaca Youth Bureau programs at reduced rates. The Recreation Partnership is often cited as an excellent example of inter-governmental collaboration that saves money and expands services by reducing duplication and offering diversity and economies of scale that no partner could provide alone.

The collaboration works on the understanding that each partner of the Recreation Partnership maintains their contribution at the same level as the other partners. The Board of Directors met to consider several budget scenarios provided by the IYB for 2023. The Board voted to recommend a Maintenance of Effort (MOE) budget, based on our youths' increasing mental and physical health needs and wanting to ensure that quality recreation and life development skill programs remain accessible to all youth in Tompkins County at the discounted prices. The MOE budget for 2023 equates to the County's partner contribution of \$85,272, an increase in funding of \$4,543.

With this OTR, we are asking, for the amount, of \$4,543 to maintain the level of Recreation Partnership services of 2022. If this is not approved the impact would be felt by youth and families across all municipalities, exacerbating the financial and social stresses on families that depend on high-quality and affordable programs.

		<u>Account</u>	<u>Requested</u>		<u>Recommended</u>	
7021	54400	PROGRAM EXPENSE	18,172	TARGET	18,172	TARGET
7021	42797	OTHER LOCAL GOVT	-13,629	TARGET	-13,629	TARGET
Local Share			4,543		4,543	
Youth Services Recreation Partnership Total			4,543		4,543	

SECTION 5

SPONSORED AGENCY BUDGETS

Thank you for living Tompkins County's values.

Accountability.

We hold the organization and each other responsible for decisions that affect the public and our employees in pursuit of excellence.



Animal Control - SPCA

SPCA of Tompkins County Cat Spay/Neuter/Vaccination Program

The SPCA of Tompkins County was founded in 1902 to protect companion animals. We are a no-kill shelter dedicated to preventing animal cruelty and overpopulation. We promote responsible pet stewardship by providing education, counseling and training to nurture and enhance the human-animal bond. Our mission-based programs include adoption services, humane education and support for Tompkins County residents and their animals in need. The SPCA of Tompkins County is an open-admission, no-kill shelter; we do not refuse animals in need because of age, medical condition, species or breed. No-kill means that the SPCA is committed to placing every animal who is healthy, treatable or manageable in medical and behavioral terms. However, this does not imply that we have unlimited capacity or resources. Every summer the shelter experiences an overwhelming influx of cats, many of whom are unplanned, unwanted newborn kittens. Even with the ability to place over 100 kittens in foster care at a time, the SPCA cannot meet the demand of incoming cats. Furthermore, housing hundreds of cats in cages at the shelter is not a humane, sustainable or financially feasible way to solve the problem.

The solution to cat overpopulation is a comprehensive spay/neuter program to prevent the birth of thousands of kittens each year.

The SPCA's Cat Spay/Neuter/Vaccination Program is a community collaboration between the SPCA, Tompkins County and its residents. This critical prevention program provides sterilization and New York State required rabies vaccination to two populations of cats in our community: feral or free-roaming cats and cats belonging to residents of Tompkins County with a special focus on low income/income-qualified Tompkins County residents. Free-roaming or owned cats are trapped by community members and transported to the SPCA for surgery. During surgery the cats are also vaccinated and ferals are ear tipped so that they can be identified as already altered. Income-qualified cat owners complete a program application and upon approval may sign up for the SPCA's weekly Spay/Neuter Clinic held every Tuesday and one weekend a month. In 2021, this program provided surgery and vaccinations for 1,208 cats, thereby preventing thousands of unwanted, unvaccinated kittens from flooding the community. Since 2009, over 21,000 animals have been altered and rabies vaccinated due to Tompkins County's partnership in this program. Of which, approximately 15,000 were owned or free roaming cats.

By working together, the SPCA, Tompkins County and its residents can continue this community-wide approach to the growing problem of cat overpopulation, and protect itself against the spread of rabies. The Cat Spay/Neuter/Vaccination Program is approximately \$100,000 budget.

Consolidated Budget

	2020 Actual	2021 Actual	2022 Adopted	2023			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Program Expense	32,540	32,726	32,726	33,708	0	0	33,708
Total Expenditures	32,540	32,726	32,726	33,708	0	0	33,708
Dept. Net Local	32,540	32,726	32,726	33,708	0	0	33,708

Animal Control - SPCA

3520 ANIMAL CONTROL

				Target	Req OTR's	Rec OTR's	Total Rec
	2020 Actual	2021 Actual	2022 Adopted	2023			
Expenditures							
Program Expense	32,540	32,726	32,726	33,708	0	0	33,708
Total Expenditures	32,540	32,726	32,726	33,708	0	0	33,708
Unit Net Local	32,540	32,726	32,726	33,708	0	0	33,708

Child Development Council

The Child Development Council is designated as Tompkins County's Child Care Resource and Referral (CCRR) agency by the New York State Office of Children and Family Services, and has a mission to promote the accessibility, growth, and development of quality child care.

Consolidated Budget

	2020 Actual	2021 Actual	2022 Adopted	2023			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Total Expenditures	0	0	0	0	0	0	0
Dept. Net Local	0	0	0	0	0	0	0

Child Development Council

6303 CHILD DEVELOPMENT COUNCIL

				Target	Req OTR's	Rec OTR's	Total Rec
	2020 Actual	2021 Actual	2022 Adopted	2023			
Expenditures							
Total Expenditures	0	0	0	0	0	0	0
Unit Net Local	0	0	0	0	0	0	0

Cornell Cooperative Extension

Cornell Cooperative Extension of Tompkins County is a unique education resource that equips citizens to improve their lives and communities. Cooperative Extension's mission to strengthen youth, adults, families, and communities is achieved through learning partnerships with citizens, businesses, organizations, and governmental agencies that put knowledge to work. Cornell Cooperative Extension of Tompkins County is part of a statewide and national network that extends the research of the land grant universities to local residents. Local funding leverages state and federal support as well as other grants and volunteer resources.

Consolidated Budget

	2020 Actual	2021 Actual	2022 Adopted	2023			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Program Expense	732,362	697,627	1,012,627	744,306	185,000	185,000	929,306
Total Expenditures	732,362	697,627	1,012,627	744,306	185,000	185,000	929,306
Revenues							
Federal Aid	0	0	120,000	0	0	0	0
Total Revenues	0	0	120,000	0	0	0	0
Dept. Net Local	732,362	697,627	892,627	744,306	185,000	185,000	929,306

Cornell Cooperative Extension

2981 COOPERATIVE EXTENSION

				Target	Req OTR's	Rec OTR's	Total Rec
	2020 Actual	2021 Actual	2022 Adopted	2023			
Expenditures							
Program Expense	732,362	697,627	1,012,627	744,306	185,000	185,000	929,306
Total Expenditures	732,362	697,627	1,012,627	744,306	185,000	185,000	929,306
Revenues							
Federal Aid	0	0	120,000	0	0	0	0
Total Revenues	0	0	120,000	0	0	0	0
Unit Net Local	732,362	697,627	892,627	744,306	185,000	185,000	929,306

Cornell Cooperative Extension

OTR # 55 **Priority** 1 **OTR Name** Association Administrative Capacity Building

Description In consultation with Cornell Cooperative Extension campus administration and finance leads from other CCE Associations across the state, we have identified the need to increase finance capacity and build systems to meet new requirements. County funding toward this effort will supplement significant increases in resources currently being directed to finance and operations by the Association.

In order to allow our work in the community to continue, and to address current understaffing issues in our finance office, we are hiring a finance lead who will work to establish improved systems that ensure effective oversight of financial transactions. We are requesting \$75,000 in 2023 to fund this position. We plan to submit an OTR request of \$50,000 2024, followed by \$25,000 in 2025. CCETC is developing systems for more effective financial, reporting, and administrative practices. This work will provide greater opportunities to secure increased funding and allow the organization to verify a greater indirect cost rate. These efforts combined will provide funding to sustain this position in in 2026.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
2981	54400	PROGRAM EXPENSE	75,000 ONE-TIME	75,000 ONE-TIME
		Local Share	75,000	75,000

OTR # 2 **Priority** 2 **OTR Name** Student Resource Navigator Initiative

Description Second year of 3-year OTR. In this program, CCE-Tompkins trains undergraduate pre-health students volunteering with Cayuga Health Partners to follow up with OBGYN patients who have completed social needs screening forms at their prenatal appointments. The navigators then initiate and track referrals to community resources that can address their needs. We developed this program in response to needs assessments showing that many of our existing community resources are underutilized, leading to significant social and financial cost to our community. While we are piloting this with OBGYN Associates, we will also be expanding this project to other health care sites.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
2981	54400	PROGRAM EXPENSE	50,000 ONE-TIME	50,000 ONE-TIME
		Local Share	50,000	50,000

Cornell Cooperative Extension

OTR # 43 **Priority** 3 **OTR Name** CCET-TOMPKINS 4-H Rural Youth Services Van Purchase funds

Description

Over Target request for CCETC Van Tompkins County Legislature July 1, 2022
 A request of \$60,000.00 to purchase a 12-passenger van to provide access for youth to participate in programs. Efforts will be made to secure the most cost-effective van including research on used vehicles. Cornell Cooperative Extension Tompkins County (CCETC) has depended on an aging fleet of three 12 passenger vans over the past number of years. In the spring of 2022, it was determined that our oldest van, (2003 Chevrolet) would not pass inspection without many expensive repairs, the van was taken off the road and sold to a regional scrap yard. This leaves two aging vans, two 2008 Chevrolet Expresses to share amongst all programs. Expanded fundraising efforts will be directed to support transportation needs and van replacements. CCETC 4-H Youth Development is comprised of Rural Youth Services, 4-H Urban Outreach, Primitive Pursuits, Traditional 4-H Club programs, as well as occasional use from other areas of CCETC. Year-round programs include Dryden Opportunity, Understanding, Respect, Success (OURS); Project LEAD summer program; Enfield, Dryden, and Lansing Youth Programs, and the Urban Outreach Programs. Estimated yearly van usage pre pandemic 2000 individual youth.

Vans were driven an average of 15,000 miles/year in the three years prior to the pandemic. This program primarily serves the rural communities for youth who do not have the resources to participate in experiences outside their local communities.

Vans are also used to transport participants to college tours, employment trade shows, and local businesses. These trips are targeted towards first generation college students to support their academic and career opportunities.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
2981	54400	PROGRAM EXPENSE	60,000 ONE-TIME	60,000 ONE-TIME
		Local Share	60,000	60,000
Cornell Cooperative Extension Total			185,000	185,000

History Center in Tompkins County

The History Center in Tompkins County (THC) is the leading provider of historical services in Tompkins County. THC, serving as a public trust for Tompkins County, preserves in perpetuity and provides ongoing access to the archives, artifacts, and stories that have shaped the history of Tompkins County. THC delivers a diverse array of practical and educational programs and services to Tompkins County residents. THC is a unique resource that supports cultural and economic development through strong partnerships with public and private organizations throughout the County. Virtually 100% of THC's holdings relate specifically to the development of Tompkins County - its people, organizations, businesses, government, educational and cultural assets, and communities. Providing safe and accessible housing for the County's historic collections is a commitment that the County must make to the public. To fulfill that commitment, The History Center provides the service to the County that upholds that public trust.

Consolidated Budget

	2020 Actual	2021 Actual	2022 Adopted	2023			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Program Expense	173,449	46,590	46,590	47,988	12,012	12,012	60,000
Total Expenditures	173,449	46,590	46,590	47,988	12,012	12,012	60,000
Revenues							
Federal Aid	0	0	0	0	0	12,012	12,012
Total Revenues	0	0	0	0	0	12,012	12,012
Dept. Net Local	173,449	46,590	46,590	47,988	12,012	0	47,988

History Center in Tompkins County

7510 THE HISTORY CENTER

				Target	Req OTR's	Rec OTR's	Total Rec
	2020 Actual	2021 Actual	2022 Adopted	2023			
Expenditures							
Program Expense	173,449	46,590	46,590	47,988	12,012	12,012	60,000
Total Expenditures	173,449	46,590	46,590	47,988	12,012	12,012	60,000
Revenues							
Federal Aid	0	0	0	0	0	12,012	12,012
Total Revenues	0	0	0	0	0	12,012	12,012
Unit Net Local	173,449	46,590	46,590	47,988	12,012	0	47,988

History Center in Tompkins County

OTR # 71 **Priority** 1 **OTR Name** Staffing Hours

Description The Tompkins Center for History and Culture OTR request of the Tompkins County legislature is to fund an increase of 10.5 hours per week of the bookkeeper position at The History Center. The increase in hours would be used to facilitate the external use of the TCHC building by community groups, individuals, and businesses. From the outset, the TCHC space was planned to meet the community need for a flexible gathering, program, and meeting facility. Although this demand disappeared during the COVID-19 pandemic, we are now seeing a greatly increased request for walkthroughs and rentals by a mix of public, non-profit, and private groups. Right now, these requests are being handled by a single staff position as extra labor on top of a full-time position. The result is haphazard response times, inconsistent support for external events, and an inability to fully realize the initial vision. The growing volume of community requests requires significant amount of staff time to respond to inquiries, conduct walkthroughs, and gather appropriate insurance paperwork and documentation. The current circumstances introduce operational barriers to making the TCHC facility accessible to the widest variety of groups and individuals. These barriers would be removed by funding the hour increase of the bookkeeper/operations manager, bringing the position up to full time in order to respond to community requests.

This request is structured as an OTR, as we anticipate rental income to support the position once the external use program is launched. We have been working with County staff to design the appropriate use policies to comply with local laws and regulations, and create the necessary paperwork for different use cases. We hope the legislature will continue to support our collaborative goal of making the space accessible and usable to as many community groups and individuals as possible.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
7510	54400	PROGRAM EXPENSE	12,012 ONE-TIME	12,012 ONE-TIME
7510	44089	OTHER FEDERAL AID V	0 ONE-TIME	-12,012 ONE-TIME
Local Share			12,012	0
History Center in Tompkins County Total			12,012	0

Human Services Coalition - Community Agencies

The Human Services Coalition of Tompkins County, Inc. (HSC) is a private non-profit corporation focusing on efficient, effective planning and delivery of human service programs. The programs of the Coalition work together to enhance consumer access to services, to identify service needs, and to promote sharing of information. HSC provides technical assistance and advocacy to and for Tompkins County organizations, funders and policy makers; recommends and coordinates County funding to community human service agencies that provide or enhance services the County does not offer.

Consolidated Budget

	2020 Actual	2021 Actual	2022 Adopted	2023			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Professional Services	0	10,000	0	0	0	0	0
Program Expense	1,480,281	1,463,491	1,691,457	1,520,110	281,091	252,091	1,772,201
Other	18,720	6,912	0	0	0	0	0
Total Expenditures	1,499,001	1,480,403	1,691,457	1,520,110	281,091	252,091	1,772,201
Revenues							
Federal Aid	0	0	115,000	0	0	73,619	73,619
State Aid	11,213	5,345	0	0	0	0	0
Local Revenues	398,751	409,143	344,705	421,001	0	0	421,001
Total Revenues	409,964	414,488	459,705	421,001	0	73,619	494,620
Dept. Net Local	1,089,037	1,065,915	1,231,752	1,099,109	281,091	178,472	1,277,581

Human Services Coalition - Community Agencies

6305 BASIC SUBSISTENCE

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Professional Services	0	10,000	0	0	0	0	0
Program Expense	1,060,596	1,003,491	1,185,411	1,097,976	141,619	112,619	1,210,595
Total Expenditures	1,060,596	1,013,491	1,185,411	1,097,976	141,619	112,619	1,210,595
Revenues							
Federal Aid	0	0	45,000	0	0	73,619	73,619
Local Revenues	389,580	399,733	336,777	411,318	0	0	411,318
Total Revenues	389,580	399,733	381,777	411,318	0	73,619	484,937
Unit Net Local	671,016	613,758	803,634	686,658	141,619	39,000	725,658

6315 OAR CORE SVCS.

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Program Expense	419,685	460,000	506,046	422,134	139,472	139,472	561,606
Other	18,720	6,912	0	0	0	0	0
Total Expenditures	438,405	466,912	506,046	422,134	139,472	139,472	561,606
Revenues							
Federal Aid	0	0	70,000	0	0	0	0
State Aid	11,213	5,345	0	0	0	0	0
Local Revenues	9,171	9,410	7,928	9,683	0	0	9,683
Total Revenues	20,384	14,755	77,928	9,683	0	0	9,683
Unit Net Local	418,021	452,157	428,118	412,451	139,472	139,472	551,923

Human Services Coalition - Community Agencies

OTR # 25 **Priority** 1 **OTR Name** LawNY Reentry Project

Description This request is for \$25,000 in One-Time OTR funding for LawNY ReEntry Project. It provides legal assistance to ex-offenders who come back to the community after a period of incarceration, and face legal barriers related to employment. The ReEntry Project handled 36 new client cases in 2021 and carried over 24 open and active reentry cases from 2021 to 2022.

Research has shown that accessing and maintaining employment is one of the most effective means of preventing incarceration and deterring criminal recidivism. Through this project, LawNY helps clients challenge employment discrimination caused by employers' illegal reliance on criminal records, correct or seal their criminal records, overcome license suspensions that impede their ability to work, and challenge housing discrimination.

LawNY Reentry attorney collaborates with other local providers who service ex-offenders, including OAR, URO, Probation, the ILR School at Cornell, and others. LawNY continues to seek additional support from other funding sources and uses the Tompkins County investment as leverage in securing it.

LawNY views the ReEntry Project as a key component of their racial justice efforts. According to the Pew Research Center, in 2018, Black Americans represented 33 percent of the sentenced prison population, nearly triple their 12 percent share of the U.S. adult population. LawNY is committed to bringing justice and equity to the communities they serve through legal advocacy.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
6305	54400	PROGRAM EXPENSE	25,000 ONE-TIME	25,000 ONE-TIME
6305	44089	OTHER FEDERAL AID V	0 ONE-TIME	-25,000 ONE-TIME
Local Share			25,000	0

OTR # 28 **Priority** 1 **OTR Name** Endeavor House Case Management

Description This request is for \$20,000 in Target OTR funding for case management at Endeavor House, which has provided a safe haven for many men returning home from prison or jail over the past four years. Previous one-time OTR funding has allowed OAR to expand onsite Endeavor House programming and community building efforts to assist residents with transitioning successfully into more permanent housing. Demand for these services remains high. Target funding would offer stability to Endeavor House case management, provide residents with new skills, necessary to move more easily into permanent housing while ensuring expectations and norms are being followed.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
6315	54400	PROGRAM EXPENSE	20,000 TARGET	20,000 TARGET
Local Share			20,000	20,000

Human Services Coalition - Community Agencies

OTR # 24 **Priority** 2 **OTR Name** Ithaca Neighborhood Housing Services Minor Repair Program Administrative Support

Description

This request is for \$19,000 in Target OTR funding to support administrative aspects of the Minor Repair Program run by Ithaca Neighborhood Housing Services. The program provides minor home repairs to homeowners 60 years and older, homeowners with disabilities, or single heads of household with dependents. The program provides no-cost professional labor for all clients and generally covers the cost of materials for clients with incomes under 80% of the Area Median Income. This helps to maintain existing housing stock, prevents small problems from becoming costlier issues, and keeps residents in their homes.

Because the costs of labor and materials have risen dramatically, this program is facing significantly increased costs to maintain its level of service. At the same time, demand for the program has increased more than 40% from 2020-21 to 2021-22. Hiring qualified Minor Repair Specialists has been challenging, in part because of increases in the prevailing wage for this type of position and in part because INHS has asked the Minor Repair Specialists to handle administrative responsibilities for the program: taking calls and answering client inquiries, scheduling appointments, completing paperwork, billing, etc. To better retain and recruit Minor Repair Specialists, INHS believes, the administrative tasks should be separated and transferred to an administrative assistant position.

This Target OTR supports the costs of the administrative support for this program, enabling the Minor Repair Specialists to focus on the direct repair work.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
6305	54400	PROGRAM EXPENSE	19,000 TARGET	19,000 TARGET
		Local Share	19,000	19,000

OTR # 29 **Priority** 2 **OTR Name** Parolee/Housing Case Manager

Description

This request is for \$50,000 in Target OTR funding for a Parolee Reentry/Housing Case Manager at OAR. This work has been previously supported by one-time OTR funding approved by the Legislature since 2019. OAR has continued to expand its work in assisting individuals with reentry from prison back into the community substantially in the past few years. OAR has worked with 31 parolees returning home after prison and many returning from jail in locating housing. Their Housing numbers are up to 131 clients. The demand for safe, affordable, and accessible housing for this population greatly exceeds the supply, so OAR has maintained strong partnerships with other housing providers.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
6315	54400	PROGRAM EXPENSE	50,000 TARGET	50,000 TARGET
		Local Share	50,000	50,000

Human Services Coalition - Community Agencies

OTR # 27 **Priority** 3 **OTR Name** Tax Preparation Program Support

Description This request is for \$20,000 in one-time OTR funding to support a prospective income tax preparation service to assist taxpayers of low to moderate incomes with filing their federal and/or state taxes in 2023.

In previous years, Tompkins County has supported the VITA (Volunteer Income Tax Assistance) free community tax preparation program housed at Alternatives Impact through Target funding. In May 2022, Alternatives announced that it would no longer be providing the VITA program. The Human Services Coalition is working with a group of local organizations and funders to identify potential providers that might step in to offer this service in the future.

Historically, this program has been a critical service for helping local households receive the tax refunds and credits that are due to them. In 2020, the last year for which full information is available, the volunteer income tax preparation program assisted approximately 1,600 people in Tompkins County, resulting in more than \$3.8 million in federal and state refunds, more than \$1.1 million in federal Earned Income Tax Credit payments, more than \$970,000 in federal child tax credits, and more than \$60,000 in federal education credits.

This OTR would support the prospective provider in 2023 at roughly the same level of funding that the VITA program received in Target funding in past years.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
6305	54400	PROGRAM EXPENSE	20,000 ONE-TIME	20,000 ONE-TIME
		Local Share	20,000	20,000

OTR # 30 **Priority** 3 **OTR Name** Sunflower House Management

Description This request is for \$69,472 in One-Time OTR funding for Sunflower Housing Case Manager at OAR. This is for year two of a three-year OTR at the level established by the Legislature last year. This collaboration with the Ultimate Reentry Opportunity initiative and Ithaca Neighborhood Housing Services will support a dozen rooms dedicated to parolees (including three women), thereby alleviating pressure and expense at the jail and shelter but continuing to require case management and support from OAR staff. The Sunflower Housing collaboration has worked to develop complex measures to support client reentry. OAR and its partners have developed three tiers for targeted selection that includes parolees returning to the community, people returning from County jail, and systems involved individuals struggling with homelessness. Sunflower House is a short-term program and therefore selection leans towards individuals who are motivated in taking the next step to improving their lives. Currently just under 80% of residents are employed, and those who are not are bound by community supervision and supported by substance use disorder programs. To ensure positive outcomes, proper staffing and the ability to respond quickly are imperative. In addition to case management, this OTR will also support utilities, cleaning, and support vacancies.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
6315	54400	PROGRAM EXPENSE	69,472 ONE-TIME	69,472 ONE-TIME
		Local Share	69,472	69,472

Human Services Coalition - Community Agencies

OTR # 26 **Priority** 4 **OTR Name** Tompkins Learning Partners Part-Time Teacher

Description This request is for \$23,619 in One-Time OTR funding for Tompkins Learning Partners for a part-time teacher to teach adult students with the lowest levels of literacy. Tompkins Learning Partners plans to request funding to cover this position through its New York State Education Department contract when it is up for renewal beginning in 2024.

Tompkins Learning Partners continues to have an increase in requests to meet the needs of more low level learners. Although the rate of illiteracy in Tompkins County is lower than in the rest of the state (about 10 percent), over 85 percent of TLP students read at the 4th grade level or lower at intake, and about 90 percent are low income and under-resourced.

According to research referenced by Tompkins Learning Partners, adults in poverty often have trouble accessing the resources they need - even more so for those who also have low literacy skills. Low literacy affects the ability of a person to fully engage in their community. It can also impact health, employability, involvement in the education of their children, and other quality of life factors. Increased literacy and language skills help learners reach important objectives like getting a job, learning to use a computer independently, or passing the citizenship test.

Moreover, the pandemic has reduced the number of continuing and new volunteer tutors. The part-time teacher will assist in recruiting tutor volunteers as well as students from underserved populations.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>	
6305	54400	PROGRAM EXPENSE	23,619 ONE-TIME	23,619	ONE-TIME
6305	44089	OTHER FEDERAL AID V	0 ONE-TIME	-23,619	ONE-TIME
Local Share			23,619	0	

OTR # 23 **Priority** 5 **OTR Name** Southside Community Center Food Programming

Description This request is for \$54,000 in Target OTR funding for Southside Community Center hot meals program. The funds will pay for the distribution of pre-packaged meals from local food establishments for people experiencing homelessness.

During the COVID-19 pandemic, Southside saw an increase in the number of people experiencing hunger and food insecurity, particularly for people experiencing homelessness. The demand for the hot meals and food pantry programs among this population increased last year and remains high.

In December 2021, Southside partnered with Agava and Ithaca Bakery to provide hot meals to people experiencing homelessness. The food establishments provided pre-packaged meals for distribution at Southside and for delivery to those living in the encampment. For some, this meal was the only meal of the day.

Between December 2021 and March 2022, the agency provided five hot meals per week to twenty people experiencing homelessness. Due to funding constraints, Southside was unable to continue the program past March of this year. In light of the ongoing economic impact of COVID-19, the agency anticipates a continued need for food assistance for people experiencing economic hardship and homelessness.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>	
6305	54400	PROGRAM EXPENSE	54,000 TARGET	25,000	ONE-TIME
6305	44089	OTHER FEDERAL AID V	0 ONE-TIME	-25,000	ONE-TIME
Local Share			54,000	0	

Human Services Coalition - Community	281,091	178,472
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Human Services Coalition of Tompkins County

The Human Services Coalition of Tompkins County, Inc. (HSC) is a private not-for-profit corporation focusing on the efficient, effective planning and delivery of health and human service programs. The three programs of the Coalition, Human Service Planning, Health Planning Council and Information and Referral (2-1-1 Tompkins) work together to enhance consumer access to services, to facilitate cooperation among service providers, and to advise community funders. The Human Services Coalition provides technical assistance and advocacy to and for Tompkins County agencies, funders and policy-makers.

The Human Services Coalition consists of the following programs:

Human Service Planning (HSP) provides oversight and coordination of County and City funding for community human service agencies and makes recommendations for action. It encourages collaboration and coordination among service providers to develop a well-organized delivery system. HSP documents gaps in services and works to identify resources both in the community and outside of the community to fill those gaps. The program also provides technical and organizational support and training for provider organizations to help ensure a strong, efficient service delivery system in Tompkins County. It convenes the HSC Workshop Series, Homeless & Housing Task Force, the Continuum of Care, and monthly Human Services Forums.

The Health Planning Council (HPC) strengthens services and networks to improve the health of Tompkins County residents. The program identifies gaps in the service network and seeks funds to improve services. The HPC leads the Tompkins Health Network which facilitates the integration of components into a functioning, cost-effective system.

2-1-1/ Information and Referral Services (2-1-1/ I&R) operates at the hub of the Tompkins County services network to promote effective service delivery and efficient allocation of community resources 24 hours a day, seven days a week, 365 days a year. These services include a central telephone information service providing consumers with community information and referrals to service providers appropriate to their situation. The information technology component of the service is the only comprehensive data base of community information for Tompkins County. 2-1-1/ I&R also offers a chat service at <211tompkins.org>; maintains the "Tompkins County Services Directory" on the Web at <211tompkins.org>, and publishes the "Tompkins County Community Services Guide," "Resources for Working Families," and "Unemployed Local Resources For You."

Consolidated Budget

	2020 Actual	2021 Actual	2022 Adopted	2023			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Professional Services	99,153	99,720	159,720	102,712	60,000	60,000	162,712
Program Expense	327,503	329,374	429,374	411,355	30,000	30,000	441,355
Total Expenditures	426,656	429,094	589,094	514,067	90,000	90,000	604,067
Revenues							
Federal Aid	0	0	90,000	0	0	90,000	90,000
Total Revenues	0	0	90,000	0	0	90,000	90,000
Dept. Net Local	426,656	429,094	499,094	514,067	90,000	0	514,067

Human Services Coalition of Tompkins County

4080 HEALTH PLANNING COUNCIL

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Program Expense	65,178	65,550	76,244	78,531	0	0	78,531
Total Expenditures	65,178	65,550	76,244	78,531	0	0	78,531
Unit Net Local	65,178	65,550	76,244	78,531	0	0	78,531

6308 HSC PLANNING & COORD.

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Program Expense	262,325	263,824	336,863	316,069	30,000	30,000	346,069
Total Expenditures	262,325	263,824	336,863	316,069	30,000	30,000	346,069
Revenues							
Federal Aid	0	0	30,000	0	0	30,000	30,000
Total Revenues	0	0	30,000	0	0	30,000	30,000
Unit Net Local	262,325	263,824	306,863	316,069	30,000	0	316,069

6311 HSC INFO. & REFERRAL

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Professional Services	99,153	99,720	159,720	102,712	60,000	60,000	162,712
Program Expense	0	0	16,267	16,755	0	0	16,755
Total Expenditures	99,153	99,720	175,987	119,467	60,000	60,000	179,467
Revenues							
Federal Aid	0	0	60,000	0	0	60,000	60,000
Total Revenues	0	0	60,000	0	0	60,000	60,000
Unit Net Local	99,153	99,720	115,987	119,467	60,000	0	119,467

Human Services Coalition of Tompkins County

OTR # 31 **Priority** 1 **OTR Name** Human Services Coalition Housing Specialist

Description The Human Services Coalition (HSC) is requesting \$30,000 in one-time funding to support a portion of the Continuum of Care Housing Specialist position. This request is for the second year of a multi-year one-time OTR first approved for 2022. This position is engaged in all aspects of the Ithaca-Tompkins County Continuum of Care (CoC), helping to strengthen the community-wide response to homelessness and housing insecurity.

Over the past two years, HSC's Housing Department has grown significantly, with multiple new programs leveraging private and public funding, including the Ithaca Eviction/Displacement Defense Project, coordination of the Homeless Outreach Team, the HCR Housing Choice Voucher Program, the Landlord Liaison Program, Emergency Rental Assistance Program (ERAP) outreach and application assistance, the Ithaca Guaranteed Income Program, and the new Youth Homelessness Demonstration Project (YHDP). YHDP is a new planning and implementation initiative, secured by HSC, that will bring \$1 million per year in ongoing federal funds to our community for youth-focused homelessness prevention.

At the same time, housing-related need in Tompkins County continues to remain extremely high. For instance, in 2021 457 individuals, including 49 under age 18, were placed on the CoC Coordinated Entry list (a system that prioritizes people with higher service needs for available supportive housing programs).

The Continuum of Care Housing Specialist position allows HSC to manage this growing set of programs while responding to these high levels of community need. The CoC director position receives only minimal funding from the U.S. Department of Housing and Urban Development (HUD), with the rest of the position supported by collaborative funding from Tompkins County, the City of Ithaca, the Park Foundation, and the United Way. The Housing Specialist position frees the director to pursue additional funding, like the YHDP initiative, and help to guide the initiatives in the County's plan to end homelessness, while still meeting the organizational capacity needs of the CoC.

HUD now requires the CoC to be a part of any new funding stream that flows into Tompkins County around homelessness. The Housing Specialist has supported formalizing CoC membership and establishing additional structure to remain in compliance with HUD requirements, which maintains our local eligibility for future funding opportunities. The Housing Specialist is staffing multiple new or reengaged CoC committees, including groups focused on chronic homelessness, sustainability (helping individuals who were formerly homeless maintain their housing), racial equity, data, and the Point-in-Time Count, which provides a snapshot of the scope of homelessness in the county each winter.

The Housing Specialist also supports efforts to better share information across CoC partners, has developed new materials and presentations to educate potential partners and the public, and provides orientation for new CoC partners. This position also played a leading role in planning and conducting last January's Point-in-Time Count, and will continue to lead this key activity.

County funding through this OTR would support salary and fringe for a portion of the position. Funding through this OTR will be augmented by separate funding for leading the Continuum of Care Coordinated Entry system to make a full-time staff position.

		<u>Account</u>	<u>Requested</u>		<u>Recommended</u>	
6308	54400	PROGRAM EXPENSE	30,000	ONE-TIME	30,000	ONE-TIME
6308	44089	OTHER FEDERAL AID V	0	ONE-TIME	-30,000	ONE-TIME
Local Share			30,000		0	

Human Services Coalition of Tompkins County

OTR # 32 **Priority** 1 **OTR Name** Human Services Coalition Data Specialist

Description The Human Services Coalition (HSC) is requesting \$60,000 in one-time funding to support a full-time Data Specialist. This request is for the second year of a multi-year one-time OTR first approved for 2022. HSC conducted a search process and filled the data specialist position in the first two quarters of 2022. This position is already contributing to increased capacity for HSC and, in turn, for the other organizations and processes we support.

The Data Specialist position is supporting the 2-1-1 Information & Referral Service, taking on the lead role for managing the 2-1-1 community resource database, which houses approximately 2,000 agency and program records. Keeping this database up-to-date is critical for being able to respond accurately to community members who contact 2-1-1 with a wide range of needs. Individual needs remain high (contacts to 2-1-1 are up about 60% from pre-pandemic levels) and available community programs are changing more frequently in response. Prior to the establishment of this position, our program was the only 2-1-1 center in the state without a dedicated database manager.

The Data Specialist is also supporting housing initiatives that HSC manages on behalf of the community. HSC has taken on the data operations of the Homeless Management Information System (HMIS) from the Tompkins County Department of Social Services. As the position matures, the Data Specialist will oversee and monitor the accuracy and quality of HMIS data, resulting in better understanding of needs and gaps and contributing to efforts to secure funding for homelessness and housing services. Already, the Data Specialist has worked on projects to analyze and present homelessness and housing data from federal sources and from the Ithaca-Tompkins County Continuum of Care, in order to better understand and utilize the information we are collectively tracking.

The Data Specialist position supports the ongoing needs of other organizations and the Tompkins County nonprofit sector as a whole. Currently, the Data Specialist is updating the HSC Salary and Benefits Survey, which organizations across the region depend on to assess their compensation levels and better recruit qualified candidates. Due to the current economic situation, this update is in high demand from community organizations. The Data Specialist will also be supporting HSC's efforts to build the capacity of Tompkins County organizations (including those that participate in the HSC review process for community agencies seeking County funding) to set and track their outcomes more effectively. This position will provide the consistent support that organizations will need build their evaluation capacities over time and better demonstrate their impact and identify areas of improvement.

This target OTR includes salary, fringe benefits, and related costs for the Data Specialist position.

		<u>Account</u>	<u>Requested</u>		<u>Recommended</u>	
6311	54442	PROFESSIONAL SERVICES	60,000	ONE-TIME	60,000	ONE-TIME
6311	44089	OTHER FEDERAL AID V	0	ONE-TIME	-60,000	ONE-TIME
Local Share			60,000		0	
Human Services Coalition of Tompkins County			90,000		0	

Ithaca Area Economic Development

Ithaca Area Economic Development (IAED, formerly TCAD) is the county's economic development agency. IAED's core objective is to retain, create and attract quality employment opportunities for local residents as well as to strengthen the local tax base. IAED helps existing businesses to expand, helps entrepreneurs start new businesses, and attracts business development and enhances the general quality of life and the building of a healthy, sustainable economy. This includes airport service, workforce development, housing, sewer, and water infrastructure, and technical support to businesses and municipalities.

Consolidated Budget

	2020 Actual	2021 Actual	2022 Adopted	2023			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Contrib to SP Agencies	258,491	224,768	265,737	271,052	0	0	271,052
Total Expenditures	258,491	224,768	265,737	271,052	0	0	271,052
Revenues							
Total Revenues	0	0	0	0	0	0	0
Dept. Net Local	258,491	224,768	265,737	271,052	0	0	271,052

Ithaca Area Economic Development

6420 ITHACA AREA ECON DVLPMNT

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Contrib to SP Agencies	258,491	224,768	265,737	271,052	0	0	271,052
Total Expenditures	258,491	224,768	265,737	271,052	0	0	271,052
Revenues							
Total Revenues	0	0	0	0	0	0	0
Unit Net Local	258,491	224,768	265,737	271,052	0	0	271,052

Rural Library Services

This funding supports the Finger Lakes Library System (FLLS) and 5 local libraries. They include the Groton Public Library, Southworth Library of Dryden, Newfield Public Library, Ulysses Philomathic Library of Trumansburg, and the Lansing Community Library. These libraries work successfully as collaborative entities though they maintain their unique identities and serve their unique communities. They work very closely together, and through their joint efforts, bring more to the citizens of the county than they might as individual entities.

For the 2021 Budget, the allocation is: 5 community libraries at \$38,655 each, plus FLLS at \$22,436.

Consolidated Budget

	2020 Actual	2021 Actual	2022 Adopted	2023			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Program Expense	169,826	190,797	209,428	215,711	0	0	215,711
Total Expenditures	169,826	190,797	209,428	215,711	0	0	215,711
Revenues							
Total Revenues	0	0	0	0	0	0	0
Dept. Net Local	169,826	190,797	209,428	215,711	0	0	215,711

Rural Library Services

7410 LIBRARIES

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Program Expense	169,826	190,797	209,428	215,711	0	0	215,711
Total Expenditures	169,826	190,797	209,428	215,711	0	0	215,711
Revenues							
Total Revenues	0	0	0	0	0	0	0
Unit Net Local	169,826	190,797	209,428	215,711	0	0	215,711

Soil & Water Conservation District

The mission of the Tompkins County Soil and Water Conservation District is to assist citizens and units of local government in making sound decisions concerning the management of soil, water, and related natural resources. The District is governed by a Board of Directors and is operated by six full-time staff members including a District Manager, Secretary/ Treasurer, Grazing Technician, Resource Conservation Specialist, Education Coordinator and a Conservation Technician. The District staff provides technical assistance to the residents of Tompkins County in the areas of soil, water, and other natural resource conservation issues.

Consolidated Budget

	2020 Actual	2021 Actual	2022 Adopted	2023			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Program Expense	334,174	336,083	336,083	346,165	0	0	346,165
Total Expenditures	334,174	336,083	336,083	346,165	0	0	346,165
Dept. Net Local	334,174	336,083	336,083	346,165	0	0	346,165

Soil & Water Conservation District

8730 SOIL & WATER CONSERVATION

				Target	Req OTR's	Rec OTR's	Total Rec
	2020 Actual	2021 Actual	2022 Adopted	2023			
Expenditures							
Program Expense	334,174	336,083	336,083	346,165	0	0	346,165
Total Expenditures	334,174	336,083	336,083	346,165	0	0	346,165
Unit Net Local	334,174	336,083	336,083	346,165	0	0	346,165

Tompkins Community Action

Tompkins Community Action (TCAction) is a private, not-for-profit charitable organization that began in 1964 as a grassroots effort to improve the lives of low-income children, families, and individuals in Tompkins County. The agency assists over 3,500 individuals through implementation of 14 programs annually, tailored to the needs of an ever-changing community. The agency leverages federal, state, county & private funds to provide services that include: rental housing assistance, subsidized and supportive, permanent homeless housing; early childhood education; family development and advocacy services. Mission Statement: "Tompkins Community Action collaborates with individual and organizations to sustain and improve economic opportunity for families and individuals impacted directly or indirectly by poverty."

Consolidated Budget

	2020 Actual	2021 Actual	2022 Adopted	2023			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Professional Services	259,584	226,439	257,357	265,078	0	0	265,078
Program Expense	0	0	0	0	71,600	71,600	71,600
Total Expenditures	259,584	226,439	257,357	265,078	71,600	71,600	336,678
Revenues							
Total Revenues	0	0	0	0	0	0	0
Dept. Net Local	259,584	226,439	257,357	265,078	71,600	71,600	336,678

Tompkins Community Action

6307 TOMPKINS COMMUNITY ACTION

				Target	Req OTR's	Rec OTR's	Total Rec
	2020 Actual	2021 Actual	2022 Adopted	2023			
Expenditures							
Professional Services	259,584	226,439	257,357	265,078	0	0	265,078
Program Expense	0	0	0	0	71,600	71,600	71,600
Total Expenditures	259,584	226,439	257,357	265,078	71,600	71,600	336,678
Revenues							
Total Revenues	0	0	0	0	0	0	0
Unit Net Local	259,584	226,439	257,357	265,078	71,600	71,600	336,678

Tompkins Community Action

OTR # 33 **Priority** 1 **OTR Name** Dryden Childcare Center

Description TCAction was fortunate to receive State and Federal COVID 19 funding over a two-year period that provided for upgrading our childcare centers to meet new health and safety regulations as well as to expand outdoor play and learning space. TCAction experienced numerous delays and supply chain issues associated with our childcare center upgrade projects. Most damaging to completion has been the escalated costs of goods. We initially started with a \$ 418,775 budget across four center locations in Dryden, Groton and two in the City of Ithaca (Spencer Road and Hancock Street). In order to complete our project, we need to complete installing rubber fall zone surfacing inside the playground and complete brush and water drainage mitigation to address insect issues along the back side of the playground in Dryden. The water issue creates a large mosquito and other insect habitat that makes outdoor play challenging in the playground area. The cost for completing this work is \$ 117,418 of which our remaining budget is \$ 45,518. We are requesting a One Time (OTR) of \$ 71,600 to complete the Dryden Childcare Center playground. Without this over target funding we will be unable to complete the water drainage mitigation/insect remediation portion of the project.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
6307	54400	PROGRAM EXPENSE	71,600 ONE-TIME	71,600 ONE-TIME
		Local Share	71,600	71,600
Tompkins Community Action Total			71,600	71,600

Tompkins Consolidated Area Transit

Tompkins Consolidated Area Transit (TCAT) is a joint venture of Cornell University, the City of Ithaca, and Tompkins County to provide public transit service to Tompkins County and a portion of Tioga County. The program also supports Gadabout transportation services to senior citizens and disabled persons and para-transit service in compliance with the Americans with Disabilities Act.

Consolidated Budget

	2020 Actual	2021 Actual	2022 Adopted	2023			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Contrib to SP Agencies	11,748,968	19,039,710	8,177,443	8,206,841	141,628	0	8,206,841
Total Expenditures	11,748,968	19,039,710	8,177,443	8,206,841	141,628	0	8,206,841
Revenues							
Federal Aid	3,625,858	10,158,553	1,699,376	1,699,376	0	0	1,699,376
State Aid	5,645,237	6,689,436	4,334,121	4,334,121	0	0	4,334,121
Local Revenues	1,377,829	2,043,298	1,164,000	1,164,000	0	0	1,164,000
Total Revenues	10,648,924	18,891,287	7,197,497	7,197,497	0	0	7,197,497
Dept. Net Local	1,100,044	148,423	979,946	1,009,344	141,628	0	1,009,344

Tompkins Consolidated Area Transit

5630 TRANSPORTATION SERVICES

	2020 Actual	2021 Actual	2022 Adopted	Target	Req OTR's	Rec OTR's	Total Rec
				2023			
Expenditures							
Contrib to SP Agencies	11,748,968	19,039,710	8,177,443	8,206,841	141,628	0	8,206,841
Total Expenditures	11,748,968	19,039,710	8,177,443	8,206,841	141,628	0	8,206,841
Revenues							
Federal Aid	3,625,858	10,158,553	1,699,376	1,699,376	0	0	1,699,376
State Aid	5,645,237	6,689,436	4,334,121	4,334,121	0	0	4,334,121
Local Revenues	1,377,829	2,043,298	1,164,000	1,164,000	0	0	1,164,000
Total Revenues	10,648,924	18,891,287	7,197,497	7,197,497	0	0	7,197,497
Unit Net Local	1,100,044	148,423	979,946	1,009,344	141,628	0	1,009,344

Tompkins Consolidated Area Transit

OTR # 92 **Priority** 1 **OTR Name** 8% Increase in Operating Funding

Description There are several contributing factors as to why we have decided to ask for an 8% increase from the 2022 budget. TCAT is currently facing a huge operating deficit based on fuel expenses, cost of parts, insurance and, in general, the on-going inflation rate. Based on our current labor union negotiations and the nationwide shortage of bus drivers, we know that wages will increase significantly in 2023. We have actually reached a position where we have to continue to draw down funding in order to make payroll and receive fuel shipments. We have ultimately decided to cancel an order of electric buses so that we can have more operational funding to work with, which will allow us to better manage our finances.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
5630	54400	PROGRAM EXPENSE	46,379 TARGET	0 TARGET
Local Share			46,379	0

OTR # 95 **Priority** 2 **OTR Name** Increase Capital Plan Funding

Description Upgrades to facilities - Driver's lounge, Garage Floor Repairs, Farebox Project, Server Room Upgrades.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
5630	54400	PROGRAM EXPENSE	95,249 TARGET	0 TARGET
Local Share			95,249	0

Tompkins Consolidated Area Transit Total 141,628 0

Tompkins Cortland Community College

Tompkins Cortland Community College is part of the State University of New York (SUNY) system, and is accredited by the New York State Education Department and the Middle States Association. The curriculum prepares students for careers that include business administration, accounting, hotel and restaurant management, sport management, computer forensics, engineering science, communications, electronics, and computer information systems. Many of the 34-degree programs prepare students for transfer to a four-year college or university. TC3 is primarily supported by tuition, New York State operating assistance, and support from its local sponsors, Tompkins and Cortland counties.

Consolidated Budget

	2020 Actual	2021 Actual	2022 Adopted	2023			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Contrib to SP Agencies	3,195,045	3,202,216	3,606,716	3,027,387	426,980	426,980	3,454,367
Total Expenditures	3,195,045	3,202,216	3,606,716	3,027,387	426,980	426,980	3,454,367
Dept. Net Local	3,195,045	3,202,216	3,606,716	3,027,387	426,980	426,980	3,454,367

Tompkins Cortland Community College

2495 TOMP. CORT. COMM. COLLEGE

				Target	Req OTR's	Rec OTR's	Total Rec
	2020 Actual	2021 Actual	2022 Adopted	2023			
Expenditures							
Contrib to SP Agencies	3,195,045	3,202,216	3,606,716	3,027,387	426,980	426,980	3,454,367
Total Expenditures	3,195,045	3,202,216	3,606,716	3,027,387	426,980	426,980	3,454,367
Unit Net Local	3,195,045	3,202,216	3,606,716	3,027,387	426,980	426,980	3,454,367

Tompkins Cortland Community College

OTR # 97 **Priority** 1 **OTR Name** Network Support and Software Licensing

Description Sponsor Yearly Funding (Maintenance of Effort): Funding has been \$4,882,882 since 2019 with currently 38% (\$1,855,495) funded by Cortland and 62% (\$3,027,387) funded by Tompkins. The College has contracted for four (4) new services in which it will improve students' experiences while reducing the need for capital outlay and reduce business risks. The combined yearly cost for these services is \$234K, representing a 4.8% increase in Sponsor County Funding: \$88,920 at 38% for Cortland and \$145,980 at 62% for Tompkins. The four services are as follows:

- 1) Managed Network \$150K: Purchasing, installing and monitoring of all network management equipment, reducing our deferred maintenance funding needs by \$800K while improving our "up" time so needed with all the remote classes and work and minimizes the vulnerabilities of the College to hacking (e.g., malware, ransomware, denial of service, etc.)
- 2) Mongoose texting software (\$48K): Allows the College to more quickly contact, communicate and alert students to College relevant information the way they prefer to communicate, over calls and e-mail. This is a very effective and timesaving method of mass notifications for events and/or needed activities required to complete reenrollments.
- 3) DocuSign software (\$24K): Enables students to complete and submit legal documents remotely (e.g., FASFA forms), enabling them to register for classes earlier and reduces the financial risks of the College of having students starting without financial aid in place.
- 4) Comevo Student Orientation software (\$12K): Enables students to become familiar with the College and its services to improve the likeliness of student success and retention.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
2495	54400	PROGRAM EXPENSE	145,980 TARGET	145,980 TARGET
		Local Share	145,980	145,980

OTR # 94 **Priority** 2 **OTR Name** Multi-year OTR to fund TC3's Workforce and Career Development Pilot

Description The college's costs for the 2022-2023 and 2023-2024 years of the program will be \$350,000 and \$200,000. Tompkins County's sponsorship share (based on the percentage of enrollees from Tompkins and Cortland Counties) will be 63%, or \$220,500 in 2022 and \$126,000 in 2023. These monies should be transferred to our accounting unit 2495, to be distributed to the college in advance of the 2022-2023 and 2023-2024 academic years.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
2495	54400	PROGRAM EXPENSE	126,000 ONE-TIME	126,000 ONE-TIME
		Local Share	126,000	126,000

OTR # 93 **Priority** 3 **OTR Name** Multi-year OTR to fund Tompkins County's share of the sponsor counties' local match for SUNY infrast

Description Multi-year OTR to fund Tompkins County's share of the sponsor counties' local match for SUNY infrastructure grants to finance capital improvements and deferred maintenance at TC3. Funding: \$310k in 2022 and \$155k in 2023

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
2495	54400	PROGRAM EXPENSE	155,000 ONE-TIME	155,000 ONE-TIME
		Local Share	155,000	155,000

Tompkins Cortland Community College Total			426,980	426,980
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Tompkins County Public Library

Tompkins County Public Library (TCPL) is an essential community organization as demonstrated by the continued use of the collections and information services. The library strives to meet and celebrate the aspirations of our community even during the most stressful of times. We foster opportunities for people of all ages to discover, connect, and create throughout Tompkins County. TCPL believes that the library is for everyone. We value diverse opinions and respect free speech. Different points of view are allowed and welcomed. TCPL supports patrons' right to a library environment free of harassment and intimidation and views all manifestations of prejudice and intolerance that target particular individuals or interfere with patrons' ability to use the library as contradictory to our mission.

TCPL contributes to the economic, cultural, and educational well-being of the county by providing free and equal access to materials holdings of over 225,000 as well as a robust digital collection. The library provides resources for job seekers (creating email accounts, accessing employment resources, technology skill building, career assessment support, resume software and online applications), and supports adult literacy through Mango language learning website, conversation sessions, and an extensive world language collection. Our youngest county residents receive access to early literacy programs, with babies being eligible for their own library cards. Early learning computers provide an introduction to reading, phonics, math, science, and music; and programs such as Baby and Toddler storytime provide opportunities for children to develop an early love of literacy and learning. TCPL serves as the primary resource for a large homeschool population. The well-equipped and welcoming Teen Center, Digital Lab, and Makerspace create opportunities for instruction, creative pursuits, and self-improvement through library staff and resources as well as local experts. Community members rely on the library for assistance with accessing and navigating e-government resources. For many County residents, TCPL is the only place for access to the internet and computer services. TCPL provides free test proctoring for those seeking job advancement and degree completion. We collaborate with dozens of organizations and county agencies to present programs on important educational and social issues, provide free space for meetings, discussion and a welcoming facility to all. In addition to the main library in downtown Ithaca, TCPL serves as the Central Library of the Finger Lakes Library System, supporting thirty-three libraries in the five counties served by the system including the Tompkins County rural libraries, and directly supports community Reading Centers in Enfield, Danby and Caroline.

Consolidated Budget

	2020 Actual	2021 Actual	2022 Adopted	2023			
				Target	Req OTR's	Rec OTR's	Total Rec
Expenditures							
Contrib to SP Agencies	3,234,110	3,298,191	3,618,972	3,712,091	336,863	336,863	4,048,954
Total Expenditures	3,234,110	3,298,191	3,618,972	3,712,091	336,863	336,863	4,048,954
Revenues							
Total Revenues	0	0	0	0	0	0	0
Dept. Net Local	3,234,110	3,298,191	3,618,972	3,712,091	336,863	336,863	4,048,954

Tompkins County Public Library

7411 PUBLIC LIBRARY

				Target	Req OTR's	Rec OTR's	Total Rec
	2020 Actual	2021 Actual	2022 Adopted	2023			
Expenditures							
Contrib to SP Agencies	3,234,110	3,298,191	3,618,972	3,712,091	336,863	336,863	4,048,954
Total Expenditures	3,234,110	3,298,191	3,618,972	3,712,091	336,863	336,863	4,048,954
Revenues							
Total Revenues	0	0	0	0	0	0	0
Unit Net Local	3,234,110	3,298,191	3,618,972	3,712,091	336,863	336,863	4,048,954

Tompkins County Public Library

OTR # 12 **Priority** 1 **OTR Name** Improved Security Services

Description The Library requests an ongoing increase in its fiscal target to maintain a safe and welcoming environment for its patrons by improving security services. The Library was forced to investigate other security options in the fall of 2021 due to sustained periods without guards available, lack of adequate training, and with increasing instances of situations that required more professional handling. After researching and interviewing prospective security companies, the Library signed a contract with AMRIC in late November 2021. Since that time, the new contracted service has proven to be dependable, well-trained, and has helped to establish more consistent expectations of behavior. The Library used one time funding to achieve this improved level of security service and is now requesting ongoing support.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
7411	54400	PROGRAM EXPENSE	57,000 TARGET	57,000 TARGET
		Local Share	57,000	57,000

OTR # 14 **Priority** 2 **OTR Name** Staff Restoration & Support

Description Last year the Library was fully supported in its request to restore 3.15 FTE's of the 6.27 FTE's we lost during the pandemic, increasing our total FTE's to 40.0. This is still far below our pre-recession level of 49.4 FTE's. The partial restoration of positions last year was vital in our effort to meet the NYS mandated schedule of 60 hours per week. This year, the Library requests restoration of an additional 3.0 FTE's (2 librarians and 1 clerk) and additional funding to allow for reclassifications of existing positions. The nature of the library's work has been permanently changed due to the pandemic. We are offering more services: curbside, hybrid programs, outreach, diversity & inclusion initiatives, literacy programs, and youth programs in partnership with local schools and community organizations directed towards mitigating effects of the pandemic. Library staff need to be able to work in the way that endemic COVID-19 demands. This will require additional staff and we anticipate a number of reclassifications of existing positions as staff step out of their typical roles. Without this support, our ability to provide services in these multi-modal ways and to provide the community with the services it needs will be limited. We project 5 FTE reclassifications, which are a priority, will cost \$41,409. Compensation and benefits for the 2 FTE entry level Librarian I positions are projected at \$90,679 each, and 1 FTE Library Clerk position at \$57,096.

		<u>Account</u>	<u>Requested</u>	<u>Recommended</u>
7411	54400	PROGRAM EXPENSE	279,863 TARGET	279,863 TARGET
		Local Share	279,863	279,863

Tompkins County Public Library Total 336,863 336,863

APPENDIX A

SCHEDULE OF FEES

Thank you for living Tompkins County's values.

Integrity.

We commit to honesty and uncompromising adherence to the Tompkins County Code of Ethics.



Tompkins County 2022/2023 Schedule for Fees

Department Type, Fee Type and Fee	2022	2023	Notes
<u>Airport</u>			
<u>Airline</u>			
Apron Fees - Parking Fee for Aircraft	0.00	0.00	(Rate x Landed Weight)
Landing Fee for Commercial Aircraft	5.98	4.52	Rate x Landed Weight
<u>Airline</u>			
Terminal Airline Rental Rate (Average Rate)	44.90	36.67	Average Rate Charged for ALL Airline Rental Space
<u>Airline Rental Rates</u>			
Type 1 (Ticket Counter/ Holdrooms)	0.00	0.00	/ft
Type 2 (Bag Claim)	0.00	0.00	/ft
Type 3 (Bag Make-Up, Operations)	0.00	0.00	/ft
Type 4 (Tug Drives)	0.00	0.00	/ft
<u>Auto</u>			
Avis - Annual Minimum or 10% of Gross	11500.00	75500.00	/Year Minimum or 10% of Gross
Hertz - Annual Minimum or 10% of Gross	3500.00	50000.00	/Year Minimum or 10% of Gross
Avis, Budget & Blakeslee (Hertz) - Car Wash	307.56	1104.52	x CPI%
Hertz & Avis - Counter	1289.60	NaN	/month
Ithaca Dispatch - Rental Rate	0.00	0	
Ground Transportation/Cabs - Commission		NaN	2018 - Geo Fence & Short Term Parking Lot (Cabs/Uber/Lyft)
<u>Auto</u>			
Rental Car Ready/Return Spaces	35.00	35.00	Per Space/Per Month
CFC (Consolidated Facilities Charge)	3.00	3.00	per transaction day
Avis - Counter		946.64	/month
Budget - Counter		980.31	/Month
Blakeslee (Hertz) - Counter		985.05	/Month
Budget - Annual Minimum or 10% of Gross		70500.00	/Year Minimum or 10% of Gross
<u>County T-Hangars</u>			
Large (Monthly)	358.98	376.53	x CPI%
Small (Monthly)	296.15	310.62	x CPI%
<u>EHFC</u>			
EHFC (Monthly - purchased Innovative Dynamics Hangar)	413.05	NaN	xCPI% incorporated this fee in with EHFC Fee
EHFC (Monthly)	1187.62	1654.34	x CPI%
<u>ID Badges</u>			
Badge Renewal	10.00	10.00	
New Badge	20.00	20	/badge
Replacement if original badge is lost	20.00	20	
<u>Miscellaneous</u>			
Communique	50.00	50	% Gross Revenue
<u>Parking</u>			

Tompkins County 2022/2023 Schedule for Fees

Department Type, Fee Type and Fee	2022	2023	Notes
Long-term	0.00	0	First 30 Minutes
Long-term	2.00	2.00	31-60 Minutes
Long-term	3.00	3.00	61 Minutes - 2 Hours
Long-term	4.00	4.00	2-3 Hours
Long-term	5.00	5.00	3-4 Hours
Long-term	6.00	6.00	4-5 Hours
Long-term	7.00	7.00	5-24 Hours
Long-term	35.00	35.00	Weekly
Short-term	0.00	0	First 30 Minutes
Short-term	2.00	2.00	31-60 Minutes
Short-term	3.00	3.00	61 Minutes - 2 Hours
Short-term	5.00	5.00	2-3 Hours
Short-term	7.00	7.00	3-4 Hours
Short-term	8.00	8.00	4-5 Hours
Short-term	9.00	9.00	5-24 Hours
Short-term	45.00	45.00	Weekly
<u>Taughannock</u>			
Aircraft Landing Fee	0.00	0.00	Based on Aircraft Landing Weight/Split 50/50 with TAC & County
Monthly Rental	5568.56	7708.00	/month x CPI %
Per gallon fuel sales fee	0.06	0.10	each
<u>Terminal Cleaning</u>			
Monthly Office Rental	0.00	0.00	each
<u>Assessment Department</u>			
<u>Fees</u>			
CD Copy of Tax Maps	0.00	0.00	
Copies	0.25	0.25	
Custom Reports/Maps	100.00	100.00	per hour
Imagemate Online Site License	400.00	400.00	
Imagemate Online User	90.00	90.00	
Memorandum of Apportionment	30.00	30.00	
Print Tax Bills for Towns/Villages	0.25	0.25	per bill
Printed Copy of Individual Tax Maps (Black and White)	2.00	2.00	
Printed Copy of Individual Tax Maps (Color)	4.00	4.00	
Printed Copy of Tax Maps	600.00	600.00	
<u>Mapping Fee</u>			
Subdivision Mapping Fee: 1-3 parcels	25.00	25.00	1-3 parcels
Subdivision Mapping Fee: 4-9 parcels	50.00	50.00	4-9 parcels
Subdivision Mapping Fee: more then 9 parcels	100.00	100.00	more than 9 parcels
<u>Miscellaneous</u>			
School Tax Bills - Processing	1000.00	1000.00	
School Tax Bills - Printing per parcel	1.00	1.00	
<u>Board of Elections</u>			

Tompkins County 2022/2023 Schedule for Fees

Department Type, Fee Type and Fee	2022	2023	Notes
<u>Fees</u>			
CD - Customized	10.00	10.00	add \$5 for flash drive
CD - Export	5.00	5.00	add \$5 for flash drive
CD - Super	20.00	20.00	add \$5 for flash drive
Copies of Lists	0.15	0.15	per page
Copies of Petitions	0.25	0.25	per page
Copies of Records	0.25	0.25	per page
Labels	10.00	10.00	plus \$.015 per label
Pollbooks	30.00	30.00	
<u>County Administration</u>			
<u>Fees</u>			
FOIL Requests	0.25	0.25	per page (not to exceed)
<u>County Clerk</u>			
<u>Business Certificates</u>			
DBA Amend	25.00	25.00	
DBA - Discontinue	0.00	0.00	
DBA - Filing Fee	25.00	25.00	
<u>Civil & Matrimonial Actions</u>			
Civil - Certificate of Dissolution	5.00	5.00	
Civil - Foreclosure Index Numbers	400.00	400.00	
Civil - Index Numbers for Actions or Proceedings	210.00	210.00	
Civil - Motion or Cross-Motion	45.00	45.00	
Civil - Notice of Appeal	65.00	65.00	
Civil - Request for Judicial Intervention	95.00	95.00	
Civil - Separation Agreement	5.00	35.00	
Civil - Stipulation of Settlement/Discontinuance	35.00	35.00	
Civil - Trial Note of Issue w/ Jury (additional)	65.00	65.00	
Civil - Trial Note of Issue w/o Jury	30.00	30.00	
<u>Copies</u>			
Exemplified	15.00	15.00	
Oversized Map Copy - 11x17	5.00	5.00	
Oversized Map Copy - 18x24	10.00	10.00	
Oversized Map Copy - 24x36	15.00	15.00	
Per Page	0.65	0.65	
Printed Case on Appeal (maximum)	30.00	30.00	
Printed Case on Appeal (minimum)	4.00	4.00	
To Certify	5.00	5.00	
<u>Judgments</u>			
File Transcript	10.00	10.00	
Income Execution	5.00	5.00	
Issue Transcript / Certificate of Disposition	5.00	5.00	
Property Execution	5.00	5.00	
To File Satisfaction / Certificate of Disposition	0.00	0.00	

Tompkins County 2022/2023 Schedule for Fees

Department Type, Fee Type and Fee	2022	2023	Notes
<u>Liens</u>			
Lien - Affidavits of Service (for Mechanics Lien)	5.00	5.00	
Lien - Building Loan Agreement	25.00	25.00	
Lien - Extension of a Mechanics Lien	0.00	0.00	
Lien - Mechanics Lien	15.00	15.00	
Lien - Notice of Lending	15.00	15.00	
<u>Motor Vehicle</u>			
Civil Penalty Fee - 31-60 Days	10.00	10.00	a day
Civil Penalty Fee - 61-90	12.00	12.00	a day
Road Test - Commercial Skills Test	40.00	40.00	
Civil Penalty Fee - Re-Application	100.00	100.00	
Civil Penalty Fee - Re-Installment	25.00	25.00	
Civil Penalty Fee - Up to 30 days	8.00	8.00	a day
Compliance Transaction - Co-term Permit Renewal	75.00	75.00	Between \$65-\$75
Compliance Transaction - Co-terminus Permit Original	92.50	92.50	Between \$80-\$92.50
Compliance Transaction - DDP Entrollment (CL) Fee	75.00	75.00	
Compliance Transaction - DMV Abstracts	10.00	10.00	
Compliance Transaction - Intransit Permit	12.50	12.50	
Compliance Transaction - License Amendment DJ & D with Drivers Ed	5.00	5.00	
Compliance Transaction - Lic Duplicate	17.50	17.50	
Compliance Transaction - Lic Original	55.00	55.00	
Compliance Transaction - Lic Original/Renewal	64.50	64.50	
Compliance Transaction - Non-Driver Original	6.50	6.50	62 and older
Fees - Abstracts with Renewals	10.00	10.00	
Fees - CDL Core Test Permit/No Permit	10.00	10.00	
Fees - CDL Endorsement Permit/No Permit	5.00	5.00	
Fees - CDL Permit renewed	22.50	22.50	
Fees - Suspension Fee - 0 Tolerance	100.00	100.00	
Fees - Suspension Termination Fee	50.00	50.00	
Fees - Title Duplicate	20.00	20.00	
Fees - Title Only Receipts	50.00	50.00	
Fees - Title Only Receipts with Lien	55.00	55.00	
Fees - Zero Tolerance/Civil Penalty	100.00	100.00	
Fees - Zero Tolerance/Civil Penalty/Re App	100.00	100.00	
No Fee Skills Test - Non Coterm Permit Original	23.50	23.50	
No Fee Skills Test - Non Coterm Permit Renewal	23.50	23.50	
No Fee Skills Test - Permit Amendment	12.50	12.50	
No Fee Skills Test - Permit Duplicate	17.50	17.50	
Re-Application Fee - Reg. Activity depending on the vehicle weight	10.00	10.00	
Re-Application Fee - Reg. ATV	12.50	12.50	
Re-Application Fee - Reg. Boat 14 ft - 15 ft	26.25	26.25	
Re-Application Fee - Reg. Duplicate	3.00	3.00	
Re-Application Fee - Reg. Motorcycle	17.50	17.50	

Tompkins County 2022/2023 Schedule for Fees

Department Type, Fee Type and Fee	2022	2023	Notes
Re-Application Fee - Reg. Original depending on weight/class	26.00	26.00	
Re-Application Fee - Reg. Snowmobile w/ Snow Club Cert	45.00	45.00	
Re-Application Fee - Sales tax (retention per vehicle)	0.50	0.50	
Re-Application Fee - Special Registration (added to Reg. Fee depending upon type of plate)	31.25	31.25	per year
Re-Application Fee - Surrender Receipts/Duplicate	1.00	1.00	
<u>Motor Vehicle</u>			
Re-Application Fee - Reg Boat 16-25ft	57.50	57.50	
Re-Application Fee - Reg. Boat - over 26 ft	93.75	93.75	
Fees - CDL Permit original	12.50	12.50	
Re-Application Fee - Reg. Snowmobile w/out Snow Club Cert	100.00	100.00	
<u>Notice of Attachment of Real Property</u>			
File & Record ? in addition to Index Number	35.00	35.00	
Noting each cross reference (the first is free)	0.50	0.50	
<u>Passports</u>			
Ages 16 and over (Book)	110.00	130.00	
Ages 16 and over (Card)	30.00	30.00	
Execution Fee (retained by County Clerk)	35.00	35.00	
Expediting Fee (additional)	60.00	60.00	
Photos	8.00	8.00	
Ages Under 16 (Book)	80.00	100.00	
Ages Under 16 (Card)	15.00	15.00	
<u>Recording Fees</u>			
Land - Assignments - Each Additional Mortgage	5.50	5.50	
Land - Assignments - Each Additional Page	5.00	5.00	
Land- Assignments - First Page	50.00	50.00	
Land - Assignments - Notation for First Mortgage	0.50	0.50	
Land - Deed - Each Additional Page	5.00	5.00	
Land - Deed - First Page	50.00	50.00	
Deed - Notations	0.50	0.50	
Deed - RP-5217 (if 7A, 7B, 7E or BOTH 7G & 8 are checked)	125.00	125.00	
Deed - RP-5217 (if any other box is checked)	250.00	250.00	
Deed - TP-584	5.00	5.00	
Deed - Transfer Tax	6.00	6.00	per 1000
Discharges - Additional Mortgage with no new money	0.50	0.50	
Discharges - Each Additional Mortgage with new money	0.00	0	double the fee of the first
Discharges - Each Additional Page	5.00	5.00	
Discharges - First Page	50.00	50.00	
Discharges - Notation for First Mortgage	0.50	0.50	
Land - Maps	10.00	10.00	
Miscellaneous - Each Additional Page	5.00	5.00	
Miscellaneous - First Page	50.00	50.00	
Miscellaneous - Notations (for each one listed)	0.50	0.50	

Tompkins County 2022/2023 Schedule for Fees

Department Type, Fee Type and Fee	2022	2023	Notes
Mortgage - Affidavit of Exemptions	5.00	5.00	
Mortgage - Each Additional Page	5.00	5.00	
Mortgage - First Page	50.00	50.00	
Mortgage - Mortgage Tax (Additional)	0.25	0.25	per 100
Mortgage - Mortgage Tax (Basic)	0.50	0.50	per 100
Mortgage - Mortgage Tax (Special)	0.25	0.25	per 100
Mortgage - Notations	0.50	0.50	
UCC-1, UCC-3	40.00	40.00	
UCC-11	25.00	25.00	
<u>Searches</u>			
Each Record (per name - every 2 years or portion thereof)	5.00	5.00	
<u>Emergency Response Department</u>			
<u>Charges</u>			
911 Surcharge - Wireless	0.30	0.30	per phone
911 Surcharge - Wireline	1.00	1.00	per line
<u>Finance Department</u>			
<u>Fees</u>			
Advertising Fee for Delinquent Taxes	10.00	10.00	
Copies	1.00	1.00	
Filing fee for November 1 listing of delinquent taxes	5.00	5.00	
Mailing Notice for Ithaca City School District Delinquent Taxes	1.00	1.00	
Tax Search Fee	30.00	30.00	
Title Search Fee for Foreclosure Properties	150.00	150.00	
<u>Fees</u>			
Foreclosure Fees	0.00	0.00	5% of the Assessed Value
<u>Health Department</u>			
<u>Division for Community Health</u>			
Diabetes Prevention Program	0.00	0.00	Program no longer offered.
Lead Screening	0.00	0.00	TBD - charge is pending contract pricing; sliding fee scale available
Nursing Per hour Administrative Charge	0.00	0	To be set after cost report completion
Tuberculosis Screening (PPD/Mantoux)	37.54	37.54	Pending actual costs; sliding fee scale available
Vaccinations (Hepatitis B)	85.65	85.65	charge may adjust pending vaccine cost; sliding fee scale available
Vaccinations (Influenza)	38.00	35.00	charge may adjust pending vaccine cost; sliding fee scale available
Vaccinations (Measles, Mumps, Rubella (MMR))	112.72	112.72	charge may adjust pending vaccine cost; sliding fee scale

Tompkins County 2022/2023 Schedule for Fees

Department Type, Fee Type and Fee	2022	2023	Notes
			available
Vaccinations (Pneumococcal)	0.00	0	No longer being offered
Vaccinations (Rabies Post Exposure)	324.00	324.00	charge may adjust pending vaccine cost
Vaccinations (Tetanus/Diphtheria (Td))	72.33	72.33	charge may adjust pending vaccine cost; sliding fee scale available
Vaccinations (Tetanus/Diphtheria/Pertussis (Tdap))	75.77	75.77	charge may adjust pending vaccine cost; sliding fee scale available
Vaccinations (Vaccine Administration Fee Adult, set by Federal Government)	40.00	40.00	sliding fee scale available
Vaccinations (Vaccine for Children Administration Fee, set by Federal gov't)	25.10	25.10	sliding fee scale available
Vaccinations (Zostavax)	0.00	0	not offered
<u>Division for Community Health</u>			
Vaccinations (Adult Hep A)	82.15	82.15	charge may adjust pending vaccine cost; sliding fee scale available
<u>Environmental Health - On-Site Wastewater Treatment</u>			
Construction Permit Application - Application Renewal/Transfer	80.00	80.00	Application may be renewed 1x prior to expiration; Application transfer prior to expiration
Construction Permit - New Construction/Conversion	425.00	425.00	
Construction Permit - Replacement	335.00	335.00	
Construction Permit - Transfer/Renewal	80.00	80.00	Permit may be renewed 1x prior to expiration; Permit transfer prior to expiration
Construction Permit - Septic Tank Replacement/Pump Chamber Replacement	105.00	105.00	
Plan Review - 0-499 GPD Design Rate	190.00	190.00	
Plan Review - 1,000-1,999 GPD	340.00	340.00	
Plan Review - 2,000+ GPD	540.00	540.00	
Plan Review - 500-999 GPD	230.00	230.00	
<u>Environmental Health - On-Site Wastewater Treatment</u>			
Construction Permit - New Construction w/Engineer Plans; no site evaluation	250.00	250.00	
Construction Permit - Replacement System w/Engineer Plans; no Site Evaluation or TCHD Referral	175.00	175.00	
Holding Tank or ETU Permit Renewal	50.00	50.00	
Holding Tank Plan Review & Initial Permit	160.00	160.00	
Other OWTS Modifications/Multiple Submissions	160.00	160.00	
<u>Environmental Health - Operating Permit and Plan</u>			
Temporary Food Service Establishments - Complex Menu, 1 day or multiple days; Single event	150.00	150.00	
Temporary Food Service Establishments - Simple Menu, 1 day event	65.00	65.00	

Tompkins County 2022/2023 Schedule for Fees

Department Type, Fee Type and Fee	2022	2023	Notes
Temporary Food Service Establishments - Simple Menu, multiple, consecutive or non-consecutive days (up to 8 days in 120 days)	100.00	100.00	
Temporary Permit Late Fees - Rush processing (Received 3 days or less before event)	25.00	25.00	
<u>Environmental Health - Operating Permit and Plan</u>			
Agricultural Fairground Operation Permit	400.00	400.00	
Campground Plan Review	200.00	200.00	Operating Permit - \$150 plus \$2.75 per unit/site
Children's Camp Operating Permit	200.00	200.00	
Food Service Establishment Operating Permit (Additional Mobile Unit or Vending Machine)	85.00	85.00	
Food Service Establishment Operating Permit (High Risk)	450.00	450.00	
Food Service Establishment Operating Permit (Low Risk)	210.00	210.00	
Food Service Establishment Operating Permit (Medium Risk)	375.00	375.00	
Food Service Establishments Plan Review (High Risk)	210.00	210.00	
Food Service Establishments Plan Review (Low Risk)	150.00	150.00	
Food Service Establishments Plan Review (Medium Risk)	210.00	210.00	
Food Service Establishments Plan Review (Push Cart)	100.00	100.00	
Mass Gathering Operating Permit (Existing event)	2000.00	3100.00	Plus \$80 per staff/hr for incident response, if needed
Mass Gathering Operating Permit (New event per day)	4100.00	4100.00	Plus \$80 per staff/hr for incident response, if needed
Mass Gathering Plan Review (Existing events)	5000.00	5000.00	
Mass Gathering Plan Review (New event)	12000.00	12000.00	
Mobile Home Park Operating Permit	150.00	150.00	plus \$3.50 per unit/lot
Mobile Home Park Plan Review	460.00	460.00	plus \$30 per unit/lot
Recreational Aquatic Facility Operating Permit - Slide and Wave Pool/Spray Park/Other Aquatic Facility	360.00	360.00	
Recreational Aquatic Facility Operating Permit - Swimming Pool/Bathing Beach	335.00	335.00	
Recreational Aquatic Facility Plan Review - Over 5,000 Sq.Ft.	770.00	770.00	
Recreational Aquatic Facility Plan Review - Up to 5,000 Sq.Ft.	360.00	360.00	
Temporary Residence/Campground Operating Permit	150.00	150.00	plus \$2.75 per unit/site
<u>Environmental Health - Operating Permit and Plan</u>			
Temporary Residence Operating Permit	175.00	175.00	plus \$3.50 per unit/site
<u>Environmental Health - Other Fees</u>			
Temporary Permit Late Fees - Expedited processing (Received less than 2 weeks, more than 3 days)	25.00	25.00	
<u>Environmental Health - Other Fees</u>			
Copies	0.25	0.25	
Duplicate Rabies Certificates	0.00	0.00	multiple certificates per occurrence
Electronic Copies of Oversized Files (each additional 10 pages)	0.00	0.00	
Electronic Copies of Oversized Files (up to 10 pages)	0.00	0.00	
Environmental Impact Statement Review	0.00	0	(Where Tompkins

Tompkins County 2022/2023 Schedule for Fees

Department Type, Fee Type and Fee	2022	2023	Notes
Late Application/Water Operating System Fee	75.00	75.00	County is lead agency, fee assessed as allowed by 6NYCRR 617.7) May be waived at TCHD discretion
Refund Requests (within 6 months of receipt)	25.00	25.00	
Sanitary Codes	0.00	0.00	
Waiver/Variance Request	75.00	75.00	Requiring Board of Health action
<u>Environmental Health - Other Fees</u>			
Late Application/Expedited Permit 7 days or less	50.00	50.00	
Waiver from NYS Appendix 75-A (OWTS)	75.00	75.00	Unless due to TCHD referral
<u>Environmental Health - Other Plan Review</u>			
Collector Sewer, 6" and larger <5,000'	150.00	150.00	
Collector Sewer, 6" and larger >5,000'	250.00	250.00	
<u>Environmental Health - Other Plan Review</u>			
Other Engineering Review	160.00	160.00	may be waived at TCHD discretion
<u>Environmental Health - Realty Subdivisions</u>			
Preliminary Development Review	400.00	400.00	Where soil testing is required. (Preliminary development fees are applied to the Realty Subdivision fee upon full plan submittal when submitted within 12 months)
Realty Subdivision Approval Renewal	200.00	200.00	
Realty Subdivision Development Review	800.00	800.00	Subtract Preliminary Development fees paid)
Realty Subdivision Development Review - per lot NYS filing fee	12.50	12.50	
Realty Subdivision Development Review - add per lot with individual OWTS	55.00	55.00	
Realty Subdivision Development Review - add per lot with individual water	35.00	35.00	
<u>Environmental Health - Water System Operating and</u>			
Construction Permit and Plan Review - Community Water System (Part 5, NYSSC) <100,000 gpd	450.00	450.00	
Construction Permit and Plan Review - Cross-Connection Control	200.00	200.00	plus \$50/device
Construction Permit and Plan Review - Distribution Water Main - 6" or larger <5,000'	300.00	300.00	
Construction Permit and Plan Review - Distribution Water Main - 6" or larger >5,000'	400.00	400.00	
Construction Permit and Plan Review - Non-Community Water System	210.00	210.00	
Construction Permit and Plan Review - Other Water System Modification	160.00	160.00	May be waived at TCHD discretion
Construction Permit and Plan Review - Water Storage Tank > 500,000 gal	500.00	500.00	
Operating - Bottled/Bulk Haulers, Ice Plants	360.00	360.00	
Operating - Community Water System (Groundwater)	200.00	200.00	

Tompkins County 2022/2023 Schedule for Fees

Department Type, Fee Type and Fee	2022	2023	Notes
Operating - Community Water System (Surface Water)	1800.00	1800.00	
Operating - Non-Community Water System (with sources)	105.00	105.00	
<u>Environmental Health - Water System Operating and</u>			
Community Water System (Part 5, NYSSC) >= 100,000gpd	1000.00	1000.00	
<u>Vital Records</u>			
Certified Copies, Birth and Death Certificates	30.00	30.00	First copy; subsequent copies on same visit/same record \$15.00 each
<u>Highway Department</u>			
<u>Fees</u>			
Annual Maintenance	750.00	750.00	per year
Contractor U/G Installations (Excavation)(in travelway)	75.00	75.00	per permit
Contractor U/G Installations(out of travelway)	25.00	25.00	plus \$2 per foot, per permit
Divisible Hauling	25.00	25.00	per permit
Divisible Load Weight	10.00	10.00	per permit
Driveway Culvert	100.00	100.00	per permit
Driveway or Roadway - Commercial Entrance (Major)	500.00	500.00	per permit
Driveway or Roadway - Commercial Entrance (Minor)	150.00	150.00	per permit
Driveway or Roadway - Subdivision (Major)	500.00	500.00	per permit
Driveway or Roadway - Subdivision (Minor)	150.00	150.00	per permit
Driveway or Roadway - Temporary Access	50.00	50.00	per permit
Miscellaneous	100.00	100.00	per permit
Non-Divisible Hauling	100.00	100.00	per permit
O/H Utilities	50.00	50.00	plus \$2 per unit, per permit
Phone Booths, Bus Shelters, etc	50.00	50.00	per permit
Utilities Installations (Bridges/Culverts)	500.00	500.00	per permit
Driveway Paving	25.00	25.00	per permit
<u>Information Technology Services</u>			
<u>Fees</u>			
GIS - Private Organization - Custom Work/Consultations	60.00	60.00	per hour
GIS - Private Organization - Digital Data Distribution	60.00	60.00	per hour
GIS - Public or Not-for-Profit Custom Work	25.00	25.00	per hour
<u>Mental Health Department</u>			
<u>Fees</u>			
Psychiatric Assessment	133.88	133.88	30 or 45 minute session -- Psychiatrist
Psychotherapy Session	125.50	125.50	30 minute session -- completed by either a Social Worker or a Registered Nurse
Crisis 15min/unit	80.89	80.89	
Family Therapy	251.03	251.03	One hour visit with client and family
Family Therapy w/o patient	125.50	125.50	30 minute visit with family only
Full Psychotherapy	167.35	167.35	45 minute session --

Tompkins County 2022/2023 Schedule for Fees

Department Type, Fee Type and Fee	2022	2023	Notes
			completed by either a Social Worker or a Registered Nurse
Group Therapy (not Family)	64.86	64.86	
Intake Assessment	209.19	209.19	
Medication Administration with monitoring and education	83.68	83.68	Completed by Registered Nurse
Medication Management Visit	133.88	133.88	Completed by Psychiatrist
<u>Fees</u>			
Health Monitoring 15 minutes	50.56	50.56	
Health Monitoring 30 minutes	62.75	62.75	
Health Monitoring 45 minutes	90.64	90.64	
PROS Preadmission	143.16	143.16	
PROS Community Rehabilitation Services 2 - 12 hours	218.82	218.82	Tier Rate is dependent on the number of hours of service received per month
PROS Community Rehabilitation Services 13 - 27 Hours	514.32	514.32	Tier Rate is dependent on the number of hours of service received per month
PROS Community Rehabilitation Services 61+ hours	928.44	928.44	Tier Rate is dependent on the number of hours of service received per month
PROS Community Rehabilitation Services 28-43 hours	734.16	734.16	Tier Rate is dependent on the number of hours of service received per month
PROS Community Rehabilitation Services 44 - 60 hours	803.70	803.70	Tier Rate is dependent on the number of hours of service received per month
PROS Clinical Treatment Add-on	259.73	259.73	
PROS Ongoing Rehabilitation and Support	357.97	357.97	
PROS Integrated Rehabilitation	417.46	417.46	
Intake Assessment w/Medical Services	209.19	209.19	45 minute assessment completed by Psychiatrist or NP
Psychotherapy Add-on	75.31	75.31	30 Minutes completed by Psychiatrist or NP
Psychotherapy Add-on	117.15	117.15	45 minute completed by Psychiatrist or NP
Crisis - Complex	488.10	488.10	1 Hour Crisis visit with two clinicians
Crisis - Per Diem	1171.46	1171.46	3 Hours with two clinicians
Complex Care Management	19.52	19.52	5 minute follow up within 14 days of order
Smoking Cessation Session	25.62	25.62	3-15 minutes - completed by RN, MD, or NP
Alc and/or drug Screening or Intervention	56.69	56.69	Completed by qualified clinician

**Planning and Sustainability, Department of
Circuit Rider**

Tompkins County 2022/2023 Schedule for Fees

Department Type, Fee Type and Fee	2022	2023	Notes
Planning Services - available only to municipalities	26.00	26.00	per hour
<u>Fees</u>			
Copies	0.25	0.25	per page
Maps - 18" x 24" (Arch C) - No Longer Applicable	0.00	0.00	per map
Maps - 24" x 36" (Arch D) - No Longer Applicable	0.00	0.00	per map
Maps - 36" x 36" - No Longer Applicable	0.00	0.00	per map
Maps - 36" x 44" (Ansi E) - No Longer Applicable	0.00	0.00	per map
Maps - 36" x 48" (Arch E) - No Longer Applicable	0.00	0.00	per map
<u>Fees</u>			
GIS Custom Work/Consultations - (4) Private Organization/Individual - No Longer Applicable	0.00	0.00	
<u>Probation and Community Justice</u>			
<u>Fees</u>			
Bad Check Charge	15.00	15.00	each
Copies	0.25	0.25	per page
Drug Test Administered	7.00	7.00	per test
Supervision Fees (sliding scale) max	30.00	30.00	per month
Surcharge on Criminal Court Restitution Money Paid through Probation	5.00	5.00	%
<u>Recycling and Materials Management, Department of</u>			
<u>Annual Fee</u>			
Aged & Health Homes	0.03	0.03	per Sq.Ft.
All Others	0.06	0.06	per Sq.Ft.
Colleges	324816.00	303147.00	
Recreational & Warehouses	0.03	0.03	per Sq.Ft.
Residential	75.00	80.00	per unit
Seasonal	37.50	40.00	per unit
<u>Disposal Fee</u>			
Licensed Haulers (per ton)	96.00	96.00	per ton
Residential and Commercial Permit Holders - (per ton)	96.00	96.00	per ton
Residential and Commercial Permit Holders - Flat Rate Tier #1	15.00	15.00	
Residential and Commercial Permit Holders - Flat Rate Tier #2	30.00	30.00	
Residential and Commercial Permit Holders - Flat Rate Tier #3	45.00	45.00	
<u>Fees</u>			
Disposal Coupons (automobiles)	10.00	10.00	Garbage
Disposal Coupons (SUV/Minivans)	15.00	15.00	Garbage
Hauler's License Fee (per additional vehicle)	25.00	25.00	
Hauler's License Fee (per application)	100.00	100.00	
Punch Cards - five 35lb bags	15.00	15.00	Garbage
Tire Disposal - Each for 10 or less per trip	3.00	3.00	ea
Tire Disposal - per ton	285.00	285.00	per ton
Yard Waste - Scale Fee (per ton)	90.00	90.00	per ton

Fees

Tompkins County 2022/2023 Schedule for Fees

Department Type, Fee Type and Fee	2022	2023	Notes
Freon	20.00	20.00	Per unit
Electronic Recycling	10.00	10.00	each CRT (TV, monitor, etc.)
Food Scrap Transport Container	12.00	12.00	ea
Commercial Recycling	60.00	60.00	ton
Single Stream Recycling	60.00	60.00	ton
<u>Fines</u>			
Illegal Dumping Fine (minimum)	50.00	50.00	
Returned Check Fee	20.00	20.00	
Uncovered Load Surcharge (first offense)	10.00	10.00	
Uncovered Load Surcharge (second offense)	20.00	20.00	
Uncovered Load Surcharge (third offense)	40.00	40.00	
<u>Other</u>			
Baskets	0.00	0.00	na
Compost Base	10.00	25.00	
Compost Bins	40.00	60.00	
Compost Turner	16.00	16.00	
Recycling Bin Wheel Kits	0.00	0.00	We don't sell anymore
Recycling Bins (18 Gallon)	10.00	10.00	
Recycling Bins (22 Gallon)	14.00	14.00	
Tarps	5.00	5.00	
<u>Other</u>			
Geo Compost Bin	30.00	30.00	
Apartment Style Bins	8.00	8.00	
Food Scrap Recycling	0.00	0.00	Per Ton
<u>Permits</u>			
Commercial (each additional vehicle)	20.00	30.00	
Commercial (First Vehicle)	40.00	50.00	
Residential (for 1 year)	20.00	30.00	
<u>Permits</u>			
Temporary Permit	15.00	15.00	
<u>Sheriff's Office</u>			
<u>Attachment</u>			
Additional levy, each	57.00	57.00	
Execute and levy	72.00	72.00	
If summons to be served	17.00	17.00	per party
Serve defendant, each	17.00	17.00	
<u>Civil Arrest</u>			
Arrest One Person - If Committed (with Subsequent Discharge)	20.00	20.00	additional
Arrest One Person (Original and two Copies)	57.00	57.00	
<u>Civil Process</u>			
Summons (with or without a complaint), or Subpoena (4 Copies per Party)	17.00	17.00	plus mileage
<u>Eviction</u>			

Tompkins County 2022/2023 Schedule for Fees

Department Type, Fee Type and Fee	2022	2023	Notes
"3 day" or "30 day" notices (Three Copies per Party)	17.00	17.00	plus mileage
Eviction/Removal (Original & 4 Copies per Party)	107.00	107.00	plus mileage
Notice of petition & petition (Three Copies per Party)	62.00	62.00	plus mileage
Order for Possession or Writ of Assistance (Original & 4 Copies per Party)	107.00	107.00	plus mileage
<u>Execution</u>			
Personal Property (Original and 5 Copies)	85.00	85.00	plus mileage
Real Property (Original and 5 Copies)	95.00	95.00	plus mileage
<u>Income Execution</u>			
Both Stages (Original and 5 copies)	86.00	86.00	
First Stage Only (Original and 5 copies)	49.00	49.00	
Second Stage Only (Original and 5 copies)	47.00	47.00	
<u>Income Execution for Support</u>			
Serve on Debtor Only (Original and 3 Copies)	32.00	32.00	plus mileage
Serve on Employer Only (Original and 3 Copies)	32.00	32.00	plus mileage
<u>Miscellaneous</u>			
Amendment	3.00	3.00	
Background Checks	10.00	10.00	
Copies	0.25	0.25	per page
Dealer Permit	10.00	10.00	
Duplicate	5.00	5.00	
Fingerprint Fee	10.00	10.00	Per Card
New Pistol Permit Fee	10.00	10.00	
Picture Fee for Pistol Permit	3.00	3.00	
Picture for Duplicate	3.00	3.00	
Pistol Application	1.00	1.00	
Sheriff's Identification	15.00	15.00	
<u>Order of Seizure</u>			
Each Additional	57.00	57.00	
Execute Against One Party	137.00	137.00	
If Summons to be Served	17.00	17.00	per party
<u>Orders (Citations) & Mandates</u>			
Orders (Citations) & Mandates (Three Copies per Party)	47.00	47.00	plus mileage
<u>Property Execution</u>			
Notice to Judgement debtor	62.00	62.00	
Real Property (Original and 5 Copies)	70.00	70.00	plus mileage
Straight/Demand (Original and 5 Copies)	100.00	100.00	plus mileage
Third Party - Financial Institution (Original and 5 Copies)	100.00	100.00	plus mileage
Third Party - Non-Financial institution (Original and 5 Copies)	40.00	40.00	plus mileage
<u>Realty Deeds Pursuant to Court Order</u>			
Realty Deeds Pursuant to Court Order	67.00	67.00	
Realty Deeds Pursuant to Court Order (each additional Deed)	22.00	22.00	
<u>Social Services Department</u>			

Tompkins County 2022/2023 Schedule for Fees

Department Type, Fee Type and Fee	2022	2023	Notes
<u>Annual Fee</u>			
Child Support parent fee	35.00	35.00	NYS-mandated fee charged to custodial parents who've never received public assistance
<u>Fees</u>			
Attorney Fee	91.90	91.90	per hour
<u>Weights & Measures Department</u>			
<u>Fees</u>			
Bulk Milk Tank (1,585 gal. Max. cap.)	80.00	80.00	per tank
Bulk Milk Tank (793 gal. Max. cap.)	40.00	40.00	per tank
Linear Measure (over 39 inches)	8.00	8.00	per device
Linear Measure (up to 39 inches)	4.00	4.00	per device
Other: Late Fees	50.00	50.00	per violation
Petroleum - Blend Dispensing Pump	40.00	40.00	\$20 per measuring chamber
Petroleum - Dual Dispensing Pump	40.00	40.00	\$20 per measuring chamber
Petroleum - Single Dispensing Pump	20.00	20.00	per measuring chamber
Scale (15,432 lb. Max. cap.)	140.00	140.00	per device
Scale (3,307 lb. Max. cap.)	100.00	100.00	per device
Scale (33 lb. max. cap.) 1st five (5)	20.00	20.00	per device
Scale (33 lb. max. cap.) additional	10.00	10.00	per device
Scale (33 lb. max. cap.) retest	10.00	10.00	per device
Scale (661 lb. Max. cap.)	40.00	40.00	per device
Scale (661 lb. Max. cap.) retest	20.00	20.00	per device
Timing Devices (time is basis for charge)	4.00	4.00	per device
Vehicle Metering System (79 gpm or less)	100.00	100.00	per device
Vehicle Metering System (over 79 gpm)	120.00	120.00	per device
Wire and Cordage Measuring Devices	20.00	20.00	per device

APPENDIX B

CONTRACTS

Thank you for living Tompkins County's values.

Accountability.

We hold the organization and each other responsible for decisions that affect the public and our employees in pursuit of excellence.



Tompkins County Contracts by Department

<u>Department/Contractor Name</u>	<u>Services Provided</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
Airport					
A-Bridge	Jet Bridge Service			13,353	12,600
Air Temp	CFR Heating/Air Conditioning System	6,500	2,500	2,500	2,000
Alpine Systems	MUFIDS	6,000	19,500	19,500	5,901
Ames	Maintenance/Service Shop Rags & Carpet Runners	850	2,376	2,376	2,500
BerNational Controls	Security System	1,500	2,500	2,500	0
Boyd Group	Air Service Development Consultants	40,000	20,000	12,000	12,000
Burris Plumbing	Misc. Plumbing Work	1,500	0	0	0
C&S Companies	DBE			4,000	6,667
C&S Companies	Q-Ware			3,060	3,200
C&S Companies	SPDES Water Testing & Sampling		39,000	52,900	37,000
Casella	Trash/Recycling Removal	8,000	8,000	8,000	8,500
Chamberlain Climate Control	Maintenance of Refrigeration Equipment	500	0	0	0
Communique	Advertising/Marketing Consultant & Social Media	78,000	78,000	78,000	78,000
Culligan	Water Softener Service	1,000	1,000	1,000	1,000
Cummins Northeast	Generator Repair	1,500	1,500	1,500	0
David Brown's Refrigeration	Terminal Cafe' Equipment	750	0	0	1,000
Duval	Scott Pak Inspection Test	1,500	1,500	1,500	1,500
Empire Aviation Solutions	Air Service Development Consultants			36,000	48,000
Energetix	Drug and Alcohol Testing	300	350	350	500
First Due	Hose Testing	1,500	1,500	1,500	1,000
FirstLight	Terminal Wi-Fi	6,036	6,036	6,036	6,036
Functional Communications	Terminal Music	2,300	2,400	2,400	2,500
Gotta Do	Glycol Hauling	15,000	15,000	15,000	13,000
Grease Busters	Cleaning of Terminal Grill	1,200	2,400	2,400	2,600
GreenScene Lawn & Garden	Exterior Landscaping	39,595	42,800	40,000	53,080
GreenScene Lawn & Garden	Winter Maintenance of Culligan Drive	13,000	13,000	15,000	15,000
Harob/Hurst	Extrication Tools Service	2,000	2,000	3,000	3,000
Integrated Water Management	Cooling Tower Treatment	1,200	1,200	1,200	0
Ithaca Overhead Door	Misc. Door Work	1,000	1,000	1,000	0
Jean McPheeters Consulting	Grant Consultant	2,000	2,000	2,000	0
LSL/Benefactor	Glycol Sampling Tests	3,000	0	0	0
Microbac	SPEDES Sampling/Testing	6,000	0	0	0
Monroe Extinguisher Service	Fire Extinguisher Service & Repair	1,500	1,500	1,500	1,500
Northland Capital Equipment	GPS Software for Airfield	10,500	10,500	10,500	10,500
Overhead Door	Door Repair/Replacement	1,500	0	0	3,000
Pasco	HVAC Controls	0	5,993	5,993	6,500
Postler & Jaeckle Corp. (P&J)	Terminal HVAC	0	13,500	13,500	13,500
Retterer & Sons, LLC	Terminal, CFR & Customs Cleaning	138,224	250,000	170,400	170,400
Ricondo & Associates	Airline Rates Agreement & Support	20,000	25,000	20,000	20,000
Roto Rooter	Misc. Plumbing Work	1,000	500	500	0
Safety Kleen	Terminal and CFR Oil	7,500	7,500	7,500	7,500

Tompkins County Contracts by Department

<u>Department/Contractor Name</u>	<u>Services Provided</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
	Water Seperator Service				
Schuler Haas	Misc. Electrical Work	3,500	2,500	2,500	5,000
Securitas/Ambassador	Terminal Security	215,000	103,000	105,000	105,000
Shopkeep	Terminal Cafe' POS		3,000	3,000	0
Spectrum	CFR Wireless Internet	3,500	5,400	5,400	4,500
SRI Sprinkler	Fire Sprinkler System	2,000	0	0	0
Tradewind Scientific	TRACR Aim System	10,000	10,000	10,000	10,000
Unknown	Interior Landscaping	10,000	7,500	7,500	0
Unknown	Marketing/Promoting	70,000	70,000	70,000	75,000
Unknown	Airport Pump Testing	650	650	650	650
West Fire Systems	Terminal & CFR Building Fire Alarm Panel	2,500	8,500	8,500	5,000
		\$ 739,105	\$ 790,605	\$ 770,518	\$ 754,634

Assessment Department

COSTAR	Commercial Data Service			5,340	5,340
ESRI	Computer Services	3,022	889	889	1,456
NYS Office of Real Property Services	State Provided CAMA Database	2,100	2,100	2,100	2,100
Systems Development Group	Computer Services	6,600	6,600	6,600	7,400
		\$ 11,722	\$ 9,589	\$ 14,929	\$ 16,296

Assigned Counsel

CMS Imaging(price includes toner and service)	Maintenance of Copier	459	459	459	500
		\$ 459	\$ 459	\$ 459	\$ 500

Board of Elections

KNOWINK	annual software license/maintenance agreement, annual initiation fees for early voting	15,425	15,425	15,425	15,425
National Time Sharing Inc.	Maintenance Fee (Voter Registration Syst.)	27,695	32,180	32,180	32,180
West Fire Systems, Inc	annual Hanshaw office security system monitoring	216	216	216	216
		\$ 43,336	\$ 47,821	\$ 47,821	\$ 47,821

County Administration

City of Ithaca	Alternative Response Model Research *RPS*			12,500	0
City of Ithaca	Community Justice Center Staffing and Program Funding Request *RPS*			137,666	-137,666
City of Ithaca	Develop Comprehensive Community Healing Plan *RPS*			40,000	-40,000
City of Ithaca	Officer Wellness Program Development *RPS*			20,000	-20,000
Clear Impact	Results Based Accountability Software Licenses	14,400	14,400	14,400	0
Clear Impact	Vendor-provided Training for Implementation of Results Based Accountability (RBA) model	6,000	0	0	0
Cooperative Extension	Broadcasting, Taping, Web	31,018	31,018	15,509	0

Tompkins County Contracts by Department

<u>Department/Contractor Name</u>	<u>Services Provided</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
	Support				
County Historian	County Historian Stipend			10,000	10,000
Discover eGov (Catalog & Commerce)	1/2 Maint. of Electronic Contracts/RFP/Bids Module	6,000	6,000	6,000	6,000
Discover eGov (Catalog & Commerce)	Annual Maintenance Contract for Budget Track budgeting system	9,600	9,600	9,600	0
Diversified	Maintenance and repair of Legislature Chambers A.V. System	12,800	15,000	18,883	5,000
Ethics Unlimited, LLC (dba Verify Comply)	Contract for Exclusion Screening	1,320	1,320	1,320	1,320
Family & Children's Svcs of Ithaca	County share of Downtown Community Outreach Worker Program	60,000	65,000	65,000	65,000
Finger Lakes ReUse	Expand ReSet Program		40,000	0	0
Finger Lakes ReUse	Operating Expenses Assistance			130,000	0
Language Line Svcs & Empire Interpreting Svc	Translation Services (variable amounts)	20,000	20,000	20,000	20,000
Survey Monkey	Annual Membership for Web Survey Design/Use	360	1,200	2,000	7,000
TBD	Alternative Response Model Research			10,000	10,000
TBD	Develop Comprehensive Community Healing Plan			75,000	75,000
TBD	Equity Diversity and Inclusion Operating Support			20,000	20,000
TBD	Language Access Implementation To Reduce Barriers			150,000	0
TBD	Language Access Implementation To Reduce Barriers			33,826	0
Time Warner Cable	Broadband Internet & Cable TV Svc. for Legislature Broadcast	500	0	3,000	3,000
Tompkins County Chamber Foundation	Develop Micro-Enterprise Grant Program		15,000	0	0
		\$ 161,998	\$ 218,538	\$ 794,704	\$ 24,654
County Attorney					
TBD	Restore Funding			10,000	0
				\$ 10,000	\$ 0
County Clerk					
FLTG	bunker storage lease	9,000	9,000	9,000	9,000
General Code	Laserfiche service contract	83,000	83,000	83,000	66,000
PropertyInfo	electronic document management system	17,000	17,000	17,000	19,000
		\$ 109,000	\$ 109,000	\$ 109,000	\$ 94,000
County Office for the Aging					
Caregivers, StafKings, Comfort Keepers, Home Instead	Caregiver Respite & Home Care	41,207	35,207	35,361	35,361
Caregivers, StafKings, Comfort Keepers, Home Instead	Home Care	343,302	272,007	263,007	262,907
Finger Lakes Independent Center	Registry	10,753	10,753	10,753	10,753
Foodnet	Half-time Case Manager	31,192	31,192	31,192	31,192

Tompkins County Contracts by Department

<u>Department/Contractor Name</u>	<u>Services Provided</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
Foodnet	Home Delivered Meals	58,629	58,629	58,629	58,629
Foodnet (NSIP Subcontract)	Congregate & Home Delivered Meals	110,000	110,000	110,000	110,000
Foodnet (Title IIIC 1&2 Contract)	Congrete & Home Delivered Meals	447,897	447,897	454,329	456,085
Foodnet (WIN Subcontract)	Home Delivered Meals	231,082	231,082	237,076	237,076
Human Services Coalition	New York Connects- LTCC Meetings	5,000	5,000	5,000	5,000
Ithaca Neighborhood Housing Services	Home Repair	31,192	31,192	31,192	31,192
Ithaca Neighborhood Housing Services	Small home and repair safety program	28,525	26,525	26,525	26,525
Legal Aid of Western New York	Legal Services	5,359	5,359	5,259	5,259
Lifelong	Aging Mastery Program	5,078	5,084	5,065	5,031
Lifelong	Health Insurance Counseling	16,747	16,910	17,203	16,910
Lifelong	Lifelong Mosaic Program	9,603	9,603	9,603	9,603
Lifelong	MIPPA- Medicare Improvement for Patients and Providers Act assistance	7,492	7,493	7,493	13,097
Lifelong (Previously Senior Citizens' Center)	Senior Circle Newsletter	10,823	10,823	15,988	15,988
TC Department of Social Services--NY Connects	New York Connects I & A and Options Counseling	60,932	60,932	60,932	60,932
TC Department of Social Services-EISEP	Long Term Care Unit Case Management	95,863	95,863	95,863	95,863
TC Dept of Social Services	Unmet Needs- PT case aide located at LTC	37,462	40,035	40,035	40,035
		\$ 1,588,138	\$ 1,511,586	\$ 1,520,505	\$ 1,527,438

District Attorney

New York Prosecutors Training Institute (NYPTI)	Increased storage capacity (2TB) for Digital Evidence Management System (DEMS)	2,640	2,640	2,640	2,640
TBD	Private Laboratory Services			8,789	8,789
		\$ 2,640	\$ 2,640	\$ 11,429	\$ 11,429

Emergency Response Department

(Kistler)	Tower A/C Maintenance				11,000
(Stark Tech)	Tower Generator Maintenance				10,250
(Sweeney's Pest Elimination, LLC) 10,260	Pest Control at Tower Sites				10,260
AK Associates	Rapid SOS	336	336	336	336
Bangs Ambulance	Zoll emsCharts/Spillman CAD Import Project				2,700
Brite Computers	MDT Support	15,000	15,000	20,000	30,000
Emergency Services	Electronic Paging		9,200	9,200	9,200
Marketing/IamResponding	Transmission/Back-up				
Firstlight	Wi-Fi Public Access	3,700	3,700	3,700	3,720
GoDaddy	Spillman Certificate (2 years, 2023=year 1)				200
GoDaddy	TompkinsReady (3 years, 2021=year 1)		60	0	0
Interaction Insight Corporation	Platinum Support (Eventide Recorder)			15,000	15,000
Motorola Solutions	Basic Maintenance-Vesta		26,000	26,000	41,000

Tompkins County Contracts by Department

<u>Department/Contractor Name</u>	<u>Services Provided</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
Motorola Solutions	Radio System/Microwave	722,030	655,120	655,120	655,120
PowerDMS	Record Management System				10,000
Priority Dispatch	EMD Support	7,200	7,200	7,200	8,960
RAVE (SwiftReach)	Mass Notification System	21,500	21,500	21,500	21,500
Spectrum	Dispatch Cable	1,000	1,000	1,000	1,000
Spillman	Locution Interface	1,000	1,000	1,000	1,000
Spillman (Motorola Solutions)	Computer Aided Dispatch/Mobile Data	160,000	160,000	175,000	175,000
United Radio	Paging System	31,000	31,000	31,000	31,000
UPS System	911 Center UPS System	4,000	4,000	4,000	4,000
Verizon	E911 Services		41,760	35,920	29,240
West Safety Solutions	Text-2-911		5,700	5,700	5,700
		\$ 966,766	\$ 982,576	\$ 1,011,676	\$ 1,076,186

Facilities Department

Access Lifts & Ramps, Inc.	Access Lift Maintenance Service	960	960	960	960
ALSCO	Fire Retardant Safety Clothing Rental	1,460	1,612	1,612	1,200
Ames Linen	Health Dept Mat Rental & Cleaning Service	2,080	2,160	2,160	2,160
Bolton Point, Village of Lansing, City of Ithaca	Water/Sewer	102,445	100,100	100,100	100,100
Casella (formerly WeCare Waste & Recycling)	Recycling	3,880	3,880	3,880	3,880
Casella (formerly WeCare Waste & Recycling)	Trash/Rubbish Disposal	15,630	15,630	15,630	15,630
Center Ithaca - TTH Associates	Assigned Council Rent	0	28,745	31,042	31,042
City and Town of Ithaca	Taxes, Sidewalk Assessment Fees	8,300	9,000	9,000	9,000
City of Ithaca	Rent for 18 parking spaces @ W. State Street	11,945	11,945	13,075	13,075
City of Ithaca	Stormwater Sewer Fees	5,555	7,900	7,900	7,900
Davis-Ulmer	Fire Sprinkler System Testing & Inspection	7,840	7,840	7,840	7,840
Dude Solutions	Energy Manager and Utility Bill Processing	4,163	4,860	4,920	5,260
G&H Fire Extinguisher	Fire Extinguisher Service	2,000	2,000	2,000	2,000
Gravity Renewables	Hydroelectric Utility Vendor	350,000	350,000	350,000	350,000
Hancock Plaza Real Estate	DMV Rent	68,603	69,170	70,485	70,485
Haylor, Freyer, & Coon, Inc.	Property & Boiler Insurance	122,000	100,000	100,000	100,000
Hill & Marks/Sanico/Riley	Cleaning Supplies, Paper Products & Ice Melt	50,000	50,000	54,000	60,000
Infor Global (Previously: Datastream Systems)	Infor EAM Technical Support & User Licenses	3,901	3,901	5,265	5,530
Integrated Water Management	Water Treatment Service (Boilers & Cooling Towers)	5,220	5,220	5,220	5,220
Irish. LLC	Human Rights Rent	30,589	31,200	32,457	32,457
Johnson Controls	Controls Service Contract	94,884	98,438	100,807	67,914
Misc. Service Contracts	Service Contracts	1,635	0	2,505	19,212
NYSEG/Constellation Energy	Electric Utilities Vendors	185,720	140,720	140,720	140,720
NYSEG/Direct Energy	Natural Gas Utilities Vendors	155,000	125,000	120,000	120,000
Penn Power Systems	Emergency Generator Maintenance	4,020	4,020	4,020	4,020
Schug Realty, LLC	Board of Elections Rent	44,075	44,075	44,075	44,075

Tompkins County Contracts by Department

<u>Department/Contractor Name</u>	<u>Services Provided</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
Solar Liberty	Solar Panel Equipment	14,280	14,280	14,280	14,280
	Leases				
SunPower Systems	Library Solar Panel Annual	4,110	2,140	0	0
	System Testing & PM				
TBD	Annual Life/Safety	2,000	0	0	0
	Inspections				
TBD	Pest Management	2,000	1,500	1,500	1,500
Timberline	Timberline Cost Accounting	1,335	1,789	1,789	1,789
	Service Plan				
TK Elevator (formerly	Elevator Maintenance	16,060	16,060	16,060	16,060
ThyssenKrupp Elevator)	Service				
Various Materials & Supplies	Materials & Supplies	260,000	250,000	280,000	310,000
Vendors	Vendors				
West Fire Systems	Fire Alarm,		11,470	11,470	11,470
	Security, and Elevator				
	Cellular Communicator				
	Service				
West Fire Systems	Fire Alarm System Testing	7,090	7,090	7,090	7,090
	& Inspection				
West Fire Systems	Fire Alarm/Security Central	3,648	3,648	3,648	3,648
	Monitoring Service				
		\$ 1,592,428	\$ 1,526,353	\$ 1,565,510	\$ 1,585,517

Finance Department

Insero	Auditing	100,000	64,250	100,000	100,000
JACK VENESKY	Cost Allocation	3,600	3,750	3,750	3,750
JFabian	Purchasing Staffing			32,000	32,000
Superion	Sungard maintenance	20,076	20,076	20,076	20,076
Superion ? TBD	P-Card Software	0	0	2,000	2,140
SYSTEMS EAST	Tax Collection Software	10,500	10,650	10,791	11,300
TBD	Computer Systems			1,925	1,925
WILLIAMSON	Town Tax Collection	3,600	3,600	3,650	4,554
	Software				
		\$ 137,776	\$ 102,326	\$ 174,192	\$ 175,745

Health Department

Accela	Software Maintenance	25,799	28,781	29,478	30,362
	Agreement				
All Ears Hearing	Hearing	100	100	100	100
	Consultant/Evaluations				
AMN Healthcare, Inc.	Contract for Traveling		75,000	0	0
	Nurse(s)				
Bangs Ambulance/Tompkins	Removals	35,000	37,800	52,800	72,200
County Funeral Directors					
BioServ	Medical Waste Disposal	845	845	1,560	845
Birnie Bus/Ithaca City School	Transportation - Preschool	874,300	760,000	790,000	842,000
District/Parent	Special Ed				
Birnie Bus/Parent	Transportation - Early	5,000	3,000	3,000	3,000
	Intervention				
Cayuga Medical Center at Ithaca	Facility Use/Labs/Radiology	35,380	42,728	49,296	46,365
Cayuga Medical Center at Ithaca	Radiology, Consulting,	43,085	42,900	53,990	53,790
& Affiliates	Rabies Rx, Lab, etc.				
Cayuga Pathology, PLLC dba	Medical Examiner			184,720	200,000
Excelsior Pathology					
CDD Lab/CMC	STD Labs	30,000	32,000	32,000	32,000
CMA, J. Venesky, & others TBD	TBMD, Indirect Cost, Med	8,352	8,585	8,400	8,870
	Rec, etc.				
Cornell Cooperative Extension of	Lead Education	7,500	0	0	0
Tompkins County					

Tompkins County Contracts by Department

<u>Department/Contractor Name</u>	<u>Services Provided</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
Cornell Cooperative Extension of Tompkins County	Radon Grant	8,332	8,332	0	0
Early Intervention Service Providers (NYSDOH holds contracts)	Early Intervention Services	650,000	650,000	575,000	638,000
Ecotesting, Cayuga Medical Center at Ithaca	Lead Testing	16,854	17,444	17,444	15,000
Finger Lakes Business Services	Answering Service	5,200	5,200	8,000	14,400
Hearing Officer, Robert Spitzer	Hearings	1,620	1,620	1,620	1,620
iCentral	EHR Software Maintenance	33,000	33,200	40,000	39,192
Industrial Hearing Testing	Hearing screenings per regulations	1,900	3,100	3,100	3,100
McCarthy & Conlon, LLC	Mcaid Cost Rept-D&TC, LHCSA Statistical Consult, LHCSA Cost Report	8,000	8,000	13,000	13,000
Microbac NY/Community Science Institute	Environmental Lab Services, water quality monitoring and HABS	40,328	40,328	40,328	42,328
MSDSOnline	SDS documents	7,049	7,049	8,106	8,106
NMS Labs	Forensic Labs	35,000	25,000	30,000	30,000
Our Lady of Lourdes/Twin Tier Pathology	Autopsies/Forensic Labs - shared\$\$	3,900	5,600	8,400	22,500
Pathology Associates of Ithaca	Medical Examiner Program/autopsies	160,720	172,720	0	0
Planned Parenthood of the Southern Finger Lakes	STD Clinic	68,000	68,000	68,000	68,000
Pre-school Service Providers	Pre-school Services	4,914,411	5,100,000	5,332,407	5,100,000
Property Info	Software Vendor/Vital Records	999	1,200	1,200	1,440
sCube	support, automation of processes, training for Permit Management Software	15,000	7,594	15,000	15,000
TBD	Expanded Peer Counselors	31,590	39,910	32,604	33,540
TBD	HABS Database Project with CSI			9,600	0
TBD	HABS Database Project with CSI			5,400	0
TBD	Public Health Sanitary Code Consultant			18,000	0
TBD	Public Health Sanitary Code Consultant			32,000	0
TBD	Rabies Post Exposure Treatment Program			25,000	0
TenEleven	Software Maintenance (Electronic Health Record)	17,020	17,020	17,020	15,390
Tompkins County SPCA	Rabies Program	11,398	11,398	11,398	11,398
Various Churches/Community Centers	WIC Leases	2,400	2,400	2,400	2,400
		\$ 7,098,082	\$ 7,256,854	\$ 7,520,371	\$ 7,363,946

Highway Department

(7) Town Highway Departments	Snow & Ice Removal on County Roads	782,000	700,000	762,809	762,809
Airgas East	Cylinder Lease	3,500	3,500	3,500	2,758
ArcView/ESRI	GIS Software (w/Planning)	300	300	300	398
Atlantic Testing	Pavement Soil Testing	750	750	750	750
Bid Item - Highway Striping	Pavement Markings	140,000	140,000	140,000	140,000
CarteGraph	Sign Program Maintenance	2,918	2,918	2,918	4,176

Tompkins County Contracts by Department

<u>Department/Contractor Name</u>	<u>Services Provided</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
CME Associates, Inc.	Pavement Soil Testing	750	750	750	750
DiKat, Inc.	Traffic Light Maintenance	12,000	12,000	12,000	9,300
Energetix	Drug/Alcohol Testing	1,400	1,400	1,400	1,670
Sage Software, Inc.	Maintenance - Timberline Job Cost System	2,000	2,000	2,000	2,087
SignCad	Maintenance of Software	950	950	950	976
The Computing Center	Fax & Printer Maintenance	200	200	200	200
Zones	AutoCad Drafting Software Support	1,500	1,500	1,500	3,724
		\$ 948,268	\$ 866,268	\$ 929,077	\$ 929,598

Highway Machinery

Cintas	Uniform Rental/Cleaning	9,000	9,000	9,000	3,530
Cummins Northeast, Inc.	Electronic Support for Diesel Engines	800	800	800	800
Dossier Systems	fleet management software subscription	7,500	7,500	7,500	7,500
Filtrec	Lift Inspections	1,000	1,000	1,000	1,000
HDA Lifts	Lift Inspections	500	500	500	3,115
S&W Services	Fuel Pump Inspection				2,900
Safety Kleen Corp.	Waste Oil Pickup	1,800	1,800	1,800	2,200
Sanford & Burtis	Fire Extinguisher Inspection	1,000	1,000	1,000	450
STADIUM INTERNATIONAL	ON-LINE SERVICE	2,500	2,500	2,500	2,500
Syn-Tech Systems	Fuel System Computer Back-up	1,250	1,250	1,250	2,988
		\$ 25,350	\$ 25,350	\$ 25,350	\$ 26,983

Human Resources, Department of

Catalog & Commerce	Online Software	6,900	6,900	6,900	6,900
City of Ithaca	Maintenance Culturally Responsive Recruitment Strategy For Law Enforcement *RPS*			17,500	0
Roemer Wallens Gold and Mineaux	Attorney Services	54,000	54,000	54,000	57,000
TBD	Negotiations Culturally Responsive Recruitment Strategy For Law Enforcement			15,000	0
TC3.biz	Smart Work Training	27,420	27,420	27,420	27,420
TC3.biz	TCCOG Training Academy	10,000	10,000	10,000	10,000
UKG	UKG HR Software			16,000	16,000
		\$ 98,320	\$ 98,320	\$ 146,820	\$ 117,320

Human Rights, Office of

CNY Fair Housing	"Affirmatively Furthering Fair Housing" Program	8,000	8,000	8,000	8,000
IKON Office Solution	Rental of Canon Copier	850	850	850	850
		\$ 8,850	\$ 8,850	\$ 8,850	\$ 8,850

Information Technology Services

AllMode	Software & System Maintenance Shoretel	21,000	21,800	21,800	21,800
ARIN	ISP Redundancy Registration (BGP)	100	150	150	150
AT&T	ITS MiFI's		450	450	870
BMC	Software Maintenance	2,807	2,900	0	0

Tompkins County Contracts by Department

<u>Department/Contractor Name</u>	<u>Services Provided</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
	TrackIt				
BSI	Software Maintenance	5,633	0	0	0
Computing Center	HR/Payroll Tax Codes				
	Software & Maintenance	1,200	1,200	1,200	0
	Red Hat Linux Spillman Server				
Dell	Microsoft Office 365	95,000	95,000	111,000	111,000
Discover eGov	Enterprise Agreement				
	County Website Support & Maintenance	13,200	13,200	14,000	13,200
Dot.GOV Registration	Domain Renewal	400	400	400	400
ESRI	(TompkinsCountyNY.gov) Software Maintenance	16,350	18,483	20,483	21,530
FirstLight	Enterprise GIS				
	Dark Fiber & Primary ISP	33,483	28,683	28,683	33,123
FirstLight	Professional Service	10,000	2,500	10,000	10,000
	Contract-Network				
FirstLight	Public WiFi	10,365	10,365	10,365	10,365
FirstLight	Software and Maintenance	8,200	8,475	6,000	0
	Cisco Firewall				
FirstLight	Software and Maintenance	5,125	7,800	6,000	6,000
	Fatpipe				
FirstLight	Software and Maintenance for KnowBe4 Security Awareness and Training	6,000	6,000	6,500	7,500
Fountain Spatial (fr Assessment)	Tax Map Maintenance		2,000	2,000	0
GeoLynx/GeoComm	Addressing Program		4,000	4,000	3,400
Go Daddy	Security Certificate	0	160	160	400
	Renewal				
Help Systems	Software Maintenance	890	890	1,500	1,500
	Intermapper				
Infor	Software Maintenance Infor	71,346	0	0	0
	HR/Payroll				
Lansweeper	Work Order and Asset Management System			3,680	3,680
Lynx	Professional Services	30,000	10,000	30,000	30,000
	Contract-Server & Data Storage				
Lynx	Software Maintenance	18,933	23,100	0	0
	NetApp				
Lynx	Software Maintenance	18,909	18,909	18,909	18,909
	VMWare				
Network Solutions	Domain Renewal	0	0	185	185
	(Tompkins-co.org)				
Pictometry, Inc.	Cloud-based Enterprise Application - Connect		3,000	3,000	1,650
SHI	Bomgar Help Desk Support	4,600	6,200	7,000	8,000
SHI	Software and Maintenance	1,200	1,200	0	0
	Redhat Insight server				
SHI	Software Maintenance	15,665	15,665	15,800	15,800
	SOPHOS				
SHI	Software Maintenance	8,300	8,350	12,000	11,000
	Varonis				
SHI International (fr DOER)	GIS-related Software & Annual Support		9,000	9,000	0
Site Improve	Website compliance		11,426	8,180	0
	software				
Spatial Station-Datamaster (fr DOER)	911 Address Database		26,000	0	0
	Software				
Spectrum	Internet to the Office of Human Rights Office			876	876
Spectrum	Secondary ISP	7,188	10,788	10,788	14,500

Tompkins County Contracts by Department

<u>Department/Contractor Name</u>	<u>Services Provided</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
TBD	Annual IT Security Audit	5,000	0	0	0
TBD	Funding for Increased Costs of Service Contracts			49,722	0
UKG/Kronos	UKG Ready SaaS: Time & Attendance, HR, Payroll, ACA		71,044	71,044	112,000
Verizon	Data Line to Human Rights Office Location	1,000	1,000	0	0
Verizon	ITS MiFi	500	500	460	0
VertiGIS (was Latitude GEO)	Software Maintenance Online GIS	5,000	5,000	5,000	5,000
Vertiv	UPS Maintenance (Annex C Datacenter)	3,800	3,800	4,500	4,300
VHB	Tax Mapping Tool Upgrade			3,785	5,000
Woolpert/Pictometry	Pictometry Aerial Photography			50,577	0
		\$ 421,194	\$ 449,438	\$ 549,197	\$ 472,138

Ithaca-Tompkins Co. Transportation Council

Caliper Corporation	TransCAD technical support				2,000
Tom Mank	On call support and training, run and maintain Travel Demand Model, assist Census data updates for transportation				6,000
					\$ 8,000

Legislature & Clerk of the Legislature

Granicus	Minute Traq and Media Traq	19,669	19,669	20,653	20,348
Poet Laureate (Determined Annually)	Fulfill County Poet Laureate Role	3,000	0	0	0
		\$ 22,669	\$ 19,669	\$ 20,653	\$ 20,348

Mental Health Department

10e11	EHR Vendor Annual Fees	55,000	55,000	55,000	55,000
10e11	EHR Vendor Mainenance	17,276	26,000	21,000	21,000
Ability Network	Annual Costs as Third Party Billing Conduit	0	0	15,000	15,000
ALCOHOL AND DRUG COUNCIL	CLINIC AND EDUCATION SERVICES	394,701	380,914	385,140	386,069
Auguste Duplan	Contractual Child Psychiatric Services	97,760	100,000	100,000	100,000
CATHOLIC CHARITIES OF TOMPKINS COUNTY	PARENT ADVOCACY PROGRAM SUPPORT	5,117	6,250	6,807	35,073
CAYUGA ADDICTION RECOVERY SERVICES (CARS)	Residential and Clinic Services	1,143,986	1,180,283	1,196,590	1,199,559
CHALLENGE WORKFORCE SOLUTIONS	EMPLOYMENT, TRAINING AND PLACEMENT	587,457	490,992	511,165	368,488
Ciaschi, Dieters-Hagen, Little and Mickelson	Annual Consolidated Fiscal Report Audit	5,000	5,000	5,000	6,000
CMC	Part Time Psychiatric Services	208,000	0	0	0
FAMILY AND CHILDREN'S SERVICES OF ITHACA	CLINIC, RESPITE, EDUCATION AND ADVOCACY	270,551	280,345	285,436	299,965
FRANZISKA RACKER CENTER	Day Treatment, SPOA Children & BOCES funds	890,600	888,663	901,454	897,920
Gadabout	Transportation	3,500	0	0	0

Tompkins County Contracts by Department

<u>Department/Contractor Name</u>	<u>Services Provided</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
Information Management Associates (IMA)	Billing Software	8,000	9,000	9,000	9,000
ITHACA YOUTH BUREAU	RECREATION SUPPORT SERVICES TO CHILDREN	136,334	130,614	130,614	130,614
Karen Miller	Psychiatric Services			100,000	100,000
LAKEVIEW HEALTH SERVICES	RESIDENTIAL SERVICES	1,103,758	1,133,026	1,350,581	1,470,633
MENTAL HEALTH ASSOCIATION	ADVOCACY, EDUCATION, SUPPORT SERVICES	390,789	403,515	412,166	439,556
Mental Health Association	Support Groups at Jail and Probation	31,479	27,702	27,702	27,702
REACH Medical	REACH Medical			202,265	0
Shredding Services	Shredding Services	1,500	0	0	0
St. Johns Community Services	EMERGENCY SHELTER AND CASE MANAGEMENT SERVICES	65,513	81,465	75,485	84,742
SUICIDE PREVENTION AND CRISIS SERVICES	CRISIS HOTLINE AND COMMUNITY EDUCATION	202,555	202,778	206,061	213,739
TBD	Peer Support Specialists			50,977	0
TBD	Wellness Court Case Manager			61,791	0
TST BOCES	EDUCATION AND PREVENTION	108,132	109,435	110,529	110,803
UNITY HOUSE	RESIDENTIAL SERVICES	344,131	347,547	356,051	397,038
		\$ 6,071,139	\$ 5,858,529	\$ 6,575,814	\$ 6,367,901

Planning and Sustainability, Department of

City of Ithaca	Traffic Calming and Control			80,000	0
Community Arts Partnership	Poet Laureate				2,000
Engineering - Energy	BEA energy consulting	17,500	0	0	0
Engineering consultant	Broadband Study Implementation			60,000	60,000
Engineering consultant	Traffic Calming and Control			160,000	0
Forester	Forest management	15,000	15,000	0	0
IDA	BEA support	35,000	0	0	0
Local governments - various	Preliminary/Planning Studies			15,000	15,000
NYS OPRHP	Grant Funds - Snowmobile Trail Grant	40,000	40,000	40,000	-40,000
Planning Consultant	Grant Writing Assistance			5,500	5,500
Planning Consultant	UNA Update				2,000
Planning consultants - various	Planning consultant services	0	4,000	2,000	15,000
Public Administration Consultant	Code Enforcement Study			75,000	0
Snowmobile clubs - various	Snowmobile Trail Maintenance	40,000	40,000	40,000	40,000
Southern Tier Network, Inc.	Broadband Study		79,440	0	0
Taitem Engineering	BEA energy consulting	23,900	3,200	0	0
Taitem Engineering	BEA Energy Consulting			3,200	3,200
Towns and Villages (TBD)	Grants up to \$5K for planning & infrastructure in parks	50,000	0	0	0
various	Flood Mitigation Projects	25,000	0	0	0
		\$ 246,400	\$ 181,640	\$ 480,700	\$ 102,700

Probation and Community Justice

Tompkins County Contracts by Department

<u>Department/Contractor Name</u>	<u>Services Provided</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
Alcohol & Drug Council of Tompkins County (ADCTC)	Client Services	2,977	2,977	2,977	3,064
Alcohol Monitoring Systems	Client Services	11,000	6,000	6,000	5,000
BOCES	Client Services	11,348	11,575	12,000	12,365
BOCES	Client Services	11,348	11,575	12,000	12,365
Cornell Cooperative Extension of TC	Client Services	2,652	2,652	2,652	2,864
Cornell Cooperative Extension of TC	Client Services	2,652	2,652	2,652	2,864
Cornell Cooperative Extension of TC	Client Services	8,752	8,752	8,752	9,452
Cornell Cooperative Extension of TC	Client Services	8,752	8,752	8,752	9,452
Cornell Cooperative Extension of TC	Client Services	16,622	8,311	8,311	8,976
Secure Alert DBA Track Group	Client Services	38,500	27,075	25,075	14,025
Various staff members	Administrative Services	200	200	200	200
		\$ 114,803	\$ 90,521	\$ 89,371	\$ 80,627

Recycling and Materials Management, Department of

Assessment	Solid Waste Annual Fee Assistance	30,796	31,412	32,040	32,681
AxiaMed	Credit Card Authorization Fees	43,000	40,000	30,000	30,000
Barton & Logudice	Additional Services	1,500	1,500	1,545	1,622
Barton & Logudice	Closure monitoring	16,125	46,924	46,924	50,270
Barton & Logudice	Engineering and Budget Planning	0	0	5,200	5,700
Barton & Logudice	RSWC 360 Compliance Permit	2,000	2,000	2,100	2,400
Casella	Curbside Recycling Collection	1,542,697	1,579,729	1,693,125	1,873,600
Casella	Food Scraps Transfer	42,000	0	0	0
Casella	Fuel Surcharge	88,406	63,185	0	0
Casella	Processing Trigger Expense		128,800	0	0
Casella	RSWC - Yard Waste Transfer, Processing & Transportation			23,063	43,880
Casella	RSWC Ops - MSW Transfer	1,476,106	1,415,771	303,568	334,730
Casella	RSWC Ops, SS Processing, Glass Transportation & Processing	764,547	935,582	2,573,400	2,664,447
Casella	RSWC Ops- Food Scraps Transfer & Transportation			56,088	184,450
Cayuga Compost	Food Scraps Processing	93,720	79,500	97,786	120,541
Cayuga Compost	Food Scraps Processing: Direct haul to Cayuga Compost	39,600	26,500	0	0
CCE	Food System Plan - Implementation				34,000
CCE	Food Waste Prevention Classes		3,600	3,600	3,000
CCE	Home Composting Assistance			28,000	0
Challenge Industries	County department paper shredding	11,040	10,876	0	0
City of Ithaca	In lieu of taxes	65,000	65,000	65,000	65,000

Tompkins County Contracts by Department

<u>Department/Contractor Name</u>	<u>Services Provided</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
Clean Harbors Inc.	Fluorescent tubes and other special recyclables		8,825	700	0
Clean Harbors Inc.	HHW collection events	91,348	88,084	71,321	103,415
Cooperative Extension	On Site Composting Assistance	44,807	28,611	25,000	35,000
Davis Ulmer	Annual HHW Building Inspection (non sprinkler)	398	398	398	398
Davis Ulmer	Quarterly fire alarm testing for HHW	1,100	1,100	1,100	1,100
Davis Ulmer	RSWC fire alarm inspection/testing	398	398	398	398
Finance	SWAF & other financial services	32,753	33,572	33,600	35,280
Fingerlakes Reuse Center	Operation of Reuse Center	102,485	0	15,000	190,000
Flourish Design	Design of brochures & ads for disposal	500	0	0	0
Flourish Design	FS Collection Pilot - Design				1,400
Flourish Design	Graphic design	1,000	500	600	900
Flourish Design	Graphic design for Rack Card & Recycle Right	430	360	1,200	1,250
Flourish Design	Graphic Design-Recycling Coll Brochure & Map	1,200	480	600	750
Flourish Design	Website licensing & maintenance	1,750	500	0	0
Flourish Design	Website Maintenance & Refresh	0	0	0	1,000
G & H Extinguishers	Annual Fire Extinguisher Service	175	175	175	175
Gotta Do	Leachate Hauling	80,958	92,767	93,918	98,451
GreenScene	Plowing and landscaping	24,000	24,720	25,462	29,650
Ithaca Wastewater Treatment	Leachate treatment	16,750	19,193	19,431	20,727
ITS	Computer Services (computer repair & assistance)	4,055	5,223	6,020	6,020
ITS	Computer services (phone, email)	3,000	3,000	2,400	2,400
J Wood	Attorney fees	28,091	28,653	0	0
New England Waste Service	MSW Haul and Disposal			922,912	980,760
Paradigm Software	Weigh scale software maintenance	6,300	6,300	6,500	7,000
ProShred	County Dept Confidential Paper Shredding			12,000	8,406
ReCollect	Website waste wizard & collection calendar	6,272	6,500	6,500	9,000
Scale Service	Scale maintenance and certification		19,000	20,000	20,000
ScienceCenter	Sustainability Corner	2,080	0	0	0
SERA	Assistance with Waste Characterization	5,700	0	0	0
TC Facilities	HHW building rent	420	420	420	420
TC Facilities	HHW heating system maintenance	140	140	140	140
TC Facilities	Misc office repairs/painting/sidewalk repairs	5,000	5,000	5,000	5,000
TC Facilities	Rent, maintenance, cleaning	36,000	36,000	36,000	36,720
TC Highway	Vehicle maintenance	10,500	10,500	10,500	10,500
TC Sheriffs Office	Follow Up on Enforcement Violations			3,500	3,500

Tompkins County Contracts by Department

<u>Department/Contractor Name</u>	<u>Services Provided</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
Test America	Facility Maintenance - Both Landfills	980	0	0	9,750
Test America	RSWC-SPDES Lab Analysis & Regulatory Fee	305	0	0	0
Test America	Water quality testing	18,382	0	0	0
To Be Determined	Attorney Fees			13,750	0
To Be Determined	Caswell Cap Repairs	12,000	4,000	4,000	0
To Be Determined	Caswell Cap Repairs			6,000	0
To Be Determined	Caswell Landfill B & L Replacement Plan			25,000	27,500
To Be Determined	Constant Contact/Evernote & other electronic services	1,000	840	840	0
To Be Determined	Facility maintenance (cap road repairs, valve repairs)	29,500	9,750	9,750	9,750
To Be Determined	Food Scrap Drop Spot attendants	53,400	43,400	43,190	52,829
To Be Determined	Food Scraps Drop Spot site maintenance	2,000	2,000	2,060	3,000
To Be Determined	General building maintenance for HHW	3,500	3,500	3,500	2,500
To Be Determined	HHW advertising	1,250	120	200	200
To Be Determined	Ithaca CRT Coordination	5,950	0	0	0
To Be Determined	Mowing & brush clearing at Hillview Landfill	5,470	7,000	7,000	5,200
To Be Determined	Outreach Assistants				1,500
To Be Determined	Public Space-recycling bin installation	1,500	0	0	0
To Be Determined	Radio/Newspaper/Other ads for Food Scraps & RSWC	3,000	750	1,000	1,900
To Be Determined	Radio/Newspaper/Other ads for Illegal Dumping/Uncovered Loads	500	0	0	0
To Be Determined	RSWC Site and Building Maintenance	10,000	7,500	25,000	37,000
To Be Determined	Snow removal & cinders (Hillview leachate area)	1,750	500	500	650
Tom Hoebbel	Food Scraps & Recycling Collection Video	495	495	0	2,200
Tom Hoebbel	Photography	945	1,995	2,000	0
Weights and Measures	HHW scale inspection fees	100	100	100	100
West Fire	HHW Alarm monitoring & maintenance	264	264	264	475
West Fire	RMM Office & RSWC Alarm Monitoring & Maintenance	264	264	264	950
West Group	Attorney Fees				18,750
		\$ 4,876,702	\$ 4,933,276	\$ 6,426,652	\$ 7,230,335
Sheriff's Office					
Axon	Body Camera/Taser Replacement Schedule	5,880	48,000	82,980	82,980
Biometrics4All, Inc.	Livescan Service	1,800	1,800	1,642	1,725
Guardian Alliance Technologies	CID Platform and Social Media Screening Services			2,400	2,000
KRONOS/Workforce	Time Management System		7,200	4,800	5,040
LEADS Online	Criminal Investigations Software	3,133	3,133	3,133	3,324
LexisNexis	Investigations/Records Searches Contract	1,800	1,800	1,800	1,800

Tompkins County Contracts by Department

<u>Department/Contractor Name</u>	<u>Services Provided</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
Linstar	ID Machine Service Contract	2,400	2,400	1,319	1,350
LiveTrac	CID GPS Unit	505	505	505	505
Meggitt	Firearms Simulator Service	3,500	3,500	3,500	0
Offender Watch	3-Year contract for mandated Sex Offender Registry	7,000	7,000	7,760	8,918
RICOH USA, INC	Copier Lease	2,000	2,000	2,000	2,000
RICOH USA, INC	Copier Lease	2,570	2,570	2,000	2,000
Tyler Technologies	Civil Serve Program	7,650	7,650	7,443	8,050
Vigilant Solutions	License Plate Reader Program	4,000	4,000	2,000	0
		\$ 42,238	\$ 91,558	\$ 123,282	\$ 119,692

Sheriff's Office - Jail

Biometrics4All, Inc.	Livescan Service	1,800	1,800	1,642	1,725
Black Creek	Level One Service Plan		17,083	18,882	20,223
Black Creek	Software maintenance	22,940	31,622	31,622	35,864
KRONOS/Workforce	Time Management System		7,200	4,800	5,040
Marshal Trabout	Doctor's Contract			74,378	80,328
PowerDMS	Accreditation Database	7,157	3,735	7,311	8,807
Thomson Reuters/Westlaw	Tablet Contract			3,154	3,312
		\$ 31,897	\$ 61,440	\$ 141,789	\$ 155,299

Social Services Department

Catholic Charities	CPS Mentoring	41,000	41,000	41,000	43,050
Catholic Charities	Fatherhood Initiative	28,000	0	0	29,400
Catholic Charities	Samaritan Center	34,104	0	0	35,809
Cayuga Centers for Children	Pre-paid respite bed			118,625	66,935
CBC Innovis	Credit Bureau	200	200	200	200
Child Development Council	Expanded Family Support Services (COPS)	215,568	0	215,568	291,236
Child Development Council	In-home Daycare Quality Improvement	41,316	41,316	41,316	43,382
Child Development Council	Provider Recruitment, Training, and Development	83,432	83,432	83,432	87,604
Child Development Council	Provider Registration/Inspections/Investigation	113,139	113,139	113,139	118,796
Child Development Council	Teen Pregnancy and Parenting Program (TP3)	61,800	61,800	61,800	0
Children's Home of Wyoming Conference	RTA "Anchor County"	3,055,719	3,055,719	0	0
Coop Ext	Facilitated Parenting Time	28,000	28,000	28,000	29,400
Coop Ext	Strengthening Families	33,000	33,000	33,000	34,650
Cooperative Extension	Parenting Education (COPS)	33,589	0	0	44,020
Cooperative Extension	Prevention and Family Recovery	24,500	0	0	0
Dr. Klepack	Local Professional Director	2,288	2,428	2,477	2,601
Family and Children's Services	Dispositional Alternatives Program (DAP)	250,782	0	0	263,321
Foodnet	Home-Delivered Meals	43,000	50,000	50,000	52,500
Human Services Coalition	ERAP Outreach and Enrollment Assistance			149,193	0
Human Services Coalition	Homeless Outreach			7,301	5,750

Tompkins County Contracts by Department

<u>Department/Contractor Name</u>	<u>Services Provided</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
Human Services Coalition	Sanitation & PPE (CARES ESG) STEHP	10,716	10,000	10,000	10,500
LabCorp	Paternity Testing	12,000	12,000	12,000	12,000
LAW NY	Preventive Legal Services (CARES ESG)			22,500	17,719
Lexis/Nexis	AccurInt online credit ck/skip tracing	4,680	4,680	4,680	0
Lexis/Nexis	Legal Research	1,600	1,600	1,600	7,792
Liberty Resources	Mental Health	45,265	0	0	55,128
Liberty Resources	Multi-Systemic Therapy	194,267	0	0	268,721
Liberty Resources	Preventive Services	20,000	0	0	0
Liberty Resources	SAMSHA-funded Mental Health Clinic services	46,818	49,084	49,084	55,128
OAR	Re-entry Case Management (CARES ESG)			25,969	27,267
Racker Center	Family Resolutions Project	20,600	20,600	20,600	21,630
Ricoh	Multi-function device, per-image charges	5,134	5,134	4,100	4,028
Salvation Army/Loaves & Fishes/Econo Lodge Spectrum	Quarantine/isolation lodging and meals (CARES ESG) Cable service for lobby television			13,000 820	0 900
St. John's Community Services	"Code Blue"/Cold Weather Policy	1,200,000	1,200,000	600,000	600,000
St. John's Community Services	Outreach, Prevention, Friendship Center	127,498	0	0	133,873
t.b.d.	Accountant: Single Audit	0	5,000	5,000	0
t.b.d.	Child Parent Psychotherapy Training and Technical Assistance	42,160	0	0	0
t.b.d.	HMIS Hosting and Reporting Services	18,000	12,600	12,600	12,600
t.b.d.	Peer Recovery Coach Training	12,000	0	0	0
TC COFA	HEAP Administration	33,644	33,644	33,644	33,644
TC Probation	0.5 FTE SWAP Crew Supervisor (Work Experience Placements)	42,618	42,618	42,618	44,673
TC Probation	Non-COPS, non-STSJ portion of Pre-PINS program	17,254	42,076	48,000	13,923
TC Probation	STSJ-funded Detention Prevention Services	99,000	91,542	91,542	110,457
TC Probation	Youth Preventive Services (COPS)	160,000	159,889	131,500	167,071
TC Public Health	Early Intervention	135,000	0	0	0
TC Public Health	Local Early Intervention Agency (LEIA) Pass-through	132,000	130,000	140,000	220,000
TC Public Health	Safe Care Home Visitation	30,330	20,397	35,098	45,832
TC Sheriff	JD Transports	44,000	44,000	44,000	44,000
TC Youth Services	Safe Harbor grant pass-through	60,000	51,000	0	0
TC3	Continuing Education	73,282	61,000	61,000	61,000
The Advocacy Center	After-hour shelter staffing	17,472	17,472	17,472	18,346
The Advocacy Center	Child Sexual Abuse Project (COPS)	53,925	0	0	56,621

Tompkins County Contracts by Department

<u>Department/Contractor Name</u>	<u>Services Provided</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
The Advocacy Center	Knowledge is Power	25,000	25,000	25,000	26,250
The Advocacy Center	Non-residential Domestic Violence Services	64,406	64,406	64,406	67,626
The Advocacy Center	Preventing Cycle of Abuse & Violence Young Families	74,500	66,990	66,990	70,339
The Learning Web	Life Skills (Independent Living)	64,834	64,834	64,834	68,076
The Learning Web	Preventing Cycle of Abuse & Violence Young Families	74,500	66,990	66,990	70,339
The Learning Web	STEHP	91,000	90,024	90,024	94,525
Thomson-Reuters	CLEAR (online investigations resource)	2,520	2,520	2,478	2,556
Tompkins Community Action	Primary School Family Support (COPS)	85,751	0	0	90,039
Tompkins Community Action	STEHP	231,000	189,000	189,000	198,450
University of Rochester	Child-Parent Psychotherapy Training and Technical Assistance	12,150	0	0	0
various foster parents	MAPP/GPS Co-leaders	2,000	2,150	2,150	2,258
various landlords	Rapid Rehousing Rental Assistance			250,000	0
various landlords	Rental Assistance (CARES ESG)			210,000	345,000
various professionals	Psychological Evaluations	50,000	25,000	25,000	25,000
various providers	Homemaker Services	5,000	10,000	10,000	0
various providers	Transport services - non-medical	22,000	28,000	28,000	0
Verizon	Cellphones	18,000	22,038	29,038	0
William George Agency	RTA "Anchor County"	5,831,288	5,831,288	0	0
William George Agency	Therapeutic Day Program	366,033	366,033	366,033	384,335
Youth Advocacy Program	YAP Preventive Services	280,536	491,805	491,805	516,395
		\$ 13,432,215	\$ 12,598,842	\$ 4,082,020	\$ 4,690,129

STOP DWI

Various Contracted Patrol Services	Contracted with various patrol services	15,000	15,000	15,000	15,000
		\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000

Tourism Promotion

CAP	ACOD Grant Program Admin (CAP)	13,000	11,760	10,850	16,150
CAP	General Operating Support	43,295	33,120	43,056	44,000
CAP	Market the Arts program	10,650	0	10,500	25,000
CAP	Public Art Grant				10,000
CCE Tompkins	Beautification Program	103,210	68,080	95,000	100,300
City of Ithaca	Conference Center (4% of room tax)		76,278	96,000	132,800
DIA	Downtown Ambassadors	36,790	21,160	36,790	37,900
DIA	Festivals Program	28,710	22,080	28,709	26,000
IAED	Capital Grant Program Admin (IAED)	16,000	0	18,000	18,000
TC Chamber of Commerce / CVB	Official TPA for Tompkins County. 2019-2023 Agreement	1,433,000	1,104,000	1,513,727	1,726,500
Various	ACOD Grant recipients		186,040	255,850	298,850
Various	Community Celebration Grant recipients				30,000

Tompkins County Contracts by Department

<u>Department/Contractor Name</u>	<u>Services Provided</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
Various	Strategic Tourism Implementation Grant recipients (suspended)	49,830	0	0	0
Various	Tompkins Outdoors Grant recipients				60,000
Various	Tourism Advancement Grant recipients	713,749	0	402,000	88,500
Various	Tourism Capital Grant recipients				232,000
		\$ 2,448,234	\$ 1,522,518	\$ 2,510,482	\$ 2,846,000

Transportation Planning

Cornell Cooperative Extension of TC	Way2Go County: Transportation Education	180,000	180,000	191,250	210,000
Cornell Cooperative Extension of TC	Way2Go Regional - Transportation Education	78,622	78,622	85,342	85,000
GADABOUT	Mobility Management		13,343	16,499	20,000
GADABOUT	Operating Assistance	97,656	84,313	84,313	85,000
SCMP	Special Community Mobility Projects	101,250	101,250	109,250	109,250
SCMP Rollover	Special Community Mobility Projects	12,250	18,750	18,750	10,000
To Be Determined	Rideshare Mobility Management		10,000	12,000	12,000
		\$ 469,778	\$ 486,278	\$ 517,404	\$ 531,250

Veterans Service Agency

Adobe	Subscription		200	200	200
DataSpec Inc.	VetraSpec User Fee		449	449	449
Zoom	Videoconference Package		200	200	0
			\$ 849	\$ 849	\$ 649

Weights & Measures Department

Nover Engelstein & Assoc.	Computer Services	200	200	200	185
		\$ 200	\$ 200	\$ 200	\$ 185

Workforce Development Board

Finger Lakes Workforce Investment Board	Fiscal and Program Monitoring	3,500	3,500	3,500	0
Unknown	Summer Youth Employment Program	192,124	192,124	192,124	221,874
		\$ 195,624	\$ 195,624	\$ 195,624	\$ 221,874

Youth Services Department

Child Development Council	Teen Pregnancy and Parenting Program	41,269	37,552	37,552	0
City of Ithaca	Matching funds for Municipal Youth Services	24,832	21,852	21,852	25,130
City of Ithaca Youth Bureau	City Sales Tax Agreement	237,384	206,729	216,665	236,858
City of Ithaca Youth Bureau	One-to-One Program	53,783	48,938	48,938	52,789
City of Ithaca Youth Bureau	Outing Program	10,606	9,650	9,650	12,000
City of Ithaca Youth Bureau	Recreation Support Services	89,012	80,994	80,994	80,994
City of Ithaca Youth Bureau	Youth Employment Services	51,677	47,022	47,022	48,200
Cooperative Extension	Program Managers in Danby, Enfield, Caroline	94,110	53,610	55,759	61,255
Cooperative Extension	Staff supervision and training	114,667	112,427	127,757	146,920

Tompkins County Contracts by Department

<u>Department/Contractor Name</u>	<u>Services Provided</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
Cooperative Extension	Urban Outreach Program	21,211	19,300	19,300	47,400
Cooperative Extension	Youth Employment Coordination	21,648	19,050	19,050	21,908
Family & Children's Services	Open Doors Program	80,302	73,069	0	152,420
Learning Web	Youth Exploration Program	84,675	77,048	77,048	92,458
Learning Web	Youth Outreach Program for Homeless Youth	96,472	87,782	87,782	105,338
TBD	Commercially Sexual Exploitation of Children (CSEC) Continued Support			10,000	10,000
TBD	Municipal Youth Services System (MYSS)			6,000	0
TBD	Recognition & Networking RHY program			153,069	0
Town of Danby	Matching funds for Municipal Youth Services	0	0	0	2,868
Town of Dryden	Matching funds for Municipal Youth Services	33,920	35,658	35,658	41,007
Town of Ithaca	Matching funds for Municipal Youth Services	29,135	28,279	28,279	32,521
Town of Lansing	Matching funds for Municipal Youth Services	18,609	19,280	19,280	22,172
Town of Newfield	Matching funds for Municipal Youth Services	11,419	10,048	10,048	11,555
Town of Ulysses	Matching funds for Municipal Youth Services	24,759	24,956	24,956	28,699
Town/Village Groton	Matching funds for Municipal Youth Services	24,058	24,338	24,338	27,989
		\$ 1,163,548	\$ 1,037,582	\$ 1,160,997	\$ 1,260,481
Youth Services Recreation Partnership					
City of Ithaca	Recreation Partnership	293,412	293,412	313,516	341,088
		\$ 293,412	\$ 293,412	\$ 313,516	\$ 341,088

APPENDIX C

MEMBERSHIPS CHART OF ACCOUNTS

Thank you for living Tompkins County's values.

Respect.

We embrace a safe and inclusive culture and treat others with dignity, understanding, and compassion.



Tompkins County List of Memberships

Airport	2020	2021	2022	2023
AAAE (Northeast Chapter)	50	50	100	100
American Association of Airport Executives AAAE	275	275	275	550
ARFF Working Group			65	65
Chemung County Chamber of Commerce	450	425	450	450
Cortland County Chamber of Commerce	303	325	325	325
Ithaca Area Economic Development	4,000	4,000	4,000	4,000
New York Airport Management Association	750	750	750	1,000
Sustainable Tompkins	50	0	0	0
Tompkins County Chamber of Commerce	500	500	0	0
Tompkins County Chiefs Association/FECATC	100	100	100	100
US Contract Tower Association AAAE	2,700	2,700	2,700	2,700
Watkins Glen Chamber of Commerce	250	250	250	250
Women in Aviation	0	500	0	0
	\$ 9,428	\$ 9,875	\$ 9,015	\$ 9,540
Assessment Department	2020	2021	2022	2023
Caspio	468	468	468	1,500
Central Region County Directors	25	25	25	25
IAAO	175	175	175	675
IAO	150	150	75	75
Ithaca Board of Realtors	0	0	0	0
Ithaca Journal	120	120	120	120
New York State Assessors Association	850	850	1,115	1,375
NYS Appraisal Licenses	660	660	330	660
NYSRPTDA	75	75	150	150
SHRM	0	130	130	130
	\$ 2,523	\$ 2,653	\$ 2,588	\$ 4,710
Assigned Counsel	2020	2021	2022	2023
NYS Chief Defender's Association	80	500	500	500
	\$ 80	\$ 500	\$ 500	\$ 500
Board of Elections	2020	2021	2022	2023
NYS Election Commissioners Association	140	0	0	0
	\$ 140	\$ 0	\$ 0	\$ 0
County Administration	2020	2021	2022	2023
Engaging Local Gov't Leaders Network	300	300	300	500
Government Alliance for Racial Equity (GARE)	1,000	1,000	1,000	1,000
ICMA	1,131	1,131	1,131	1,131
ICMA	815	815	815	815
Nat'l Assoc of County Administrators (NACA)	175	175	175	175
NYS Association of Self-Insured Counties (NYSASIC)				55
NYS City/County Management Association (NYS CMA)	400	400	400	0
NYS County Administrator's Association (of NYSAC)	400	400	400	400
Society of Corporate Compliance and Ethics	325	325	325	325
Southern Tier East Regional Planning Development Board	0	0	0	0
Tompkins County Chamber of Commerce	1,800	1,800	1,800	2,500

Tompkins County List of Memberships

	\$ 6,346	\$ 6,346	\$ 6,346	\$ 6,901
County Attorney	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
NYS Association of County Attorneys	500	500	500	500
	\$ 500	\$ 500	\$ 500	\$ 500
County Clerk	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
NYALGRO	30	30	50	50
NYSACC	300	300	300	300
	\$ 330	\$ 330	\$ 350	\$ 350
County Office for the Aging	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
National Association of Area Agencies on Aging	2,380	2,380	2,000	1,600
New York State Area Agencies on Aging	1,364	1,364	1,440	1,440
Statewide Senior Action	75	75	75	75
	\$ 3,819	\$ 3,819	\$ 3,515	\$ 3,115
District Attorney	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
New York State Prosecutors Training Institute	1,875	1,875	1,875	1,875
NYS District Attorneys Association	1,875	1,875	1,875	1,875
	\$ 3,750	\$ 3,750	\$ 3,750	\$ 3,750
Emergency Response Department	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
Assoc of Public Safety Comm Officers	860	860	900	1,642
IAEM			195	195
IAEM	0	0	0	0
IAEM				195
NENA	150	150	150	150
NFPA				175
NYS 911 Coordinators Association	0	25	25	25
NYS 911 Coordinators Association				25
NYS Fire Coordinators (2 Memberships)	0	0	150	150
NYSEMA (3 Memberships)	150	150	150	150
Rotary	0	0	0	600
	\$ 1,160	\$ 1,185	\$ 1,570	\$ 3,307
Facilities Department	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
American Public Works Association (APWA)	205	205	205	237
International Codes Council (ICC)	240	240	240	265
International Codes Council (ICC)	55	0	0	0
International Executive Housekeeping Association	100	0	112	67
International Facilities Management Assoc. (IFMA)	321	0	0	0
International Facilities Management Assoc. (IFMA)	0	0	0	0
National Fire Protection Association (NFPA)	175	175	175	175
Project Management Institute (PMI)	129	0	0	0
	\$ 1,225	\$ 620	\$ 732	\$ 744
Finance Department	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
ASSOC. OF GOVT ACCOUNTANTS	140	140	140	140
GFOA	840	840	840	840
NIGP	190	190	225	225

Tompkins County List of Memberships

NYS County Treasurers & finance officers (Drew)	100	100	100	100
NYS COUNTY TREASURERS & FINANCE OFFICERS (Rick)	100	100	100	100
NYS Government Finance Officers (Drew)	170	170	170	170
NYS GOVERNMENT FINANCE OFFICERS (Rick)	170	170	170	170
SAMPO - PURCHASING	150	150	150	150
SAMPO - Purchasing (Drew)	150	150	150	150
	\$ 2,010	\$ 2,010	\$ 2,045	\$ 2,045
Health Department	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
American Industrial Hygiene Association	0	0	0	0
American Public Health Association	750	750	0	750
American Water Works Association	205	205	205	375
Conference of Env Hlth Directors	30	30	30	40
Empire State Safety Association	0	0	60	60
National Environmental Health Association	220	220	220	100
National WIC Association & NYS WIC Assoc.	300	0	300	300
NYS Assoc. for Food Protection	40	40	40	0
NYS Assoc. of County Coroners & ME's	0	0	0	0
NYS Assoc. of County Health Officials	3,298	3,298	3,772	4,182
NYS Perinatal Association				100
NYS Public Health Association	250	250	500	500
Rural Health Network (S2AY Network)	4,000	4,000	3,000	3,150
	\$ 9,093	\$ 8,793	\$ 8,127	\$ 9,557
Highway Department	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
NYS Assoc. of Town Sup't. of Highway	150	150	150	200
NYS County Highway Sup'ts. Assoc.	300	300	300	300
TC Town Highway Sup'ts. Association	100	100	100	200
TC Town Highway Sup'ts. Association	100	100	100	200
	\$ 650	\$ 650	\$ 650	\$ 900
Human Resources, Department of	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
Diversity Consortium	100	100	100	100
NYS Assoc. of Personnel and Civil Service Officers	100	100	100	100
NYS Public Employer Labor Relations Association	215	215	215	215
NYS Association of Self Insured Counties	55	55	55	55
SHRM - National Organization	209	209	209	209
Tompkins County SHRM	640	640	640	640
	\$ 1,319	\$ 1,319	\$ 1,319	\$ 1,319
Human Rights, Office of	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
Diversity Consortium of Tompkins County	0	0	0	0
	\$ 0	\$ 0	\$ 0	\$ 0
Information Technology Services	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
NYSLGITDA	50	50	50	50
SUGA	195	195	195	0
	\$ 245	\$ 245	\$ 245	\$ 50
Ithaca-Tompkins Co. Transportation Council	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
American Planning Association (APA)	0	0	0	500

Tompkins County List of Memberships

Association of MPOs (NARC)	400	400	400	400
Institute of Transportation Engineers (ITE)	300	300	300	300
NY Parks & Trails	75	75	75	75
NYS Traffic Safety Board	150	150	150	150
Sustainable Tompkins	75	75	75	75
	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,500
Legislature & Clerk of the Legislature	2020	2021	2022	2023
National Association of Counties (NACO)	2,000	2,031	2,031	2,031
New York State Association of Counties	11,744	11,827	11,827	11,827
NYS Assoc. of Clerks of County Legislative Boards	100	100	100	100
	\$ 13,844	\$ 13,958	\$ 13,958	\$ 13,958
Mental Health Department	2020	2021	2022	2023
Conference of Mental Hygiene	0	0	0	0
Integrity Partners	17,000	0	10,000	10,000
New York Association of Rehabilitation Services (NYAPRS)	2,075	0	0	0
NYS Conference of Local MH Hygiene Directors	3,487	3,487	3,487	3,487
	\$ 22,562	\$ 3,487	\$ 13,487	\$ 13,487
Planning and Sustainability, Department of	2020	2021	2022	2023
American Institute of Certified Planners	135	135	135	0
American Institute of Certified Planners	145	135	135	145
American Institute of Certified Planners	0	0	135	135
American Planning Association; AICP	657	681	636	681
Association of State Floodplain Managers	0	0	165	0
Cayuga Lake Watershed Intermunicipal	900	900	5,749	8,623
County Planning Directors	75	75	75	75
ICLEI	1,750	1,750	2,250	2,250
NYS Association of Conservation Commissions				75
NYS Association of EMCs	75	0	0	0
Southern Tier 8 Regional Board	10,000	10,000	12,000	14,400
Stormwater Coalition of Tompkins County	1,500	1,500	1,500	1,500
	\$ 15,237	\$ 15,176	\$ 22,780	\$ 27,884
Probation and Community Justice	2020	2021	2022	2023
Council of Probation Administrators	700	700	700	750
Council of Probation Administrators	700	700	700	750
	\$ 1,400	\$ 1,400	\$ 1,400	\$ 1,500
Recycling and Materials Management, Department of	2020	2021	2022	2023
Chamber of Commerce	100	0	0	0
Chamber of Commerce	545	0	600	600
Local Ithaca First	0	0	0	0
National Recycling Coalition	500	250	500	500
North American Hazardous Materials Mgmt Assoc	180	90	90	150
NYS Product Stewardship Council	250	250	250	250
NYSAR3	210	70	140	210
NYSASWM	0	100	100	100
Responsible Purchasing Network	0	0	0	0

Tompkins County List of Memberships

Rotary Club	0	0	0	0
Scalehouse Licenses	105	105	90	90
Sustainable Tompkins	0	0	0	0
SWANA/NYSSWM	0	0	0	0
TBD	0	0	0	0
US Composting Council	295	295	430	430
	\$ 2,185	\$ 1,160	\$ 2,200	\$ 2,330
Sheriff's Office	2020	2021	2022	2023
Icap	0	0	0	0
New York State Sheriff's Association	450	450	450	450
SNYPJOA	0	0	0	0
	\$ 450	\$ 450	\$ 450	\$ 450
Social Services Department	2020	2021	2022	2023
New York Public Welfare Association (NYPWA)	5,315	5,315	5,550	5,550
NYS Association of Fiscal Administrators	15	15	15	45
Staff Development Association of New York	15	15	20	20
Western Region Commissioner's Association	25	25	30	30
	\$ 5,370	\$ 5,370	\$ 5,615	\$ 5,645
STOP DWI	2020	2021	2022	2023
STOP-DWI Coordinators Association	500	500	500	500
	\$ 500	\$ 500	\$ 500	\$ 500
Transportation Planning	2020	2021	2022	2023
New York State Assoc for Mobility Management	0	0	0	350
	\$ 0	\$ 0	\$ 0	\$ 350
Veterans Service Agency	2020	2021	2022	2023
American Legion Post 221	45	45	45	45
County Veterans Service Officers Association of the State of New York	30	30	40	40
National Association of County Veterans Service Officers, Inc.	60	60	60	60
	\$ 135	\$ 135	\$ 145	\$ 145
Weights & Measures Department	2020	2021	2022	2023
N.Y.S. Weights & Measures Assoc.	75	75	75	25
National conference of Weights & Measures	175	175	175	75
	\$ 250	\$ 250	\$ 250	\$ 100
Workforce Development Board	2020	2021	2022	2023
National Association of Workforce Boards	1,000	1,000	1,000	900
New York State Association of Trng & Empl. Prof.	3,000	3,000	3,000	3,750
SHRM	0	0	1,000	850
	\$ 4,000	\$ 4,000	\$ 5,000	\$ 5,500
Workforce NY Career Center	2020	2021	2022	2023
Diversity Consortium of Tompkins County	80	80	80	80
NYATEP	0	0	220	220
	\$ 80	\$ 80	\$ 300	\$ 300
Youth Services Department	2020	2021	2022	2023

Tompkins County List of Memberships

Association of NYS Youth Bureaus	200	200	200	200
Coaliton for Homeless Youth	300	0	0	0
Empire State Coalition	0	0	0	0
Executive Exchange Association of TC	100	100	100	100
	<hr/>	<hr/>	<hr/>	<hr/>
	\$ 600	\$ 300	\$ 300	\$ 300

2023 CHART OF ACCOUNTS

Thank you for living Tompkins County's values.

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We embrace a safe and inclusive culture and treat others with dignity, understanding, and compassion.



NYS/Functional Units by Department/Agency (with Mandate Class)

NYS/Functional Unit and Account titles are presented here as they appear in Tompkins County's Financial System, where, due to character limits in title fields, they are often heavily abbreviated and/or truncated.

Airport	6772 TITLE III-B (Discretionary)
5610 AIRPORT (Discretionary)	6773 AGING BY DESIGN (Discretionary)
5615 AIRPORT CUSTOMS FACILITY (Discretionary)	6774 SNAP (Discretionary)
Animal Control - SPCA	6775 TITLE V (Discretionary)
3520 ANIMAL CONTROL (Discretionary)	6776 NUTRITION FOR THE ELDERLY (Discretionary)
Assessment Department	6777 CSEP (Discretionary)
1355 ASSESSMENT (Locally Mandated Responsibilities)	6778 HEAP (Discretionary)
Assigned Counsel	6779 CARE COMPASS (Discretionary)
1170 PLNG. & COORD.(LEG.DEF.) (Discretionary)	6780 EISEP (Discretionary)
1171 DEFENSE OF INDIG. ATTYS. (Mandate)	6781 TITLE III-E (Discretionary)
1172 SCHUYLER CTY PLNG & COORD (Discretionary)	6782 CARE GIVERS TRAINING (Discretionary)
Board of Elections	6784 CASH IN LIEU (Discretionary)
1450 BOARD OF ELECTIONS (Locally Mandated Responsibilities)	6786 ASSISTIVE TECHNOLOGY (Discretionary)
1451 ELECTIONS EXPENSE (Locally Mandated Responsibilities)	6787 PERS (Discretionary)
1452 ELECTIONS GRANT (Locally Mandated Responsibilities)	6788 MIPPA (Discretionary)
Capital Program	6789 BIP - CARE GIVERS SUPPORT (Discretionary)
9576 CONTRIB. TO CONSTRUCTION (Discretionary)	6791 NEW YORK CONNECT (Discretionary)
9961 CONTRIB. TO DEBT SERVICE (Other Fixed Costs)	6793 HEALTH INSURANCE COUNS. (Discretionary)
Child Development Council	6795 TITLE III D/HEALTH PROMO. (Discretionary)
6303 CHILD DEVELOPMENT COUNCIL (Discretionary)	6796 WRAP (Discretionary)
Contingent Fund	6797 BALANCING INCENTIVE PROGR (Discretionary)
1990 CONTINGENT FUND (Other Fixed Costs)	6798 UNMET NEEDS (OFA) (Discretionary)
Cornell Cooperative Extension	6799 DIRECT CARE WORKER PROGRA (Discretionary)
2981 COOPERATIVE EXTENSION (Discretionary)	Debt Service Fund
County Administration	1380 FISCAL AGENT FEES (Other Fixed Costs)
1230 COUNTY ADMINISTRATION (Discretionary)	9710 SERIAL BONDS (Other Fixed Costs)
1232 PERF MSMT/CRIM JUST COORD (Discretionary)	9730 BAN (Other Fixed Costs)
1236 WDIC (Discretionary)	9789 OTHER DEBT- LEASES (Other Fixed Costs)
1237 COMMUNITY JUSTICE CENTER (Discretionary)	District Attorney
1238 EQUITY AND DIVERSITY PROG (Discretionary)	1165 DISTRICT ATTORNEY (Locally Mandated Responsibilities)
1988 PUBLIC INFORMATION (Discretionary)	Emergency Response Department
1989 RISK MANAGEMENT (Discretionary)	3410 FIRE & DISASTER COORD. (Discretionary)
County Attorney	3411 EMERGENCY COMMUNICATIONS (Other Fixed Costs)
1420 COUNTY ATTORNEY (Discretionary)	Facilities Department
County Clerk	1620 BLDG. & GRND. MAINTENANCE (Discretionary)
1346 CENTRAL SERVICES (Locally Mandated Responsibilities)	1621 UTILITIES, TAXES, INSUR. (Other Fixed Costs)
1410 COUNTY CLERK (Locally Mandated Responsibilities)	Finance Department
1411 MOTOR VEHICLES (Locally Mandated Responsibilities)	1310 TREASURY (Discretionary)
1460 RECORDS MANAGEMENT (Locally Mandated Responsibilities)	1315 ACCOUNTING (Discretionary)
County Historian	1345 PURCHASING (Discretionary)
7520 COUNTY HISTORIAN (Discretionary)	1362 TAX ADVERTISING EXPENSE (Discretionary)
7521 HISTORICAL COMMISSION (Discretionary)	1364 EXP. OF TAX ACQ. PROPERTY (Discretionary)
County Office for the Aging	1950 TAXES ON CO. OWN. PROP. (Discretionary)
6769 FAMILIES FIRST/CARES (Discretionary)	FRINGE
6770 OFA CENTER OF EXCELLENCE (Discretionary)	9108 FRINGE BENEFITS (Other Fixed Costs)
6771 LTC OMBUDSMAN (Discretionary)	

Health Department

2960 PRESCHOOL SPECIAL EDUCATI (Mandate)
4010 PH ADMINISTRATION (Locally Mandated Responsibilities)
4011 EMERGING LEADERS IN PH (Discretionary)
4012 WOMEN, INFANTS & CHILDREN (Locally Mandated Responsibilities)
4013 OCCUPATIONAL HLTH.& SFTY. (Locally Mandated Responsibilities)
4014 MEDICAL EXAMINER (Locally Mandated Responsibilities)
4015 VITAL RECORDS (Locally Mandated Responsibilities)
4016 COMMUNITY HEALTH (Locally Mandated Responsibilities)
4017 MEDICAL EXAMINER PROGRAM (Mandate)
4018 HEALTHY NEIGHBORHOOD PROG (Discretionary)
4047 PLNG. & COORD. OF C.S.N. (Discretionary)
4048 PHYS.HANDIC.CHIL.TREATMNT (Locally Mandated Responsibilities)
4054 EARLY INTERV (BIRTH-3) (Mandate)
4090 ENVIRONMENTAL HEALTH (Locally Mandated Responsibilities)
4092 PUB HLTH COVID SCHOOL GRN (Discretionary)
4095 PUBLIC HEALTH STATE AID (Locally Mandated Responsibilities)

HF FUND

1689 BUDGETING SYSTEM (Discretionary)

HH FUND

8102 CASWELL ROAD LANDFILL (Discretionary)

Highway Department

3310 TRAFFIC CONTROL (Discretionary)
5010 COUNTY ROAD ADMIN. (Discretionary)
5110 MAINT. ROADS & BRIDGES (Discretionary)
5111 BRIDGES (Discretionary)
5142 SNOW REMOVAL COUNTY (Discretionary)

Highway Machinery

5130 HIGHWAY MACHINERY (Discretionary)

History Center in Tompkins County

7510 THE HISTORY CENTER (Other Fixed Costs)

HM FUND

4301 MENTAL HEALTH (Discretionary)

Human Resources, Department of

1430 PERSONNEL (Locally Mandated Responsibilities)
1987 INSERVICE TRAINING (Locally Mandated Responsibilities)

Human Rights, Office of

8040 HUMAN RIGHTS (Discretionary)

Human Services Coalition - Community Agencie

6305 BASIC SUBSISTENCE (Discretionary)
6315 OAR CORE SVCS. (Discretionary)

Human Services Coalition of Tompkins County

4080 HEALTH PLANNING COUNCIL (Discretionary)
6308 HSC PLANNING & COORD. (Discretionary)
6311 HSC INFO. & REFERRAL (Discretionary)

HZ FUND

5108 BROOKTONDALE RD STABILIZA (Discretionary)
5112 EAST HILL SAFETY CROSSWAL (Discretionary)
5114 BRIDGE IMPROVEMNT (Discretionary)
5317 SOUTH ST STABILIZATION (Discretionary)

5324 DODGE ROAD BRIDGE (Discretionary)
5325 ELLIS HOLLOW ROAD (Discretionary)

Information Technology Services

1680 INFORMAT. TECH. SERVICES (Discretionary)
1683 GIS (Discretionary)
1685 ITS CRIM JUST SUPPORT (Discretionary)

Insurance Reserve

9904 SELF INSURANCE RESERVE (Discretionary)

Interfund Distribution

9101 ALLOWANCE FOR NEGOTIATION (Other Fixed Costs)
9502 CONTRIBUTION TO COMM DEV (Discretionary)
9503 CONTRIBUTION TO CT FUND (Discretionary)
9505 CONTRIBUTION TO DM FUND (Discretionary)
9513 CONTRIBUTION TO CL FUND (Discretionary)
9522 CONTRIBUTION TO D FUND (Discretionary)
9525 CONTRIBUTION TO EM FUND (Discretionary)

Ithaca Area Economic Development

6420 ITHACA AREA ECON DVLPMT (Discretionary)

Ithaca-Tompkins Co. Transportation Council

5650 RIDE SHARE (Discretionary)
5651 17/18 FTA (Discretionary)
5652 18/19 FHWA (Discretionary)
5653 18/19 FTA (Discretionary)
5654 19/20 FHWA (Discretionary)
5655 19/20 FTA (Discretionary)
5656 20/21 FHWA (Discretionary)
5657 FTA 20/21 (Discretionary)
5658 FHWA 21/22 (Discretionary)
5659 FTA 21/22 (Discretionary)
5660 22/23 FHWA (Discretionary)
5661 22/23 FTA (Discretionary)
5662 23/24 FHWA (Discretionary)
5663 23/24 FTA (Discretionary)
5680 17/18 FHWA (Discretionary)
8664 FTA 14/15 (Discretionary)
8665 14/15 FHWA (Discretionary)
8669 FTA 11/12 (Discretionary)
8672 FTA 13/14 (Discretionary)
8673 FHWA 13/14 (Discretionary)
8674 FTA 12/13 (Discretionary)
8675 FHWA 12/13 (Discretionary)
8678 2015/2016 FHWA (Discretionary)
8679 NYSEDA (Discretionary)
8681 APRIL 2015 FTA (Discretionary)
8697 2016/2017 FTA (Discretionary)
8699 2016/2017 FHWA (Discretionary)

Legislature & Clerk of the Legislature

1010 LEGISLATURE (Discretionary)
1040 CLERK, LEGISLATURE (Discretionary)
1920 MUNICIPAL DUES (Discretionary)

Memorial Celebrations

7550 CELEBRATIONS (Discretionary)

Mental Health Department

4310 M.H. ADMINISTRATION (Discretionary)
4311 MENTAL HEALTH CLINIC (Discretionary)
4312 PERSONAL RCVRV ORNTD SVCS (Discretionary)
4314 CLIENT FISCAL MGMT. (Discretionary)
4316 INTENSIVE CASE MGMT. (Discretionary)
4318 I.C.M. CHILDREN'S NEEDS (Discretionary)
4321 UNITY HOUSE (Discretionary)
4323 BOCES (Discretionary)
4324 MENTAL HEALTH ASSOC. (Discretionary)
4325 ALCOHOLISM COUNCIL (Discretionary)
4326 ITHACA YOUTH BUREAU (Discretionary)
4327 SUICIDE PREVENTION (Discretionary)
4328 EMERGENCY COMM. SHELTER (Discretionary)
4329 CHALLENGE INDUSTRIES (Discretionary)
4330 HEALTH HOME (Discretionary)
4331 ALPHA HOUSE (Discretionary)
4332 ADULT SUPPORTIVE HOUSING (Discretionary)
4333 FAMILY & CHILDREN'S SVC. (Discretionary)
4336 CATHOLIC CHARITY (Discretionary)
4390 PSYCHIATRIC EXPENSE (Mandate)
6301 FRANZISKA RACKER CENTER (Discretionary)

Outside Colleges

2490 COMM.COLL.O'SIDE COUNTY (Mandate)

Planning and Sustainability, Department of

8020 COMMUNITY PLANNING (Discretionary)
8021 CAP RESERVE - RES PROTECT (Discretionary)
8022 TOURISM PLAN & PROG DEVEL (Discretionary)
8027 GOVERNMENT PLANNING (Discretionary)
8710 COUNTY FORESTRY (Discretionary)

Probation and Community Justice

3140 PLNG. & COORD. (PROBAT.) (Locally Mandated Responsibilities)
3141 ALTERNATIVES TO INCARC. (Locally Mandated Responsibilities)
3142 PROBATION INTAKE/INVESTIG (Locally Mandated Responsibilities)
3160 ATI INITIATIVES (Discretionary)
3989 DRUG COURT SUPP GRNT - 2016 (Locally Mandated Responsibilities)
3990 DRUG COURT SUPP GRNT - 2013 (Locally Mandated Responsibilities)
3994 RE-ENTRY PROGRAM (Discretionary)
3995 CIS-NET (Locally Mandated Responsibilities)

Recycling and Materials Management, Departme

8160 SOLID WASTE DISPOSAL (Discretionary)
8163 RECYCLING (Discretionary)
8164 SOLID WASTE RECY. & COLL. (Discretionary)
8165 SOLID WASTE REDUCTION (Discretionary)
8166 OLD LANDFILLS & FACILITIES (Discretionary)
8168 SOLID WASTE ADMIN (Discretionary)
8169 HOUSEHOLD HAZARDOUS WASTE (Discretionary)
8171 ORGANICS RECYCLE & REDUCT (Discretionary)

Rural Library Services

7410 LIBRARIES (Discretionary)

Sales Tax Distribution

1985 DISTRIBUTION OF SALES TAX (Discretionary)

6901 COUNTY/CITY PROGRAM (Discretionary)

Sheriff's Office

3110 CIVIL (Locally Mandated Responsibilities)
3111 SWAT (Discretionary)
3113 LAW ENFORCEMENT (Discretionary)
4250 STOP DWI (Discretionary)

Sheriff's Office - Jail

3150 CORRECTIONS (Other Fixed Costs)
3151 MEDICAL AND BOARDING (Mandate)

Social Services Department

6010 PLNG. & COORD. (DSS) (Locally Mandated Responsibilities)
6055 DAYCARE (Mandate)
6070 PURCHASE OF SERVICES (Mandate)
6100 MEDICAID (Mandate)
6101 MEDICAL ASSISTANCE (Mandate)
6106 SPEC. NEEDS ADULT FAM. (Mandate)
6109 FAMILY ASSISTANCE (Mandate)
6119 CHILD CARE (Mandate)
6123 DELINQUENT CARE (Mandate)
6129 STATE TRAINING SCHOOLS (Mandate)
6130 LOCAL EMERGENCY (Discretionary)
6140 SAFETY NET (Mandate)
6141 FUEL CRISIS ASSIST. STATE (Mandate)
6142 EMERG. AID TO ADULTS (Mandate)

Soil & Water Conservation District

8730 SOIL & WATER CONSERVATION (Discretionary)

Tompkins Center for History & Culture

7989 TOMP CTR FOR HIST&CULTURE (Discretionary)

Tompkins Community Action

6307 TOMPKINS COMMUNITY ACTION (Discretionary)

Tompkins Consolidated Area Transit

5630 TRANSPORTATION SERVICES (Other Fixed Costs)

Tompkins Cortland Community College

2495 TOMP. CORT. COMM. COLLEGE (Other Fixed Costs)

Tompkins County Public Library

7411 PUBLIC LIBRARY (Discretionary)

Tourism Promotion

6475 ROOM TAX (Discretionary)

Transportation Planning

5631 TRANSPORTATION PLANNER (Discretionary)

Unallocated Revenues

9999 UNALLOCATED REVENUE (Unallocated Revenue)

Veterans Service Agency

6510 VETERANS SERVICE AGENCY (Locally Mandated Responsibilities)

Weights & Measures Department

3630 WEIGHTS & MEASURES (Locally Mandated Responsibilities)

Workforce Development Board

6290 WORKFORCE DEV BOARD (Discretionary)

Workforce NY Career Center

6292 EMPLOYMENT & TRAINING (Discretionary)

Youth Services Department

7020 YOUTH BUREAU (Discretionary)

7022 YOUTH PROGRAMS (Discretionary)

7026 MUNICIPAL YOUTH SERVICES (Discretionary)

Youth Services Recreation Partnership

7021 RECREATION PARTNERSHIP (Discretionary)

Accounts by Account Classification

All Other Contr. Svcs

54120 LEGAL DEFENSE ATTY FEES
 54121 OTHER CT ORDERED EXPENSES
 54406 FAMILY CT ATTY CHGG
 54411 ROAD/BRIDGE CONTRACTS
 54422 EQUIPMENT MAINTENANCE
 54423 VENDOR RENTAL
 54424 EQUIPMENT RENTAL
 54425 SERVICE CONTRACTS
 54435 AIRP FOOD SERV/CONCESS
 54491 SUBCONTRACTS
 54606 ADM & OVERHEAD
 54607 PUBLIC WORKS ADMIN
 54616 ABTD SUPPORT SERVICES
 54617 COLLECTION SUPPORT SVCS

Applied Rollover (Rev.)

41084 USE OF ROLLOVER

Automotive Equipment

52231 VEHICLES

Federal Aid

44089 OTHER FEDERAL AID V
 44145 SAMSHA
 44389 OTHER PUBLIC SAFETY AID
 44391 CNR/INMATE MEALS
 44392 AIRPORT SECURITY/TSA
 44401 FED AID PUBLIC HEALTH
 44402 WIC
 44447 PHC-CASE MANAGEMENT
 44451 MEDICAID ADMIN/FED.
 44472 PROGRAMS FOR AGING
 44489 FED AID OTHER HEALTH
 44490 FED AID MH
 44492 HOMELESS
 44495 OASAS, FEDERAL
 44589 FEDERAL AID, BRIDGES
 44592 FEDERAL AID AIRPORT
 44594 FED AID MASS TRANSIT
 44601 MEDICAL ASSISTANCE
 44609 AFDC
 44610 DSS ADM
 44611 FOOD STAMPS
 44612 DETENTION PREVENTION
 44613 HOME RELIEF
 44615 FFFS
 44619 CHILD CARE
 44623 JUVENILE DELIQUENTS
 44635 JOBS
 44640 FEDERAL SAFETY NET
 44641 HEAP
 44643 FED: FOOD ASST. PROGRAM
 44661 F&CS BLOCK GRANT
 44670 SERVICES FOR RECIPIENTS
 44689 OTHER SOCIAL SERVICES
 44700 REPAY ECON DEV LOANS

44772 OFA FEDERAL AID
 44780 FED AID WIB ADMIN STIMULU
 44782 FED AID WIA ADULT STIMULU
 44783 FED AID WIA YTH STIMULUS
 44784 FEDERAL AID WIOA - NDWG
 44788 SNAP
 44789 SUMMER FEEDING PROGRAM
 44790 FEDERAL AID JOB TRAINING
 44792 FEDERAL AID, WIA ADULT
 44793 FEDERAL AID, WIA YOUTH
 44794 FEDERAL AID, WIA DW
 44795 FEDERAL AID, TANF SUM YTH
 44796 FEDERAL AID, EMERGENCY DW
 44797 FEDERAL AID, TAA
 44820 PROGRAMS FOR YOUTH
 44910 HUD HOMEOWNERSHIP
 44959 FEDERAL AID
 44960 EMERGENCY DISASTER ASST

Fringe Benefits

58800 FRINGES
 58810 RETIREMENT
 58820 VOLUNTARY DEFINED CONTRIB
 58830 FICA
 58840 WORKERS COMP
 58850 TRANSIT PASS
 58860 HEALTH
 58861 PRESCRIPTION INS
 58865 DENTAL
 58870 UNEMPLOYMENT
 58874 IME
 58875 EAP
 58876 WELLNESS PROGRAM
 58877 EMPLOYEE RECOGNITION
 58878 FLEXIBLE BENEFITS

Highway Equipment

52233 HIGHWAY EQUIPMENT

Highway Materials

54312 HIGHWAY MATERIALS

Interfund Transf and Rev

42801 INTERFUND REVENUES
 42822 TRANSFER FROM COUNTY ROAD
 42899 INTERFUND REVENUES
 42966 TC3 PAYMENT
 42970 MENTAL HEALTH BUILDING
 42976 E 911
 45031 INTERFUND(A)
 45032 INTERFUND(CT)
 45033 INTERFUND(CL)
 45034 INTERFUND H
 45035 INTERFUND (D)
 45036 INTERFUND(CD)
 45037 INTERFUND(DM)
 45039 TASC CONTRIBUTION
 45710 BONDS

Interfund Transf and Rev

45730 BANS
 45731 BANS REDEEMED FROM APPROP
 45785 INSTAL PURCHASE DEBT
 45791 04 REFUND BONDS ESCROW

Local Revenues

41001 REAL PROPERTY TAXES
 41051 GAIN FROM SALE TAX PROP
 41081 PYMTS IN LIEU TAXES
 41082 USE OF RESERVES
 41090 INT & PENALTIES PROP TAXE
 41091 TAX INSTALL SERVICE CHARG
 41100 REAL PROPERTY TAX ITEMS
 41107 SALES TAX 3%- TOWNS
 41108 SALES TAX 1% -TOWNS
 41109 SALES TAX 1%-CITY
 41110 SALES TAX 3%
 41111 SALES TAX 1%
 41113 ROOM TAX
 41114 INT & PENTALTIES ROOM TAX
 41115 NON PROP TAX REDUCE TWN
 41136 AUTOMOBILE USE TAX
 41140 E911 SURCHG
 41187 MORTG REC TAX--CONTR
 41188 MORTGAGE REC TAX- DIRECT
 41189 DEED TRANSFER TAX
 41230 TREASURER FEES
 41235 TAX ADVERTISING
 41240 COMPTROLLER FEES
 41250 ASSESSORS FEES
 41255 CLERK FEES
 41256 MOTOR VEHICLE USE FEE
 41260 PERSONNEL FEES
 41270 SHARED SERVICE CHARGES
 41273 SHARED SERV CHRGS SUPP BF
 41289 OTHER GEN GOVERNMENT
 41510 SHERIFF FEES
 41515 ATI FEES
 41525 PRISONER CHARGES
 41580 PROBATION RESTITUTION
 41589 OTHER PUB SAFE DEPART INC
 41601 PUBLIC HEALTH FEES
 41603 CLINIC FEES
 41605 CHRGS CARE OF HANDICAPPED
 41607 MEDICAID INS PYMTS
 41608 MEDICAID CHHA - MOMS
 41609 MATERNAL CHILD OFFC VISIT
 41610 HOME NURSING CHGS
 41611 HOME CARE CHARITY CARE
 41612 CARE AT HOME
 41613 MATERNAL CHILD HOME VISIT
 41614 TB DOT
 41615 LAB FEES
 41616 HLTH EDUCATION REVENUES
 41620 MENTAL HEALTH FEES
 41621 SKYLIGHT FEES
 41623 MH CSS FEES
 41632 MH ICM FEES
 41650 PERS CHGS

41655 COFA COST SHARE
 41688 IMMUNIZATION CHGRS
 41689 OTHER HEALTH CHGS
 41690 DENTAL PROGRAM
 41770 LANDING FEES CHGS
 41771 APRON FEES
 41774 CONCESSIONS
 41780 FUEL FARM COMMISSIONS
 41789 PFC
 41792 TRANSIT INCOME
 41801 REPAY MEDICAL ASSISTANCE
 41809 REPAY AFDC
 41810 MEDICAL INCENTIVE EARNING
 41811 CHILD SUPPORT INCENTIVE
 41819 REPAY CHILD CARE
 41823 REPAY JUVENILE DELQ
 41840 REPAY HOME RELIEF
 41841 REPAY HEAP
 41842 REPAY EMERGENCY AID
 41848 REPAY BURIALS
 41855 DAY CARE
 41870 REPAY PURCHASE OF SERV.
 41880 SOCIAL SERVCS RECOVERY C
 41894 SOCIAL SERVICES CHARGES
 41962 INSPECTION FEES
 41972 CHGS-PROGRAMS FOR AGING
 41989 OTHER ECON ASST

Maintenance

54311 MAINTENANCE
 54470 BUILDING REPAIRS
 54476 BLDG & GROUND MAIN/REPAIR

Other

54125 INDIVUAL DEVELOPMENT ACCT
 54401 EMPLOYEE RECOGNITION
 54402 LEGAL ADVERTISING
 54403 MANDATE CONTIGENCY
 54404 PASS THRU EXPENSE
 54405 ATI SUPPORT
 54407 CHARGEBACKS
 54408 INDP LIVING
 54414 LOCAL MILEAGE
 54416 MEMBERSHIP DUES
 54434 RECRUITMENT
 54436 AIRPORT DAY
 54439 PRISONER CLOTHING
 54444 DEVELOPMENT GRANTS
 54445 INTERMUNICIPAL AGREEMENTS
 54446 TOWN SERVICES
 54447 PRINTING
 54452 POSTAGE
 54462 INSURANCE
 54463 RISK MANAGEMENT
 54467 OUTPATIENT MED CHGS
 54468 MENTAL HEALTH TRANSPORTS
 54469 BOARDING OF PRISONERS
 54475 FAC ENVIRONMENTAL TESTING
 54479 EXTRADITION
 54480 NEWSLETTER

Other

54481 PUBLIC INFORMATION
 54483 WITNESS FEES
 54484 DARE PROGRAM
 54485 CONFIDENTIAL INVESTIGATIO
 54486 SHARED COST INITIATIVE
 54487 TSA CONTRACT
 54488 TAXES
 54489 CREDIT CARD FEES
 54492 ROOM TAX RESERVE
 54497 STRATEGIC TOURISM PLAN
 54499 HEALTH FACILITY ASSESSMNT
 54568 RABIES CONTROL
 54601 RECISSION RELIEF
 54605 CENTRALLY DISTRIB. ITEMS
 54618 INTERDEPARTMENTAL CHARGE
 54619 ARTS & CULTL ORGS STABIL
 54620 BEAUTIFICATION, ART&SIGN
 54621 CAP-OPERATING TICKET CNTR
 54622 CAP-OPERATING ASSISTANCE
 54623 COMMUNITY CELEBRATIONS
 54624 PROJECT GRANTS
 54625 TOURISM CAPITAL GRANTS
 54626 MARKETING AND ADV GRANTS
 54627 FL TOURISM ALLIANCE
 54628 NEW TOUR INITIATIVE GRANT
 54629 DISCOVERY TRAIL
 54630 TOWN OF DRYDEN
 54631 RECOGNITION AWARDS
 54632 CVB
 54651 RENEWAL/REPLACEMENT COSTS
 54833 HOUSEHOLD HAZARDOUS WASTE
 54901 MICRO-COMPUTER SERVICES
 54905 CENTRALLY DISTRIB ITEMS
 56001 PRINCIPAL PAYMENTS DEBT
 56102 MMIS MEDICAL ASSIST COPAY
 56665 MENTAL HEALTH
 57001 INTEREST PAYMENTS DEBT
 57665 INTEREST HS BLDG

Other Capital Equip

52125 MECHANICAL EQUIPMENT
 52202 NETWORK COMPONENTS
 52206 COMPUTER EQUIPMENT
 52210 OFFICE EQUIPMENT
 52211 CHAIRS
 52212 DESKS,BOOKCASES
 52214 OFFICE FURNISHINGS
 52219 PERS UNITS
 52220 DEPARTMENTAL EQUIPMENT
 52221 SAFETY/RESCUE/EMERG EQUIP
 52222 COMMUNICATIONS EQUIP
 52223 NAVIGATION PROGRAM EQUIP
 52230 COMPUTER SOFTWARE
 52234 BLDG/GR MAIN EQUIPMENT
 52235 LAB EQUIPMENT
 52236 RECYCLING EQUIPMENT
 52249 EQUIPMENT RESERVE
 52720 PREV YRS ENC EQUIPMENT
 52999 EQUIPMENT RESERVE

Other Finance

52101 LAND ACQUISITION
 54666 CITY S/TAX AGMT
 54700 PREVIOUS YRS ENCUMBRANCE
 54801 CONTRIBUTION TO INSURANCE
 54802 CONTRIBUTION TO CONSTRUCT
 54804 CONTRIBUTION TO GENERAL
 54805 CONTRIBUTION TO EM
 54806 CONTRIB TO RECYCL MAT MGT
 54807 CONTRIB TO TCHC RESERVE
 54808 CONTRIBUTION TO DEBT SERV
 54904 SUPPLEMENTAL BENEFITS
 56620 TCA BLDG
 56621 2004 REFUNDING
 56622 NEW FINANCINGS
 56623 2014
 56625 2006
 56626 2004 REFUNDING B
 56631 LANDFILL CLOSURE
 56634 TC 3
 56640 COMPUTER
 56642 REFUNDING ESCROW
 56645 E 911
 56650 2005
 56660 2007
 56675 2010
 56690 2013
 56691 2003 REFUNDING
 56692 2012
 56693 BUILDING IMPROVEMENTS
 56694 2013 REFUNDING
 56695 2014 REFUNDING B
 56696 2014 REFUNDING A
 56697 2015
 56698 2016
 56699 2017
 56700 2018
 56701 2019
 56702 2020 BOND PRINCIPAL
 56703 2021
 56704 2022 BOND PRINCIPAL
 56705 2023 BOND PRINCIPAL
 57700 INTEREST 2018
 57701 INTEREST 2019
 57702 INTEREST 2020
 57703 INTEREST 2021
 57704 INTEREST 2022
 57705 INTEREST 2023
 57720 INTEREST TCA
 57721 INTEREST 2004 A
 57722 INTEREST NEW FINANCINGS
 57723 INTEREST 2014
 57725 INTEREST 2006
 57726 INTEREST 2004 B
 57731 INTEREST LANDFILL CLOSURE
 57732 INTEREST 2015
 57734 INTEREST TC 3
 57735 INTEREST 2015 A
 57740 INTEREST COMPUTER

Other Finance

57742 INTEREST GIS PLANNING
 57745 INTEREST E 911
 57750 INTEREST 2005
 57760 INTEREST 2007
 57775 INTEREST 2010
 57790 INTEREST 2013
 57791 INTEREST 2003
 57792 INTEREST 2012
 57793 INTEREST BUILDING IMPROVE
 57794 2013 INTEREST REFUNDING
 57795 INTEREST 2014 REF B
 57796 INTEREST 2014 REF A
 57798 INTEREST 2016
 57799 INTEREST 2017
 59199 DEPRECIATION
 59239 CONSTRUCTION EXPENSE

Other Revenues

41232 FORECLOSURE FEES
 41772 AIRPORT DAY
 42070 CONTRIB FR PRIV AGENCIES
 42075 DEPARTMENTAL CHARGES
 42089 RECREATION CHARGES
 42115 PLANNING FEES
 42130 SW ANNUAL FEE
 42131 DISPOSAL FEES
 42132 DEPOT FEES
 42133 SWAF DELINQUENT
 42134 PUNCH CARD CHARGES
 42135 FINANCE CHARGE
 42136 SEPTAGE CHRGS
 42137 SW DISPOSAL COUPONS
 42138 SW BIN SALES
 42139 RECYCLING
 42140 DROP OFF FEES
 42170 CD PROGRAM INCOME (ED)
 42189 OTHER HOME & COMM SERVICE
 42215 ELECTION EXPENSE
 42222 PARTICIPANT ASSESSMENTS
 42225 LOCAL REVENUE (FEDERAL)
 42226 SALE OF SUPPLIES
 42228 DATA PROCESSING
 42229 TELECOMMUNICATIONS
 42238 COMMUNITY COLLEGE CHRGS
 42260 SHERIFF OTHR GOVTS
 42268 DOG CONTROL
 42302 SNOW REMOVAL
 42372 PLANNING OTHR GOVTS
 42401 INTEREST & EARNINGS
 42410 RENTS
 42411 CD PROGRAM INCOME(HO)
 42450 COMMISSIONS
 42545 LICENSES
 42590 PERMITS
 42610 FINES, FORFEITURES, BAILS
 42611 FINES & PENALTIES
 42615 STOP DWI FINES
 42625 FORFEITURE/STATE - RSTD
 42626 FORFEITURE/FEDERAL - RSTD

42650 SALE OF SCRAP
 42652 SALE OF FOREST PRODUCTS
 42655 MINOR SALES, OTHER
 42660 SALE OF REAL PROPERTY
 42665 SALE OF EQUIPMENT
 42680 INSURANCE RECOVERIES
 42681 LEGAL SETTLEMENTS
 42701 REFUND OF PRIOR YR EXPENS
 42702 ATI PROGRAM
 42705 GIFTS & DONATIONS
 42706 DARE DONATIONS
 42710 PREMIUM ON OBLIGATIONS
 42770 OTHER MISCELL REVENUES
 42771 INTERDEPARTMENT REVENUE
 42773 SECURITY SYSTEM
 42797 OTHER LOCAL GOVT CONTRIBU
 42799 MISCELL LOCAL SOURCES
 42802 INTERFUND REV VEHICLE SER

Other Supplies

54302 COMPUTER/NET WK SUPPLIES
 54303 OFFICE SUPPLIES
 54304 CLEANING SUPPLIES
 54305 CLIENT TRANSPORTATION
 54307 ELECTRICAL SUPPLIES
 54313 PHOTOGRAPHY SUPPLIES
 54319 PROGRAM SUPPLIES
 54330 PRINTING
 54332 BOOKS
 54333 EDUCATION AND PROMOTION
 54336 SMAL TOOL ALLOWANCE
 54340 CLOTHING
 54342 FOOD
 54346 NAVIGATION
 54347 AMMUNITION
 54352 DENTAL
 54353 BIOLOGICALS
 54354 MEDICAL
 54357 COMPOST MATERIALS
 54358 RECYCLABLES

Overtime

51200 OVERTIME PAY
 51200049 PROJECT ASSISTANT
 51200051 JTPA PARTICIPANT
 51200075 VOTING MACH TECH
 51200077 COMMUNICATION ASSISTANT
 51200082 SR WEIGH SCALE OP
 51200096 WIC CLERK
 51200098 PUB SAFE SYS ADMIN
 51200099 ADMIN RECORDING CLK
 51200135 COMMUNICATIONS COORD
 51200136 CLEANING OPERATIONS SUPV
 51200138 RECRUITMENT ADMINISTRATOR
 51200141 RECYCLING DRIVER
 51200142 RECYCLING OPERATIONS SPEC
 51200144 YOUTH SERVICES ASSOCIATE
 51200156 FISCAL MANAGER
 51200203 CONFIDENTIAL INVESTIGATOR
 51200204 COMMUNICATIONS SPECIALIST

Overtime

51200209	HLTH NEIGHBOR EDUC COORD	51200431	KEYBOARD SPEC
51200210	MOT. VEH. BUR. SUPR.	51200444	CIVIL ENGINEER I
51200212	CHIEF DEPUTY CLERK LEGISL	51200446	ENGINEERING TECH III
51200214	INFORMATION AIDE	51200449	WASTE REDUCTN RECYC CORD
51200216	HR SYSTEMS & PROGM ADMIN	51200503	CLERK
51200218	SR COMMUNITY HLTH NURSE	51200505	MTR. VEH. EXAM
51200237	DIR MENT.HLT CLIN	51200506	RECEPTIONIST
51200259	PROBATION SYSTEM ANALYST	51200507	KEYBOARD SPECIALIST
51200261	COMPLIANCE PROGRAM COORD	51200511	CASE AIDE
51200291	MGR TALNT AQUIRE & ENGAGE	51200513	ACCOUNT CLERK/TYPIST
51200307	EM SERV DISP/CAD SYS SPEC	51200517	OUTREACH WORKER
51200311	SECRETARY, DA	51200518	SENIOR CLERK
51200312	PARALEGAL TO CA	51200519	SENIOR TYPIST
51200313	EMPLOYEE BENEFITS COORD	51200521	PROGRAM AND OUTREACH SPEC
51200316	EXEC ASST TO C/ADM	51200529	SR ACCOUNT CLERK/TYPIST
51200317	EMPLOYEE BENEFITS ASSIST	51200531	ADMIN ASSISTANT LEVEL 1
51200318	ACCOUNT CLERK/TYPIST	51200533	ADMIN ASST LEVEL 2
51200320	SR ACCT CLERK/TYPIST	51200535	ADMIN. ASSISTANT
51200326	ADMIN ASSISTANT	51200538	SOC. WEL. EXAM.
51200330	SECRETARY	51200540	ADMIN ASSISTANT LEVEL 3
51200331	PAYROLL COORDINATOR	51200541	ADMIN ASST LEVEL 4
51200332	HUMAN RESOURCES ASSOCIATE	51200548	NURSE PRACTITIONER IN PSY
51200333	PERSONNEL ASST	51200551	EMERG SVCS DISP
51200334	PRIN ACCT CLERK/TYPIST	51200554	PUBLIC HEALTH TECH
51200335	SEC TO COUNTY ADMIN	51200558	SR. SOC. WEL. EXAM.
51200338	CONTRACTS COORD	51200559	AGING SVCS SPECIAL.
51200340	PUBLIC INFO OFFICER	51200562	CASEWORKER
51200341	ADMIN SERVICES COORD	51200565	REG. PROF. NURSE
51200342	VICTIM & RECOVERY SPEC	51200571	AGING SVCS PLANNER
51200344	PERSONNEL ASSOC	51200575	REHABILITATION SPECIALIST
51200345	EMPLOYEE LEAVE ASSOC	51200577	ASST REL PROP APPR
51200349	PAYROLL SPECIALIST	51200579	PHYS. THERAPIST
51200351	DEP CLERK, LEGISLA	51200580	COMM HEALTH NURSE
51200352	EXT ASST TO SHERIFF	51200581	SR. CASEWORKER
51200356	SEC/PARA AID TO DA	51200585	PROBATION OFFICER
51200357	PERS ASST TRAIN	51200586	DEP DIR OF AIRPORT OP/ARF
51200358	DISPATCH SUP/CAD SYS SPEC	51200589	QUAL ASSURANCE/IMPROVE CO
51200360	ADMIN SPECIALIST	51200590	PLANNER
51200362	INFORMATION AIDE	51200591	COM MENT HLT NURSE
51200381	EMPLOYEE LEAVE ADMINISTRA	51200594	CASE SUPERVISOR
51200386	ENVIRO HEALTH SPECIALIST	51200595	PUB HEALTH SANIT.
51200401	CORRECTIONS CORP	51200597	SR. PROB. OFFICER
51200402	DISPATCHER	51200598	WIC PROG. DIR.
51200403	COOK (JAIL)	51200599	PSYCH. SOC. WORKER
51200406	CORRECTIONS OFFICER	51200601	SUPV COMM HLTH NUR
51200407	CORRECTIONS OFFICER (PT)	51200602	DEP DIR OF AIRPORT ADMIN
51200411	CORRECTIONS SGT	51200607	SR PUB HLTH SANIT
51200412	SGT-DEPUTY SHERIFF	51200609	SR.PLANNER
51200413	CRIM. INVESTIGATOR	51200611	SUPV. PSYCHOLOGIST
51200417	SR. CRIM. INVEST.	51200612	SR. COMMUNITY MH NURSE
51200419	DEPUTY SHERIFF	51200614	BUYER
51200420	DEPUTY SHERIFF (PT)	51200621	CONT TREATMT SPEC
51200421	HEAD COOK, JAIL	51200622	PROGRAMMER/ANALYST
51200424	CIVIL/ACCT PER CLERK	51200630	PURCHASING CLERK
51200425	SECRETARY	51200632	WRK. PRJ. SUPV.
51200428	LIEUTENANT DEPUTY SHERIFF	51200636	GIS ADMINISTRATOR
51200429	ACCT CLERK/TYPIST	51200637	SYSTEMS ANALYST TECH
51200430	SR CIVIL/ACCT PER CLERK	51200638	MICROCOMPUTER SPEC
		51200639	EDUC. & OUTREACH COORD

Overtime

51200640 PUBLIC HEALTH ENG
51200650 SECURITY OFFICER
51200653 CLINIC SUPERVISOR
51200655 PROGRAM MGMT SPEC
51200656 TEAM LEADER
51200658 SR. FINANCE INVEST.
51200670 PROGRAM COORD AC
51200671 SECRETARY
51200673 PRIN ACCT CLK TYP
51200674 ADMIN COORDINATOR
51200675 FORENSIC COUNSEL
51200678 TELE COMM TECH
51200679 SR PLANNER - ENERGY SPEC
51200682 ENVIRON PLANNER
51200684 PLAN ANALYST
51200685 PRINC RECORD CLERK
51200687 RECORDING CLERK
51200690 SR RECORDING CLERK
51200691 SR ELECTIONS CLERK
51200694 CIRCUIT RIDER PLNR
51200697 SR. PSYCH. SOC. WORKER
51200707 JAIL NURSE
51200709 REAL PROP. APPRAISER
51200711 COORD COMM YOUTH
51200713 GIS TECH
51200714 GIS ANALYST
51200716 HLTH ED PROMO DIR
51200717 COMM DEV PLANNER
51200719 SYSTEMS ANALYST
51200725 SYSTEMS ADMINISTRATOR
51200726 WEIGH SCALE OPER
51200727 WGTS & MEAS INSPEC
51200730 REAL PROP SYS SPEC
51200731 ADMIN COMPUTER ASST
51200732 GIS PROJECT LEADER
51200735 VALU SPECIALIST
51200738 NET/SYSTEMS/ADMIN
51200739 TELECOM/PROGRAMMING/ADMIN
51200741 FACIL & SECURITY MGR
51200744 EX ASST COMM ELEC
51200751 SR EMERG SVC DIS
51200757 SPEC ED COORD
51200761 WORKFORCE DEV SPEC
51200764 CAPITAL PROGRAM COORDINAT
51200766 FINANCIAL SYSTEMS ADMIN
51200769 CA DISP SYS COORD
51200771 COM & ADMIN COORD
51200777 SOLID WASTE ASSISTANT
51200778 PRIN PLANNER
51200781 TRAN WRKFORCE COOR
51200783 TRANS WKFORCE SPEC
51200784 PC TECH/WEB DEV
51200786 DIV COORD TRNE
51200789 MAIL & REC CLERK
51200790 WORKFORCE DEVEL COORD
51200792 E 911 PROG SPEC
51200793 SEN VOTG MC TEC
51200794 SYSTEMS MGR

51200796 SENIOR VAL SPEC
51200797 DISPATCH SUPERVISOR
51200799 SR MOTOR VEH EXAM
51200801 CLEANER
51200802 GUARD
51200803 SENIOR CLEANER
51200804 SEASONAL WORKER
51200805 MAINTENANCE WORKER
51200806 LABORER
51200808 SR HEAVY EQUIPMENT MECHAN
51200809 MOTOR EQUIP OPER
51200810 HEAVY EQUIP OPER
51200812 WELDER
51200813 SIGN MECHANIC
51200814 SOL WASTE OP SPEC
51200817 AIRPORT MAINT SUPER
51200818 RECYCLING ASSISTANT
51200822 ELECTRICIAN
51200823 CLEANING SUPER
51200825 SR HI CREW SUPER
51200831 RECYCLING SPEC
51200835 ENGINEERING TECH
51200837 ASSOC CIVIL ENG
51200840 BRIDGE MECHANIC
51200841 HIGHWAY CREW SUPV
51200842 CIVIL ENGINEER
51200849 HEAVY EQUIP MECH
51200850 HIGHWAY TECHNICIAN
51200851 AIRPORT TER SRV COOR
51200852 ARCHITECT DESIGNER
51200853 FISCAL COORDINATOR
51200854 SW ENFORCEMENT OFF
51200855 PAINTER/MECHANIC
51200856 EQUIPMENT SVC TECH
51200857 AIR FIRE OP TECH
51200858 AIR FIRE/OP TECH TR
51200861 GEN MAINT SUPER
51200862 HVAC SYS TECH
51200863 MAINT MECHANIC
51200864 CARPENTER
51200865 FAC SHOPKEEPER
51200866 SR SIGN MECHANIC
51200867 ASST RECYCLING SPEC
51200868 WST RED REC & REC SPEC
51200870 AIR OPS/ARFF CF
51200871 EQUIP SER/PART RM TECH
51200872 SR ENGINEERING TECHNICIAN
51300802 GUARD

Premium Pay

51300 SHIFT PAY
51300307 EM SERV DISP/CAD SYS SPEC
51300358 DISPATCH SUP/CAD SYS SPEC
51300401 CORRECTIONS CORP.
51300402 DISPATCHER
51300406 CORRECTIONS OFFICER
51300407 CORRECTIONS OFFICER (PT)
51300411 CORRECTIONS SGT
51300412 SGT-DEPUTY SHERIFF
51300413 CRIM. INVESTIGATOR

Premium Pay

51300417 SR. CRIM. INVES
 51300419 DEPUTY SHERIFF
 51300420 DEPUTY SHERIFF (PT)
 51300421 HEAD COOK, JAIL
 51300428 LIEUTENANT DEPUTY SHERIFF
 51300518 SENIOR CLERK
 51300551 EMERG SVCS DISP
 51300586 DEP DIR OF AIRPORT OP/ARF
 51300678 TELE COMM TECH
 51300751 SR EMERG SVC DIS
 51300769 CA DISP SYS COORD
 51300794 SYSTEMS MGR
 51300797 DISPATCH SUPERVISOR
 51300801 CLEANER
 51300803 SENIOR CLEANER
 51300804 SEASONAL WORKER
 51300806 LABORER
 51300809 MOTOR EQUIP OPER
 51300810 HEAVY EQUIP OPER
 51300812 WELDER
 51300813 SIGN MECHANIC
 51300817 AIRPORT MAINT SUPER
 51300818 RECYCLING ASSISTANT
 51300822 ELECTRICIAN
 51300825 SR HI CREW SUPER
 51300840 BRIDGE MECHANIC
 51300841 HIGHWAY CREW SUPV
 51300849 HEAVY EQUIP MECH
 51300851 AIRPORT TER SRV COOR
 51300855 PAINTER/MECHANIC
 51300856 EQUIPMENT SVC TECH
 51300857 AIR FIRE OP TECH
 51300858 AIR FIRE OP TECH TR
 51300866 SR SIGN MECHANIC
 51300868 WST RED& REC SPEC
 51300870 AIR OPS/ARFF CF
 51300871 EQUIP SERV/PARTS RM TECH
 51400 DISABILITY PAY
 51400999 DISABILITY
 51500 OTHER PAY 207C
 51500294 PROGRAM DIRECTOR CSS
 51500406 CORRECTIONS OFFIC.
 51500412 SGT-DEPUTY SHERIFF
 51500413 CRIM INVESTIGATOR
 51500419 DEPUTY SHERIFF
 51600 LONGEVITY
 51700 PREMIUM PAY

Professional Services

54442 PROFESSIONAL SERVICES

Program Expense

54400 PROGRAM EXPENSE
 54809 CONTRIBUTION TO AIRPORT

Rent

54432 RENT

Salary and Wages

51000 REGULAR PAY

51000002 BOARD MEMBER
 51000003 SHERIFF
 51000004 COUNTY CLERK
 51000005 DISTRICT ATTORNEY
 51000006 LEGISLATOR
 51000049 PROJECT ASSISTANT
 51000051 JTPA PARTICIPANT
 51000052 CONSERVATION DIST ADMIN
 51000053 ASSIST COUNTY HIGHWAY DIR
 51000054 COMMUNICATIONS CTR MANAGE
 51000055 COURT ATTENDANT
 51000056 CORRECTIONS CAPTAIN
 51000057 PROFESSIONAL DEV COORDINA
 51000058 GRANTS AND TRAINING COORD
 51000059 STARLIGHT WORKERS
 51000060 TITLE V COFA
 51000061 PLANNING ADMINISTRATOR
 51000066 ASSIST ASSESS ACCT SPCLST
 51000074 ELECTION WORKER
 51000075 VOTING MACH TECH
 51000076 SUBSTANCE ABUSE EVALUATOR
 51000077 COMMUNICATION ASST
 51000078 RECRD MGMT SPEC
 51000079 CASE SUP GRADE A
 51000080 PUBLIC HLTH SOCIAL WORK
 51000081 LONG TRM CARE SPEC
 51000082 SR WEIGH SCALE OP
 51000083 MOBILITY PROG SPEC
 51000084 REHAB TEAM LEADER
 51000085 WIC TEAM LEADER
 51000086 WIC NUTRI EDUCATOR
 51000087 SUP VISIT PRG CORD
 51000088 M HLTH ASSESS SPEC
 51000089 M HLTH THERAP SPEC
 51000090 GIS ANALYST/WEB DEVELOPER
 51000092 PRIN REC CK CIV DV
 51000093 RECYCLING MGR
 51000094 DIR YOUTH SERVICES
 51000095 DIR-HLTH PROMO PRG
 51000096 WIC CLERK
 51000097 COMM PLAN COMM SUS
 51000098 PUB SAFE SYS ADMIN
 51000099 ADMIN RECORDING CLK
 51000135 COMMUNICATIONS COORD
 51000136 CLEANING OPERATIONS SUPV
 51000137 COMMUNICATIONS DIRECTOR
 51000138 RECRUITMENT ADMINISTRATOR
 51000139 CHF EQUITY & INCLUS OFCR
 51000140 PERF MSMT/CRIM JUST COORD
 51000141 RECYCLING DRIVER
 51000142 RECYCLING OPERATIONS SPEC
 51000144 YOUTH SERVICES ASSOCIATE
 51000145 ASSIST PSYCH SOCIAL WRKR
 51000146 EXEC DEPUTY COUNTY CLERK
 51000147 CHIEF SUSTAINABILITY OFF
 51000148 PURCHASING MANAGER
 51000149 BUDGET DIRECTOR
 51000150 BUDGET ANALYST
 51000151 DATA ANALYST

Salary and Wages

51000152 PROJECT DIRECTOR	51000219 UNDERSHERIFF
51000153 PHLTH COMMUNICATION COORD	51000220 YOUTH BUR. DIR.
51000154 COMMUNITY HEALTH WORKER	51000221 MANAGEMENT FELLOW
51000155 HEALTH EDUCATOR	51000222 PW ADMINISTRATOR
51000159 MEDIA PRODUCTION ASSISTANT	51000223 STOP-DWI COORD.
51000166 DEP MEDICAL EXAM	51000224 AIRPORT DIRECTOR
51000167 DIR ENVIRON HLTH	51000225 AIRPORT MANAGER
51000168 NURSE PRACTITIONER MH	51000226 ASST. CTY ATTORNEY
51000169 ASST F&E MGT DIR	51000227 ASST. DIR. ASSESS.
51000170 COMMUNITY PREPAREDNESS CD	51000228 ASST. DIS. ATTORN.
51000171 CHIEF TRAN PLANNER	51000229 CO. FIRE & DIS CO.
51000172 EARLY INTERV DIV	51000230 DIR OF PAT. SRVCS.
51000173 COM CENTER MGR	51000231 ASST DISTR ATTNY - LVL 1
51000174 DEP COMM PERSONNEL	51000232 PUB. HEALTH ADMN.
51000175 DEP COMM ELECTIONS	51000233 SOC. SRVCS. ATTORN
51000176 ASST DA LOC CRM CT	51000234 ASST DISTR ATTNY - LVL 2
51000177 ASST DIR FACIL	51000235 TOBACCO EDUC COORD
51000178 CLERK, LEGISLATURE	51000237 DIR MENT. HLT CLIN
51000179 DIR OF FACILITIES	51000238 PROBATION DIR. II
51000180 ASST EMS DIR	51000239 SR. CIVIL ENG.
51000181 ASST DIR ASSESSMENT	51000240 SR. PUB. HLTH. ENG.
51000182 DIR DISPATCH CTR	51000241 ASST DISTR ATTNY - LVL3
51000183 EMP BENEFITS MGR	51000242 COMM. OF PERSONNEL
51000184 CORR LIEUTENANT	51000243 COMM. OF PLANNING
51000185 DOM VIO PREV COORD	51000244 DIR. OF ASSESS.
51000186 DEP PROB DIR II	51000246 COMPTROLLER
51000187 WKFORCE DEVEL DIR	51000247 COMM. SOC. SRVCS.
51000188 DIR DEPT EMER RES	51000248 COUNTY ATTORNEY
51000189 EMPLOYMENT & TRAINING DIR	51000249 DIRECTOR OF COMM HLTH
51000190 DEPUTY HIGHWAY DIRECTOR	51000250 PUBLIC HLTH. DIR.
51000191 COMM JUSTICE DIR	51000251 DEPUTY WORKFORCE DEVL DIR
51000192 ASST HIGHWAY MGR	51000252 DIR ACCT SVCS
51000193 CAPT DEP SHERIFF	51000253 COUNTY ADMIN.
51000194 HR PROGRAM ADMINISTRATOR	51000254 MEDICAL DIRECTOR
51000195 DIR INF TECH SVCS	51000255 PRG. DIR. DAY TRMT
51000196 DEP COMM MENT HLTH	51000256 DEPUTY DIRECTOR/YOUTH SVC
51000197 ACTING COMM SOCIAL SERVIC	51000257 RECYC & MAT MAN DIRECTOR
51000198 RECYCLING SUPV	51000258 PERS/BEN ASSOCIATE
51000199 CRIMINAL JUSTICE COORD	51000259 PROBATION SYSTEM ANALYST
51000200 FISCAL OFFICER	51000260 PSYCHIATRIST
51000201 COMMR. OF ELECT.	51000261 COMPLIANCE PROGRAM COORD
51000202 DEPUTY CO. CLERK	51000262 DEP CNTY ATTNY
51000203 CONFIDENTIAL INVESTIGATOR	51000264 DEPUTY DIRECTOR/EMERG RES
51000204 COMMUNICATIONS SPECIALIST	51000265 DIRECTOR OF VETERANS SVCS
51000205 ASST CO FIRE & DIS COOR	51000266 COUNTY HWY MANAGER
51000206 DIR. ADM SERVICES	51000267 TREASURY MANAGER
51000207 DIR. WGTS & MEAS.	51000268 ASST DIR OF EMERGENCY RES
51000208 GEN. BLDG. SUPER.	51000269 ASTDIR ASM/INT OPR
51000209 HLTH NEIGHBOR EDUC COORD	51000270 COUNTY HIGHWAY DIRECTOR
51000210 MOT. VEH. BUR. SUPR.	51000271 ASST DISTR ATTNY - LVL4
51000211 PROBATION SUPER.	51000273 DEPUTY FACILITIES DIRECTO
51000212 CHIEF DEPUTY CLERK LEGISL	51000274 AST AIRPRT MANAGER
51000213 CLERK, LEGISLATURE	51000275 SUPERVISING ATTRNY
51000214 INFORMATION AIDE	51000276 EQUIPMENT SERV MGR
51000215 DIR, OFF. FOR AGING	51000277 DEP DISTRICT ATTNY
51000216 E & T DIRECTOR II	51000278 DEPUTY DIRECTOR, OFA
51000217 POLICY ANALYST	51000279 DEP DIR RECYC & MAT MAN
51000218 SR COMMUNITY HLTH NURSE	51000280 PROG DEVELOP SPEC
	51000281 ACTING DISTRICT ATTORNEY

Salary and Wages

51000282 DEPUTY CO. ADMN.	51000359 PROGRAM ANALYST
51000283 DEP COMM PLANNING	51000360 ADMIN SPECIALIST
51000284 DIR. OF HUMAN RIGHTS	51000361 PROGRAMMER/ANALYST
51000285 COMM MH SVCS	51000362 INFORMATION AIDE
51000286 DEPUTY DIR OF PUBLIC HLTH	51000372 PROGRAM AUDIT & QC CORD
51000287 FISCAL ADMINISTRATOR	51000373 DIR ADMIN SERVICES TRAIN
51000288 EMERGENCY SERVICES COORD	51000374 EMPLOYEE RELATIONS LIAISO
51000290 CHIEF CORR OFFICER	51000378 HOME HLTH-PERS CARE AIDE
51000291 MGR TALNT AQUIRE & ENGAGE	51000380 FINANCIAL ACCOUNTS PAYABL
51000292 DIR/CHILD W/SPEC	51000390 PROJECT MANAGER II
51000293 DIR. OF SVCS.	51000401 CORRECTIONS CORP
51000294 PROGRAM DIR. CSS	51000402 DISPATCHER
51000295 TRANS PLANNING DIR	51000403 COOK (JAIL)
51000296 BGT & FIN MANAGER	51000404 PUB HLTH PREP COORD
51000297 EMP SAFETY & HEALTH COOR	51000405 DEP SHERIFF, JAIL
51000298 MEDICAL DIRECTOR/MH	51000406 CORRECTIONS OFFIC.
51000307 EM SERV DISP/CAD SYS SPEC	51000407 CORRECTIONS OFFICER (PT)
51000310 DEP CLERK, BD/REPS	51000410 PRIN MOTOR VEHICLE EXAMIN
51000311 SECRETARY, DA	51000411 CORRECTIONS SGT.
51000312 PARALEGAL TO CA	51000412 SGT-DEPUTY SHERIFF
51000313 EMPLOYEE BENEFITS ADMIN	51000413 CRIM. INVESTIGATOR
51000315 DEP. MED. EXAM.	51000414 DEP COMM OF SOCIAL SERVIC
51000316 EXEC ASST TO C/ADM	51000415 DEPUTY DIRECTOR OF FINANC
51000317 EMPLOYEE BENEFITS ASSIST	51000417 SR. CRIM. INVEST.
51000318 ACCT CLERK/TYPIST	51000419 DEPUTY SHERIFF
51000320 SR ACCT CLERK/TYP	51000420 DEPUTY SHERIFF (PT)
51000321 KEYBOARD SPEC	51000421 HEAD COOK, JAIL
51000326 ADMIN ASSISTANT	51000424 CIVIL/ACCT PER CLERK
51000327 AUDITOR	51000425 SECRETARY
51000329 RECEPTIONIST	51000426 CIVIL PROCESS SERV
51000330 SECRETARY	51000428 LIEUTENANT DEPUTY SHERIFF
51000331 PAYROLL COORDINATOR	51000429 SHERIFF'S CLERK
51000332 HUMAN RESOURCES ASSOCIATE	51000430 SR CIVIL/SCCT PER CLERK
51000333 PERSONNEL ASST	51000431 KEYBOARD SPEC
51000334 PRIN ACCT CLK TYP	51000441 SUSTAINABILITY COORD II
51000335 SEC TO COUNTY ADMIN	51000444 CIVIL ENGINEER I
51000337 SEC/PARALEG AIDE CA	51000445 ENGINEERING TECHNICIAN I
51000338 CONTRACTS COORD	51000446 ENGINEERING TECH III
51000339 PERSONNEL TECHNICIAN	51000448 ENVIRONMENTAL PLANNER II
51000340 PUBLIC INF OFFICER	51000449 WASTE REDUCTN RECYC CORD
51000341 ADMIN SRVCS COORD	51000450 COMMUNITY HEALTH WKR SUPR
51000342 VICTIM & RECOVERY SP	51000500 REAL PROP SYS SUPR
51000343 SYSTEMS ANALYST	51000502 HLTHCARE SEC&PRIV OFFICER
51000344 PERSONNEL ASSOC	51000503 CLERK
51000345 EMPLOYEE LEAVE ASSOC	51000504 ACCOUNT CLERK
51000346 DOM VIO PREV COORD	51000505 MTR. VEH. EXAM
51000347 ORG DEVELOP COORD	51000506 RECEPTIONIST
51000348 CON SEC TO SHERIFF	51000507 KEYBD SPEC
51000349 PAYROLL SPECIALIST	51000508 STAFF SOCIAL WORKER
51000350 ASST TO DA	51000509 DAT ENT MACH OPER
51000351 DEP CLERK, LEGISLA	51000510 WIC NUTRITION EDUCATOR II
51000352 EX ASST TO SHERIFF	51000511 CASE AIDE
51000353 PUBLIC AFF OFF	51000513 ACCT. CLERK/TYPIST
51000354 PUB INF OFF TRN	51000515 GIS TECHNICIAN/WEB DEVEL
51000355 CHIEF DEP CLK	51000516 WATER RESOURCES PLANNER
51000356 SEC/PARA AID TO DA	51000517 OUTREACH WORKER
51000357 PERS ASST TRAIN	51000518 SENIOR CLERK
51000358 DISPATCH SUP/CAD SYS SPEC	51000519 SENIOR TYPIST
	51000520 PROBATION ASSIST.

Salary and Wages

51000521 PROGRAM AND OUTREACH SPEC	51000607 SR PUB HLTH SANIT
51000522 VALUATION SUPPORT SPECIAL	51000609 SR.PLANNER
51000524 NUTRITION AIDE	51000610 PLANNING ADMINISTRATOR
51000525 DATA COLLECTOR	51000611 SUPV. PSYCHOLOGIST
51000526 PURCHASE ASST	51000612 SR. COMMUNITY MH NURSE
51000529 SR. ACCOUNT CLERK/TYPIST	51000614 BUYER
51000530 INFO SEC COMPLIANCE OFFIC	51000615 MAIL CLERK
51000531 ADMIN ASSISTANT LEVEL 1	51000619 PARALEGAL AIDE
51000532 DIRECTOR OF OPERATIONS	51000621 CONT TREATMT SPEC
51000533 ADMIN ASST LEVEL 2	51000622 PROGRAMMER/ANALYST
51000535 ADMIN. ASSISTANT	51000627 SR WELFARE INVEST
51000536 FINAN. INVEST.	51000628 MEDICAL SOC WKR
51000537 PROGRAM DIRECTOR PROS	51000629 PRIN PLAN TOURISM PROG DI
51000538 SOC. WEL. EXAM.	51000630 PURCHASING CLERK
51000539 DIRECTOR OF OPERATIONS	51000631 PROBATION OFF TRN
51000540 ADMIN ASSISTANT LEVEL 3	51000632 WRK. PRJ. SUPV.
51000541 ADMIN ASST LEVEL 4	51000633 CENTRAL SERVICES SUPER
51000542 DEP DIRECTOR OF ITS	51000634 YOUTH BUREAU PLANNER
51000543 DENTAL HYGIENIST	51000636 GIS ADMINISTRATOR
51000546 NY CONNECTS COORDINATOR	51000637 SYSTEMS ANALYST TECH
51000547 OMBUDS PROG & OUTRCH SPEC	51000638 MICROCOMPUTER SPEC
51000548 NURSE PRACTITIONER IN PSY	51000639 EDUC. & OUTREACH COORD
51000551 EMERG SVCS DISP.	51000640 PUBLIC HEALTH ENG
51000554 PUBLIC HEALTH TECH	51000641 CHIEF OF TRAN PLNG
51000555 PROG DIRECTOR-CARE MANAGE	51000647 BILLING COORD/SYSTEMS ADM
51000558 SR SOC WEL EXAM	51000650 SECURITY OFFICER
51000559 AGING SVCS SPECIAL	51000651 DATA OFFICER INDIGT LEGAL
51000561 MH COURT RESOURCE COORD	51000653 CLINIC SUPERVISOR
51000562 CASEWORKER	51000654 HEALTH AIDE
51000564 ASSOCIATE PLANNER	51000655 PROGRAM MGMT SPEC
51000565 REG. PROF. NURSE	51000656 TEAM LEADER
51000567 WELFARE INVEST.	51000657 YOUTH CARE WORKER
51000568 PRIN SOC WEL EXAM	51000658 SR FINANCE INVEST
51000570 FINANCE DIRECTOR	51000668 PROG ANALYST TRAINEE
51000571 AGING SVCS PLANNER	51000669 RECORDS OFFICER
51000572 WIC PROG NUTRITIONIST	51000670 PROGRAM COORD AC
51000575 REHABILITATION SPECIALIST	51000671 SECRETARY
51000577 ASST REL PROP APPR	51000672 PLANNER/EVALUATOR
51000579 PHYS. THERAPIST	51000673 PRIN ACCT CLK TYP
51000580 COMM HEALTH NURSE	51000674 ADMIN COORDINATOR
51000581 SR. CASEWORKER	51000675 FORENSIC COUNSEL
51000584 STAFF DEV. COORD.	51000676 TRANS ANALYST
51000585 PROBATION OFFICER	51000678 TELE COMM TECH
51000586 DEP DIR OF AIRPORT OP/ARF	51000679 SR PLANNER-ENERGY SPEC
51000589 QUAL ASSURANCE/IMPROVE CO	51000681 STAFF DEV SPEC
51000590 PLANNER	51000682 ENVIRON PLANNER
51000591 COMM MENT HLT NURSE	51000684 PLAN ANALYST
51000592 ACCT. SUPERVISOR	51000685 PRINC RECORD CLERK
51000594 CASE SUPERVISOR	51000686 CASE MANAGER PHCP
51000595 PUB HEALTH SANIT.	51000687 RECORDING CLERK
51000597 SR. PROB. OFFICER	51000689 EMER SVCS COORD
51000598 WIC PROG. DIR.	51000690 SR RECORDING CLERK
51000599 PSYCH. SOC. WORKER	51000691 SR ELECTIONS CLERK
51000601 SUPV COMM HLTH NUR	51000694 CIRCUIT RIDER PLANNER
51000602 DEP DIR OF AIRPORT ADMIN	51000697 SR. PSYCH. SOC. WORKER
51000603 EMPLOYMENT SPECIALIST	51000698 SR DATA ENTRY OPR
51000604 HEAD SOC WEL EX	51000707 JAIL NURSE
	51000708 LEGAL UNIT ADMIN
	51000709 REAL PROP. APPRAISER

Salary and Wages

51000710 REAL PROP APP TRN	51000780 BIO TERR PREP COORD
51000711 COORD COMM YOUTH	51000781 TRAN WRKFORCE COORD
51000712 NURSE PRAC/PHYS ASST	51000782 FISCAL COORDINATOR
51000713 GIS TECH	51000783 TRANS WKFORCE SPEC
51000714 GIS ANALYST	51000784 PC TECH/WEB DEV
51000715 FINANCIAL ANALYST	51000785 NUTRITION ED
51000716 HLTH ED PROMO DIR	51000786 DIV COORD TRNE
51000717 COMM DEV PLANNER	51000787 HOUSING SPEC
51000719 SYSTEMS ANALYST	51000788 TRANS SPEC-DSS
51000722 MANAGED CARE COOR	51000789 MAIL & REC CLERK
51000725 SYSTEMS ADMINISTRATOR	51000790 WORKFORCE DEVEL COORD
51000726 WEIGH SCALE OPR	51000791 DIVISION COORD
51000727 WGTS & MEAS INSPECTOR	51000792 E911 PROG SPEC
51000728 LONGTERM CARE COOR	51000793 SEN VOTG MAC TEC
51000730 REAL PROP SYS SPEC	51000794 SYSTEMS MGR
51000731 ADMIN COMPUTER ASST	51000795 FAM SVC CRD FAM CT
51000732 GIS PROJECT LEADER	51000796 SENIOR VAL SPEC
51000735 VALUE SPECIALIST	51000797 DISPATCH SUPERVISOR
51000736 SR PARALEGAL AIDE	51000798 LIFE SKILLS COORDINATOR
51000737 LANDS PROGRAM MGR	51000799 SR MOTOR VEH EXAM
51000738 NET/SYSTEMS/ADMIN	51000801 CLEANER
51000739 TELCOM/PRGRMING AD	51000802 GUARD
51000741 FACIL & SECURITY MGR	51000803 SENIOR CLEANER
51000742 REAL PROP TAX SVCS ASST	51000804 SEASONAL WORKER
51000743 JOB DEVELOPER	51000805 MAINTENANCE WORKER
51000744 EX ASST COMM ELEC	51000806 LABORER
51000745 FAM/CHILD OUT WKR	51000808 SR HEAVY EQUIPMENT MECHAN
51000746 PURCH/SYSTEMS COORD	51000809 MOTOR EQUIP OPER
51000747 QUALITY COORD	51000810 HEAVY EQUIP OPER
51000748 IMPLEMENT COORD	51000811 MNT WRKR/PLUMBER/STM
51000750 CASEWORKER ASST	51000812 WELDER
51000751 SR EMERG SVC DIS	51000813 SIGN MECHANIC
51000752 DIETITIAN	51000814 SOL WASTE OP SPEC
51000753 WATER SYS SPEC	51000817 AIRPORT MAINT SUPER
51000754 ADMIN SVC COORD	51000818 RECYCLING ASSISTANT
51000755 EMP INFO ASSOC	51000822 ELECTRICIAN
51000756 SECURITY SUPER	51000823 CLEANING SUPER
51000757 SPECIAL ED COORD	51000825 SR HI CREW SUPER
51000760 STAFF DEV QUAL COR	51000829 SR MAINT WORKER
51000761 WORKFORCE DEV SPEC	51000830 RECYCLING COORD
51000762 YOUTH FAM SVC COORD	51000831 RECYCLING SPEC
51000763 PUB HLTH EDUCATOR	51000835 ENGINEERING TECH
51000764 CAPITAL PROG COORDINATOR	51000837 ASSOC CIVIL ENG
51000765 ASSMT ACCT SPEC	51000840 BRIDGE MECHANIC
51000766 FIN SYSTEMS ADMIN	51000841 HIGHWAY CREW SUPV
51000767 FISCAL COORD	51000842 CIVIL ENGINEER
51000768 ASST ASMT ACT SPEC	51000843 HWY CREW SUBV PERUV
51000769 CA DISP SYS COORD	51000846 SW OPERATIONS SPECIALIST
51000770 CORD DUAL RECOVERY SRVS	51000849 HEAVY EQUIP MECH
51000771 COM & ADMIN COORD	51000850 HIGHWAY TECHNICIAN
51000772 PROB ADMIN	51000851 AIRPORT TER SRV COOR
51000773 YOUTH EMP SPEC	51000852 ARCHITECT DESIGNER
51000774 EARLY INTER DIR	51000853 FISCAL COORDINATOR
51000775 DIR PRE SPEC ED	51000854 SW ENFORCEMENT OFF
51000776 DEP REG VITAL REC	51000855 PAINTER/MECHANIC
51000777 SOLID WASTE ASSISTANT	51000856 EQUIPMENT SVC TECH
51000778 PRIN PLANNER	51000857 AIR FIRE OP TECH
51000779 EMP & TRAIN CLERK	51000858 AIR FIRE OP TECH TRAINEE
	51000859 CONSTRUCT SUPER

Salary and Wages

51000860 ARCH DESIGN II
 51000861 GEN MAINT SUPER
 51000862 HVAC SYS TECH
 51000863 MAINT MECHANIC
 51000864 CARPENTER
 51000865 FAC SHOPKEEPER
 51000866 SR SIGN MECHANIC
 51000867 ASST RECYCLE SPEC
 51000868 WST RED& REC SPEC
 51000870 AIR OPS/ARFF CF
 51000871 EQUIP SERV/PARTS RM TECH
 51000872 SR ENGINEERING TECHNICIAN
 51000907 RABIES CLERICAL
 51000999 DISABILITY
 51009999 TOTAL 51000 CATEGORY
 51500219 UNDERSHERIFF
 51800 ON CALL

State Aid

43001 STATE REVENUE SHARING
 43016 CASINO LICENSING FEES
 43021 COURT FACILITIES AID
 43030 DA SALARY
 43089 OTHER STATE AID
 43277 PRESCHOOL SPECIAL EDUCATI
 43306 ST AID HOMELAND SECURITY
 43310 PROBATION SERVICES
 43315 NAVIGATION
 43330 COURT SECURITY REIMB
 43389 OTHER PUBLIC SAFETY
 43390 REIMB STATE PRISONERS
 43391 CNR/INMATE MEALS
 43401 PUBLIC HEALTH WORK
 43411 E1 AND CHILD FIND
 43448 PHCP TREATMENT
 43449 EARLY INTERVENTION
 43465 NYS RTA REIMBURSE
 43481 KENDA'S LAW
 43482 SUPERVISED OUTPATIENTS MH
 43483 DRUG FREE RESIDENTIAL MH
 43484 OMH COMMISSIONERS PERFORM
 43485 OHM COM REINVESTMETN
 43486 OMH FLEX
 43488 ICM MH
 43489 OTHER HEALTH INCOME
 43490 KENDRA'S LAW
 43491 MH OT620
 43493 MENTAL RETARDATION OT 620
 43494 MH OMR 620
 43495 MH DAAA
 43497 MH CSS
 43499 OMH CONTRACT REVENUE
 43501 CHIPS
 43502 MICA
 43589 BRIDGES
 43592 DOT GRANTS
 43594 MASS TRANSIT
 43601 MEDICAL ASSISTANCE
 43602 MMIS

43606 ADULT FAMILY HOMES
 43609 AFDC
 43610 DSS ADM
 43611 FOOD STAMPS
 43612 DETENTION PREVENTION
 43613 HOME RELEIF
 43615 JOBS ADM
 43616 LOCAL ADMINISTRATION FUND
 43619 CHILD CARE
 43623 JUVENILE DELINQUENTS
 43635 JOBS
 43640 STATE SAFETY NET
 43642 EMERGENCY ASST
 43643 STATE: FOOD ASST. PROGRAM
 43648 BURIALS
 43650 STATE 65% NET OF FED
 43655 NYSCCBG
 43661 F&CS BLOCK GRANT
 43670 SERVICES FOR RECIPIENTS
 43671 PYS SERVICE FOR RECEIPIEN
 43710 STATE AID - VETERANS SVCS
 43790 STATE AID JOB TRAINING
 43803 PROGRAMS FOR AGING
 43808 OFA STATE AID
 43820 PROGRAMS FOR YOUTH
 43959 STATE AID PLANNING
 43960 EMERGENCY DISASTER ASST
 43989 OTHER HOME/COMMUNITY SVCS
 43997 HOME & COMM SVCS CAP GTS
 43999 STATE AID

Travel Training

54412 TRAVEL/TRAINING

Use of Fund Balance

42796 APPROPRIATED FUND BALANCE

Utilities

54471 ELECTRIC
 54472 TELEPHONE
 54473 HEAT
 54474 WATER/SEWER

Vehicle Fuel and Maint

54306 AUTOMOTIVE SUPPLIES
 54310 AUTOMOTIVE FUEL
 54421 AUTO MAINTENACE/REPAIRS

APPENDIX D

OVER TARGET REQUEST TRACKING

Thank you for living Tompkins County's values.

Equity.

We sustain a workplace community that ensures fairness through diversity and inclusion, eliminates structurally oppressive systems, and builds trust, appreciation, and opportunities for all.



OTR and Amendment Tracking
2020 OTRs and Amendments

8/31/2022

DeptName	Year	Description	OTR Type Requested	OTR Type as Adopted	Current Status	Outcome	Appropriation	
							Gross Adopted Expenditure	Net Amount Adopted
Assessment Department	2022	Informal Assessment Review Clerical Help	ONE TIME	ONE TIME	Implemented	Position filled by 1 party from January to June and fulfilled requested requirements	29,913	0
Assessment Department Total							29,913	0
Assigned Counsel	2022	Family Court Attorneys Fees	ONE TIME	ONE TIME	In Progress	Funds being utilized throughout 2022.	50,000	0
Assigned Counsel Total							50,000	0
Board of Elections	2022	1 FTE Sr. Voting Machine Tech	TARGET	TARGET	In Progress	In the process of upgrading current employee in this role.	34,889	34,889
		Increase Program Expense	ONE TIME	ONE TIME	In Progress	The department does not anticipate using all of the funds	51,000	0
		Additional Part Time Seasonal Elections Clerk	ONE TIME	ONE TIME	Implemented	Position has been filled.	22,504	0
		Increase In Program Expense and Postage	ROLLOVER	ROLLOVER	In Progress	Due to reduced absentee voting and the voting down of "No Excuse Absentees" the department does not anticipate the use of all funds.	52,556	0
Board of Elections Total							160,949	34,889
Cornell Cooperative Extension	2022	Operations Budget Funding	TARGET	TARGET	Implemented	Funding being utilized throughout 2022	60,000	60,000
		Agriculture/Horticulture Education Center	ONE TIME	ONE TIME	Not started	Due to leadership transition this project was not started	100,000	0
		Rural Outreach, Education, and Connection to Resources	ONE TIME	ONE TIME	In Progress	Student Navigators collecting data at the population compared to the health care system. Program up and running.	0	0
		Food System Plan Implementation	ONE TIME	ONE TIME	Implemented	Funds have been used for the program	20,000	0
		Amendment# 8 - Career Pathways	TARGET	ONE TIME	In Progress	Program has been implemented and classes being held throughout 2022.	85,000	85,000
		Amendment# 13 - Student Resource Navigator Initiative	TARGET	ONE TIME	In Progress	Student Navigators collecting data at the population compared to the health care system. Program up and running. Beginning with oBGYN's	50,000	50,000
		Amendment# 6B - Sunflower Houses	TARGET	ONE TIME	Not started	URO moved to be funded under CTA	35,000	35,000
Cornell Cooperative Extension Total							350,000	230,000
County Administration	2022	Sustainability of Streaming Operations & Media Production Improvements	ONE TIME	ONE TIME	Implemented	Position filled	28,738	-69,997
			ONE TIME		Implemented	Position filled	69,997	69,997
		Community Justice Center Staffing and Program Funding Request	ONE TIME	ONE TIME	In Progress	Project Director has been hired and program implementation in progress. Additional staffing will be hired after CJC contract is finalized.	295,281	157,615
		Chief Equity & Diversity Officer	TARGET	TARGET	Implemented	Position supported with target funds	127,199	127,199
		Develop Comprehensive Community Healing Plan	ONE TIME	ONE TIME	In Progress	Healing plan sessions were initiated in the spring and will continue throughout the year.	80,000	40,000
		Alternative Response Model Research	ONE TIME	ONE TIME	Not started	Research has been delayed and is currently under reconsideration	25,000	12,500
		Officer Wellness Program Development	ONE TIME	ONE TIME	Not started	The plan deployment has been delayed	40,000	20,000
		Govdelivery Software for Email Newsletter	ONE TIME	ONE TIME	Implemented	The software is currently in use across a number of County departments (Need Dom to give us # of people who subscribers)	19,600	0
		Zoom Costs	TARGET	TARGET	Implemented	Software acquired and in use	7,000	7,000
		Language Access Implementation To Reduce Barriers	ONE TIME	ONE TIME	In Progress	Vendor has been engaged and working with ITS and web content managers through the implementation process	278,826	0
		New County Enterprise Management System	ROLLOVER	ROLLOVER	In Progress	Meeting with vendors in partnership with ITS and consultation with Finance	101,832	0
		Equity Diversity and Inclusion Operating Support	ONE TIME	ONE TIME	In Progress	Organization wide diversity training has begun, GARE membership obtained and JEDI members will be attending the GARE conference	0	-31,000
			TARGET	ONE TIME	Implemented	Organization wide diversity training has begun, GARE membership obtained and JEDI members will be attending the GARE conference	1,000	1,000
			TARGET		In Progress	Organization wide diversity training has begun, GARE membership obtained and JEDI members will be attending the GARE conference	30,000	30,000
		Amendment# 14 - Finger Lakes ReUse Operating Assistance	TARGET	ONE TIME	Implemented	Funds were distributed and utilized	130,000	130,000
County Administration Total							1,234,473	494,314
County Attorney	2022	Restore funding	TARGET	TARGET	Implemented	Funds have been utilized	28,091	28,091

OTR and Amendment Tracking
2020 OTRs and Amendments

8/31/2022

DeptName	Year	Description	OTR Type Requested	OTR Type as Adopted	Current Status	Outcome	Appropriation	
							Gross Adopted Expenditure	Net Amount Adopted
County Attorney Total							28,091	28,091
County Historian	2022	Historical Commission Projects	TARGET	TARGET	In Progress	In 2022 one publication published, one other currently being created. Publications will be available for download from the website in the future and Mini lectures for the community being held.	5,000	5,000
		Amendment #10 - County Historian Stipend	TARGET	TARGET	In Progress	Expended throughout 2022	2,500	10,000
County Historian Total							7,500	15,000
District Attorney	2022	Confidential Investigator	TARGET	TARGET	Implemented	Position filled	85,859	85,859
		Private Laboratory Services	TARGET	TARGET	In Progress	Services being utilized continually through 2022	8,789	8,789
District Attorney Total							94,648	94,648
Emergency Response Department	2022	Restoration of Systems Manager	TARGET	TARGET	Implemented	Position has been filled	52,543	52,543
		Restoration of Emergency Services Dispatchers	TARGET	TARGET	In Progress	In the process of hiring for this position pending Civil Service requirements.	84,357	84,357
		Restoration of Position: Professional Development Coordinator	TARGET	TARGET	Implemented	Position has been filled	47,747	47,747
		HOUSEKEEPING AMENDMENT# 1 - Project Manager	ONE TIME	ONE TIME	Implemented	Position has been filled	52,543	0
		Amendment #19 - ESChat Subscription for Emergency Responders	TARGET	ONE TIME	In Progress	Expect to fully expend funding over two year grant project period ending in 2023.	15,000	15,000
Emergency Response Department Total							252,190	199,647
Facilities Department	2022	Capital Projects Engineering Staff Support	ONE TIME	ONE TIME	In Progress	Difficulty recruiting Associate Civil Engineer now changing position to Project Manager or similar title. In the process of ordering vehicle and computer.	37,000	0
			TARGET	TARGET	In Progress	Difficulty recruiting Associate Civil Engineer now changing position to Project Manager or similar title. In the process of ordering vehicle and computer.	114,482	114,482
		Building Repairs Restoration Funding	TARGET	TARGET	Implemented	Utilized throughout 2022	45,805	45,805
		Maintenance Vehicles	ONE TIME	ONE TIME	In Progress	In the process of ordering two vehicles	53,093	53,093
			ROLLOVER	ROLLOVER	In Progress	In the process of ordering two vehicles	41,097	0
Facilities Department Total							291,477	213,380
Finance Department	2022	Replacement of Buyer	TARGET	TARGET	Implemented	Position has been upgraded as planned.	4,437	4,437
		Computer Systems	TARGET	TARGET	Implemented	Completed funds expended toward computer system costs.	2,525	2,525
		Purchasing Staffing	TARGET	TARGET	Implemented	Purchasing consultant contracted through professional services	32,000	32,000
		Salary Adjustments	TARGET	TARGET	Implemented	All salary adjustments and reclass have been completed.	24,621	24,621
Finance Department Total							63,583	63,583
Health Department	2022	Maternal Child Health Program Launch	ONE TIME	ONE TIME	In Progress	Program launch is occurring throughout 2022	10,800	0
			ROLLOVER	ROLLOVER	In Progress	Program launch is occurring throughout 2022	19,200	0
		Increased hours Admin Support	TARGET	TARGET	Implemented	Positions have been filled	28,820	21,979
		Community Health Workers	TARGET	ONE TIME	Implemented	Positions have been filled	134,806	102,697
		Administrative Assistant Level 2	TARGET	TARGET	Implemented	Positions have been filled	54,589	41,632
		Public Health Sanitarian - Core Services	TARGET	TARGET	Implemented	Positions have been filled	85,878	65,249
		Public Health Sanitarian - Water Resources	TARGET	ONE TIME	Implemented	Hired and placed in target for 2023	83,878	63,969
		Rabies Post Exposure Treatment Program	ONE TIME	ONE TIME	In Progress	Currently in mid season	34,200	0
			ROLLOVER	ROLLOVER	In Progress	Currently in mid season	60,800	0
		MH/PH Integration Meeting	ROLLOVER	ROLLOVER	Implemented	Event Held	15,000	0
		Public Health Sanitary Code Consultant	ONE TIME	ONE TIME	Not started	No responses received from the RFP	18,000	0
			ROLLOVER	ROLLOVER	Not started	No responses received from the RFP	32,000	0
		HABS Database Project with CSI	ONE TIME	ONE TIME	In Progress	Database being developed	5,400	0
			ROLLOVER	ROLLOVER	In Progress	Database being developed	9,600	0
		COVID-19 Support	ROLLOVER	ROLLOVER	In Progress	This funding will be used as last resort to cover Covid related expenses that aren't covered by Federal or State	123,370	0
		Fleet Replacement to Electric Vehicles	ONE TIME	ONE TIME	In Progress	Vehicles have been ordered waiting for delivery	54,720	0
			ROLLOVER	ROLLOVER	In Progress	Vehicles have been ordered waiting for delivery	97,280	0

OTR and Amendment Tracking
2020 OTRs and Amendments

8/31/2022

DeptName	Year	Description	OTR Type Requested	OTR Type as Adopted	Current Status	Outcome	Appropriation	
							Gross Adopted Expenditure	Net Amount Adopted
Health Department Total							868,341	295,526
Highway Machinery	2022	Snow and Ice Tandem Truck	ONE TIME	ONE TIME	In Progress	Ordered and arriving in 2023	285,000	0
		80' Boom Lift	ONE TIME	ONE TIME	In Progress	Ordered and arriving in 2023	170,000	0
		Gradall Excavator	ONE TIME	ONE TIME	Implemented	In Operation	443,000	0
Highway Machinery Total							898,000	0
Human Resources, Department of	2022	Organization Wide Training Target Request	TARGET	TARGET	In Progress	Used throughout 2022 and on target to expend funds by end of 2022	30,000	30,000
		Increase to Programs/Mandates	TARGET	TARGET	In Progress	Full year program and on target to complete end of 2022	6,601	6,601
		One-Time Vacation Payout to Resolve Frontloading Issue	ONE TIME	ONE TIME	Implemented	Payouts were processed	229,193	0
		UKG HR Software	TARGET	TARGET	Implemented	ACA Reporting completed	16,000	16,000
		Culturally Responsive Recruitment Strategy For Law Enforcement	ONE TIME	ONE TIME	In Progress	Funds have been utilized to implement marketing and advertising efforts towards under represented recipients. Comprehensive plan has not been implemented for 2022.	35,000	17,500
		Culturally Responsive Training for Law Enforcement	ONE TIME	ONE TIME	Not started	This plan is joint with the City of Ithaca and has not been implemented for 2022	40,000	40,000
Human Resources, Department of Total							456,794	210,101
Human Rights, Office of	2022	Additional Education & Promotion Capacity for 2022	ROLLOVER	ROLLOVER	In Progress	To date funds have covered multiple speakers including the Juneteenth speaker and expect to be expended throughout 2022	40,000	0
Human Rights, Office of Total							40,000	0
Human Services Coalition - Community Agencies	2022	College Initiative Upstate	TARGET	TARGET	In Progress	Supported 50 clients through college prep and support for enrolled individuals. Reciticism rate of less than 1 %.	110,000	110,000
		Parolee/Housing Case Manager	ONE TIME	ONE TIME	In Progress	Supported 117 individuals through 36 through Parolee	0	-50,000
			TARGET	ONE TIME	In Progress	Supported 117 individuals through 36 through Parolee	50,000	50,000
		LawNY Reentry Project	ONE TIME	ONE TIME	In Progress	24 cases carried over from previous year and additional 7 reentry cases this year	25,000	0
		Endeavor House Case Management	ONE TIME	ONE TIME	In Progress	Currently serving 6 people. Supporting case management and other services for residents.	0	-20,000
			TARGET	ONE TIME	In Progress	Currently serving 6 people. Supporting case management and other services for residents.	20,000	20,000
		OAR Core Services	TARGET	TARGET	Implemented	Proportional increase built in to their core services	19,848	19,848
		Tompkins County Food Distribution Network Pantry Expansion	TARGET	TARGET	In Progress	New pantries have opened and begun operation. For \$1 you can get 3 meals a total of 16,500 were provided with this funding.	11,000	11,000
		St. John's Community Services - Friendship Center	TARGET	TARGET	In Progress	To maintain funding from previous year. Friendship Center has opened to normal 20-40 individuals per day being seen and about half stay at the shelter	25,000	25,000
		Community Agencies Target Request	TARGET	TARGET	Implemented	Allocation split between agencies and distributed	36,150	36,150
		Community Agencies - HSC 2022 Distribution	ONE TIME	ONE TIME	Not started	Beginning preparations summer 2022.	0	-20,000
			TARGET	ONE TIME	Not started	Beginning preparations summer 2022.	20,000	20,000
		Amendment #16 - Child Development Council Building Access to Child Care	ONE TIME	TARGET	In Progress	Active status and looked at activities goal to finding new chld care providers and helping them out attracting talent and ensuring they are successful. They have had 45 interest 21 requested plications 4 are in progress and working on opening pograms. 1 has opened and expanded from 8 - 16 slots.	50,000	50,000
		Amendment #17 - LawNY Early Intervention Homelessness Prevention	ONE TIME	TARGET	In Progress	Opened 54 new early intervention cases serving over 90 households so far. Carried over 36 cases from 2021	40,000	40,000
		Amendment #6a - Sunflower Houses	TARGET	ONE TIME	In Progress	Completed rehab, units are occupied.	136,976	136,976
	TARGET		In Progress	Units occupied, supported 14 clients with a dozen rooms. Getting case management and other services from OAR staff.	27,680	27,680		
Human Services Coalition - Community Agencies Total							571,654	456,654

OTR and Amendment Tracking
2020 OTRs and Amendments

8/31/2022

DeptName	Year	Description	OTR Type Requested	OTR Type as Adopted	Current Status	Outcome	Appropriation	
							Gross Adopted Expenditure	Net Amount Adopted
Human Services Coalition of Tompkins County	2022	Human Services Coalition Data Specialist	ONE TIME	ONE TIME	Implemented	Position posted and filled	0	-60,000
			TARGET	ONE TIME	Implemented	Position posted and filled	60,000	60,000
		Human Services Coalition Housing Specialist	ONE TIME	ONE TIME	Implemented	Position posted and filled	0	-30,000
			TARGET	ONE TIME	Implemented	Position posted and filled	30,000	30,000
		Amendment #15 - Restore COVID Related Cuts to HSC	TARGET	TARGET	Implemented	Funding is being utilized throughout 2022	70,000	70,000
Human Services Coalition of Tompkins County Total						160,000	70,000	
Information Technology Services	2022	Funding for Increased Costs of Service Contracts	TARGET	TARGET	Implemented	Bandwidth expansion completed. Expended funds for annual service contract increases and UKG per contract for 2021 and 2022.	49,722	49,722
			TARGET		In Progress	Utilizing funds for travel and training throughout 2022	5,000	5,000
		Tax Mapping Tool Upgrade	ONE TIME	ONE TIME	In Progress	Currently on hold after recent upgrade of core system provided new tools that may be sufficient for the needs of the county.	3,785	0
			ROLLOVER	ROLLOVER	In Progress	Currently on hold after recent upgrade of core system provided new tools that may be sufficient for the needs of the county.	8,215	0
		Pictometry Aerial Photography	ONE TIME	ONE TIME	Implemented	Project completed in 2022 to reflect changes which have occurred since 2015 in Tompkins County	50,577	50,577
Information Technology Services Total						119,799	107,799	
Interfund Distribution	2022	Fund Compensation Differential for Fiscal Coordinator	TARGET	TARGET	Implemented	Compensation Differential Completed	30,340	30,340
		Compensation for Grant Termination	TARGET	TARGET	Implemented	Compensation for grant termination completed	3,843	3,843
Interfund Distribution Total						34,183	34,183	
Ithaca Area Economic Development	2022	IAED Restoration of Funding	TARGET	TARGET	Implemented	Funding restored and being utilized for operating expenses throughout 2022	40,969	40,969
Ithaca Area Economic Development Total						40,969	40,969	
Legislature & Clerk of the Legislature	2022	Deputy Clerk Position	ONE TIME	ONE TIME	Implemented	Position filled	82,555	82,555
			ONE TIME		Implemented	Position has been filled	0	-82,555
		NACo Dues	TARGET	TARGET	Implemented	County membership continued for 2022	2,447	2,447
		Replacement of Computer Equipment - Legislators	ROLLOVER	ROLLOVER	Implemented	Computer Equipment procured and distributed	7,500	0
Legislature & Clerk of the Legislature Total						95,502	5,447	
Mental Health Department	2022	Wellness Court Resource Coordinator	ONE TIME	ONE TIME	Implemented	Position filled	96,141	0
		Crisis Team Pay	TARGET	TARGET	Implemented	Mobile Crisis Team increase for was implemented	10,000	10,000
		Peer Support Specialists	ONE TIME	ONE TIME	In Progress	Job description created and posted.	0	-50,977
			TARGET	ONE TIME	In Progress	Job description created and posted.	50,977	50,977
		Open Access Start Up	ONE TIME	ONE TIME	In Progress	Year 1 of 3 programming funds are being distributed	250,000	0
		REACH Medical	ONE TIME	ONE TIME	In Progress	Contracting funds to REACH Medical	202,265	0
		Wellness Court Case Manager	ONE TIME	ONE TIME	In Progress	Currently recruiting	61,791	0
Clinical Training Related to Stressors of COVID-19	ONE TIME	ONE TIME	In Progress	Training plan being implemented for use with these funds	30,000	0		
Mental Health Department Total						701,174	10,000	
Planning and Sustainability, Department of	2022	Municipal Housing Affordability and Infrastructure Fund	ONE TIME	ONE TIME	In Progress	Waiting for applications throughtout 2022, but none have been received to date (July)	15,000	0
		Computer Equipment	TARGET	TARGET	Implemented	Computer equipment purchased and received	4,500	4,500
		Chief Sustainability Officer	ONE TIME	ONE TIME	Implemented	Position filled	120,144	0

OTR and Amendment Tracking
2020 OTRs and Amendments

8/31/2022

DeptName	Year	Description	OTR Type Requested	OTR Type as Adopted	Current Status	Outcome	Appropriation	
							Gross Adopted Expenditure	Net Amount Adopted
Planning and Sustainability,	2022	County Memberships: Dues Increases	TARGET	TARGET	Implemented	Dues were paid for fiscal year 2022	7,349	7,349
		Broadband Expansion	ONE TIME	ONE TIME	Implemented	A consultant has been obtained, contract signed awaiting final approval	60,000	0
		Traffic Calming and Control	ONE TIME	ONE TIME	Not started	Waiting for contract with the City of Ithaca and awaiting Reimaging Public Safety team to determine priority.	160,000	80,000
		Amendment #11 - Advisory Board Priorities	ONE TIME	ONE TIME	Implemented	Update to Unique Natural Areas (UNA) has been contracted. Transportation for municipal training at stream sites will begin being used this fall 2022.	2,695	2,695
		Amendment #9 - Countywide Code Enforcement Study	TARGET	ONE TIME	In Progress	Prepared an RFP and refining the scope of the RFP by the end of the summer 2022	75,000	75,000
		Amendment #12 - Poet Laureate	TARGET	TARGET	Implemented	Contracted with CAP	2,000	2,000
Planning and Sustainability, Department of Total							446,688	171,544
Rural Library Services	2022	Rural Libraries and Finger Lakes Library System	TARGET	TARGET	Implemented	Used for general operating costs	20,000	20,000
		Amendment #18 - Restoration of 2% Increase In Funding	TARGET	TARGET	Implemented	Used for general operating costs	18,631	18,631
Rural Library Services Total							38,631	38,631
Sheriff's Office	2022	Vehicle Line Restoration	TARGET	TARGET	Implemented	Vehicles purchased in 2022	50,000	50,000
		Pilot Program for Non-Emergency Calls	ONE TIME	ONE TIME	Implemented	Live taking non-emergency calls at this time. Titles corrected to Sherriff Clerk.	125,622	125,622
		Professional Standards/Community Engagement Division	TARGET	ONE TIME	Implemented	Promoted fom within and actively woking and one assigned to training new Sherriff clerks	224,013	224,013
Sheriff's Office Total							399,635	399,635
Social Services Department	2022	Director of Administrative Services Trainee	ONE TIME	ONE TIME	In Progress	Position has been filled beginning July 2022	122,396	36,718
		Social Services Attorney	TARGET	TARGET	Implemented	Position filled February 2022	139,881	41,964
		Four COPS contracts	ONE TIME	ONE TIME	In Progress	Waiting for the state to settle COPS claims for fiscal year ending September 30, 2021. The total amount is unchanged, but we don't know if they have submitted.	397,168	144,172
		Human Resources Coordinator	TARGET	TARGET	Implemented	Position filled and title changed to Employee Relations Liason	91,921	27,576
		Respite bed	ONE TIME	ONE TIME	In Progress	Having difficulty finding beds. No funds expensed to date 7/22.	118,625	0
		Fleet vehicle replacement	TARGET	TARGET	In Progress	One replacement minivan ordered, waiting for delivery and beginning the process of ordering 3 more vehicles	125,000	37,500
		Staff appreciation and recognition events	TARGET	ONE TIME	Not started	As directed funds not spent	5,000	1,500
		Program Audit and QA Coordinator	TARGET	TARGET	Not started	Hoping to transition current employee later in the year	91,921	27,576
Social Services Department Total							1,091,912	317,006
Tompkins Community Action	2022	Restoration of 12% cut in 2021	TARGET	TARGET	Implemented	Used as Federal match for Head start early head start grant	30,918	30,918
Tompkins Community Action Total							30,918	30,918
Tompkins Cortland Community College	2022	Amendment #4 - Tompkin's County Share of Sponsor County Match	TARGET	ONE TIME	Implemented	Funding is being utilized throughout 2022	310,000	310,000
		Amendment #5 - TC3's Workforce and Career Development Pilot	TARGET	ONE TIME	Implemented	Funding is being utilized throughout 2022	220,500	220,500
Tompkins Cortland Community College Total							530,500	530,500
Tompkins County Public Library	2022	Maintenance of Effort	TARGET	TARGET	Implemented	Funds have been utilized to maintain operations	129,828	129,828
		Partial Restoration of Staffing and Contractual Services	TARGET	TARGET	Implemented	Funds utilized and positions filled. TC Public Library has increased staffing to 40 FTE's	225,953	225,953
Tompkins County Public Library Total							355,781	355,781

OTR and Amendment Tracking
2020 OTRs and Amendments

8/31/2022

DeptName	Year	Description	OTR Type Requested	OTR Type as Adopted	Current Status	Outcome	Appropriation	
							Gross Adopted Expenditure	Net Amount Adopted
Tourism Promotion	2022	Tourism Program Support	ONE TIME	ONE TIME	In Progress	Funds being utilized throughout 2022.	655,274	0
Tourism Promotion Total							655,274	0
Unallocated Revenues	2022	Amendment #2	TARGET	TARGET	Implemented	Applied to budget calculations to reduce the Tax Levy	0	-1,000,000
		Amendment #3	TARGET	TARGET	Implemented	Applied to budget calculations to reduce the Tax Levy	0	-605,511
Unallocated Revenues Total							0	-1,605,511
Veterans Service Agency	2022	Departmental Vehicle	ROLLOVER	ROLLOVER	Not started	Reevaluating need for vehicle	10,000	0
		Support Staff for Veterans Services	ONE TIME	ONE TIME	In Progress	In the process of hiring for the position and renovation.	2,315	0
			TARGET	TARGET	In Progress	In the process of hiring for the position and renovation.	28,266	28,266
Veterans Service Agency Total							40,581	28,266
Weights & Measures Department	2022	W&Ms LF Scanner & Comp. Monitor & Printer	ROLLOVER	ROLLOVER	Implemented	Equipment purchased and received.	2,129	0
		Weights & Measures 150 Gallon Prover	ONE TIME	ONE TIME	Implemented	Prover has been received and certified.	8,890	0
			ROLLOVER	ROLLOVER	Implemented	Prover has been received and certified.	4,027	0
Weights & Measures Department Total							15,046	0
Workforce Development Board	2022	Compensation for Grant Termination	TARGET	TARGET	Implemented	Being used as planned for printing, design, training, local mileage and legal advertising costs.	3,843	0
		Fund Compensation Differential for Fiscal Coordinator	TARGET	TARGET	Implemented	Funding is being utilized as planned for reclass to Fiscal Coordinator.	30,340	0
Workforce Development Board Total							34,183	0
Youth Services Department	2022	Structural Support and System Sustainability	TARGET	TARGET	Implemented	implemented	17,479	17,479
		Runaway and Homeless Youth (RHY) System Support	TARGET	TARGET	Implemented	Program has been implemented for 2022	80,000	80,000
		Coordinator of Community Youth Services position salary	TARGET	TARGET	Implemented	Position filled now vacant	6,569	6,569
		Municipal Youth Services System (MYSS) Recognition & Networking	ROLLOVER	ROLLOVER	Not started	Networking event bringing together Municipalities, occurring in the fall of 2022	6,000	0
		Commercial Sexual Exploitation of Children (CSEC) Continued Support	TARGET	TARGET	Implemented	Funds are being utilized throughout 2022	10,000	10,000
Youth Services Department Total							120,048	114,048
Youth Services Recreation Partnership	2022	Recreation Partnership	TARGET	TARGET	Implemented	Four way partnership	20,104	5,026
Youth Services Recreation Partnership Total							20,104	5,026
Grand Total							10,328,541	2,990,075

APPENDIX E

PROGRAM IMPACT REPORTS

Thank you for living Tompkins County's values.

Accountability.

We hold the organization and each other responsible for decisions that affect the public and our employees in pursuit of excellence.



Program Impact Assessment

Department: Animal Control - SPCA

Section 1: Program Name, Purpose, Goals

Program Code: ANIM001

Program Name: Cat Spay/Neuter/Vaccination Program

Program Purpose: The SPCA's Cat Spay/Neuter/Vaccination Program is a community collaboration between the SPCA, Tompkins County and its residents. This critical prevention program provides sterilization and New York State required rabies vaccination to two populations of cats in our community: feral or free-roaming cats and cats belonging to low income/income-qualified Tompkins County residents. Free-roaming cats are trapped by community members and transported to the SPCA for surgery. During surgery the cats are also vaccinated and ear tipped so that they can be identified as already altered. Income-qualified cat owners complete a program application and upon approval sign up for one of the SPCA's weekly Spay/Neuter Clinics.

Other Goals: New York State mandates that all cats are vaccinated against the spread of rabies (Public Health Law Section 2141). New York State has also established and implemented an animal population control program (Agriculture & Markets Article VII, Section 117-a). Neither of these programs addresses the free-roaming cat population present in every community. The Cat Spay/Neuter/Vaccination Program targets income-qualified residents and locations where large colonies of free-roaming cats are present. This program provides Tompkins County residents who wish to contribute to the solution of cat overpopulation and help to prevent the spread of rabies, but have limited resources, access to affordable veterinary services.

Section 2: Program Type

Program Type: Mandate â Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$33,708	Total Program Cost:	\$149,501
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Explain Cost: Over the past ten years, the SPCA has Spayed/Neutered over 19,000 animals for members of our local community. The total program cost of the program is based on continuing to do a similar number of surgeries, approximately 1500, in the upcoming year. The costs reflect salaries/wages, veterinary/surgical costs, application/mail expenses, and medical supplies associated with the S/N program. Additional costs such as overhead/facility are NOT included.

County Budgeted Revenue:	\$0	Total Non-County Revenue:	\$99,394
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Explain Revenue: Revenue is comprised of fees collected from individuals using the program, private grants specifically awarded to support S/N programs, and individual donations to the program.

Net Local Cost to County:	\$33,708	Program Cost to County:	\$33,708
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Explain Net Local: Net Local is the SPCA's Tompkins County 2022 Fiscal Target and is included in the Revenue figure in the "Explain Revenue" field.

Section 4 - Key Program Metrics:

People Served: approx 1000 (dogs removed)

Other Key Metric (description): In 2021 the SPCA was able to service 2122 animals (an increase of 65 over the previous year). We Spayed/Neutered a total of 358 Dogs and 1764 cats. Of these cats, 153 were feral/free roaming. 963 of these cats were owned by members of the community who may not have access to or the financial resources to have their cat spayed/neutered without assistance from the SPCA. We administered a total of 1692 rabies vaccines from 1/1/21-12/31/21 further reducing the incidence and potential spread of the disease.

Other Key Metric (count or quantity): 2122

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.

- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Reduces a significant, identifiable risk to the health and welfare of individuals in the community: This program provides rabies vaccinations to well over a thousand cats each year thereby contributing to the reduced risk of the spread of rabies in Tompkins County. Rabies is a viral disease which almost always leads to death, unless treatment is provided soon after exposure. New York State frequently leads the nation in the number of rabid animals. Pet vaccination is important because vaccinated pets act as a barrier between wild animals and people to keep the rabies virus from spreading. While compliance with New York State mandated rabies vaccination can be monitored and enforced for dogs via the licensing system, there is no enforcement mechanism for cat vaccinations. Since many of the cats that access this program are feral/free-roaming and more likely to be exposed to rabid wildlife, this is an important public safety initiative. Provides an enhanced quality of life to current residents of the community: It is estimated that there are more than 40,000 "community cats" (feral and stray/free-roaming) in Tompkins County. Many residents have experienced bothersome behavior from community cats including cat fights during mating season, the use of gardens as litter boxes, and spraying of smelly urine. It is impossible to eliminate this population of cats: when community cats are removed from their habitat, others simply move in to take advantage of the resources that are present there (access to food and shelter). It is possible, however, to stabilize and ultimately reduce the population of community cats. The Trap-Neuter-Return component of this program helps the community by stabilizing the population of the feral colony and, over time, reducing it. At the same time, nuisance behaviors such as spraying, loud noise and fighting are largely eliminated and no more kittens are born. Yet, the benefit of natural rodent control is continued. At the same time fewer kittens are born and brought to the SPCA which allows for the Agency to serve more people and animals in need.

Section 7 - Other Factors for Consideration

The average cost of a spay/neuter surgery and rabies vaccine for a cat is \$92. The program serves approximately 1,700 publicly owned cats/depending on the year and level of grant funding at a direct veterinary cost of \$95,000-105,000. The balance of the program budget is allocated to staff time/salaries, medical equipment and supplies, and administration expenses (application materials, postage, forms and supplies). The County's support of this program is critical and accounts for more than 400 surgeries and rabies vaccinations for Tompkins County residents and their pets and community cats. There is no other low/no cost resource for community members that want to prevent litters of unwanted kittens. The success of this program is dependent on increasing the number of animals that are reached and on sustaining the program long term.

Program Impact Assessment

Department: Cornell Cooperative Extension

Section 1: Program Name, Purpose, Goals

Program Code: COOP001

Program Name: 4-H Youth Development

Program Purpose: The mission of the 4-H Youth Development Program is to connect youth to hands-on learning opportunities that help them to grow into competent, caring, and contributing members of society. The vision is a world in which youth and adults learn, grow, and work together as catalysts for positive change. The 4-H Youth Development Program serves youth ages 5-21 through out of school time (OST) programs through multiple delivery methods including a) 4-H Clubs; b) 4-H Urban Outreach; c) Rural Youth Services; d) Primitive Pursuits; and youth horticulture programs linked with the Ithaca Children's Garden. The 4-H Youth Development Program contributes to design, improvement and support of systems that promote development of ALL youth in the county with an overall goal of ensuring that every youth has the opportunity to achieve his or her potential. Our youth development programs work with more than 30% of the youth in Tompkins County.

Other Goals: Improve academic performance of county youth; develop a skillful workforce through youth employment and life skills programs; promote leadership development among youth; protect the environment; increase overall availability of local food and increase access to healthy food for low income people; provide safe spaces for youth during OST; improve energy efficiency and promote development of renewable energy; keep youth from entering the juvenile justice system; and increase retention of young people in Tompkins County.

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$115,000	Total Program Cost:	\$1,797,000
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Explain Cost: In addition to the total cost to the county budget CCETC secures funding from other sources to cover the overall total program cost of nearly \$1.8 million. >85% of costs are for salaries and benefits for more than 70 positions.

County Budgeted Revenue:	\$0	Total Non-County Revenue:	\$1,682,000
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Explain Revenue: \$1,682,000 - Total Program Revenues - Includes contracts for Rural Youth Services, 4-H Urban Outreach; program fees, private contributions, fringe benefits, grants, NYS contributions and federal funds for work study student interns.

Net Local Cost to County:	\$115,000	Program Cost to County:	\$141,000
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Explain Net Local: Includes support for Youth Development Team Leader, Youth Educators, program assistance, matching funds for internships

Section 4 - Key Program Metrics:

People Served: 6325

Other Key Metric (description): Number of Youth-adult "partnerships" (long-term interactions)

Other Key Metric (count or quantity): 2475

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
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- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.

[X] Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

CCETC operates 4 youth development programs under the umbrella of 4-H Youth Development: Rural Youth Services is a collaborative program offering educational youth development opportunities, primarily to middle school aged youth. Programs are offered after school, in school, evenings and weekends year round in nine rural municipalities in Tompkins County. Programs are designed to provide opportunities for youth to learn life skills, develop relationships with other youth and with the Program Manager, and contribute through community service, in a supportive comfortable environment. Opportunities for supported first-time employment are also offered. Value: RYS provides positive youth development opportunities in home, rural communities, targeting middle-school aged youth, especially those at risk. Local program oversight by Youth Commissions and Community Councils assure responsiveness to local needs. Programs are provided by well trained and supported staff who build long-term relationships with youth (youth/adult partnerships). 4-H Urban Outreach provides after school and summer programming to youth ages 5-13 living in the city of Ithaca. The program empowers youth and adults by creating opportunities that build academic and life skills through experiential learning and homework tutoring. The program provides youth with healthy relationships with positive adult role models (local volunteers and college students), homework and literacy tutoring, engaging in skill-building, exposure to the community, and opportunities for community engagement. Value: 4-H Urban Outreach helps improve academic performance and prevent risky behaviors such as delinquency, alcohol/drug use, antisocial behavior, sexual activity and/or entrance into the Juvenile Justice System. The program also helps ensure safety through its structured supervised environment, with youth being at higher risk of being victims of crime during after school hours. (National Youth Violence Prevention Resource Center). The U.S. Department of Education and Department of Justice report that students in after school programs have higher self-confidence, fewer behavioral problems, and are better able to handle conflicts. The program saves apartment complex owners money as well, by keeping youth residents positively occupied. According to the SUCCESS Foundation, urban communities can see dropout rates greater than 50%. Fewer than half of all dropouts get jobs. But programs like ours keep kids successful in school. Afterschool improves school attendance and engagement in learning. Afterschool improves test scores and grades. (Afterschool Alliance 2008). Many homes in our program areas consist of single-parent/guardian families, facing challenges of unemployment, illiteracy, lack of transportation, or general isolation from local opportunities. These youth already have high risk factors and struggle socially and academically. Without Urban 4-H, families will become further isolated, and risk factors will increase even more. Youth will no longer receive tutoring and enrichment services which help them learn to read and succeed in school. It costs approximately \$8.00 per child per day to run Urban 4-H after school programming. Primitive Pursuits is a year-round nature awareness and immersion program designed to: connect youth with bioregional knowledge and experience; develop life skills through outdoor challenges in small groups; and offer marketable skills valued in outdoor education and the workforce in general. Enrollment in this program grows by about 15% each year, and currently serves over 1,200 youth annually. Notably, these are not one-time participants but rather youth who come repeatedly, for several hours at a time, over the course of one week or many weeks. A core vision is for all youth in our community to have access to daily connections with the natural world and to mentoring opportunities. Value: Children with views of and contact with nature score higher on tests of concentration and self-discipline. The greener the experience, the better the scores (Wells 2000, Taylor et al. 2002). Children who play regularly in natural environments show more advanced motor fitness, including coordination, balance and agility, and they are sick less often (Grahn, et al. 1997, Fjortoft & Sageie 2001). Exposure to natural environments improves children's cognitive development by improving their awareness, reasoning and observational skills (Pyle 2002). Nature buffers the impact of life's stresses on children and helps them deal with adversity. The greater the amount of nature exposure, the greater the benefits (Wells & Evans 2003). The 4-H Club Program provides long-term, positive youth development opportunities for students 5-19 years of age. Over 200 adult volunteers provide opportunities for club members to build skills, exercise leadership, form relationships with caring adults, engage in character building activities and to help their communities. 220 youth are currently enrolled in the 4-H club program. Value: A 2 year NY study of 4-H club members found that (1) Statistically significant differences were shown for youth who remain in 4-H for one year or more for the following skills: leadership, conflict resolution, communication, self-confidence, healthy choices, knowledge of nutrition and record keeping. (2) When compared to other youth, young people involved in 4-H have higher educational achievement and higher motivation for future education. (3) Youth in 4-H make more civic contributions to their communities than youth in other out-of-school programs. (4) Youth involved in 4-H make more healthy choices. CCE-TC also provides extensive opportunities for youth involvement in horticulture, through youth employment and through our programming with the Ithaca Children's Garden. More than 1,200 youth participate in our joint programming with the ICG or take advantage of the Garden's learning opportunities.

Section 7 - Other Factors for Consideration

By definition our youth development programs are directed to one of the most vulnerable segments of the community's population (children) but in addition our programs are designed to reach at-risk youth, and more than 50% of the youth who participate in our programs are considered to be at-risk. The county's support is significant but is also used to leverage 15 times that amount and results in over 30 benefits-paid positions, (plus >40 other positions) filled mainly by individuals in their 20's and 30's who are starting families in Tompkins County, and who, without these positions, would have to leave the county.

Program Impact Assessment

Department: Cornell Cooperative Extension

Section 1: Program Name, Purpose, Goals

Program Code: COOP002

Program Name: Commercial Agriculture and Forestry

Program Purpose: Increase profitability and sustainability of 550 Tompkins County farm enterprises that own one-third of the land in Tompkins County and contribute \$67 million in annual product sales. Promote local food production and marketing to yield at least \$20 million in retail sales.

Other Goals: Implementation of the Tompkins County Agriculture & Farmland Plan and support for Agriculture District review as mandated by the State; support for development of municipal agriculture & farmland protection plans that help achieve County Conservation Plan goals; raise awareness of and increase appreciation for the importance and value of agriculture among the general Tompkins County population. Farm viability through business and marketing support results in jobs and local economic activity. New farmer training and local food production. Facilitate adoption of Climate Smart agricultural practices. Identify funding and facilitate development of mechanisms to support implementation of Climate Smart practices on farms. Identify barriers to farmland access and support farm viability for beginning and BIPOC farmers.

Section 2: Program Type

Program Type: Mandate â Discretionary

Section 3: Program Costs

County Budgeted Cost: \$37,049 **Total Program Cost:** \$322,681

Explain Cost: >60% of total costs are for salaries and benefits

County Budgeted Revenue: \$0 **Total Non-County Revenue:** \$285,632

Explain Revenue: \$224,500 Total Program Revenue - Fed, state and commercial business funding, fringe benefits, and grants.

Net Local Cost to County: \$37,049 **Program Cost to County:** \$37,049

Explain Net Local: Includes amount we pay for shared (with neighboring counties) livestock, dairy, cropping, pasture, and farm business management specialists; plus a portion of the salaries of the Ag Team Leader and the staff focused on farmland protection and farmland planning

Section 4 - Key Program Metrics:

People Served: 3200

Other Key Metric (description): Jobs dependent on a viable ag and forestry sector (Direct employment=946)

Other Key Metric (count or quantity): 3433

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
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- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
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- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Reduces Significant Identifiable Risk: Promotion of sustainable farming practices to ensure pesticide application safety and

food safety, which also contribute to prevention of risks to long term health of individuals and community. Programs also preserve land for farm and food production and contribute to food security. In addition sustainable farming practices prevent environmental contamination; integrated pest management reduces pesticide use; nutrient management plans prevent phosphorous build up in soil and water; over 15,000 acres of TC land are in organic production including dairy and livestock farms and crop farms. Infrastructure: maintains 53% of land in ag districts as open space and working farms; contributes to biodiversity; maintains our capacity for farm and food production; market development: expands marketing options for farmers (farmers' markets, agritourism, wholesale, etc) Quality of Life: maintains open space/rural landscapes; provide farm access thru farm based events and agritourism promotion Contributes to long-term quality of economic conditions: The set of programs maintains local capacity for farm, forest and food production, contributing to 3400 jobs and generating over \$65 million in direct farm product sales; and promotes rural quality of life valued by many residents. Addresses Current Problem: the economic wellbeing of over 200 farm families and other job holders in ag sector are at risk with the volatile market for food and agricultural commodities and the entire suite of activities in our program help to address that current problem. Marketing is a key challenge for all farmers whether it is prices or market access. CCETC helps farmers make better marketing decisions and helps them access markets including institutional and wholesale sales via Cornell and Regional Access. Some farms who have changed their market channels saved a day's labor a week while maintaining or increasing returns. Others have increased sales by \$1000 to \$5000. New focus on forest product development, including renewable energy production addresses climate change and rising energy costs and will lead to new job development in this underutilized sector.

Section 7 - Other Factors for Consideration

Farmers contribute nearly twice as much in property taxes as they receive from the county in services (1996 Cost of Community Service study conducted by CCETC), and are a growing economic driver for this county's economy.

Program Impact Assessment

Department: Cornell Cooperative Extension

Section 1: Program Name, Purpose, Goals

Program Code: COOP003

Program Name: Commercial, Community, Home and Children's Horticulture

Program Purpose: Support Commercial Horticulture Economic Sector through Business Support and Consumer Education; enhance value of local residential and commercial property. Introduce children (and their caregivers!) to horticulture and nature, and instill a lifelong love of nature and stewardship. Support county residents growing their own food, identify and mitigate barriers to home gardening.

Other Goals: Enhance the value of private and public properties. Promote environmentally sound practices and reduce pesticide use. Monitor and report on pest and invasive species outbreaks. Instill an appreciation of gardening and the environment among youth and young adults to raise career awareness and future gardeners/environmentalists. Create entry level jobs and a market for start-up enterprises. Enhance tourism by helping make the county's private properties more attractive and more welcoming to out-of-town visitors. Promote gardening as a means of building community connections.

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost: \$75,113 **Total Program Cost:** \$121,707

Explain Cost: >90% of total goes for salary and benefits

County Budgeted Revenue: \$0 **Total Non-County Revenue:** \$46,595

Explain Revenue: Small grants (state and local), fundraising, fees for classes, contributions, federal funding for university work-study students, fringe benefits

Net Local Cost to County: \$75,113 **Program Cost to County:** \$75,113

Explain Net Local: Includes partial support for Horticulture Team Leader and Master Gardener Volunteer Coordinator and supervision by AgHort Issue Leader.

Section 4 - Key Program Metrics:

People Served: 14,800

Other Key Metric (description): Number of local businesses and jobs that directly benefit from the programs

Other Key Metric (count or quantity): 40 and 500, respectively

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
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Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Short-term identifiable risk: 1) Pesticide poisoning; longer term: Pesticide contamination of water and land; 2) Invasive pests such as hemlock woolly adelphid, emerald ash borer (EAB), and others threaten our forests and landscapes requiring education regarding proper action to minimize impacts (Ohio report on EAB losses estimated at between \$0.3 to \$1.3 billion). Protects or attends to needs of most vulnerable members: Youth are increasingly disconnected with outdoor play leading to social isolation and lack of physical activity. More than 40 youth take advantage of our youth employment programs in

horticulture. Contributes to current and long term economy: 46 nurseries and greenhouses with \$20 Million in sales annually and 500 jobs; CCE Plant sale generates over \$100,000 sales for 40 businesses and 10 garden groups in 4 hours in May each year (and generates \$4,000 in sales tax revenue for county during that time). Horticultural plantings promote environmental quality by increasing plant diversity and habitat, reducing runoff, and sequestering carbon; and improve the value of residential properties by 5-15%; adding on average \$9,500 to the value of house sales. Attractive outdoor environments in residential and business communities contribute to enhanced quality of life and to tourism.

Section 7 - Other Factors for Consideration

A significant percentage of the 1,950 hours of volunteer time are spent on answering the 2900 annual calls to our "Growline" to help people make sound pest and plant management decisions that result in reduced pesticide use and promote healthy landscapes. Our partnership with Ithaca Children's Garden enables us to reach over 3,000 children between the ages of 2 and 10 who participate in a large range of educational programs that introduce very young people to the world of horticulture. The same partnership also provides job training opportunities for more than 20 low income youth and draws in over 15 university interns-- about 20% of the interns stay on in the area after graduation from university and thus this program has a recruitment and retention component for keeping young educated people in the region.

Program Impact Assessment

Department: Cornell Cooperative Extension

Section 1: Program Name, Purpose, Goals

Program Code: COOP004

Program Name: Community Beautification and Citizen Pruners

Program Purpose: Enhance aesthetic appeal of Tompkins County to promote tourism and improve quality of life of Tompkins County residents. Preserve the investment the City is making in trees through early training and pruning. Engage volunteers in community service to stimulate pride in community and teach horticultural skills that may result in jobs or small business development.

Other Goals: Help promote the development of horticulture as a strong sector of the county economy; provide opportunities for volunteers to develop job skills in the horticulture sector; reduce potential storm damage and power outages caused by falling trees and tree limbs.

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost: \$4,000 **Total Program Cost:** \$123,120

Explain Cost: Includes salary, fringe, planting materials and growing supplies for gardens throughout urban and rural communities.

County Budgeted Revenue: \$0 **Total Non-County Revenue:** \$119,120

Explain Revenue: Includes donations, fees and fringe benefits. Does not include the value of in-kind contributions of greenhouse space and other contributions from businesses, governments and Cornell University (valued at more than \$9,000/year) or the value of volunteer time contributed by Beautification Brigade volunteers (over \$36,000/y).

Net Local Cost to County: \$4,000 **Program Cost to County:** \$4,000

Explain Net Local: County contribution covers the cost of supervision and support of Community Beautification program staff.

Section 4 - Key Program Metrics:

People Served: Thousands

Other Key Metric (description): 22 Sites planted in Ithaca; >840,000 visitors to Tompkins County. Thousands of city trees pruned.

Other Key Metric (count or quantity):

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
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- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
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- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Infrastructure: Signage and permanent gardens at gateways to county and villages; Long-Term quality of community's social, economic and environmental conditions: promotes pride in county and towns by its residents; promotes tourism (\$156 Million industry and 840,000 visitors annually) to the county. Citizen pruners maintain hundreds of trees (1500 trees per year) on city property and tree lawns, reducing the incidence of downed trees and limbs during major storm events.

Section 7 - Other Factors for Consideration

Funds for the program do not come from county property tax proceeds. Beautification Brigade Volunteers and Citizen Pruner volunteers contribute nearly 1300 hours per year for a value over \$36,000 in services to the community. Additionally businesses throughout the city and county contribute thousands of dollars worth of flowers to improve the appearance of common areas near their establishments. Several landscape businesses have been started by former Citizen Pruners. Other impacts: many of the plants for the Beautification program are purchased locally, over \$8,000 in 2020. This supports our local horticulture businesses. The Community Beautification Program co-hosts Open Gardens with the Garden Conservancy: Enhances tourism. Dollars generated (approx. \$5000) are split between the program and the Garden Conservancy helps to preserve historic garden sites throughout the country. (Generally held every other year).

Program Impact Assessment

Department: Cornell Cooperative Extension

Section 1: Program Name, Purpose, Goals

Program Code: COOP005

Program Name: Community Development

Program Purpose: Support leadership and community development around targeted priority issues; programs and workshops on leadership development, strategic planning and communication skills, and networking support to help individuals and communities implement community-based initiatives to address issues identified by communities as critical or high priority. Support the development of community advisory boards so members of the community who tend to be from less resourced communities can contribute to decisions. Works with people in re-entry, as well as other organizations on policies and systems change to improve outcomes for people in re-entry.

Other Goals: Community development efforts also focus on tourism, energy efficiency and renewable energy, parenting and strengthening families, food justice and social equity, job and wealth creation among lower income communities, youth development and youth employment, transportation alternatives and solid waste reduction.

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$10,000	Total Program Cost:	\$396,000
Explain Cost:	80% of costs are for salary and benefits of 7 staff; other costs include training and support of volunteers, and pass through of funds for purchase and distribution of prepared food and fresh produce.		
County Budgeted Revenue:	\$0	Total Non-County Revenue:	\$386,000
Explain Revenue:	\$386,000 - Total Program Revenue - Includes state, federal and foundation grants, fringe benefits, federal support of interns		
Net Local Cost to County:	\$10,000	Program Cost to County:	\$10,000
Explain Net Local:	Covers partial costs of salaries for 1 senior staff member providing overall support to 6 program staff and 1 program assistant		

Section 4 - Key Program Metrics:

People Served: 12,200

Other Key Metric (description): Number of informal leaders initiating efforts in their communities

Other Key Metric (count or quantity): 75

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
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- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
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Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Reduces significant identifiable risk: Re-entry efforts are aimed at supporting people at high risk for returning to jail Other Boxes checked: The specific issues addressed depend on community and community leader priorities. Recent efforts include food

distribution during COVID-19 in mobile home park and apt complexes; support for development of local food and crafts markets, leadership skills training and networking for nearly 300 leaders from low income communities, organizing and promoting businesses related to solid waste reduction, transportation alternatives and value-added food enterprises; systemic improvements in issues related to food security, and a program to support parents of special needs children in Groton, which expanded to Newfield, Dryden and elsewhere. Trained leaders are also playing significant roles in collective impact efforts related to food system planning, childhood nutrition, re-entry systems change efforts, and green jobs promotion and training. Recent Ripple Effect evaluation efforts have identified the workforce development aspects of our community and leadership development efforts. Graduates of the Natural Leaders' Initiative training program are reporting improvements in employment, both in terms of salary levels and responsibilities.

Section 7 - Other Factors for Consideration

The vast majority of the resources are targeted to work with low-income populations, and are being strategically allocated to identify and strengthen informal leadership in those populations and communities as a long-term investment in self-help in those communities. The modest cost to the county also results in 6 benefits-paid jobs, two of which are filled by individuals who come from low-income populations.

Program Impact Assessment

Department: Cornell Cooperative Extension

Section 1: Program Name, Purpose, Goals

Program Code: COOP006

Program Name: Consumer Education (Consumer Decision-Making and Protection, Food Safety, Radon Education,)

Program Purpose: Develop smart consumers as last line of defense against numerous health and home hazards, as a way of helping low and middle income households cope with uncertain and volatile economic conditions and to promote the development of strong local businesses. Address lead and radon issues throughout the county.

Other Goals:

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost: \$21,000 **Total Program Cost:** \$55,000

Explain Cost: Total Program Cost - More than 80% of costs are for salary and benefits

County Budgeted Revenue: \$0 **Total Non-County Revenue:** \$34,000

Explain Revenue: \$34,000 - Total Program Revenue - Includes 14,000 in pass-thru funds from NY DOH; fringe benefits; small grants

Net Local Cost to County: \$21,000 **Program Cost to County:** \$21,000

Explain Net Local: partial support of Consumer and Finance Management Educator

Section 4 - Key Program Metrics:

People Served: 1120

Other Key Metric (description): Potential regular audience through media outlets - Television (Channel 15), radio spots, newspapers, newsletters (700+ on mailing lists), info racks throughout county, website

Other Key Metric (count or quantity): 44000

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
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Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Lead and radon poisoning are direct and immediate threats as well as long term threats, and most commonly occur in low-income housing. Consumer frauds are most often perpetrated on senior citizens; landlord tenant issues and used car repairs are the most frequent topics on our consumer help-line and highest attended consumer workshops. Food safety training now reaches nearly half the restaurants in the county, and food safety and food business development programs targeted to beginning caterers resulted in at least 10 new business start-ups since 2013. Expansion of food preservation programming has more than tripled the number of county residents getting food preservation certifications or taking other preservation classes.

Section 7 - Other Factors for Consideration

While this program does not target specific populations research shows that the populations most at risk of consumer frauds and living in housing with highest levels of environmental hazards are low income and elderly populations. The small amount of funding from the county allows us to leverage enough other funds to employ nearly a full-time staff person dedicated to consumer education, including food safety and preservation. Reducing that amount would result in the loss of that position.

Program Impact Assessment

Department: Cornell Cooperative Extension

Section 1: Program Name, Purpose, Goals

Program Code: COOP007

Program Name: Energy Efficiency and Renewable Energy

Program Purpose: Develop local energy efficiency, and renewable energy economic sector; reduce energy usage; increase local renewable energy production; increase commercial, residential building electrification and support local energy contractor business development.

Other Goals: Contribute to the county's goals for electrification and reducing climate change gas emissions. Reduce residential and agricultural utility costs for county residents through reduced overall energy use, and reduced usage of fossil fuels with a conversion to increased use of lower-cost renewables, which also allows them to take greater control of their energy costs for decades.

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$15,000	Total Program Cost:	\$862,703
Explain Cost:	90% of costs are for salary and benefits and contracts with local contractors		
County Budgeted Revenue:	\$0	Total Non-County Revenue:	\$1,428,000
Explain Revenue:	This includes 90% matching funds from federal programs for interns, NYSERDA/OCFS/other grants, fringe benefits for staff		
Net Local Cost to County:	\$15,000	Program Cost to County:	\$15,000
Explain Net Local:	Includes partial support for Environment Team Leader, other Environmental Educators, program assistance and matching funds for interns.		

Section 4 - Key Program Metrics:

People Served: 8500

Other Key Metric (description): Ranking of Cooperative Extension's programs in the state for the education and outreach cost per action (Home Performance retrofits and other significant energy action steps) taken by households; Number of jobs generated in past 10 years: >250.

Other Key Metric (count or quantity): Number 1 or 2 (1st or 2d highest ranking county in NY); 250 jobs

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

The New York State Energy Research and Development Authority (NYSERDA) contract with Cornell Cooperative Extension Tompkins County and with subcontractors will serve as a Regional Clean Energy Hub to support clean energy actions and a more inclusive clean energy economy that benefits historically marginalized communities in the following region(s) in New York State, as defined by the Regional Economic Development Council (REDC) regions: Southern Tier. We will engage disadvantaged communities, to ensure they have access to, and benefit from, the clean energy economy. Impact will be to increase consumer awareness of and access to clean energy technologies and opportunities; Increase consumer uptake of clean energy projects; Advance local capacity to engage with community residents, including those who are disproportionately

affected by the climate crisis, about clean energy policy, technologies, and opportunities; Increase public participation in energy planning and program coordination activities; Support career pathways for priority populations in disadvantaged communities through partnerships with training, education, and clean energy businesses for employment opportunities in the clean energy workforce. The HUB work will also increase partnerships with clean energy partners, human service providers, affordable housing providers, non-energy partners, third-party funding providers, philanthropic organizations, etc. to assist residents to access wrap around (non-NYSERDA) services/resources to increase participation in clean energy opportunities; and increase the diversity of participating organizations and firms in the clean energy sector. We will also reach local leaders through the Clean Energy Communities, Climate Smart Communities and the NYSEG non-pipes alternative projects through education program, workshops on energy efficiency, electrification education as part of our support of Ithaca's Green New Deal and renewable energy, policy changes related to neighborhood and home energy benchmarking, educational program on Climate Change, tabling at events, continued work on as part of the 2030 District, and outreach and education to residential building landlords as well as owners of commercial buildings. Attends to needs of most vulnerable populations: Energy efficiency is one of the cheapest methods of addressing the affordable housing issue. Home heating and electrical utility costs are increasingly a significant portion of the total cost of living. Addresses a current problem: The higher retrofit rates and other activities in energy efficiency are creating jobs. Energy efficiency is one of the most effective methods for dealing with the need for CO2 emissions reductions. Through the Ag Energy NY Program (NYSERDA) we are working with CCE educators across the state to address on-farm energy use, identifying the major energy-saving measures for farm sectors not previously covered under NYSEDA programs, including crops and vegetables, livestock, grain processing, maple, and orchards and vineyards.

Section 7 - Other Factors for Consideration

Program Impact Assessment

Department: Cornell Cooperative Extension

Section 1: Program Name, Purpose, Goals

Program Code: COOP008
Program Name: Financial Management Education (Education on Consumer Credit, Household Financial Mgt, Bankruptcy-related Financial Mgt)
Program Purpose: Develop financial literacy for all residents of county.
Other Goals: Promote greater productivity of workforce through reduction of major stressor. Evidence shows that concerns/worries over personal finances reduces worker productivity (and exacerbates difficulties in personal/familial relationships).

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$20,000	Total Program Cost:	\$47,000
Explain Cost:	Total Program Cost - More than 85% of costs are for salary and benefits		
County Budgeted Revenue:	\$0	Total Non-County Revenue:	\$27,000
Explain Revenue:	Total Program Revenue - Includes fringe benefits and funding through small grants and contracts.		
Net Local Cost to County:	\$20,000	Program Cost to County:	\$20,000
Explain Net Local:	Partial support for Financial Mgt. Educator		

Section 4 - Key Program Metrics:

People Served: 200
Other Key Metric (description): Potential regular audience through media outlets - Television (Channel 15), radio spots, newspapers, newsletters (700+ on mailing lists), info racks throughout county, website, and outreach events at local high schools (not done in 2020 because of COVID-19).
Other Key Metric (count or quantity): 20000

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
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- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Credit card debts and bankruptcy are direct and immediate threats as well as long term threats to the economic well-being of individuals, local enterprises and to the entire county. Financial illiteracy is recognized as one of the most important factors in home foreclosures, and also impacts employability, insurance rates and successful credit/debt management. While financial management education is needed by (and provided to) individuals from all population levels the populations most at risk of dislocation as a result of financial mismanagement or simply most in need of learning how to stretch what few dollars they earn are those individuals on fixed incomes and other low-income populations. Data from a recent survey of 30 participants randomly sampled from all those who participated: 93% were able to identify specific changes they had implemented including tracking expenses, budgeting and financial planning, applying specific money management skills, developing saving plans, and saving money on expenditures. 69% indicated they were setting financial goals, 83% were tracking spending, and 90% indicated they were paying bills on time as a result of participating in Making Ends Meet. 93% indicated increased confidence in

managing financial resources with over half indicating a significant increase in confidence.

Section 7 - Other Factors for Consideration

This program addresses the needs of individuals who are either on the verge of needing social services (and thus are able to avoid availing of county-funded social services) or have just begun to receive some form of support from the county. The Department of Social Services routinely refers their new clients to our financial management classes and one-on-one educational offerings with the intent to provide their clients with the tools to more quickly return to a situation where they don't need county-funded support. Other departments and agencies do too. The small amount of support for this program provided by the county enables us to just keep the program going while we search for other revenue streams to re-grow and sustain the program and to train volunteers who provide an additional .2 FTE worth of time for one-on-one sessions, and also to train staff and volunteers of other county departments and agencies who in turn work directly with their own clients.

Program Impact Assessment

Department: Cornell Cooperative Extension

Section 1: Program Name, Purpose, Goals

Program Code: COOP009

Program Name: CCETC Operations/Administration/Facilities Program

Program Purpose: Govern, train, manage, and house Cornell Cooperative Extension of Tompkins County (CCETC).

Other Goals: Expand community outreach to support the development of nonprofit operational cost reductions and improve efficiencies.

Section 2: Program Type

Program Type: Mandate Discretionary

Section 3: Program Costs

County Budgeted Cost: \$195,225 **Total Program Cost:** \$4,291,452

Explain Cost:

Total Program Cost - Includes facilities costs, equipment and supplies, salary and fringes for admin staff, liability insurance and staff development costs, and Board of Director expenses.

County Budgeted Revenue: \$0 **Total Non-County Revenue:** \$4,041,452

Explain Revenue:

Total Program Revenue - Includes state and federal funding for ED and other senior leaders' salary, fringe benefits on admin salaries, recovery from grants.

Net Local Cost to County: \$195,225 **Program Cost to County:** \$195,225

Explain Net Local:

Local costs are used to partially fund facilities costs and admin staff salaries.

Section 4 - Key Program Metrics:

People Served: 65,000 county residents served

Other Key Metric (description):

Ratio of program staff to admin staff; from the early 2000's to 2017 we increased the program: admin staff ratio from 5:1 16 years ago to 9.5:1 four years ago; over the past 4 years we've begun increasing admin staff as we adapt to the need for additional administration to support programs. Currently, our Program Staff to Admin Staff ratio is 7:1 with the need to work toward a more sustainable and effective condition.

Other Key Metric (count or quantity):

7:1

Section 5 - Impact Assessment (check all impact statements that apply)

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- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
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- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
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Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Our three facilities (Willow Avenue, 4-H Acres, Arnot Forest) are used by local and regional nonprofits, school groups, and private individual/business establishments. Even though operations were affected by the recent pandemic and remote services increase, the operational needs shifted (hybrid and in-person services) to accommodate these conditions. Many start-up and established businesses continued to use our commercial kitchens to meet the needs of the community. Administratively, we continue to lead the state (among CCE associations) in numbers of HR and financial transactions per FTE. We are the leaders in the NYS Extension Service for implementation of staff effort certification so we can clearly identify how funding streams are billed to various CCETC program areas. Our implementation of the new HR management system (Bamboo) is now saving us about 0.5 full time equivalent of staff time. The implementation of our new finance online system (Acumatica) has allowed us to

clearly identify and track revenues and expenses. Administratively, we continue to lead the state (among CCE associations) in numbers of HR and financial transactions per FTE, and our unit costs for Finance, HR and IT are the lowest in the state. We've been able to improve retention rates among staff as a result of finding other jobs within the organization when grant-funded positions end, and by increasing staff development opportunities. We worked with 18 other CCE associations to centralize external audit services, resulting in 40% reduction in audit costs AND improved sharing of best practices in financial mgt with the other associations. Our centralized website platform continues to save us \$5,000 or more a year in hosting, maintenance and updating costs. Our online expense reimbursement software is now saving us about 0.75 full time equivalent of staff time, reducing our bookkeeping costs by nearly 20% .

Section 7 - Other Factors for Consideration

In meeting the goals set forth above CCETC will continue to help Tompkins County families and communities thrive in our rapidly changing world. This will be accomplished by adapting, developing, and testing tools and approaches for more efficient operations and then extending this research to other nonprofits in the county.

Program Impact Assessment

Department: Cornell Cooperative Extension

Section 1: Program Name, Purpose, Goals

Program Code: COOP011

Program Name: Local Foods Program

Program Purpose: Expand the variety, production, profitability, availability, access, appreciation and consumption of local foods.

Other Goals: Increase food access, food security, preserve capacity for food production, develop future farmers, promote organic and sustainable farming practices, create jobs, increase added-value processing, market expansion, improve diet and health, and reduce obesity. Finalize Community Food System Plan and begin implementation. Introduce school-age children to foods from local farms.

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$57,740	Total Program Cost:	\$291,936
Explain Cost:	Used for salaries, funds for interns and work study students, promotional materials, subsidization of CSA shares for low income households, and distribution of fresh food to households with transportation/access issues.		
County Budgeted Revenue:	\$0	Total Non-County Revenue:	\$234,196
Explain Revenue:	Total Program Revenue - Grants, other support from fed., state and foundations; matching funds from student internships; fundraising; fringe benefits.		
Net Local Cost to County:	\$57,740	Program Cost to County:	\$57,740
Explain Net Local:	Includes partial support for Team Leaders in Ag/Hort and Nutrition/Wellness, Local Foods Educators, matching funds for internships, full salary for Food System Plan.		

Section 4 - Key Program Metrics:

People Served: more than 10,000

Other Key Metric (description): Businesses supported through program efforts. Also local produce consumption increased from 5.6% to more than 20% in the past 15 years; growth in farms using Community Supported Agriculture (CSA), CSA shares sold (>2,000), subsidized CSA shares purchased by low income households (200)

Other Key Metric (count or quantity): 300

Section 5 - Impact Assessment (check all impact statements that apply)

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Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Contributes to prevention of risks: Increasing fruit and vegetable consumption reduces heart and other diseases. Vulnerable populations: Low income CSA shares result in 60% subsidies for >1200 persons in county. Food stamp and farmers market nutrition program coupon use in farmers' markets has increased significantly (\$20,000 food stamp dollars and FMNP coupons spent on local foods). Local foods group is working with Cornell researchers to examine ways to increase access to local foods for vulnerable populations. Infrastructure: 9 farmers markets (up from 1 fifteen years ago), 41 CSAs (up from two 18 years ago); 25 meat producers (up from none 15 years ago). The teaching kitchen is helping new food businesses get started. Ithaca

Hummus started in one of our commercial kitchens Quality of life:/long term quality of community"s social, economic, environmental condition: Markets are tourist destination: 1/3 of visitors to Ithaca Farmers Market are tourists bringing in tourism dollars and generating additional tax revenues for the county. Local food enterprises are growing in number and size: (45 vegetable farms, 21 fruit farms, 25 livestock farms; >25 restaurants are buying from local producers).

Section 7 - Other Factors for Consideration

A group of local leaders have been working for nearly two years after identifying the vulnerabilities of the local food system because of climate change. These vulnerabilities would likely affect the most vulnerable populations in the county, and thus need to be addressed. The group of leaders is soliciting resources to develop a broad-based planning effort that would draw on the knowledge of those same populations as well as other stakeholders to identify strategic actions to address our local food system vulnerabilities. Ultimately a shift of just 10% of the food budget to buying local food results in a local food economy totaling more than \$20 Million (includes groceries as well as dining out). That shift has taken place already with the growth from 5% to 15% in the last 15 years. An additional 10% shift, with the resultant increase in sales of \$20 Million more, is clearly feasible. The rise of the local foods movement has also played a significant role in tourism development here, as evidenced by the Ithaca Farmers" Market study that indicates that 30% of the patrons are tourists. The increased economic activity from these two sources (tourism combined with the growth in restaurant sales of local foods) clearly impacts sales tax revenues. Studies have shown that developing food-related enterprises are one of the most common routes out of poverty for low income households and the organization has helped support the growth in the number of micro-enterprises owned by low-income community members. We provide infrastructure, workshops, direct technical support and links to buyers.

Program Impact Assessment

Department: Cornell Cooperative Extension

Section 1: Program Name, Purpose, Goals

Program Code: COOP012

Program Name: Nutrition and Health Education

Program Purpose: Improve health and wellbeing of low-income households through improved nutritional intake.

Other Goals: Reduce costs of high quality food for low income households. Use the need and increased desire for high quality foods to support the establishment and growth of food-related enterprises by members of low income communities. Improve academic performance among youth through improved access to healthy foods at schools. Provide workforce development opportunities in food-related businesses

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost: \$45,000 **Total Program Cost:** \$405,000

Explain Cost: Total Program Cost - 60% of costs are for salary and benefits.

County Budgeted Revenue: \$0 **Total Non-County Revenue:** \$360,000

Explain Revenue: Total Program Revenue - Federal and state grants; fundraising and contributions; and fringe benefits.

Net Local Cost to County: \$45,000 **Program Cost to County:** \$45,000

Explain Net Local: Includes partial support for Nutrition Team Leader and nutrition educators; matching funds for interns.

Section 4 - Key Program Metrics:

People Served: 11,050 (includes duplicates)

Other Key Metric (description): % improved in at least one of four nutrition practices

Other Key Metric (count or quantity): 98% (of the 846 individual participants who were surveyed)

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
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- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
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- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
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- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Impact on Health: Incidence of obesity and related diseases like diabetes are more common in low-income populations in part because of the lower cost of calorie-dense foods. Our nutrition education programs are free and intended for households who are eligible for federal food assistance programs. Adults and youth engage with our nutrition educators in their community centers, schools, food pantries, gardens, farmers markets and grocery stores. They learn how to learn to shop smarter, use nutrition information to make healthier choices, and cook nutritious, affordable meals filled with fruits and vegetables, whole grains and lean protein. Workshops often involve parents and their children cooking and tasting new foods together, which helps increase parent confidence to prepare healthier meals for their families at home. Research and common knowledge demonstrate that good nutrition improves health and well-being in the short and long term, and a recent study showed that for every one dollar spent on nutrition education more than ten dollars are saved on health care costs. Impact on infrastructure: Our nutrition education programs attract hundreds of volunteers who build their capacity to become change agents for healthier

food in their own communities through their experiences working alongside our educators and participating in web-based or in-person training. Many of our past and current volunteers are now working on food market development in their communities.

Section 7 - Other Factors for Consideration

(1) Leveraging of 45,000 dollars of county funds into more than 400,000 program dollars that results in the hiring of 6 benefits paid positions for workers who come from the same low-income populations they work with, and for two other staff. (2) Nutrition/hands-on cooking classes offered in every town of the county and targeted to low-income populations in the communities where they live. (3) Opportunities for low income would-be entrepreneurs to try out their business ideas with relatively little risk.

Program Impact Assessment

Department: Cornell Cooperative Extension

Section 1: Program Name, Purpose, Goals

Program Code: COOP012

Program Name: Student Resource Navigator Initiative

Program Purpose: In this program, CCE-Tompkins trains undergraduate pre-health students volunteering with Cayuga Health Partners to follow up with OBGYN patients who have completed social needs screening forms at their prenatal appointments to initiate and track referrals to community resources that can address their needs. We developed this program in response to needs assessment showing that many of our existing community resources are underutilized, leading to significant social and financial cost to our community.

Other Goals: Develop greater understanding of the barriers to resource access to help County and other stakeholders make more informed decisions when allocating resources and updating policies and programs. Build capacity of healthcare providers and community-based organizations to coordinate care, which has been shown to improve health and well-being outcomes. Create stronger networks and generate data to position Tompkins County to take advantage of future public and private funding opportunities supporting health equity through clinical and social care coordination. Engage community members in marginalized communities to co-design a health equity intervention that addresses their self-identified needs.

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$50,000	Total Program Cost:	\$160,000
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Explain Cost:

County Budgeted Revenue:	\$0	Total Non-County Revenue:	\$0
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Explain Revenue:

Net Local Cost to County:	\$0	Program Cost to County:	\$0
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Explain Net Local:

Section 4 - Key Program Metrics:

People Served: Pilot is currently being implemented

Other Key Metric (description): Our pilot is currently being implemented, and we will be tracking number of completed outreach calls and successful resource referrals.

Other Key Metric (count or quantity): Our pilot is currently being implemented

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
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- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

See goals section about the impact we are anticipating; our pilot is currently being implemented.

Section 7 - Other Factors for Consideration

Coordination of this program has required significant collaboration across sectors to prepare students to connect OBGYN

patients to resources. Leading up to our pilot, these efforts have included: recruiting and engaging a board of nine community advisors with lived experience of health equity challenges to share their expertise, guide development of program structure and materials, and help train students; building a workflow with OBGYN & Midwifery Associates of Ithaca, the only clinical provider of prenatal care in Tompkins County, that fits into their existing activities and builds their capacity to address social needs without adding additional burden to providers; developing a training curriculum for students who will act as navigators; building partnerships with agencies who want to receive referrals through this program; securing \$20,000 of funding from Cornell offices to compensate students for participating in the pilot; participating in the recruitment, hiring, and training processes within the Health Department's new Community Health Worker program to ensure coordinated activities and smooth referrals to this program once our pilot starts; and adapting the social needs screening form based on feedback from partners and community advisors to continue to improve our ability to identify needs sensitively and accurately.

Program Impact Assessment

Department: Cornell Cooperative Extension

Section 1: Program Name, Purpose, Goals

Program Code: COOP013

Program Name: Parenting Education and Family Support

Program Purpose: Improve parents' knowledge and skills in raising children particularly for households in stressed conditions.

Other Goals: Improve workforce skills and worker productivity. Contribute to an overall system of support for households at risk of substance abuse. Improve outcomes for youth in at risk households, by promoting conditions that enhance their ability to achieve their full potential.

Section 2: Program Type

Program Type: Mandate & Discretionary

Section 3: Program Costs

County Budgeted Cost: \$23,000 **Total Program Cost:** \$367,000

Explain Cost: >85% of costs are for wages and benefits of more than 20 individuals

County Budgeted Revenue: \$0 **Total Non-County Revenue:** \$344,000

Explain Revenue: Total Program Revenue - Small grants, state funding for an expanded program, private donations, large grants from out-of-county foundations, fringe benefits

Net Local Cost to County: \$23,000 **Program Cost to County:** \$23,000

Explain Net Local: Partial support of full-time educator who trains comm.-based facilitators, matching funds for internships, and of senior staff time for development, mgt. & evaluation of programs

Section 4 - Key Program Metrics:

People Served: >2,000

Other Key Metric (description): Number of children that don't have to be placed in foster care

Other Key Metric (count or quantity): >15

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Parenting education programs can significantly reduce identifiable risk to the welfare of our most vulnerable members of the community, our children, and contribute to long term improved quality of the community's social and economic condition. Participation is mandated and voluntary in the parenting education programs provided to the community by Cornell Cooperative Extension of Tompkins County. In addition to participants being mandated many parents are encouraged by Social Services, therapists, court, etc. to attend parenting classes. We provide programs for parents whose children are in foster care, parents who are at risk of having their children removed from the home and placed in foster care, parents who are separating or divorcing, parents who are receiving services for mental health and substance abuse issues, parents who hear about our programs and come because they want to improve their parenting. We provide parenting education in the home, with the parent(s) and child(ren), for parents who are identified as needing improved parenting skills if their children are to be returned

(or remain) in their home All other things being equal parents who are doing a good job raising their kids have higher productivity, fewer absences from work, and raise kids with better life skills and work skills, reducing risks of delinquency and increasing the likelihood of higher productivity as adults.

Section 7 - Other Factors for Consideration

While our parenting education programs are open to anyone the populations most often attending classes are those in stress, whether from economic hardship or divorce/separation. In recent years the number of people attending classes has more than doubled and in fact we have been forced to limit class sizes and turn people away. Our ability to leverage county funds allows us to double the number of FTEs working in this program, plus train more than 20 facilitators who are then able to teach parenting classes in their communities. Their training and the work in their communities leads to them improving their own performance in their work as well as to their supplementing their incomes. Studies in Michigan (MI Children's Trust Fund) and Colorado (CO Children's Trust Fund) demonstrate the cost effectiveness of parenting education as a preventive measure against child abuse and the cost effectiveness of the same. Both studies suggest that costs for prevention are about 5% of what it costs to treat. The studies acknowledge that prevention activities will not reduce child abuse or maltreatment completely but even a 25% reduction would mean that every dollar invested in parenting education would save about \$5 in treatment of children for abuse or neglect.

Program Impact Assessment

Department: Cornell Cooperative Extension

Section 1: Program Name, Purpose, Goals

Program Code: COOP014
Program Name: Home Compost Education
Program Purpose: Reduce household and event costs for waste disposal; Reduce overall waste stream and support County's waste reduction effort.
Other Goals: Improve local soils; Help people connect with the environment.

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$4,500	Total Program Cost:	\$40,500
Explain Cost:	Total Program Cost - Pays for staff salaries, benefits, overhead and program costs		
County Budgeted Revenue:	\$0	Total Non-County Revenue:	\$70,000
Explain Revenue:	35,000 is paid for out of the solid waste fee assessed on every household. Remaining revenue comes from small grants and fringe benefits on salary		
Net Local Cost to County:	\$4,500	Program Cost to County:	\$4,500
Explain Net Local:	Covers the time spent by supervisor to support the staff person in the program plus program assistance support.		

Section 4 - Key Program Metrics:

People Served: 5000
Other Key Metric (description): Estimate of the number of tons of food and yard waste diverted in 2022 through backyard composting in Tompkins County; 95 Active program volunteers (Master Composters) in 2022.
Other Key Metric (count or quantity): 4,140 tons of food waste and 6,395 tons of yard waste

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
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- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
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- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Educating and empowering people to compost results in less garbage which has positive short and long-term economic and environmental impacts. Less garbage means less truck traffic and emissions, conservation of space in landfills and a reduced negative impact of landfills in the long run (it also means reduced expenses for the county for solid waste disposal). In addition, the practice of composting connects individuals to their waste, and by extension to the environment, and builds an aware market for compost and compost related businesses: TC has seen several business start-ups related to composting in recent years. The net result includes new business opportunities and fewer fossil fuels and resources used to manage and dispose of material that otherwise could be used in ways to further conserve resources and promote health.

Section 7 - Other Factors for Consideration

Not long ago, we did not recycle glass, metal, and plastic. Now it seems crazy to think that we would landfill these materials that still have value, and instead expend immense amounts of energy to mine new materials. The next step is organics.

Composting - both backyard and large-scale - conserves valuable organic matter to use again on local properties and farms. In the future, when composting is more widely practiced, we will pay less to landfill materials, and pay less for products to improve our soils. Another benefit is our ability to reduce carbon emissions through composting. The practice of composting, and especially in onsite composting (at or close to the source where the inputs are generated), is nature's way of recycling carbon. It has a net carbon mission of 0. In a time when the threat of climate change is on our doorstep and communities are starting to scramble to figure out how to reduce their carbon emissions, composting instead of landfilling provides one clear solution (of many needed).

Program Impact Assessment

Department: Cornell Cooperative Extension

Section 1: Program Name, Purpose, Goals

Program Code: COOP015

Program Name: Way2Go

Program Purpose: Increase access to and use of affordable and sustainable transportation options.

Other Goals: Improved job access and household economic stability. Facilitate community involvement and access to resources by underrepresented groups such as seniors, people with disabilities and low-income households. Help meet county's goals for emissions reduction of climate change gases.

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$5,000	Total Program Cost:	\$273,847
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Explain Cost: Total Program Cost - Over 85% is for salary and benefits

County Budgeted Revenue:	\$0	Total Non-County Revenue:	\$273,847
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Explain Revenue: Total Program Revenue - Funds are federally sourced, passed through the county; also includes federal contribution to workstudy students and fringe benefits for staff

Net Local Cost to County:	\$5,000	Program Cost to County:	\$5,000
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Explain Net Local: Covers the cost of overall supervision of the program

People Served: 31000

Section 4 - Key Program Metrics:

Other Key Metric (description):

Other Key Metric (count or quantity):

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
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- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Way2Go promotes new and existing shared transportation options, supports public transit as the core of a robust transportation system; connect leaders in the areas of health, housing and employment to develop and promote joint solutions that reduce transportation barriers. We serve all of Tompkins County with an emphasis on outreach to people with limited English proficiency, disabilities, and limited income, as well as seniors, rural populations, and newcomers. We support transportation options that reduce negative impacts on the environment. The program also supports individual and neighborhood quality of life by promoting community-informed, affordable and low-pollution forms of transportation. This also contributes to long-term carbon-emissions reduction, and better prepares the community for future scarcity and high prices of fossil fuels. By facilitating dialog and collective innovation among transportation providers and planners, Way2Go fosters the efficient and innovative development of alternative transportation systems and services.

Section 7 - Other Factors for Consideration

Way2Go supports workforce diversity by providing transportation education and supporting transportation access for vulnerable and underserved populations. This also saves overall business and community costs of job turnover and unemployment. Through volunteer ride programs and promoting ridesharing, Way2Go helps build community self-help networks critical to facing broader economic and environmental challenges.

Program Impact Assessment

Department: History Center in Tompkins County

Section 1: Program Name, Purpose, Goals

Program Code: DEWI001

Program Name: The History Center in Tompkins County

Program Purpose: The History Center in Tompkins County is a local history museum and research library located on The Commons in Tompkins County. Our mission is to help our community to use the tools of history to understand the past, gain perspective on the present, and play an informed role in shaping the future. We preserve archival and object collections of importance to the history of Tompkins County, and steward them on behalf of the county. The History Center accomplishes our mission primarily through several principal departments - our Archives and Collections, Exhibits, and Programs. Through these three departments, we preserve and encourage access to our unique collections, create opportunities for people to learn about themselves and their place in the world, and bring historical perspectives to discussions on current issues.

Other Goals: In addition to our historical function within Tompkins County, The History Center in Tompkins County also take seriously our role as a cultural engine of economic activity and growth. Through exhibits, programs, and in-person research, The History Center attracts visitors to Tompkins County, boosting local economic activity. The dramatic increase in foot traffic to The History Center's new location - from both Tompkins County residents and out-of-county visitation - is a testament to our increased impact before COVID-19. When public health allows, we know that our work will be essential to rebuilding our community and welcoming visitors back.

Section 2: Program Type

Program Type: Mandate Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$46,590	Total Program Cost:	\$331,464
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Explain Cost: The History Center's budget for FY 2021-22 includes the following major expenses: salaries for 6 full time staff, archival and collections storage/management/preservation, exhibit costs, program fees, and contracted services.

County Budgeted Revenue:	\$0	Total Non-County Revenue:	\$281,531
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Explain Revenue: THC budgeted revenue for FY 21-22 includes federal, state and county grants; foundation support; and individual giving. The projected revenue for our next fiscal year includes some significant changes, due to the impact of COVID-19. On the revenue side, The History Center has continued to take advantage of received relief grants at the state and local levels. This income will help sustain the organization during the coming year, and offsets a piece of the financial impact from COVID-19. We continue to project a decreases across all of our income streams based on our assessment of COVID-19's impact.

Net Local Cost to County:	\$46,590	Program Cost to County:	\$46,590
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Explain Net Local: The projected cuts in County allocation from FY 19-20 are significant, but The History Center has been able to successfully secure temporary relief assistance at both the federal and state levels. We anticipate being able to continue service in the coming year, and are continually grateful for the support Tompkins County is able to provide for our work. Without the County's support, we would not be able to survive in our new location.

Section 4 - Key Program Metrics:

People Served: 12000

Other Key Metric (description): Unfortunately, COVID-19 has significantly impacted our visitor numbers. We have been able to offer in-person visits (with significantly reduced capacity and new operations) since August of 2020, in addition to virtual/remote programs and research support. This has cut our "numbers served" significantly, which has included in-person visits as a part of the metric. However, we have continued to expand and reach audiences through virtual events, resource kits, and live streams.

Other Key Metric (count or quantity):

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).

Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.

Provides an enhanced quality of life to current residents of the community.

Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.

Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.

Maintains a high standard of governance, transparency, justice, and financial stewardship.

Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

The History Center preserves the county's material past through archival and collections care and makes those resources available to the public through our research library, exhibits and public programming aimed at a broad cross section of the community. THC is a member of the Discovery Trail and Kids Discover the Trail, and currently serves most 4th graders from the county's school districts through the living history program at the Eight Square Schoolhouse. THC's mission statement demonstrates a commitment to ensuring that our shared history fosters connections and is part of the cultural fabric of Tompkins County.

Section 7 - Other Factors for Consideration

The History Center, through its professional employees, committed trustees and volunteers has expanded its services to a greater number of community residents and tourists. We have been on a slow and intentional growth trajectory given our transition to the Tompkins Center for History and Culture. Our strategic plan is in the process of being updated. Our marketing and branding efforts have been enhanced. We are a foundational and key partner in the Tompkins Center for History and Culture offering dynamic and innovative programming and exhibits. Enhanced initiatives include capturing oral histories, place based educational initiatives including a focus on sustainability, and heritage tourism. There are numerous opportunities to partner with our co-located TCHC partners as well as other community based organizations.

Program Impact Assessment

Department: Human Services Coalition - Community Agencies

Section 1: Program Name, Purpose, Goals

Program Code: BASI001

Program Name: Advocacy Center of Tompkins County

Program Purpose: The mission of the Advocacy Center of Tompkins County is to prevent and reduce sexual and domestic abuse through supportive services and education in our community. The Advocacy Center provides services to victims of domestic violence, sexual assault and child sexual abuse. Our Advocates provide comprehensive crime victim and supportive services to these vulnerable youth and adults and their non-offending family members. The Advocacy Center is the only agency in Tompkins County that provides specialized services for victims of domestic and sexual violence. Through Client Services, we serve youth and adults impacted by domestic violence, sexual assault, and child sexual abuse in Tompkins County. Our Education Department provides outreach and prevention education for youth, community members, college students and professionals.

Other Goals: The Advocacy Center facilitates the multidisciplinary Sex Abuse Investigation Team (SAIT). The SAIT meets weekly and reviews all new cases of sexual assault, child sexual abuse and sex trafficking that have entered the criminal justice or child protective systems and reviews all cases that remain in the system until disposition. Child fatalities and severe child physical abuse cases are also reviewed and tracked by this team. There is regular attendance by staff from: law enforcement, the District Attorney's Office, the County Attorney's Office, the Probation Department, Child Protective Services, Sex Offense Compliance Court, Sexual Assault Nurse Examiners, and Advocacy Center Advocates and Program Director.

Section 2: Program Type

Program Type: Mandate â Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$66,236	Total Program Cost:	\$2,166,743
Explain Cost:	Total includes: Personnel Expenses \$1,792,932; Non-Personnel Expenses \$373,811		
County Budgeted Revenue:	\$24,813	Total Non-County Revenue:	\$2,081,316
Explain Revenue:	Proposed City Sales Tax Portion: \$24,813		
Net Local Cost to County:	\$41,423	Program Cost to County:	\$41,423
Explain Net Local:	County Levy Portion.		

Section 4 - Key Program Metrics:

People Served: 1,775

Other Key Metric (description): People served - the number of youth and adult victims of child sexual abuse, domestic violence and sexual assault who received services. Other Key Metric - Youth & adults who attended education programs and trainings.

Other Key Metric (count or quantity): 2,210

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
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- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

The Advocacy Center's Client Services Program provides supportive services to youth and adult victims of domestic violence, sexual assault, rape, child sexual abuse, teen dating violence, sex trafficking, children who witness domestic violence and adult survivors of child sexual abuse. Our Advocates provide comprehensive supportive services to these vulnerable victims and their non-offending family members. The program served 1,775 youth and adults during 2021. Our Advocates can provide support from the disclosure of abuse through the healing process. Contact with victims and families is often first made from a referral from a professional or through our 24 hour hotline where we can provide crisis intervention, emotional support and information about options for reporting, legal interventions and medical services or other community services as appropriate. Other services include: ongoing emotional support and case management; emergency confidential shelter; support groups; therapy services and referrals; civil legal services; and housing advocacy. If there is a report made to law enforcement, child protective services, or a petition in Family Court, we support the victim and family through that process and accompany victims to interviews or court appearances. If victims have to appear or testify in court, our staff helps them prepare for that process and are with them in court for support. Our Advocates also act as the liaison between the criminal justice system and the victim/family, ensuring that victims receive updates about their legal case and that their questions and concerns about this often complicated and lengthy process are addressed. Our Advocates are working with youth and adults in every municipality and school district in the county. Our services are flexible and can meet the unique needs of diverse survivors and their families. The Advocacy Center's Education Department provides prevention education to youth, community members, college students and professionals throughout Tompkins County. All education staff have prevention and outreach programming responsibilities to different segments of the community. In 2021 we provided 194 education programs for 2,210 youth and adults. The Advocacy Center's Education Department provides prevention education to youth, community members, college students and professionals throughout Tompkins County. Educator consult with community members and professionals and support organizations on development of policies and practices that promote safety and accountability.

Section 7 - Other Factors for Consideration

The pandemic has made survivors of abuse less safe and more isolated. There has been a sustained increase in demand for services across all programs during the pandemic and this need has continued into 2022. Last year our staff answered over 64% more calls on our hotline compared to 2019 and we have seen increased caseloads across all our programs.

Program Impact Assessment

Department: Human Services Coalition - Community Agencies

Section 1: Program Name, Purpose, Goals

Program Code: BASI002
Program Name: Alternatives Impact: Free Community Tax Preparation VITA program
Program Purpose: The purpose of Alternatives Impact is to promote economic advancement for low-income households and underserved communities.
The goal of the Volunteer Income Tax Assistance (VITA) Program is to provide free income tax preparation for low-income households in Tompkins County. The program also serves households in the counties contiguous to Tompkins. The program also serves to increase awareness and utilization of the federal and state Earned Income Tax Credits (EITC) and other financial strategies and asset-building opportunities.
Other Goals:

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$0	Total Program Cost:	\$0
Explain Cost:			
County Budgeted Revenue:	\$0	Total Non-County Revenue:	\$0
Explain Revenue:			
Net Local Cost to County:	\$0	Program Cost to County:	\$0
Explain Net Local:			

Section 4 - Key Program Metrics:

People Served: 2,392 in 2020; 1,632 in Tompkins County
In 2020 (2019 tax year), filers at Alternatives' Tompkins County VITA sites received \$3,821,969 in federal and state refunds, including \$1,156,030 in Federal EITC, \$977,585 in Federal child tax credits, and \$62,211 in Federal education tax credits. In 2021, we filed over 1,500 returns (we have seen a decrease in returns prepared this year due to COVID-19 restrictions, which have not allowed for normal operations, including the fact that we have not operated our satellite locations nor were we able to complete tax returns as in years past -at once-and-done in-person appointments). Virtual elements were part of or wholly the way returns were prepared in 2021.

Other Key Metric (description): see description

Other Key Metric (count or quantity): see description

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
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Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

The goals of the VITA Program are 1) to provide free income tax preparation for low-income households in Tompkins County, and 2) to increase awareness and utilization of the Earned Income Tax Credit (EITC) and other financial strategies and asset building opportunities. Eligibility is limited to any size household with income less than \$57,000. The actual median household income of clients was \$23,458 in 2020 and \$22,151 in 2019, making this a highly targeted program that reaches very low-income people. VITA reduces poverty in Tompkins County because it: * helps low-income households access the

deductions, refunds and tax credits they deserve, which can increase their income by as much as 33%. The EITC is the federal government's largest anti-poverty program, but a large number of those eligible for it do not receive the money they have earned and need; * saves these taxpayers the cost of preparation at commercial firms; * offers alternatives to the predatory lending practices of many commercial preparers, saving these families hundreds of dollars; * provides education about credit reports, credit scores, and how to improve them. We offer each filer the opportunity to meet with a counselor, to learn about their credit score and how it affects their financial well-being; and * encourages families to save some of their refund or pay down existing debt and take advantage of asset-building programs, including IRAs, US savings bonds, a high yield VITA Saver's Certificate created by Alternatives FCU, and Individual Development Accounts.

Section 7 - Other Factors for Consideration

The VITA program has expanded its services to rural sites, including Danby, Dryden, Groton, Newfield, and Caroline, and increased the number of households served since it began in 2003. Going forward the VITA program intends to reach even more households with a focus on outreach, educational events, and greater access to more options for our free tax preparation services at satellite and main locations. Because the VITA program increases the income of many poor families, it reduces the benefits they need to apply for and receive from the County. In addition, County personnel, such as those in the Department of Social Services, refer clients to our service rather than having to directly help with tax returns. We provide education on credit reports, credit scores, and how to improve them. We encourage families to save some of their refund or pay down existing debt and take advantage of asset-building programs, including IRAs, US savings bonds and Individual Development Accounts. Since 2009, Tompkins 2-1-1 Information and Referral Services has handled the scheduling of appointments for more than 1,700 low-income households each year. This partnership has relieved tax program volunteers of an enormous burden, replaced the clerical assistant formerly provided by the Department of Social Services, and significantly increased awareness of the 2-1-1 program for many more families in the community. The VITA program also works closely with the Accounting program at Ithaca College's Business School, providing students with real-life tax preparation experience as VITA volunteers. The VITA program is a part of Alternatives Impact. Alternatives Impact supports the community development work of Alternatives, including training and support for micro-enterprises, financial counseling and education for individuals and small business owners, Individual Development Accounts (IDAs), character-based lending initiatives, and youth credit union accounts in the area schools. With the exception of 1.4 FTEs employed to run the program, as well as 4 paid site coordinators, all of the tax filing work is completed by volunteers. The Free Community Tax Preparation VITA program is aligned with Alternatives' mission to build wealth and create economic opportunity for under-served people and communities.

Program Impact Assessment

Department: Human Services Coalition - Community Agencies

Section 1: Program Name, Purpose, Goals

Program Code: BASI004

Program Name: Ithaca Neighborhood Housing Services Minor Repair Program (formerly known as Tompkins County Home Repair)

Program Purpose: Recognizing that people deserve to live with dignity, Ithaca Neighborhood Housing Services, Inc. is dedicated to increasing sustainable, secure, and affordable housing options for rural residents through construction, education, and advocacy. The Minor Repair Program provides small or emergency home repairs to low-income seniors, persons with disabilities, and single head of household homeowners in every community in Tompkins County, except the City of Ithaca. Small repairs are defined as those up to \$5,000 in cost or up to 50 hours in labor to complete. These repairs enable residents to age-in-place safely and comfortably. The Minor Repair Program provides no-cost professional labor; while generally, clients are responsible for the cost of materials, since October of 2019, materials for clients who are at or under 80% AMI have been covered through various funding sources. Making health and safety repairs as well as making homes more aging-accessible help them avoid more costly and impersonal institutional care. The Minor Repair Program prioritizes repairs that improve the health and safety of homeowners, especially preventative measures that will reduce the incidence of falls and other accidents. Experienced Minor Repair Specialists perform a comprehensive 10-Point Health & Safety Inspection of the entire home. The inspection often reveals additional problems of which the homeowner had no knowledge. A program goal is to identify and fix small problems early to avoid having larger more costly issues later. Leaking faucets and running toilets can increase utility costs very quickly. Inadequate door and window locks, substandard clothes dryer venting and inoperative smoke and CO detectors can cause serious and more costly repairs to arise later.

Other Goals: An additional service provided through the program is to link homeowners with other agencies that can provide additional services. Information and referrals are provided for NYSERDA's programs such as their no-cost Weatherization and Empower Programs and the Assisted Home Performance program. In addition to creating a more comfortable living environment, energy upgrades help to lower utility costs. INHS's Homeownership Department staff often provide consulting services when homeowners are hiring their own contractor as well as providing general advice regarding home maintenance. Over the last couple of years, INHS has referred clients to the Tompkins County Health Department's Healthy Neighborhoods Program and for many years has collaborated closely with the Tompkins County Office for the Aging.

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$90,000	Total Program Cost:	\$221,083
Explain Cost:	Program Cost only includes Tompkins County Minor Repair Program. Total includes: Personnel : \$129,598; Non-personnel : \$91,485		
County Budgeted Revenue:	\$26,598	Total Non-County Revenue:	\$122,413
Explain Revenue:	Revenue only includes Tompkins County Minor Repair Program. Proposed City Sales Tax Portion: \$26,598		
Net Local Cost to County:	\$63,402	Program Cost to County:	\$63,402
Explain Net Local:	County Levy Portion. Includes \$19,000 in Target OTR for Minor Repair Program Administrative Support		

Section 4 - Key Program Metrics:

People Served: 100 people served in 2021-2022

Other Key Metric (description): Households on waiting list

Other Key Metric (count or quantity): Varies between 15-60 households at any given time

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.

Provides an enhanced quality of life to current residents of the community.

Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.

Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.

Maintains a high standard of governance, transparency, justice, and financial stewardship.

Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

a) The Minor Repair Program prevents a direct, severe, and immediate threat to the health and welfare of individuals by providing home repairs that allow these individuals to continue to live safely and independently in their own homes. There are several households that are uninhabitable due to health and safety issues (e.g. leaking roof causes electrical issues forcing the homeowner to live elsewhere until it can be fixed). b) The Minor Repair Program reduces a significant, identifiable risk to the health and welfare of individuals by providing home repairs that allow these individuals to continue to live safely and independently in their own homes, avoiding more costly alternatives. c) The Minor Repair Program contributes to the prevention of risks to the long-term health and welfare of individuals. Falls are the leading cause of injury, deaths, hospitalizations and emergency department visits among adults 65 and older. Making repairs to seniors' homes helps reduce and/or eliminate these risks. It also allows INHS staff doing repairs to identify other risk factors that can be dealt with, or referred to partner agencies, before accidents happen. This preventive program contributes to the long-term health and welfare of the community. d) In 2021 the Minor Repair Program served: 55 female heads of household - average age 74, average income of \$18,600; 7 single male heads of household - average age 76, average income \$19,610; and 42 couples - average age of 67, average income of \$30,166. Several clients were referred to other agencies (FLIC, COFA) or other INHS programs for repairs determined to be beyond the scope of the Minor Repair Program. j) The Minor Repair Program helps avoid higher future social and financial costs by both keeping seniors healthier and able to remain in their homes while also maintaining existing housing stock for future generations.

Section 7 - Other Factors for Consideration

This is the only program of its kind in Tompkins County. INHS conducted door to door outreach to low-income senior homeowners in the City of Ithaca, to address concerns that not all eligible homeowners may have been aware of the program. In future outreach efforts we will focus on manufactured home communities where there are few resources for repairs and specialized knowledge is required to address the repairs need. INHS staff have life-long community connections and made sure to outreach to community institutions such as Southside, GIAC, Tompkins Learning Partners, Catholic Charities, 2-1-1, Family Self-Sufficiency staff at IHA and TCA, FLIC, and others. INHS staff attend coalition meetings to find new partners. We have provided interpretation for homeowners when it was needed.

Program Impact Assessment

Department: Human Services Coalition - Community Agencies

Section 1: Program Name, Purpose, Goals

Program Code: BASI005

Program Name: Cancer Resource Center of the Finger Lakes

Program Purpose: The mission of the Cancer Resource Center of the Finger Lakes is to create and sustain a community of support for people living with and affected by cancer. In a phrase, they exist so that "no one has to face cancer alone."

Other Goals: CRC provides information and individualized support, networking and support groups, a free wig and other personal items boutique, wellness programs, volunteer support and a resource center within the hospital, transportation assistance, financial advocacy and assistance, education programs, and resources and referrals on a community-wide basis.

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$40,000	Total Program Cost:	\$457,886
Explain Cost:	Total includes: Personnel Expenses: \$326,626; Non-Personnel Expenses: \$131,260		
County Budgeted Revenue:	\$14,985	Total Non-County Revenue:	\$423,263
Explain Revenue:	CRC does not charge clients for services. Our revenue comes from donations, fundraising events, and grants. Proposed City Sales Tax Portion: \$14,985		
Net Local Cost to County:	\$25,015	Program Cost to County:	\$25,015
Explain Net Local:	County Levy Portion		

Section 4 - Key Program Metrics:

People Served: 596

Other Key Metric (description): Number of interactions

Other Key Metric (count or quantity): 4,079

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

CRC's programming provides many cost savings to the county. We work with county departments such as the Office for the Aging to help at-risk individuals who are in cancer treatment. Our agency has trained financial volunteers who help clients find financial resources for expenses and medical costs of cancer treatment. Our Services provide an enhanced quality of life for anyone affected by cancer through one-to-one information and individual support. Staff answer questions, identify resources, and help individuals (and their loved ones) navigate through cancer diagnosis, treatment, and recovery. They provide consultation to other human services professionals and workplaces on how to support someone with cancer as well. CRC's wellness programs are designed for individuals both in treatment, and for those who have completed treatment who wish to maintain and improve their well-being through exercise, nutrition, and complementary therapies. This organization offers multiple support groups, including groups for women, men, caregivers, young adults, colorectal and prostate cancer patients,

and those living with cancer as a chronic disease. CRC serves many individuals who are compromised and at-risk because of financial difficulties, mental illness, and other complicating factors. We also support caregivers and friends of a loved one with cancer and offer a program to support the emotional impact on children whose parents are diagnosed with cancer. County residents also benefit from the Resource Center through a lending library on cancer and wellness topics and a boutique with new and gently used wigs, scarves, and mastectomy bras. CRC publishes a variety of education and community information booklets, including a Guide to Cancer Support Programs in Tompkins County that is updated annually and is available in print and online; other publications on cancer topics are available free of charge for clients and community members. A monthly e-newsletter with agency news and cancer resources is distributed to more than 12,500 individuals. A monthly education program features presentations on various cancer related topics that can benefit cancer patients and community members.

Section 7 - Other Factors for Consideration

Community Partnerships: Collaboration with Cayuga Medical Center resulted in the creation of a Cancer Resource Room on the CMC campus to better serve patients who are at the hospital for treatment or appointments. Trained CRC volunteers and staff work with patients at CMC's main campus five days a week and also at CMC's East campus. CRC acts as an essential educational resource and it fills a specialized niche for cancer patients not being covered by other agencies or insurance. Collaboration with South Side Community Center, the Greater Ithaca Activity Center and Delta Sigma Theta, work to engage the Black community to educate them about the cancer health disparities in black people which impacts diagnosis, treatment and causes a higher rate of mortality. CRC also collaborates with Cornell University. The CU Veterinary School also collaborates with CRC to provide a curriculum for doctoral students to present their cancer research to our clients and community members, and CRC provides opportunities for the students to engage with our clients outside of their lab experience such as when they become "members" of a support group. CRC has many other partnerships, including collaborations with local salons and spas to provide skin care, wig styling and other support services, local human services and wellness organizations who provide workshops, local businesses who support our annual Walkathon and 5K Run, etc. Note that the American Cancer Society (ACS) does not provide financial support to the Cancer Resource Center. We do maintain positive communication with ACS regional contacts, refer clients back and forth depending on the need, and keep each other informed of each other's upcoming programs and events.

Program Impact Assessment

Department: Human Services Coalition - Community Agencies

Section 1: Program Name, Purpose, Goals

Program Code: BASI006

Program Name: Catholic Charities of Tompkins-Tioga County: Samaritan Center/Immigrant Services

Program Purpose: Samaritan Center Programs: The Samaritan Center provides urgent, short-term assistance to low-income families and individuals in immediate financial crisis, helping hundreds of individuals and households with one-time assistance to avoid disruption of gas and/or electric service. Samaritan Center also helps individuals keep their car on the road in order to maintain employment or help with gas voucher to get to an interview or to a new job until a paycheck is received. We also help provide semester long bus passes to help someone get to college or a trade school to help build on their skills to be more marketable in the employment arena. The Samaritan Center has helped many families or individuals with security deposits, which helps prevent homelessness. There are many people who are in need of clothes and the Samaritan Center provides a clothing closet to help ensure that people have appropriate clothing for an interview, a job, daily wear and to stay warm in the winter. We navigate services to other collaborations within the county to help individuals receive the services that they are in need of. We provide a 4-bedroom transitional home for single homeless, or about to be homeless woman to help them to become stable and get into their own home and obtain employment. Immigrant Services Program: Immigrant Services Program (ISP) provides comprehensive services for low-income immigrants residing in Tompkins County in order to better their integration into our community. We also provide job coaching. We have also helped with unemployment paperwork.

Other Goals: The Mission of Catholic Charities of Tompkins/Tioga (CCTT)-To support all people in need and advocate for social justice and human dignity in partnership with the Diocese of Rochester and the greater community.

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$100,000	Total Program Cost:	\$692,028
Explain Cost:	Program Cost only includes Tompkins County Immigration Support Program, A Place to Stay, and Samaritan Center. Personnel Expenses: \$330,513 ; Non-Personnel Expenses: \$361,515		
County Budgeted Revenue:	\$37,461	Total Non-County Revenue:	\$579,923
Explain Revenue:	Revenue figure only includes Tompkins County Immigration Support Program, A Place to Stay, and Samaritan Center. Proposed City Sales Tax Portion: \$37,461		
Net Local Cost to County:	\$62,539	Program Cost to County:	\$62,539
Explain Net Local:	County Levy Portion		

Section 4 - Key Program Metrics:

People Served: 2129 households

Other Key Metric (description): 1) A Place to Stay Service Numbers; 2) Immigrant Services Program Service Numbers

Other Key Metric (count or quantity): 1) 11 women in 2021 2) 250 individuals in 2021

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.

[X] Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Immigrant Services contributes to the prevention of risk to the long-term health and welfare of individuals and the community by addressing a gap in services in our community. It provides in-depth case management to clients navigating the complicated immigrant system and directly helping them with the completion and filing of USCIS forms or referring them to an immigrant attorney for assistance when necessary so they can lead meaningful and productive lives in our community. The ISP program refers clients to an immigration attorney to offer legal assistance, i.e., to keep families together, assist in enrolling children in public schools, etc. The ISP Director is accredited by the BIA to be a legal advocate. ISP also provides job finding assistance to immigrants and refugees who have limited English-proficiency, limited education and/or formal work experience. Helping them access the job market in Tompkins County and find viable employment ultimately contributes to the long-term quality of the community's economic condition. The Samaritan Center attends to the needs of the most vulnerable members of the community by providing access to free clothing, personal care products, transportation and utility assistance. The center has provided security deposits to homeless and low-income individuals. We facilitate enrollment for SNAP benefits and are a local site for Child health Plus enrollment. The Samaritan Center's services remain in high demand, with about 900-950 people coming to the Ithaca office or calling each month for services and/or referrals. The Personal Care Products program remains in great demand with distributing the products in the Ithaca Office as well as in Groton, Danby and Caroline and Dryden. We help navigate many people to appropriate resources throughout Tompkins County. The service has helped individuals who are currently homeless to find a safe place to stay as well as those that are close to becoming homeless. Samaritan Center also runs a 4 bedroom home for women who are about to be or are homeless. We provide case management to help each person become stable in get into their own home. A Place to Stay helps homeless or about to be homeless women become stable and obtain their own place. Case Manager helps each person with resources needed, ensuring appointment are maintained, attend group and individual counseling sessions, maintain sobriety, etc. Average stay in the home is about 7 months.

Section 7 - Other Factors for Consideration

Catholic Charities employs and serves people without regard to religious affiliation or spiritual identity. Collaboration: CCTT works in partnership with local human service agencies (i.e., Department of Social Services and Tompkins Community Action) in seeking out solutions for homeless individuals and those at risk of eviction: community coalition, United Way, the local diocese, local faith communities, and interfaith groups, addressing gaps in services in a collaborative fashion to respond to urgent needs of individuals, families and the community. They work with several rural food pantries in the county, and have an active, dedicated group of volunteers that maintain these sites. The SNAP Outreach worker makes regular visits to the pantries to provide education and information regarding SNAP and nutrition. The organization leverages county funding with financial and volunteer contributions from faith communities, private individuals, foundations, businesses, and other public funds. Cost Saving: Catholic Charities provides a safety net for low-income people helping them to navigate crisis situations so as to avoid a total downward spiral that would lead to an ongoing dependence on DSS services.

Program Impact Assessment

Department: Human Services Coalition - Community Agencies

Section 1: Program Name, Purpose, Goals

Program Code: BASI007

Program Name: Community Dispute Resolution Center, Inc. (CDRC)

Program Purpose: CDRC's mission is to Foster Constructive Responses to Conflict, through mediation, facilitation conflict coaching, education and training services. CDRC accomplishes its mission by: using the mediation process and mediation skills to facilitate communication between individuals and groups; educating people about conflict; teaching people to respond constructively to their own conflicts; training people to help others who are involved in conflict; partnering with organizations in the community to develop policies and programs that foster constructive responses to conflict; modeling an organization that welcomes differences, cares for the people who work with it, and deals with its own conflicts in constructive ways.

Other Goals: CDRC's services generate public cost savings by mediating cases for less than they can be adjudicated, thereby decreasing public court dockets. CDRC services can also be a violence prevention measure for the community.

Section 2: Program Type

Program Type: Mandate â Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$43,562	Total Program Cost:	\$180,302
Explain Cost:	Tompkins County Mediation Program figures only. Total includes: Personnel Expenses \$157,036 , Non-Personnel Expenses \$ 23,266		
County Budgeted Revenue:	\$16,319	Total Non-County Revenue:	\$136,740
Explain Revenue:	Tompkins County Mediation Program figures only. Proposed City Sales Tax Portion: \$16,319		
Net Local Cost to County:	\$27,243	Program Cost to County:	\$27,243
Explain Net Local:	County Levy Portion		

Section 4 - Key Program Metrics:

People Served: 533

Other Key Metric (description): Number of people who chose mediation to resolve their conflicts through mediation, conciliation or facilitation.

Other Key Metric (count or quantity): 271

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

CDRC reduces a significant, identifiable risk to the health and welfare of individuals and the community by providing mediation services. These services spare the community the costs, both direct and indirect, of unresolved conflict escalation that can result in broken family relationships and even lead to violence. CDRC contributes to the long-term quality of the community's social, economic, environmental, and cultural condition through multiple collaborations with the County. Among the many

formal and informal collaborations in which CDRC engages within Tompkins County, the key partnerships include: adult conflict education with professional groups; participation within the Tompkins County Probation Department and on the Criminal Justice/Alternatives to Incarceration Advisory Board; our cross-referral relationships with members of the Aging Services Network (most notably Office for the Aging); member of the Tompkins County Diversity Consortium to advance CDRC efforts in diversity, inclusion and community building; and most fundamentally, sharing of services with the Ithaca City Small Claims Court and the Tompkins County Family Court. CDRC protects or attends to the needs of the most vulnerable members of the community by leveling the playing field in providing people of low income an empowering means to address conflict constructively, without the burden of expensive legal fees. CDRC mediation services are available at low or no cost to all residents of Tompkins County. CDRC mediation programs provide an enhanced quality of life to current residents of the community. Programs typically address conflicts involving custody and visitation, the placement and care of elderly citizens, workplace disputes and disagreements between neighbors. Conflict is inevitable. Poorly handled, it is costly, financially and otherwise. Managed well in the expert hands of CDRC mediators, conflict becomes an empowering process of life-long skill building that results in constructive, satisfying, long-term and affordable resolution for all participating parties. CDRC's Conflict Coaching program addresses a current problem that may otherwise result in higher social or financial costs in the future. The Conflict coach provides support in helping to make informed decisions about a situation by offering resources and tools that will help to make clear and informed decisions going forward.

Section 7 - Other Factors for Consideration

Cost savings: The most conservative estimates (based on the average costs to the public for paying court expenses to cover the categories of cases CDRC successfully mediates) indicate that the public saves at minimum \$2.00 for every \$1.00 invested in CDRC's mediation programs, and this payback does not occur years down the road but on the day the services are delivered, thus shrinking the docket's backlog. It is more cost effective to mediate at CDRC than to adjudicate in public courts. County funding provides a local match that is required for state funding. No other agency is currently equipped to meet the state's mandate to provide mediation services. County funding is a local match, so cuts at the county level decrease overall funding geometrically. The New York State Unified Court System continues to support with funding based on our ability to receive a local match so funding from Tompkins County is even more crucial now as we continue to provide needed conflict resolution services to the Tompkins County communities. While CDRC services are mainly provided to adults in the Tompkins County community, 139 minor children benefited when their family members chose mediation to resolve their dispute. CDRC continues to rank high in the state system of mediation centers in each of the six metrics including; cases per capita, percent of cases mediated, mediations per capita, persons served per capita, average case duration, and resolution rate (the percentage of cases in which parties reach an agreement). CDRC staff and volunteers have always been resourceful as we continue to provide quality mediation services for the Tompkins County community as we rely on our Tompkins County funding to do so.

Program Impact Assessment

Department: Human Services Coalition - Community Agencies

Section 1: Program Name, Purpose, Goals

Program Code: BASI008

Program Name: Downtown Ithaca Children's Center

Program Purpose: The Downtown Ithaca Children's Center (DICC) provides a creative and culturally diverse environment that fosters the emotional, social, and intellectual development of children. Our demographics represent a broad range of backgrounds in terms of ethnicity, race, gender, language, abilities, religions and life choices. We maintain a commitment to serve up to 50% families impacted by poverty and struggling just above the federal poverty level. The continued tuition assistance program allows us to offer quality care, food, wellness, culturally responsive teaching, and education to families impacted by poverty. This funding creates access and wellness for families who otherwise would not have choice, care, and work. We believe that when families, staff, and community work together as partners, the success of individuals, DICC, and the community increases. In addition, DICC strives to deconstruct the negative statistics, tracking and stereotypes associated with class, race, gender, ability, and language by creating inclusive education and care that represents the world in which children and families live. We are committed to education, wellness and equity as human rights for everyone; we have made a commitment as a staff to be the change we want to see in the world by being lifelong learners through collaboration, communication, planning and acting as one with children and families. Our long-term goal is to create a context where a culture of respect, communication, agency and learning prepare children and their families to enter the complexity of school, work, career and personal lives successfully. Currently, families have demonstrated a work sustainability rate of employment for at least 30 hours per week because of the ability to have this option for childcare and education as well as agency and voice at DICC.

Other Goals: DICC has multiple program components with intended purpose and outcomes including: 1) family and staff leadership and development to create empowerment, shared decision making and adult development; 2) staff development to focus on continuity and reciprocal school and center readiness for children and adults; 3) youth work internships to provide employment and experience to youth ranging in age from 14 to 21 who are disconnected, invisible, and struggling in our community due to homelessness and factors related to race and class that have inhibited their options and purpose moving forward; 4) curriculum and assessment in teaching and learning to assure that all children make at least 1 to 2 years' growth in one year's time; 5) teaching and learning about diversity through literature and the arts to optimize young children's moral and intellectual strengths and abilities to see themselves and others through an inclusive lens and ways of being in a community; 6) assuring that the staff represents those served and that children and families see themselves through a diverse staff with whom they leave their children; 7) community centered approach towards our work so that everyone connected to DICC is in communication, collaboration, and connected to the mission, vision, goals, and intended outcomes; 8) fiscal accountability and sustainability needed in the non-profit child care and community centered context; and 9) 100% living wage organization.

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$126,514	Total Program Cost:	\$1,641,409
Explain Cost:	Total includes: Personnel Expenses \$1,303,020 ; Non-Personnel Expenses \$338,389.		
County Budgeted Revenue:	\$47,394	Total Non-County Revenue:	\$1,514,024
Explain Revenue:	Proposed City Sales Tax Portion: \$47,394.		
Net Local Cost to County:	\$79,120	Program Cost to County:	\$79,120
Explain Net Local:	County Levy Portion		

Section 4 - Key Program Metrics:

People Served: 132

Other Key Metric (description): 98% of families who are subsidized maintain full employment for at least 30 hrs./wk.; 96% of the children showed 1-2 years growth at each age level; 90% enrollment capacity with wait lists at infant and toddler age levels; 100 % living wage organization; all DSS eligible families are fully subsidized in addition to their parent fee share; internship opportunities have returned and are increasing; increases noted in staff development, and inclusive practices; compliance and maintained licensing with OCFS; also please refer to the sections in the application that detail program evaluation, changes/challenges

Other Key Metric (count or quantity): 85 children/105 wait list

Section 5 - Impact Assessment (check all impact statements that apply)

Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.

Reduces a significant, identifiable risk to the health and welfare of individuals or the community.

- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

DICC contributes to prevention of risks to the long-term health and welfare of individual children and the community. 45% of the families are impacted by poverty and the stereotypes and factors associated with race, class, gender, ability, and language. We are deconstructing those negative impacts through our programming and shifting to an assets/strengths based mindset. This directly impacts teaching and learning in preparation for children to enter the school systems; creates a real world experience in the diversity and inclusive practices at DICC; reduces referrals to special education and disproportional representation of those disenfranchised; helps children with self-regulatory and intrinsic management that impacts their abilities to achieve, think critically, engage and seek solutions; and assures that children develop to their optimal capacities and beyond, socially, emotionally, intellectually, culturally, and physically. Adults are impacted in the following areas: leadership and agency within systems; sustainability in the work force; shared development regarding their children's strengths and needs; engagement with cross cultural and equitable practices and policies; involvement with board memberships and decision making; increased communication and trust across agencies and systems; continuing adult education; deconstruction of "isms" in efforts to assure equity, access, choice, wellness, and engagement throughout the community. DICC contributes to the immediate and long-term quality of the community's social, physical, economic, environmental, intellectual, and cultural condition in a positive, proactive, and systemic way through community-centered beliefs and practices. This directly aligns with growth and success for all children and adults - individually and collectively. Our Program Director, Tieara Leckey, a formidable black woman in the community continues to lead us forward in our work on diversity, inclusion and anti-bias practices necessary to provide an equitable and quality early childhood care and education center. DICC continues to demonstrate sustainability and strength through the Pandemic Crisis to date. Enrollment has continued to climb overall despite ongoing fluctuations associated with COVID fluctuations within our community at large. We are on track to reach 95% enrollment in the fall and strive for all staff vacancies to be filled for consistency of care providers for the children we serve. We could not have regained and continued to provide care as per our mission through the extreme impacts COVID has placed on employers without the help of HSC, Park, Community Foundation, United Way, NYS, Legacy and private donors. The collaborative efforts have resulted in: necessary full time care for children impacted by poverty and essential working families; food of 2 meals daily and 1 snack; continuity of teaching and learning; safety, wellness and belonging; and equitable childhood strengths, needs, resources and access.

Section 7 - Other Factors for Consideration

DICC is committed to employing a diverse staff so that children are surrounded by a diverse group of qualified, loving adults and other children. Also, in this setting, children from many backgrounds learn to be comfortable with adults who come from cultures very different from their own, and identify with their caretakers as role-models. Our Center is the only facility in the area that has up to 50% of its clients impacted by poverty. We receive Childcare Assistance provided by the Tompkins County Department of Social Services. However, the tuition received from TCDSS is well below the actual cost of care. The County/City funds we are seeking will go directly to making up the difference between our actual cost of care and the program fees that are currently received from TCDSS. This assures stability to the work force and to individuals directly impacted by this opportunity. We provide an excellent vegetarian nutrition program. We work very closely with families around choice, preferences, and excitement for wellness and nutrition. We work with local vendors and support the food economics in our community. We contract out to local businesses for all operations at DICC. We are committed to employment for women and minority businesses as well as established independent contract service providers who have overcome the race, ability, and class stereotypes of failure in our community, and are well established resource people. At DICC we are so thankful for all that is provided to us from our community supports and collaborations. We feel a strong commitment to give back to the community outside of our learning environment and creating reciprocity that benefits all in the education and care of children and the overall wellness of staff, families, and adults with whom we connect.

Program Impact Assessment

Department: Human Services Coalition - Community Agencies

Section 1: Program Name, Purpose, Goals

Program Code: BASI009

Program Name: Tompkins County Food Distribution Network

Program Purpose: The TCFDN's mission continues to strive to reduce and eliminate hunger and food insecurity within the borders of Tompkins County in providing quality food staples and health care supplies.

Other Goals: The members also provide resources for clients to help them plan and apply for benefits through partner agencies in order to stabilize their households.

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$80,000	Total Program Cost:	\$120,000
Explain Cost:	Full program cost goes to food disbursement. Food Distribution Network has no paid staff as pantries are run by volunteers.		
County Budgeted Revenue:	\$29,969	Total Non-County Revenue:	\$40,045
Explain Revenue:	The Network receives funding from: NYSHPNAP, FEMA/EFSP, United Way, Fundraising, and Donations (cash, produce & product). Proposed City Sales Tax Portion: \$29,969		
Net Local Cost to County:	\$50,031	Program Cost to County:	\$50,031
Explain Net Local:	County Levy Portion.		

Section 4 - Key Program Metrics:

People Served: 187,667

Other Key Metric (description): Total number of TCFDN member sites, including pantries, shelters, and soup kitchens. Membership is no longer limited to pantries. (Note: total number of people/households served is not an unduplicated count)

Other Key Metric (count or quantity): 24

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic, environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

The food provided by 24 food sites including Pantries, Shelters, and Soup Kitchens reduces a significant, identifiable risk to the health and welfare of individuals of the community. In addition to assisting with basic nutritional needs, the food provided reduces the families' need to choose between food and other necessities such as rent, utilities, transportation and medical needs. The Tompkins County Food Distribution Network (TCFDN) attends to the needs of the most vulnerable members of the community by addressing the ever growing need for food security. The TCFDN continues to provide nutritious meals and health care supplies to clients and their families in this time of uncertainty. Our pantries also try to help clients to understand the important role nutritional food has in their health and wellbeing. The Network remains at the front line of some of the issues of our county, mainly the lack of affordable housing and transportation. These issues affect those least able to cope: the working poor, families on fixed incomes, the homeless and jobless who are already food insecure. Many clients are experiencing food

insecurity for the first time and struggle with issues of pride and generational traditions, which makes delivery of services much more challenging and necessary. The TCFDN provides an enhanced quality of life to current residents of the community not only by reducing hunger and improving nutrition but also by our caring response to their situations. Individuals who use soup kitchen meal services include the unemployed persons on inadequate public assistance and their children, recipients of mental health services, the disabled, the working poor, transients, the homeless, people in crisis and anyone in need of companionship.

Section 7 - Other Factors for Consideration

The Tompkins County Food Distribution Network (TCFDN) provides information and education to clients along with the food and health care supplies striving to give clients more information and knowledge in order to help them manage their household budgets and gain a sense of control in their lives. The overall goal is to reach as many County residents in need as possible and to educate and help them to work towards a more secure food situation within their households. Loaves and Fishes also provides advocacy during mealtimes. This includes listening, referrals and practical support for basic needs (housing, medical, food, clothing, etc.). The County/City funds provide a match allowing the network to leverage additional sources of revenue when applying for HPNAP (Hunger Prevention Nutrition Assistance Program) funding through the Food Bank of the Southern Tier. Thank You for your continued support of the Tompkins County Food Distribution Network. The Network members purposefully plan and implement innovative projects to support the needs of households with low income. Projects are geared toward education and practical experience for individuals to gain exposure and confidence such as growing sustainable fresh food. Projects depend on and thrive with partner agencies and community volunteers. Ongoing projects include: Farmer's Market Coupons, Finger Lakes Independence Center (FLIC), Catholic Charities and NOEP Coordinator, Just Say Yes to Fruits and Vegetables (JSY), Cornell Cooperative Extension provides recipes and food information for clients, Tompkins Community Action Victory Garden Project provides vegetable and fruit starts, seeds, buckets, compost, and community resources to a minimum of 125 residents every year. Friendship Donations Network food Hubs are located in several sites in Tompkins County to help supply food pantries with fresh vegetables donated by local gardeners. Each year we try to find new ways to help those in need and greatly appreciate the agencies who collaborate with us to assist clients in making changes in their lives.

Program Impact Assessment

Department: Human Services Coalition - Community Agencies

Section 1: Program Name, Purpose, Goals

Program Code: BASI010

Program Name: Ithaca Health Alliance (for Ithaca Free Clinic)

Program Purpose: The Ithaca Health Alliance fulfills its mission to facilitate access to health care for all with a focus on the needs of the uninsured and under-insured by providing free integrated medical care and medically related support services through the operation of the Ithaca Free Clinic. The Free Clinic provides health care services to those members of our community who earn too much to be eligible for Medicaid, are too young to be eligible for Medicare, and do not earn nearly enough to afford the usable health insurance plans available through the ACA's Market Place. These are good people, stuck in a bad place. The Ithaca Free Clinic provides services for these individuals that they can find nowhere else. Founded in 1997, the Ithaca Health Alliance is celebrating 25 years of active service to our community. The Ithaca Free Clinic is now in its 16th year of operation. All health care services are provided by qualified and skilled community volunteers. All services are free to all members of our community who find themselves without health insurance coverage or access to healthcare.

Other Goals: In addition to providing free integrated primary healthcare, the Free Clinic operates a Chronic Care program, provides on-site insurance navigators to qualify and enroll patients in managed Medicaid health insurance programs, provides financial and medically related patient advocacy services, provides nutritional education and counseling, underwrites the cost of diagnostic testing, provides individual and community grants to help off-set emergency care costs and support community health education programs, provides access to free public mammography and kidney screenings, provides patient access to medical specialists (dental care, urology, neurology, etc.), seeks and secures access to free maintenance medication (like insulin, asthma inhalers) for patients in need, operates a free "Food Pantry" to supply patients with access to fresh fruits, vegetables, and nutritional food items, provides free pre-employment physicals, in partnership with Arnot Hospital provides HIV care to community members, and in April 2019, opened the community's first free Optometry Clinic, providing free eye exams and access to free prescription eye glasses to those in need. In June 2019, the Free Clinic introduced two-way video language translation services to reduce barriers to accessing Clinic services. The Free Clinic now provides services in 250 languages, including American Sign Language. In June 2020, the Clinic added TeleHealth services. In April 2022, Pediatric eye care was added to the Optometry Clinic's services.

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$50,000	Total Program Cost:	\$326,294
Explain Cost:	Total includes: Personnel Expenses \$230,474 ; Non-Personnel Expenses \$95,820		
County Budgeted Revenue:	\$18,731	Total Non-County Revenue:	\$228,000
Explain Revenue:	Proposed City Sales Tax Portion: \$18,731		
Net Local Cost to County:	\$31,269	Program Cost to County:	\$31,269
Explain Net Local:	County Levy Portion		

Section 4 - Key Program Metrics:

People Served: 564

Other Key Metric (description): (1) Total # of patient visits to the clinic in 2021. (2) Total # first-time patients in 2021.

Other Key Metric (count or quantity): (1) 1072 patient visits, (2) 395 new, first-time patients in 2021

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic, environmental, and cultural condition.

[] Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.

[X] Maintains a high standard of governance, transparency, justice, and financial stewardship.

[] Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Uninsured and under-insured County residents can receive free conventional medical and therapeutic services from volunteer healthcare providers at the Free Clinic four afternoons per week. As a result of the COVID-19 pandemic, Walk-in primary care visits were transitioned to new "by-appointment" TeleHealth services during FY 2020, as a result of the pandemic, negatively impacting the number of patients served. By Appointment primary care visits with medical practitioners once again became available in June of 2021, and are available Mondays 2-6 pm and Thursdays 4-7 pm. In spite of the pandemic, free onsite pre-employment physicals continued to be available onsite, by appointment since July 2020. Therapeutic practitioners see patients by appointment on these days and on Tuesdays from 3-7 pm and Wednesdays from 2-6 pm. Optometry Clinics are typically held on Fridays, from 9-5 pm. The Free Clinic offers acupuncture care (provided by licensed acupuncturists), chiropractic services (provided by licensed Chiropractors), clinical herbalism, massage therapy sessions (provided by licensed massage therapists), mental health counseling (provided by licensed clinical social workers), nutrition consultations (provided by Registered Dietitians), and occupational therapy (provided in partnership with Ithaca College's OT program). The Free Clinic operates a Chronic Care Program to address the chronic care needs of uninsured patients. There is no other program of this kind found anywhere else in our region. The Chronic Care program provides case-managed health care services to uninsured individuals with chronic health conditions. Services include regularly scheduled appointments, diagnostic support, educational and mental health support, targeted coaching support, and monthly patient case reviews by the entire Chronic Care team. In addition, the Chronic Care program operates a "Food Pharmacy" that provides scheduled access to fresh fruits, vegetables, and nutritional food items for Chronic Care, Free Clinic patients, and beginning in September 2019, to the community at large. IFC's new Optometry/Optician service (provided in partnership with the Ithaca Lions Club) provided eye care to 36 patients and prescription eye glasses to 27 patients. In spite of the ongoing pandemic, and with support provided by County/City funding, the Free Clinic treated 564 patients, through 1,072 patient visits in 2021, many utilizing the Free Clinic's new TeleHealth services. New, first-time patients accounted for 70% of the 2021 patient population. The vast majority of the men and women who were Free Clinic patients in 2021 are described by economists as the working poor. Thirty-five percent of Free Clinic patients in 2021 were employed but earned too much to be eligible for Medicaid, worked at businesses that did not provide health insurance, earned too little to afford health insurance via the Affordable Care Act, or had recently lost health insurance and needed medical attention. Seventy-two percent of patients were from families with total incomes that were 80% percent or less than the calculated 2021 Tompkins County median income. The largest percentage of Free Clinic patients (84%) were residents of Tompkins County, with 14% of patients located in the surrounding counties. As of June 1, 2021, all Free Clinic services are available onsite, by appointment. Walk-in clinic services are anticipated to resume in the fall of this year. In 2022 the Ithaca Free Clinic celebrates 16 years of continuous service to our community. During the time since the Free Clinic's doors opened in 2006, to the beginning of 2022, over 13,297 unduplicated patients have received health care services that they could find nowhere else. This same number of patients engaged in 69,414 provider visits. Using the service valuation formula developed for the Free Clinic by Cornell University, reduced health care costs and reduced productivity losses associated with IFC intervention health care services, since 2006, calculates to an estimated \$7,840,000 in savings for our community to date. Potential number of lives saved that might have been lost without access to health care services provided by the Ithaca Free Clinic - priceless.

Section 7 - Other Factors for Consideration

No other agency or organization in the area provides free health care of this kind for area residents, and the Ithaca Health Alliance's culture of inclusion contributes to many patients' perception of the Free Clinic as their medical home, not merely a resource. To ensure quality care for Clinic visitors, avoid duplication of services, and conserve resources, the Health Alliance works with more than 60 partner agencies and institutions for service referrals and other resources. The Free Clinic operates a "clinic without walls" program that allows providers who are unable to volunteer at IFC to treat patients pro bono or on a sliding-scale basis in their offices. Currently, providers who participate in this program offer neurology, urology, otolaryngology, gastroenterology, audiology, optometry, dentistry, podiatry, cardiology, acupuncture, and physical therapy for IFC patients by referral. The Free Clinic has always been, and continues to be, committed to creating an environment of respect and inclusion for every person in need of Free Clinic services.

Program Impact Assessment

Department: Human Services Coalition - Community Agencies

Section 1: Program Name, Purpose, Goals

Program Code: BASI011

Program Name: Tompkins County Senior Citizen's Council, Inc. DBA Lifelong

The mission of Lifelong is to enhance the lives of older adults in Tompkins County. Lifelong achieves its mission through the provision of several types of programming. We offer a variety of Health and Wellness Activities at Lifelong's downtown Ithaca location and throughout the County (various Ithaca locations, Brooktondale, Lansing, Trumansburg). Lifelong Learning provides classes, workshops and presentations in a myriad of subject areas taught by volunteer instructors. Our semester-based catalog contains opportunities to learn about art and film, community, finance, gardening, political issues, health and wellness, languages, humanities and technology, to name a few. The pandemic has provided an impetus to additionally offer virtual options for some of our programs, reaching participants who may otherwise be unable to attend in-person programs. Lifelong manages two very important volunteer-run programs: TCE, or Tax Counseling for the Elderly, provides free preparation of State and Federal Tax returns, and HIICAP, or Health Insurance Information Counseling and Assistance Program, provides assistance to Medicare-eligible individuals navigating their health insurance coverage. Both programs provide income support to area residents. Lifelong is the hub for a variety of active social groups including, but not limited to: book clubs, bridge, golf, plays, music, and vegan cooking. Lifelong's Mosaic program seeks to diversify our membership, staff, and board to better reflect the overall demographics of our community and offers social and cultural programming. Lifelong offers travel opportunities, civic engagement through volunteerism with our Volunteers Connected program and special events throughout the year.

Program Purpose:

Lifelong will continue to seek new and exciting offerings which will appeal to and honor the older adults in Tompkins County who depend on us for helping them connect with friends and peers, and remain active, vibrant and engaged. As a membership based organization, we'll strive to increase our membership and prevent social isolation. Annual membership has transitioned to a sliding scale to promote access and equity. Our evening offerings have appealed to those who are still working but want to take advantage of the wonderful programming offered by Lifelong so we'll hope to increase those opportunities. We continue to tease out the best way forward with a database that will best serve us in tracking data. We also plan to revamp our website to allow for online class registrations, increase outreach and visibility of the Wonderful Wheelchairs program (that falls under our 501c3), and expand our overall online presence. Lifelong will continue to seek collaborative opportunities with area agencies, such as co-hosting events with GIAC seniors as we build on the Mosaic program, and partnering with the County Office for the Aging to provide access to Lifelong members to new offerings.

Other Goals:

Section 2: Program Type

Program Type: Discretionary-Mandate

Section 3: Program Costs

County Budgeted Cost:	\$75,000	Total Program Cost:	\$425,551
Explain Cost:	Total includes: Personnel Expenses \$283,901; Non-Personnel Exp. \$141,650		
County Budgeted Revenue:	\$28,096	Total Non-County Revenue:	\$314,782
Explain Revenue:	Proposed City Sales Tax Portion: \$28,096		
Net Local Cost to County:	\$46,904	Program Cost to County:	\$46,904
Explain Net Local:	County Levy Portion		

Section 4 - Key Program Metrics:

People Served: 1,269

Other Key Metric (description): Includes unduplicated TCE and HIICAP clients as well as new Lifelong members.

Other Key Metric (count or quantity):

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.

Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.

Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.

Maintains a high standard of governance, transparency, justice, and financial stewardship.

Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Lifelong Health and Wellness Activities help keep our members fit and active and, hopefully, avoid illness and injury and the associated costs of doctors and hospitalizations. Older adults have access to the following in-person activities: Enhance Your Fitness, Chair Yoga, Tai Chi, Strength Training, Walking Group, and Women's golf, with many of these offered both at Lifelong as well as other areas in Tompkins County. Lifelong Learning classes were shifted to virtual or hybrid (virtual and in-person options) programs as needed, and presentations and workshops on a wide variety of topics contributed to the intellectual and emotional well being of participants, as well as adding a sense of connection during the pandemic. Lifelong's Mosaic program works to enhance the quality of life of residents, provides cultural and social events, and builds on diversity within the organization. Lifelong's TCE (Tax Counseling for the Elderly) program supported individuals with virtual tax preparation this year, a process which required a significant revamping of the existing program, and which allowed us to complete nearly 600 tax returns for extremely grateful clients. HIICAP (Health Insurance Information Counseling and Assistance Program) volunteers provided free, unbiased counseling to 438 clients in 2021, with a focus on assisting individuals with obtaining the best and most affordable health care coverage for their personal situation. We've noted an increase in requests for our services from clients who have either taken early retirement or have lost employment related to the pandemic.

Section 7 - Other Factors for Consideration

With the number of older adults continuing to grow, Lifelong, and the programs and services we provide, are a very important part of this community. By attending classes, socializing, exercising, teaching or volunteering, our members remain active and engaged - so important to aging well. Incorporated in 1952, Lifelong has a great deal of experience providing services to older adults in multiple municipalities. Our evening programs are well received and available to those still working but wanting to take advantage of some great offerings. In keeping with our Strategic Plan, our Executive Director serves on the boards of McGraw House, Cornell's REAC (Retiree Engagement Advisement Committee) COFA's Advisory Committee, and the Health Planning Council at the Human Services Coalition and we continue to seek out outreach and tabling opportunities and speaking engagements. Our Executive Director and staff regularly attend trainings and workshops offered throughout the community or online. The Senior Circle, published in partnership with Tompkins County Office for the Aging, is a much-anticipated quarterly newspaper mailed to nearly 12,000 seniors and is a great source of information and articles. 2021 included the hiring of a part-time HIICAP Coordinator who, once fully trained, will allow the Executive Director (who previously also oversaw HIICAP) to focus on leading the organization moving forward, without the added responsibility of this program.

Program Impact Assessment

Department: Human Services Coalition - Community Agencies

Section 1: Program Name, Purpose, Goals

Program Code: BASI013

Program Name: Legal Assistance of Western New York, Inc. (LawNY)

LawNY provides free civil legal services to low income households and other vulnerable Tompkins County residents in matters that involve the very basic necessities of life. We help our clients secure and maintain decent, safe, affordable housing; obtain adequate food and health care; maintain a subsistence income sufficient to preserve shelter, nutrition and health; and maintain personal safety. Through the work we do, we seek to ensure that all vulnerable people have equal access to the justice system.

Program Purpose:

The goals we seek for our clients include averting homelessness, securing entitlement to benefits, and facilitating access to the justice system. We provide our clients with free and accessible legal information, referrals to other providers, legal advice and counsel, brief legal services, and extended representation in a variety of administrative and court proceedings. Special grants and contracts enable us to focus on particular legal problems, including barriers to reentry, prevention of domestic violence and sexual assault, foreclosure prevention, consumer protection, seniors' legal services, prevention of elder abuse, and disability advocacy.

Other Goals:

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost: \$107,000 **Total Program Cost:** \$1,468,004
Tompkins County figures only. Total includes: Personnel: \$1,068,791;
Explain Cost: Non-personnel: \$399,213.

County Budgeted Revenue: \$30,718 **Total Non-County Revenue:** \$1,202,296
Tompkins County figures only. Proposed City Sales Tax Portion: \$30,718
Explain Revenue:

Net Local Cost to County: \$76,282 **Program Cost to County:** \$76,282
County Levy Portion. Includes \$25,000 One-Time OTR for Re-Entry Project.
Explain Net Local:

Section 4 - Key Program Metrics:

People Served: LawNY provided civil legal services to 603 Tompkins County clients during 2021. During the period April 1, 2021 to March 31, 2022 LawNY saw a 46% increase in new clients served over the same time during the previous year. About 70% of that increase was attributable to people seeking help with eviction-related housing problems. LawNY attributes the increase to the increased costs of housing, the winding down of the eviction moratorium, the inability to find a new place to live, and the need for financial help to address unpaid rent and other housing-related problems. LawNY handled 288 housing cases during 2021. These cases included assisting people who are threatened with eviction, foreclosure, or utility shut-offs, or who have problems regarding their public housing or subsidized housing. Our Early Intervention Homelessness Prevention (EIHP) project handled 53 of these housing cases. LawNY handled 153 public benefits cases during 2021, which included assisting people with SSI, Social Security disability, public assistance, HEAP, SNAP (Food Stamps), Medicaid, and unemployment insurance. LawNY handled 36 reentry cases during 2021, assisting ex-offenders who were facing barriers to employment. LawNY handled 17 family law cases during 2021, assisting survivors of sexual assault or domestic violence with a broad range of civil legal issues. LawNY handled 25 consumer law cases in 2021, assisting clients with consumer debt collection and bankruptcy issues. In 2021 LawNY assisted 25 seniors with wills and/or advance directives. In 2021 LawNY assisted 44 people through our pro se divorce clinic, and 9 people through our name change clinic.

Other Key Metric (description):

Other Key Metric (count or quantity): See description

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic, environmental, and cultural condition.

[] Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.

[X] Maintains a high standard of governance, transparency, justice, and financial stewardship.

[X] Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

LawNY assists clients who are homeless or at risk of homelessness due to a variety of civil legal issues. LawNY assists clients with eligibility issues related to government benefits, including housing subsidies, federal SSI and Social Security disability, HEAP, SNAP (Food Stamps), Medicaid, and Unemployment Insurance Benefits. LawNY also assists ex-offenders reduce barriers to their employment and assists survivors of domestic violence and sexual assault with a variety of legal issues. LawNY's clients and Tompkins County both benefit from legal solutions that prevent homelessness, recidivism and the recurrence of domestic violence. In public benefits cases, clients spend their retroactive awards right here in the local economy, on rent, vehicles, goods and services, and other necessities of life. LawNY utilizes County funding as leverage when we seek funding for our projects from the state and federal government, and from charitable organizations. LawNY also serves as a resource to other Tompkins County human services organizations and local government agencies, providing legal education presentations and consultations about legal questions affecting low income households in the area.

Section 7 - Other Factors for Consideration

There is a significant justice gap in the United States, and most vulnerable people do not have access to the resources they need to adequately address their civil legal problems. The Legal Services Corporation (LSC) just released their 2022 Justice Gap Report: <https://justicegap.lsc.gov>. LSC found that 74% of low-income households in the Northeast had at least 1 civil legal problem in the past year, and that those households did not receive any or enough legal help for 88% of those civil legal problems. Although LawNY assisted 603 Tompkins County residents with civil legal problems during 2021, more funding and more staff lawyers would have enabled us to provide a higher level of legal services to many of those clients, and would also enable us to reach out to more remote and underserved populations in Tompkins County.

Program Impact Assessment

Department: Human Services Coalition - Community Agencies

Section 1: Program Name, Purpose, Goals

Program Code: BASI014

Program Name: Friendship Center - St. John's Community Services

Program Purpose: The Friendship Center, the component of Homeless Services that receives funding from the County/City, is a daytime drop-in center that provides a safe place for anyone seeking reprieve from the elements or needing its assistance in bridging a service gap. It is a safe haven that provides street level outreach to people who are homeless or have moved frequently and need assistance to stabilize their living situation. The Center provides prevention services, hospitality services, (bag lunches, coffee, and other beverages, showers, use of phones and computers, information and referrals, support and access to our Food Pantry). As of 2022 the Friendship Center also provides a weekly Boutique, access to REACH Medical personnel who table and online access for remote work including personal and telehealth services.

Other Goals: The Friendship Center provides outreach and prevention without which there could be an increase in shelter nights and a higher cost to Tompkins County Department of Social Services (TCDSS). The Center Other Goals: also provides meals and helps to maintain a baseline of nutrition options in the community with the help of other organizations (i.e., Loaves and Fishes).

Section 2: Program Type

Program Type: Mandate â Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$49,648	Total Program Cost:	\$298,658
Explain Cost:	Tompkins County Friendship Center figures only. Total includes: Personnel \$256,678 ; Non-Personnel 41,980		
County Budgeted Revenue:	\$18,600	Total Non-County Revenue:	\$232,671
Explain Revenue:	Tompkins County Friendship Center figures only. Proposed City Sales Tax Portion: \$18,600		
Net Local Cost to County:	\$31,048	Program Cost to County:	\$31,048
Explain Net Local:	County Levy Portion.		

Section 4 - Key Program Metrics:

People Served: 562

Other Key Metric (description): Number placed into permanent and supportive housing.

Other Key Metric (count or quantity): 149

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

The Friendship Center prevents a direct, severe, and immediate threat to the health and welfare of individuals by providing a safe physical environment where people can find protection against the elements, have use of bathroom and shower facilities, be served a meal or groceries, and connect with professionals who can help direct people to needed services. The Friendship

Center acts as a necessary bridge to services for those who are in the most need in our community. These services all contribute to the prevention of risks to the long-term health and welfare of individuals and help to avert higher costs of care that would occur if vulnerable individuals had no place to turn for help. Without the Friendship Center and the services that it provides (prevention and outreach), there would be an increase in the need for medical attention and shelter bed nights which would cause an increased cost to the county tax payers. The Friendship Center attends to the needs of the most vulnerable members of the community and provides a physical infrastructure for community residents. The lack of Affordable Housing in this community has been well documented. Finding safe housing is a major hurdle for many and can be impossible to navigate for those dealing with mental and physical challenges. The Homeless Services Program provides a safe, supportive, physical structure without which vulnerable people would be at risk; many of those who seek shelter have physical or mental health challenges. The Friendship Center keeps these vulnerable individuals engaged and offers services on terms that can be accepted by those in need. The Friendship Center addresses a current problem that may otherwise result in higher social or financial costs to our community.

Section 7 - Other Factors for Consideration

The Friendship Center offers the Tompkins County community a resource that no other agency provides. The program delivers financial dividends by preventing clients from needing to enter the Emergency homeless shelter, which is a considerably more costly option.

Program Impact Assessment

Department: Human Services Coalition - Community Agencies

Section 1: Program Name, Purpose, Goals

Program Code: BASI015

Program Name: Southside Community Center

Program Purpose: The Southside Community Center continues to be in the center of the Southside neighborhood and the Black community of the greater Ithaca area. We provide services to families and others who reside in the Greater Ithaca/Tompkins County area. Our immediate community has traditionally dealt with various issues and challenges including disproportionate hardships in education, employment, housing, income, medical access, basic nutrition, and health. The Southside Community Center is an active place that provides cultural pride, activities, and community space for engagement. The space is utilized for a variety of purposes and for people of all ages. The building supports computer education workshops for children; recreational activities that include dance, basketball, and martial arts instruction; a bi-monthly food pantry with an emergency food pantry 5 days a week; performing and summer camp program space for the Community Unity Music Education Program; a bi-monthly pet clinic providing treatment to animals throughout the greater Ithaca area by students and professors from the Cornell Veterinary School; an afterschool program as well as a summer camp that recently been increased to 40 participants; and lastly our center is home to our Black Girl Alchemy Initiative.

Other Goals: Our center's two main focuses for the upcoming year are to re-establish our center's daily hot meal program that is in collaboration with Ithaca Bakery/Agava; as well as begin working on planning for a 0-3 year old daycare program.

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$84,000	Total Program Cost:	\$609,658
Explain Cost:	Total includes: Personnel \$296,038 ; Non-Personnel \$313,620		
County Budgeted Revenue:	\$11,238	Total Non-County Revenue:	\$574,088
Explain Revenue:	Proposed City Sales Tax Portion: \$11,238		
Net Local Cost to County:	\$72,762	Program Cost to County:	\$72,762
Explain Net Local:	County Levy Portion. Includes \$54,000 Target OTR for Food Programming.		

Section 4 - Key Program Metrics:

People Served: 4,532

Other Key Metric (description):

Other Key Metric (count or quantity):

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Southside Community Center (SSCC) is a not-for-profit community center located in Ithaca, N.Y. The Center was incorporated

in 1934 to serve the cultural, political, social, recreational, and educational needs of the area's African American community. The center has grown and diversified the population it serves over the years. Although still a hub for African American issues, concerns, culture and education, the center is open to everyone, as it provides services to youth, adults, seniors and the community at large. The Center attracts and engages participants throughout Tompkins County. Program participants are positively impacted by the services provided by SSCC. This is evident by the high and regular engagement of individuals and groups of people in SSCC functions and opportunities. Community members connect with SSCC for reasons that may include personal growth (e.g. job search, feeding family members) or simply the desire to contribute to cultural shifts and transformations needed in the community and surrounding areas (e.g. increasing literacy, political awareness). Southside Community Center, Inc. thrives through its collaboration with various organizations including Community Unity Music Education Program (CUMEP)- a not for profit organization, Greater Ithaca Activities Center (GIAC), Cornell Cooperative Extension, Youth Advocacy Program (YAP), Family Reading Partnership, Dorothy Cotton Institute (DCI), Multi Cultural Resource Center, Healthy Foods For All (HFFA), Ithaca Housing Authority, Sustainable Tompkins, OAR, Learning Web, Ithaca Police Department, New Roots Charter School, Ithaca Youth Bureau, Family and Children Services, Ithaca City School District, TST BOCES, TCA, Day Care Council, Office for the Aging, Cornell University, Ithaca College, Village of Ithaca, various churches, community agencies and committed community groups and individuals.

Section 7 - Other Factors for Consideration

It is important to note that the services provided by Southside Community Center, Inc. are unique because of its location, history, mission, and present status. Southside has always been an organization with a lot of potential and heart; with the necessary funds, general resources, and positive/healthy contributions from community members, Southside Community Center, Inc. represents an institution that will produce future social and financial dividends. Any elimination of current programming or access to the facility would likely have adverse long-term consequences on the day-to-day experiences of Ithaca's under-served populations. The Center continues to provide a safe haven for many people of Ithaca and people from neighborhoods throughout the county. Guided by the Afrocentric philosophy of bringing people together by creating and maintaining a village, the Southside Community Center provides services to all people representing racial, social, and economic diversity. By valuing the collectivism embedded in African culture, advocacy and alliances are formed to transform lives and uplift communities. With a human rights philosophy and authentic support from existing agencies and institutions, the Center will continue to provide basic needs, significant care, and cultural enrichment to people from neighborhoods throughout Tompkins County. Thus, our services are directly in line with the County's mission. Three areas of service that have demonstrated impact on the community and continue to improve for the purposes of social transformation include youth enrichment/empowerment, nutrition services, and cultural/community events. Our youth enrichment/empowerment services are comprised of multiple components including our after school/summer camp programs, serving as a youth employment site, and teen leadership/empowerment programs (such as Girtography, Formation, and Dollar Dance). Our after school program is designed for all participants (youth and caretakers) to feel safe and supported by the Center's staff and resources. The program aims to strengthen and focus on skills relevant to the development and maintenance of a beloved community and self-pride. Themes and activities integrate Kwanzaa principles (unity, self-determination, collective work/responsibility, cooperative economics, purpose, creativity, faith) and are embedded in an Afrocentric philosophy, while incorporating local initiatives, goals, and objectives (e.g. ICSD Educational Improvement Plan). Participants, representing multiple racial/ethnic identities, are encouraged to honor their heritage and recognize the ways in which they come from greatness. In addition to the strengthening of academic and social functioning, specific activities and goals also involve sustainability education and active involvement, as participants explore their relationship with the earth and its exploitation. A curriculum on the ways in which participants can contribute to "green" and sustainable living (e.g. recycling, composting, walking, biking, etc.) is also embedded in the program. Programs designed for teens specifically support an active learning environment, healthy and effective conflict management/problem solving skills. Goals include an effective increase in self-esteem, determination, and overall well-being of adolescents. Programs provide a space for dialogue between teenagers about topics that affect their lives, as well as larger structural issues. These include but are not limited to capitalism, racism, sexism, poverty and sexuality. The information is presented in a manner that is both engaging and informative through dialogue, creative writing, photography, movies, field trips, art projects, and interactions with community members/resources. Fundamentally, the youth program provides enrichment to children and teens designed to support them with making healthy contributions to society. The Southside Community Center, Inc. Youth Program provides services to children (grades K-5th) and teens (grades 6th-12th). Additionally, Southside Community Center serves a youth employment site for Workforce, The Learning Web, and Y.E.S. By providing employment opportunities where teens can work with younger children, plan events, work the front desk, perform financial duties, etc. We are teaching skills that are empowering, uplifting, and in preparation for later employment opportunities.

Program Impact Assessment

Department: Human Services Coalition - Community Agencies

Section 1: Program Name, Purpose, Goals

Program Code: BASI016

Program Name: Tompkins Learning Partners

Program Purpose: TLP's mission is to help adults who live or work in Tompkins County meet their personal literacy goals, free of charge, by improving their ability to read, write, speak English, and use math and computers. Students achieve these goals by working together with professionally trained and supported volunteer tutors. Almost all of our students possess very low to intermediate level literacy and language skills. We specifically target this population because increasing literacy and language skills improves participants' employability, health outcomes, economic security, access to resources, ability to engage with children's schools and teachers, and participation in civic and community life. Our target population is under-resourced and possesses very low to intermediate literacy levels. We specifically target this population because increases in literacy and language skills lead to positive outcomes for employability and health, as well as the ability to access resources, support children in school, and fully engage in community life.

Other Goals: The focus of this program is adult education. When students make improvements in reading, writing, math, English, and computer skills, they maintain, gain, or improve employment and increase their overall quality of life. When students become employed or improve their employment situations, fewer burdens are placed on the county in terms of social service benefits. For example, if an unemployed person were to receive \$10,000 per year in public benefits, it would take roughly 12 students going off assistance to equal the funding the agency receives from the county. In a typical year, between 10-20 TLP students get jobs for the first time. In the past year, despite the pandemic, 15 students obtained or improved employment.

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$138,619	Total Program Cost:	\$290,564
Explain Cost:	Total includes: Personnel \$235,954 ; Non-Personnel \$ 54,610		
County Budgeted Revenue:	\$43,081	Total Non-County Revenue:	\$168,584
Explain Revenue:	Proposed City Sales Tax Portion: \$43,081		
Net Local Cost to County:	\$95,538	Program Cost to County:	\$95,538
Explain Net Local:	County Levy Portion. Includes \$23,619 One-Time OTR for a part-time teacher for students with the greatest educational needs.		

Section 4 - Key Program Metrics:

People Served: 113 (Calendar Year)

Other Key Metric (description): 3,873 tutoring hours provided by 64 volunteer tutors in one year.

Other Key Metric (count or quantity): 3,873

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

TLP enhances the economic opportunity and overall well-being of some of Tompkins County's most vulnerable residents. Each year, about 90% of our students are low-income and under-resourced. About 85% read at the fourth grade level or lower, with many reading at the very lowest levels. In 2021, 36% of TLP's ESL students were refugees, some with very limited or no formal education due to war or economic reasons. In addition to literacy challenges, many TLP students face other barriers including lack of transportation or childcare, inadequate housing, or poor health. TLP understands that our community is stronger when the gifts of all people are respected, embraced, and maximized. We also believe that everyone is entitled to basic human and civil rights, and that literacy is a key to fully accessing these rights and freedoms. Adults who improve literacy and language skills are better equipped to realize their personal goals and are also more able to participate in community life by working, volunteering, communicating with others, registering to vote, and staying informed about and engaged in community issues. Our programs address the problem of low literacy and language skills that limit an individual's potential and ability to thrive in the community. Specifically, when adults increase literacy and language skills through our programs, they are better able to navigate the steps to employment, such as filling out online job applications, responding to emails and phone calls, and participating in the interview process. When TLP students make improvements in literacy skills, they also increase their potential for positive health outcomes because they can better understand prescription information and directions, ask questions during doctor visits, and read and understand health information online and in print. County funding supports our Adult Basic Education (ABE) and English as a Second Language (ESL) programs, benefitting local adults who need help with literacy and language, as well as the community at large. TLP students work with trained volunteer tutors or staff to improve basic reading, writing, language, numeracy, and computer skills in order to achieve personal goals such as: reading better, obtaining a high school diploma, passing the driver's permit test, passing the test for U.S. citizenship, improving health literacy, increasing participation in their children's educations, communicating with neighbors, reading and responding to mail and email independently, and/or gaining or improving employment. This past year, 113 students were enrolled in our programs. ABE students were born in the U.S. and live or work in Tompkins County. They read at the beginning through low-intermediate levels, with many having never completed high school. Most seek to improve general literacy and numeracy skills for personal or employment reasons. Others have more specific goals such as passing the GED. Pre-pandemic, TLP also provided ABE services to incarcerated men and women at the Tompkins County Jail. We did this by collaborating with BOCES Adult Education and Cornell Education Services for the Incarcerated (CESI) to match tutors with individuals seeking help with literacy and math skills. This program has been on hold due to the pandemic but we plan to resume tutoring at the jail when permitted. Our ESL program serves immigrants and refugees who now reside in Tompkins County. Many seek to improve their listening, speaking, reading and writing skills in English. Others enroll to study for the GED, citizenship interviews, or to get help with other individual goals such as improving their English for work purposes. In the past year, students came from 30 different countries. Prior to Covid, services were provided in-person at our office or at libraries or other public facilities throughout the county. For the safety of tutors, students and staff, we offered distance learning only from March, 2020- July, 2021. Now we are using a hybrid model, where students and tutors choose the instructional method (in-person or online) that works best for them. TLP carefully considers students' work and child care schedules, digital literacy skills, literacy levels and other key factors when making a tutor match. As a result, we are able to meet students' needs more effectively than programs with less flexibility. TLP also offers case management for students, connecting them to help with: finding food, accessing health care (including linking them to the Tompkins County Health Department for information and services including Covid testing, results, and vaccinations), applying for unemployment, communicating with their children's schools, accessing resources for rental assistance, finding baby supplies, and accessing transportation resources as well as other vital services. Case management has been and will continue to be a key component of our program as it helps to ensure student attendance, success, and overall wellbeing. TLP strives to be a bridge for students who currently lack the literacy and/or language skills needed to identify and utilize critical services independently. TLP closely collaborates with the BOCES Adult Education and English as a Second Language programs to further support students who participate in these programs. We also partner with the Open Doors ESL program. Also of note, TLP is the only agency that helps prepare immigrants and refugees to pass the U.S. Citizenship test in partnership with Catholic Charities Immigration Services Program. Tompkins Learning Partners provides citizenship instruction with specially trained tutors, while Catholic Charities' DOJ credentialed representative provides legal immigration assistance with paperwork as well as case management. Catholic Charities and TLP also began providing enhanced citizenship and immigration services through the Office for New Americans (ONA) grant beginning in May 2019. These services include things like workshops on community identified needs for refugees and immigrants (such as women's health, avoiding scams targeting immigrants, and preparing for higher education), and additional legal assistance through Journey's End Refugee Services in Buffalo.

Section 7 - Other Factors for Consideration

TLP's instructional, case management, and community collaboration approaches have proven to be incredibly effective over time, meeting or exceeding state education department benchmarks for over a decade. TLP students also achieve other important milestones beyond improved scores on state mandated tests while participating on our programs. For example, this year students earned their high school equivalency diplomas, passed one or more subject tests on the high school equivalency test, became first time homebuyers, helped the health department translate Covid-19 information into other languages, passed their citizenship interviews, volunteered in the community, and got jobs for the first time. TLP students also reported gains in self-confidence, increases in reading independently, and more ease when using the phone, email, and online forms.

Program Impact Assessment

Department: Human Services Coalition - Community Agencies

Section 1: Program Name, Purpose, Goals

Program Code: BASI017

Program Name: Women's Opportunity Center

Program Purpose: Founded in 1979 and incorporated in New York State in 1995, a revised mission statement was adopted by the board of directors in May of 2022. It reads: "The Women's Opportunity Center of Tompkins and Onondaga County is dedicated to promoting equality while advancing the economic and social mobility of all women." To accomplish this mission, the agency has restructured its program areas to reflect three broad categories of services and activities: (A) for Take Action to accomplish your goals--Personal and Professional Development Services. This is focused on assisting a woman in discovering what's next in her life. It's based on a life coaching model that emphasizes formulating a step-by-step plan to achieve client-identified goals. (B) for Build Your Networks. At WOC, we sponsor events that bring women together to discuss, learn and inspire each other. (C) Challenge the systems that impede, distort, devalue, or unfairly penalize women preventing them from fully exercising all of their social, economic and human rights. At WOC, we use social media campaigns to promote equality, diversity and inclusion for all women as well as highlight issues that endanger women's health and well-being.

Other Goals: Our 2023 request includes support of the development of a formalized Home Business Mentorship Project as part of our Take Action services. As a result of the pandemic which prompted intermittent school closures, exacerbated lack of affordable child care, and encouraged realignment of priorities, a significant number of women left the paid work force, opting instead to develop small, home-based businesses. The purpose of this new initiative is straightforward: to pair women who aspire to grow their endeavor with a mentor that can support, guide and provide useful advice to accomplish that goal. In addition to skill-building, the project is also concerned with assisting home-based entrepreneurs to build or expand their professional networks.

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$30,000	Total Program Cost:	\$485,932
Explain Cost:	Tompkins County figures only. Total includes: Personnel \$335,615 ; Non-Personnel \$150,317		
County Budgeted Revenue:	\$11,238	Total Non-County Revenue:	\$488,400
Explain Revenue:	Tompkins County figures only. Proposed City Sales Tax Portion: \$11,238		
Net Local Cost to County:	\$18,762	Program Cost to County:	\$18,762
Explain Net Local:	County Levy Portion		

Section 4 - Key Program Metrics:

People Served: 65

Other Key Metric (description): The Women's Opportunity Center of Tompkins County served a total 65 women in Tompkins County between July 1, 2022 and March 31, 2022. We anticipate serving another 25 to 30 women by December 31, 2022.

Other Key Metric (count or quantity):

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.

[X] Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

This past year, WOC has been assessing how it should move forward with programming in the post-pandemic era. Additionally, it's become evident that the landscape of employment and training services has substantively changed over the past two decades. Our experience in this current environment is that the concerns and issues women face today when it comes to economic and social mobility are not straightforward. That is, the challenges are often myriad and relate to a woman's personal situation as well as to barriers outside of any one person's control: lack of transportation, lack of affordable child care, inhospitable work environments, pay rates that don't keep pace with inflation. To this day, women have yet to achieve equal pay with men for equal work. And there is considerable evidence that the current price trends in food, housing, and transportation (specifically gas and car prices) will have a disproportionate effect on women. It is for these reasons, as well as the continued work needed to bring different voices and perspectives to bear on practices that disadvantage women, the Women's Opportunity Center exists. County support for continuation of our work acknowledges the barriers women continue to face.

Section 7 - Other Factors for Consideration

The Women's Opportunity Center continues to work with economically disadvantaged women supporting them in their efforts to find gainful employment or achieve other self-identified goals. The funding WOC receives through Tompkins County offers an opportunity for the agency to expand programming through grants that require a local match and this kind of flexibility is crucial for the enrichment of existing services as well as developing new program directions.

Program Impact Assessment

Department: Human Services Coalition - Community Agencies

Section 1: Program Name, Purpose, Goals

Program Code: BASI018

Program Name: Village at Ithaca

Program Purpose: In administering Village at Ithaca (VAI) programs and services to families and their school age students, VAI advocates for all students, particularly Black/African American, Hispanic/Latino/Latinx, low-income, and any other underserved students within Tompkins County, through strategic community relationships, assessment of the local district's practices and policies, and responsive programs and services. Our programs and services fall into three broad categories: Academic and Mentoring Support, Systems Change, and Youth and Family Advocacy.

Other Goals: To advocate for systemic change in public education and other historically oppressive systems in order to create equal opportunities for traditionally underserved children and families.

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$34,016	Total Program Cost:	\$421,385
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Explain Cost:	Total includes: Personnel \$308,000; Non-Personnel \$113,385		
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County Budgeted Revenue:	\$12,743	Total Non-County Revenue:	\$367,100
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Explain Revenue:	Proposed City Sales Tax Portion: \$12,743		
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Net Local Cost to County:	\$21,273	Program Cost to County:	\$21,273
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Explain Net Local:	County Levy Portion		
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Section 4 - Key Program Metrics:

People Served: 350

Other Key Metric (description):

Other Key Metric (count or quantity):

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Village at Ithaca impacts the lives of children and families by providing through a combination of direct support services and broader advocacy work in order to increase opportunities for post-secondary success for traditionally marginalized populations. VAI is particularly focused on closing the achievement gap and dismantling the school to prison pipeline by partnering with families and school districts to decrease the use of exclusionary discipline and support inclusionary educational practices. Through our Student Success Center, we provide year-long academic and mentoring support to school-aged children. Through our Family Advocacy Program, we match families with staff or volunteer advocates to support parents and caregivers in navigating the public school system and related services. Because of the pandemic in 2020 and into 2022, the Village at Ithaca has expanded our support to address the food insecurity of the children and teens we serve. By partnering with other agencies we are reaching families and caregivers with food supplies and providing meals for the children and teens while they are

participating in Village programs. Village at Ithaca strives to support students and families holistically by tailoring our support services to individual family needs whenever possible, as we believe that parents and caregivers are in the best position to decide exactly what support their children need to maintain success.

Section 7 - Other Factors for Consideration

Village at Ithaca is committed to working in partnership with other community agencies in order to ensure that our work is done effectively. Over the years, we have developed strong partnerships with the Ithaca City School District, Greater Ithaca Activities Center, Cornell Public Service Center and Southside Community Center. In the past year, we have also begun collaborations with the Child Development Council/TP3, The Learning Web, the Youth Advocacy Program, Lighthouse/Possibilities and the Ithaca Children's Garden. We are cultivating relationships with each of the school districts in Tompkins County and are currently providing support services to families in every Tompkins County municipality. It is our goal to work collaboratively throughout the county to support implementing best practices for educational equity on behalf of all students county-wide.

Program Impact Assessment

Department: Human Services Coalition - Community Agencies

Section 1: Program Name, Purpose, Goals

Program Code: BASI019

Program Name: The Ithaca/Tompkins Continuum of Care's Efforts to End Homelessness

Program Purpose: The Continuum of Care (CoC) is a local planning body of public, private, non-profit and government agencies working together to end homelessness in Tompkins County. The purpose of this program is to fund new and innovative initiatives to aid in the CoC's goals of ending and preventing homelessness, and to support existing programs that are working toward this goal. 3 agencies were funded via the initial \$50,000 grant: OAR, the Advocacy Center and Catholic Charities.

Other Goals: Strengthening the relationships and communications between service providers in the county; providing more public education and outreach to the community on issues related to homeless services and supportive housing options; prioritizing the most vulnerable and at-risk families and individuals in the community.

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$0	Total Program Cost:	\$0
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Explain Cost:

County Budgeted Revenue:	\$0	Total Non-County Revenue:	\$0
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Explain Revenue:

Net Local Cost to County:	\$0	Program Cost to County:	\$0
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Explain Net Local:

Section 4 - Key Program Metrics:

People Served:

Other Key Metric (description): Through the Coordinated Assessment, the CoC is able to keep track of all homeless individuals and track their ability to find and keep housing. The Coordinated Assessment Team meets monthly to go over the list and coordinate efforts to move people off of the list into housing.

Other Key Metric (count or quantity):

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic, environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

By providing funds for the CoC to be creative in ending homelessness. People were diverted from homelessness through the partnership between Catholic Charities and INHS, which provided rental subsidies until families could obtain an Section 8 voucher. Families were diverted from the DV shelter directly to apartments through these funds and OAR was able to complete Endeavor House which has been full since its opening and provides housing for formerly incarcerated individuals who often end up in the shelter. In year two, the funding went to the Learning Web to support a housing specialist to help young people find and keep housing, to support the Independent Living Study and to meet the OCFS inspection standards. Year three was for support specialists at both LawNY and Saint John's Community Services.

Program Impact Assessment

Department: Human Services Coalition - Community Agencies

Section 1: Program Name, Purpose, Goals

Program Code: BASI020

Program Name: Child Development Council

Program Purpose: Building Access to Child Care is an initiative that has been funded by Tompkins County since July 2018. It grew out of conversations among County Legislators, area businesses and parents about the dire need for more child care and the systemic barriers that are holding our community back from easily addressing this need. Building Access to Child Care is a planning and development project with an ultimate goal of increasing child care supply in Tompkins County. In 2022, the project honed in on the most successful aspects of the three-year pilot to focus on attracting new child care professionals and supporting them in developing sustainable, successful businesses and supporting existing Family and Group Family Child Care providers in expanding their businesses. This is accomplished through individualized services utilizing a coaching model and business support. We envision a community where partnerships are built around the child care needs of children and their families, creating a network of small, sustainable Group Family Child Care homes.

Other Goals: Expanding Child Care in Tompkins County: Goal 1: Attract Talent: Advertise the needs for and benefits of becoming a child care professional and host Become a Provider sessions to share information about the viability of operating a successful child care business. Goal 2: Offer Individualized Support: * Coaching Model- individualized support through the start-up, training, licensing/registration process, set up of space * Business Support- Set professionals up for success, support with program policies, parent handbooks, budgeting, rates and fees, etc * Support existing child care professionals in expanding their programs.

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$55,000	Total Program Cost:	\$59,000
Explain Cost:	Program Cost only includes Building Access to Child Care program. Personnel Expenses: \$51,717 ; Non-Personnel Expenses: \$7,283		
County Budgeted Revenue:	\$20,604	Total Non-County Revenue:	\$0
Explain Revenue:	Revenue only includes Building Access to Child Care program. Proposed City Sales Tax Portion: \$20,604		
Net Local Cost to County:	\$34,396	Program Cost to County:	\$34,396
Explain Net Local:	County Levy Portion		

Section 4 - Key Program Metrics:

People Served: 45 Individuals interested in becoming child care professionals and existing child care professionals who are interested in expanding their Family and Group Family Child Care programs.

Other Key Metric (description): Number of new child care programs by modality and number of slots created; emphasis continues to be on home-based child care support and development: 1 existing program has successfully expanded to offer 8 additional child care slots. 5 other existing programs are exploring expansion. 4 individuals are completing the process of getting licensed and opening new child care programs. If all are successful, this will add a minimum of 24 new slots. Child care capacity building; number of professionals that receive individualized coaching and technical assistance including business supports: 45 individuals received individualized support and information based on their situation. 17 of the 45 received basic individualized coaching and technical assistance. 10 of the 45 individuals received intense technical assistance and coaching.

Other Key Metric (count or quantity): See description

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic, environmental, and cultural condition.

[] Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.

[X] Maintains a high standard of governance, transparency, justice, and financial stewardship.

[X] Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Quality child care is critical to a healthy, thriving community and economy. Tompkins County is a child care desert, with more than 2/3 of the community's children without access to licensed or registered care. Access to quality child care and early learning experiences promotes lifelong learning and wellbeing, reducing the need for costly interventions later in life. It also allows caregivers to focus on their education and employment endeavors. Caregivers in the workforce whose children have quality child care are more attentive at work and less likely to be distracted because they are worried about the welfare of their children while in care. They are also less likely to miss work due to inadequate child care. This enhances productivity and innovation, a benefit to the individual themselves, the employer, and the community. Building Access to Child Care recognizes these benefits and their significant impacts. Our work to increase the supply of child care in Tompkins County directly affects children, our youngest community members, and among the most vulnerable, while also benefiting their families and others in the community. We will continue to work toward building the supply of child care in Tompkins County by attracting new child care professionals and assisting existing professionals in expanding their programs by offering individualized support through a coaching model and technical assistance to ensure sustainable childcare businesses.

Section 7 - Other Factors for Consideration

The Child Development Council, established in 1967, is the only organization to offer comprehensive support for the development and growth of quality child care in Tompkins County. In the 80's, Child Care Resource and Referral (CCRR) agencies were established under NYS Social Services Law. Although NYS provides funding for CCRR services, milestones are tailored to NYS goals, are paid based on strict definitions of units of services, and are not generalized for comprehensive local community planning. Child care workforce expansion and increased diversity of providers are foundational in the goals of the BACC. Future social and financial dividends will be realized through child care program development. Quality and sustainability will be enhanced for programs participating in BACC.

Program Impact Assessment

Department: Human Services Coalition - Community Agencies

Section 1: Program Name, Purpose, Goals

Program Code: BASI021

Program Name: Loaves & Fishes of Tompkins County

Program Purpose: For 39 years, the Loaves & Fishes Free Meal and Advocacy Programs have offered Tompkins County residents a welcoming community where guests can share a meal with others and, if needed, receive practical assistance and support regarding any critical, unmet basic need. Loaves & Fishes provides nutritious free meals each weekday to all who come. Additionally, limited funds, bus passes, blankets, winter clothing, personal care and food items are available to guests for emergencies. Typically, over 20 social service agencies provide direct outreach to our guests during meal times. We rely on 125 community volunteers each week. The American Red Cross of the Southern Tier has designated Loaves & Fishes as an emergency mass feeding, cooling and warming site for Tompkins County residents, government workers, and first responders. On May 2nd, Loaves & Fishes reopened its beloved dining hall. After two long years and 88,000 to-go meals, guests are now happily enjoying each other's company and a hot meal inside, served by volunteers who are also delighted to have the dining hall open again. Loaves & Fishes is the only community kitchen in Tompkins County that is open five days each week including on holidays. It is also important to note that typically approximately one-half of the guests we serve live outside the city limits. We serve Tompkins County residents suffering from poverty and hunger including those who are unemployed or under employed, persons on inadequate public assistance and their children, individuals with chronic mental and physical health challenges, the working poor, veterans, the unhoused, people in crisis - and anyone in need of companionship. All are welcome. Due to Covid-19, the demand for our free meals increased substantially. We served 53,447 meals last year, 22,560 more meals than the previous year. On average we served 4,455 meals each month. Additionally, L & F addressed a critical community need due to Covid-19 for a Warming Space for our most vulnerable Tompkins County residents. We partnered with the Tompkins County Public Library who provided L & F a very large, rent-free room for the Loaves & Fishes Community Warming Space from December 2020 - April 2021. The Community Space was open Monday - Friday, 9 am - 2:30 pm. There guests could safely warm up in a comfortable, welcoming environment, use the restroom, enjoy snacks, beverages and soup, access Wi-Fi, and receive assistance addressing any unmet basic need or urgent situation. 845 individuals used the Space 2,134 times representing individuals visiting from 1 to 5 times in any given week. Of the 2,134 visits, approximately 40% of the individuals used the Space more than once during any given day. Additionally, at least 1 out of 7 individuals were unhoused. Loaves & Fishes is the only community kitchen in Tompkins County that is open five days each week including on holidays. It is also important to note that approximately one-half of the guests we serve live outside the city limits. We serve Tompkins County residents suffering from poverty and hunger including those who are unemployed or under employed, persons on inadequate public assistance and their children, individuals with chronic mental and physical health challenges, the working poor, veterans, the unhoused, people in crisis - and anyone in need of companionship. All are welcome.

Other Goals: Loaves & Fishes of Tompkins County addresses the following community needs: Addresses food insecurity by: serving free hot nutritious meals each weekday; providing emergency food if needed (not a pantry); informing and referring individuals to other emergency food agencies. Addresses an individual's lack of basic needs by: providing staff and volunteer advocates who listen, make referrals and accompany individuals to meetings with helping agencies and speak on their behalf if necessary; providing limited emergency money; facilitating outreach of local agencies during mealtimes. Addresses an individual's social isolation by: offering hospitality, by developing caring friendships during mealtimes; nurturing a community of people (guests, volunteers, staff) who care for and serve one another; encouraging staff, volunteers and guests to eat together to overcome social isolation and barriers (class, race, ability); inviting guests to work alongside volunteers and staff in the meal program, encouraging a sense of community and self-empowerment. Addresses the need for volunteer, working and learning opportunities by: mentoring and supervising individuals from The Learning Web, Youth Employment Service, Greater Ithaca Activities Center Hospitality Employment & Training Program in all aspects of food hospitality. Training and supervising individuals from Unity House, Franziska Racker Center, Challenge, civic groups, schools, and churches in kitchen work; Training and supervising individuals who are court mandated or students who are required to do community service. Addresses the indifference to the needs of the poor and marginalized by: bringing an awareness of poverty and hunger in Tompkins County through our newsletter, media coverage, public service announcements, events and the work of our Advocacy Program. Addresses the needs of people of color suffering from poverty (as, for example, about 35% of both Tompkins County African Americans and Latinx people are living in poverty) by: offering a menu that regularly includes dishes that appeal to people of color; offering Special Meal events honoring various cultures that are supported by collaborations with community groups and individuals representing each culture; widely distributing Loaves & Fishes public relations materials which include a color bar; prominently displaying in the dining hall "No Hate Here" and "Black Lives Matter" signs; Loaves & Fishes staff and volunteers participation in community events sponsored by organizations such as Tompkins County Diversity Coalition, Greater Ithaca Activities Center, Southside Community Center and the Tompkins County Latino Association; prominently displaying of and consistent enforcement of the Loaves & Fishes Code of Conduct that includes the Loaves & Fishes Anti-Discrimination and Anti-Harassment Policy; by the organization's on-going commitment to Anti-racism and to diversifying all levels of the organization.

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$20,000	Total Program Cost:	\$446,695
Explain Cost:	Total includes: Personnel \$343,195 ; Non-Personnel \$103,500		
County Budgeted Revenue:	\$7,492	Total Non-County Revenue:	\$543,000
Explain Revenue:	Proposed City Sales Tax Portion: \$7,492		
Net Local Cost to County:	\$12,508	Program Cost to County:	\$12,508
Explain Net Local:	County Levy Portion		

Section 4 - Key Program Metrics:

People Served: 15,688
Other Key Metric (description): Total number of meals served: Apr. 2021-March 2022
Other Key Metric (count or quantity): 31,376

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Loaves & Fishes provides a particularly effective environment to learn when people are in crisis or have unmet basic needs, such as lack of adequate housing or medical care. Most people when hungry will seek help in obtaining food, as it becomes a matter of survival. However, many people are less likely to ask for help if they have other, unmet, but often critical needs because they have no idea how to get these needs met or have given up the expectation that their life can be any different. Additionally, many of our guests have no family, friends or co-workers that can offer assistance to them during times of need. During meal times our guests commonly reveal to other guests, staff and volunteers in one way or another that they need help. Then they are directed to our staff or to a volunteer advocate who are equipped to assist our guests. The Loaves & Fishes Advocacy Program provides information to our guests about existing social services and resources, actively link guests to these services when needed and, in general, provide on-going emotional and practical support to our guests during times of crisis or significant transitions. Loaves & Fishes establishes and maintains working relationships with many social service agencies and their staff who service our guests. Our staff regularly communicates with staff from other agencies to facilitate much needed services to our guests. Loaves & Fishes, Tompkins County's only community kitchen that is open 5 days each week, specifically aligns with the Tompkins County Mission to "Encourage and support programs that: * deliver needed services * serve vulnerable populations * strengthen families and communities * enhance (residents') quality of life and * Operate a well-run organization by: * using a well-trained, diverse workforce of employees, qualified contractors, and volunteers."

Section 7 - Other Factors for Consideration

Loaves & Fishes is truly a community organization. The following exemplifies the abundance of community support we experience in various and substantial ways throughout each year. 74% of our expenses are covered by many individual contributions primarily from local residents. Additionally, our operating costs are significantly reduced by our reliance on volunteers who help us prepare and serve each meal and help us clean up after each meal. The total number of volunteer hours are conservatively estimated to be worth \$3,800 per week and \$200,000 per year. Our many volunteers allow us to fulfill our mission with a very small, mostly part-time staff of seven people (FTE: 5.29). In addition, we receive an abundance of food donations that is usually valued between \$32,000 and \$35,000. We also greatly benefit from the generosity of the St. Johns Church who allow us to use their facilities rent-free. As mentioned above, Loaves & Fishes is an American Red Cross (ARC) designated emergency site for Tompkins County. Should the need arise, the ARC can request the use of our facility for emergency sheltering or feeding of Tompkins County residents. For example, in the event of a community emergency, Loaves & Fishes will work with the ARC to provide 175 - 200 meals twice a day and/or open our facility to enable residents to cool down or warm up. Loaves & Fishes can also prepare and package meals the ARC will pick up and deliver to those in need throughout the county. Furthermore, due to our downtown location, during a state of emergency our site can provide support for essential Tompkins County government workers and first responders.

Program Impact Assessment

Department: Human Services Coalition - Community Agencies

Section 1: Program Name, Purpose, Goals

Program Code: BASI022

Program Name: REACH Project, Inc.

Program Purpose: REACH provides equitable, non-stigmatizing, and compassionate primary care services to the medically underserved populations of Tompkins County and upstate New York. Currently seeking status as a Federally Qualified Health Center (FQHC), REACH will be expanding services to include dental care services on-site in Ithaca, NY. These services will allow REACH to address the need for dental care among a population that may not otherwise have access while improving patient health outcomes.

Other Goals: The addition of dental care services will allow REACH to provide more comprehensive care in an environment that encourages increased patient participation in care and trusting patient/provider relationships. Dental services will be contracted through a local practitioner and further drive community partnerships in the efforts to address equity in healthcare in Tompkins County. Last, the ability to offer preventative dental care will reduce long-term health concerns among the populations served.

Section 2: Program Type

Program Type: Discretionary-Mandate

Section 3: Program Costs

County Budgeted Cost:	\$0	Total Program Cost:	\$0
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Explain Cost:

County Budgeted Revenue:	\$0	Total Non-County Revenue:	\$0
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Explain Revenue:

Net Local Cost to County:	\$0	Program Cost to County:	\$0
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Explain Net Local:

Section 4 - Key Program Metrics:

People Served: 4,000

Other Key Metric (description): Number of visits

Other Key Metric (count or quantity): 19,000

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic, environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Since opening in February 2018, REACH engaged approximately 1,100 unique patients, nearly 80% of whom are Medicaid beneficiaries, from New York State. While REACH is located in Tompkins County, 40% of patients travel from outside of the county to REACH due to extremely poor access to stigma-free primary healthcare services and low-threshold MAT. Most patients that receive services at REACH reside in and around the Southern Tier region of New York State, a mostly rural area with significant health disparities. Of REACH's total patient population, 472 (64%) resided in Tompkins County in 2018. The average patient age among this population was 36 years old with range of 1 to 73 years. Table 1 provides the distribution of race and ethnicity of patients served in 2018. As an FQHC, REACH is expecting to serve over 4,000 unique patients generating

over 19,000 visits. Because REACH is targeting the medically underserved, it is anticipated that there will be a significant reduction in avoidable hospital use for the population served. Many patients served by REACH have not engaged in regular primary care for 10 years or more, so the quality of life improvement and health outcomes improvement will be significant for these individuals. REACH has demonstrated that offering low threshold, culturally competent care results in a significant reduction in avoidable hospital use. For example, during the period of January through October 2017, there were 246 ED visits for Medicaid beneficiaries with OUD in Tompkins County, and 85 inpatient admissions. In reviewing the same time period for 2018, the total ED visits for this population decreased by 26% and the inpatient admissions decreased by 9%. Given that REACH opened in February 2018 and has rapidly expanded access to MAT and integrated primary care and behavioral health to Medicaid beneficiaries in 2018, this data may provide early evidence that the REACH model is already making a positive impact on the health outcomes of this vulnerable population.

Section 7 - Other Factors for Consideration

It is important to note that the level of integration achieved by REACH (Level 5 as defined by SAMHSA) has had a tremendous impact on improving the health of the local and regional community—specifically those with Opioid Use Disorder (OUD) and other behavioral health conditions. The model that REACH has implemented, which is low threshold and based on harm reduction principles, has proven to be extremely effective at engaging patients into treatment, and has attracted high-quality providers, for less cost than a traditional hospital-owned medical practice. Through expanding services to include obstetrics care and dental services, REACH is able to provide greater access of much needed services for the medically underserved populations of in New York State's Southern Tier Region. In Tompkins County, the largest demographic living in poverty are females between the ages of 18-24, which represents a significant percentage of households with single mothers. As 40% of primary care providers are closed to Medicaid patients, this can mean that new and expecting mothers are forced to forgo routine pre and post-natal care. Thus, potentially resulting in poor health outcomes for both the mother and child. The HPSA score provided by the Health Resources and Services Administration for dental services in Tompkins County is 15. This expresses that there is a moderate need for dental services in Tompkins County. The Robert Wood Johnson Foundation reports that there is only one dental provider for every 1,810 individuals in the county. Among the patient population at REACH, it has been observed that many have not received recent or routine dental care. Furthermore, the New York State Department of Health reports that when last estimated, only 28.1% of Medicaid beneficiaries in Tompkins county have received one or more dental visits within the last year. Providing these services at REACH assist in creating more equitable access to healthcare in Tompkins County.

Program Impact Assessment

Department: Human Services Coalition - Community Agencies

Section 1: Program Name, Purpose, Goals

Program Code: BASI023

Program Name: Ithaca Welcomes Refugees

Program Purpose: Ithaca Welcomes Refugees (IWR) is a grassroots initiative founded in 2015 as a result of collective community reaction to the global refugee crisis. IWR's mission is to foster a welcoming and fair environment for refugees and at-risk immigrants in Tompkins County. Through leveraging volunteer and other area resources and through collaborations with our community partners, IWR provides long-term support for new arrivals who are beginning their lives again until they are truly self-sufficient, connected to the community, and thriving. To achieve our mission, IWR offers three main programs: Welcome Home, Response Projects, and Global Roots Play School. Volunteers on the Welcome Home Team focus on pre-arrival of new refugee/immigrant families or individuals, collecting donations of furniture, groceries, and other basic needs to stock new living spaces. Response Project volunteers determine families' short and long-term needs and work alongside our community partners to address those needs. IWR founded Global Roots Play School in 2017 as a two-generation approach to meet families' needs: through open-ended play, children are given the chance to problem-solve, make decisions, form peer relationships, develop language, express and process emotions, navigate conflicts, and develop a strong sense of self and confidence, all through a trauma-informed care approach and parents are able to attend ESL classes as IWR coordinated its hours to occur at the same time as English classes conducted by one of our community partners.

Other Goals: IWR is in the process of developing our first strategic plan, through which we will develop goals and measurable objectives towards the achievement of our mission.

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$30,000	Total Program Cost:	\$164,279
Explain Cost:	Total Includes: Personnel \$106,375 ; Non-Personnel \$57,904		
County Budgeted Revenue:	\$11,238	Total Non-County Revenue:	\$126,400
Explain Revenue:	Ithaca Welcomes Refugees is mostly supported by contributions and fundraising efforts. Proposed City Sales Tax Portion: \$11,238		
Net Local Cost to County:	\$18,762	Program Cost to County:	\$18,762
Explain Net Local:	County Levy Portion		

Section 4 - Key Program Metrics:

People Served: 44

Other Key Metric (description):

Other Key Metric (count or quantity):

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Displaced people (refugees, asylum seekers, humanitarian parolees) are a highly vulnerable population. All have experienced varying degrees of trauma in their country of origin and the majority arrive in the U.S. with little more than the clothes on their backs. Most of the arrivals IWR serves are families with young children who, in addition to experiencing trauma and having no resources, face the challenge of spending their formative years in a place where the culture is unfamiliar and where they do not speak the language, not to mention having left family and friends behind in another country. IWR supports new arrivals to begin their lives again in Tompkins County by finding housing, connecting families and individuals to English classes, helping to find employment, enrolling children in school, referring to immigration law representation to obtain a permanent status in the U.S., and other needs that are particular to each family. Without the help of IWR and our community partners, this population might experience chronic poverty and even homelessness and all of the other negative outcomes associated with them.

Section 7 - Other Factors for Consideration

Program Impact Assessment

Department: Human Services Coalition of Tompkins County

Section 1: Program Name, Purpose, Goals

Program Code: HSCA001

Program Name: Human Services Planning (HSP)

HSP encourages cooperation among providers to develop a well-organized service delivery system and it facilitates discussions that lead to collective solutions and partnerships that avoid duplication of services and encourage the best use of community resources. Human Services Planning strengthens the service delivery system in Tompkins County by providing the following services: 1) Reviewing and monitoring agencies who request support through the County/City funding process, the federal FEMA Emergency Food and Shelter Program and through the TC Social Service League; 2) Providing skill building workshops and technical assistance that strengthen area nonprofits; 3) Leading the Ithaca/Tompkins Continuum of Care, fostering a coordinated response for those who are homeless or in danger of becoming homeless; 4) Networking through the HSC Forums and Homeless and Housing Task Force fostering collaborations that promote the best use of community resources; 5) Providing a Landlord Liaison who works with landlords to open up more units for those who have housing choice vouchers; 6) Offering technical assistance to boards and chief executives through in-house consultations; on-line communication tools and resources for the entire non-profit community; 7) Helping residents who are in rental arrears by connecting them with programs that prove back rent, help with utilities and ongoing support.

Program Purpose:

a) HSP oversees and manages the Human Services Listserv that provides a fast, free method for organizations and individuals to share information, distribute resources, post jobs, attract volunteers, and connect with over 3,200 interested individuals on a variety of subjects. This saves organizations and individuals both time and money, and creates valuable connections. b) HSP facilitates the County/City Funding Review process that recommends funding for local non-profits, assuring that the residents of Tompkins County can have the services they require to be productive members of the community and that agencies have financial and technical support allowing them to provide equal access to services for Tompkins County residents. c) HSP serves as the lead agency for the Continuum of Care, which plans and coordinates services for those who are homeless or in danger of becoming homeless. In this capacity, HSP submits a yearly grant to HUD that brings over \$200,000 into the community to support housing and services for vulnerable, homeless residents of the county. The Youth Homeless Demonstration Project, secured by HSP, will bring another \$1 million to the community, and will be added to the HUD amount in future years. d) HSP facilitates the Coordinated Entry process where those who are experiencing homelessness are placed on the list for available housing after assessment for vulnerability, making sure that those most in need are offered housing first and that they don't fall through the cracks in the system. e) HSP is the lead agency for the Ithaca Eviction/Displacement Defense Project which is bringing over \$500,000 in funding to City of Ithaca residents over a multi-year period to avoid eviction and displacement of City renters. f) HSP provides capacity building workshops that serve the nonprofit community. They also provide staff support for two affinity groups, the FINZ group of finance staff and the EXEX group of executive directors. These two groups meet to give participants a venue for advanced training, to discuss changes in policy, to share information, to discuss current issues, to exchange best practices, to network, and to provide all-around moral and professional support. g) HSP consults directly with boards and agency directors to help solve problems and build agency capacity. h) HSP runs the bi-monthly Homeless and Housing Task Force and the HSC Forums, educational and networking meetings to provide nonprofit staff a place to share information, learn about new programs and ideas and form collaborative partnerships. i) HSP provides technical tools and resources on its website such as: the non-profit Salary and Benefit Survey, the Meeting Space Directory, Foundation Directory, Media Contact List and resources for Boards of Directors.

Other Goals:

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$346,069	Total Program Cost:	\$949,420
Explain Cost:	County funding is used for Human Services Planning staff salaries, staff benefits and operating expenses. Total includes: Personnel Expenses \$465,388; Non-Personnel Expenses \$484,032. Includes \$30,000 for One-Time Over Target request for a PT Housing Specialist.		
County Budgeted Revenue:	\$0	Total Non-County Revenue:	\$588,859
Explain Revenue:	Non-County Revenue includes: Other local government grants, Federal HUD grants, and grants from private foundations.		
Net Local Cost to County:	\$346,069	Program Cost to County:	\$346,069
Explain Net Local:	County Levy portion. Includes \$30,000 for One-Time Over Target Request for a PT Housing Specialist.		

Section 4 - Key Program Metrics:

People Served: 4,516 (see breakdown below, numbers are not unduplicated)

Other Key Metric (description): From 2021 to 2022: 1. 398 people attended Homeless and Housing Task Force meetings, maintaining a doubling of attendance compared to before the pandemic. 215 people attended full Continuum of Care meetings. The H&HTF has kept agencies in touch with each other during the pandemic, helping keep providers and community members aware of service changes. It has also served as a forum for the Legislature to connect with nonprofits and to share information and understand the needs of the community. 2. 143 people attended 3 HSC Forums with an average attendance of 48 people. 3. There were 152 attendees at workshops, a 46% increase over the previous year early in the pandemic. 4. There are 3,200 members on the HSC Listserv. 5. There were 19 agencies that went through our City/County funding review process. 6. 13 agencies received funding through two rounds of FEMA Emergency Food and Shelter Program funding, including a special ARPA allocation. 7. 408 homeless adults (132 between the ages of 18 and 25) and 49 homeless children were placed on the Coordinated Entry list. 148 people were placed in permanent housing off of the list.

Other Key Metric (count or quantity):

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic, environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

3rd & 4th bullet) As the lead agency for the TC Continuum of Care (CoC), HSP attends to the needs of the most vulnerable members of the community by coordinating a group of 30+ agencies and individuals who provide services and housing to those who are homeless or in danger of becoming homeless. As the lead agency, we write and submit the yearly grant that supports these services. Last year the Ithaca/Tompkins Continuum was awarded over \$200,000 in funding. We also collect all of the HUD required data and are the managers of the Coordinated Entry list where, during 2021, 457 homeless individuals were assessed for their vulnerability and 182 were housed off of the list. Liddy Bargar, our Director of Housing, continues to bring together the outreach group that she gathered at the start of the pandemic to respond to the needs of those in the encampments continuing to coordinate providers, and funding to make sure those who were experiencing homelessness had the sanitation and PPE equipment necessary for their safety. This group has secured related funding and increased coordination and cooperation since 2021. In addition, she has successfully secured funding from a Youth Homelessness Demonstration Project grant, which is bringing \$1 million to Tompkins County for youth-related homelessness prevention programs under an innovative youth-led model. This funding will be added to the County's base HUD allocation in future years. We have also received continuing funding to support a Landlord Liaison who is working with landlords to increase the number of housing units available for those who have Housing Choice vouchers. 7th bullet) HSP contributes to the long-term quality of the community by providing workshops and consulting for nonprofits. The workshops are designed to build agencies' capacity, train staff and boards, and provide best practices in areas that impact the ability of organizations to provide service. 8th bullet) HSP assists the central administrative services of agencies by providing staff support for nonprofit finance managers, executive directors, and board chairs to create a stable organizational environment through its consulting and workshops. HSP also provides opportunities for nonprofit staff to network, share information, and develop collaborations through the bi-monthly Homeless & Housing Task Force meetings, the Human Services Forums, and the Ithaca/Tompkins Continuum of Care Committee (CoC). HSP works with county funded agencies throughout the year including conducting the yearly review of agencies requesting County/City funding. In 2022 our citizen review committee screened applications from 19 agencies. The year-long review and monitoring process saves both time and money for the County and supports services that are essential to county residents. During the past year, HSP helped agencies connect with local funders to meet their pandemic related needs. HSP manages the Human Services Listserv with over 3,200 participants which is used by departments, agencies and community members. Over the past year, more than 4,000 messages were posted to the Listserv.

Section 7 - Other Factors for Consideration

The Human Service Planning/HSC: 1) Serves as lead agency for the distribution of Emergency Food and Shelter Program (FEMA) funds. 2) Facilitates the process for the distribution of funding from the Social Service League of Ithaca foundation. 3) Brings together appropriate stakeholders to work on a diverse array of community-wide issues. HSP advocates for a comprehensive, coordinated human services system that meets the needs of individuals, government, and the private sector. 4) During the pandemic, HSC has been able to quickly adapt to the needs of the community by administering various COVID-related programs and funding streams for the benefit of TC residents, including: United Way ALICE Program relief

funds, food distribution, vaccine appointment registration, COVID testing transportation sign-ups, the Ithaca Eviction/Displacement Defense Project, and Emergency Rental Assistance Program application assistance. 5) Over the past year, HSC staff represented the Human Services Community on more than 30 separate planning groups and committees, including the Tompkins County Planning Advisory Board, Ithaca Urban Renewal Governance Committee, CARS board, the Transportation Advisory Committee, Community Housing Development Fund, TC Funders Group, CHIP Steering Committee, TC Emergency Planning, LEAD Community Leadership Team, TC Coordinated Transportation Committee, CNY Health Access Task Force, the United Way of Tompkins County Board, and others.

Program Impact Assessment

Department: Human Services Coalition of Tompkins County

Section 1: Program Name, Purpose, Goals

Program Code: HSCA002

Program Name: 2-1-1/Information and Referral

Program Purpose:

2-1-1 Tompkins provides comprehensive community information and referral services to those who live and work in Tompkins County. 2-1-1 Tompkins is recognized as the primary source for help finding services and information to address issues of daily living. In addition to comprehensive information and referral services by phone, text message, chat, email, web, and in person, the program provides follow-up and advocacy services, quality assurance customer service surveys quarterly, community services presentations, and call center and data services for the not-for-profit and public sector network. All 2-1-1 Tompkins services are free to individuals, confidential, and focused on the needs of the person.

2-1-1 Tompkins serves as an important link in the health and human services system in Tompkins County, connecting individuals who are seeking support to resources and information that can help to meet their needs. 2-1-1 also supports other service providers by acting as a primary vehicle for widely disseminating accurate and up-to-date information. During the COVID-19 pandemic, 2-1-1 Tompkins has continued to work closely with a range of other partners to get critical information to community members or to enable them to access needed services. Examples over the last year include: continued support of the Tompkins County Health Department to assist individuals in receiving accurate and up-to-date information about COVID-related questions, services, and testing, helping County staff better focus on critical needs; serving as the county-designated vaccination helpline, assisting people to sign up for appointments or clinics, helping them navigate state and local registration processes, and answering questions about rescheduling and more complex situations; working with the Tompkins County Department of Social Services to serve as the local assisting organization helping individuals to sign up for the Emergency Rental Assistance Program (ERAP), which provides financial payments for rental arrears and potentially future rent payments or utility arrears; coordinating with food providers, including around urgent needs for households testing positive for COVID; and collaborating on the United Way of Tompkins County/ALICE Program, which has expanded from COVID-related needs to supporting any household of low- to moderate income with a range financial needs, including rent assistance, car repairs, utility bills, and more. In 2021, 2-1-1 responded to a record 28,668 contacts, an increase of 63% over 2020 and an increase of 123% over the pre-pandemic average. Over the first six months of 2022, 2-1-1 has fielded 12,310 requests for assistance. While contact volume is down modestly from 2020, when initial demand for vaccination appointments was extremely heavy, contacts to 2-1-1 remain significantly elevated (up nearly 60% from pre-pandemic levels). Community need remains high, especially due to financial impacts directly or indirectly related to the pandemic or to the local and national economy. In 2021, 2-1-1 expanded its housing focus, supporting ERAP as well as the Ithaca Eviction/Displacement Defense Project, which is a privately grant-funded initiative providing information, resources, and financial assistance specifically tailored for renters in the City of Ithaca. HSC's Housing Specialists have been critical to efforts to bring available resources to community members facing eviction; in many cases, 2-1-1 staff connected clients to programs (or enrolled them) that helped lead to a stay of eviction or a repayment agreement with a landlord. Through May 2022, HSC worked with more than 180 tenants to complete and submit their ERAP applications, helped 230 tenants with general ERAP information and application questions, and assisted 135 landlords with related questions. Overall, 2-1-1 handled more than 3,000 incoming our outgoing ERAP-related contacts. Other programming includes: * 2-1-1 Tompkins has provided screening and scheduling services for the Alternatives Federal Credit Union Volunteer Income Tax Program (VITA), and provides screening and scheduling services for the Health Planning Council Health Insurance Navigator Program, and Community Health Advocate Access to Health Services. * 2-1-1 takes requests for medical transportation for the volunteer organization FISH (Friends In Service Helping). 2-1-1 Specialists screen riders and transmit ride requests to FISH daily. Since 2018, 2-1-1 has been providing additional support to FISH including creating daily driver schedules, communicating with drivers, and other administrative assistance. 2-1-1 also supports transportation information requests for the Cornell Cooperative Extension Way2Go Program. 2-1-1 plays a leading role in the Mobility as a Service project, funded by a grant to Tompkins County. The 2-1-1 contact center manager chairs the customer service workgroup for this initiative, which is increasing options for county residents with diverse transportation needs. * Disaster Recovery Planning: 2-1-1 Tompkins participates in disaster recovery planning with Tompkins County Dept. of Emergency Response and emergency sub-groups focusing on people with disabilities and information management. A Memorandum of Understanding is in place defining the relationship between 2-1-1 and the Emergency Response department. * Gap Information: Data collected at 2-1-1 identifies met and unmet needs of residents and provides agencies, funding organizations, and legislators with a rational basis for decision making on current and emerging needs.

Other Goals:

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$179,467	Total Program Cost:	\$477,300
Explain Cost:	Total Program Cost supports general 2-1-1/Information and Referral operating expenses including salaries and fringe. Total includes: Personnel Expenses \$430,810; Non-Personnel Expenses \$46,490. Includes \$60,000 for One-Time Over Target request for a FT Data Specialist.		
County Budgeted Revenue:	\$0	Total Non-County Revenue:	\$283,244
Explain Revenue:	Non-County Revenue includes: Other local government grants and grants from private foundations.		
Net Local Cost to County:	\$179,467	Program Cost to County:	\$179,467
Explain Net Local:	County Levy Portion. Includes \$60,000 for One-Time Over Target request for a FT Data Specialist.		

Section 4 - Key Program Metrics:

People Served:	28,668	In 2021, 2-1-1 fielded 28,668 requests for assistance (63% increase over 2020), including 9,700 contacts related to COVID-19 testing, vaccinations, support services, restrictions/shutdowns, reopening, and other concerns; 4,337 housing-related concerns (including 3,510 about help paying rent or down payments); 3,360 income tax-related inquiries; 1,441 transportation-related inquiries (including 234 related to transportation to COVID-19 testing or vaccination sites); and 1,319 other health-or behavioral health-related calls. Income tax-related contacts include callers from Cortland County who were also served by the Tompkins County-based VITA program. Other Key Metric field shows 2021 contacts only from within Tompkins County, a 77% increase over 2020. 2-1-1 also serves residents of Cortland County, as well as people from outside the area seeking information about local services (for example, to support a family member living here).
Other Key Metric (description):		
Other Key Metric (count or quantity):	25,965	

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

* Reduces a significant, identifiable risk to the health and welfare of individuals or the community; Addresses a current problem that may otherwise result in higher social or financial costs in the future: 2-1-1 Tompkins services provide consumers with the information and referrals they need to address important concerns. Many consumers contact 2-1-1 as these needs arise, so 2-1-1 specialists are able to support them before the issues become more significant (and potentially more costly). All contacts with 2-1-1 are logged and summarized, allowing for these needs and risks to be identified and monitored at the community level. 2-1-1 enables community members to be efficiently connected to the services and supports they need, saving costs to other local human service and government agencies and more quickly serving these individuals and families. 2-1-1 specialists are also trained to dig deeper, when appropriate, to identify underlying factors that can be addressed. * Contributes to the prevention of risks to the long-term health and welfare of individuals and the community: Among other supports, including those related to COVID-19, 2-1-1 works with the Health Planning Council (a Human Services Coalition program) on both the Health Insurance Navigator and Community Health Advocate programs, assisting individuals with scheduling an appointment with a navigator to sign up for affordable insurance and providing more comprehensive assistance to callers with health-related needs, such as access to in-network doctors or dentists. * Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, and individuals with physical or mental health challenges): 2-1-1 receives many requests for assistance both on behalf of, and directly from, Tompkins County's most vulnerable populations. Through effective assessment, referral and, in some situations, follow-up and advocacy, 2-1-1 helps ensure a smoother transition to critical community services for those most in need. 2-1-1 maintains and continuously updates an online schedule and database of food and shelter resources. 2-1-1 is often the primary resource for people who need assistance navigating the complex social

services network; those in need who have not yet connected to a helping organization or who fall through the cracks end up in the 2-1-1 center for assistance with these critical tasks. * Provides an enhanced quality of life to current residents of the community: 2-1-1 Tompkins provides easy access to trained community services specialists who help people assess their needs and provide information on and referrals to the most appropriate community services or recreation, educational, or cultural resources. In 2021, 2-1-1 Tompkins responded to nearly 29,000 requests for information on community services from County and regional residents by phone, text message, walk-in, email, or online chat. In addition, the 2-1-1 searchable online database assisted 10,506 unique visitors, resulting in 28,916 pages of program and service information shared with people seeking help (a 28% increase over 2020). * Contributes to the long-term quality of the community's social, economic, environmental, and cultural condition: The 2-1-1 database contains continually-updated information on community groups from political, environmental, and cultural organizations. Trained 2-1-1 Specialists prioritize informational needs and quickly retrieve relevant information from the database for inquirers. Local health and human service providers often report to 2-1-1 staff how they use the service. We identified more than 200 contacts last year from providers, calling on behalf of their clients or patients. * Maintains a high standard of governance, transparency, justice, and financial stewardship: 2-1-1 Tompkins is managed under the oversight of the Human Services Coalition, which is governed by a Board of Directors made up of leaders from Tompkins County's social service, government, and education sectors. HSC is a leading provider of technical assistance, capacity building, and best practices for the nonprofit sector in the county. 2-1-1 Tompkins shares information on its contacts, needs and unmet needs of consumers, and quality assurance with partners and the community.

Section 7 - Other Factors for Consideration

2-1-1 Tompkins/Information and Referral is available to all members of the community. In addition to phone, 2-1-1 Tompkins offers text messaging as an option for connecting with our trained specialists. Individuals can access 2-1-1 by texting 898211 (TXT211), connecting to a live specialist during business hours. 2-1-1 is committed to helping individuals reach assistance in the most comfortable manner, and text messaging provides an important option for today's community members who prefer to communicate in that medium. Text messaging even allows 2-1-1 to share referral information with traditional phone callers to ensure they have accurate details saved for future use. Online chat is also available via our website, 211tompkins.org. 2-1-1 has updated our online searchable database to be more optimized for mobile searches on phones and to provide better search suggestions. We often work with other partners to use 2-1-1 resource information or needs data rather than creating new databases. 2-1-1 continues to Screen individuals for STEHP (Solutions to End Homelessness Program), which provides housing case management for eligible individuals. We are a member of the 2-1-1 Finger Lakes network, which includes call centers in Bath and Rochester, NY. 2-1-1 Lifeline in Rochester provides our after-hours coverage, providing local residents with 24/7/365 access to 2-1-1. Call specialists in Rochester have access to our database and local programs. With our partnerships with 2-1-1 Finger Lakes and the 2-1-1 NY statewide system there are protocols in place for disaster-related coverage. All of the 2-1-1 call centers in this region of New York use the same database software; in the case of a disaster, we have the ability to share our data, such as shelter and food information, with the other 2-1-1 locations so that they can easily relay this crucial information to Tompkins county residents.

Program Impact Assessment

Department: Human Services Coalition of Tompkins County

Section 1: Program Name, Purpose, Goals

Program Code: HSCA003

Program Name: Health Planning Council

Program Purpose: The purpose/mission of the Health Planning Council (HPC) is to improve the health and well-being of Tompkins County residents by increasing access to quality health care services and supporting healthy lifestyles. HPC convenes stakeholders who impact or are impacted by health-related issues to promote collaborative problem-solving. By establishing neutral forums for sharing information, HPC ensures that community-wide input is part of the planning and problem-solving process. HPC hosts educational programs that are open to the public and cover emerging trends in health care, local programs, and health-related initiatives. HPC collaborates with many local agencies and organizations to address issues in the community. HPC staffs the Long Term Care Committee, with member representatives from provider organizations, education, government, and community agencies across multiple sectors. This Committee serves as the Long Term Care Council for NY Connects, an information and referral program that serves older adults and individuals with disabilities of all ages. The Long Term Care Committee convened several workgroups during 2021 focusing on a range of topics. HPC is a partner in the Age Friendly Center for Excellence initiative led by the County Office for the Aging. In 2021, HPC created the Community Health and Access Committee. Project focus areas for 2022 are: School-Based Telehealth Program Work Group, working to launch a school-based telehealth program to address acute care and behavioral healthcare support; Prenatal Care Work Group to address the Community Health Improvement Plan priorities around maternal and prenatal care; and Medicaid Stigma Work Group, to reduce the stigma associated with being a Medicaid Beneficiary.

Other Goals: HPC also administers the Health Insurance Navigators that offers one-on-one assistance to enroll adults and children into subsidized and private health insurance plans on the NYS Health Exchange, and the Community Health Advocates. The latter program helps consumers use their health insurance more effectively and assists with resolving billing issues. HPC administers the Rural Health Network which partners with health and human service agencies to identify and address needs. In March of this year, HPC entered signed a letter of agreement with the Community Service Society (CSS) to provide services on behalf of "Reaching the 5%- Enrolling the Remaining Uninsured in New York". In partnership with TCAT, HPC conducts outreach to about 1,800 TC residents per month and enrolls at least seven residents per month in health insurance.

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$78,531	Total Program Cost:	\$388,343
Explain Cost:	Total Program Cost includes general Health Planning Council operating expenses including salaries and fringe. Total includes: Personnel Expenses \$348,457; Non-Personnel Expenses \$39,886.		
County Budgeted Revenue:	\$0	Total Non-County Revenue:	\$293,135
Explain Revenue:	Non-County Revenue includes: Other local government grants and grants from private foundations.		
Net Local Cost to County:	\$78,531	Program Cost to County:	\$78,531
Explain Net Local:	County Levy Portion		

Section 4 - Key Program Metrics:

People Served: 2654

Other Key Metric (description): 854 served directly through programs. Since HPC planning covers the health of the entire county, the entire county benefits from its work. 1. Health Insurance Navigation: For 2021, HPC helped 272 individuals and families with applying for health insurance. 2. Community Health Advocates: HPC facilitated 572 cases, resolving a variety of health service related issues and addressing 1,110 needs. 3. Health navigators and advocates responded to several calls pertaining to health insurance options and general health access inquiries. HPC reaches over 1800 TC residents per month through the "Reaching 5%" project.

Other Key Metric (count or quantity): above

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with

physical or mental health challenges).

Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.

Provides an enhanced quality of life to current residents of the community.

Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.

Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.

Maintains a high standard of governance, transparency, justice, and financial stewardship.

Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

1. Reduces a significant, identifiable risk to the health and welfare of individuals or the community: HPC improves access to health care, by helping people obtain health insurance. Staff also helps people with using their health insurance to obtain medical services. 2. Contributes to the prevention of risks to the long-term health and welfare of individuals and the community (a) HPC promotes healthy communities and supports the Community Health Improvement Plan which prioritizes the prevention of chronic disease and the promotion of mental health and prevention of substance abuse. 3. Protects or attends to the needs of the most vulnerable members of the community (a) HPC participates in Care Compass Network, a provider system formed under a Medicaid Waiver issued by the Center for Medicare and Medicaid Services for New York State. It is providing community navigation and activation for Medicaid beneficiaries. (b) Health Insurance Navigator services help all TC residents and especially those most vulnerable, with considering their options in an unbiased way. HPC also helps seniors who are transitioning from Marketplace Medicaid to Medicare, and enrolling into programs to support costs. (c) Community Health Advocates - helps people to access and secure health care, (d) HPC initiated its Community Health Outreach Program targeting Medicaid members who may not be using services to optimize individual health. 4. Provides an enhanced quality of life to current residents - HPC's Long Term Care Committee is the Long Term Care Council for NY Connects, a required advisory group of the program that emphasizes a "No wrong door" policy for people with disabilities, and long term needs. 5. Contributes to the long-term quality of the community's social, economic, environmental, and cultural condition - HPC is a member of the Workforce Development and Transition Team Committee which addresses emerging job positions and identifies themes related to new training needs.

Section 7 - Other Factors for Consideration

Every Tompkins County resident benefits from HPC's work to enhance population health. HPC accomplishes this by bringing together stakeholders in a neutral forum to identify areas of need and find ways to address these needs through community collaborations. HPC is able to respond quickly to new grant opportunities that require the support of an existing coalition because its Advisory Board and Committee membership have broad representation from health care providers, community-based organizations, consumers, local government, advocacy groups, and consumers. HPC leverages its funding to bring in additional resources to the County. In 2021, HPC continued its work with other rural health programs in the Southern Tier and eastern counties in partnership with Care Compass Network, the region's former DSRIP (Delivery Systems Reform Incentive Payment) program organization. As DSRIP transformed the health care service delivery system and as related initiatives continue regionally, placing new demands on the County's workforce, HPC will fulfill its role as convener of local and regional partners to ensure that the pipeline prepares for an appropriate supply and mix of health care professionals. New York State's overall health care costs and per capita spending are among the highest in the nation, outpacing inflation and overall economic growth and impacting wages, employment, and the ability to fund other public services.

Program Impact Assessment

Department: Ithaca Area Economic Development

Section 1: Program Name, Purpose, Goals

Program Code: EWDA001

Program Name: Ithaca Area Economic Development

Program Purpose: Mission: IAED is dedicated to building a thriving and sustainable economy that improves the quality of life in Tompkins County by fostering the growth of business and employment. Vision: A flourishing economy with exciting, innovative firms that inspire and attract a talented workforce.

Other Goals: IAED delivers a wide range of services to the County Legislature, other local governments, and local employers that enhance economic prosperity in Tompkins County. IAED is recognized as the economic development organization serving Tompkins County. For the Legislature, IAED managed the Tompkins County Industrial Development Agency (TCIDA), Tompkins County Development Corporation (TCDC), and the Tourism Capital Grants (TCG) Program. IAED develops and coordinates implementation of the County's Economic Development Strategy, and a new Economic Recovery Strategy. IAED actively represents the business community at the Workforce Development Board, Planning Advisory Board, Strategic Tourism Planning Board, and the Air Service Board. IAED provides economic development leadership at the local, regional, and the State levels. IAED collaborates with local government and other stakeholders on various initiatives related to workforce, energy, broadband, and housing. For local employers, IAED manages a unique Revolving Loan Fund program, providing capital to high risk pre-revenue and more mature companies. IAED provides unique, customized services to area employers, often coordinating local, regional, State, and federal programs. Our Business Retention and Expansion program provides a foundation for IAED's programs and initiatives, ensuring we are aware of existing employers' needs and growth potential. IAED also collaborates with other local and regional organizations to provide technical assistance to established business and industry as well as a growing entrepreneurial community. IAED coordinates economic development activities across the County through the Economic Development Collaborative, a quarterly meeting of planning and economic development professionals, direct business service providers, and municipal and county representatives. IAED also coordinates the Economic Development Resource Providers, a monthly meeting of service providers to further coordinate and pool resources between organizations to meet shared, countywide goals.

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost: \$271,052 **Total Program Cost:** \$1,029,676

Explain Cost: This is a preliminary IAED budget for 2023. The budget represents a 2.4% increase over 2022. A final budget will be approved by IAED's Board of Directors in the fall.

County Budgeted Revenue: \$0 **Total Non-County Revenue:** \$758,624

Explain Revenue: IAED's revenue comes from three primary sources: employer investment pledged over a 5-year term from 2019-2023; fee-based income; and Tompkins County support. Employer investment supports 30% of IAED's budget. Fee based income supports 44% of revenues, and Tompkins County supports approximately 26% of total revenue.

Net Local Cost to County: \$271,052 **Program Cost to County:** \$271,052

Explain Net Local: The County entered a five-year memorandum of understanding with IAED to provide funding for 2019-2023 (Resolution 2018-132). The MOU provides for \$271,052 in support from the County in 2023.

Section 4 - Key Program Metrics:

People Served: see below

Other Key Metric (description): see below

Other Key Metric (count or quantity): see below

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the

community.

[X] Provides an enhanced quality of life to current residents of the community.

[X] Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.

[X] Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.

[X] Maintains a high standard of governance, transparency, justice, and financial stewardship.

[X] Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Despite the widespread impacts of the pandemic on all aspects of our lives, IAED continued to provide customized services to businesses, support community development, engage our stakeholders in strategic planning for economic recovery, and undertake initiatives that contribute to a thriving economy. In 2021, IAED delivered incentives to customers that will invest \$293 million in projects across the county. These projects will retain 200 and create 83 new jobs that will generate \$11.3 million in new payroll over the next three years. The TCIDA, which is administered by IAED, continued its focus on delivering support to business and industry to diversify and strengthen Tompkins County's tax base and enhance community vitality, by supporting job creation, business and industrial development, and community revitalization. Eight projects approved in 2021 will develop 180 affordable housing units, 320 market rate housing units, 15 megawatts of solar energy, over 1 million square feet of new or renovated space, \$1.6 million in future payments to the Community Housing Development Fund to support affordable housing throughout the County, and pay a projected \$204 million in new property taxes over the term of these project incentives. There were 53 active TCIDA projects in 2021 that paid \$3.3 million in new property taxes during the year and had created or retained 2,117 jobs with an average wage of over \$29 per hour. The Revolving Loan Fund Program provided two loans totaling \$100,000 to small businesses that will leverage \$2.1 million in private investment.

Section 7 - Other Factors for Consideration

1) The TCIDA provided \$93,159 in grants to 12 childcare centers to purchase critically needed PPE and install safety measures to prevent the spread of COVID-19. 2) The TCIDA updated the Local Construction Labor policy to ensure jobs for tradespeople that live right here in our community. 3) The TCIDA strengthened the Workforce Housing Policy to ensure that Ithaca and Tompkins County are supporting the people that keep our businesses going and economy growing. 4) IAED led the development of the Tompkins County Economic Recovery strategy - an action plan to position Tompkins County for success as the economy recovers from the COVID-19 pandemic. Working with stakeholders throughout the county, the plan identifies economic impacts, and analysis of challenges and opportunities, and actions each of the stake holder and partner organizations took over the course of the Pandemic to support businesses and jobs, as well as proposed actions over the next several years to ensure a robust recovery and revitalization of our economy. 5) IAED hosted four quarterly meetings of the Economic Collaborative, a group of planning, municipal, and community development partners responsible for overseeing implementation of the Tompkins County Economic Development Strategy 2.0 (2020 to 2024). 6) IAED hosted monthly meetings of the Economic Development Resource Providers Group, a group of partners and collaborators that share information and resources and guide the implementation of the Tompkins County Economic Recovery Strategy. 7) IAED continued work on a 17 mile broadband project to facilitate industrial development and rural connectivity primarily in the Town of Lansing as well as redundancy for an adjacent project in the Town of Dryden. 8) IAED continued coordination of the Tompkins County Water and Sewer Update, which modernizes its 2010 predecessor by mapping progress toward system improvements. When complete, it will include a forward-looking "facility plan" that municipalities can use to bridge capacity gaps, resolve governance issues, and facilitate infrastructure planning. The update is not just a snapshot, it's a blueprint for improving redundancy and reliability.

Program Impact Assessment

Department: Opportunities, Alternatives, and Resources
(OAR)

Section 1: Program Name, Purpose, Goals

Program Code: OARB001

Program Name: Opportunities, Alternatives and Resources (OAR) of Tompkins County

Program Purpose: County funding supports OAR Core Services. These services, provided at our main office, include but are not limited to: OAR's bail fund, assigned counsel intakes, community referrals and linkages, transportation, housing applications, obtaining forms of identification, inhouse education and employment referrals, and wrap around services for reentry from jail or prison. The OAR office has a Drop-In Center that serves as a safe, supportive place for clients to come in and chat, use the phone/computer/fax, pick up mail, have letters/ applications read to them, have their immediate needs met by picking up items like diapers, hygiene supplies, laundry money, bus passes, clothing, shoes, tents, and engage with Client Services Workers to support immediate and long-term needs. Due to Bail Reform and the pandemic, OAR has had a considerable influx of visitor traffic. In May of 2022 we had 600 visits from 242 unduplicated clients. Comparing 2020 to 2022 our monthly visits have grown by 86%. In addition, OAR continues working with the Expanded Outreach team to provide basic needs to our homeless population and other housing insecure individuals.

Other Goals: One-time funding provides a part-time Endeavor House Program manager that has greatly improved operations. For several years one-time funding for the Parolee Case Manager and Housing Coordination has supported many returning from prison and/or experiencing housing instability. We have continued these important services that have reached over 168 clients and added 12 residents through the Sunflower Housing program. The mission of the College Initiative Upstate (CIU) program is to create pathways from jail and prison to college for people with criminal justice involvement. The goal of CIU is to eliminate individual and structural barriers to education, promote leadership, economic security, stability, civic participation, and long-term success for incarcerated and formerly incarcerated people and their families. CIU provides a comprehensive bridge to college services to all men and women formerly incarcerated or court involved in Tompkins County. This includes people incarcerated at the Tompkins County jail (TCJ); participants in Probation's Alternative to Incarceration (ATI) programs; and formerly incarcerated individuals under the supervision of TC Department of Probation or NYS Division of Parole. Several courts are offering CIU as an alternative to incarceration. Filling a gap in Tompkins County: CIU is the only reentry education program in New York State providing post-secondary education services in a rural jail and largely rural county. The program's wraparound services and support address the critical and overlooked need for access to a quality college education after incarceration for largely first-generation students. The College Prep class is offered three times over the course of the year. CIU has consistently had remarkably low recidivism rates as compared to other ATI programs. What we have discovered is that by enrolling in the program clients experience an identity shift, referring to themselves as students rather than negative terms used against those who have been incarcerated. Multiple studies have found that increasing education significantly decreases recidivism. Every program at OAR has developed high-end Results Based Accountability (RBA) performance measures. In addition, each program is aligned with several community indicators that we strive to contribute to improving. We are currently tracking (28) community indicators that span from crime to opioid deaths and include (7) areas of racial disparity. By measuring these indicators and collecting trend data we can determine which direction the indicator is headed, identify barriers and gaps, seek partners to help fill those gaps, and continuously improve services through action plans that aim to improve a particular measure.

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$561,606	Total Program Cost:	\$863,956
Explain Cost:	County Budgeted Cost includes \$20,000 Target OTR for Endeavor House Case Manager; \$50,000 Target OTR for Parolee/Housing Case Manager; and \$69,472 One-Time OTR for Sunflower House Management (Year 2 of 3). Total Program Cost includes: Personnel \$676,706; Non-Personnel \$187,250		
County Budgeted Revenue:	\$9,683	Total Non-County Revenue:	\$322,575
Explain Revenue:	Proposed City Sales Tax Portion: \$9,683		
Net Local Cost to County:	\$551,923	Program Cost to County:	\$551,923
Explain Net Local:	County Levy Portion. Includes \$20,000 Target OTR for Endeavor House Case Manager; \$50,000 Target OTR for Parolee/Housing Case Manager; and \$69,472 One-Time OTR for Sunflower House Management (Year 2 of 3).		

Section 4 - Key Program Metrics:

People Served: 4,522 visits in 2021, 759 unduplicated clients receiving services

Other Key Metric (description): OAR's Core Services of jail in-reach and assistance with transitioning back into the community reached 1,849 in FY 2018 and 1,984 in FY 2019.

Other Key Metric

(count or quantity):

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Bail Reform has changed the landscape of the criminal justice system, wiping clean the past measure of rebooking. OAR has adapted by working with clients awaiting court, serving people in reentry from jail or prison, and the newest area, the "ripple effect" of incarceration, defined as people suffering with long-term effects from incarceration who are struggling every day to have their needs met. OAR also serves individuals returning to Tompkins County from state prison. Most of these individuals were previously inmates of the Tompkins County Jail. The College Initiative Upstate program serves court involved individuals (pre-trial diversion), inmates and former inmates of the Tompkins County Jail and Tompkins County residents released from State prison in successfully applying for and completing higher education. Many of these individuals are among the most marginalized in our community. In Tompkins County, 90 percent of the reentry population has been incarcerated in jail (versus prison), at least 75 percent of jail inmates meet the criteria for substance abuse dependence, and 95 percent of TCJ inmates live below the poverty level. If OAR assisted in keeping (3) people from serving one year in jail, that would save the County \$278,130. Currently (15%) of the jail is made up of OAR clients but only (5%) of OAR clients are in jail. OAR saves the county money in averted board out costs, unnecessary incarceration, and lost opportunity costs for those incarcerated.

Section 7 - Other Factors for Consideration

Tompkins County has invested heavily in ATI and Reentry programs resulting in a significant decrease in jail census and recidivism. However, incarceration has a lasting effect which spans long after the debt to society has been paid. According to OAR client survey (51%) of our clients have unstable housing, (37%) are unemployed and are not receiving DSS benefits, basically they have no income. For those who have income, on average, it is less than \$10,000 a year. Over (44%) of Clients have not been arrested for five year or longer, (14%) have not been arrested for more than a decade and yet they are still struggling to make ends meet. With inflation at an all-time high and a recession looming the most vulnerable will be hit the hardest. OAR strives to mitigate the community's racial disparities by ensuring that each program enrolls at least 30% People of Color, our programs average between 24%-40%. OAR is thankful for the most recent opportunity to expand housing for the formerly incarcerated. The Sunflower Housing program will support 12 systems involved individuals many of them returning from prison.

Program Impact Assessment

Department: Rural Library Services

Section 1: Program Name, Purpose, Goals

Program Code: LIBS001

Program Name: Finger Lakes Library System

Program Purpose: To expand and support library services for all residents of Tompkins County.

Other Goals: Encourage cooperation and coordination among all local libraries so they might offer more service to their communities than they would be able to alone.

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$22,436	Total Program Cost:	\$1,858,687
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Explain Cost: 1,858,687 is the Finger Lakes Library Systems entire budget for service to 33 local libraries in a five county region.

County Budgeted Revenue:	\$0	Total Non-County Revenue:	\$1,836,251
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Explain Revenue: Total revenue of \$1,836,251. Of this, 77% comes from NYS, 23% from Counties served, Friends of TCPL and other grant sources. We receive an additional \$16,000 from other counties, and lost Friends of the Tompkins County Public Library in 2020. While this funding is scheduled to come back at \$50,000 for 2022, we have not received any funding yet in 2022.

Net Local Cost to County:	\$22,436	Program Cost to County:	\$22,436
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Explain Net Local: Base county contribution \$22,436

Section 4 - Key Program Metrics:

People Served: 317,3002

Other Key Metric (description): Finger Lakes Library System serves a total population of 317,302 residents in five counties.

Other Key Metric (count or quantity):

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

The Finger Lakes Library System utilizes County funding to provide services to support the cooperation and sharing of library resources and technology within the county. These services are traditionally the most important to the least advantaged members of our communities, especially in hard times. Tompkins County residents turn to their local libraries for essential information, access to the internet and online services, job searching etc. Residents also utilize our libraries for lifelong learning, recreational reading and as community gathering spaces for discussion and programs. County support assists the System in delivering services and support specifically to Tompkins County libraries and residents to strengthen local services and reduce geographic barriers.

Section 7 - Other Factors for Consideration

Libraries have traditionally worked together to enhance the services they provide to their communities. They also work closely with other community agencies in cooperative programs. Libraries are extremely efficient and represent the ideals promoted by government in this regard. Tompkins County residents represent the largest use of library services in our System. More than 60% of Tompkins County residents have a library card. County funding offsets the costs Finger Lakes Library System incurs to provide the mechanism for resource sharing among the Tompkins County libraries. Delivery and technology provided by the System expand member library collections and patron access. The rising costs of operating expenses including the purchase and renovation of a new building for System headquarters, maintenance and fuel for delivery vans, increasing health and NYS Retirement benefits and materials have impacted the System and its services. It is critical for the System to remain funded at current levels to meet MOE requirements. A Maintenance of Effort (MOE) of local funding is required for all public library systems to be eligible for state aid under Education Law, Section 272 (1) (j) (1) and (2). Failure to meet the MOE triggers a 25% reduction of the library system's state aid.

Program Impact Assessment

Department: Rural Library Services

Section 1: Program Name, Purpose, Goals

Program Code: LIBS002

Program Name: Groton Public Library

Program Purpose: The Groton Public Library provides information access to all residents of Tompkins County.

Other Goals: The Library has become the youth center for our community as well as a space for the public. We provide free programs for all ages, health information, job seeker resources, technology classes, and free Internet.

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$38,655	Total Program Cost:	\$354,957
Explain Cost:	\$354,957 is our total budget.		
County Budgeted Revenue:	\$0	Total Non-County Revenue:	\$316,302
Explain Revenue:	217,224 is received by tax levy; the remaining comes from grants, donations, etc.		
Net Local Cost to County:	\$38,655	Program Cost to County:	\$38,655
Explain Net Local:	Tompkins County share 38,655		

Section 4 - Key Program Metrics:

People Served: 6,024 population

Other Key Metric (description): Total Registered Borrowers - 1,796; Circulated Items - 19,039 (includes eMaterials; Program Attendance - 6,484 ; Library Visits - 14,000

Other Key Metric (count or quantity):

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

The Groton Public Library continues to provide free programming on healthy living, contributing to the prevention of risks to long term health and welfare of the members of the community. Groton is a food desert and the Library is helping to mitigate this serious issue. The Library started Healthy Tuesdays where we give away free produce and food to our community. And once a month we have a session about healthy living with either a presenter or a film. The Library has started a committee called Growing Groton that oversees the first community/communal garden for the community. This garden will provide fresh produce for our seniors, and our low-income families in particular. The Library is also a pick-up spot for our local organic farms CSA (community supported agriculture). We continue to protect and attend to the needs of the most vulnerable in our community, the young, the elderly, the unemployed, by providing year round programs for our children; providing free educational programs for adults; providing books, materials, and free Internet access to everyone regardless of circumstances; providing large print books and audiobooks to the elderly; and our building is handicapped accessible including our restroom. The Library is the only free place with air conditioning or heat in our rural community. The Library enhances and contributes to the quality of life and the community's cultural, social, and economic condition by providing our services for free thus allowing many the ability to educate themselves and providing exposure to the arts and entertainment which frees up resources for life's

necessities. We maintain a high standard of governance, transparency, and stewardship by having open board meetings, a yearly budget voted on by the public, and constantly soliciting patron and community feedback on how to improve our Library. By continuing to provide these services, we are helping people get through these hard economic times while still being able to enjoy life and not be deprived of many of the services we take for granted. If we were unable to provide these services, many community members including children would have no internet access and no form of entertainment such as movies and programs as well as reduced exposure to reading. We also provide a safe environment for children to come when not at school.

Section 7 - Other Factors for Consideration

The Groton community remains a lower socioeconomic area, forcing many of our community members to sacrifice services in order to be able to afford necessities such as food. And even the cost and availability of fresh food is out of reach of many in the community. The Library is not only able to provide many of these services that our community must sacrifice and all for free but now we can provide a source of fresh and healthy food for all. And we assist many of our unemployed with their job searches and job applications. And many of our patrons are elderly and are unable to drive far making our location close and convenient. And we will get the books to the handicapped for free. The long-term consequences of elimination are, as stated above, a group of young people unable to reach their full potential as contributing members of society. Especially in Groton, many families are impoverished and this is their only opportunity to be exposed to reading, arts and entertainment, and free Internet access.

Program Impact Assessment

Department: Rural Library Services

Section 1: Program Name, Purpose, Goals

Program Code: LIBS003

Program Name: Lansing Library

Program Purpose:

The mission of the Lansing Community Library is to maintain and improve the quality of life for the citizens of the Lansing community by providing access to information, cultural resources and opportunities for personal enrichment. The Lansing Community Library will provide informational, educational and recreational reading for users for all ages. The Lansing Community Library will provide expertise and current technology for equal access to high quality library services, materials, personnel and facilities. The Lansing Community Library will always seek to have a dynamic dialogue with the residents of this area to ensure that it is addressing community needs.

Other Goals:

We provide free access to high speed internet, continuing education, ebooks with instruction, computer literacy classes, school readiness, storyhours, two Lego league teams, teen/tween. And adult books clubs, after school programs, exercise classes, writers groups, early literacy programs, speaker series, art openings. Our community rooms are constantly used by local nonprofit organizations, boy/girl scouts, tutors, school groups, Town of Lansing, sports coaches, and many more.

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$38,655	Total Program Cost:	\$298,307
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Explain Cost:

\$298,307 is our total cost. Our funds are from the Town tax levy, county support, fundraising and grants.

County Budgeted Revenue:	\$0	Total Non-County Revenue:	\$259,652
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Explain Revenue:

\$259,652 is our total non-county revenue. We receive funds from property taxes and Tompkins County support which are used for operations. Programming and technology is funded by grants and fundraising. Town of Lansing tax was \$234,989.

Net Local Cost to County:	\$38,655	Program Cost to County:	\$38,655
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Explain Net Local:

Tompkins County share (\$38,655).

Section 4 - Key Program Metrics:

People Served: 3897

Other Key Metric (description): a) 2,235 registered borrowers; 57,142 items circulated (includes eMaterials); 20,050 Library visits, 2,055 Program Attendance

Other Key Metric (count or quantity): Annual circulation 62,200

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

The Lansing Community Library (LCL) provides important library services to the greater Lansing community. We provide

programs for school readiness, literacy, job searching, cultural awareness, and entertainment. Over half of Lansing does not have access to high speed internet and/or does not have a computer at home. This technological disadvantage accentuates the growing digital divide between the rural poor and the more affluent members of society. LCL also provides important exposure to books and digital resources to those who cannot afford these materials at home. LCL is the only community organization in Lansing that is open to all stratus of society. We provide volunteer opportunities to over 35 volunteers, from teens to senior citizens. LCL provides adult educational opportunities, computer literacy instruction for the elderly, and partner with other county organization to provide many extended education classes. Any reduction in funding will result in a cut is services to our needy rural community. We will be unable to be open as many hours and will have to reduce the number of extended education programs the library provides.

Section 7 - Other Factors for Consideration

Libraries are one of the few places where all members of society are welcome. Our rural libraries service the most unreserved in our population, and provide much needed access to new technology. We are on the front lines providing job search assistance, volunteer opportunities, and we bridge the reading gap for children over the summer. We provide a warm (or cool), friendly, welcoming place for every member of our community to meet, read, share, and learn. In addition, Tompkins County rural libraries rely heavily on the Finger Lakes Library System to provide interlibrary loan, technology support, professional development opportunities, and materials. LCL cannot provide effective library services without the support of a functioning system. We are leaders of our communities and many times the largest employers, outside of the schools. As leaders, our libraries should be adequately staffed with those staff paid a living wage. Our libraries can not afford to bring our staff up to a living wage without the assistance and commitment form the County.

Program Impact Assessment

Department: Rural Library Services

Section 1: Program Name, Purpose, Goals

Program Code: LIBS004
Program Name: Newfield Public Library
Program Purpose: Newfield Public Library provides equal access to a comprehensive collection of materials and services to meet the informational and recreational needs of the community.
Other Goals: The library conducts programs that are educational and recreational, provides an appealing community environment with meeting rooms and free wifi, maintains computers that are available to the community, and reading and viewing materials that fit the needs of the community.

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$38,655	Total Program Cost:	\$152,500
Explain Cost:	\$152,500 is Total Cost of 2022 budget		
County Budgeted Revenue:	\$0	Total Non-County Revenue:	\$113,845
Explain Revenue:	\$113,845 is the total of non-county revenue, which includes town funding, school ballot, fund raisers, donations and all other receipts.		
Net Local Cost to County:	\$38,655	Program Cost to County:	\$38,655
Explain Net Local:	Tompkins County share 38,655		

Section 4 - Key Program Metrics:

People Served: 5,179
Other Key Metric (description): Registered Users - 1,066 Item Circulation - 22,784 (includes eMaterials) Program Attendance - 3,297 Library Visits - 8,958
Other Key Metric (count or quantity):

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

County funding for the Newfield Public Library has a large impact on this community. As with all libraries, we are the cornerstone of a strong democracy. This community uses the library for life-long learning, to conduct job searches, complete job applications and work, for research into economic, medical and political topics and for community meetings. The library contributes to the quality of life in this small, rural community, particularly in new technologies. Broadband internet is not widely available or affordable in Newfield so many residents visit the library for internet access in order to conduct the essential activities of everyday life.

Section 7 - Other Factors for Consideration

Libraries are unique entities whose services are not duplicated by any other organization. We serve patrons of all ethnicities, abilities and socioeconomic levels. Libraries exemplify many of the goals in the county legislature's mission statement. We

strengthen families and communities, we enhance quality of life and we respect and protect individual freedom of expression and privacy. Other ways we fulfill the county's mission is by providing an organization where individual learning and growth opportunities abound. We also support art and culture by providing learning opportunities through programs and materials.

Program Impact Assessment

Department: Rural Library Services

Section 1: Program Name, Purpose, Goals

Program Code: LIBS005

Program Name: Southworth Library (Dryden)

Program Purpose: Our mission is to serve the greater Dryden area with free materials to read and view for educational and recreational use and as an informational resource. Our services are available to all, regardless of income level or educational background. We also provide additional services to help educate and assist our residents with their information needs, computer assistance, and are able to provide materials that they may be unable to retrieve for themselves through Interlibrary Services.

Other Goals: We provide free access to internet computers, assistance with their use and functions such as online job search and networking, direct assistance with informational needs and a community location for meetings and small gatherings. We provide the local community with arts and literature experiences through performers, reading programs, discussion series and films, and extra-curricular clubs. We also provide outreach programs to local Headstart, daycares, and to the local senior citizen residential facility.

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$38,655	Total Program Cost:	\$220,900
Explain Cost:	\$220,900 total budget included income from Tompkins county, Dryden village and town, village of Freeville, fund drive and endowment funds.		
County Budgeted Revenue:	\$0	Total Non-County Revenue:	\$182,245
Explain Revenue:	\$182,245 income from Dryden village and town, fund drive and endowment funds		
Net Local Cost to County:	\$38,655	Program Cost to County:	\$38,655
Explain Net Local:	County funding (\$38,655).		

Section 4 - Key Program Metrics:

People Served: 6066

Other Key Metric (description): 81,468 Items circulated (includes eMaterials); 18,200 visitors to the library; 5,100 program attendance, 3,519 registered borrowers

Other Key Metric (count or quantity):

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

The Southworth Library provides literacy services to our community including children, the elderly, those with economic disadvantages and educational needs for all ages. We provide free computer and internet connectivity and assistance and help many people with their online employment needs. We have helped many residents with their tax and employment requirements which are now online and somewhat incomprehensible to many of them. Our services provide an enhanced quality of life for all our residents through our free and easily accessible materials and can obtain materials from a five county area and beyond through inter-library loan. This is especially useful for those who cannot travel or choose not to because of rising fuel costs,

time constraints or other factors. Our facility provides a safe place for gatherings, cultural events and small group meetings and has been a community center for Dryden for over 100 years. Our outreach services to the senior citizens and to those in daycare and Head Start facilities provide literacy services and events for those with physical or educational disadvantages. The library and library services have always been a critical factor in order to promote the advancement and diffusion of knowledge for all members of a community regardless of their socio-economic status or background. The Southworth Library provides resources for those families with pre-school children as their first literacy and pre-literacy exposure and training. We also provide cultural experiences through professional family performances which we are able to bring to the community through outside grant funding or our own programming budget. We regularly participate with the New York State Summer Reading initiative and through our own programming to provide family friendly, free entertainment, workshops, book clubs and classes for our local children, teens, adults and families. The Southworth Library operates as a chartered library within the New York State System and is run by a Board of Trustees in a frugal and fiscally conservative manner. Our services are further complemented as a member of the FingerLakes Library System.

Section 7 - Other Factors for Consideration

The Southworth Library, as a library committed to serving the rural area of the town of Dryden, provides literacy and computer services for those who need a local resource. Our convenient location and small environment provide library services and materials for many who would otherwise not utilize any at all. Our unique services maintain a level of cultural and educational literacy for our community as well as providing informational resources. We provide assistance with internet and computer access and inquiries for our local area and provide outreach for those who cannot come to the library. If the library services were not available or not as readily available through lack of funding, these areas would all suffer and the financial and cultural deficit would be evident. Many people rely exclusively on the use the library for job searching, online employment access as well as tax information and for their informational and technology needs.

Program Impact Assessment

Department: Rural Library Services

Section 1: Program Name, Purpose, Goals

Program Code: LIBS006

Program Name: Ulysses Philomathic Library

Program Purpose: The Ulysses Philomathic Library is an educational and cultural resource center which strives to meet the informational, creative and leisure needs of all community residents. To that end, the library will provide a broad collection of materials and access to a wide network of contemporary resources and media.

Other Goals: Provide free continuing education for all ages in the form of books, e-books with instruction, speakers series, computer and language classes, chair yoga sessions, weekly/bi-weekly early literacy storytimes, summer reading programs teen and tween programming, and book discussion/writing groups. The community uses the library for formal and informal meeting spaces for girl scouts, community chorus, community theater practice, garden clubs, school sports coaches' meetings, robotics, and many other non-profit group needs.

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$38,655	Total Program Cost:	\$367,908
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Explain Cost: Our total funding of \$367,908 comes from a tax levy, village, town and county support, association membership, grants, and other fundraising events.

County Budgeted Revenue:	\$0	Total Non-County Revenue:	\$329,253
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Explain Revenue: Total revenues non-county: \$329,253. All government funding supports personnel costs; membership sustains operations and maintenance; and grants allow programming.

Net Local Cost to County:	\$38,655	Program Cost to County:	\$38,655
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Explain Net Local: Amount above represents County support (\$38,655).

Section 4 - Key Program Metrics:

People Served: 4,695

Other Key Metric (description): a) registered borrowers = 2,687 b) annual circulation = 47,764 (includes eMaterials) c) program attendance = 1,774 d) annual library visits = 3,842

Other Key Metric (count or quantity): b) annual circulation 64,507

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

A reduction of funding would result in fewer open hours and reduced computer access, as well as potential lay-offs. We are unable to continue to offer more services for less funding. As our budget is small, even seemingly minor cuts have dramatic impact on the what we are able to offer our patrons. On the other hand, the money we receive is directly invested in the education and well-being of our entire community. Our programs serve all ages for education, community meetings, job seeking, early literacy, tax support, homework help and more. The library was a resource 47,846 times for the community in

2014.

Section 7 - Other Factors for Consideration

Our library serves each sector of our community essentially and specifically. We offer rewarding volunteer opportunities for 112 people - seniors and students alike. We have hundreds of children who participate in library programming aged zero to teen. Our meeting rooms are consistently busy with groups, organizations, tutoring sessions, and other community projects. Our wi-fi and computers are used by dozens of people every day. Staff is available to help the many patrons who come seeking jobs, electronic media instruction, tax support, and health care information as well. As digital access to books grow our limited collection budgets are strained to provide content in these new formats and expanding platforms even with system support.

Program Impact Assessment

Department: Soil & Water Conservation District

Section 1: Program Name, Purpose, Goals

Program Code: ENVI001

Program Name: Administration/Operations

Program Purpose: To provide administrative oversight over the entire Soil and Water Conservation District including program evaluation, program budgeting, grant/contract administration, invoicing and purchasing, employee oversight, and continued operational management.

Other Goals:

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$346,165	Total Program Cost:	\$396,083
Explain Cost:	-100% of District Manager Salary -100% of Senior Account Clerk Salary -100% of SWCD Engineering -20% of Resource Conservation Specialist Salary -10% of Natural Resource Program Specialist Salary -10% of Conservation Aide Salary -10% of Seasonal Worker Salary -Office, Contractual (i.e.-insurance) & Field Equipment Expenses		

County Budgeted Revenue:	\$0	Total Non-County Revenue:	\$201,000
Explain Revenue:	-\$346,165 is the Districts Target Funding Request supported by the Budget. -NYS Reimbursement of expenses according to NYS District Law Part A = \$60,000. The District needs to show at least \$120,000 of local expenses related to conservation work to be reimbursed the \$60,000. Part B of the Law allows \$6000 for a conservation project. Estimated income for Part C funding through District law allows for performance Measure funding estimated to be about \$135,000 in 2023.		

Net Local Cost to County:	\$346,165	Program Cost to County:	\$346,165
Explain Net Local:	This is the Administrative and Operational Costs to Tompkins County for the District.		

Section 4 - Key Program Metrics:

People Served:

Other Key Metric (description): The funding for the Administrative and operational expenses of the District allows for better usage of programmatic and grants funds to implement conservation throughout the County.

Other Key Metric (count or quantity):

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

The District is governed by a 5 member Board of Directors and currently has a staff of 5 full time employees. The Administrative function of the District serves to enable the programmatic and grant implementation capacities of the District in a wide variety of natural resource related areas such as water quality, soil health, invasive species, and flood prevention.

Program Impact Assessment

Department: Soil & Water Conservation District

Section 1: Program Name, Purpose, Goals

Program Code: ENVI002

Program Name: Agricultural Environmental Management (AEM)

Program Purpose: Farmers have long been regarded as the original stewards of the land because a farm's livelihood directly depends on the health and vitality of the soil and water resources. AEM is designed to help farmers further protect those and other important natural resources. By participating in AEM, farmers can document their environmental stewardship and contribute to a positive image of agriculture in their communities. If a potential environmental concern is identified through the AEM assessment process, farmers can take steps to plan for and then implement an appropriate course of action through the AEM approach.

Other Goals: -Document environmental stewardship activities that farmers have already undertaken; -Implement Best Management Practices (BMPs) on farms consistent with the resources of each individual farm; -Help farmers understand and comply with existing and future environmental regulations; -Reduce farmers exposure to liability; -Increase the awareness of nonfarm community members of how agriculture benefits the environment and their communities, and how farmers are already working to protect natural resources; -Increase farmers awareness of how farm practices affect the environment on and off the farm; -Provide a one-stop-shopping service to farmers in terms of finding out about, applying for and meld together various local, state and federal assistance and incentive programs; -Use limited public program and financial resources efficiently by working on farms with the greatest potential for impacting the environment

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$0	Total Program Cost:	\$65,000
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Explain Cost: covers 55% of a Program Specialists Salary and 25% of a Conservation Technicians salary to implement the program along with associated mileage, fees, and overhead costs.

County Budgeted Revenue:	\$0	Total Non-County Revenue:	\$65,000
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Explain Revenue: NYS provides the District up to \$65,000 in reimbursable funding for this program

Net Local Cost to County:	\$0	Program Cost to County:	\$0
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Explain Net Local: This is a self-supported State funded program

Section 4 - Key Program Metrics:

People Served:

In our program Round 16 (Jan 2020 - Dec 2021) we constructed 4 wetland projects for 2 landowners in Town of Danby and Caroline. Constructed 2 manure storages on family dairy farms in town of Groton. Constructed covered barnyard on beef farm in town of Groton. Provided cost share funding for the successful implementation of over 4200 acres of cover crop across 20 farms across the county. Hosted grazing workshop/pasture walks and soil health workshops. Represented SWCD at both Empire Farm Days and NYS Fair. Actively represent SWCD on Tompkins County Farm Bureau and Ag Land Protection Board.

Other Key Metric (description):

Other Key Metric (count or quantity):

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.

[X] Maintains a high standard of governance, transparency, justice, and financial stewardship.

[X] Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

The AEM assessment, planning and implementation process helps to target limited local, state and federal technical and financial resources to farms with the greatest potential for impacting the environment. The farmer is always the ultimate decision-maker in cooperation with members of local AEM teams and qualified private consultants which help to ensure that farm business objectives are met while also achieving local, state and federal environmental and water quality goals.

Section 7 - Other Factors for Consideration

Since watersheds do not respect municipal boundaries and farmers can/do affect multiple watersheds at times, this program is unique to be funded at a state level but implemented at a local and watershed level. Investments into this program benefit the local economy through wise business planning of farmers, lowered environmental remediation costs and a healthier environment.

Program Impact Assessment

Department: Soil & Water Conservation District

Section 1: Program Name, Purpose, Goals

Program Code: ENVI007

Program Name: Ag Value Assessment - Soil Group Worksheets

Program Purpose: To provide services to the public for delineating soils on agricultural land for taxable value assessment through the NYS Agriculture and Markets established rates and analyzed by the Tompkins County Assessment Department for program eligibility.

Other Goals:

Section 2: Program Type

Program Type: Mandate à Mandate

Section 3: Program Costs

County Budgeted Cost:	\$0	Total Program Cost:	\$4,000
Explain Cost:	5% (\$3,700) of Natural Resource Program Specialist and Conservation Aide Salary		

County Budgeted Revenue:	\$0	Total Non-County Revenue:	\$4,000
Explain Revenue:	~\$4,000 Revenue generated from fees to landowners for worksheet completion.		

Net Local Cost to County:	\$0	Program Cost to County:	\$0
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Explain Net Local:

Section 4 - Key Program Metrics:

People Served: 44 Farms

Other Key Metric (description): 44 worksheets completed in 2021. 1,147.16 acres mapped and submitted to Assessment Department for enrollment in tax reduction program.

Other Key Metric (count or quantity):

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
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- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Completion of Soil Group Worksheets enables local residents to receive a reduced assessment and aids in the protection of agricultural land by reducing costly taxes for large land-based farmers.

Section 7 - Other Factors for Consideration

Program Impact Assessment

Department: Soil & Water Conservation District

Section 1: Program Name, Purpose, Goals

Program Code: ENVI008

Program Name: Stormwater Technical Assistance Program

Program Purpose: To provide the County and all the Town's with professional services related to the Stormwater Phase 2 and Construction Disturbance Permits regulated by the NYSDEC.

Other Goals:

Section 2: Program Type

Program Type: Mandate & Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$0	Total Program Cost:	\$10,000
Explain Cost:	10% (\$10,000) of Resource Conservation Specialist Salary		
County Budgeted Revenue:	\$0	Total Non-County Revenue:	\$10,000
Explain Revenue:	(\$10,000) in revenue from Stormwater Coalition services and Town Contracts		
Net Local Cost to County:	\$0	Program Cost to County:	\$0
Explain Net Local:			

Section 4 - Key Program Metrics:

People Served:

Other Key Metric (description): 5 Contracts with Town's and Stormwater Coalition were secured in 2019 to provide professional services in relation to soil erosion on construction sites.

Other Key Metric (count or quantity):

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
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Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Stormwater is defined as water from rain or melting snow that doesn't soak into the ground but runs off into waterways. It flows from rooftops, over paved areas and bare soil, and through sloped lawns while picking up a variety of materials on its way. The quality of runoff is affected by a variety of factors and depends on the season, local meteorology, geography and upon activities which lie in the path of the flow. As it flows, stormwater runoff collects and transports pollutants to surface waters. Although the amount of pollutants from a single residential, commercial, industrial or construction site may seem unimportant, the combined concentrations of contaminants threaten our lakes, rivers, wetlands and other water bodies. Pollution conveyed by stormwater degrades the quality of drinking water, damages fisheries and habitat of plants and animals that depend on clean water for survival. Pollutants carried by stormwater can also affect recreational uses of water bodies by making them unsafe for wading, swimming, boating and fishing. A Stormwater Coalition was formed in the County soon after the Phase 2 Stormwater Laws were enacted to encourage communication, education/outreach and support across jurisdictions of this new requirement on Municipal Separate Storm Sewer Systems (MS4) Regions, of which Tompkins County is part of. The Soil and Water District leads this organization and provides professional guidance to the members on the regulations of the various Stormwater permits passed down from State and Federal agencies such as the EPA and DEC. Having 2 trained staff members as Certified Professionals in Erosion and Sediment Control makes them the go to agency for any Stormwater related question within the

County. The District also provides 4 Hour Contractor Trainings to local Contractor's to bring them into compliance with the State regulations.

Section 7 - Other Factors for Consideration

Not only does the District provide services to the Stormwater Coalition, but it also provides direct services to Towns within Tompkins County to assist CEO's enforce the regulations mandated by the State and review Stormwater Pollution Prevention Plans (SWPPP's) developed by contractor's and local developers.

Program Impact Assessment

Department: Soil & Water Conservation District

Section 1: Program Name, Purpose, Goals

Program Code: ENVI011

Program Name: Water Quality Improvement in the Fingerlakes (part of FLOWPA)

Program Purpose: The Finger-Lakes Lake Ontario Watershed Protection Alliance (FLOWPA) program is funded to Soil and Water Conservation Districts within the watersheds of Lake Ontario and the Finger Lakes (which Tompkins is part of) to implement water quality improvement programs in each member county region. The Tompkins County FLOWPA program conducts water quality improvement projects related to Agricultural Best Management Practice Implementation, Stormwater Management, Water Quality Monitoring and Streambank Stabilization. This program is reviewed yearly by the Water Resources Council of Tompkins County to help set priorities for the program. The District also helps to offset some of its staff time through this funding source to shift it away from administrative expenses to the County.

Other Goals:

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$0	Total Program Cost:	\$66,270
Explain Cost:	\$66,270 in expenses for program -10% FTE Salary -supplies and equipment for water quality improvement related projects		
County Budgeted Revenue:	\$0	Total Non-County Revenue:	\$66,270
Explain Revenue:	\$66,270 in Revenue comes from NYS Environmental Protection Fund each year to the District.		
Net Local Cost to County:	\$0	Program Cost to County:	\$0
Explain Net Local:			

Section 4 - Key Program Metrics:

People Served:

Other Key Metric (description): 1 streambank project, 1 agricultural Best Management Practice project, 1 United State Geological Survey stream gauging station funded on Sixmile Creek (helps predict flooding and other valuable uses), over 30 samples collected for water quality monitoring in Cayuga Lake Watershed

Other Key Metric (count or quantity):

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
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- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
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Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

The FLOWPA program is funded through the NYS Environmental Protection Fund. 10% of a District Technician's salary is funded through this program to provide design and planning services for streambank stabilization projects and Ag BMP installations. Money also goes to the volunteer effort of the Community Science Institute to conduct water quality monitoring in the Cayuga Lakes watershed. Funding for the United States Geological Survey (USGS) Gauging station's have also been funded through this program along with wetland and aquifer studies in the Towns of Dryden, Enfield, Newfield, Caroline and

Ithaca. Much of this work contributes directly to the improvement of water quality which enhances the life of each and every Tompkins County resident.

Section 7 - Other Factors for Consideration

Much of the work of this program directly affects Harmful Algae Blooms and is mechanism that is used by the District to combat them.

Program Impact Assessment

Department: Soil & Water Conservation District

Section 1: Program Name, Purpose, Goals

Program Code: ENVI012

Program Name: Non-Agricultural Soil and Water Quality Improvement Project Implementation

Program Purpose: Obtaining funding from sources such as the NYSDEC Water Quality Improvement Program, Great Lakes Restoration Initiative Funding, Chesapeake Bay Funding, US Fish and Wildlife Service and other grant programs the District pursues Soil and Water Quality Improvement projects on non-agricultural lands. This includes roadside ditch maintenance/improvements, streambank stabilization projects, and stormwater control

Other Goals:

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$0	Total Program Cost:	\$756,000
Explain Cost:			-\$50,000 for 2020 portion of NYSDEC Water Quality Improvement Grant to hydroseed ditches -\$700,000 for NYSDEC Water Quality Improvement Grant to stabilize stream channels in the Cayuga Inlet -\$6,000 for NYS Soil and Water District Law Part B Funding to implement Best Management Practices throughout the County

County Budgeted Revenue:	\$0	Total Non-County Revenue:	\$756,000
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Explain Revenue:

Net Local Cost to County:	\$0	Program Cost to County:	\$0
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Explain Net Local:

Section 4 - Key Program Metrics:

People Served:

Other Key Metric (description): - 92,464 feet of roadside ditch hydro-seeded - Cover cropping

Other Key Metric (count or quantity):

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
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- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

This program seeks to improve, through various (non-county) funding mechanisms, the quality and quantity of our soil and water resources not affected by agricultural practices. By stabilizing soil and keeping water resources from running off the landscape during intense storms the District improves the health of Cayuga/Owasco Lake and the Chesapeake Bay. Reducing the risk of HABs in each of those waterbodies is also a major impact that affects all the items listed in this assessment.

Section 7 - Other Factors for Consideration

Program Impact Assessment

Department: Tompkins Community Action

Section 1: Program Name, Purpose, Goals

Program Code: ECOP001

Program Name: Amici House

Program Purpose: TCAction provides decent, safe, affordable housing and supportive services to individuals and families 18-25 years of age, experiencing homelessness. TCAction staff include; Supportive Housing Director, Supportive Housing Manager, Resident Program Coordinator, Supportive Housing Coordinators, and Resident Assistants. These staff work together to encourage adherence to the lease agreement as well as support goal planning activities and personalized skill building tailored to each resident's individual and family needs. In addition, staff members provide support to promote self-sufficiency in areas such as life skills, financial literacy, job preparation, educational tutoring for High School Equivalency Exam preparation, child and family development and family reunification. Linking baseline support services to Head Start/Early Head Start program services provides safe, appropriate childcare, enhanced parenting skill development as well as support opportunities for young families to participate in training opportunities, obtain and maintain employment. Within the first week of occupancy, residents will create a Program Participation Agreement that will outline short term and long term goals as well as a commitment to participating in program activities. Amici House events include resident group meetings, life skill training opportunities and other social activities.

Other Goals:

Section 2: Program Type

Program Type: Discretionary-Mandate

Section 3: Program Costs

County Budgeted Cost:	\$38,194	Total Program Cost:	\$483,124
Explain Cost:	\$0	Total Non-County Revenue:	\$444,930
County Budgeted Revenue:	Services and Operating Expenses NYS Empire State Supportive Housing Initiative (ESSHI) U.S. Department of Housing and Urban Development/Continuum of Care (HUD - COC)		
Explain Revenue:	\$38,194	Program Cost to County:	\$38,194

Net Local Cost to County:

Explain Net Local:

Section 4 - Key Program Metrics:

People Served: 28

Other Key Metric (description): TCAction participates in the Continuum of Care Coordinated Entry System ensuring the program serves the most vulnerable in the community. TCAction's existing partnerships with St. Johns Emergency Shelter, The Advocacy Center, TC DSS Foster Care and Special Services Unit, Family and Children's Services, Village at Ithaca and The Learning Web Youth Outreach Programs create strong referral systems for young individuals and families. There are written referral partnership agreements with these agencies as well.

Other Key Metric (count or quantity): 23 units

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.

[X] Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Providing decent, safe and affordable housing to an extremely vulnerable population in our community who might otherwise be living in unsafe/inhabitable situations or in the Tompkins County Shelter System.

Section 7 - Other Factors for Consideration

Program Impact Assessment

Department: Tompkins Community Action

Section 1: Program Name, Purpose, Goals

Program Code: ECOP003

Program Name: Chartwell House

Program Purpose: Chartwell House is a supportive housing program that offers permanent housing for previously homeless, disabled men who are active in recovery from substance abuse. Chartwell House is made up of 12 SRO's (single room occupancy units) where Project Based Rental Assistance vouchers are attached, therefore providing long term affordability. Each resident is responsible for paying 30% of their monthly adjusted income towards rent, participating in house activities, and working towards individually selected goals. Supportive services focus on improving life skills, work force development, education and being a responsible tenant and neighbor. Several residents have pursued reunification with their children with program support. In addition to TCAction program supports, we work in partnership with the TC and Ithaca City Court Diversion Programs, Family Treatment Court Team, Cayuga Addiction Recovery Services, Southern Tier Aids Program, REACH Medical and the Alcohol and Drug Council to provide comprehensive programming. This program provides decent, safe, and affordable housing to a very vulnerable population in our community who might otherwise be living in inhabitable situations or in the Tompkins County Shelter System. T

Other Goals: The program supports each resident to stabilize in housing while working on individual goals of education or employment. The support also includes promoting life skills and building a sense of community while learning how to be responsible tenants and neighbors.

Section 2: Program Type

Program Type: Discretionary-Mandate

Section 3: Program Costs

County Budgeted Cost:	\$27,458	Total Program Cost:	\$165,113
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Explain Cost:

County Budgeted Revenue:	\$0	Total Non-County Revenue:	\$137,655
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Explain Revenue: HUD-Continuum of Care Project Based Vouchers NYS Single Room Occupancy - Office of Temporary and Disability Assistance

Net Local Cost to County:	\$27,458	Program Cost to County:	\$27,458
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Explain Net Local:

Section 4 - Key Program Metrics:

People Served: 12 IndividualsPeople

Other Key Metric (description): # of household units

Other Key Metric (count or quantity): 12 rooms

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
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- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

CAction is an active member of the Tompkins/Ithaca Continuum of Care and participates in the Coordinated Entry System (CES) Community-wide homeless waiting list that prioritizes applicants by ranking with a vulnerability score. The CES uses a point system to identify risk factors to homelessness and the risk of multiple occurrences of homelessness, the higher the vulnerability score, the higher the placement on the list for housing options. The CES is the Chartwell House waiting list.

Section 7 - Other Factors for Consideration

Program Impact Assessment

Department: Tompkins Community Action

Section 1: Program Name, Purpose, Goals

Program Code: ECOP004

Program Name: Corn Street Apartments

Program Purpose: The Corn Street Apartments provide permanent, subsidized housing and supportive services for homeless families, targeting pregnant or parenting youth between the ages of 18 -25. Each family is supported with housing stabilization and Early Head Start/Head Start program opportunities. Supportive services focus on life skills, parenting, workforce development, education and being a responsible tenant and neighbor. The program offers six units of permanent housing which are subsidized by Project Based Rental Assistance to ensure long term affordability. The resident pays 30% of the household's monthly income towards rent and utilities. This program provides safe and affordable housing to a very vulnerable population in our community who might otherwise be living in inhabitable situations or in the Tompkins County Shelter System. This program provides young families with housing and supportive services, both are vital for self-sufficiency.

Other Goals: This program offers support to young families to stabilize their housing, learn to be responsible tenants and neighbors, while working on goals related to parenting, education, employment and improving life skills. This program connects these families to Early Head Start and Head Start programming.

Section 2: Program Type

Program Type: Discretionary-Mandate

Section 3: Program Costs

County Budgeted Cost:	\$26,264	Total Program Cost:	\$145,469
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Explain Cost:

County Budgeted Revenue:	\$0	Total Non-County Revenue:	\$119,205
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Explain Revenue: HUD-COC / SHFYA / Project Based Vouchers

Net Local Cost to County:	\$26,264	Program Cost to County:	\$26,264
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Explain Net Local:

Section 4 - Key Program Metrics:

People Served: 6 households

Other Key Metric (description): # of housing units

Other Key Metric (count or quantity): 6 units

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
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- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

TCAction is an active member of the Tompkins/Ithaca Continuum of Care and participates in the Coordinated Entry System (CES) Community-wide homeless waiting list that prioritizes applicants by ranking with a vulnerability score. The CES uses a point system to identify risk factors to homelessness and the risk of multiple occurrences of homelessness, the higher the vulnerability score, the higher the placement on the list for housing options. The CES community wide homeless waiting list is used to fill vacancies at The Corn Street Apartments.

Program Impact Assessment

Department: Tompkins Community Action

Section 1: Program Name, Purpose, Goals

Program Code: ECOP005

Program Name: Early Head Start

A federally funded program that enhances young children's physical, social, emotional, and cognitive development from birth to three years of age and the enhancement of families as a child's first teacher.

Program Purpose: Additionally, program includes enrolling expectant families to support access to comprehensive health care and child development education prior to birth and during early months after birth supporting both the needs of the newborn and their families.

Other Goals:

Section 2: Program Type

Program Type: Discretionary-Mandate

Section 3: Program Costs

County Budgeted Cost:	\$72,397	Total Program Cost:	\$2,004,445
Explain Cost:	The Office of Head Start expects a local contribution to their generous dollars and we appreciate the support of the legislature.		
County Budgeted Revenue:	\$0	Total Non-County Revenue:	\$1,864,748
Explain Revenue:	U.S. Dept. of Health & Human Services		
Net Local Cost to County:	\$72,397	Program Cost to County:	\$139,697
Explain Net Local:	U.S. Dept. of Health & Human Services - Office of Head Start		

Section 4 - Key Program Metrics:

People Served: 152 children and families

Other Key Metric (description): Children and Families living at or below 100% of Federal Poverty line. 80 class room 72 home based

Other Key Metric (count or quantity): 152 children and their families

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
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- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Early Head Start was launched in 1995 to provide comprehensive child and family development services for low-income pregnant women and families with infants and toddlers, ages birth to three years. Early Head Start (EHS) programs were established to provide early, continuous, intensive child development and family support services on a year-round basis. Like Head Start, the program enhances children's physical, social, emotional, and cognitive development; skill development facilitating family's efforts to fulfill parental roles; and supporting each families goals as they move toward self-sufficiency. EHS Programs are designed to nurture healthy attachments between the child and caregiver. emphasizing a strength-based, relationship-centered approach to services, and encompass the full range of a family's needs from pregnancy through a child's third birthday. Families are viewed as a child's first, and most important, relationship; parent involvement activities offer meaningful and strategic skill development as well as participation in developing program service delivery, advocacy, and governance. Inclusion strategies that respect the unique developmental trajectories of young children in the context of a typical

setting, including children with disabilities, are supported through individualized service plans that include cultural competence, acknowledging the profound role that culture plays in early development. Program delivery recognizes and incorporates the influence of cultural values and beliefs that guide families' approaches to child development. EHS works within the context of home languages for all children and families implementing comprehensive, flexible, and responsive services supporting children and families moving across various program options, meeting life situational demands. Transition planning supports family needs moving to Head Start as well as other community development programs. Community collaboration is essential to EHS program delivery, meeting the comprehensive needs of families. Our strong community partnerships support these expansive services to children and families enhancing child and family outcomes and goal attainment.

Section 7 - Other Factors for Consideration

Program Impact Assessment

Department: Tompkins Community Action

Section 1: Program Name, Purpose, Goals

Program Code: ECOP008

Program Name: Head Start

Program Purpose: A federally funded program that promotes school readiness by enhancing the social and cognitive development of children through the provision of educational, health, nutritional, social, and other services to enrolled children ages 3 to 5 years and their families.

Other Goals:

Section 2: Program Type

Program Type: Discretionary-Mandate

Section 3: Program Costs

County Budgeted Cost:	\$53,836	Total Program Cost:	\$2,214,852
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Explain Cost:

County Budgeted Revenue:	\$0	Total Non-County Revenue:	\$2,161,016
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Explain Revenue: Dept of Health and Human Services - Office of Head Start

Net Local Cost to County:	\$53,836	Program Cost to County:	\$53,836
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Explain Net Local:

Section 4 - Key Program Metrics:

People Served: 198 total children and their families

Other Key Metric (description): Children and Families living at 100% of Federal Poverty line.

Other Key Metric (count or quantity):

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Head Start provides comprehensive child development services to economically disadvantaged children and families, with a special focus on helping preschoolers develop the early reading, math, science, social and language skills they need to be successful in school. Head Start engages parents in their children's learning and helps them in making progress towards their own educational, literacy and employment goals. Head Start's commitment to wellness embraces a comprehensive vision for health for children, families, and staff. The objective is to ensure that, through collaboration among families, staff and health professionals, every child's health and developmental concerns are identified early; services are individualized, and families are linked to ongoing sources of continuous accessible care to meet and address needs. Head Start provides children with a safe nurturing, engaging, enjoyable and secure learning environment, in order to help them gain the awareness and confidence necessary to succeed, skills essential for a success primary education. Each child is treated as an individual in an inclusive community that values, respects and responds to diversity. Program services include the delivery of two-thirds of the daily required nutrition of each child; food service delivery includes parent involvement and nutrition training opportunities. This varied program opportunity and experience supports the continuum of children's growth and development which includes family engagement in both program activities as well as the individualized learning plan their child experiences. Head Start also

supports families opportunities for growth and goal planning through identifying their own strengths, needs and interests and building their own solutions. Family Partners support families as they meet these goals, nurture that development in the context of family and culture, expand the role of families as their children's educators and build their advocacy skills in their communities. The Head Start program serves families within the context of the community, collaborating with other agencies and groups to expand and ensure quality program delivery services. These collaborations also provide community members with opportunities to expand their education and workplace experiences through internships and volunteering. Head Start programming also provides for ongoing education, certification, and training for staff to ensure meeting the changing needs of children and families as well as meeting staff professional development goals.

Section 7 - Other Factors for Consideration

In addition to our childcare centers located throughout Tompkins County, we share 58 children with our "Delegate." We delegate 58 children and monies to the Ithaca City School District (ICSD) and those Head Start children and their families receive Head Start programming in several elementary schools in the ICSD. Our partnership with ICSD includes training and monitoring of delegate staff and programming.

Program Impact Assessment

Department: Tompkins Community Action

Section 1: Program Name, Purpose, Goals

Program Code: ECOP010

Program Name: Housing Choice Voucher Program (HCVP - Section 8)

Program Purpose: To provide eligible families and individuals with low incomes decent, safe and affordable housing.

Other Goals: Also provides services to voucher holders in the Family Self Sufficiency Program and a Home Ownership Option.

Section 2: Program Type

Program Type: Discretionary-Mandate

Section 3: Program Costs

County Budgeted Cost:	\$0	Total Program Cost:	\$622,230
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Explain Cost:

County Budgeted Revenue:	\$0	Total Non-County Revenue:	\$622,230
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Explain Revenue: HUD / NYS HCR

Net Local Cost to County:	\$0	Program Cost to County:	\$0
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Explain Net Local:

Section 4 - Key Program Metrics:

People Served: 1145 Households

Other Key Metric (description): 103 of these households participate in the Family Self Sufficiency Program 10 of these households participate in the Home Ownership Option

Other Key Metric (count or quantity):

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

The Housing Choice Voucher Program (HCVP) provides rental subsidies to 1145 income-eligible individuals and families in Tompkins County. Participants pay between 30-40% of their monthly adjusted income towards their housing cost and the remainder is directly paid to the landlord. Annually, this program pays approximately 10 million dollars to Tompkins County landlords. Staff provide support to assist in the location of housing and negotiation of rents to secure leases. Staff also perform health and safety inspections on each housing unit before rental assistance can begin and at least once per year thereafter. The Family Self Sufficiency (FSS) Program, a voluntary, five-year program open to HCVP participants that provides support, resources and networking opportunities focusing on employment and increased household income to build assets and reach their goal of self-sufficiency. The Home Ownership Option provides an opportunity for HCVP participants to purchase a home by converting the rental subsidy voucher to a home mortgage subsidy. Through individual saving plans, maintaining employment and securing a mortgage, participants use their share of housing costs toward mortgage payments. FSS staff provide participant support and resources in repairing poor credit, creating a savings plan and the steps to obtaining a mortgage.

Section 7 - Other Factors for Consideration

Program Impact Assessment

Department: Tompkins Community Action

Section 1: Program Name, Purpose, Goals

Program Code: ECOP013

Program Name: Primary School Family Support Program

Program Purpose: Provides support, resources, training opportunities and referrals to build strong school relationships for families with children entering kindergarten through second grade.

Other Goals:

Section 2: Program Type

Program Type: Discretionary-Mandate

Section 3: Program Costs

County Budgeted Cost:	\$0	Total Program Cost:	\$85,751
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Explain Cost:

County Budgeted Revenue:	\$0	Total Non-County Revenue:	\$85,751
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Explain Revenue: NYS COPS / DSS pass through

Net Local Cost to County:	\$0	Program Cost to County:	\$0
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Explain Net Local:

Section 4 - Key Program Metrics:

People Served: 75 families

Other Key Metric (description):

Other Key Metric (count or quantity):

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic, environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

TCAction believes that the first and most important teacher in a child's life is the parent(s). Our program is designed to work with families, to help them identify their strengths and support them in areas they have identified as goals. PSFSP Family Partners uses a family development approach to: Form partnerships with each family; Provide information on needs of children; Provide information on home circumstances that affect children's school success; Assist families in assessing their strengths and areas for improvements; as well as developing and implementing plans for improvement; and enhancing learning and skills development for families throughout Tompkins County with children transitioning to kindergarten through the second grade. Family advocates provide support, resources, and referrals to build strong school and parent/guardian relationships. TCAction's collaborative relationship with school officials serves to enhance the benefits of parent/teacher conferences and mediation on behalf of children. Advocates work directly with families through home visits, classroom observation, parent networking events and resource referrals.

Section 7 - Other Factors for Consideration

Program Impact Assessment

Department: Tompkins Community Action

Section 1: Program Name, Purpose, Goals

Program Code: ECOP015

Program Name: TCAction Initiatives and Community Outreach

Program Purpose: Building organization capacity through staff development and data collection. Connecting consumers to programs, services and community opportunities.

Other Goals:

Section 2: Program Type

Program Type: Discretionary-Mandate

Section 3: Program Costs

County Budgeted Cost:	\$0	Total Program Cost:	\$190,850
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Explain Cost:

County Budgeted Revenue:	\$0	Total Non-County Revenue:	\$190,850
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Explain Revenue: Community Service Block Grant

Net Local Cost to County:	\$0	Program Cost to County:	\$0
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Explain Net Local:

Section 4 - Key Program Metrics:

People Served: 3500 individuals

Other Key Metric (description):

Other Key Metric (count or quantity):

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

TCAction Initiatives fund professional staff to support 113 living wage positions, which includes professional development seminars and trainings. Information technology staff provides database collection and reporting data to ensure for community needs assessment, initiative planning and grant funding requirements. Our Client Intake System provides for single point of entry and links our consumers to agency wide programs and community resources. Funds support staff credentialing in critical areas such as: mandated reporting, first aid and CPR, Mental Health First Aid and Trauma Informed Care, Diversity Equity and Inclusion that enhance staff community service. These funds also develop and maintain frequent and accessible outreach material and community events.

Section 7 - Other Factors for Consideration

Program Impact Assessment

Department: Tompkins Community Action

Section 1: Program Name, Purpose, Goals

Program Code: ECOP016

Program Name: TCAction Food Pantry

Program Purpose: To provide vulnerable households with nutritious food and personal care items.

Other Goals:

Section 2: Program Type

Program Type: Discretionary-Mandate

Section 3: Program Costs

County Budgeted Cost:	\$3,600	Total Program Cost:	\$46,909
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Explain Cost:

County Budgeted Revenue:	\$0	Total Non-County Revenue:	\$43,309
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Explain Revenue:

Hunger Prevention and Nutrition Assistance Program (HPNAP) Community Service Block Grant, NYS Dept. of State, Division of Community Services. Foundation requests, Community Donations: individuals, United Way, Friendship Donation Network, Food Distribution Network, fraternities and sororities of local colleges, we purchase food and personal care items, when available, from the Food Bank of the Southern Tier and US Post Office food drives to name a few donors.

Net Local Cost to County:	\$3,600	Program Cost to County:	\$3,600
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Explain Net Local:

Section 4 - Key Program Metrics:

People Served: 466 households

Other Key Metric (description): visits = food boxes (3-4 days of food)

Other Key Metric (count or quantity): 5733 visits

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
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- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
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Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Households receive three to four days' worth of food and personal care items up to two times a month. We continue to offer delivery and scheduled pick-up options. We use an online application so each household can select the items they would like which helps decrease waste and allows for consumer choice. Households may choose foods based on family preferences and their dietary needs to reduce waste. Our scheduled pickups are generally scheduled for Tuesday, Wednesdays, and Thursdays. We offer limited delivery by referral for households with a disability or no transportation on Fridays.

Section 7 - Other Factors for Consideration

TCAction is a member of the Food Distribution Network of Tompkins County. We are one of three pantries in the County which does not have requirements, other than being a resident of Tompkins County. We are members of the Food Bank of the Southern Tier and participate in their strategic planning, grant review processes and legislative events.

Program Impact Assessment

Department: Tompkins Community Action

Section 1: Program Name, Purpose, Goals

Program Code: ECOP022

Program Name: Victory Garden

Program Purpose: To provide fresh, nutritious food and to introduce and support home gardening for consumers.

Other Goals:

Section 2: Program Type

Program Type: Discretionary-Discretionary

Section 3: Program Costs

County Budgeted Cost:	\$0	Total Program Cost:	\$10,580
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Explain Cost:

County Budgeted Revenue:	\$0	Total Non-County Revenue:	\$10,580
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Explain Revenue: Community Service Block Grant

Net Local Cost to County:	\$0	Program Cost to County:	\$0
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Explain Net Local:

Section 4 - Key Program Metrics:

People Served: 150

Other Key Metric (description): households with low incomes & community gardens

Other Key Metric (count or quantity):

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic, environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

Victory Garden Project distributes a variety of vegetable plant seedlings to 100+ households with low incomes to start their own home gardens. Each gardener has their choice of vegetable plants and/or seeds. In addition, the TCAction Victory Garden donates to community gardens. All seedlings are grown and donated to TCAction by the Cornell University Horticulture Department under the leadership of Professor Neil Mattson. Annually in May, TCAction holds an Annual Victory Garden giveaway to over 100 households and project gardens for families and individuals with limited incomes. The program was designed to assist households of modest means who are served by TCAction and who live in the cities, towns, villages, and countryside of Tompkins County, particularly those experiencing persistent poverty.

Section 7 - Other Factors for Consideration

TCAction would not be able to implement this program without the following partnerships: Doug Robinson who was instrumental in developing the foundation of the program; Neil Mattson and Kendra Hutchins and their team at Cornell University Horticulture Department who provides TCAction consumers with healthy vegetable seedlings, as well as our dedicated and hardworking Cargill volunteers who organizing plants, completing garden orders picked out by the consumers, and for delivering plants to households with no transportation and to Early Head Start/Head Start sites.

Program Impact Assessment

Department: Tompkins Community Action

Section 1: Program Name, Purpose, Goals

Program Code: ECOP024

Program Name: Magnolia House

Program Purpose: Magnolia House provides permanent subsidized housing and supportive services for homeless parent in recovery and a child, if appropriate. Each family is supported with housing stabilization and Early Head Start/ Head Start program opportunities. Supportive services focus on life skills, work force development, education and being a good tenant and neighbor. The program offers 14 units of permanent housing which are subsidized by Project Based Rental Assistance to ensure long term affordability. The resident pays 30% of the household's monthly income towards rent. In addition to TCAction program supports, we work in partnership with the TC and Ithaca City Court Diversion Programs, Family Treatment Court Team, Cayuga Addiction Recovery Services, Southern Tier Aids Program, REACH Medical and the Alcohol and Drug Council to provide comprehensive programming.

Other Goals:

Section 2: Program Type

Program Type: Discretionary-Mandate

Section 3: Program Costs

County Budgeted Cost:	\$43,329	Total Program Cost:	\$245,289
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Explain Cost:

County Budgeted Revenue:	\$0	Total Non-County Revenue:	\$201,960
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Explain Revenue: HUD-COC / SHFYA / Project Based Vouchers

Net Local Cost to County:	\$43,329	Program Cost to County:	\$43,329
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Explain Net Local:

Section 4 - Key Program Metrics:

People Served: 14 households

Other Key Metric (description): number of housing units

Other Key Metric (count or quantity): 14

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

TCAction is an active member of the Tompkins/Ithaca Continuum of Care and participates in the Coordinated Entry System (CES) Community-wide homeless waiting list that prioritizes applicants by ranking with a vulnerability score. The CES uses a point system to identify risk factors to homelessness and the risk of multiple occurrences of homelessness, the higher the vulnerability score, the higher the placement on the list for housing options. The CES community wide homeless waiting list is used to fill vacancies at Magnolia House.

Section 7 - Other Factors for Consideration

Program Impact Assessment

Department: Tompkins Community Action

Section 1: Program Name, Purpose, Goals

Program Code: ECOP025

Program Name: Supportive Housing Resident Services

Program Purpose: TCAction's newest permanent supportive housing program addition includes providing Supportive Services for Residents at Arthaus. In partnership with The Vecino Group and Cornerstone Property Management, TCAction provides supportive services to 40 units in the Arthaus project. These 40 units are designated as decent, safe, affordable housing and supportive services to individuals and families 18-25 years of age, experiencing homelessness. Program staff work together to encourage adherence to the lease agreement as well as support goal planning activities and personalized skill building tailored to each resident's individual and family needs. In addition, staff members provide support to promote self-sufficiency in areas such as life skills, financial literacy, job preparation, educational tutoring for High School Equivalency Exam preparation, child and family development and family reunification. Supportive services facilitate linkages to other baseline support services including Head Start/Early Head Start program services provides safe, appropriate childcare, enhanced parenting skill development as well as support opportunities for young families to participate in training opportunities, obtain and maintain employment. TCAction participates in the Continuum of Care Coordinated Entry System ensuring the program serves the most vulnerable in the community. TCAction's existing partnerships with St. Johns Emergency Shelter, The Advocacy Center, TC DSS Foster Care and Special Services Unit, Family and Children's Services, Village at Ithaca and The Learning Web Youth Outreach Programs create strong referral systems for young individuals and families. There are written referral partnership agreements with these agencies as well.

Other Goals:

Section 2: Program Type

Program Type: Discretionary-Mandate

Section 3: Program Costs

County Budgeted Cost: \$0 **Total Program Cost:** \$408,000

Explain Cost:

County Budgeted Revenue: \$0 **Total Non-County Revenue:** \$408,000

Explain Revenue: Service Delivery Expenses NYS Empire State Supportive Housing Initiative (ESSHI)

Net Local Cost to County: \$0 **Program Cost to County:** \$0

Explain Net Local:

Section 4 - Key Program Metrics:

People Served: 40 households

Other Key Metric (description):

Other Key Metric (count or quantity):

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

TCAction is an active member of the Tompkins/Ithaca Continuum of Care and participates in the Coordinated Entry System (CES) Community-wide homeless waiting list that prioritizes applicants by ranking with a vulnerability score. The CES uses a point system to identify risk factors to homelessness and the risk of multiple occurrences of homelessness, the higher the vulnerability score, the higher the placement on the list for housing options. The CES community wide homeless waiting list is used to fill TCAction unit vacancies at Arthaus.

Section 7 - Other Factors for Consideration

This program adds 40 units of youth specific housing that helps to meet the growing needs of this population. Young people are hesitant to enter the homeless system because of safety concerns and not knowing how to navigate systems that have potentially let them down in the past. This approach often leads to other unsafe choices such as staying with unsafe people or sleeping outside. Arthaus in coordination with Amici House and the Corn Street Apartments offers a total of 69 units designated for youth age 18-25 experiencing homelessness.

Program Impact Assessment

Department: Tompkins Community Action

Section 1: Program Name, Purpose, Goals

Program Code: ECOP027

Program Name: Solutions to End Homelessness Program (STEHP)

Program Purpose: To provide financial assistance and supportive services to help households stabilize their housing and prevent eviction. This part of the program is for those who are imminently at risk of homelessness due to non-payment of rent.

Other Goals: The program supports housing stability and increasing employment income with an emphasis on learning to budget household resources to prevent future incidences of homelessness.

Section 2: Program Type

Program Type: Discretionary-Mandate

Section 3: Program Costs

County Budgeted Cost:	\$0	Total Program Cost:	\$199,976
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Explain Cost:

County Budgeted Revenue:	\$0	Total Non-County Revenue:	\$199,976
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Explain Revenue: NYS Funding / TC DSS Pass through

Net Local Cost to County:	\$0	Program Cost to County:	\$0
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Explain Net Local:

Section 4 - Key Program Metrics:

People Served: 13 households

Other Key Metric (description):

Other Key Metric (count or quantity):

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

TCAction, through our partnership with TC DSS, the Solutions to End Homelessness Program (STEHP), provides support for individuals and families who were at risk of homelessness with rental assistance and support services to prevent eviction. The goal of the program is to provide short term financial assistance to assist households with rent arrears, ongoing rent, and security deposits. STEHP- prevention offers three months of rental assistance to help households stabilize and increase employment income. All units must pass a rent reasonableness test to make sure that the rent being charged is appropriate for the location, size, and type of housing unit. Each household's income is re-certified every three months and their rent is limited to 30% of their monthly adjusted household income.

Section 7 - Other Factors for Consideration

This program provides support to households to achieve housing stability in safe and affordable housing. The program is a vital link in our County's Continuum of Care. The need for homeless prevention continues to grow as rent prices increase in Tompkins County and vacancy rates remain very low.

Program Impact Assessment

Department: Tompkins Community Action

Section 1: Program Name, Purpose, Goals

Program Code: EOCP011

Program Name: Tenant Based Rental Assistance

Program Purpose: To serve individuals and families with 30% AMI or less who chronically experience homelessness and are very hard to house (lack of references, difficult rental histories), to identify appropriate housing options, provide security deposits and ongoing rental assistance while providing intensive case management services.

Other Goals: TCAAction's TBRA Program supports the community goal of increasing the affordability of existing units by providing security deposit assistance and ongoing rental assistance. The program targets individuals and families with very low incomes experiencing homelessness which are listed as a priority population in the City of Ithaca Consolidated Plan 2013-2019.

Section 2: Program Type

Program Type: Discretionary-Mandate

Section 3: Program Costs

County Budgeted Cost: \$0 **Total Program Cost:** \$200,000

Explain Cost:

County Budgeted Revenue: \$0 **Total Non-County Revenue:** \$200,000

Explain Revenue: Source: NYS Homes and Community Renewal HOME (total 2 year grant is \$400,000)

Net Local Cost to County: \$0 **Program Cost to County:** \$0

Explain Net Local:

Section 4 - Key Program Metrics:

People Served: 15

Other Key Metric (description):

Other Key Metric (count or quantity):

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

The TBRA Program provides rental subsidy for a household on the Housing Choice Voucher Program (HCVP) waiting list to secure safe and affordable housing while waiting on the list. It is expected that each TBRA participant will come to the top of the HCVP waiting list prior to the maximum assistance limit of twenty-four months. The Housing Staff assists with the transition from TBRA to HCVP by working through the eligibility process and communicating with the owner to ensure the household maintains their unit through the transition period. TCAAction has been a Local Administrator for the HCVP, making the delivery of a TBRA program straightforward and simple by replicating the current systems in place to determine eligibility via income and household certification; conduct Housing Quality Standards inspections and coordinate the appropriate follow up with owners. TCAAction is an active member of the Tompkins/Ithaca Continuum of Care and participates in the Coordinated Entry System

(CES) Community-wide homeless waiting list that prioritizes applicants by ranking with a vulnerability score. The CES uses a point system to identify risk factors to homelessness and the risk of multiple occurrences of homelessness, the higher the vulnerability score, the higher the placement on the list for housing options. The CES community wide homeless waiting list would be the TBRA waiting list.

Section 7 - Other Factors for Consideration

Program Impact Assessment

Department: Tompkins County Public Library

Section 1: Program Name, Purpose, Goals

Program Code: LIBR001

Program Name: Tompkins County Public Library

Program Purpose: Tompkins County Public Library (TCPL) strives to meet and celebrate the aspirations of our community even during the most stressful of times. We foster opportunities for people of all ages to discover, connect, and create throughout Tompkins County. TCPL believes that the library is for everyone. We value diverse opinions and respect free speech. Different points of view are allowed and welcomed. TCPL supports patrons' right to a library environment free of harassment and intimidation and views all manifestations of prejudice and intolerance that target particular individuals or interfere with patrons' ability to use the library as contradictory to our mission.

Other Goals: TCPL contributes to the economic, cultural, and educational well-being of the county by providing free and equal access to materials holdings of over 225,000 as well as a robust digital collection. The library provides resources for job seekers (creating email accounts, accessing employment resources, technology skill building, career assessment support, resume software and online applications), and supports adult literacy through one-on-one technical assistant, and an extensive world language collection. Our youngest county residents receive access to early literacy programs, with babies being eligible for their own library cards. Early learning computers provide an introduction to reading, phonics, math, science, and music; and programs such as Baby and Toddler storytime provide opportunities for children to develop an early love of literacy and learning. TCPL serves as the primary resource for a large homeschool population. The well-equipped and welcoming Teen Center, Digital Lab, and Makerspace create opportunities for instruction, creative pursuits, and self-improvement through library staff and resources as well as local experts. Community members rely on the library for assistance with accessing and navigating e-government resources. For many County residents, TCPL is the only place for access to the internet and computer services. TCPL provides free test proctoring for those seeking job advancement and degree completion. We collaborate with dozens of organizations and county agencies to present programs on important educational and social issues, provide free space for meetings, discussion, and a welcoming facility to all. In addition to the main library in downtown Ithaca, TCPL serves as the Central Library of the Finger Lakes Library System, supporting thirty-three libraries in the five counties served by the system including the Tompkins County rural libraries, and directly supports community Reading Centers in Enfield, Danby and Caroline.

Section 2: Program Type

Program Type: Discretionary-Mandate

Section 3: Program Costs

County Budgeted Cost:	\$4,048,954	Total Program Cost:	\$4,743,153
Explain Cost:	Projected total 2023 Library operating budget is \$4,743,153. The County share of \$4,048,954 represents 85% of the total budget.		
County Budgeted Revenue:	\$0	Total Non-County Revenue:	\$694,199
Explain Revenue:	Projected other revenue totals \$694,199. Other funding is returning to previous levels.		
Net Local Cost to County:	\$4,048,954	Program Cost to County:	\$4,048,954
Explain Net Local:	Tompkins County Public Library gratefully acknowledges Tompkins County ongoing budget support as well as facilities and maintenance.		

Section 4 - Key Program Metrics:

People Served: 101,564

Other Key Metric (description): The library continues to seek creative ways to meet the needs of patrons. Solutions have included increasing the collections of downloadable ebooks and audiobooks, providing virtual, hybrid, and outdoor programs etc. We continue to reach readers and new users through these services. The staff also created other new services to make sure our community had access to collection materials in all formats (DVD, Audio, books, etc.). One example of this is the Library by Mail service. This service was originally Books by Mail and this year, the library expanded by offering all types of materials and loosening up the qualifications. Typical qualifiers may include: temporarily or permanently homebound and/or in a convalescent home; those concerned and/or at risk due to the current COVID-19 pandemic; and those experiencing difficulty getting to the library due to a disability or age-related mobility issues. Between January and May 2022, the library sent out 102 bags of materials for the Library by Mail service. The library also partnered with Tompkins County to distribute Covid-19 supplies, including test kits, KN-95 masks for youth and adults. Since February, the library has distributed 12,920 test kits, 24,150 adult masks and 6,000 youth sized masks. The library also offered programs for people of all ages. Since January of 2022, the library has offered 274 adult programs with 2,889 in attendance. For children, the library has offered 142 sessions with 3,309 in attendance. For teens, the library has offered 54 program sessions with 443 in attendance.

Other Key Metric (count or quantity):

Section 5 - Impact Assessment (check all impact statements that apply)

- Prevents a direct, severe, and immediate threat to the health and welfare of individuals or the community.
- Reduces a significant, identifiable risk to the health and welfare of individuals or the community.
- Contributes to the prevention of risks to the long-term health and welfare of individuals and the community.
- Protects or attends to the needs of the most vulnerable members of the community (children, the elderly, individuals with physical or mental health challenges).
- Provides physical infrastructure necessary for the economic, social, or environmental safety and well being of the community.
- Provides an enhanced quality of life to current residents of the community.
- Contributes to the long-term quality of the community's social, economic environmental, and cultural condition.
- Provides central administrative services (financial, managerial, legal, human resources, records management, etc) to support direct service programs within the department or other county departments and agencies.
- Maintains a high standard of governance, transparency, justice, and financial stewardship.
- Addresses a current problem that may otherwise result in higher social or financial costs in the future.

Section 6 - Explanation of Impact Assessment (above)/Statement of Specific Impact:

TCPL contributes to the well-being of our community by providing free and open access to services, resources, and programs that foster literacy, and support education, civic engagement, personal growth and community connections. The Library provides help with e-government resources like health care information and forms, census count completion, tax forms and instructions, helps to set up email accounts, find and use employment resources. For those returning to the workforce, improving work skills or taking classes, we offer services such as test proctoring and job skill assessments. For our growing international population, we have materials and databases in many languages. One of the most important functions of public libraries is to support literacy and education. We have a number of programs in direct support including early childhood literacy story times, collaborations such as Kids Discover the Trail (with Ithaca City Schools and Trumansburg Schools), summer reading programs for all ages, and numerous other literacy programs. The library offers one on one tutorials as well as classroom instruction for visiting classes, camps and organizations. We offer adult based literacy materials and partner with TST BOCES, Workforce, and Tompkins Learning Partners for services. The physical collection has returned to being heavily used in-house, through interlibrary lending and through traditional circulation. We continue to see an increased use of e-books, online audiobooks, magazines and music. The reference librarians routinely help people with every type of device for reading and smartphone but also in basic instruction in how to use the devices. Internet and wifi usage continues to be popular. The facility is heavily used during a regular year for reading, access to information and programs, tutoring and study with more than 400,000 visitors annually. The library is also a place for people in need in cold weather; we offer a warm place when many buildings are closed, and when there are heat warnings, the library is advertised as a cooling station for the public. As the world of information and technology continues a rapid transformation, one of the most important services we provide is equal and unbiased access to essential technology, increasingly online information and internet connectivity. In a struggling economy where even applications for entry level jobs must be filled out online, this is an important public service. Our Reference desk is increasingly focused on digital literacy. We continue to see the range of need from people who have no computer or no connectivity and those who have never had an email account, to people who need more sophisticated assistance, and those asking for help with their e-readers and smartphones.

Section 7 - Other Factors for Consideration

Many in our community struggle to stretch every dollar; so they turn to the library to help them seek employment, access information and applications available only online. For that reason, and to provide greater social equity the library became free in 2019 and continues to analyze our programs and services toward removing access barriers. For many the cost for an internet connection is still higher than many can afford; though it remains an essential tool for all aspects of life. The Library which serves as a necessary hub and resource for other county departments and agencies as well as social services, arts, culture and education, is a social safety net for many of our most vulnerable citizens. Our main resource sharing is a sustainable initiative for the County, and the estimate by the Library/County Blue ribbon panel that we have a seven dollar return for every dollar invested remains an accurate picture of the Library's impact for everyone in the County we serve.

APPENDIX F

RESULTS BASED ACCOUNTABILITY (RBA)

Thank you for living Tompkins County's values.

Integrity.

We commit to honesty and uncompromising adherence to the Tompkins County Code of Ethics.



AN OVERVIEW OF THE TOMPKINS COUNTY PERFORMANCE MEASUREMENT INITIATIVE

This year's performance measurement initiative covers relevant information from both the Results Based Accountability™ (RBA) and Program Impact Assessment (PIA) processes. The COVID-19 pandemic and staff transitions have slowed the integration of RBA and PIA as one performance measurement system for all departments. At this stage in RBA implementation, all departments would be expected to publish both RBA results and PIA linked information, but the impacts of the pandemic, along with additional factors, have made it so a hybrid report is the best method to accurately show changes in the performance measurement initiative.

Information that has originated from the RBA strategy includes the descriptive categories "What We Do, Who We Serve, How We Impact, and Program Purpose." These descriptions continue the line of thinking established by the RBA process when the data collection process has been delayed. This descriptive priority allows for departments to practice the fundamental actions of RBA.

To accurately use the information present in this report it is important to review the relationship between Results Base Accountability™ and Program Impact Assessments. The implementation of RBA allows for departments to track changes to factors in-house, and in the community, that might be otherwise missed when viewing a PIA. The PIA can continue to function as a clear link between county budgeted elements like costs, revenue, and FTEs, while not forcing departments to try and compile all their work into these categories. The amount of overlap between RBA and PIA depends on department's RBA goals. A department that has goals linked directly to financial activity will have an easier time transposing data from previous PIAs into the RBA system. RBA has been incorporated because it can allow for departments to develop strategies to improve results that are not shown in the budget track.

In addition to the changes made from last year, modifications are expected in both the PIA and RBA processes to increase readability. Setting more rigid classifications for the PIA's financial categories will help distinguish the different funding structures that exist across departments. The County Budgeted Revenue can especially carry different weight depending on how state and federal funds are incorporated into the PIA, as well as funding through grant blocks with unique funding actions. Another modification includes linking data collected in RBA's software (Clear Impact) to the County Website. This would allow year-round access beyond the current publications to both the legislature and public.

When moving forward with the Performance Measure Initiative, maintaining a balance between functional evaluation and accommodation of the unique challenges each department has will create effective progress in the County's efforts to improve.

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Department of Motor Vehicles (DMV)	20	Social Services, Dept. or	55
Emergency Response, Dept. of	21	Tompkins Workforce NY Career	56
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Sample Template

Department Name

What We Do	<i>What We</i> provides and explanation as to what the department does. This information includes the physical functions of the different branches of the department and describes how the work of the department is accomplished.
Who We Serve	The category of <i>Who We Serve</i> provides information on who the primary stakeholders are for the department. While many departmental functions may serve the entire Tompkins County population this section allows the department to include specifics beyond the population of Tompkins County as to who their service targets. For example, the Department of Motor Vehicles may say that they serve all residents and companies who operate vehicles, need identification, and/or have business selling or buying vehicles.
How We Impact	<i>How We Impact</i> provides a space to explain what types of interactions occur between a department and those they serve. The impact component is a key measure in Results Based Accountability as it allows the department to discuss what the goals they have for community impact are.
Program Purpose	The <i>Program Purpose</i> is the departments mission statement. This statement encompasses all the work in the department which may go beyond the programs identified below.

Program	Key Metric Description (The object being measured)	Key Metric Count (Quantity of measure)	County Budgeted Cost	County Budgeted Revenue	Local Share	# FTES
The program names have been established by funding areas and programmatic relationships.	The description of the item being measured. More information below.	The key metric count is the numerical value that aligns with its description.	The amount budgeted for in the previous year.	The amount of revenue received in the previous year.	The actual amount of local funds spent in the previous year.	The number of Full Time Equivalents (FTE) assigned to this program.

Program	Impact Assessment: Why do we do this?
The program names have been established by funding areas and programmatic relationships.	The Impact Assessment area allows departments to explain the programmatic work of the department more fully. By going in-depth about the unique actions each program does this section the reader the opportunity to best understand how the budgeted costs get transferred into effective work for the county.

Further Information

Key Metric Description

This category allows departments to define what unit of measurement accurately depicts the activity of the program. The most common example in the past has been people served, which can be a great measurement if said program has direct contact with Tompkins County Residents. If measuring number of people applies to a program(s) it is also vital to distinguish to what extent the program is serving people. A short statement explaining why people served applies will make that clear.

Another use for this category is providing context outside of people served. Other units of measurements can range from objects created/addressed like emails, to services provided like items repaired. The Key Metric Description category exists to allow for further clarity into what unit of measurement best depicts a department's activity.

County Budgeted Cost

The county budgeted cost is the value that has been set by the legislature for the previous year; an example of this is if the year is currently August of 2022, then this county budgeted cost is the value assigned from the actual budget that occurred in 2021.

County Budgeted Revenue

Revenue under this category covers total funding received from state, federal and other agencies that reduce the costs to the county during the previous year (for this report it will be for 2021).

Local Share

Local Share is the final cost to the county that accounts for the actions and activities of the program as received in the previous year (2021).

Of Full Time Equivalent (FTEs)

This is the total number of Full-Time Equivalent (FTE) employees that were assigned to this program in the previous year (2021).

Impact Assessment: Why do we do this?

Why we do this is an opportunity to share a detailed description of what a department does. By going in-depth about the unique actions each program does the reader is provided with an opportunity to better understand how the budgeted costs get transferred into effective work for the county.

Airport, ITH

What We Do	The airport offers a facility and staff that provide safe, reliable and secure transportation to the flying public, either on commercial aircraft or general aviation. We maintain a safe and secure environment that meets all Federal Aviation Administration (FAA) and Transportation Security Administration (TSA) regulations.
Who We Serve	The airport serves the traveling public as part of our external customer base. Our internal customer base includes T-Hangar tenants, Airlines (American, Delta, and United, Rental Car companies (Avis/Budget and Hertz), The Legacy Café, East Hill Flying Club, Taughannock Aviation, Customs and Border Patrol, TSA, MidWest Air Traffic Control Tower, FAA, as well as the any vendors and contractors that help keep ITH operational.
How We Impact	The airport has a large impact on the local economy. We provide jobs as well as provide reliable transportation to local businesses, individuals, and students attending one of the local institutions.
Program Purpose	The two programs cover the types of operations offered at ITH. Commercial Airline Operations cover the regulations and mandates associated with commercial airline operations. Passengers and baggage that are screened by the TSA and operate of the airport terminal. General Aviation Operations covers the private and corporate operations out of ITH including the flight club (East Hill Flying Club) and our Fixed Base Operator – Taughannock Aviation which provides aircraft fueling services, charter operations and aircraft maintenance. This also covers the 32 t-hangars, which are rented by individuals that own their own aircraft. These programs are both very critical components of the airport and offer much needed services to the people that live in Tompkins and surrounding counties, as well as those traveling here to attend college, business relations, or visiting the local area.

Program	Key Metric Description	Key Metric Count	County Budgeted Cost	County Budgeted Revenue	Local Share	# FTES
Commercial Airline Operations	2021 Enplanements	55,282	\$ 1,948,364.00	\$ 1,948,364.00	-	11.5
General Aviation (Private and Corporate) Operations	2020 GA Aircraft Operations (visitors)	28,812	\$ 1,564,763.00	\$ 1,564,763.00	-	5.5

Program	Impact Assessment
Commercial Airline Operations	<p>Currently the airport contributes more than \$66.8 million annually to the local economy. The local business community, particularly the larger entities like Cornell University and Ithaca College, have stressed how vital it is to their wellbeing to have the availability of scheduled airline service in the community.</p> <p>Federal grant assurances require that airport owners accepting Airport Improvement Program (AIP) grants shall maintain the airport in an operational condition for at least 20 years after the last grant was accepted. Alternatively, they may cease operation of the airport upon the repayment to the FAA of such federal AIP grants. In terms of manpower allocated 11.5 FTE's would be sufficient for Commercial Airline Operations. However, Federal Regulations and Aircraft Rescue and Fire Fighting mandates would require 17 FTE's.</p>

<p>General Aviation (Private and Corporate) Operations</p>	<p>Currently the airport contributes more than \$66.8 million annually to the local economy. In addition to the pleasures of recreational flying, people increasingly use private and corporate aircraft in the conduct of business, to optimize the use of their increasingly scarce time. This is particularly true for alumni visiting Cornell and Ithaca College.</p> <p>Federal grant assurances require that airport owners accepting Airport Improvement Program (AIP) grants shall maintain the airport in an operational condition for at least 20 years after the last grant was accepted. Alternatively, they may cease operation of the airport upon the repayment to the FAA of such federal AIP grants. In terms of manpower allocated 5.5 FTE's would be sufficient for General Aviation Operations. However, for a complete airport operation without Commercial Airline Operations it would require 7.0 FTE's.</p>
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Assessment

What We Do	Provides the agency that oversees the assessment function in the county. Tompkins County is the only true countywide assessing unit in NY State,
Who We Serve	All municipalities within and all residents of Tompkins County, and all interested parties of real estate data regarding Tompkins County.
How We Impact	Timely full-valued measurements ensure an equitable distribution of the tax burden based upon the principle of the ad valorem tax. This annual maintenance also ensures a higher bond rating for local taxing jurisdictions.
Departmental Mission	Our main purpose is to produce valuations of all real property so that the local taxing jurisdictions have a basis to levy their real property taxes upon.

Program	Key Metric Description	Key Metric Count	County Budgeted Cost	County Budgeted Revenue	Local Share	# FTES
Real Property Tax Service Agency	Tax Roll Parcels Produced	80,000	\$220,450	\$52,882	\$167,568	1.40
Real Property Tax Exemption/Sales Processing	Exemptions Processed	8,000	\$74,908	\$0	\$74,908	1.00
Mapping Resources	Map/Deed Processing	143	\$74,908	\$0	\$74,908	0.85
Valuation	Parcels	35,685	\$722,055	\$31,530	\$690,525	7.75

Program	Impact Assessment
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Real Property Tax Service Office	A County's Real Property Tax Service Agency function varies from county to county. The typical functions that are performed are: production of tax rolls/bill, corrections of errors, training/orientation of assessment staff, and maintenance of Real Property Info database. Without the production of tax rolls, the county/town/village/schools have nothing to levy their taxes upon. As the State of NY creates new and burdensome initiatives regarding the real property tax and how it will be used for things that it is not designed to be used for, more work will be placed upon this program area of the office.
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Real Property Tax Exemption/Sales Processing	This program is essential to the function of an Assessment Unit. To receive state aid, one requirement is that at least 90% of all sales must be processed (average number of sales per year = 2,300). On a yearly basis, at least 5,000 renewal applications are mailed to the previous year's recipients. For 3,500 of these applications, the mailing of the application is mandatory while the remaining is only suggested. More time is now spent explaining the STAR Check Credit as opposed to the STAR Exemption.
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Mapping Resources	While the tax map work was partially consolidated with the GIS unit for the 2021 Budget Cycle, we are still working through how to manage employees from different departments. The tax map work is above and beyond typical GIS work as it involves analysis to determine what needs to be corrected on the maps and what is within the range of error within a survey. Unfortunately, when you contract out work to another entity, you are never given the priority that you would give yourself if you still did the work yourself. This program needs to be reviewed in order to maximize its results and efficiencies.
Valuation	There are many places in New York State that have not reassessed property since the Civil War. There is no mechanism in law to force a municipality to value property on an annual basis or at a uniform percentage of value. We currently assess all properties each year at 100% fair market value ensuring an equitable distribution of the tax burden. This valuation cycle has proven to be easily understandable and contributes positively to the county's bond rating.

Assigned Counsel

What We Do	Protect and preserve the legal rights of the clients, and to seek to ensure a fair process of treatment of the clients while they are in the legal system.
Who We Serve	Clients who are deemed indigent for all criminal matters and family court matters mandated by statute.
How We Impact	<p>If clients do not see a lawyer in a timely fashion, their constitutional rights may be in jeopardy and defenses may be materially damaged.</p> <p>Research shows client outcomes are significantly better when defendants have access to an attorney at every critical stage of the process, including bail and first appearance.</p> <p>The long-term consequences of having a criminal record are severe. A criminal record jeopardizes future employment, affects the ability to obtain housing, and can carry a host of civil penalties. Given these consequences, it is imperative that defendants understand the full consequences they face before they plead guilty to offenses. Having access to an attorney is their best chance that this will happen.</p>
Program Purpose	To assign legal counsel to clients who are deemed indigent for all criminal matters and family court matters mandated by statute.

Program	Key Metric Description	Key Metric Count	County Budgeted Cost	County Budgeted Revenue	Local Share	# FTES
Assigned Counsel	People who contacted the ACP (including advice and ineligible applicants and references to available services if we do not cover the request).	1627	\$ 580,545	\$ 265,182	\$ 315,363	5.4
Mandated Attorney Fees	Cases assigned to an attorney	1277	\$ 1,248,016	\$ 189,353	\$ 1,058,663	
Schuyler County Assigned Counsel Program	Cases assigned to an attorney in Schuyler County	189	\$ 87,207	\$ 87,207	\$	0.6

Program	Impact Assessment
Assigned Counsel	We provide legal counsel for our most vulnerable community members: poor, uneducated, mentally ill, chemically dependent, substance abusers, etc.
Mandated Attorney Fees	Individuals charged with crimes that could result in incarceration are constitutionally guaranteed counsel by a competent attorney paid by the government. In New York State, that mandate is delegated to counties. The Assigned Counsel program provides the administrative structure for this program. It maintains a list of approved "panel" attorneys who

	<p>have been qualified to serve as an assigned counsel; works with judges to ensure an appropriate rotation of those attorneys and a matching of skills with the needs of a particular case; reviews the financial conditions of defendants to ensure they are eligible for an assigned attorney; reviews and pays bills submitted by attorneys; and applies for and manages state grants that support the program.</p>
<p>Schuyler County Assigned Counsel Program</p>	<p>Schuyler County requested we take over their conflicts for indigent legal services, with the Public Defender's Office being the primary program. Due to lawsuit with NYCLU</p>

Board of Elections

What We Do	The BOE executes and plans national, state and local elections contests annually that vary in scale, expense, and public participation in even and odd calendar years.					
Who We Serve	Clients - All residents of Tompkins County 18 and older. Partners - County Election Commissioners, Machine Technicians, and 300+ Election Day Inspectors					
How We Impact	We perform the duties listed in the mission statement and create a space for fair elections.					
Program Purpose	<p>Our Mission Statement: We are a bi-partisan team of Voting and Election Specialists, charged with the preservation of citizen confidence in the democratic process and enhancement of voter participation in elections. Directed by the County Election Commissioners, our Deputies, Clerks, Machine Technicians, and 300+ Election Day Inspectors are fiscally accountable to Tompkins County Legislators, and are responsible under New York State Election Law for the following:</p> <ul style="list-style-type: none"> • Voter eligibility, registration, and notification • Process and verify candidate petitions and documents • Assist candidates in understanding the steps needed in order to run for an elected office • Recruit, train, and assign Election Day Inspectors to conduct elections • Maintain, repair, and deploy Election Day equipment; and • Canvass, audit, and certify voting results 					
Program	Key Metric Description	Key Metric Count	County Budgeted Cost	County Budgeted Revenue	Local Share	# FTES
Elections	People Served	60,000	\$1,093,330	\$225,597	\$867,733	8.00
Program	Impact Assessment					
Elections	Conduct/Certify Elections County-Wide (Village, Town, County, State, and National). Assist schools, fire districts, and the Ithaca Housing Authority with their Elections. Provide information to candidates running for office, including campaign finance and local party assistance. Poll site management, machine maintenance, and programming of ballots. Hire, train, and pay all election inspectors throughout the county. Also adapt to all changes to election laws.					

Tompkins County Administration

What We Do	County Administration, under leadership of the County Administrator, oversees and coordinates the operations of County government to successfully carry out the policies and procedures established by the County Legislature.
Who We Serve	County Departments, The Tompkins County Legislature, Tompkins County and our Regional Partners
How We Impact	County Administration operationalizes the policies and programs of the legislature.
Program Purpose	<p>Among its responsibilities, County Administration prepares preliminary and final budget documents, provides information to Legislators and departments to support decision-making, maintains a grant development and management portal, runs the County's compliance program, performs contract and risk management, and ensures that the public and media are well-informed on County issues.</p> <p>The County Administrator manages an annual budget of over \$180 million and oversees approximately 700 County employees in more than 30 departments, divisions and offices. They work in concert to provide quality services, programs and information to all of Tompkins County's residents.</p>

Program	Key Metric Description	Key Metric Count	County Budgeted Cost	County Budgeted Revenue	Local Share	# FTES
County Administration	Departments and Major Physical Services Divisions	30	\$1,688,084	\$52,880	\$1,635,204	9

Program	Impact Assessment
County Administration	<p>County administration assures that policies and programs authorized by the County Legislature and delivered equitably, efficiently, and effectively by County departments and agencies in a consistent manner that aligns with the organizational values of Respect, Equity, Accountability, and Integrity.</p> <p>County Administration provides central management to a relatively decentralized County organization by monitoring the performance of departments and agencies, promoting cross-departmental communication and collaboration, guiding equity-centered decision-making, and developing and/or administering systems such as an annual budget. Administration serves as a conduit of information from departments and agencies to the Legislature.</p> <p>County Administration houses a variety of functions which support the overall well-being of the organization and community, including performance management, diversity and equity, risk management, contract development, budget development, county compliance, and much more.</p>

County Attorney

What We Do	The County Attorney's Office is the sole legal counsel for the Tompkins County Legislature and all County departments. We also handle prosecution of Juvenile Delinquents; PINS matters and adult support violations.
Who We Serve	The County Attorney's Office provides Legal opinions and guidance to the Legislature, County departments and staff. Through the prosecution of Juvenile Delinquency cases, PINS matters and adult support violations the office is also serving the citizens of the County.
How We Impact	A great deal of money is saved due to the in-house handling of these matters. Contracting out these duties would be very cost prohibitive and inefficient.
Program Purpose	Provide legal representation and advice to the legislature and departments and to represent the County in court and other legal proceedings.

Program	Key Metric Description	Key Metric Count	County Budgeted Cost	County Budgeted Revenue	Local Share	# FTES
County Attorney's Office	Departments and major physical service divisions served	30	\$ 676,355	\$ 83,080	\$ 593,275	2.34
Family Court Work by County Attorney's Office	-	-	\$ 308,409	\$ 6,500	\$ 301,909	0.66

Program	Impact Assessment
County Attorney's Office	<p>The County Attorney's Office is the sole legal advisor for Tompkins County and provides legal opinions and guidance to the Legislature, County departments and staff. It represents the County as a government entity in civil litigation, bankruptcy, foreclosure, personnel issues and grievances, solid waste and Health Department matters, mental health cases, election matters, capital projects and County property transactions.</p> <p>Contracting these duties out to outside legal counsel would be very cost prohibitive and inefficient.</p>
Family Court Work by County Attorney's Office	<p>In July 1983, New York State Legislature (NYS Family Court Act Section 254) mandated that the County Attorney's Office handle prosecution of juvenile delinquency cases and concurrently therewith pursuant to Office of Court Administration directive, persons in need of supervision cases, Article 3 and 7 cases in Family Court. The County Attorney must also, as counsel for county departments, handle violation cases regarding support violations for the Tompkins County Probation Department. The work undertaken by the County Attorney's Office in presenting juvenile matters in Family Court is one of the most important duties of the office. State Law is clear that these matters must be presented by the county attorney and cannot be delegated to or delivered by other agencies. There are many crucial factors to this, including holding juveniles accountable for their actions and maintaining public safety where youth are involved.</p> <p>Equally as important is that this process supplies the vehicle by which the youth and family can access services, supports and supervision to modify the youth's behavior. Victims are an important user of our services. As mandated under NYS Rules of Court 129.3, the county attorney must keep victims apprised of their court case, including the</p>

	<p>victim's role, what they can expect from the court and the prosecution, the stages of the justice process, how the court can address the needs of the victim at sentencing/disposition, steps that can be taken to protect the victim including orders of protection, and appearance and release of the accused. Coordination of information between the schools, probation, the courts, victims, witnesses and police agencies is critical to effectuate appropriate resolution of these matters. Another component of the family court work is the presentation of probation's violation petitions when adult payment of support is not made as directed by the court as a condition of probation. Payment of support is critical to the wellbeing of dependent children.</p>
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County Clerk

What We Do	<p>The County Clerk's Office serves as the repository for all land records (deeds, mortgages, etc.). The County Clerk is the Clerk of the Supreme and County Courts and is responsible for all civil and criminal filings. Other functions that are provided include: notary public, corporate filings, passports, naturalization ceremonies, collector of mortgage and transfer taxes, federal and state tax filings.</p> <p>A County Clerk's office is required by law to exist in each county. We are hopeful that the future of this office will be "paper free," that is to say: we are in the process of scanning all our records to alleviate the necessity of building NEW buildings to house OLD records. Our office records have been scanned back to 1817 and are currently being incorporated into our electronic document management system.</p> <p>We have been using our expertise and success at digitizing our records into our new records program. All staff have been cross-trained to aid with records projects and the Laserfiche software. This software will also be picking up the legal storage requirements for all new computer systems that the county implements in the future. ITS is ensuring that this requirement is met in any new technology projects being considered. We have also been working with individual departments and assisting with their specific records issues. Our vision is to eliminate paper and filing cabinets from all work sites; thereby allowing employees to work more efficiently and freeing up valuable office space for people not paper. The real estate market is doing well, and we have been insulated from the major fluctuations seen all over the country. Any cutting of this department affects our ability to assist our other departments (and all county departments' records management issues), grant writing, title searching and our other revenue streams. Some counties have immense backlogs of work, where the documents sit unprocessed and the checks un-cashed. We are proud to always have our work processed the day it is received, and the money gets deposited daily.</p>					
Who We Serve	County Residents, Legal Community, Financial institutions.					
How We Impact	-					
Program Purpose	-					
Program	Key Metric Description	Key Metric Count	County Budgeted Cost	County Budgeted Revenue	Local Share	# FTES
Central Records	County Departments	40+	\$ 66,313	0	\$ 66,313	1
County Clerk	Number of Documents	11,687	\$ 959,974	\$ 400,386	\$ 556,588	9
Records Management	County Departments	40+	\$ 9,000	\$ 11,000	\$ (2,000)	0
Program	Impact Assessment					
Central Records	The County Clerk's Office oversees the Inactive Records Center, the Records Department and Central Services. The Central Services Department handles the mail services for the County. Central Services handles all departmental mail through one centralized location. Billing for these services is done monthly by department. The clerk also assists with					

	the transporting of records between departments and the records center and digitizes documents when time is available.
County Clerk	The County Clerk's Office serves as the repository for all land records (deeds, mortgages, etc.). The County Clerk is the Clerk of the Supreme and County Courts and is responsible for all civil and criminal filings. Other functions that are provided include: notary public, corporate filings, passports, naturalization ceremonies, collector of mortgage and transfer taxes, federal and state tax filings. A County Clerk's office is required by law to exist in each county. We are hopeful that the future of this office will be "paper free," that is to say: we are in the process of scanning all our records to alleviate the necessity of building NEW buildings to house OLD records. Our office records have been scanned back to 1817 and are currently being incorporated into our electronic document management system.
Records Management	The Clerk's Office oversees the Inactive Records Center, the Records Department and Central Services. The Bunker houses paper records for the County and is currently implementing a digital records system (Laserfiche) for use throughout all departments.

Legislature & Office of the County Legislature

What We Do	<p>The Tompkins County Legislature is the elective governing body of the County. The elected County Legislators, when lawfully convened, constitute the legislative, appropriating, governing, and policy-determining body for Tompkins County.</p> <p>The Office of the Clerk of the Legislature provides support to the County Legislature through coordinating and facilitating the gathering, assembling, and processing of information as it relates to issues being discussed or acted upon by the Legislature. The Office maintains the official records and actions of the Legislature, dating back to 1817, and adheres to strict requirements relating to public information as defined in the New York State Open Meetings Law.</p>
Who We Serve	The Tompkins County Legislature serves the needs of county residents and communities.
How We Impact	The Tompkins County Legislature helps to enhance the lives of its citizens with the programs it supports and as an arm of New York State government, the Tompkins County Legislature carries out the many services mandated by the state and federal governments.
Program Purpose	The mission of the Tompkins County Legislature is to collectively meet the needs of our residents and communities and to realize the Legislators' articulated vision. County government may perform those functions not provided as well by individuals, the private sector, other levels of government, or the not-for-profit sector. County activities will be designed to protect and enhance the lives of the County's diverse residents and communities in ways that are compassionate, ethical, and creative within the limits of what residents financially support.

Program	Key Metric Description	Key Metric Count	County Budgeted Cost	County Budgeted Revenue	Local Share	# FTES
Tompkins County Legislature	People Served	105,740	\$ 489,867	\$ -	\$ 489,867	14
Tompkins County Legislature, Clerk's Office	People Served	105,740	\$ 434,266	\$ -	\$ 434,266	4

Program	Impact Assessment
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Tompkins County Legislature	The Tompkins County Legislature's mission is to "collectively meet the needs of our residents and communities and to realize the Legislators' articulated vision. County government will perform those functions not provided as well by individuals, the private sector, other levels of government, or the not-for-profit sector. County activities will be designed to protect and enhance the lives of the County's diverse residents and communities in ways that are compassionate, ethical, and creative within the limits of what residents financially support."
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<p>Tompkins County Legislature, Clerk's Office</p>	<p>The Clerk coordinates and facilitates the gathering, assembling, and processing of information as it relates to issues being discussed or acted upon by the Legislature. The Clerk maintains the official records and actions of the Legislature, dating back to 1817, and adheres to strict requirements relating to public information as defined in the New York State Open Meetings Law. The Clerk's Office provides administrative support to the Legislature, its committees, and the Tompkins County Council of Governments. The Clerk's office strives to be a "paperless office" to the greatest extent possible. By taking advantage of new technologies, the office has been able to maintain existing staff levels with increasing responsibilities, while greatly improving the public's access to information. Program services provided include but are not limited to: oversight of a meeting management program that provides public access to meeting materials and live web streaming of Legislature meetings; records management; public information; processing and certification of Legislative actions taken; publishing of legal notices and publications; and the processing of appointments for approximately 50 advisory boards, commissions, and councils. In collaboration with the Communications Director and Information Technology Services, the Clerk's Office has offered increased accessibility of live streamed and recorded Legislature and committee meetings for public viewing.</p>
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District Attorney

What We Do	The Tompkins County District Attorney's Office is responsible for the promotion of public safety through the prosecution of criminal offenses defined under State law, committed within Tompkins County. The District Attorney's Office is committed to a progressive strategy of diverting individuals from the traditional prosecutorial model toward alternatives to incarceration focused on addressing the underlying individual needs that lead to involvement in the criminal justice system.
Who We Serve	All Tompkins County residents and non-residents who are present in Tompkins County for any reason.
How We Impact	Through an individualized review of each case in order to identify and address needs based upon substance abuse, mental health diagnoses, poverty or other systemic factors, with the goal of providing accountability and justice for victims.
Program Purpose	Constitutionally mandated.

Program	Key Metric Description	Key Metric	County Budgeted Cost	County Budgeted Revenue	Local Share	# FTES
Administration of criminal cases	Success is completely subjective.	n/a	\$ 2,077,910	\$ 114,351	\$ 1,963,559	15.18
Program	Impact Assessment:					
	The use of statistics to determine success is not a meaningful assessment method. Because each case involves individual people (victim, defendant, their families, etc.), the definition of success may be different in every case. One case may take many hours of attorney time over the course of more than a year, after which the case may be dismissed, and this could be classified as a successful prosecution because the defendant maintained a long period of stability. The term "conviction rate" has been widely used over the years as a measure of the success of a DA's Office but is absolutely not a measure of success in Tompkins County based upon our public safety philosophy.					

Department of Motor Vehicles

What We Do	<p>Provide residents and businesses access to a convenient, efficient source for securing motor vehicle licenses.</p> <p>We have been very successful at keeping local money local. We receive 12.7% on transactions conducted at our office. The NYSACC is currently working to get this retention rate increased to 25%. When individuals see a long line at DMV, they will</p> <p>conduct their business on-line, where we receive no money. We need to guarantee professional service with little or no wait time to keep our customers happy and keep them coming back.</p>					
Who We Serve	Drivers, Citizens, Family Members					
How We Impact						
Program Purpose						
Program	Key Metric Description	Key Metric Count	County Budgeted Cost	County Budgeted Revenue	Local Share	# FTES
Department of Motor Vehicles			\$ 687,480	\$ 800,000	\$ (112,520)	10.75
Program	Impact Assessment: Why do we do this?					
Department of Motor Vehicles	<p>The Clerk's Office maintains the Department of Motor Vehicles, which provides the convenience of a local center to serve the vehicle licensing and registration needs of the community. The addition of enforcement transactions and official plate issuance has eliminated the necessity of travel to a district office for residents requiring those services. We are expecting that the EDL (Enhanced Driver's License) will continue to be a popular substitute for the U.S. Passport. New York State has requested that we encourage our customers to participate in the organ donor program.</p>					

Department of Emergency Response

What We Do

The Department of Emergency Response (DoER) oversees countywide emergency dispatch and communications systems that allow residents to dial 9-1-1 to receive emergency medical, fire, police, or other emergency help from any phone within Tompkins County. The 9-1-1 system, using countywide interoperable communications and Computer-Aided Dispatch (CAD) systems, is able to locate callers' addresses and phone information while communicating with fire, police, and medical personnel in the field. The Department implements County Mutual Aid/Disaster Plans, which provide County fire, emergency medical, and other agency assistance when local services have exceeded their equipment and personnel resources.

In coordination with Tompkins-Cortland Community College (TC3), the Department provides training of emergency medical personnel. The Department also provides training for 16 volunteer fire departments and 2 paid departments through the Office of Fire Prevention and Control (OFPC) of New York State. Other Emergency Management related training opportunities for various agencies and personnel are coordinated with the State Office of Emergency Management.

Who We Serve

The Department of Emergency Response serves all the residents, business, First Responders, and visitors in Tompkins County.

How We Impact

The Department of Emergency Response, through its direct public facing services, positively impacts the emergency response system in Tompkins County by planning, mitigating, responding, and recovering for emergency and disasters.

Program Purpose

The Department of Emergency Response provides cohesive coordination of emergency services during day-to-day and large scale natural and manmade incidents, disasters, and emergencies.

Program	Key Metric Description	Key Metric Count	County Budgeted Cost	County Budgeted Revenue	Local Share	# FTES
3410 Fire/Disaster Coordination	Population Served	105,740	\$ 3,041,466	\$ 247,715	\$ 2,793,751	28
3411 Emergency Communications	Population Served and Number of Calls	105,740 139,872	\$ 1,911,493	\$ 1,382,000	\$ 529,493	0

Program	Impact Assessment
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3410 Fire/Disaster Coordination	Coordination of fire, emergency medical services, and emergency management planning and activities within the jurisdiction. Administration of state and federal training programs and compliance with the National Incident Management System; eligibility for a variety of federally and state- supported funding streams and grants rely upon this non-mandated program. All FTEs are captured in this program.
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3411 Emergency Communications	Provides the interoperable radio communications systems, E911 network systems, and related infrastructure for the receipt, transmission, and on-going voice and electronic communications between the public and emergency responders. Coordination of emergency resources at all levels of Tompkins County and local governments. Provides dispatching operations for all public safety agencies. Provides tactical coordination and communications between dispatched responders and is the primary point of contact for emergency and non-emergency incidents in the county.
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Facilities

What We Do	<p>The Facilities Department is responsible for maintaining all buildings and grounds owned by the County. The exceptions to this are the following: TC Airport, Crash Fire Rescue, Recycling and Material Management Collection Center, and Cell Tower properties. Maintenance is conducted by our facilities staff as well as by outside contractors and vendors.</p> <p>We provide customers with quality facilities and services consisting of the most efficient, cost effective, and timely methods available in planning, construction, operation, cleaning, and maintenance of the county's facilities.</p> <p>The Facilities Department is responsible for cleaning all buildings owned and maintained by the county except for the History Center. Cleaners are assigned to specific buildings and in those buildings that have multiple cleaning staff, they are further assigned to specific areas in the building. Cleaning staff are in buildings daily except for Sunday at the Library.</p> <p>As required by the County Charter, the Facilities Department is responsible for providing engineering advice on all matters related to County facilities and directs the development of designs for buildings and other related facilities and supervises the design and construction of all capital building projects.</p>
Who We Serve	<p>Our customers are anyone that works in and uses county facilities. In the instance of capital projects, the customer is principally the County Legislature.</p>
How We Impact	<p>The work order system is a tool utilized by the Facilities Department to help maintain our facilities but also allows county staff to participate in the process. We believe by giving staff this opportunity to submit work orders and follow-up on its progress helps to keep them engaged as an active partner in maintaining their facility</p> <p>Providing a clean work environment helps in maintaining the well-being of employees. In a workplace where litter and waste are disposed of correctly and surfaces are cleaned regularly, employees take fewer days of sick leave, which results in improved overall productivity.</p> <p>Capital projects typically contract design professional services and contractors. They are often public bid projects and must conform with NYS General Municipal Law. They are typically also for large financial commitments often exceeding one million dollars.</p>
Program Purpose	<p>Maintenance maintains the built environment in a clean and sanitary condition as required by the New York State Property Maintenance Code which is intended to provide minimum requirements to safeguard health and general welfare as they are affected by the occupancy and maintenance of structures and premises. It also contributes to maintaining the quality of the exterior environment by providing services that will enhance the appearance of the grounds of County facilities.</p> <p>A maintenance work order system serves many purposes:</p> <ul style="list-style-type: none"> • It standardizes maintenance workflow • Creates a uniform method of scheduling work • Designates staff to be assigned to complete the work

	<ul style="list-style-type: none"> Creates a system of records for a variety of benefits. <p>A Capital Program involves projects that help maintain or improve the County's assets and infrastructure.</p>					
Program	Key Metric Description	Key Metric Count	County Budgeted Cost	County Budgeted Revenue	Local Share	# FTES
Administration - Operations	Facilities	17	\$ 237,920	-	\$ 237,920	2.00
Capital Program Management Engineering/Construction Mgmt. Services	Facilities/Capital Projects	17	\$ 232,063	-	\$ 232,063	1.60
Cleaning Operations	Buildings	17	\$ 1,306,398	29,223.00	\$ 1,277,175	18.88
Code Compliance	Facilities/Capital Projects (18/3)	21	\$ 25,709	-	\$ 25,709	0.20
Debt Service Contribution	Buildings	1	\$ 52,000	-	\$ 52,000	Not Provided
Facilities Restoration	Facilities	17	\$ 1,400,000	-	\$ 1,400,000	(Use of Consultants & Contractors)
Facilities Maintenance/Repair	Facilities	17	\$ 1,442,150	\$ 13,057	\$ 1,429,093	9.50
Grounds Keeping/Landscaping	Facilities	12	\$ 3,320	-	\$ 3,320	0.63
Indoor Air Quality / Environmental Testing & Mitigation/ Workplace Safety	Facilities	17	\$ 13,521	-	\$ 13,521	0.1 + Consultants
Pest management	Facilities	17	\$ 5,462	-	\$ 5,462	Outsourced
Property Insurance	Properties	21	\$ 100,000	-	\$ 100,000	-
Rents	Properties	5	\$ 191,134	-	\$ 191,134	-
Snow & Ice Removal Operations	Facilities	17	\$ 19,433	-	\$ 19,433	0.2 + Overtime
Specialty Cleaning Operations	Facilities	17	-	-	-	Outsourced
Utilities	Facilities	17	\$ 742,000	-	\$ 742,000	-

Workplace Violence Prevention Control Measures Implementation	Facilities	17	\$ 13,521	-	\$ 13,521.00	0.1 and Consultants
Program	Impact Assessment:					
Administration - Operations	This program provides the necessary administrative services to support all Facilities Department programs and allow them to be successful in delivering the required services and meeting all the various policies, codes, and regulations.					
Capital Program Management Engineering/Construction Mgmt. Services	<p>As required by the County Charter, the Facilities Department is responsible for providing engineering advice on all matters related to County facilities and directs the development of designs for buildings and other related facilities and supervises the design and construction of all capital building projects.</p> <p>Prior to 2003 there were 4 staff dedicated to this program, however in 2004 after a restructuring that resulted in merging the Engineering and Buildings & Grounds Divisions to create the Facilities Department those positions were eliminated. The Director of Facilities provides engineering advice and oversight for this program and retains architectural and engineering consultants and in-house technical staff, as may be required, to carry out the necessary services of this program.</p>					
Cleaning Operations	This program maintains the built environment in a clean and sanitary condition as required by the New York State Property Maintenance Code which is intended to provide minimum requirements to safeguard health and general welfare as they are affected by the occupancy and maintenance of structures and premises.					
Code Compliance	This program conducts periodic inspections to verify that County facilities are in compliance with New York State Building Codes and the Property Maintenance Code, and issues building permits for all new construction, alterations, and additions to County buildings.					
Debt Service Contribution	Allows for payment of debt service.					
Facilities Restoration	This program focuses on reducing the backlog of deferred maintenance and conducting scheduled building maintenance and repair by the effective use of resources to correct deficiencies on facilities in worse condition in order to prevent further and frequently accelerating deterioration, thereby reducing the probability of large unplanned expenditures in the future.					
Facilities Maintenance/Repair	This program maintains the County's facilities in good repair and structurally sound as required by the New York State Building Codes and Property Maintenance Code.					
Grounds Keeping/Landscaping	This program contributes to maintaining the quality of the exterior environment by providing services that will enhance the appearance of the grounds of County facilities in keeping with the requirements of the New York State Property Maintenance Code.					

Indoor Air Quality / Environmental Testing & Mitigation/ Workplace Safety	This program allows for the investigation, testing, and mitigation of indoor environmental and air quality complaints, and the investigation, assessment and mitigation of workplace safety hazards as required to safeguard the health and safety of building occupants.
Pest management	Allows for prompt extermination or removal of insects, rodents, and weeds, by processes not injurious to human health in alignment with the County's Mission statement to provide adequate facilities to support approved County programs.
Property Insurance	Allows for payment of property and boiler insurance to limit exposure to the County in the event of accidental loss or damage, vandalism, or catastrophic loss or damage to County facilities and contents and boiler systems.
Rents	Allows for timely payment of rent for those County departments in leased space in alignment with the County's Mission statement to provide adequate facilities to support approved County programs.
Snow & Ice Removal Operations	This program maintains sidewalks, walkways, driveways, and parking lots free from ice and snow as required by local law and the New York State Property Maintenance Code.
Specialty Cleaning Operations	This program contributes to maintaining the quality of the built environment by providing services that will prolong the service life and enhance the appearance of carpets, resilient floors, upholstered furniture, and exterior windows.
Utilities	Allows for payment of hydroelectric, electric, natural gas, water, water improvement taxes, and city sidewalk assessment bills for County facilities in alignment with the County's Mission statement to provide adequate facilities to support approved County programs.
Workplace Violence Prevention Control Measures Implementation	This program provides for planning, design, and implementation of engineering control measures to eliminate or reduce workplace violence risk factors in County facilities in compliance with the New York State Workplace Violence Prevention Act for Public Employees. Measures implemented respond to recommendations from countywide Workplace Violence Prevention assessments.

Finance

What We Do	The Finance Department overall is charged with meeting the NYSGML that requires the County to maintain financial records in accordance with generally accepted accounting principles (GAAP) and submit various reports as required by governing and funding entities. The department is charged with receipts and custodial agent for all County taxes, fees, grants, and other County funds, and with helping to ensure public resources are expended for public purposes. Compliance with various federal/state regulations is keystone in the department operations. The department could be represented by four major areas: Treasury, Accounting, Purchasing, and Payroll.
Who We Serve	Because the financial transactions are woven into much of what the County does, those that are served by the Finance Department are widespread and far reaching. From receiving funds to preparing reports, from paying staff and vendors to processing bids and purchase orders, we touch all County departments, Legislature members, citizens, taxpayers, employees, vendors, agencies, service providers, our funding sources, and more!
How We Impact	Similar to "Who We Serve", our Impact is broad reaching. From paying staff through payroll to receiving taxes in the door – our services impact and touch those that we serve in a number of ways including paying funds, receiving funds, reporting key financial information, handling bond issuances, and bidding major projects - we have a variety of Impacts from our work.
Program Purpose	The Finance Department's program purpose is to serve the citizenry of Tompkins County ensuring appropriate controls over the receipts and expenditures of public funds.

Program	Key Metric Description (Item being measured)	Key Metric Count (quantity of measure)	County Budgeted Cost	County Budgeted Revenue	Local Share	# FTES
Accounting Services	Journal Entry Transactions	12,773	\$ 1,006,451	\$ 39,889	\$ 966,562	5.45
Treasury Services	# of Receipt Transactions Processed	8,054	\$ 388,707	\$ 284,243	\$ 104,464	3.65
Purchasing	#of Bids # of Transactions (Purchase Orders)	20 407	\$ 135,717	\$ 0	\$ 137,717	2.00
Payroll & Benefit Management	# of checks/direct deposits (annual)	27,690	**	\$ -	**	1.90

Program	Impact Assessment: Why do we do this?
Accounting Services	County Charter, NYSGML require the maintenance of financial records in accordance with generally accepted accounting principles. Furthermore, the Chief Fiscal Officer is required to submit an annual report to NYS and coordinate an audit of such financial records. The department is responsible for assuring that all expenditures of public resources are for a valid public purpose.
Treasury Services	County Charter, NYSGML require the Chief Fiscal Officer to collect, have custody of, deposit, and disburse all fees and revenues necessary to support operations. The office is also responsible for enforcement of provisions of Real Property Tax Law.
Purchasing	Securing goods and services required for operations of County. This activity includes solicitation of quotations and formal bids as required by NYSGML. Promotes efficient use of county resources.
Payroll & Benefit Management	Accounting and fiscal management of payroll function. ** budget dollars are accounted for in the Accounting Services **

Public Health & Mental Health

What We Do	<p>The mission of the Tompkins County Health Department (TCHD) is to strive to achieve a healthy community by protecting and promoting public health through education, training, advocacy, and the provision of services. The Department achieves its mission through collaboration with local providers, human service agencies, schools, business, and individuals. As a full-service health department TCHD provides a full range of services. The Environmental Health (EH) division monitors and ensures drinking water quality, safety of recreational and food preparation facilities; investigates rabies, lead and other environmental exposures; regulates on-site sewage systems and residential development, environmental hazards; and enforces anti-smoking and tobacco control regulations. The Department is also responsible for communicable disease surveillance, investigation, and reporting. TCHD's pre- and post- natal care programs provide a healthy start to families and children; and TCHD ensures that children with special health care needs receive necessary services. Prevention of chronic diseases such as cancer, heart disease and diabetes through education and community collaboration encourages public health and wellness. Through the Community Health Assessment and management of population-based data, TCHD helps to establish local health priorities thereby strengthening the local health care system and improving health status. Forensic services are provided via a Medical Examiner to determine cause of death through investigation and certification. Public health preparedness and response is accomplished by means of a Health-Related Emergency Operations Plan and public education. The Vital Records Unit administers the system of vital statistic registration of birth and death certificates. At 2021 year end the Health Department employed 78.58 FTE's focused on the response to the COVID-19 pandemic and provision of essential services.</p> <p>The Tompkins County Mental Health Clinic: Offers open access walk in services, individual, family and group therapy for adults, children, youth & families; a Forensics program designed to meet the specialized treatment needs of justice involved clients; Psychiatric services to perform evaluations, support therapy, and provide ongoing medication management; and Crisis services which respond in a time of mental health emergencies within the community.</p> <p>Personalized Recovery Oriented Services (PROS) is a comprehensive recovery-oriented program for adults with severe and persistent mental illness. The main goal of the program is help people work on all aspects of their life – social, work, education, housing, finding purpose – when mental health or substance use creates barriers.</p> <p>Local Government Unit/Administration (LGU): Established by MHL Article 41 to provide local services planning in the county across the three mental hygiene services – substance use, mental health and intellectual/developmental disabilities. The LGU includes a Community Services Board, its subcommittees and the Director of Community Services that develop a Local Services Plan annually to address community needs and promote continuity and coordination of care. Each county's plan informs New York State's Plan described in MHL 5.07. The LGU also contracts with local agencies for mental hygiene services needed in Tompkins County.</p>
Who We Serve	<p>Customers – Residents and Visitors. Partners - Medical providers, DSS, Child Development Council, Cornell Cooperative Extension, Cayuga Medical Center, families, therapists, NYSDOH Bureau of Early Intervention, NYS Department of Environmental Conservation, Soil and Water Conservation District, regulated facilities, local colleges/university, human service agencies, other county departments, NYSDOH</p> <p>Individuals and families who work, reside, or study within Tompkins County.</p>
How We Impact	<p>TCHD helps to establish local health priorities thereby strengthening the local health care system and improving health status.</p>

	TCMHS addresses mental health and co-occurring disorders with the desired client outcomes including improvement in overall quality of life, a decrease in hospitalizations, and movement towards goals.					
Program Purpose	Our mission is to build a healthy, equitable community in Tompkins County by addressing the root causes of health disparities and integrating mental, physical, and environmental health. We envision a future where every person in Tompkins County can achieve wellness.					
Program	Key Metric Description (the item being measured)	Key Metric Count (quantity of measure)	County Budgeted Cost	County Budgeted Revenue	Local Share	# FTES
Public Health Administration	People Served	114,500 (incl. on campus students)	\$747,436	\$352,177	\$395,259	See What We Do
Chronic Disease Prevention			\$163,432	\$6,934	\$156,498	See What We Do
Communicable Disease	People Served	114,500 (incl. on campus students)	\$7,195,925	\$5,819,442	\$1,376,483	See What We Do
Immunizations			\$49,041	\$32,618	\$16,423	See What We Do
Emergency Preparedness & Response	People Served	114,500 (incl. on campus students)	\$29,553	\$687	\$28,866	See What We Do
Injury Prevention & Control			\$226,698	\$128,457	\$98,241	See What We Do
Lead Poisoning Prevention			\$44,947	\$28,160	\$16,787	See What We Do
Community Environmental Health & Food Protection	People Served	114,500 (incl. on campus students)	\$522,624	\$326,542	\$196,082	See What We Do

Environmental Health Exposure Investigation, Assessment & Response			\$5,285	\$1,973	\$3,312	See What We Do
Water Supply Protection Programs	People Served	114,500 (incl. on campus students)	\$741,280	\$403,899	\$337,381	See What We Do
Family Health			\$88,807	\$41,660	\$47,147	See What We Do
Children with Special Care Needs		Preschool CSCN Early Intervention	\$4,541,855 \$1,478,120 \$330,466	\$3,449,819 \$450,910 \$177,146	\$1,092,036 \$1,027,210 \$153,320	See What We Do
Medical Examiner			\$304,324	\$3,042	\$301,282	Contracted Service
Mental Health Clinic	Unique Individuals/ Services	2616/26,968	\$ 4,471,306.66	\$ 4,083,371.69	\$ 387,934.97	30.00
PROS Personal Recovery Oriented Services	Unique Individuals/ Service Units	199/14,824	\$ 839,588.27	\$ 585,526.16	\$ 254,062.11	6.00
Local Government Unit/Administration			\$ 537,296.68	\$ 449,661.00	\$ 87,635.68	17.80
Program	Impact Assessment					

Public Health Administration	Oversight of the entire department is essential to assure efficiency and compliance with rules and regulations and to monitor expenditures and revenues. In addition, Administration is responsible for planning to address needs of the community (Community Health Assessment, Community Health Improvement Plan). This program also oversees the Vital Records Office.
Chronic Disease Prevention	This program is responsible for engaging and mobilizing the community to make environmental, policy and organizational changes which are effective in supporting healthy behaviors. To address underlying causes of chronic diseases such as cardiovascular, diabetes and respiratory diseases including asthma and COPD. Promotes chronic disease prevention and self-management programs to healthcare providers, business, and targeted groups. To safeguard and improve the health of low-income women, infants and preschool children who are at nutritional risk by providing at no cost: healthy foods to supplement diets, information on healthy eating and promoting healthy lifestyles and referrals to health care.
Communicable Disease	Minimize impact to the community and protect public health through early identification of communicable disease; timely disease reporting by providers, hospitals, labs; send provider alerts on screening, testing and treatment; provide education to the public and/or affected persons regarding risk and prevention of disease. Rabies post exposure treatment. NYSDOH Public Health Law mandate. COVID-19 response included in this category. Significant impact in 2021.
Immunizations	Provision of routine childhood and adult immunizations to those who are uninsured or underinsured. Seasonal influenza vaccinations are offered on a limited basis to all ages. To respond to emergent illness and outbreaks such as measles and pertussis.
Emergency Preparedness & Response	This program establishes the common planning framework to build and enhance preparedness concepts to be implemented through interdisciplinary and multi-jurisdictional approaches across the county. To meet public health preparedness objectives including plans for large scale Points of Dispensing of stockpiled supplies, medications, etc. plans that prevent a direct, severe, and immediate threat to the health and welfare of the community.
Injury Prevention & Control	To promote healthy homes in target at-risk areas by preventing or minimizing indoor air pollution, residential fire deaths, lead poisoning, reducing exposure to second-hand tobacco smoke and to reduce hospitalizations due to asthma exacerbations by reducing triggers in the home. To promote a culture of safety and meet regulatory requirements from OSHA/PESH in county departments; provision of mandated training, respiratory fit testing, and audiometric screenings.
Lead Poisoning Prevention	Lead case management services are provided to those families identified with elevated lead levels in children (birth to 18 years). Services also include environmental assessment and blood lead testing.

Community Environmental Health & Food Protection	To ensure permitted facilities are constructed, maintained, inspected, and operated in a manner to eliminate illness, injury, and death. Facilities include food service establishments, mobile home parks, swimming pools and bathing beaches, children’s camps, hotels/motels, campgrounds, mass gatherings, fair grounds. Prevents or minimizes the sale of tobacco products to minors. Decreases exposure of residents and visitors to second-hand smoke by enforcing requirements prohibiting smoking in public buildings (restaurants, hotels, municipal buildings, etc.) Response to nuisance complaints.
Environmental Health Exposure Investigation, Assessment & Response	Responsible for responding to reports of chemical exposures by performing an environmental health assessment at the site of the incident; conduct a preliminary evaluation of health effects potentially attributable to chemicals within the municipalities’ jurisdiction.
Water Supply Protection Programs	To protect public health by preventing disease and illness due to inadequately treated sewage, to provide technical resources to residents with individual water systems and by ensuring public water systems provide potable drinking water in compliance with Part 5 of the NYS Sanitary Code and federal Safe Drinking Water Act. To enforce regulations for safe drinking water quality that result in the virtual absence of water borne disease outbreaks. Mandated by NYSDOH.
Family Health	To provide evidenced based home visits to families who are at risk for neglect or abuse, have been reported for maltreatment and involved with Family Treatment Court. Educate and support income eligible pregnant women to access early prenatal care to achieve a healthy birth outcome. Maternal child health preventive home visits serve identified at-risk women and children. Promotion of successful breastfeeding and promotion of healthy infant growth and development. Early identification of infant development delays and subsequent referrals to Early Intervention.
Children with Special Care Needs	Provides administrative support to seek reimbursement from the state and federal government to reduce cost to the County (Preschool and Early Intervention). Ensures regulatory oversight of the referral process, parent rights, services delivered, assistive technology and transition to the Preschool Special Education program. Staff provides service coordination for eligible families, ensures service delivery and timeliness, provides advocacy, monitors effectiveness of services, adjusts as needed, ensures communication with medical home. To ensure the child has adequate resources, appropriate service delivery and assistive technology to address developmental delays. These programs are mandated by state and federal regulations.
Medical Examiner	To oversee the process of forensic medical services to determine the cause of death through appropriate investigation and certification for unattended deaths. NYS mandate.
Mental Health Clinic	<p>Tompkins County Mental Health Clinic is an article 31 New York State Office of Mental Health (OMH) licensed clinic offering multiple types of therapy.</p> <p>Adult Therapy: Adult Therapy offers treatment to adults with a mental health diagnosis. Each client is paired up with a social worker and with a prescriber when medication therapy is appropriate. A person-centered treatment plan is collaboratively developed with the treatment team, outlining specific goals and objectives addressing individual treatment needs. Evidence-based treatment is offered in both individual and group settings, including Motivational Interviewing, Cognitive Behavioral Therapy, and Dialectical Behavioral Therapy.</p> <p>Children & Youth Therapy: Children and youth under 25 years of age are offered therapy services within local schools, at TCMH’s downtown building, and via telehealth. Therapy services are further supported with child psychiatry.</p> <p>Medication Therapy: Clients are prescribed medication by a psychiatrist or psychiatric nurse practitioner and have registered nurse support. Long-acting injectable and Clozaril are offered to clients with a severe mental illness who have not</p>

	<p>been successful with medication adherence. Medication-Assisted Treatment (MAT) is offered to clients with co-occurring substance use disorders and opioid use disorders.</p> <p>Forensic Therapy: Forensic Therapy provides treatment for sex-offenders, domestic violence offenders, clients mandated for anger management, clients on probation, and clients on parole. Forensic Therapy also provides crisis services for people in the community who may need immediate help, including Mobile Crisis Team (MCT) response. TCMH also closely collaborates with local Alternatives to Incarceration (ATI) courts, providing regular court progress reports and designated court liaisons.</p> <p>Integrated Substance Use Disorder Therapy: TCMHS serves clients with co-occurring substance use disorders. TCMHS recognizes the relationship between mental health and substance use disorders and promotes a “no wrong door” philosophy. Staff are provided ongoing training that builds competency to holistically address the needs of individuals with co-occurring disorders. We are committed to creating opportunities for clients to discuss substance use and offer MAT as a supportive harm-reduction therapy.</p>
<p>PROS Personal Recovery Oriented Services</p>	<p>PROS follows the model of care that fosters the hope of recovery and builds on the strengths of the whole person to build a meaningful life in the community. PROS serves the most vulnerable population diagnosed with chronic mental health disorders, substance use disorders, unhelpful coping behaviors and limited abilities to function in the community. The program is open five days a week and offers groups, individual therapy, crisis intervention, employment services, health monitoring and medication management. On-going assessment of clients' needs promote a flexibility for rapid intervention and prevention of re-hospitalization. The recovery model promotes skills for clients to re-engaged with their lives and their goals or to create new ones to promote a life they want to live. On-going collaborations with community agencies and strengthening family ties help create a sustainable support network for clients.</p>
<p>Local Government Unit (LGU)/Administration</p>	<p>LGU: Oversee and manage the local mental hygiene system and develop, implement, and plan for services and supports for adults and children with mental illness, substance use disorder and developmental disabilities. Administers state aid and contracts with OMH and OASAS service providers.</p> <p>Administration/Fiscal/QAI/Billing/Support: Oversight of the entire department is essential to assure efficiency and compliance with rules and regulations and to monitor expenditures and revenues. Monitors the budget for County and State programs. Manages contracts and State Aid to providers for vital programs in our community. Monitor’s data generated by clinical programs to improve quality. Bills insurance and Medicaid for all clinical services to generate revenue. Supports staff and clients with scheduling, mailing, paperwork, phone calls, and all other administrative duties for the department so that service providers can spend their time with clients.</p>

Highway Services

What We Do	Provide a safe and efficient transportation system and accomplish day-to-day function of highway department and provide information to the Board.					
Who We Serve	All who travel the county's transportation system - State, Town, Municipalities, County Departments, and Contractors.					
How We Impact	Providing a safe and efficient transportation system to accomplish day-to-day functions.					
Program Purpose	Provide highway and bridge construction, maintenance, and emergency response services to ensure the safety, effectiveness, and efficiency of Tompkins County's Highway system.					
Program	Key Metric Description (the item being measured)	Key Metric Count (quantity of measure)	County Budgeted Cost	County Budgeted Revenue	Local Share	# FTES
County Road Adm.	Employees	35 Full time 4 Seasonal	\$300,599	-	\$300,599	3
Maintenance of Roads	Miles of New Pavement, Miles of Chipseal	25.75 Miles of Paved 34.0 Miles of Chipseal	\$6,054,037	-	\$6,054,037	27
Bridge Maintenance	Flags Fixed	19 Flags	\$137,290	-	\$137,290	5
Snow & Ice Removal	Tons of Salt Used	10,737.56 tons of salt	\$1,037,809	-	\$1,037,809	18
Traffic Control	Signs replaced due to compromised reflectivity, Striping Distance	155 Signs Replaced, -- 164.35 Miles of Centerline 323.7 Miles of Edgeline	\$184,868	-	\$184,868	3
Program	Impact Assessment					
County Road Adm.	Establish and ensure consistency in the professional management of County transportation system.					

Maintenance of Roads	Provide highway maintenance, emergency response services to ensure the safety, effectiveness, and efficiency of Tompkins County's Highway system.
Bridge Maintenance	Provide bridge maintenance, emergency response services to ensure safety of traveling public crossing County's 109 bridges. Respond to safety flags initiated by bridge inspection personnel.
Snow & Ice Removal	New York State Highway Law dictates the removal of snow and ice from County Roads. Currently, Tompkins County does not have a clear roads policy, but the public has come to expect "clear roads".
Traffic Control	Tompkins County has approximately 302 miles of highway. There are 5,000± signs that are maintained. Pavement markings are maintained on all County roads.

Human Resources

<p>What We Do</p>	<p>The Tompkins County Human Resources Department administers the provisions of Civil Service for the County and all jurisdictions (civil divisions), in accordance with the NYS Constitution, NYS Civil Service Laws, and the Tompkins County Civil Service Rules. Our office administers the Merit System in New York State based on Article V, Section 6 of the NYS Constitution.</p> <p>The Human Resources Department administers all functions of the employee benefits program as well as leave management for Tompkins County employees in conjunction with the Greater Tompkins County Municipal Health Insurance Consortium.</p> <p>The Tompkins County Human Resources Department administers a comprehensive human resources program and provides expert guidance and support to the County Administration, Department Heads and Deputies, current and retired employees.</p>
<p>Who We Serve</p>	<p>The Human Resources Department provides Civil Service guidance and instruction to 28 County departments, 9 towns, 6 villages, 7 schools, and 5 special districts including a community college and Public Library.</p>
<p>How We Impact</p>	<p>The Human Resources Department ensures that appointments and promotions in the civil service of the County and all the civil divisions are made according to merit and fitness, to be ascertained, as far as practicable, by competitive examination.</p> <p>Our office works hard to make sure that employees are enrolled in correct all health insurance plans that would benefit them as an employee. Great care is taken to ensure that proper HIPAA guidelines are followed and that employees receive answers to their questions in a timely manner.</p> <p>We are the coaches, mentors, record keepers, compliance regulators, policy administrators and supporters of county initiatives. Every department within Tompkins County is connected to the Human Resources Department beginning with recruitment, on-boarding, and all phases throughout the employee’s lifecycle.</p>
<p>Program Purpose</p>	<p>The purpose of the Civil Service Administration and examinations is to fulfill a mandate from New York State Civil Service Law and to maintain the integrity of the merit and fitness process through testing so that it is fair and equitable for all.</p> <p>The purpose of the Employee Benefits program is to ensure that all Tompkins County employees have access to the best health insurance, as well as all the other ancillary benefits that the county provides: prescription plans, dental and vision, flexible spending plans, HRA accounts, workers compensation, disability leave, NYS Retirement, and NYS Deferred Compensation.</p> <p>The purpose of the Tompkins County Human Resources department is to recruit, train and retain talented individuals to perform the work of the County. All employee records are maintained through our office and stored as per County and New York State guidelines.</p>

Program	Key Metric Description (the item being measured)	Key Metric Count (quantity of measure)	County Budgeted Cost	County Budgeted Revenue	Local Share	# FTES
Civil Service Administration	People Served	1,958	\$ 183,245	\$ -	\$ -	4
Human Resources	People Served	750	\$ 422,546	\$ -	\$ -	7
Program	Impact Assessment: Why do we do this?					
Civil Service Administration	<p>The Tompkins County Human Resources Department administers the provisions of NYS Civil Service for the County and all its jurisdictions therein (civil divisions), in accordance with the NYS Constitution, NYS Civil Service Laws, and the Tompkins County Civil Service Rules. The Department provides Civil Service guidance and instruction to 27 County departments, 9 towns, 6 villages, 7 schools, 5 special districts including the Soil & Water Conservation District, Tompkins County Community College (TC3), and Tompkins County Public Libraries. There are currently 1,908 classified positions in Tompkins County. The Department is responsible to ensure that appointments and promotions in the civil service of the County and all the civil divisions therein are made according to merit and fitness, to be ascertained, as far as practicable, by competitive examination. Activities of the Human Resources Department (Civil Service) performed include but are not limited to: Application review, appointments, Civil Service compliance, Civil Service training, compensation studies, eligible list maintenance, employment history (Roster Records), examinations, job postings, job specifications, municipal relations, payroll certification, personnel transactions, position classification, reductions in workforce (layoffs), and rules changes.</p>					

Human Resources	<p>The Tompkins County Human Resources Department administers a comprehensive human resources program and provides expert guidance and support to County Administration, Department Heads and Deputies, current, and retired employees. Key components of the Human Resources Department include providing excellent customer service to not only County employees and municipalities, but to the public as well. The Department remains focused on being a diverse and inclusive employer of choice. Activities of the Human Resources Department include but are not limited to: Affirmative action/EEOC/ADA, arbitration hearings, coaching/mentoring, contract interpretations, contract negotiations, disciplinary actions, employee discipline, employee orientation, employee recognition, employee training, grievances, labor law compliance/mandates, labor relations, management guidance, mediation, on-boarding, oversight of 4 collective bargaining agreements as well as management and confidential groups, personnel file maintenance (Roster Records), policy administration, recruitment, retention, succession planning, wage and salary administration, and workplace investigations. The Department's Employee Benefits/Leaves Program encompasses employee and retiree health insurance for the County, Tompkins County Public Library, and TC3. Services provided include Accruals, Affordable Care Act, deferred compensation, dental insurance, disability leave program for employees, Employee Assistance Program (EAP), flexible spending plans/HRA/VEBA, leaves of absence program, medical, NYS Retirement System, prescription plans, retirement, social security/Medicare, vision insurance, wellness, workers' compensation, and 207c. The Department also provides for staff development and training by offering funds for centralized training to Tompkins County employees through Smart Works, supervisory training (supervising for success), TC3.biz, TCOGG, and other trainings specific to departmental needs.</p>
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Office of Human Rights

What We Do	The Tompkins County Office of Human Rights' mission is to work towards the elimination of unlawful discrimination and develop and facilitate County-wide programs to increase awareness of human rights and social justice ideals.					
Who We Serve	The Tompkins County community at large.					
How We Impact	Dissemination of information regarding human rights to the public; authoring public statements on salient local issues with human rights impact/implications; networking with and collaborating with other County departments, local higher education institutions and local human services organizations to address human rights issues.					
Program Purpose	To advance justice, equity, diversity, and inclusion in Tompkins County; discourage discrimination; and promote civic good.					
Program	Key Metric Description	Key Metric Count	County Budgeted Cost	County Budgeted Revenue	Local Share	# FTES
TCOHR	Number of views for OHR programs on YouTube since June 2020	1544	\$ 297,890	-	\$ 297,890	2
Program	Impact Assessment: Why do we do this?					
TCOHR	To inform the public on human rights issues with local, regional, national, and international implications. The top four categories best explain the department.					

Information Technology Services

What We Do	The Tompkins County ITS Department provides for the management of core, mandated technology services and infrastructure to facilitate cost-effective information processing and telecommunications solutions to meet program objectives, technical mandates, and public service requirements for Tompkins County departments.
Who We Serve	Departments, Elected Officials, and the Citizens of Tompkins County
How We Impact	ITS provides implementation and support of technology requirements for most County Departments. Technology has become a critical factor for all County services. Without timely, centralized, and coordinated IT efforts all County Departments and citizens would be negatively impacted.
Program Purpose	Provide centralized IT project management and support for communications, networking, end user devices, security, applications, and GIS.

Program	Key Metric Description (the item being measured)	Key Metric Count (quantity of measure)	County Budgeted Cost	County Budgeted Revenue	Local Share	# FTES
Planning, Implementation & Support	Departments Served	32	\$ 441,635	-	\$ 441,635	3.5
Email/Web/Internet	People Served	610	\$ 302,100	\$ 10,370	\$ 291,730	1.4
ITS Admin/Help Desk	Departments Served	32	\$ 220,597	-	\$ 220,597	1.8
Security & Compliance	Departments Served	32	\$ 174,032	-	\$ 174,032	1.2
Network/PC Support	Departments Served	32	\$ 482,963	\$ 12,355	\$ 470,608	2.25
Public Safety Support	Law Agencies Served	13	\$ 142,285	-	\$ 142,285	.95
Geographic Information Systems	Tompkins County Residents Served	100,000+	\$ 252,905	\$ 11,437	\$ 241,468	3.05
Telecommunications Support	Departments Served	32	\$ 176,439	\$ 33,626	\$ 142,813	.85
Program	Impact Assessment:					

<p>Planning, Implementation & Support</p>	<p>Related ITS services are responsible for the direction, coordination and project management of work involving most County enterprise software applications, including the integration of computer systems, software and hardware necessary to deploy and manage these critical functions. In addition, ongoing daily efforts necessary to support, provide customization and configuration, and coordinate with software vendors comprise a large percentage of efforts for enterprise applications. This inventory continues to increase with an average of two new or upgrade projects each year based on local government and NYS agency requirements. ITS provides additional services related to business process analysis, grant writing, development of Request for Proposals, interdepartmental data system integration efforts and custom report and data analysis requests.</p>
<p>Office 365/Web/Internet</p>	<p>Tompkins County departments rely on Microsoft Office 365 (E-mail, Calendaring, Teams) as a primary form of communication and information exchange to improve their current business practices including remote email access, calendaring, and integration with other Tompkins County supported applications. ITS assists in the support and migration of an extensive web site (Tompkinscountyny.gov) which provides public information about County services, activities, and the local community. This Internet gateway is also designed to support the advancement of numerous Electronic-Government interactive applications serving specific populations to access public information and services. In addition, Internet Service Provider (ISP) contracts are managed to maintain these critical functions, including virtual meeting requirements and the support of the County's remote workforce. Web services has the potential to promote our County to prospective newcomers and visitors, educate the public on complex issues, and increase public input to elected officials. ITS also supports numerous network devices and systems which filter and monitor Internet activity, County employee use, and secure remote access to critical County and NYS supported systems.</p>
<p>ITS Admin/Help Desk</p>	<p>Planning, directing, and coordinating the work procedures and projects of information technologies programs and services as they relate to County functions and Departments. Functions include the management and oversight of the work orders, the development and enforcement of County IT policy, internal personnel support, project and contract management, communications, and financial management for the department.</p>
<p>Security & Compliance</p>	<p>Maintaining of federal and state regulations regarding the security and privacy of protected health information and other county confidential data. Responsible for the development of county ITS security policies and federal mandated health insurance portability and accountability (HIPAA) policies. Aid county departments to develop and review policies, procedures, and contract language for compliance with regulations. Provide oversight of the workforce education component of privacy and security policies and procedures.</p>
<p>Network/PC Support</p>	<p>Provide planning, design, implementation, and maintenance functions for the County network that supports access and IT systems for all 19 County facilities and responds to daily work orders and network management needs. Installation and maintenance of network equipment, hardware and software related telecommunications, networking, system integration, and data management implemented by the County. Activities include response to daily IT work orders, and the troubleshooting and correction of networking, system backup, and application technical problems. Responsible for the direction, coordination, and project management of all activities related to the</p>

	County's Wide Area Network (WAN), network integration with NYS Office of Technology and other local agencies, and maintenance of primary hardware and operating systems software. Daily work includes a variety of network hardware and software monitoring and analysis to implement appropriate configuration changes.
Public Safety Support	Today's professional and proactive law enforcement services require dedicated and integrated technology resources and support. This program serves as a multi-agency collaborative model for future data and technology shared service initiatives that can be applied throughout Tompkins County and promotes the establishment of standardized data management and reporting tools. The continued support of this program will sanction the firm foundation of collaboration toward better service, efficiency, and continued technology and information sharing throughout Tompkins County for public safety agencies. This includes coordination of Records Management Systems for local law enforcement agencies, the department of Emergency Response/Dispatch Center and the District Attorney's office.
Geographic Information Systems	GIS provides for the development, maintenance, implementation, and distribution of geographic data and mapping applications. The GIS Division also assists in the NYS mandated tax mapping program for the Assessment Department and provides direct support for the integration of the Computer Aided Dispatch mapping system and related address data. Systems are comprised of aerial photography, geographic spatial data, computing and software systems and web-based mapping services. Primary tasks include coordination with acquisition and development of data, project design, spatial data processing functions, and mapping products as well as responding to daily work orders, public inquiries, and data requests. GIS has recently deployed an address management system designed to allow all Tompkins County municipalities the ability to manage their respective address details from a centralized application.
Telecommunications Support	Programming and support services for the design, development, enhancement, and purchase of telecommunication systems, services, and contracts for all County facilities. Coordination and response to work orders involving County telephone systems and management of contracts and the monthly departmental distribution of costs associated with telephone usage.

Mental Health Services

What We Do	<p>The Tompkins County Mental Health Clinic: Offers open access walk in services, individual, family and group therapy for adults, children, youth & families; a Forensics program designed to meet the specialized treatment needs of justice involved clients; Psychiatric services to perform evaluations, support therapy, and provide ongoing medication management; and Crisis services which respond in a time of mental health emergencies within the community.</p> <p>Personalized Recovery Oriented Services (PROS) is a comprehensive recovery-oriented program for adults with severe and persistent mental illness. The main goal of the program is help people work on all aspects of their life – social, work, education, housing, finding purpose – when mental health or substance use creates barriers.</p>
Who We Serve	Individuals and families who work, reside, or study within Tompkins County.
How We Impact	TCMHS addresses mental health and co-occurring disorders with the desired client outcomes including improvement in overall quality of life, a decrease in hospitalizations, and movement towards goals.
Program Purpose	Our mission is to build a healthy, equitable community in Tompkins County by addressing the root causes of health disparities and integrating mental, physical, and environmental health. We envision a future where every person in Tompkins County can achieve wellness.

Program	Key Metric Description (what are we measuring?)	Key Metric Count (quantity of measure)	County Budgeted Cost (2020)	County Budgeted Revenue (2020)	Local Share (Actual)	# FTES
Clinic	People Served	2443	\$ 4,799,988	\$ 3,824,489	\$ 123,133	30
PROS Personal Recovery Oriented Services	People Served	156	\$ 768,194	\$ 504,000	\$ 177,532	6
Health Homes	People Served	195	\$ 1,137,769	\$ 806,880	\$ (4,901.00)	8

Program	Impact Assessment: Why do we do this?
Clinic	<p>Tompkins County Mental Health Clinic is an article 31 New York State Office of Mental Health (OMH) licensed clinic offering multiple types of therapy.</p> <p>Adult Therapy: Adult Therapy offers treatment to adults with a mental health diagnosis. Each client is paired up with a social worker and with a prescriber when medication therapy is appropriate. A person-centered treatment plan is collaboratively developed with everyone, outlining specific goals and objectives that address individual treatment needs. Forms of evidence-based treatment are offered, such as Motivational Interviewing, Cognitive Behavioral Therapy, and Dialectical Behavioral Therapy, in both individual and group settings.</p> <p>Children & Youth Therapy: Children and youth under 25 years of age are offered similar types of therapy, both within local schools and at TCMH’s downtown building.</p>

	<p>Medication Therapy: Clients are prescribed medication by a psychiatrist or psychiatric nurse practitioner and have registered nurse support. Long-acting injectable and Clozaril are offered to clients with a severe mental illness who have not been successful with medication adherence.</p> <p>Forensic Therapy: Forensic Therapy provides treatment for sex-offenders, domestic violence offenders, clients mandated by anger management, clients on probation, and clients on parole. Forensic Therapy also provides crisis services for people in the community who may need immediate help. This includes Emergency Outreach Service (EOS), Mobile Crisis Team (MCT), and Critical Incident Negotiation Team (CINT).</p> <p>Integrated Substance Use Disorder Therapy: TCMHS serves clients with co-occurring substance use disorders. TCMHS recognizes the relationship between mental health and substance use disorders and promotes a “no wrong door” philosophy. Staff are provided ongoing training that builds competency to holistically address the needs of individuals with co-occurring disorders. We are committed to creating opportunities for clients to discuss substance use.</p>
<p>PROS Personal Recovery Oriented Services</p>	<p>PROS follows the model of care that fosters the hope of recovery and builds on the strengths of the whole person to build a meaningful life in the community. PROS serves the most vulnerable population diagnosed with chronic mental health disorders, substance use disorders, unhelpful coping behaviors and limited abilities to function in the community. The program is open five days a week and offers groups, individual therapy, crisis intervention, employment services, health monitoring and medication management. On-going assessment of clients' needs promote a flexibility for rapid intervention and prevention of re-hospitalization. The recovery model promotes skills for clients to re-engaged with their lives and their goals or to create new ones to promote a life they want to live. On-going collaborations with community agencies and strengthening family ties help create a sustainable support network for clients.</p>
<p>Health Homes</p>	<p>New York's Medicaid program serves over 5 million enrollees with a broad array of health care needs and challenges. While most Medicaid enrollees is relatively healthy and only requires access to primary care practitioners to obtain episodic and preventive health care, the Medicaid program also has several population groups who have complex medical, behavioral, and long-term care needs that drive a high volume of high-cost services including inpatient and long-term institutional care. Navigating the current health care system can be difficult for relatively healthy Medicaid recipients and even more so for enrollees who have high-cost and complex chronic conditions that drive a high volume of high-cost inpatient episodes. A significant percentage of Medicaid expenditures are utilized by this subset of the Medicaid population. Appropriately accessing and managing these services, through improved care coordination and service integration, is essential in controlling future health care costs and improving health outcomes for this population. In 2020 due to budget cuts the decision was made to discontinue the TCMH Health Homes program. Services were reallocated to other Health Home service providers within the community. During the last quarter of 2020 staff transitioned to other departments within the County and clients were transferred to alternate service providers of their choice.</p>

Office of the Aging

What We Do	The mission of the Office for the Aging is to assist older adults and persons with long term care needs to live independently in their homes and communities with quality of life and dignity.
Who We Serve	Residents 60 or older and persons with long-term care needs
How We Impact	The federal Older Americans Act charges local Offices for the Aging with providing coordinated and comprehensive system of services for older adults, determining the extent of need, evaluating the effectiveness of the uses of resources in meeting such need, and entering into provider agreements for the provision of services where needed. The services that the Office for the Aging provides first and foremost protects, advocates, and attends to the needs of some of the most vulnerable members of the community and their families. In keeping with our mission, our services are crucial to enabling seniors to live at home independently and assist in keeping older adults safely in their homes and communities.
Program Purpose	To provide objective, unbiased information and assistance about the array of programs and long-term care services and community supports for older adults in Tompkins County. We coordinate a comprehensive system of directly provided and subcontracted services that are integrated and person-centered and includes providing supportive services to informal caregivers. In keeping with our mission, the needs of minorities, low-income persons, frail elderly, and those who are living alone are of significant concern.

Program	Key Metric Description	Key Metric Count	County Budgeted Cost	County Budgeted Revenue	Local Share	# FTES
Cluster 1: Case Management and Home Delivered Meals	Improvements in chronic health issues; improvement in overall nutrition; being able to stay at home; increased food security and access; increased feelings of safety and security due to case management	# of clients served with positive survey responses to measurement	\$ 795,102	\$ 492,167	\$ 302,935	0.29 FTE Admin Services are outsourced to Foodnet (773,395)
Cluster 1: Case Management and Personal Care	Improved feelings of safety and security; increased ability to care for themselves; improved quality of life; being able to stay at home	# of clients served with positive survey responses to measurement	\$ 506,529	\$ 322,523	\$ 181,606	0.80 FTE Admin Services are Outsourced to DSS (135,898) and Providers (317,101)
Cluster 3: Personal Emergency Response Program (PERS)	Improved health and wellness; increased feelings of safety and security; being able to stay at home; increased quality of life	# of clients served with positive survey responses to measurement	\$ 75,592	\$ 49,088	\$ 26,704	0.82 FTE Service and 0.11 FTE Admin

Program	Impact Assessment
Cluster 1: Case Management and Home Delivered Meals	<p>To assist older adults and persons with long term care needs to live independently in their homes and communities with quality of life and dignity. Meals are provided for older adults who are unable to shop, cook or prepare meals for themselves. A registered dietician/case manager is available to provide nutrition education and counseling and supportive services. Contact with delivery driver reduces social isolation and daily in person contacts allow for any changes or potential problems to be identified and referred to case management.</p>
Cluster 1: Case Management and Personal Care	<p>To assist older adults and persons with long term care needs to live independently in their homes and communities with quality of life and dignity. For many clients the alternative to case management and personal care is nursing home placement. This program acts to delay or even prevent that. This program serves some of the frailest community based older adults who are functionally eligible for nursing home placement. Some of these individuals would enter nursing homes earlier and because their incomes are only slightly above Medicaid levels, we would expect them to “spend-down” to Medicaid quite rapidly. This would likely result in far greater costs for institutional care. In addition, the case managers per funding regulations, are required to maintain close contact with clients-calling every 60 days and in home reassessments every 6 months. This results in better health outcomes and the ability to remain in their own home longer.</p>
Cluster 3: Personal Emergency Response System (PERS)	<p>To assist older adults and persons with long term care needs to live independently in their homes and communities with quality of life and dignity. To provide medical alert services to frail elders and other vulnerable individuals at risk of falling or other medical emergencies. This program also serves as a point of entry into older adults homes to provide them with information on other services available to them in the community.</p>

Planning & Sustainability

What We Do	The mission of the Tompkins County Department of Planning and Sustainability is to create high-quality, useful plans on critical issues and lead implementation of actions to position all Tompkins County communities to thrive now and in the future.
Who We Serve	The Department of Planning and Sustainability undertakes a wide array of actions to further its mission. Clients vary from action to action and can range from the whole community to an individual municipality, to individual residents and business owners.
How We Impact	The Department's vision is to be widely regarded as a respected leader that provides high-quality, timely information, analysis, and professional planning support, delivered in useful ways, that allow County officials, residents, communities, and local organizations to prepare for and address issues that are critical to their current and long-term success.
Program Purpose	The County Charter charges the Department of Planning and Sustainability with preparing a comprehensive plan for the development of the county; collecting and distributing data and information on the County's population, land use, housing, environment, and community facilities; preparing planning studies and analyses; coordinating sustainability efforts within County government and collaborating with others on community-wide and regional sustainability efforts; and acting as a resource for county agencies and communities seeking funding from sources other than County government. The Department's focus is on implementing the Tompkins County Comprehensive Plan, and related strategies in the areas of housing, energy, conservation, development, and tourism. The Department is also responsible for administration of the County's Tourism program.

Program	Key Metric Description	Key Metric Count	County Budgeted Cost	County Budgeted Revenue	Local Share	# FTES
Economy, Housing, and Transportation	People Served	101,564	\$ 473,240	\$ 165,838	\$ 307,402	2.25
Climate Change	People Served	101,564	\$ 258,032	\$ 96,791	\$ 161,241	2.20
Tourism Planning and Management	People Served	101,564	\$ 165,487	\$ 165,487	\$ -	1.58
Support Activities	People Served	101,564	\$ 106,809	\$ -	\$ 106,809	1.00
The Environment	People Served	101,564	\$ 136,470	\$ -	\$ 136,470	1.15
Planning for County Property and Operations	People Served	101,564	\$ 212,444	\$ 51,676	\$ 160,768	1.20

Sustainability and Comprehensive Planning	People Served	101,564	\$ 109,856	\$ 5,838	\$ 104,018	0.90
Neighborhoods and Communities	People Served	101,564	\$ 166,006	\$ -	\$ 166,006	0.75
Program	Impact Assessment: Why do we do this?					
Economy, Housing, and Transportation	<p>This program supports three principles of the Comprehensive Plan. Tompkins County should be a place where:</p> <ul style="list-style-type: none"> · economic prosperity is accessible to all; · housing is affordable, safe, energy efficient, and appealing; · transportation choices are efficient, affordable, and healthy for people and the environment. 					
Climate Change	<p>This program supports two principles of the Comprehensive Plan. Tompkins County should be a place where:</p> <ul style="list-style-type: none"> · the energy system meets community needs without contributing additional greenhouse gases to the atmosphere; · the entire community is prepared for the economic, environmental, and social impacts of climate change. 					
Tourism Planning and Management	<p>This program promotes the implementation of the Tompkins County Strategic Tourism Plan (2012) by providing professional planning support, pursuing and administering grants, and coordinating programs and projects</p>					
Support Activities	<p>Undertake activities that support a variety of program areas within the Department and in the county as a whole, including administration of the Environmental Management Council, Planning Advisory Board, and Water Resources Council; maintaining data and maps on population, land use, housing, environment, community facilities, and infrastructure; and providing information to the public, municipalities, and other departments.</p>					
The Environment	<p>This program supports two principles of the Comprehensive Plan. Tompkins County should be a place where:</p> <ul style="list-style-type: none"> · natural features and working rural landscapes are preserved and enhanced; · water resources are clean, safe, and protected. 					
Planning for County Property and Operations	<p>This program provides professional planning services to the County government regarding its properties, facilities and operations. This may include support to activities of other County departments and agencies, including project management, issue research and analysis, and pursuing grant opportunities.</p>					
Sustainability and Comprehensive Planning	<p>This program supports the three overarching principles of the Comprehensive Plan. Tompkins County should be a place where:</p> <ul style="list-style-type: none"> · the needs of current and future generations are met without compromising the ecosystems upon which they depend; · all levels of government work cooperatively to address regional issues; · taxpayer dollars are invested in public infrastructure and facilities in the most efficient manner possible. 					

Neighborhoods and Communities	This program supports two principles of the Comprehensive Plan. Tompkins County should be a place where: <ul style="list-style-type: none">· the built environment promotes healthy, safe, and active lifestyles;· new development is focused in compact, walkable, mixed-use communities.
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Probation

What We Do	We provide the community with mandated as well as voluntary criminal court and family court services.
Who We Serve	Courts, Crime Victims, Probationers & the Community
How We Impact	We reduce reliance on incarceration and the court system by facilitating the rehabilitation of individuals in a manner which promotes personal responsibility improved family functioning enhanced public safety and reparation for victims.
Program Purpose	<p>The purpose of supervision is to identify and address criminogenic (likely to cause criminal behavior) needs, reduce criminogenic risk and to improve successful outcomes thereby enhancing community safety.</p> <p>The purpose of family court supervision is to identify and address the youth's risk factors that contributed to behaviors leading to court involvement. The overall goal is to reduce risk factors and improve protective factors, thereby enhancing community safety and the youth's overall functioning</p>

Program	Key Metric Description (what are we measuring?)	Key Metric Count (quantity of measure)	County Budgeted Cost	County Budgeted Revenue	Local Share	# FTES
Community Services	People Served	49	\$177,081	\$57,556	\$119,525	2.00
Core Mandated services	People Served	906	\$2,426,917	\$541,323	\$1,885,594	22.40
Day Reporting	People Served	46	\$173,511	\$15,081	\$158,430	1.55
Greatest Risk Supervision	People Served	64	\$118,289	\$26,986	\$91,303	1.00
Drug Courts-Enhanced	People Served	79	\$466,992	\$48,252	\$418,740	4
Pre-Trial Release	People Served	117	\$51,804	\$5,520	\$46,284	0.60
Juvenile (JISP)	People Served	7	\$52,233	\$4,896	\$47,337	0.45

Program	Impact Assessment: Why do we do this?
Community Services	This program provides a positive experience for the five populations it serves (adjudicated youth, adult criminal, Drug Court participants, Day Reporting participants and DSS Work Experience participants) and for the community at large who benefit from the work completed by the participants. Participants gain job skills, learn how to behave on job sites and gain a sense of positive accomplishment for work completed. The intrinsic value of repaying the community for criminal or errant behavior is profound and cannot be measured, however, not-for-profit agencies where community service is performed have come to rely on the services of our program and have indicated huge cost savings due to

	<p>the work we provide. In addition, this department's community service program is relied on by other county departments, including Building and Grounds, TCAT, Tompkins County Airport, DSS, and the Department of Emergency Response where we have performed numerous projects and services. This interagency cooperation has proven successful for all parties and has saved the county time and money over the years. In addition, this department has entered into an agreement with DSS to allow public assistance recipients to participate in our community service program to satisfy DSS regulations geared towards job skill development and employment, thus reducing the public assistance rolls. All Day Reporting participants are required to perform three hours of community service per week as part of the program requirements and the drug courts utilize community service as a graduated response to address noncompliance issues with participants.</p>
Core Mandated services	<p>Core Mandated Services (Intake, Investigation and Supervision) are those baseline services that we are required to provide by law. The Office of Probation and Correctional Alternatives (OPCA) has promulgated rules relating to how these mandates are performed. Intake services pertain to youth who have been referred to this department due to Juvenile Delinquent and Persons in Need of Supervision (PINS) behaviors. Intake involves this department's attempt to assess/adjust problems in the family and divert the youth from going to Family Court, thus reducing court involvement and reliance on the Court system. In addition to the official referrals received by this department, we take a proactive, innovative approach with our youth by working closely with school personnel who have identified students exhibiting problematic behaviors before they have risen to the level of an official referral. The goal is to resolve the problem behaviors without the necessity of an official referral and system involvement. This department is required to complete Pre-Dispositional and Pre-Sentence Investigations for the Family and Criminal Courts for the purpose of determining the issue of restitution to victims and sentencing recommendations. Lastly, this department is required to provide supervision to youth and adults who have been ordered on probation by the courts. Supervision is based on actuarial risk and needs assessments and utilizes motivational interviewing and the utilization of evidence based graduated responses. Supervision involves monitoring the probationer's compliance with conditions of probation, assessment for and referral to services in the community, field and collateral work with family and employers, victim services, restitution collection, and filing of violations/return to court for probationer noncompliant behavior that puts the safety of the client or public at risk. Minimum standards for frequency of contacts with probationers is dictated by rules promulgated by OPCA. In providing Core Mandated Services, this department works closely with a multitude of service providers, including the police, courts, DA's office, DSS, mental health, substance abuse treatment providers, schools, and youth specific programs.</p>
Day Reporting	<p>This program was developed by the County in 2001 as a creative approach to jail overcrowding and as an option available to the courts in the continuum of graduated responses. Participants can remain in the community under supervision while being required to attend a highly structured day program geared towards education, employment, and self-improvement classes intended to help redirect people from the revolving door syndrome of recurring involvement in the justice system. Participants are directed to attend the program as a condition of their pre-trial release status, a condition of their probation sentence, or as a response issued by the courts due to noncompliant behavior. Classes in various subjects are provided throughout the day by Probation staff and by contracted agencies. A major component of the program is GED preparation and job search/employment readiness. Program statistics reveal that the majority of participants enter the program lacking a high school diploma and a job, both indicators associated with recidivism. Day Reporting has an impressive track record with participants who have prepped for and taken the GED and who have gained employment after participating in the program. Further, many of those who have completed their DR obligation view the program as a valuable resource and return even after their court ordered</p>

	involvement is over, sometimes years later, to either continue their GED preparation and/or job search or request assistance in finding new employment. The added benefit of obtaining a GED or gaining employment has long range positive implications for the individual, their families, and the community.
Greatest Risk Supervision	With the advent of the new Supervision Rule promulgated by OPCA, the Intensive Supervision Program designation has been eliminated and has been replaced with a new designation called the Greatest Risk category. This category is assigned to those offenders who score as very high risk on the risk and needs instrument and are deemed to be at risk of incarceration. Caseload size is limited to 25-35 probationers which allows the Probation Officer to provide intensive scrutiny and monitoring of probation conditions, including increased contact with the offender in the office, home, and field. Barriers to success are identified early and the Probation Officer works collaboratively with other service providers and family members to ensure success. Non-compliant behavior is addressed swiftly in an effort to enhance public safety. As the probationer progresses, they are transferred to core supervision with less intensive supervision and monitoring requirements. Assignment to this caseload can also be used as a stepping stone for probation violators as a graduated response and enhanced supervision option. It is one of the graduated responses in this department's continuum designed to hold probationers accountable at an increased level. This caseload is intended to reduce the state and local jail population and thus impacts the jail numbers and potential board out costs.
Drug Courts-Enhanced	Participants who enter the drug court programs (Tompkins County Treatment Court and Ithaca Community Treatment Court) are typically high-risk offenders who have long legal histories of criminal behavior fueled by drug and alcohol addiction, poor prior history with probation supervision, numerous treatment episodes without success and are at risk of incarceration. The Drug Court model, which combines intensive supervision by probation and judicial oversight to address errant behavior immediately with a system of graduated responses, is a well-established protocol in NY State (and other States as well) and each jurisdiction in the state has been mandated to have a Drug Court program by the Office of Court Administration. Probation Officers assigned to Drug Courts carry smaller supervision caseloads to provide intensive monitoring and quick responses when problems arise that may affect public safety. The Drug Court model is considered to be best practice and studies have shown the model to be effective in reducing recidivism by breaking the cycle of criminal activity and addiction. In addition to mandatory substance abuse treatment, the holistic nature of the model provides participants a multitude of services in the areas of mental health, education, employment, and family involvement, all of which support an ongoing lifestyle of recovery.
Pre-Trial Release	Prior to NYS Bail Reform a large majority of those admitted to jail were pre-trial detainees, many of whom were confined with relatively low bail. Such practices often revealed an unnecessary, inefficient, and inequitable use of confinement, and the money bail system often imposes a disadvantage upon the poor. This program provides the courts with an alternative option to incarceration for criminal defendants and supports the requirements of Bail Reform legislation that went into effect on January 1, 2020. By providing the court with a report of a defendant's ties to the community and potential risk of failing to appear at future court proceedings, judges are able to make informed decisions on release status for incarcerated individuals. This department also provides supervision of these individuals for the courts (Release Under Supervision) as the defendant progresses through the judicial system to ensure their appearance at future court proceedings, thus making it less likely for warrants and future police involvement. As PTR provides a service to eligible offenders by allowing for a safer community-based alternative for those who would otherwise not be Bail eligible or be able to afford bail, the jail population is reduced, and the existing jail space becomes available for those most deemed appropriate for incarceration due to their risk to public safety.

	The Office of Probation and Correctional Alternatives is authorized by law to generate rules and regulations with respect to the delivery of this program.
Juvenile (JISP)	The JISP program provides probation supervision to our highest risk adjudicated youth with the goal of keeping the youth in the community with their families to avoid placement in foster care and residential settings. This department works closely with DSS and other providers to deliver the most appropriate and effective services to the child and family members. The intensity of the supervision is what makes for successful outcomes with this population. Success equates with a strengthened youth and family unit, less reliance on the system, more empowerment to the family, less expense to the county for placement in an out of home setting, and a reduction in the likelihood of the youth moving on to adult criminal behavior.

Recycling and Materials Management

What We Do	Oversee an enterprise fund for the management of recycling and solid waste within Tompkins County with an emphasis on increasing diversion from disposal.					
Who We Serve	The residents, businesses, schools, colleges, and organizations of Tompkins County					
How We Impact	Coordinated administrative, operational, and educational programs that maximize diversion with the 4 R's (Reduce, Reuse, Recycle, and Rebuy)					
Program Purpose	The mission of the Department of Recycling and Materials Management is to develop and implement a sustainable materials management strategy for Tompkins County. With a focus on the state's solid waste management hierarchy, this approach utilizes and prioritizes environmentally sound, cost-effective, socially responsible, and safe practices. This is accomplished through coordinated administrative, operational, and educational programs that maximize diversion with the 4 R's (Reduce, Reuse, Recycle, and Rebuy) as a focal point.					
Program	Key Metric Description	Key Metric Count	County Budgeted Cost	County Budgeted Revenue	Local Share	# FTES
Administration	Phone inquiries, online transactions, transactions at office and scale house	79,321	\$ 577,159			3.25
Household Hazardous Waste Management	Number of residential users, CESQG users, and fluorescent bulb drop offs from businesses	1,503	\$ 140,324			0.20
Old Landfills and Facilities	Population of Tompkins County	101,941	\$ 249,600			0.30
Recycling	Number of people reached through presentations, Rebusiness Partners Program, and estimate of unique users of the RSWC and unique drop spot users.	29,439	\$ 2,265,407			4.0
Recycling Collection	69% of population based on the last curbside recycling participation study	70,339	\$ 1,755,404			1.80
Solid Waste Disposal	The number of active solid waste permits	35,563	\$ 2,191,422			3.0

Waste Reduction	Number of people reached through presentations	1,495	\$ 175,152			0.95
Program	Impact Assessment:					
Administration	<p>The primary function of administration is to provide customer service and ensure compliance with County Policy. This includes answering phone calls and general questions or concerns from the public, issuing of solid waste permits and collecting fees for permits and disposal punch cards and/or coupons. Internal communication and office support are included in this program.</p> <p>Customer interaction with administrative staff is viewed as a positive experience and contributes to the strong reputation the Department enjoys in the community.</p>					
Household Hazardous Waste Management	<p>This program provides a low-cost safe management alternative for the most toxic waste generated by residents, conditionally exempt small-quantity generators, and institutions including but not limited to paint, fluorescent tubes, motor oil, and other universal wastes.</p>					
Old Landfills and Facilities	<p>This is a mandated program and is authorized through landfill closure plans approved by the NYSDEC and the Hillview Road Landfill Citizen's Advisory Committee.</p>					
Recycling	<p>This program is essential to process, transfer, and market recyclables collected. The program generates positive revenues that help to support linked programs such as education, composting, reuse, and enforcement of Federal, State and Local recycling laws. The recycling program is the cornerstone of managing solid waste in the County.</p>					
Recycling Collection	<p>This program is important to meet the County's waste diversion goals. This program provides the community with convenient, reliable, and curbside recycling collection.</p>					
Solid Waste Disposal	<p>Service is essential to the community to enforce applicable laws dealing with illegal dumping, burning, and disposing of solid waste. Provides the community with an option for disposal that reduces risk to human health and the environment.</p>					
Waste Reduction	<p>This program is important to the community by educating residents and businesses on how to reduce and reuse by diverting material from landfills. This program also provides tools and resources that help residents minimize disposal costs. A focus on green purchasing and source reduction also helps minimize the quantity and toxicity of the waste stream. By avoiding disposal, these programs help mitigate climate impacts associated with transportation and landfilling of materials.</p>					
Organics Management	<p>This program includes reduction of wasted food, home composting with CCE's Master Composters program, and the collection and processing of residential and commercial food scraps and yard waste into compost, a valuable soil amendment. This program has grown substantially over the past decade to meet the County's waste diversion and sustainability goals. Residential wasted food reduction efforts have included various national strategies including "Food is too Good to Waste". The numerous residential drop spots accept food scraps from residents. Food scraps from businesses are hauled directly to Cayuga Compost. Food scraps from residents and businesses are delivered to Cayuga Compost, within Tompkins County, for processing. Minimizing contamination has been a priority.</p>					

Sheriff's Office

What We Do						
Who We Serve	<p>Clients – All community members/ Sheriff's Office employees Partners - District Attorney's Office, Other Local Police Agencies, Probation Department, Advocacy Center, Department of Social Services, Office of Mental Health, County Administration, the Legislature, etc.</p>					
How We Impact						
Program Purpose	To identify best policing practices and offer recommendations on how those practices can promote effective crime reduction while building public trust. Trust between law enforcement agencies and the people they protect and serve is essential. It is key to the stability of our communities, the integrity of our criminal justice system, and the safe and effective delivery of policing services.					
Program	Key Metric Description	Key Metric Count	County Budgeted Cost	County Budgeted Revenue	Local Share	# FTES
Civil / Records Division	People Served	105,740	\$ 732,334	\$ 105,000	\$ 627,334	4
Law Enforcement / SWAT	People Served	105,740	\$ 5,886,700	\$ 459,920	\$ 5,426,780	44
STOP DWI	Arrests of Impaired Drivers	196	\$ 44,044	\$ 58,465	\$ (14,421)	0
Program	Impact Assessment: Why do we do this?					
Civil / Records Division	The civil/records division handles a multitude of work for the Sheriff's Office; including the complete processing of civil papers, service of subpoenas, orders of protection and other court papers that need to be served. It also processes pistol permits, Sheriff's IDs, and provides clerical assistance for all divisions of the Sheriff's Office including filing and records management for Civil and Law Enforcement divisions and creating internal reports for management and administration. This division also is part of the administrative component agency wide.					
Law Enforcement / SWAT	To keep the peace; respond to emergency calls and all calls from the public; investigate crime at all levels; and provide law enforcement awareness education and enforcement. The program involves interacting with the community to provide a high level of public safety for all.					
STOP DWI	To allow County agencies to coordinate local efforts to reduce alcohol and other drug-related traffic crashes with a comprehensive and financially self-sustaining alcohol and highway safety program. Tompkins County's STOP-DWI programs mission to deter alcohol and drug-impaired driving through enhanced enforcement prosecution, rehabilitation, and education services.					

Department of Social Services

What We Do	Provide Social Services Protective and Eligibility support for the Community
Who We Serve	Low Income and Vulnerable Populations
How We Impact	Provide Financial Assistance to Low Income Individuals and Families. Provide Protective and Preventive Services for At-Risk Adults, Children and Families.
Program Purpose	Provide benefits and services to residents of Tompkins County who are unable to meet their needs and encourage opportunities for independence.

Program	Key Metric Description	Key Metric Count	Actual County Cost	Actual County Revenue	Local Share	# FTES
Public Assistance (TA, SN, EAA)	# of cases	1,621	6,361,173	3,201,451	3,159,722	13.5
SNAP	# of cases	8,355	1,909,819	1,044,987	864,832	20.3
Services to at-Risk Adults, Children, and Families	CPS:	1138	18,019,284	12,508,715	5,510,579	60.4
	CW:	215				

Program	Impact Assessment:
Temporary Assistance	Tompkins DSS provides Temporary Assistance to low-income individuals who meet eligibility requirements. Income limits for this population vary based on program regulations Staff process applications to determine eligibility and benefit amount available to a household.
012SNAP	Tompkins DSS provides Supplemental Nutrition Assistance Program (SNAP) benefits to low-income persons who meet eligibility requirements. Income limits for this population vary based on program regulations. Staff process applications to determine eligibility and benefit amount available to a household.
Services to at-Risk Adults, Children, and Families	Services for adults, children and families include Child Protective Services, Foster Care, Adult Protective Services, Domestic Violence Services, Long Term Care Services, Services for Juvenile Delinquents and Persons in Need of Supervision, Adoption Services, and Residential Placement Services. These services are mandated by the state to ensure that our community's most vulnerable children and adults are safe from harm. The Department of Social Services is responsible for developing children, families, and adult services plan every five years. Within the plan we must articulate what services we will fund to prevent foster care and services we will provide for families with children in foster care. We must also describe what services we will offer or fund to assist teenage youth who are at risk of placement. This Department works with many agencies in the community to develop effective approaches to enhance the welfare of children and vulnerable adults, and seniors.

Tompkins County Workforce NY

What We Do	<p>Tompkins Workforce New York (TWFNY) partners with several community agencies, government and private, that have coordinated their resources and offer services to:</p> <ul style="list-style-type: none"> • Assist employers in meeting current and future workforce needs • Provide job seekers with tools needed for a successful work search and employment placement and • Fund training programs to upgrade job seeker skills and enhance employability in local labor market <p>Tompkins Workforce New York operates Workforce Innovation and Opportunity Act (WIOA) funded programs and facilitates employment and training services for adults and young adults. Services include: job readiness, employment counseling, resumes and cover letter assistance, interview preparation, job search assistance and training. Training funding for in-demand occupations is based on income eligibility and/or priority of service for individuals who are unemployed, dislocated, veterans, or are facing other types of systemic barriers.</p>
Who We Serve	Tompkins County youth ages 14-24 and adults ages 18+; job seekers of surrounding/contiguous counties ages 14+; and employers/businesses of Tompkins County and surrounding/contiguous counties.
How We Impact	We assist job seekers in their preparation for and connection to employment and training, and support employers in obtaining and retaining qualified candidates for employment.
Program Purpose	To support job seekers in gaining employment that will enhance their self-sufficiency and to support employers in hiring and retaining qualified candidates and diversifying their workplaces.

Program	Key Metric Description	Key Metric Count	County Budgeted Cost	County Budgeted Revenue	Local Share	# FTES
Tompkins Workforce New York - Administrative Services 2021	Not Provided	Not Provided	\$ 77,887	\$ 61,829	\$16,058	.55
Tompkins Workforce New York - Business Services 2021	People Served	386	\$ 178,029	\$141,323	\$36,706	1.32
Tompkins Workforce New York - Job Seeker Services 2021	People Served	1,593	\$ 255,917	\$203,152	\$52,765	1.82
Tompkins Workforce New York - Training Services 2021	People Served	145	\$ 244,790	\$194,319	\$50,471	1.81
Tompkins Workforce New York - Youth Services 2021	People Served	211	\$ 356,059	\$282,646	\$ 73,413	2.65

Program	Impact Assessment:
Tompkins Workforce New York - Administrative Services 2021	<p>The Workforce Innovation and Opportunity Act (WIOA) provides opportunities for the public workforce and WIOA's four title programs to strategically work together to serve the needs of job seekers and businesses/employers. WIOA outlines a more strategic framework for the delivery of workforce investment activities through the partnership system. Administrative support is critical to the successful operation of this system. Since a significant portion of program funding is Federal WIOA funding, we have required mandates upon accepting local WIOA allocations and reduce/expand our services as funding allocations change. Our limited local funding completes and provides necessary local support, administration, and connections.</p> <p>* To receive Federal Workforce Innovation and Opportunity Act (WIOA) formula funding, the County must abide by WIOA laws, regulations, and technical advisories. The provider/s of the services are awarded through competitive bid or consortium certification.</p>
Tompkins Workforce New York - Business Services 2021	<p>When we receive/accept WIOA funding, there are resulting performance expectations for recruitment, job placement and retention. Without regular, effective business services and up-to-date knowledge of the labor market trends, Tompkins County will not retain a competitive edge in the workforce and economic arena. With strategic, focused business services, Tompkins County organizations and businesses will compete for and attract qualified, skilled employees, strengthen human resource practices, and provide guidance in challenging economic times. Since a significant portion of our program funding is Federal Workforce Innovation and Opportunity Act funding, we have required mandates upon accepting local WIOA allocations and reduce/expand our services as allocations change.</p> <p>Partnering with businesses/employers, service providers and job seekers/employees, TWFNY has been developing an educational series to support businesses/employers in the recruitment, hiring and retention of individuals from marginalized populations. This will help employers address their hiring needs while simultaneously helping them diversify their workplaces and ensure an inclusive, supportive culture in which management, HR and business leaders are prepared to implement appropriate accommodations to support workers facing systemic barriers.</p>

<p>Tompkins Workforce New York - Job Seeker Services 2021</p>	<p>The Workforce Innovation and Opportunity Act provides opportunities for the public workforce and WIOA's four title programs to strategically work together to serve the needs outlines a strategic framework for the delivery of workforce investment activities through the partnership system. With Tompkins County's current unemployment rate at the lowest in the State and continued economic recovery for businesses, individuals, and families, we continue to prioritize and focus on employment, training and skill development and job creation. We also actively and consistently work with partner employers, non-profit and government agencies to ensure outcomes through collaborative efforts.</p> <p>Services are available to youth ages 14-24 and adults age 18+ and include: job readiness, employment counseling, resumes and cover letter assistance, interview preparation, job search assistance and training. Training funding for in-demand occupations is based on income eligibility and/or priority of service for individuals who are unemployed, underemployed, veterans, or are facing other types of systemic barriers.</p>
<p>Tompkins Workforce New York - Training Services 2021</p>	<p>The Workforce Innovation and Opportunity Act (WIOA) provides opportunities for the public workforce and WIOA's four title programs to strategically work together to serve the needs of job seekers and businesses/employers. When we receive/accept WIOA funding, there are intake, eligibility, assessment, training provision requirements and performance expectations. We assist individuals in obtaining and completing educational and certification programs in the form of classroom, online and, in some cases, on-the-job training. Staffing size aligns with the amount of funding to ensure meeting support needs of clients, as well as program mandates. Since a significant portion of our program funding is Federal WIOA funding, we have required mandates upon accepting local WIOA allocations and, thus, reduce or expand our services as allocations change. Our limited local funding provides necessary local support, administration, and connections.</p> <p>* To receive Federal and State WIOA (Workforce Innovation and Opportunity Act) formula funding, the County must abide by corresponding laws, regulations, and technical advisories, as well as local WDB (Workforce Development Board) policies and procedures. The provider/s of the services are awarded through competitive bid or consortium certification.</p> <p>One of our key priorities throughout the pandemic and moving forward has been to ensure supports for individuals from marginalized populations who face systemic barriers and thus more challenges in obtaining employment, securing a livable wage and retaining employment. We have increased services to these individuals, increased the maximum amount of funding individuals can receive for employment & training assistance (\$9k/lifetime), increased the wage for our youth and adult subsidized employment programs (\$15.32/hr – living wage in Tompkins County), and expanded some of the supportive services we provide</p>

	<p>individuals facing barriers to increase the potential for their success. These supportive services include: vehicle repair expenses, bicycle purchases, technology supports, child care expenses, housing and a “needs-based payment” all while an individual is in training.</p>
<p>Tompkins Workforce New York - Youth Services 2021</p>	<p>The Workforce Innovation and Opportunity Act (WIOA) provides opportunities for the public workforce and WIOA's four title programs to strategically work together to serve the needs of young adult job seekers and businesses/employers. WIOA Youth and TANF/SYEP (Temporary Assistance for Needy Families / Summer Youth Employment Program) outline strategic frameworks for the delivery of workforce investment activities through the partnership system. When we receive/accept WIOA and TANF/SYEP funding, there are intake, eligibility, assessment, training provision requirements and performance expectations.</p> <p>We assist 14-24 year old individuals in obtaining and completing educational, training and/or certification programs with specific emphasis on subsidized youth work experience placements combined with life and job skill training. Current staffing size is necessary to complete program mandates. Since a significant portion of our program funding is Federal WIOA and TANF/SYEP funding, we have required mandates upon accepting local allocations and reduce or expand our services as allocations change. Our limited local funding provides necessary local support, administration, and connections.</p>

Veterans Services

What We Do	Help connect Veterans and their families with eligible benefits through a combination of counseling, referral, and other direct assistance via in-person, virtual, phone, and e-mail appointments.
Who We Serve	Active Military Service Members, Reservists, Veterans, and their families
How We Impact	By helping establish service connections to eligible services, TCDVS assists Veterans receive services not provided elsewhere, be lifted from poverty, and discover connections or networking opportunity with other local veterans.
Program Purpose	Tompkins County Department of Veterans Services (TCDVS) exists to connect local Veterans and active military of the US Armed Forces and their families with federal, state, and local resources.

Program	Key Metric Description	Key Metric Count	County Budgeted Cost	County Budgeted Revenue	Local Share	# FTES
Veterans Services	External Communications - contacts outside County workforce	351* - not inclusive of all follow-up contacts	\$93,323	-	\$93,323	1

Program	Impact Assessment:
Claims Intake and Case Management	A key service of TCDVS involves assisting a Veteran, active military service member, or their eligible family member through the process of filing and pursuing claims with the U.S. Department of Veterans Administration (VA) for health concerns or other issues related to military service. This involves continued communications with the Veteran or family member, accredited representative agencies (currently the American Legion and the New York State Division of Veterans Services), local and area Veterans-assistive services and non-profit agencies, and the VA.
Warrior Writers	Warrior Writers—Tompkins provides participating Veteran’s opportunities for expression via the written word. Hosted sessions focus on writing about personal thoughts or experiences based on literary prompts provided by group facilitators, who also are Veterans. Attending Veterans critique each other’s work in a round-robin fashion; this critique includes professional feedback from the facilitator. The mission of the national non-profit Warrior Writers is “to create a culture that articulates veteran’s experiences.” In 2020 this program moved to being held virtually and remained so through most of 2021.
Memorial Celebrations	While not part of the departmental budget, TCDVS manages this line by coordinating the purchase and delivery of U.S. flags yearly for distribution to local cemeteries. Through the collaborative efforts of VFW and American Legion posts in Tompkins County, members and volunteers then adorn the graves of local Veterans with a U.S. flag each Memorial Day in commemoration of their service to the nation. This budget line also provides support for Veterans Day parade, DeWitt Park commemorative events, and an annual celebration of Flag Day.
Veteran’s Coffeehouse	Done in collaboration with Team Red, White, Blue (RWB), the Veteran’s Coffeehouse provides a venue for Veterans to meet other Veterans, learn about relevant resources from local and beyond, share information on current events, and meet providers of services specific to the Veterans community. Team RWB is a national Veterans’ organization whose

	mission is to “enrich the lives of America’s Veterans by connecting them to their community through physical and social activity.” In 2020 this program moved to being held virtually. The Coffeehouse paused in June 2021.
Additional Services	In addition to helping connect Veterans and their families to eligible services and benefits, TCDVS also maintains a resource library of relevant services for Veterans. It manages various listservs to help promote communication and distribution of relevant information to Tompkins’ Veterans community, manages or supports ad hoc efforts in support of community, and builds relationships with peer Veterans Services Agencies around the state and also the county’s network of community-based organizations for the betterment of service to the county’s Veterans population. Staff attend conference and outreach-related events as well as represent the department and County at relevant local and state opportunities.

Weights & Measures

What We Do	Weights & Measures enforces New York State Agriculture & Markets Law, Article 16, New York Codes of Rules and Regulations (1NYCRR), and Technical Handbooks (HB44, HB133) pursuant to Agriculture & Markets Law, Article 16, Section 182, 1NYCRR, Part 220, Section 220.2., and 1NYCRR, Part 221, Section 221.11.
Who We Serve	Every person that conducts business, buying or selling, in and around Tompkins County.
How We Impact	Rigorous testing, inspecting and use verification of commercial devices and the way in which commodities are sold in local businesses. This greatly helps to ensure consistent type-approved commercial device condition and performance, as-well-as ensuring how commercial devices are used and the manner-in-which commodities are exposed for sale are consistent with Agriculture & Markets Law, Article 16, allowing fair and equal trade protecting ALL consumers.
Program Purpose	Contributes to the long-term quality of the community's diverse social, economic, and cultural symbiosis.

Program	Key Metric Description	Key Metric Count	County Budgeted Cost	County Budgeted Revenue	Local Share	# FTES
Weights and Measures	People Served	100,000+	\$ 152,821	\$ 50,059	102,762	1

Program	Impact Assessment: Why do we do this?
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Weights and Measures	<p>This department protects everyone that conducts business, buying or selling, in and around Tompkins County. The sale of commodities is an exchange of values, but the purchasing public cannot readily check each transaction in daily trade as easily as they can the changing of money. It therefore becomes imperative, due to potentially widespread detrimental impacts the consuming public and businesses alike may experience, to protect the honest dealer and the consuming public by a rigorous and systematic inspection of weights and measures devices and the methods in which they're being used.</p> <p>The following is an excerpt from the 1907 state weights and measures annual report when there was no organized enforcement of the laws.</p> <p>"CONDITIONS EXISTING. The conditions of the weights and measures, as ascertained by the office and field, work, may be briefly summarized as follows:</p> <p>(1) Where no inspection exists, the great majority (about 75 per cent.) of weights and measures are faulty, about 5 per cent of which are to the detriment of the dealer, the rest to the detriment of the public.</p>
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| | <p>(2) Where an inspection exists, it has rarely been intelligently, systematically or properly done, due to lack of Support from the State and local authorities.</p> <p>(3) With a very few exceptions the so-called standards of the cities, counties and towns are in no fit condition to be used, and as a rule have never been verified or stamped by the State Superintendent of Weights and Measures, are therefore not legal standards.</p> <p>(4) Every honest dealer welcomes a rigid and systematic inspection of weights and measures.</p> <p>(5) The public is realizing that honest quantity should go hand in hand with honest quality and are beginning to demand their rights "</p> |
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Tompkins County Workforce Development Board

What We Do	The Workforce Development Board enhances the productivity and competitiveness of Tompkins County by developing and coordinating resources that meet employer workforce needs and facilitate employment and development opportunities for individuals.
Who We Serve	Through a variety of funding services, the Workforce Development Board provides services to residents of Tompkins County who are either Adults/Dislocated Workers, Adults and Youths with Disabilities, Unemployed or Underemployed persons, and the emerging Youth workforce. Some funds are means-based, striving to support those with the most barriers to seeking, obtaining, and retaining employment. We also serve the business community, providing invaluable partnerships and connections for those seeking employees as well as those seeking work.
How We Impact	Our funded programs impact in a variety of ways, through providing central administration services to support the direct service programs within other county departments and other local organizations. Tompkins County Workforce Development Board contributes to the long-term quality of the community's social, economic, environmental, and cultural condition, by addressing problems that may otherwise result in higher social or financial costs in the future.
Program Purpose	The Workforce Development Board administers federal Workforce Innovation and Opportunity Act and other Funds (New York State and local funds) in a locally planned and controlled manner, provide both short and long-term planning for a qualified, skilled workforce so that companies can grow and expand and build workers' capacity to pursue vocationally and economically rewarding work.

Program	Key Metric Description (the object being measured)	Key Metric Count (quantity of measure)	County Budgeted Cost	County Budgeted Revenue	Local Share	# FTES
Workforce Development Board	Programs Served	10	\$ 648,934	\$ 392,000	\$ 256,934	3.85
Program	Impact Assessment:					
Workforce Development Board	The quality of our local workforce has a direct impact on the economic growth of Tompkins County. It is increasingly clear in today's economy that the success or failure of companies is contingent on having a quality workforce available. Our role is to ensure that a trained workforce is available and that our residents have the opportunity to pursue vocationally and economically rewarding work.					

Department of Youth Services

What We Do	TC Youth Services provides coordination, planning, technical assistance, and funding to support TC youth and youth-serving professionals.
Who We Serve	Any individual, program, municipality, or school district that engages with youth in Tompkins County for the purposes of youth development. Youth are defined as individuals ages 0-24 in Tompkins County.
How We Impact	Through the fiscal stewardship, coordination, and technical assistance provided by the Department, youth in Tompkins County have access to high quality youth development programming. Tompkins County Youth Services utilizes the Achieving Youth Results (AYR) framework to define county-wide youth-related goals and measure progress.
Program Purpose	The purpose of Youth Services Department is to provide critical supports to local youth development programs and professionals in Tompkins County. This backbone of support is provided through funding, administrative support, community outreach, research, needs assessments, data collection, training services, technical assistance, program monitoring, and quality management.

Program	Key Metric Count	Key Metric Description	County Budgeted Cost	County Budgeted Revenue	Local Share	# FTES
Planning & Coordination	4,412	# of training participants & # of youth served via the Recreation Partnership	\$ 468,939	\$ 57,152	\$ 411,787	4
MYSS	1,417	# of youth served via programs funded by municipal youth commissions	\$ 377,504	-	\$ 377,504	-
Agencies	1,309	# of youth served via agency programs	\$ 698,084	\$ 376,642	\$ 321,442	-

Program	Impact Assessment:
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Planning & Coordination	<p>Tompkins County Youth Services provides coordination and planning to support TC youth from birth to age 24. This is achieved by working with and aiding youth-serving agencies, organizations, individuals, municipalities, and county departments. Through this planning and coordination function, TCYSD staff members conduct the following: monitor the performance of contracted agencies to ensure programs are reaching their desired, research based outcomes; promote cross-agency communication, collaboration and, as necessary, suggested consolidations; develop or administer systems to enhance program services such as was developed through the Achieving Youth Results and Results Based Accountability frameworks; provide technical assistance to support career readiness programming and the Workforce Development Board and WDB Youth Oversight Committee; serve as a liaison for youth services in every municipality through the Municipal Youth Services System; allocate resources based on community priorities; coordinate youth substance use and abuse prevention; plan for, provide support to, and coordinate 12 citizen planning groups that include: the Youth Services Board, 8 rural youth commissions, the Inter-municipal Recreation Partnership and the Community Coalition for Healthy Youth; coordinate and provide grant assistance for municipalities and</p>
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	<p>agencies; write grants to diversify funding to include not only local and state dollars but also federal funding and private donations; participate, serve on and/or facilitate youth-specific conversations on advisory groups such as youth employment council, runaway and homeless youth advisory committee, suicide prevention coalition, criminal justice alternative to incarceration committee, regional youth justice committee, bullying prevention taskforce, and others; and serve as a conduit of information for agencies and the community at-large, providing summer camp guides, youth specific data, school district information and other youth-related publications. Tompkins County Youth Services also organizes, hosts, and funds free in-person and virtual trainings for youth workers, parents, and community members throughout the County. Tompkins County Youth Services has continued to lead the Youth Planning Taskforce, originally established in response to the COVID pandemic as a forum for all youth development program providers to collaboratively develop safe youth programming. The key metric total outlined in this area includes youth served via the Recreation Partnership and attendees of the TCYSD's Training Programs.</p>
<p>MYSS</p>	<p>With direction and oversight by TCYSD staff members, serving as county liaisons and fiscal stewards of program funding, municipalities offer safe, effective programming for at-risk and under-served youth through balanced groups. With training and technical assistance from the TCYSD, municipalities receive and implement evidence-based, cost-effective programming targeted to their local youth needs. Volunteer planning groups in each municipality identify local needs and desired services for their community, leading the way to ensure that the needs for their young people are met with safe and effective programming. With the support of TCYSD, these volunteer groups not only select and recommend the program providers but also monitor programming to ensure program quality. All programs implemented through the MYSS are designed to provide opportunities for youth to develop positive physical, emotional, social, and career readiness skills. Programs teach important life skills (i.e. self-sufficiency, teamwork, collaboration, etc.) and allow youth to contribute to their community through community services, in a supportive intentional environment. Job training and first-time employment opportunities are offered by some of the municipalities and the need to provide these services has continued to grow throughout the past several years. At a total annual cost of ~\$200 per participant, the MYSS programs provide cost-effective ways of connecting the most geographically and/or socially isolated youth with others from different backgrounds in activities that change their lives by widening horizons, building social skills, confidence, and literacy by enabling them to experience success in a supportive setting. TCYSD staff members help municipalities find service providers who offer centralized services thereby reducing administrative costs. The Rural Youth Services (RYS) of Cornell Cooperative Extension of Tompkins County (CCETC) serves as the preferred program provider and provides centralized services such as financial, managerial, supervision and training, legal, human resources, records management, and shared vans for eight (8) rural youth commissions. This centralized program administration supports the decentralized program delivery needs of the MYSS. Having CCETC as an employer of program staff offers rural program managers full fringe benefits at a discounted cost which saves municipalities and the County a combined \$100,000+.</p>
<p>Agencies</p>	<p>Tompkins County Youth Services staff serve as the County liaison, providing fiscal stewardship and program monitoring to agencies that work directly with Tompkins County youth to improve outcomes highlighted through the Achieving Youth Results (AYR) framework and process. The following are the specific goal areas targeted within</p>

AYR, the agencies that receive county funding to promote positive outcomes in that area, and the program with a summary of what that specific program does.

Achieving Youth Results Goal Areas of Focus:

Community

1. Ithaca Youth Bureau One to One Big Brother/Big Sister

This program is to match youth throughout the Ithaca City School District with a mentor. This program is modeled after a national program that has proven to improve attitudes towards, school, increase academic performance, and improve relationship with family and peers and reduced drug use and teen pregnancy.

2. Family and Children's Services of Ithaca Open Door's Program

This is the only program in the county specifically designed to provide the spectrum of services needed to address the mediation and reunification of family among runaway and/or homeless youth. Open Doors offers services on a continuum of intensity of involvement, providing engagement for youth who may easily become disengaged. After closing the program in 2021 due to the impacts of COVID, Open Doors will re-open in June 2022 with additional county funding.

3. Learning Web Youth Outreach Program

This is the only program in the county specifically designed to provide the spectrum of services needed to address the issues of homeless youth and is on a continuum of runaway and homeless services. This program provides a Housing Scholarship to address the unique housing needs of youth.

Economic Security

1. Learning Web Youth Exploration Program

This program crosses many arenas: career development, employment readiness, alternative education, vocational development, and after-school programming. Its focus is on programming for youth that feel too old for after-school programming and who want paid jobs but are too young to work.

2. Ithaca Youth Bureau Youth Employment Services

The Youth Employment Services (YES) provides comprehensive opportunities for young people to learn how to complete applications, get references, find and follow job leads, dress appropriately, practice interview skills, and learn how to be supervised.

Engagement

1. CCETC 4-H Urban Outreach Program

This program keeps youth positively engaged by strengthening community, families, and individuals in trusted neighborhood locations. Many of the youth served live in homes led by a single parent/guardian, face challenges of unemployment, lack transportation, may have language barriers and experience general isolation from other local opportunities.

2. Ithaca Youth Bureau Outings Program

This program provides outdoor adventure programming that fosters team development.

Family

1. Child Development Council's Teen Pregnancy & Parenting Program (TP3)

This program fosters long-term, trusting, and supportive relationships between caseworkers and pregnant/parenting teens. These relationships combined with modeling of positive interactions, education about expectations for children and developmental tasks allow TP3 to support the teens and their ability to serve their children and families.

Physical & Emotional Health

	<p>1. Ithaca Youth Bureau Recreation Support Services This program strives to help individuals between the ages of 3-240, primarily people with disabilities, achieve their goals for happiness and well-being. RSS supports young people in achieving their goals through creating facilitated leisure opportunities for active participants, fostering positive relationships, and supporting independence and community inclusion.</p>
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